

THE CHICHESTER HALL, WITLEY, SURREY

Financial Statements

For Year Ended 30th September 2021

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**The Chichester Hall, Witley, Surrey
Annual Report
For the Year to 30th September 2020**

The Management Committee are pleased to present their Report for the year ended 30th September 2021.

Constitution

The Chichester Hall was established by deed of trust in 1935, amended in 2015, by Helen Chichester who conveyed the freehold property to the then Trustees (Lloyds Bank) for the use of the community and to be run by a Management Committee,

Management Committee

The members of the Management Committee, who are the trustees for the purposes of charity law, during the year were:

Peter Arksey
Richard Bacon
Sarah Bayliss
Jenny Beard
Tim Beard
Caroline Brett-Field
Michael Hahn
Tim Kendall
Elaine King
Becky Latham
Charles Lewis
Gillian McCalden
James McKeran
Gerald Pusey
Sam Udall
Petra Wilkinson

Management Committee members are elected on an annual basis, with the Officers being elected from the membership thereof. The Annual General Meeting will be held in December 2021.

Objects, Organisation and Activities

The Charity is established to enhance the community life of the inhabitants of Witley and surrounding area, by providing a venue for their general physical and mental recreation and for their social, moral and intellectual development, particularly pensioners and children.

The Charity is organised as an independent association of local residents with a management committee comprising elected and nominated members. The principal activity is the provision of a Village Hall as a permanent community facility. Other community projects are organised as funds permit from time to time.

The Hall is available for hire by any individual or organisation in accordance with a standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet all normal annual expenditure incurred in providing the Hall. Exceptional activities and costs are funded by specific appeals, fundraising and grants.

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Review of Progress and Achievements

The main focus of the Charity is the maintenance and letting of The Chichester Hall for the benefit of the local community.

The impact of the Covid-19 pandemic was felt throughout this year. The Hall was completely closed until May 2021, at which point we re-opened for certain activities with strict Covid measures in place. In July 2021, when most Covid restrictions were lifted, we were able to open the hall for parties, weddings and other events. We were grateful for the continuing business support grants from Waverley Borough Council, without which we would have been in some difficulty.

At the AGM in December 2020, we were delighted to recruit an additional eleven committee members, to join the five existing members. While the hall was closed, the new committee enthusiastically addressed some outstanding maintenance issues and improvement projects.

We achieved our goal of replacing the existing boiler and associated pipework, thanks to a grant from Witley Parish Council. We also installed broadband, which, among other things, means that the heating can be controlled remotely.

Anti-social behaviour has again been a problem for the hall. We have spent a significant amount on replacing broken windows. We are investigating installing CCTV to deter vandals.

The new committee has worked hard to make the hall an attractive and safe venue for a range of activities. Regular hirings now include children's football, physio classes for UKPD, a U3A singing group and a number of fitness classes and sports. The hall has been very popular for children's parties. We have noticed a decline in enquiries for weddings, possibly because the Covid pandemic is making people reluctant to make longer term plans.

Our focus for the coming year is to make The Chichester Hall a central part of the village of Witley. As we emerge from the pandemic, we would like to draw on the spirit of community that was so evident during lockdown, to create a space that works for the community.

Finances

The attached financial statements show the current state of the finances which the Committee consider to be sound and will continue to be kept at prudent levels. The statements have been drawn up in accordance with the Charity Commission Statement of Recommended Practice.

The Charity Bankers are Lloyds Bank plc at Godalming, Surrey.

The Independent Examiner is Suzanne Newnes-Smith of SNS Consultancy Ltd when the Annual Report requires Examination.

The principal address of the charity is Holly Hedges, Wheeler Lane, Witley, GU8 5QU.

Investment policy and performance

The Charity's constitution authorises the Trustees to make and hold investments using the funds of the Charity. There are no restrictions on the Trustees power to invest. The level of income earned on the investments is considered to be satisfactory for the year.

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Reserves policy

The free reserves of the Charity represent £52,357 at the year end.

The Trustees consider the current level reserves to be at an acceptable level to fulfil the objectives of the Charity, given that some significant structural improvements will be required in the coming months.

Public benefit statement

The Management Committee confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

C Lewis, Chairman

Date:

For and on behalf of
The Chichester Hall Management Committee

The Chichester Hall, Witley
Statement of Financial Activities
for the Year to 30th September 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total £	2020 £
Incoming Resources						
Donations and gifts	2	1,210			1,210	1,037
Hall lettings	3	6,636			6,636	11,246
Grants		43,708			43,708	10,000
Investment Income		3			3	15
Fundraising		-			-	-
Total Incoming Resources		51,557	-	-	51,557	22,298
Resources Expended						
Cost of fundraising		-	-	-	-	-
Rates, water, refuse		673	-	-	673	1,096
Gas and electricity		1,423	-	-	1,423	1,492
Insurance		4,300	-	-	4,300	3,139
Cleaning / materials		812	-	-	812	2,723
Maintenance and renewals		29,514	-	-	29,514	7,886
Licences and fees		-	-	-	-	599
		36,722	-	-	36,722	16,934
Governance costs						
Management & administration of the charity	4	430	-	-	430	314
Total Resources Expended		37,153	-	-	37,153	17,248
Net incoming / (outgoing) resources for the year before transfers		14,405	-	-	14,405	5,050
Net movement of funds		14,405	-	-	14,405	5,050
Fund Balances b/fwd at 1/10/2020		39,670	-	775	40,445	35,395
Fund Balances c/fwd at 30/09/2021		54,075	-	775	54,850	40,445

The Chichester Hall, Witley
Balance Sheet as at 30th September 2021

	Note	30th September 2021		30th September 2020	
		£	£	£	£
Fixed Assets					
Bank			775		775
Current Assets					
Debtors		2,321		1,933	
Cash at Bank (on short term)		56,193		44,587	
		<u>58,514</u>		<u>46,520</u>	
Creditors					
Amounts falling due within one year					
Letting fees received in advance		4,439		6,850	
		<u>4,439</u>		<u>6,850</u>	
Net current assets			54,075		39,670
TOTAL NET ASSETS	8		<u>54,850</u>		<u>40,445</u>
Represented by:					
Capital Funds					
Endowment Fund	6		775		775
Unrestricted Funds:	5				
General Fund			52,357		37,952
Millennium Development Fund			1,718		1,718
			<u>54,850</u>		<u>40,445</u>

G McCalden, Treasurer

Date:

For and on behalf of the
The Chichester Hall Management Committee

The Chichester Hall, Witley
Notes to the Accounts
For the Year Ended 30th September 2021

1 Accounting Policies

General

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 rather than the Accounting Statement and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Incoming Resources

Hall lettings are recognised by reference to the period to which the letting relates. Donations and investment income are accounted for on a receipts basis.

Resources Expended

Expenditure is included where incurred on an accruals basis.

Capital Expenditure

The cost of replacing furniture, fittings and equipment is written off to the Statement of Financial Activities in the year in which incurred.

Debtors and creditors receivable/payable within one year

Debtors and creditors are recorded at invoice value.

	2021 £	2020 £
2 Donations and Appeals		
Donations	<u>1,210</u>	<u>1,037</u>
3 Hall Lettings		
Regular users	3,108	7,323
Casual users	<u>3,528</u>	<u>3,923</u>
	<u>6,636</u>	<u>11,246</u>
4 Management and Administration of Charity		
Independent Examiner's fee	-	-
Administration expenses:		
Printing, stationery, postage and telephone costs	430	314
of Management Committee officers	<u>430</u>	<u>314</u>

The Chichester Hall, Witley
Notes to the Accounts
For the Year Ended 30th September 2021

5 Unrestricted Funds

	Balance at 01/10/20	Incoming Resources	Resources Expended	Transfers	Balance at 30/09/21
	£	£	£	£	£
General Fund	37,952	51,557	(37,153)	-	52,356
Millennium Development	1,718	-	-	-	1,718
	<u>39,670</u>	<u>51,557</u>	<u>(37,153)</u>	<u>-</u>	<u>54,074</u>

The Millennium Development Fund is a designated fund. It was initiated in September 1995 to set aside funds for future development projects.

6 Endowment Fund

The Endowment Fund was set up under a scheme dated 7 November 1947.
The fund comprises a sum of £775.

The interest arising on the endowment fund investment is unrestricted and available for general purposes.

7 Restricted Funds

No activity to report

8 Summary of Net Assets by Funds

	Unrestricted Funds		Endowment Funds	Total
	General	Designated		
	£	£	£	£
Investments	-	-	775	775
Net Current Assets	52,357	1,718	-	54,075
	<u>52,357</u>	<u>1,718</u>	<u>775</u>	<u>54,850</u>

9 Management Committee expenses

None of the Management Committee receives any remuneration. As indicated in note 4 administration expenses incurred by the Committee amounted to £430 (2020 - £314).

10 Related Party Transactions

There were no transactions with related parties for the year ended 30 September 2021

11 FRS 102

The accounts for the year ended 30 September 2021 were prepared under SORP (FRS 102).