

Registered Charity No 254965

THE CHICHESTER HALL, WITLEY, SURREY

Financial Statements

for the Year Ended 30th September 2024

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**The Chichester Hall, Witley, Surrey
Annual Report
for the Year to 30th September 2024**

The Management Committee are pleased to present their Report for the year ended 30th September 2024.

Constitution

The Chichester Hall was established by deed of trust in 1935, amended in 2015, by Helen Chichester who conveyed the freehold property to the then Trustees (Lloyds Bank) for the use of the community and to be run by a Management Committee,

Management Committee

The members of the Management Committee, who are the trustees for the purposes of charity law, during the year were:

Richard Bacon
Sarah Bayliss
Jenny Beard
Tim Beard
Caroline Brett-Field
Tim Kendall
Elaine King
Becky Latham
Charles Lewis
Gerald Pusey
Sam Udall
Petra Wilkinson
Lisa Tugwell
Marcus Wilson
Shereen Brandon

Management Committee members are elected on an annual basis, with the Officers being elected from the membership thereof. The Annual General Meeting will be held in December 2024.

Objects, Organisation and Activities

The Charity is established to enhance the community life of the inhabitants of Witley and surrounding area, by providing a venue for their general physical and mental recreation and for their social, moral and intellectual development, particularly pensioners and children.

The Charity is organised as an independent association of local residents with a management committee comprising elected and nominated members. The principal activity is the provision of a Village Hall as a permanent community facility. Other community projects are organised as funds permit from time to time.

The Hall is available for hire by any individual or organisation in accordance with a standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal annual expenditure incurred in providing the Hall. Exceptional activities and costs are funded by specific appeals, fundraising and grants.

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Review of Progress and Achievements

The main focus of the Charity remains the maintenance and letting of The Chichester Hall for the benefit of the local community. Once again we hosted WitStock, our annual village fair, a very successful event which enjoyed wonderful weather and a record turnout. We continue to look at improvements for the Hall which might enhance the use of such a valuable asset to the community. Our aim for the coming year is to maintain the Hall's position as the most prominent facility for events and celebrations in the area, offering an extremely attractive space for the use of the local community.

None of this can be achieved of course without the organisation of the volunteers on the Committee: they deserve our eternal gratitude for their dedication to the cause of preserving and promoting The Chichester Hall.

Finances

The attached financial statements show the current state of the finances which the Committee consider to be sound and will continue to be kept at prudent levels. The statements have been drawn up in accordance with the Charity Commission Statement of Recommended Practice.

The Charity Bankers are Lloyds Bank plc at Godalming, Surrey.

The Independent Examiner is Michael Hahn (ACA) when the Annual Report requires Examination.

The principal address of the charity is Holly Hedges, Wheeler Lane, Witley, GU8 5QU.

Investment policy and performance

The Charity's constitution authorises the Trustees to make and hold investments using the funds of the Charity. There are no restrictions on the Trustees power to invest. The level of income earned on the investments is considered to be satisfactory for the year.

Reserves policy

The free reserves of the Charity represent **£40,147** at the year end.

The Trustees consider the current level reserves to be at an acceptable level to fulfil the objectives of the Charity.

Public benefit statement

The Management Committee confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

C Lewis

C Lewis, Chairman

Date:

28 January 2025

For and on behalf of
The Chichester Hall Management Committee

The Chichester Hall, Witley
Statement of Financial Activities
for the Year ended 30th September 2024

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total £	2023 £
Incoming Resources						
Donations and gifts	2	1,570			1,570	1,244
Hall lettings	3	16,062			16,062	19,329
Grants / Insurance Claim Receipt		28,154			28,154	5,000
Investment Income		444			444	210
Fundraising		-			-	-
Total Incoming Resources		46,230	-	-	46,230	25,783
Resources Expended						
Cost of fundraising		-	-	-	-	-
Rates, water, refuse		1,429	-	-	1,429	2,411
Gas and electricity		4,477	-	-	4,477	5,887
Insurance		5,289	-	-	5,289	4,536
Cleaning / materials		6,260	-	-	6,260	6,433
Maintenance and renewals		37,820	-	-	37,820	8,997
Licences and fees		108	-	-	108	80
		55,383	-	-	55,383	28,343
Governance costs						
Management & administration of the charity	4	5,182	-	-	5,182	2,213
Total Resources Expended		60,566	-	-	60,566	30,556
Net incoming / (outgoing) resources for the year before transfers		(14,336)	-	-	(14,336)	(4,773)
Net movement of funds		(14,336)	-	-	(14,336)	(4,773)
Fund Balances b/fwd at 1/10/2023		54,483	-	775	55,258	60,030
Fund Balances c/fwd at 30/09/2024		40,147	-	775	40,922	55,258

The Chichester Hall, Witley
Balance Sheet as at 30th September 2024

	Note	30th September 2024	30th September 2023
		£	£
Fixed Assets			
Bank		775	775
Current Assets			
Debtors		3,071	2,800
Lettings debtors		60	-
Cash at Bank (on short term)		<u>38,946</u>	<u>52,828</u>
		<u>42,077</u>	<u>55,628</u>
Creditors			
Amounts falling due within one year			
Creditors		690	600
Letting fees received in advance		<u>1,240</u>	<u>545</u>
		<u>1,930</u>	<u>1,145</u>
Net current assets		40,147	54,483
TOTAL NET ASSETS	8	<u>40,922</u>	<u>55,258</u>
Represented by:			
Capital Funds			
Endowment Fund	6	775	775
Unrestricted Funds:	5		
General Fund		38,429	52,765
Millennium Development Fund		<u>1,718</u>	<u>1,718</u>
		<u>40,922</u>	<u>55,258</u>

Shereen Brandon, Treasurer



Date:

18/11/2024

For and on behalf of the
The Chichester Hall Management Committee

The Chichester Hall, Witley
Notes to the Accounts
for the Year Ended 30th September 2024

1 Accounting Policies

General

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) as it applies from 1 January 2015 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 rather than the Accounting Statement and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Incoming Resources

Hall lettings are recognised by reference to the period to which the letting relates. Donations and investment income are accounted for on a receipts basis.

Resources Expended

Expenditure is included where incurred on an accruals basis.

Capital Expenditure

The cost of replacing furniture, fittings and equipment is written off to the Statement of Financial Activities in the year in which incurred.

Debtors and creditors receivable/payable within one year

Debtors and creditors are recorded at invoice value.

	2024	2023
2 Donations and Appeals		
Donations	<u>1,570</u>	<u>1,244</u>
3 Hall Lettings		
Regular users	9,607	10,654
Casual users	<u>6,455</u>	<u>8,675</u>
	<u>16,062</u>	<u>19,329</u>
4 Management and Administration of Charity		
Independent Examiner's fee	600	600
Administration expenses:		
Printing, stationery, postage and telephone costs	4,582	1,613
of Management Committee officers	<u>5,182</u>	<u>2,213</u>

The Chichester Hall, Witley
Notes to the Accounts
for the Year Ended 30th September 2024

5 Unrestricted Funds	Balance at 01/10/23	Incoming Resources	Resources Expended	Transfers	Balance at 30/09/24
	£	£	£	£	£
General Fund	52,765	46,230	(60,566)	-	38,429
Millennium Development Fund	1,718	-	-	-	1,718
	54,483	46,230	(60,566)	-	40,147

The Millennium Development Fund is a designated fund. It was initiated in September 1995 to set aside funds for future development projects.

6 Endowment Fund

The Endowment Fund was set up under a scheme dated 7 November 1947.
The fund comprises a sum of £775.

The interest arising on the endowment fund investment is unrestricted and available for general purposes.

7 Restricted Funds

No activity to report

8 Summary of Net Assets by Funds

	Unrestricted Funds		Endowment Funds	Total
	General	Designated		
	£	£	£	£
Investments	-	-	775	775
Net Current Assets	38,429	1,718	-	40,147
	38,429	1,718	775	40,922

9 Management Committee expenses

Sam Udall, member of the Management Committee received £3420 for her role as Booking Secretary.

10 Related Party Transactions

There were no transactions with related parties for the year ended 30 September 2024

11 FRS 102

The accounts for the year ended 30 September 2024 were prepared under SORP (FRS 102).

Registered Charity No 254965

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INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE CHICHESTER HALL WITLEY

I report to the trustees on my examination of the accounts of The Chichester Hall, Witley ('the charity') for the year ended 30 September 2024, which are set out on pages 4 to 7.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145 (5)(b) of the 2011 act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit go beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiners statement.

Other matters – Basis of preparation

Your attention is drawn to the fact that the charity has prepared accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issues on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effecting for reporting periods beginning on or after 1 January 2015.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in the connection with the examination giving me reasonable cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the 2011 act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2009 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Michael Hahn ACA

A Chartered Accountant and member of the ICAEW