

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

England & Wales · Charity number 254588

Details

Other names	SPARKWELL PARISH HALL AND PLAYGROUND, SPARKWELL PARISH HALL, SPARKWELL PARISH HALL AND PLAYGROUND TRUST
Status	Registered
Legal form	Other
Registered	1967-12-12
Register	View on the Charity Commission register

Contact

Address	2 Chipple Park Lutton Ivybridge Devon PL21 9TA
Phone	07538390340
Email	ljthorne8@gmail.com
Website	www.sparkwellparishhall.co.uk

Activities

Objects: REPAIRING AND INSURING THE HALL AND ITS FURNITURE AND EFFECTS THEREIN MAINTAINING THE SAID PLAYGROUND PAYING RENTS TAXES SALARIES AND OTHER OUTGOINGS AND IN PROVIDING FURNITURE GAMES BOOKS NEWSPAPERS PERIODICALS AND OTHER LITERATURE AND MEANS OF RECREATION

Activities: Provision and maintenance of a community hall and playground for the benefit of the inhabitants of Sparkwell Parish, near Plymouth, Devon and voluntary organisations within the Parish

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£70,917	£79,480	-	-
2024-04-30	£51,134	£49,952	-	-
2023-04-30	£44,372	£40,798	-	-
2022-04-30	£36,365	£26,951	-	-
2021-04-30	£15,463	£11,789	-	-

Trustees

Name	Role	Appointed
Jessica Collins		2023-11-06
Kevin Smith		2025-08-01
Lynda Thorne		2022-11-21
Nigel Thorne		2019-08-19
Peter Gold		2024-11-04
Peter Tremain		2019-11-19
Rebecca Tierney		2023-11-06

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

England & Wales - Charity number 254588

Accounts

Treasurers Report for year ending 30th March 2025

This year we have had a great deal of outlay.

Details are as below.

Treasurers Report end of Financial year 30 April 2025

Opening Balance on Treasurers account 1 st May 2024	£16317.06
Balance after £10000 tfr to savings acc	£6317.06
Closing Balance on 30 th April 2025	£4020.65
Total loss	£2296.41

Large one off purchases	
carpark posts	£26.09
scrub machine	£268.80
key safe	£43.13
locksmith	£75
fridge	£634.50
	£10,000.0
transfer to savings account	0
surveyor	£1,020.00
music system	£592.80
fire doors	£3,918.00
curtains	£1,977.60
ceiling	£550.00
decorating	£852.00
hoover	£129.99
posters	£21.60
Heaters	£176.00
laptop	£424.87
kettle	£14.00
toilet sensor	£80.00
	£20,804.3
	8
Profit without expenditures	£8602.12
<u>Opening balance on savings account</u>	
	£10110.54
Interest added	£185.25
Credits tfr from Treasurers acc	£10000.00
Payment for pathway	- £13053.60
<u>Closing Balance</u>	<u>£7242.19</u>
<u>Closing balance on satco acc</u>	<u>£10000.00</u>

Total closing balance on all accounts £21262.84

Sparkwell Parish Hall and Sparkwell Amateur Theatre Company
Profit and Loss 2024 to 2025

Opening Balance	£16317.06 Treasurers ACcount
	£10110.54 Savings Account £7520.00 Satco Account
<u>Treasurers account Income</u>	
User Groups	£ 8713.69
Outside Groups	£ 1234.50
Parties	£ 6923.00
Toddler group	£ 4183.03
School	£ 4538.96
Farmers Market	£ 590.65
Fund Raising	£18455.49
Lotto	£ 44.00
Total Income	£44683.32
<u>Treasurers Account outgoings</u>	
Electric	£ 4235.27
Utilites	£ 6749.00
Playground	£ 220.00
Toddler Group	£ 3831.47
Cleaning	£ 513.19
Invoices	£ 842.50
Miscellaneous	£40,588.30
Total Outgoings	£56979.73
Total in account	£ 4020.65
<u>Savings Account income</u>	
Interest	£ 190.21
Transfer from Treasurers account	£10,000.00
Total Income	£10,185.95
<u>Savings Account outgoings</u>	
Payment to Treasurers account for path	£13053.60
Total in account	£ 7247.15
SATCo Aaccount	
Opening £7520	Closing £10,000

SPARKWELL PARISH HALL PROFIT AND LOSS 2024 TO 2025

OPENING BALANCE	£	16,317.06
INCOME		
USER GROUPS	£	8,713.69
OUTSIDE GROUPS	£	1,234.50
PARTIES	£	6,923.00
TODDLER GROUP	£	4,183.03
SCHOOL	£	4,538.96
FARMERS MARKET	£	590.65
FUND RAISING	£	18,455.49
LOTTO	£	44.00
TOTAL INCOME	£	44,683.32
OUTGOINGS		
ELECTRIC	£	4,235.27
UTILITIES	£	6,749.00
PLAYGROUND	£	220.00
TODDLER GROUP	£	3,831.47
CLEANING	£	513.19
INVOICES	£	842.50
MISCELLANEOUS	£	40,588.30
TOTAL OUTGOINGS	£	56,979.73
CLOSING BALANCE	£	4,020.65

Accounts reviewed and checked to Bank Statements / receipts. Some receipts missing, however, evidence of purchases was provided by Lynda's personal account statements to evidence the payments made.

*WRP/lyp.
VANESSA PHILIP
AHEAD FOR NUMBERS BOOKKEEPING
28-1-26.*

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

England & Wales - Charity number 254588

Accounts

Treasurers Report year 23/24

We have had several changes in treasurer over this period so the accounts have been a little disjointed and caused late submission to the Charity commission.

They are now found to be all in order and the Charity is running at a small profit which the trustees are endeavouring to plough back into the upkeep of the hall and for the benefit of the community.

Income is being made up from weekend childrens parties and ground rent from the school at weekends.

We now have a small but dedicated team of trustees that work tirelessly to keep the hall running at a profit.

Lynda Thorne present treasurer

Sparkwell Parish Hall & Playground Trust

From
To

INCOME

	Bank	Reserve	Invoices	Cheques	SATCo
<u>Grant and donation</u>					
Grant	0		0	0	
Fundraising Income	0		0	0	
SATCO income	920.74		0	0	842.48
Donation	250		0	0	
Sum Up	22.62		0	0	
Lottery	246		0	0	

Rent	2,000.00		2,125.00	0	
Interest	0	23.21	0	0	

Hall Hire

Community Events

Farmers Market	1,577.17		0	0	
Jubilee	0		0	0	
Youth Sports Group	0		0	0	
Halloween party	444		0	0	
Toddler Stay and play	32.46		0	0	

One Off Hall hire

Refundable deposit	-100		375	-170	
Party	0		4,737.50	0	
Adult Party	0		148.5	0	
Ceremony	0		0	0	
School	0		0	0	
Hall Hire	351.75		3,784.75	0	

Community groups

Badminton	0		1,064.00	0	
Bowls	0		1,680.00	0	
Dog Training	0		0	0	
SATCO	0		3,437.00	0	
Scouts	0		0	0	
WI	0		696	0	

EXPENSES

Utilities

Electricity	-1,558.55		0	0	
Comms	-570.12		0	-191.28	

Water	-709.12		0	0	
<u>Services</u>					
Cleaning	-1,895.00		0	-26	
Gardening	-216		0	-216	
Waste	-598.81		0	0	
Website	-72.6		0	0	
<u>Fees</u>					
Insurance	-1,843.40		0	0	
Surveyor	0		0	0	
Licences	-174.8		0	-394.52	
<u>Community events</u>					
Jubilee Expenses	0		0	0	
SATCO expenses	0		0	0	
<u>Halloween party expenses</u>	-236.11		0	0	
<u>Running costs</u>					
Maintenance	-759.9		0	-484.84	
Park Maintenance	-816		0	0	
Sundries	-442.81		0	-236.35	
Petty Cash	0		0	0	
<u>Capital Spending</u>					
Equipment	0		0	0	
Sound System	0		0	0	
Fire Alarm System	0		0	0	
Heating System	0		0	0	
Doors	-12,376.80		0	0	
Marquee	0		0	0	
Car Park	-329.32		0	0	
	0		0	0	
<u>Other expenses</u>					
unallocated	0		0	0	
Net Profit	-16,854.60	23.21	18,047.75	-1,718.99	842.48
Invoice	17037.25				
Cheque	-1692.99				
Cancelled	0		508.75	-394.52	
Transfer to capital bank	-2500				
Opening bank	20,327.40	7,500.38			0
Closing bank	#NAME?	7,523.59			0
movement	#NAME?	23.21	18,556.50	-2,113.51	0
	#NAME?	0	0	0	-842.48

01/05/2023

30/04/2024

Total	Pack totals
	2,281.84
0	
0	
1,763.22	
250	
22.62	
246	
4,125.00	4,125.00
23.21	
	16,004.50
	2,053.63
1,577.17	
0	
0	
444	
32.46	
	9,127.50
105	
4,737.50	
148.5	
0	
0	
4,136.50	
	6,877.00
1,064.00	
1,680.00	
0	
3,437.00	
0	
696	
24,488.18	
	-3,029.07
-1,558.55	
-761.4	

-709.12		
	-3,024.41	
-1,921.00		
-432		
-598.81		
-72.6		
	-2,412.72	
-1,843.40		
0		
-569.32		
	-236.11	
0		
0		
-236.11		
	-2,739.90	
-1,244.74		
-816		
-679.16	-679.16	
0		
0		
0		
0		
0		
-12,376.80		
0		
-329.32		
0	-12,706.12	52.62%
0		
-24,148.33		



bank balance	£10,121.34
	£17,567.74



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name SPARKWELL PARISH HALL AND PLAYGROUND TRUST

On accounts for the year ended

30 APRIL 2024

Charity no (if any)

254 588

Set out on pages

1-8 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Tayler Doyle

Date: 07/02/2025

Name: TAYLER DOYLE

Relevant professional qualification(s) or body (if any):

MAAT

Address: 41 HOUNDISCOMBE ROAD

PL4 6EX

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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SPARKWELL PARISH HALL AND PLAYGROUND TRUST

England & Wales - Charity number 254588

Accounts



SPARKWELL
PARISH HALL

AND PLAYGROUND TRUST

INC. SATCo

ACCOUNTS

2022-2023

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2. Year overview pg 3
3. Appendix A - Income by category pg 6
4. Appendix B - Expenditure by category pg 7
5. Appendix C - SATCo breakdown pg 8

SUMMARY

This financial year had 2 treasurers, with the second covering Sept 22 - May 23, following this a third treasurer has joined the committee in the next financial year but is the one consolidating the reports for submission and reporting, so understanding of varying reporting and paperwork processes have had to be reviewed.

All income for the hall in 2022-23 has come from hire and rent, down £16k (45%) on the previous year due to little donations and no grant income. Expenditure has stayed relative to the income with 35% being spent on capital investments compared to 50% the previous year.

5 of the regular community groups have continued with the farmers market being reinstated and insourced as part of the committee by a co-opted member. The parish Jubilee celebrations were completed at the start of the year, with more community events being run to benefit the local residents further in 2023-24.

SATCo returned in this reporting period and was enjoyed by the community as a “relaunch” for the panto. contributions to the hall following expenses being paid, this included “hall hire” of £3000, was £163.53. The panto will be created again in 2023-24 but consideration of costs must be made to ensure that it remains profit making or cost neutral for the hall. Hall hire for future events has been agreed to now be on a usage basis to align to the other regular users of the hall so will be invoiced in January following the panto and based on hours used at the unit rate cost.

£7,500 is still held in the savings account for match funding and capital projects.

Two capital projects were completed within the year 2022-23, the fire alarm system and phase 1 of the door replacements. Phase 2 will be completed in Oct 2023, with the final phase tbc for 2024.

During the year the electricity contract concluded and a new business rate agreed however this is double the previous rate so consideration for the unit rate costs for the next year were to be reviewed.

Unit rate of £11/hr was used during 2022-23, this was validated in the financial accounts based on running costs / hours of hall hire. For 2023-24 this rate has increased to £13/hr based on the increase to electricity of 50% and 10% on all other running costs.

2022 / 2023 YEAR OVERVIEW

<u>CURRENT ACCOUNT</u>	2022-23	2021-22
Opening balance	£ 17,289.67	£ 15,253.91
Closing balance	£ 23,327.40	£ 17,289.67
INCOME:	£ 20,168.23	£ 36,904.11
Of which was from grants =	£ 283.53 (1%)	£ 23,456.21 (64%)
EXPENDITURE:	£ 17,115.10	£ 34,865.11
Of which capital spending =	£ 5,932.09 (35%)	£ 19,333.73 (55%)
Total gain / (loss) =	£ 3,053.13	£ 2,038.71
<u>SATCO ACCOUNT</u>		
Opening balance	£ 6,520.16	£ 6,195.16
Closing balance	£ 6,657.52	£ 6,520.16
Total gain / (loss) =	£ 163.53	£ 325.00
<u>RESERVE ACCOUNT</u>		
Opening balance	£ 7,500.38	£ 0.00
Closing balance	£ 7,523.59	£ 7,500.38
Total gain / (loss) =	£ 23.21	£ 7,500.38

2022 / 2023 INCOME

For breakdown see Appendix A

Hall Hire		£ 13,349.75
(Community groups	£ 7,164.50)	
(One off users	£ 6,185.25)	
Community events & Fundraising		£ 2,511.74
Grants and Donations		£ 283.53
Rent		£ 4,000.00
Interest		£ 23.21
TOTAL		£ 20,168.23

2022 / 2023 EXPENDITURE

For breakdown see Appendix B

Utilities		
Electricity (Eon)		£ 1,502.81
Water		£ 360.87
Communications		£ 831.79
Services		
Cleaning		£ 2,236.20
Gardening		£ 774.00
Waste Removal		£ 653.84
Fees		
Insurance		£ 1,395.05
Licences & Fees		£ 20.00
Community events		£ 662.92
Running costs		
Maintenance		£ 1,365.64
Sundries and petty cash		£ 1,379.89
Capital spending		£ 5,932.09
TOTAL		£ 17,115.10

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Corey-Ann Lidstone, Treasurer

Audited by:



SATCo BREAKDOWN year total

For breakdown see Appendix C

Opening balance	£6,520.16
Closing balance	£6,657.52
Balance	£ 137.36
INCOME	£23,809.92
EXPENDITURE	£23,646.39
Total profit/ (loss)	£ 137.36

APPENDIX A

Breakdown of income by category

	2022-23	2021-22	2020-21
HALL HIRE	13,350	8775	108
Individual bookings	6185	6070	-120
Birthday parties	3643	3246	-120
Evening parties	655	184	0
Weddings / Ceremonies	0	2065	0
Misc. hire	1888	575	0
Community groups	2705	2705	228
Badminton	1064	700	56
Bowls	1645	560	56
Judo	0	448	84
Lunch club	0	0	32
WI	769	378	0
Dog training	588	0	0
SATCo	3099	0	0
Art club	0	0	0
Scouts	0	160	0
FUNDRAISING	2512	0	414.50
Community event	478	0	
Youth Sports club	0	0	0
Farmer's market	2034	0	0

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Corey-Ann Lidstone, Treasurer

Audited by:



RENT	4000	4140	4000
SATCo	0	0	0
Sparkwell School	4000	4140	4000
GRANTS AND DONATIONS	284	23456	11900
MISC. INCOME	0	0	0
TOTAL	20168	36904	16422.50

APPENDIX B

Breakdown of expenditure by category

	2022-23	2021-22	2020-21
WAGES	0	0	0
Manager	0	0	0
Cleaner	0	0	0
UTILITIES	2695	2291	1518
Electric	1503	1355	149
Water	361	612	143
Communication	832	324	1226
SERVICES	3664	1642	784
Cleaning	2236	1388	0
Gardening	774	0	135
Waste	654	254	649
FEES	1415	1513	1408
Insurance	1395	1351	1338
Licences & Fees	20	162	370
FUNDRAISING COSTS	0	0	0
COMMUNITY EVENTS	663	403	0
RUNNING COSTS	2746	1883	1146
Maintenance	1366	1063	761
Sundries & Petty cash	1178	594	385
Misc	202	226	0

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Corey-Ann Lidstone, Treasurer

Audited by:



CAPITAL COSTS	5932	19334	8570
TOTAL	17115	34865	118871

APPENDIX C

Breakdown of SATCo income and expenditure by category

	2021-22	2020-21	2019-20
INCOME	23,810	325	
Subs	880	325	
Tickets	13,680	0	
Programmes/ Adverts	1,210	0	
Raffle	1,480	0	
Bar	1,623	0	
Ice-cream/ Tuck shop	1,764	0	
Donations/ Fundraising	1,870	0	
Misc	1,303	0	
EXPENSES	23,647	0	
Scripts	315	0	
Licences & Fees	395	0	
Costume/ Make-up	6,646	0	
Lighting	6,080	0	
Staging/ Scenery	1,652	0	
Programmes	493	0	
Bar/ Ice-cream	1,484	0	
Raffle/ Fundraising	927	0	
Hall costs	3,100	0	

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Corey-Ann Lidstone, Treasurer

Audited by:



Misc.	2,555	0	
TOTAL	163	325	

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

England & Wales - Charity number 254588

Accounts



Trustees' Annual Report for the period

From 1st May 2021
30th April 2022

Period start date To
Period end date

Charity name: Sparkwell Parish Hall and Playground Trust

Charity registration number: 254588

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision and maintenance of a village hall, recreation ground and ancillary thereto for the use of the inhabitants of the Parish of Sparkwell without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for any form of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision and maintenance of the hall, playground, grounds and ancillary equipment. Insure against statutory risks and public safety. To comply with all statutory regulations and best practice. To provide a conduit for community activities and promote a sense of identity within the locality. To foster inclusivity within the community. To make provision for activities of local groups, including but not inclusive: Sparkwell Amateur Theatre Company Sparkwell Woman's Institute Sparkwell All Saints Primary School Sparkwell All Saints Parish church Sparkwell Short Mat Bowls Sparkwell Over 60s Badminton Club Judo Club Sparkwell Parish Council

		Sparkwell Scouts, Cubs, Beavers Dog Training Meetings, conferences, polling station, weddings, parties, farmer's markets and fundraising events are held throughout the year.
To Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees are given access to the Charity Commissions guidance prior to signing the Trustee Eligibility Declaration

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Following the covid pandemic, the hall was reopened in July 2021 which saw a gradual return of some of the regular user groups. Some groups chose not to continue and ceased. The Sparkwell Amateur Theatre Company annual pantomime was postponed until 2022. The return of the Farmer's Markets was planned for later in the year.

		<p>The hall continued to provide a busy venue for children’s parties providing much needed revenue. Whilst the hall was closed we carried out necessary maintenance work including electrical testing and associated works, replacement of the stage rigging and pulleys and load testing of the gantry. Replacement of the fence at the entrance. Temporary repairs to the carpark.</p> <p>We were lucky to secure grant funding to replace the heating system, install solar panels and a battery system and replace the light fittings with LEDs.</p> <p>We required a new fire alarm system.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Hall account (current and deposit) had a closing balance of £24,264 SATCo account had a closing balance of £6195
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees hold £7500.00 in a capital account. It is hoped this amount will be built on in order to be able to carry out planned maintenance, such as, replacement of the external doors and front door locking system, replacing the sound system, updating the kitchen, tarmac the car park. The remaining balance in the Hall account is for general running costs (increased energy charges), unforeseen events and cash flow for future fund raising events. The SATCo account runs from year to year in order to meet upfront costs in staging a pantomime.
Amount of reserves held	Para 1.22	Hall account £7500.00
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per the constitution 1st February 1984 Elected members appointed at the AGM by election to post. Representative members from each of the organisations that regularly use the hall made in writing to the Secretary. Co-opted Trustees, usually for specific tasks

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sparkwell Parish Hall and Playground Trust
Other name the charity uses	
Registered charity number	254588

Charity's principal address	Sparkwell Parish Hall Sparkwell Devon PL7 5DD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Robin May	Chair		
2	Mrs Diana May	Secretary		
3	Mrs Kathryn Hussey	Treasurer		
4	Mrs Francesca McLoughlin			
5	Mr Tim Horton			
6	Mrs Alison Morris			
7	Mrs Iris Willis		May 21 - August 21	
8	Mrs Brenda Bland		July 21 onwards	
9	Mr Edwin Harris			
10	Mrs Edwina Hutton-Fellowes			
11	Mr Andrew Strike			
12	Mr Perter Tremain			
13	Mrs Kim Watters		May 21 - March 22	
14	Mrs Catherine Perham		May 21 - Nov 21	
15	Mrs Monica Jeffrey		May 21 - August 21	
16	Mrs Jean Belsey		May 21 - Nov 21	
17	Mrs Heather Harvey		May 21 - Nov 21	
18	Mr Nigel Thorne			
19	Mrs Laura Cole			
20	Vicky Foss		Nov 21 onwards	
21	Ray Foss		Nov 21 onwards	
22	Jenny Reynolds		Nov 21 onwards	
23	John Reynolds		Nov 21 onwards	
24	Geraldine Sinclair		May 21 - July 21	

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Robin May	
-----------	--

Position (eg
Secretary, Chair, etc)

Chair	
-------	--

Date

19.02.2023



SPARKWELL
PARISH HALL

AND PLAYGROUND TRUST

INC. SATCo

ACCOUNTS

2021-2022

Compiled by Kathryn Hussey, Treasurer

CONTENTS:

1. Year overview pg 2
2. Quarterly reports pg 5
3. SATCo breakdown pg 9
4. Appendix A. Income by category pg 9
5. Appendix B. Expenditure by category pg 11

KEY POINTS

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Kathryn Hussey, Treasurer

Audited by:



Sparkwell Parish Hall reopened for community use in Summer 2021 following Covid lockdown. We were able to cover overheads during this period due to grant funding obtained. For this year, 64% of our income came from grant funding, where 55% of total expenditure was on capital purchases.

Since reopening, income from hire has been steady. We have welcomed five of our regular community group bookings back to the hall, and sadly lost a four who either disbanded or relocated during covid. We are seeing many repeat bookings for birthday parties. Due to not having paid staff, the decision was made by the Trustees to no longer take wedding bookings after honouring existing bookings.

Covid has restricted capacity for fundraising and community events, and we have also lost our regular Farmer's Market as a steady source of income. It is hoped that this will be outsourced in the future.

At the end of the financial year, funds toward the Parish Jubilee celebrations had started to be logged in the accounts.

Meetings have taken place with SATCo, and agreement that they will no longer be paying a £3,000 flat rate contribution toward overheads for the pantomime production. Instead, in line with the Charity's constitution, a unit cost for overheads will be applied for hall usage so that the pantomime does not carry a cost to the SPHPT. Surplus funds from fundraising and ticket sales will be transferred back to the SPHPT account once an agreed float has been retained in the SATCo account.

Trustees agreed to transfer a sum of £7,500 to a savings account which was opened in the 2nd Financial quarter for larger projects inc. to source match funding.

This year, we have been successful in completing two major capital expense projects – replacement of the heating system, and installation of solar panels. It is hoped that both of these upgrades will help us in reducing overheads with the predicted steep rise in costs.

Next financial year, we will need to review our hire fees to ensure they are sufficient to cover increased overheads; reduce unnecessary costs such as our communications bill; and focus on promoting ourselves as a desirable venue for

community groups to maximise income to meet essential repairs such as to the carpark.

2021 / 2022 YEAR OVERVIEW

	2021-22	2020-21
Opening balance	£ 15,253.91	£
11,580.12		
Closing balance	£ 17,289.67	£ 15,253.91
2021-22 INCOME:	£ 36,904.11	£
15,462.50		
Of which was from grants =	£ 23,456.21 (64%)	£ 11,000.00
(71%)		
2021-22 EXPENDITURE:	£ 34,865.40	£
11,788.71		
Of which capital spending =	£ 19,333.73 (55%)	£ 8,570.64
(73%)		
2021-22 Total gain / loss =	£ 2,038.71	£ 3,673.79
	£ 2035.76	
<u>Reserve account</u>	£ 7,500.44	£ 0.00
<u>SATCO</u>	£ 6,520.16	£ 6,195.16

2021 / 2022 INCOME

INCOME

Hall Hire		£ 8,774.75
(Community groups	£ 2,709.25)	
(One off users	£ 6,065.50)	
Community events & Fundraising		£
0.00		
Grants and Donations		£ 23,456.21
Rent		£ 4,000.00
TOTAL		£ 36,904.11

2021 / 2022 EXPENDITURE

Utilities		
Electricity (Eon)		£
1,354.65		
Water	£	323.96
Communications	£	612.46
Services		
Cleaning	£	1,388.49
Gardening	£	0.00
Waste Removal	£	254.21
Fees		
Insurance	£	1,350.87
Licences & Fees	£	162.27
Community events		£
402.94		
Running costs		
Maintenance		£
1,063.42		
Sundries and petty cash		£
594.33		
Capital spending		
Equipment	£	924.00
Sound system	£	1,991.75
Heating system	£	7,586.97
Solar panel installation	£	8,831.01
TOTAL		£ 34,865.11

(of which £7,500 transferred to reserve account)

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Kathryn Hussey, Treasurer

Audited by:



1ST QUARTER - 01/05/21 - 31/07/22

Opening balance	£
15,253.91	
Closing balance	£
19,512.15	
Balance	£ 4,258.24
Total In	£ 14,924.52
Total out	£ 10,666.28

INCOME

Hall Hire	£ 14,924.52
(Community groups £ 0)	
(One off users £ 60)	
Community events & Fundraising	£
0.00	
Grants and Donations	£ 13,676.21
Rent	£ 1,000.00
TOTAL	£ 14,924.52

EXPENDITURE

Utilities	
Electricity (Eon)	£ 397.29
Water	£ 183.50
Communications	£ 138.24

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Kathryn Hussey, Treasurer

Audited by:



Services	
Cleaning	£ 150.00
Gardening	£ 0.00
Waste Removal	£ 0.00
Fees	
Insurance	£ 131.30
Licences & Fees	£ 0.00
Running costs	
Maintenance	£
319.48	
Sundries and petty cash	£
0.00	
Capital spending	
Equipment	£ 924.00
Sound system	£ 1991.75
Heating system	£ 6430.72
TOTAL	£ 10,666.28

2ND QUARTER - 01/08/21 - 31/10/22

Opening balance	£
19,512.15	
Closing balance	£
13,432.27	
Balance	- £ 6079.88
Total in	£ 13,139.59
Total out	£ 19,219.47
INCOME	
Hall Hire	£ 2,709.75
(Community groups	£ 555.50)
(One off users	£ 2,154.25)
Community events & Fundraising	£
0.00	
Grants and Donations	£ 8,981.00
Rent	£ 1,000.00
TOTAL	£ 13,139.59

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Kathryn Hussey, Treasurer

Audited by:

**EXPENDITURE**

Utilities		
Electricity (Eon)	£	151.90
Water	£	60.56
Communications	£	138.24
Services		
Cleaning	£	278.40
Gardening	£	0.00
Waste Removal	£	0.00
Fees		
Insurance	£	399.89
Licences & Fees	£	28.09
Running costs		
Maintenance		£
304.20		
Sundries and petty cash		£
344.49		
Misc (party refund)	£	78.75
Capital spending		
Heating	£	1,104.00
Solar system		£
8,831.01		
Transfer to savings acct	£	7,500.00
TOTAL	£	19,219.52

3RD QUARTER - 01/11/21 - 31/01/22

Opening balance		£
13,432.27		
Closing balance		£
15,224.65		
Balance	£	1,792.38
Total in	£	4,012.25
Total out	£	2,219.87

INCOME

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Kathryn Hussey, Treasurer

Audited by:



Hall Hire	£ 3012.25
(Community groups £ 1,219.75)	
(One off users £ 1,792.50)	
Community events & Fundraising	£
0.00	
Grants and Donations	£ 0.00
Rent	£ 1,000.00
TOTAL	£ 4,012.25

EXPENDITURE

Utilities	
Electricity (Eon)	£ 486.90
Water	£ 41.20
Communications	£ 161.74
Services	
Cleaning	£ 537.69
Gardening	£ 0.00
Waste Removal	£ 0.00
Fees	
Insurance	£ 419.84
Licences & Fees	£ 84.18
Running costs	
Maintenance	£
177.60	
Sundries and petty cash	£
249.84	
Misc (party refund)	£
60.00	
Capital spending	£ 0.00
TOTAL	£ 2,219.58

4TH QUARTER - 01/02/22 - 30/04/22

Opening balance	£
15,224.65	
Closing balance	£
17,289.67	
Balance	£ 2,065.02

SPARKWELL PARISH HALL AND PLAYGROUND TRUST

REGISTERED CHARITY NO: 254588

Report prepared by: Kathryn Hussey, Treasurer

Audited by:



Total in	£ 4,827.75
Total out	£ 2,759.73

INCOME

Hall Hire	£ 2,992.75
(Community groups	£ 934.00)
(One off users	£ 2,058.75)
Community events, Farmer's Market & Fundraising	£
0.00	
Grants and Donations	£ 800.00
Rent	£ 1,000.00
TOTAL	£ 4,012.25

EXPENDITURE

Utilities	
Electricity (Eon)	£ 318.56
Water	£ 38.70
Communications	£ 174.24
Services	
Cleaning	£ 422.40
Grounds maintenance	£ 0.00
Waste Removal	£ 254.21
Fees	
Insurance	£ 399.84
Licences	£ 50.00
Community events (Jubilee)	£ 402.94
Running costs	
Maintenance	£
314.34	
Misc (Party refund)	£
87.50	
TOTAL	£ 2,759.73

SATCo BREAKDOWN year total

Opening balance	£
6,195.16	
Closing balance	£
6,520.16	
Total in (Membership fees 2022)	£
325.00	
Total out	£ 0.00

APPENDIX A

Breakdown of income by category

	2021-22	2020-21	2019-20
HALL HIRE	8775	108	16062
Individual bookings	6070	-120	10638
Birthday parties	3246	-120	2175
Evening parties	184	0	0
Weddings / Ceremonies	2065	0	1350
Misc. hire	575	0	1689
Community groups	2705	228	5424
Badminton	700	56	1316
Bowls	560	56	1204
Judo	448	84	700
Lunch club	0	32	264
WI	378	0	864
Aftershock	0	0	168
Craft groups	0	0	264
Art club	0	0	644
Scouts	160	0	0
FUNDRAISING	0	414.50	4710.93
Community event	0		940
Fairs	0	0	1646.30
Farmer's market	0	0	2124.63
RENT	4140	4000	10000
SATCo	0	0	6000
Sparkwell School	4140	4000	4000
GRANTS AND DONATIONS	23456	11900	0
MISC. INCOME	0	0	75

TOTAL	36904	16422.50	25423.93
--------------	--------------	-----------------	-----------------

Chart 1. Income by type

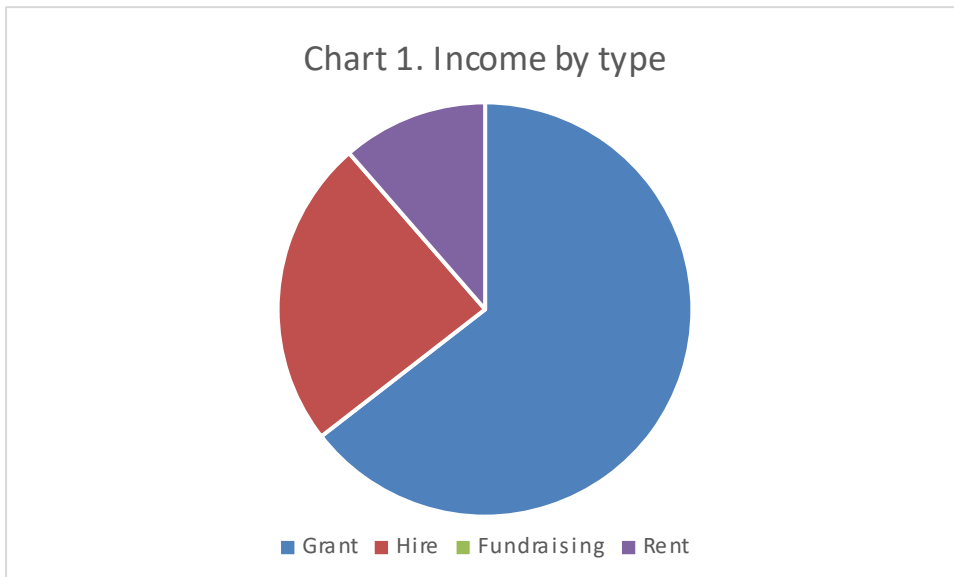
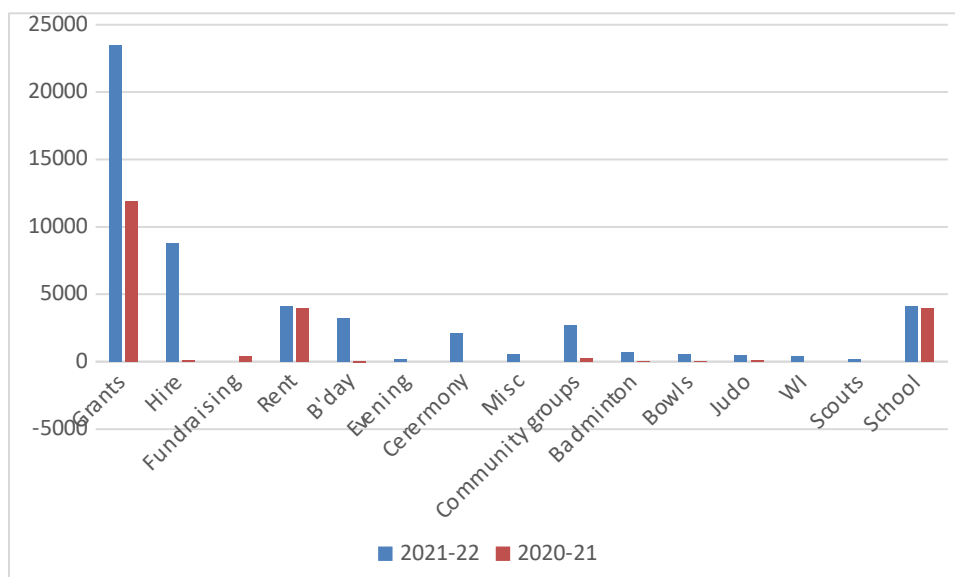


Chart 2. Income by category inc previous year



APPENDIX B Breakdown of expenditure by category

	2021-22	2020-21	2019-20
WAGES	0	0	4655
Manager	0	0	3185
Cleaner	0	0	1470
UTILITIES	2291	1518	7291
Electric	1355	149	6430
Water	612	143	525
Communication	324	1226	334
SERVICES	1642	784	1498
Cleaning	1388	0	224
Gardening	0	135	275
Waste	254	649	999
FEES	1513	1408	2717
Insurance	1351	1338	1339
Licences & Fees	162	370	398
FUNDRAISING COSTS	0	0	979
COMMUNITY EVENTS	403	0	0
RUNNING COSTS	1883	1146	3043
Maintenance	1063	761	1734
Sundries & Petty cash	594	385	612
Misc	226	0	696
CAPITAL COSTS (inc £7,500 transfer)	19334	8570	0
TOTAL	34865	118871	19205

Chart 3. Proportional expenditure

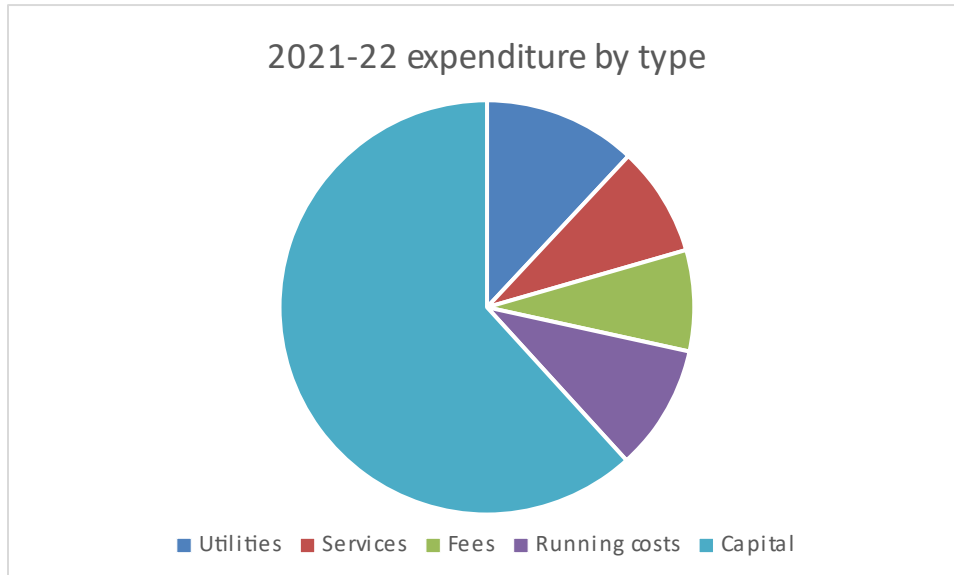
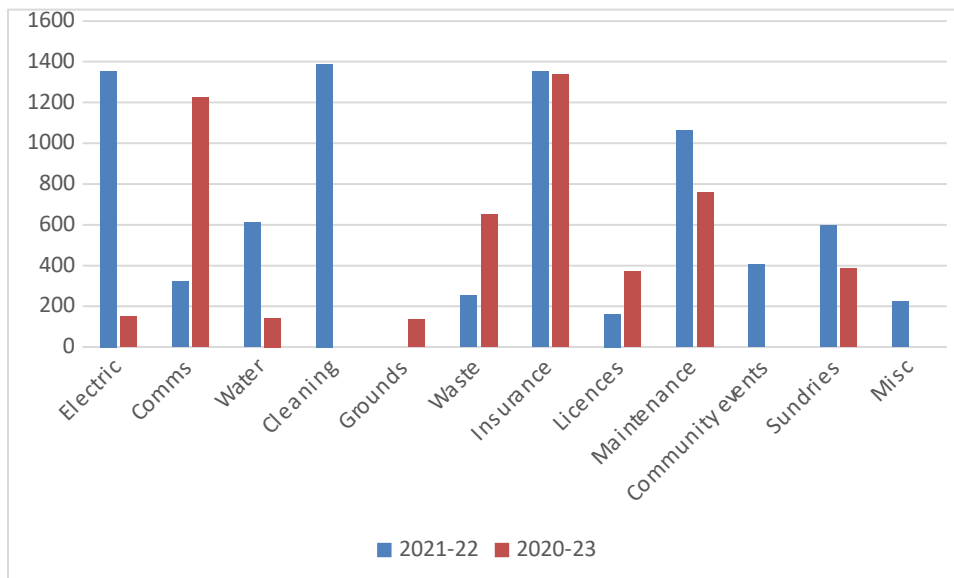


Chart 4. Expenditure by category inc previous year



Ivybridge

Accountants Ltd

Our Ref: 1346

Private and Confidential
Mrs Kathryn Lanaway
Sparkwell Parish Hall
Birchland Farm
Sparkwell
Plympton
Devon
PL7 5DW

11th January 2023

Dear Kathryn

Re: Sparkwell Parish Hall & Playground Trust

I have pleasure in enclosing a copy of the Income and Expenditure Account for Sparkwell Parish Hall for the year ended 30th April 2022, drawn from the books and records supplied to us.

We found the spreadsheet records, supported by bank statements, to be in good order with income and expenditure being properly identified and recorded. Looking at the Income and Expenditure Account we can see that income from rent and other activities was £12,584. If we include the grant income of £23,459 we arrive at a figure of £36,04, which is £864 lower than the figure for total income in your report due to reanalysis of supplier refunds from income to expenditure £638, and reanalysis of hall refunds from expenditure to income.

We then have running expenses totalling £7,670, and capital expenditure of £19,281, giving total expenditure of £26,952. There is a difference of £7,913 compared to the figure for total expenditure in your report of £34,865. This is due to the following:

Registered Office – Boston House, Downsview Road, Grove Technology Park, Wantage, OX12 9FF
Registered number - 08805073 registered in England & Wales

£

Balance per Ivybridge

26,952.00

Reconciling items:

Bank transfer included within your report

7,500.00

Reanalysis as per income comments above

864.00

Timing of cheque payments which cleared after the year end

(526.00)

Prior year timing of cheque payments which cleared in year

78.00

Miss recorded transaction (see detail below)

(3.00)

Total per your report

34,865.00

The miss recorded transaction relates to an expenditure transaction on the I&E spreadsheet for Direct 365 (01/02/22). The total column (Col C) has been recorded as £61.41, this should be £64.41, the analysis in the waste column (Col L) is correct.

If you could please sign the declaration on the next page once you have had the opportunity to review the accounts and are satisfied that this is a fair and true reflection of the financial activity in the year.

Should you want a hard copy of the attached, please come back to me and I will organise for you.

I take this opportunity to enclose my firms fee note for your kind attention.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

Claire Hayman
Practice Manager

Iybridge

Accountants Ltd

Treasurer Declaration

I, Mrs Kathryn Hussey, treasurer to Sparkwell Parish Hall, certify that I have made available all records and information to Iybridge Accountants Ltd in order for them to prepare an account of income and expenditure, and the resulting account is a true reflection of the financial position of Sparkwell Parish Hall at 30th April 2022.

Signed  SPARKWELL PARISH HALL LIMITED
LIMITED LIABILITY PARTNERSHIP
REGISTERED IN ENGLAND

Registered Office – Boston House, Downsvlew Road, Grove Technology Park, Wantage, OX12 9FF
Registered number - 08805073 registered in England & Wales

Sparkwell Parish Hall & Playground Trust
Income & Expenditure Account
Year Ended 30th April 2022

	30/04/2022	30/04/2021
Income (Hall)		
Hall Hire	8,584	48
Breakfast Café	0	0
Rent	4,000	4,000
Fundraising Activities	0	415
Market Stalls	0	0
Misc. Income	0	0
Total Income	<u>12,584</u>	<u>4,463</u>
Expenditure		
Cleaner & Hall Manager wages	0	0
Cleaning	1,388	0
Repair & renewal of equipment	0	385
Repair & maintenance of premises	1,712	1,645
Light, Heat & Power	1,165	-826
Water	324	-757
Insurance	1,351	1,339
Phone & Broadband	200	1,160
Licences	162	50
Fundraising activities	0	0
Community events	403	0
Accountancy	300	300
Sundries	664	0
Total Expenditure	<u>7,670</u>	<u>3,296</u>
Net Income / (Expenditure)	<u>4,913</u>	<u>1,166</u>
Add Balance b/f	15,176	11,580
Add Grants / Donations	23,456	11,000
Less Capital Expenditure:		
Benches	924	0
Solar	8,831	0
Sound system	1,992	2,263
Heating system	7,535	6,308
	<u>19,281</u>	<u>8,571</u>
Balance c/f	<u>24,264</u>	<u>15,176</u>

Sparkwell Parish Hall and Playground Trust
Consolidated Income and expenditure
Year ending 30th April 2022

	2022
	£
Income	
Sparkwell Hall General Fund	12,584
SATCo	325
Total	12,909
Expenditure	
Sparkwell Hall General Fund	7,670
SATCo	-
Total	7,670
NET SURPLUS/(DEFICIT) FOR THE YEAR	
Sparkwell Hall General Fund	4,913
SATCo	325
Total	5,238
Grants/Donations	
Sparkwell Hall General Fund	23,456
SATCo	-
Total	23,456
Capital expenditure	
Sparkwell Hall General Fund	19,281
SATCo	-
Total	19,281
RECONCILED BY	
Opening bank balance 1 May	15,176
Sparkwell Hall Accounts (current and deposit)	6,195
SATCo Account	
REPRESENTED BY	
Closing bank balance 30 April	24,264
Sparkwell Hall Accounts (current and deposit)	
SATCo Account	6,520










Sparkwell Parish Hall & Playground Trust

Final Audit Report

2023-01-23

Created:	2023-01-11
By:	Ivybridge Accountants Ltd (admin@ivybridgeaccountants.co.uk)
Status:	Signed
Transaction ID:	CBJCHCAABAALZP96V4gOZmRusMv\$MTxey4fFm7vhG

"Sparkwell Parish Hall & Playground Trust" History

-  Document created by Ivybridge Accountants Ltd (admin@ivybridgeaccountants.co.uk)
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-  Document emailed to klanaway1@yahoo.co.uk for signature
2023-01-11 - 16:54:17 GMT
-  Email viewed by klanaway1@yahoo.co.uk
2023-01-21 - 09:22:52 GMT - IP address: 87.248.116.147
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2023-01-23 - 18:46:55 GMT - IP address: 86.176.139.182
-  Signer klanaway1@yahoo.co.uk entered name at signing as Kathryn Hussey
2023-01-23 - 18:47:46 GMT - IP address: 86.176.139.182
-  Document e-signed by Kathryn Hussey (klanaway1@yahoo.co.uk)
Signature Date: 2023-01-23 - 18:47:48 GMT - Time Source: server - IP address: 86.176.139.182
-  Agreement completed.
2023-01-23 - 18:47:48 GMT