

**Charity number: 254837**

**Guru Nanak Gurdwara( Sikh Temple )**  
**Trustees' report and financial statements**  
**for the year ended 31 December 2020**

# **Guru Nanak Gurdwara( Sikh Temple )**

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## **Guru Nanak Gurdwara( Sikh Temple )**

### **Legal and administrative information**

#### **Status**

Trustees	Ajmer Singh Basra Joginder Singh Balbir Kaur Cashier
Charity number	254837
Accountants	Mr P.Gola Chartered Certified Accountant 31 Oakthorpe Avenue Leicester Leicestershire LE3 0UR
Business address	9 Holy Bones Leicester LE1 4LJ
Bankers	Barclays Bank Plc Leicester LE87 2BB

## **Guru Nanak Gurdwara( Sikh Temple )**

### **Trustees' report for the year ended 31 December 2020**

#### **Charitable objects**

The main object of the Gurdwara is to provide religious services to the congregation and its members. These include daily morning and evening prayers attended by visiting Sikh preachers (saints, keertani Jathas and Kathakars, Dhadis). The Gurdwara offers services at the time of weddings, deaths etc. Recitations of Guru Granth the holy scriptures of the Sikhs are also held. Gurdwara celebrates all Gurburbs which includes birthdays of Gurus, Martyrdom days and Vaisakhi festival. The Gurdwara organises Amrit sanchar (Baptism ceremony) for initiation of new members to the Khalsa faith twice a year. The Gurdwara takes part in jointly organised religious processions (Nagar Kirtan) to celebrate Vaisakhi and Guru Nanak Birthday Gurburb. The Gurdwara broadcasts via a community radio station in April and during Guru Nanak Birthday Gurburb.

#### **Review of activities and achievements**

Religious programmes were conducted daily at the Gurdwara which include two main diwans, one in the morning and one in the evening. World famous Sikh priests/preachers attended the Gurdwara from time to time. To further the teachings of Sikhism, use of local community radio was made. Daily religious programmes are being broadcast direct from the Gurdwara on Sabras radio in turn with other Gurdwaras. Amrit Sanchar as in past years has been conducted and Nagar Kitan processions were held at Vaisakhi and Guru Nanak Dev Ji's Gurburb. A fireworks displays was held at the time of Guru Nanak Dev Ji's Gurburb.

The Gurdwara continued to fund the Guru Nanak Panjabi School, but at a reduced level.

The Committee members were not paid any salaries or expenses for the performance of their duties.

#### **Statement of trustees' responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees recommend that Mr P.Gola remain in office until further notice.

This report was approved by the trustees on 29 October 2021 and signed on its behalf by

Ajmer Singh Basra

## **Guru Nanak Gurdwara( Sikh Temple )**

### **Independent examiner's report to the trustees on the unaudited financial statements of Guru Nanak Gurdwara( Sikh Temple ).**

**Charity Number: 254837**

I report to the trustees on my examination of the accounts of Guru Nanak Gurdwara( Sikh Temple ) for the year ended 31 December 2020.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr P.Gola**  
**Chartered Certified Accountants**

**31 Oakthorpe Avenue**  
**Leicester**  
**Leicestershire**

**LE3 0UR**

**29 October 2021**

# Guru Nanak Gurdwara( Sikh Temple )

## Statement of financial activities

For the year ended 31 December 2020

	Notes	Unrestricted funds £	2020 Total £	2019 Total £
<b>Incoming resources</b>				
Donations	2	105,889	105,889	255,562
Gift aid	3	39,749	39,749	42,193
Grants	4	44,242	44,242	-
<b>Total incoming resources</b>		<u>189,880</u>	<u>189,880</u>	<u>297,755</u>
<b>Resources expended</b>				
Staff costs		56,255	56,255	64,579
Rent, rates and service charge		3,301	3,301	3,158
Insurance		680	680	4,392
Light and heat		22,140	22,140	20,679
Cleaning		1,185	1,185	3,445
Repairs and maintenance		9,038	9,038	22,188
Printing, postage and stationery		130	130	897
Advertising		293	293	1,257
Telephone		674	674	965
Motor expenses		4,289	4,289	2,500
Legal and professional		6,327	6,327	8,620
Accountancy fees		2,890	2,890	2,200
Panjabi school education		8,000	8,000	13,250
Siropas, Kirtan, Deg & Langer		12,432	12,432	36,928
Sports & promotion activities		1,022	1,022	11,111
General expenses		1,036	1,036	2,242
Depreciation & amortisation		14,403	14,403	-
Interest and charges		3	3	166
<b>Total resources expended</b>		<u>(144,098)</u>	<u>(144,098)</u>	<u>(198,577)</u>
<b>Net movement in funds</b>		<u>45,782</u>	<u>45,782</u>	<u>99,178</u>
Total funds brought forward		<u>1,789,114</u>	<u>1,789,114</u>	<u>1,689,936</u>
<b>Total funds carried forward</b>		<u><u>1,834,896</u></u>	<u><u>1,834,896</u></u>	<u><u>1,789,114</u></u>

The notes on pages 6 to 10 form an integral part of these financial statements.

## Guru Nanak Gurdwara( Sikh Temple )

### Balance sheet as at 31 December 2020

	Notes	2020	2019
		£	£
<b>Fixed assets</b>			
Tangible assets	9	1,711,124	1,711,124
<b>Current assets</b>			
Cash at bank and in hand		129,692	84,005
		129,692	84,005
<b>Creditors: amounts falling due within one year</b>	10	(5,920)	(6,015)
<b>Net current assets</b>		123,772	77,990
<b>Net assets</b>		1,834,896	1,789,114
<b>Funds</b>			
Unrestricted funds	12	1,834,896	1,789,114
		1,834,896	1,789,114

The financial statements were approved by the Trustees on 29 October 2021 and signed on its behalf by

**Ajmer Singh Basra**

The notes on pages 6 to 10 form an integral part of these financial statements.

# Guru Nanak Gurdwara( Sikh Temple )

## Notes to the financial statements for the year ended 31 December 2020

### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared in accordance with all applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales. (revised June 2008) (The SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008.

#### 1.2. Incoming resources

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

#### 1.3. Resources expended

Resources expended are recognised in the year in which they are incurred.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

#### 1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	- 10% straight line
Motor vehicles	- 10% straight line

#### 1.5. Pensions

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

### 2. Donations

	Unrestricted funds	2020	2019
	£	£	£
Ins - donations 1	105,889	105,889	255,562
	<u>105,889</u>	<u>105,889</u>	<u>255,562</u>



## Guru Nanak Gurdwara( Sikh Temple )

### Notes to the financial statements for the year ended 31 December 2020

#### 3. Gift aid

	Unrestricted funds £	2020 £	2019 £
Gift aid	39,749	39,749	42,193
	<u>39,749</u>	<u>39,749</u>	<u>42,193</u>

#### 4. Grant income

	Unrestricted funds £	2020 £	2019 £
Inc - Government grants	34,242	34,242	-
Inc - Local government grants	10,000	10,000	-
	<u>44,242</u>	<u>44,242</u>	<u>-</u>

#### 5. Support costs

	2020 £	2019 £
Staff costs	56,255	64,579
Rent, rates and service charge	3,301	3,158
Insurance	680	4,392
Light and heat	22,140	20,679
Cleaning	1,185	3,445
Repairs and maintenance	9,038	22,188
Printing, postage and stationery	130	897
Advertising	293	1,257
Telephone	674	965
Motor expenses	4,289	2,500
Legal and professional	6,327	8,620
Accountancy fees	2,890	2,200
Panjabi school education	8,000	13,250
Siropas, Kirtan, Deg & Langer	12,432	36,928
Sports & Promotion activities	1,022	11,111
General expenses	1,036	2,242
Depreciation and amortisation	14,403	-
Interest and charges	3	166
	<u>144,098</u>	<u>198,577</u>

## Guru Nanak Gurdwara( Sikh Temple )

### Notes to the financial statements for the year ended 31 December 2020

#### 6. Management and administration

Year ended 2020 £	Year ended 2019 £
-	-

#### 7. Employees

##### Number of employees

The average monthly numbers of employees (including the trustees) during the year were:

	2020 Number	2019 Number
Gianis	9	9

##### Employment costs

	Charitable expenditure £	2020 £	2019 £
Wages and salaries	55,590	55,590	63,889
Other pension costs	665	665	690
	56,255	56,255	64,579

	Unrestricted £	2020 £	2019 £
Wages and salaries	55,590	55,590	63,889
Other pension costs	665	665	690
	56,255	56,255	64,579

#### 8. Pension costs

The company operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £665 (2019 - £690).

## Guru Nanak Gurdwara( Sikh Temple )

### Notes to the financial statements for the year ended 31 December 2020

<b>9. Tangible fixed assets</b>	<b>Land and buildings freehold £</b>	<b>Fixtures, fittings and equipment £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 January 2020	1,711,122	219,306	34,015	1,964,443
Additions	-	14,403	-	14,403
At 31 December 2020	1,711,122	233,709	34,015	1,978,846
<b>Depreciation</b>				
At 1 January 2020	-	219,305	34,014	253,319
Charge for the year	-	14,403	-	14,403
At 31 December 2020	-	233,708	34,014	267,722
<b>Net book values</b>				
At 31 December 2020	1,711,122	1	1	1,711,124
At 31 December 2019	1,711,122	1	1	1,711,124

<b>10. Creditors: amounts falling due within one year</b>	<b>2020 £</b>	<b>2019 £</b>
Other taxes and social security costs	1,705	1,882
Other creditors	180	2,098
Accruals and deferred income	4,035	2,035
	5,920	6,015

<b>11. Analysis of net assets between funds</b>	<b>Unrestricted funds £</b>	<b>Total funds £</b>
Fund balances at 31 December 2020 as represented by:		
Tangible fixed assets	1,711,124	1,711,124
Current assets	129,692	129,692
Current liabilities	(5,920)	(5,920)
	1,834,896	1,834,896

## Guru Nanak Gurdwara( Sikh Temple )

### Notes to the financial statements for the year ended 31 December 2020

12. Unrestricted funds	1 January £	Incoming £	Outgoing £	31 December £
Unrestricted Fund	1,789,114	189,880	(144,098)	1,834,896
	<u>1,789,114</u>	<u>189,880</u>	<u>(144,098)</u>	<u>1,834,896</u>