

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHICHESTER HALL WITLEY

I report to the trustees on my examination of the accounts of The Chichester Hall, Witley] ('the charity') for the year ended 30 September 2022, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Other matter – Basis of preparation

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Suzanne Newnes-Smith ACA

A Chartered Accountant and member of the ICAEW
ON BEHALF OF SNS Consultancy Ltd
Woodford Lodge
Ramsden Road
Godalming
GU7 1QE
Date:

THE CHICHESTER HALL, WITLEY, SURREY

Financial Statements

for the Year Ended 30th September 2022

Contents	Page
Report of the Management Committee	2 & 3
Statement of Financial Activities	4
Balance Sheet	5
Notes to the Financial Statements	6 & 7

**The Chichester Hall, Witley, Surrey
Annual Report
for the Year to 30th September 2022**

The Management Committee are pleased to present their Report for the year ended 30th September 2022.

Constitution

The Chichester Hall was established by deed of trust in 1935, amended in 2015, by Helen Chichester who conveyed the freehold property to the then Trustees (Lloyds Bank) for the use of the community and to be run by a Management Committee,

Management Committee

The members of the Management Committee, who are the trustees for the purposes of charity law, during the year were:

Peter Arksey
Richard Bacon
Sarah Bayliss
Jenny Beard
Tim Beard
Caroline Brett-Field
Michael Hahn
Tim Kendall
Elaine King
Becky Latham
Charles Lewis
Gillian McCalden
James McKeran
Gerald Pusey
Sam Udall
Petra Wilkinson

Management Committee members are elected on an annual basis, with the Officers being elected from the membership thereof. The Annual General Meeting will be held in December 2022.

Objects, Organisation and Activities

The Charity is established to enhance the community life of the inhabitants of Witley and surrounding area, by providing a venue for their general physical and mental recreation and for their social, moral and intellectual development, particularly pensioners and children.

The Charity is organised as an independent association of local residents with a management committee comprising elected and nominated members. The principal activity is the provision of a Village Hall as a permanent community facility. Other community projects are organised as funds permit from time to time.

The Hall is available for hire by any individual or organisation in accordance with a standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal annual expenditure incurred in providing the Hall. Exceptional activities and costs are funded by specific appeals, fundraising and grants.

The Chichester Hall, Witley, Surrey
Annual Report
for the Year to ended 30th September 2022

Review of Progress and Achievements

The main focus of the Charity remains the maintenance and letting of The Chichester Hall for the benefit of the local community.

One year on, the impact of the Covid-19 pandemic has diminished somewhat although there are still some lasting changes. Events that were postponed, rather than cancelled, during lockdown have now taken place. We have, however, noticed changes in the types of bookings that are being made – there are more short notice smaller events, such as children's parties and less longer term high-value events such as weddings. We are pleased that our regular hirers are now back in the hall and that their activities are thriving.

After two years of cancellations, WitStock, our local village fair, took place in May 2022. The Chichester Hall was delighted to play its part in this outstanding event, which brought together groups from across the area to celebrate our community.

Anti-social behaviour has continued to be a problem for the hall. We have tried various strategies to address this, with varying degrees of success. We do not want to turn the hall and its grounds into a fortress, so our focus is now on encouraging anyone who uses the grounds to do so responsibly.

The new committee, largely made up of members recruited in December 2020, has continued to work enthusiastically since Covid restrictions were lifted. We have been able to build on the progress made on improvements to the hall during lockdown to create a safe, warm, functional space for a variety of hirers. We continue to discuss ways in which the hall can be further adapted and enhanced to meet the needs of the community in the 21st century.

Our aim for the coming year is to continue to make The Chichester Hall a central part of the village of Witley, offering an attractive space for local events and for community groups to meet.

Finances

The attached financial statements show the current state of the finances which the Committee consider to be sound and will continue to be kept at prudent levels. The statements have been drawn up in accordance with the Charity Commission Statement of Recommended Practice.

The Charity Bankers are Lloyds Bank plc at Godalming, Surrey.

The Independent Examiner is Suzanne Newnes-Smith of SNS Consultancy Ltd when the Annual Report requires Examination.

The principal address of the charity is Holly Hedges, Wheeler Lane, Witley, GU8 5QU.

Investment policy and performance

The Charity's constitution authorises the Trustees to make and hold investments using the funds of the Charity. There are no restrictions on the Trustees power to invest. The level of income earned on the investments is considered to be satisfactory for the year.

Reserves policy

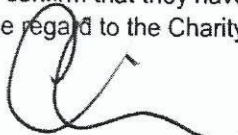
The free reserves of the Charity represent £59,255 at the year end.

The Trustees consider the current level reserves to be at an acceptable level to fulfil the objectives of the Charity.

Public benefit statement

The Management Committee confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

C Lewis, Chairman



Date:

21st November 2022

For and on behalf of
The Chichester Hall Management Committee

The Chichester Hall, Witley
Statement of Financial Activities
for the Year ended 30th September 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total £	2021 £
Incoming Resources						
Donations and gifts	2	1,095			1,095	1,210
Hall lettings	3	27,084			27,084	6,636
Grants		-			-	43,708
Investment Income		6			6	3
Fundraising		500			500	-
Total Incoming Resources		28,685	-	-	28,685	51,557
Resources Expended						
Cost of fundraising		425	-	-	425	-
Rates, water, refuse		1,541	-	-	1,541	673
Gas and electricity		2,030	-	-	2,030	1,423
Insurance		4,526	-	-	4,526	4,300
Cleaning / materials		5,739	-	-	5,739	812
Maintenance and renewals		7,801	-	-	7,801	29,514
Licences and fees		(108)	-	-	(108)	-
		21,954	-	-	21,954	36,722
Governance costs						
Management & administration of the charity	4	1,550	-	-	1,550	430
Total Resources Expended		23,505	-	-	23,505	37,153
Net incoming / (outgoing) resources for the year before transfers		5,180	-	-	5,180	14,405
Net movement of funds		5,180	-	-	5,180	14,405
Fund Balances b/fwd at 1/10/2021		54,075	-	775	54,850	40,445
Fund Balances c/fwd at 30/09/2022		59,255	-	775	60,030	54,850

The Chichester Hall, Witley
Balance Sheet as at 30th September 2022

	Note	30th September 2022	30th September 2021
		£	£
Fixed Assets			
Bank		775	775
Current Assets			
Debtors		2,536	2,321
Cash at Bank (on short term)		60,115	56,193
		<u>62,650</u>	<u>58,514</u>
Creditors			
Amounts falling due within one year			
Creditors		900	-
Letting fees received in advance		2,495	4,439
		<u>3,395</u>	<u>4,439</u>
Net current assets		59,255	54,075
TOTAL NET ASSETS	8	<u>60,030</u>	<u>54,850</u>
Represented by:			
Capital Funds			
Endowment Fund	6	775	775
Unrestricted Funds:	5		
General Fund		57,537	52,357
Millennium Development Fund		1,718	1,718
		<u>60,030</u>	<u>54,850</u>



G McCalden, Treasurer

Date: 21/11/2022

For and on behalf of the
The Chichester Hall Management Committee

The Chichester Hall, Witley
Notes to the Accounts
for the Year Ended 30th September 2022

1 Accounting Policies

General

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 rather than the Accounting Statement and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Incoming Resources

Hall lettings are recognised by reference to the period to which the letting relates. Donations and investment income are accounted for on a receipts basis.

Resources Expended

Expenditure is included where incurred on an accruals basis.

Capital Expenditure

The cost of replacing furniture, fittings and equipment is written off to the Statement of Financial Activities in the year in which incurred.

Debtors and creditors receivable/payable within one year

Debtors and creditors are recorded at invoice value.

	2022	2021
2 Donations and Appeals		
Donations	<u>1,095</u>	<u>1,210</u>
3 Hall Lettings		
Regular users	12,771	3,108
Casual users	<u>14,313</u>	<u>3,528</u>
	<u>27,084</u>	<u>6,636</u>
4 Management and Administration of Charity		
Independent Examiner's fee	700	-
Administration expenses:		
Printing, stationery, postage and telephone costs	850	430
of Management Committee officers	<u>1,550</u>	<u>430</u>

The Chichester Hall, Witley
Notes to the Accounts
for the Year Ended 30th September 2022

5 Unrestricted Funds

	Balance at 01/10/21	Incoming Resources	Resources Expended	Transfers	Balance at 30/09/22
	£	£	£	£	£
General Fund	52,357	28,685	(23,505)	-	57,537
Millennium Development Fund	1,718	-	-	-	1,718
	<u>54,075</u>	<u>28,685</u>	<u>(23,505)</u>	<u>-</u>	<u>59,255</u>

The Millennium Development Fund is a designated fund. It was initiated in September 1995 to set aside funds for future development projects.

6 Endowment Fund

The Endowment Fund was set up under a scheme dated 7 November 1947.
The fund comprises a sum of £775.

The interest arising on the endowment fund investment is unrestricted and available for general purposes.

7 Restricted Funds

No activity to report

8 Summary of Net Assets by Funds

	Unrestricted Funds		Endowment	Total
	General	Designated	Funds	
	£	£	£	£
Investments	-	-	775	775
Net Current Assets	<u>57,537</u>	<u>1,718</u>	<u>-</u>	<u>59,255</u>
	<u>57,537</u>	<u>1,718</u>	<u>775</u>	<u>60,030</u>

9 Management Committee expenses

None of the Management Committee receives any remuneration. As indicated in note 4 administration expenses incurred by the Committee amounted to £850 (2021 - £430).

10 Related Party Transactions

Trustees are permitted to hire the hall for one session per year free of charge, in recognition of the hard work they put into running the hall. In the year to September 2022, two trustees took advantage of this.

11 FRS 102

The accounts for the year ended 30 September 2022 were prepared under SORP (FRS 102).