

Rotary Club of Caterham Charity

Fund Trustees Annual Report

Year Ending 5th April 2025

1. Registered name: Rotary Club of Caterham Charity Fund
2. Charity number: 254116
3. Principal Address: 24, Loxford Road, Caterham CR3 6BH
4. Governing Document: Declaration of Trust dated 11th May 1966
5. Trustees: Keith Lawrance
David Mole
William Ridley

Treasurer: Peter Georgiades

These Trustees are subject to appointment and removal by resolution of the Members of the Rotary Club of Caterham and act in accordance with directions given by such Members in duly constituted meetings of the Club.

6. Bankers: Lloyds Bank, Caterham, Surrey
7. Independent Examiner: Mrs Chantal Baker, Champ Consultants Limited,
34, Croydon Road, Caterham CR3 6QB
8. Activities restricted to general charitable objects and purposes
9. Investment Powers under wider range securities as defined by the Trustee Investment Act 1961, as amended.

Aims and Organisation

To raise, receive and administer funds from public, private or other sources to enable the Rotary Club of Caterham to carry out charitable projects for the international community, the local community, individuals and other bodies to include charitable donations where appropriate.

Organisation is through duly appointed committees of the Club subject to approval or ratification by Members of the Club in general meeting and by the Club Council in accordance with its authorised powers as confirmed by the Members of the Club in general meeting.

Review of the Activities during the Year 2024-2025

There were a wide range of charitable activities during the year to collect funds and to distribute them amongst local, educational and international recipients. The amounts raised and expended are listed in the notes to the accounts attached.

Statement of the Trustees Responsibilities

The Trustees are responsible for keeping proper books of account and preparing, in accordance with applicable accounting standards, consecutive financial statements consisting of a statement of financial activities, balance sheet and notes to the accounts. The Trustees are responsible for safeguarding the assets of the Club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The report and accounts are prepared in accordance with the Charities Act 2011.

Reserve Policy

The charity has no formal reserves, but the Trustees aim to retain an amount in the cash accounts such that the balance in the accounts at year end should be sufficient to cover the net budgeted donations and necessary expenditure planned for the following year. This would allow the programme of donations and necessary expenditure to be maintained in the event of a sudden drop in income, such as that caused by the 2020 corona virus outbreak.

Independent Examiner

Independent Examiner: Mrs Chantal Baker, Champ Consultants Limited, 34, Croydon Road, Caterham CR3 6QB

Approved by the Trustees on the / / 2025

K. Lawrance

Trustee

D.H.Mole

Trustee

W.J.Ridley

Trustee

Independent Examiner's Report to the Trustees of The Rotary Club of Caterham Charity Funds (the Club)

I have reviewed the accounts of the Club for the year ended 5 April 2025 which comprise the Balance Sheet, Statement of Financial Activities and the related notes. These accounts have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the Trustees, as a body. My review has been undertaken so that I may state to the Trustees those matters herein I have agreed with them and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees as a body for my work, for this report or the conclusions I have formed.

Trustees' responsibility for the accounts

As explained in the Trustees' Responsibilities Statement the Trustees are responsible for the preparation of the accounts of the Club. The Trustees consider that an audit is not required and that an assurance review is needed.

Accountant's responsibility

My responsibility is to express a conclusion based on my review of the accounts. Scope of the Assurance Review

My review includes a review of the accounting records kept by the Club and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Club accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my review, no matter has come to my attention: which gives me reasonable cause to believe that, in any material respect, the requirement to keep accounting records in accordance with the Charities Act has not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts of the Club to be reached.

Date: 17 / 12 /2025

Original Signed by Mrs Chantal Baker

Mrs Chantal Baker is registered to carry out an independent review in the UK by the
Association of Chartered Certified Accountants

THE ROTARY CLUB OF CATERHAM CHARITY FUNDS STATEMENT OF FINANCIAL ACTIVITIES FOR
THE YEAR ENDING 5TH APRIL 2025

	<u>Notes</u>	<u>2025</u> <u>£</u>	<u>2024</u> <u>£</u>
<u>Income Resources</u>			
Donations & Gifts	4	2,782	15,652
Fund Raising		26,898	25,903
Sub-Total		29,680	41,555
Sand Dam Money other sources	5	11,565	14,000
Total		41,245	55,555
<u>Resources Expended</u>			
Direct Charitable Expenses		19,512	19,997
Sand Dam Money Donated	5	19,500	14,000
Total		39,012	33,997
<u>Excess of Income over Expenditure</u>		2,234	21,558
<u>Total Funds Brought Forward</u>	3	39,769	18,211
<u>Total Funds Carried Forward</u>		42,003	39,769

K.J. Lawrance
Trustee

D.H.Mole
Trustee

W.J. Ridley
Trustee

THE ROTARY CLUB OF CATERHAM CHARITY FUNDS BALANCE SHEET AS AT 5TH APRIL 2024

	<u>Notes</u>	<u>2025</u> <u>£</u>	<u>2024</u> <u>£</u>
Current Assets			
Cash at Bank		42,003	39,769
Cheques Outstanding		0	0
		42,003	39,769
Bank Accounts			
General Charity Fund		38,018	35,819
Deposit Account		3113	3078
ES13 Half Marathon Account		872	872
Total		42,003	39,769

THE ROTARY CLUB OF CATERHAM CHARITY FUNDS

NOTES ON ACCOUNTS FOR Y/E 5TH APRIL 2025

1. Accounting Policies and Statement of Recommended Practice Accounting.

The Statement of Accounts has been prepared in accordance with the Charity (Accounts and Reports) Regulations 1995

2. Income and Expenditure

Income and Expenditure is on a receipts and payments basis. There are no known liabilities at the yearend of a material amount and the basis gives a true, fair and consistent view of the annual income and expenditure.

3. Year End Adjustments

There were no year-end adjustments.

4. Donations and Gifts

£

Members' covenanted and other donations	247
---	-----

Tax refunded and included in Members' donations	2535
---	------

5. Sand Dams

Money was held on behalf of other Organisations (C.O.A.T, various Rotary Clubs plus Rotary District Grant) to be donated to Sand Dams International.

INCOME

Sand Dam Income from other Clubs	11,565
---	--------

Fundraising Activities

Breakfast with Santa Donation	520
Bunny Fun Run Sponsorships	550
Christmas Collection at Knights	3725
Christmas Collection at Tesco	380
Christmas Collection at Waitrose	69
Christmas Santa Tour Collections	8819
DVD Sales	1143
Frugal Lunch	430
Golf Day 24	7900
Interest	34
Pimms Tent	1802
Quiz Nights	1502
Tandridge Lottery	24
	26898

Charitable Expenses:

A) Donations

Carnival Prizes	250
Caterham Station Flowerbed Maintenance	250
Christmas Sing Songsheets	285
Cricket Day	210
Crocus Maze	173
Defibrillator Electrodes	154
East Surrey Museum	960
Home from Hospital bags	833
Lend with Care Project	750
Men In Sheds	40
NSPCC Donation Child Day	100
Poppy Appeal Wreaths	110
Prospero Theatre Donation	1000
Redhill Corps of Drums and Band	150
Renewed Hope Charity	4165
Rod Stead Archaeological Dig	250
Rotary Foundation Polio	1500
Salvation Army Toy Appeal	530
Sand Dams Worldwide	19500
Seren Black re Uganda trip	250
South East Cancer Help Centre	600
Sunnydown School Pizza Oven Donation	500
Westway Centre Christmas lunch	1000
Whyteleafe Community Hub	100
Young Writer competition Prizes	80
	33740

B) Necessary Expenses on Fundraising Events

Bunny Fun Run Expenses	888
Golf Day expenses	3954
Santa Tour Christmas Expenses	429
	5272