



## Trustees' Annual Report for the period

From 1 January 2022 to 31 December 2022

Charity name: Charity for a Village Hall and Recreation Ground

Charity registration number: 255668

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide and assist in the provision of facilities for the inhabitants of Minsterworth Parish for recreation or other leisure time occupation with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Village Hall provides a regular venue for the following village community-based activities:</p> <ul style="list-style-type: none"><li>Photographic Club (3 meetings per month)</li><li>Monthly British Legion meetings</li><li>Monthly Parish Council meetings</li><li>Monthly whist drives</li><li>Monthly yoga classes</li><li>Annual Harvest Supper</li><li>Monthly film night with fish &amp; chips</li><li>Ad-hoc social evenings comprising talks, craft sessions, wine tasting, and the 'Made in Minsterworth' Christmas Fayre.</li></ul> <p>We were also pleased to host the village celebration for the Platinum Jubilee of Queen Elizabeth II, where a beacon was lit in her honour.</p> <p>In addition, the hall has been utilised during the year for a number of weddings and childrens' parties, both from within the village and elsewhere; a charity fashion show; martial arts and band practice sessions; NHS 'away-day' events; and even a Young Farmers' Ferret Racing evening.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It is confirmed that the Trustees have had due regard to the guidance on public benefit issued by the Charity Commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Hall remains one of the three focal points of village life, the others being the Parish Church and the Harvey Centre (formerly Minsterworth School).</p> <p>The Trustees are pleased that it continues to be used for both regular village activities and outside hires, where the Hall continues to present an attractive and comfortable venue for wedding receptions, social occasions and training courses.</p> <p>However, the Trustees are also mindful of the charity's objects, and continue to work to ensure that a varied and vibrant schedule of entertainment activities are arranged to appeal to as many Minsterworth inhabitants as possible, these being advertised in the village magazine, via the Village Hall website and Facebook page, and an email group.</p> <p>To facilitate bookings, the Trustees have purchased a terminal to accept card payments, and are in the process of installing an online booking system.</p> <p>The Trustees have also continued to drive improvements to the Hall itself this year, with creation of two dedicated disabled parking bays and a large patio area enhancing the outside space, whilst internal works included upgrading electrical wiring and installing LED lighting which will not only improve safety but energy efficiency as well.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>The charity's financial position was considered satisfactory at year-end, where financial assets were as follows:</b></p> <p><b>Bank Current Account    £8,171.74</b>  <b>Bank Savings Account   £28,200.07</b>  <b>Petty cash                        £394.63</b></p> <p style="text-align: right;"><b>£36,766.44</b>  <b>=====</b></p> <p><b>Expenditure of £25,702 against income of £25,720 rendered a small surplus of £18; significant capital expenditure of £15,900 was made during the year, partially offset by grants and donations of £14,700.</b></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>There is currently no specific reserves policy.</b>
Amount of reserves held	Para 1.22	<b>Nil, but Trustees acknowledge balance held in Bank Savings Account.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>N/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed dated 7th April 1982
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Selection methods are by election at the Annual General Meeting, co-option, or by representation. All appointments are confirmed at a meeting of the Trustees. The Trustees may comprise five elected and up to seven representative members.</p> <p>Currently, there are five elected members and two representative members; one from Minsterworth Royal British Legion, and one from Minsterworth Parish Council.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Charity for a Village Hall and Recreation Ground
Other name the charity uses	Minsterworth Village Hall
Registered charity number	255668
Charity's principal address	Minsterworth Village Hall, Main Road, Minsterworth, Gloucestershire GL2 8JH



## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brian Billingham	Booking Clerk		
2	Roger Blowey			
3	Emma Clack			
4	Andrea Holder	Chairman	1/1/2022 - 8/11/2022	
5	Robert Holder	Treasurer		
6	Sarah McHale	Vice-Chairman		
7	Marie-Claire Mawle			
8	Simon Ruffley			
9	Joanna Stait		1/1/2022 – 6/4/2022	
10				
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## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/a		

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Roger William Blowey	Andrew John Sekinger
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	28/10/2023.	





**Minsterworth Village Hall**  
**Accounts for the year ending 31st December 2022**

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<b>Income</b>				
Regular Hire		810		215
Hire		9,686		5,545
Events (Net)		417		1,730
Donations		1,093		2,054
Grants		13,514		19,035
Interest Received		48		-
Miscellaneous		152		39
<b>Total Income</b>		<b>25,720</b>		<b>28,618</b>
<b>Expenditure</b>				
Cleaning and Materials	2,493		1,602	
Repair and Maintenance	1,762		18,600	
Grounds	1,372		1,395	
Electricity	1,079		1,287	
Water	160		122	
Insurance	927		883	
Statutory Certificates	324		355	
Capital Expenditure	15,900		3,062	
Miscellaneous (inc. bank charges)	1,684		2,071	
<b>Total Expenditure</b>		<b>25,702</b>		<b>29,377</b>
<b>Surplus/(Deficit) for the year</b>		<b>18</b>		<b>(759)</b>
Petty Cash Increase/(Decrease)		218		-
Bank & Cash Transfers, 1st January		36,530		37,289
<b>Bank &amp; Cash Transfers, 31st December</b>		<b>36,766</b>		<b>36,530</b>

Signed:

Name:

M.S. RUFFLEY

Position:

TREASURER

Date:

23 JULY 2023





**Minsterworth Village Hall (Charity Number 255668)**

**Independent Examiner's Report**

**Accounts for Year ended 31<sup>st</sup> December 2022**

I report to the trustees on my examination of the Accounts of the above charity for the Year ended 31<sup>st</sup> December 2022 set out on the attached page.

As the charity's trustees you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's Accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 27<sup>th</sup> July 2023

Name: Julian C Oxley

Relevant professional qualification: FCA (Fellow of the Institute of Chartered Accountants in England and Wales)