

WEST BLETCHLEY COMMUNITY ASSOCIATION

NOTES TO ACCOMPANY THE END OF YEAR ACCOUNTS FOR 2024/25

The End of Year Accounts for the financial year 2024, as far as possible, reflect accurately the true picture of the income, expenditure, and financial assets of the West Bletchley Community Association.

After 19 years Ken Sisson retired as treasurer and Shirley Bickers, a committee member, was elected at the Annual General Meeting in October. The members are very appreciative of the hard work and commitment that Ken had given to the centre over the years.

INCOME

As the Association does not receive any automatic subsidies or grants it relies heavily on the income it receives on hiring out its facilities to community groups and organisations. Over the last few years this has remained at a constant rate, however the committee will be looking at increasing these, and bringing their recommendations to the AGM.

Our income is also boosted by the charity shop, which is open 3 mornings a week. The committee is incredibly grateful to volunteer manager Yvonne and her band of willing assistants. It not only brings in money but customers who often join the centre's activities.

Our last income source is our centre run activities especially the drop in on a Tuesdays. We will continue to expand events which have a 2-fold function of raising funds and providing events for our members and residents to participate in.

EXPENDITURE

According to our lease the Association is responsible for the internal aspects of the building, whilst Milton Keynes City Council (Landlord) is responsible for the building and fabric. We have been fortunate that one of our new committee members has been regularly active in giving his time and expertise for free.

The gas and electric bills for the first 3 quarters were considerably higher than previous years due to the nationwide price hikes. Fortunately our manager negotiated a new contract in January 2025 which reduced these bills.

A major but necessary expenditure is wages. The committee ensure we are paying our staff an honest rate of pay, increasing with the national legal requirements, to retain the excellent staff we employ.

INVESTMENTS

The Association has retained the same parties for investments, i.e. Shawbrook Bank Bond as the illiquid account, and the Santander Business Account for the liquid account from which we may easily transfer monies to the current account if necessary. This year we have received higher interest rates than previously, but the Association is always on the look-out for better rates.

FUTURE

In the last quarter the Association acquired a treasurer account with Lloyds. This has enabled the use of debit cards and access to online banking. We therefore intend to close our Virgin Account. The financial policies have been updated to ensure the safety of our money.

As stated previously we will be looking at increasing our hire charges. We recognise that the centre has not been upgraded for some years and there is a substantial list of works from which the building would benefit. These include automatic doors for better disabled access, decorating, improving our toilets and looking at the centre's flooring. We will be setting a percentage of our savings aside for this but will be applying for grants as well.

Shirley Bickers Treasurer

West Blatchley Community Association

Receipts And Payments For The Year Ending 31st March 2025

Confidential

2023/24	RECEIPTS	2024/25	2023/24	PAYMENTS	2024/25
£	GENERAL		£		
492.00	Members/Aff. Fees	608.00	3,223.53	Lease/Water/Rates	3826.39
0.00	Patrons	0.00	11,115.28	Gas/Electricity	8131.34
4,837.35	Members Groups	5,942.35	4,105.59	Cleaner/Materials	5311.64
16,428.73	Affiliated Groups	17,802.98	12,296.42	Salaries/Pay Roll/Auditor	12306.30
11,457.35	Hirings	8,631.75	0.00	Staff Training	18.00
147.00	Raffle	279.00	108.59	Raffle Costs	16.49
7.00	Repro/Other Income	483.70	598.95	Telephone/Stamps	709.97
			452.34	Rubbish Bin	781.23
			0.00	Advertising	26.49
			782.40	Fire/Extinguishers	1295.40
			824.85	Insurances	842.24
			65.00	Locality/Comm Impact	59.00
			400.00	Hirings Refunds	85.00
			609.00	Repairs/Maintenance	1344.57
			0.00	Prizes for 100 Club	0.00
			0.00	Refreshments	153.45
			186.89	Performing Rights	0.00
			755.23	Miscellaneous	517.36
			106.82	Office Expenses/Printer	91.40
£36,535.24	GENERAL INCOME	£37,707.98	£35,630.89	GENERAL OPERATING EXPENSES	£35,516.27
	GRANTS/DONATIONS			MAJOR ITEMS	
1023.00	Funded Exercise C *	1829.50	1,350.00	Funded Exercise Class	2,250.00
301.00	Christmas Party	156.00	303.05	Christmas Party	301.23
672.98	Gvt Grant Aid Warm *	0.00	559.52	Warm Initiative	0.00
0.00	MKC Councillor	0.00	0.00	MKC Councillor	0.00
1357.77	Donations	1762.26	504.77	Donations	472.10
0.00	Boiler	0.00	0.00	Boiler	216.00
0.00	New Cooker	0.00	0.00	New Cooker	0.00
660.70	Special Events *	1016.87	853.87	Special Events inc Coronation Meal et al	698.12
4505.00	Grants *	0.00	688.94	Electrical and Lighting	1,239.60
			£325.04	Information Tecnology	271.64
£1,329.40	Investment A/Cs Interest	£1,448.22			
			£4,585.19	MAJOR ITEMS	£5,448.69
£46,385.09	TOTAL INCOME	£43,920.83	£40,216.08		£40,964.96
				Excess of Income Over Expenditure	£2,955.87

BALANCE SHEET

2024/25

REPRESENTED BY:

BALANCE	31st March 2024
Current Bank Account	32,642.57
Santander Business A/C	35,046.38
Virgin Money	284.72
Shawbrook Bank	42,739.41
TOTAL	£110,713.08
Excess of Income Over Expenditure	2,955.87
TOTAL	£113,668.95

BALANCE	31st March 2025
Current Bank Account	34,150.22
Santander Business A/C	35,413.42
Virgin Money	287.07
Shawbrook Bank	43,818.24
	£79,518.73
TOTAL	£113,668.95

K.SISSON April 24

Report to the Trustees of West Bletchley Community Association (WBCA)

I report on the accounts of the WBCA charity for the year ended 31 March 2025

Respective Responsibilities of the Trustees and Examiner

The Trustees of the Association are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act,
- state whether particular matter(s) have come to my attention.

Basis of an Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from you as the Charity's Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - i. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - ii. to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act, have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Chibuzor Chima-Okoro

ACCA

Association of Chartered Certified Accountants

10 July 2025

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Milton Keynes, MK13 7NQ