

Rotary Club of Caterham Charity

Fund Trustees Annual Report

Year Ending 5th April 2024

1. Registered name: Rotary Club of Caterham Charity Fund
2. Charity number: 254116
3. Principal Address: 24, Loxford Road, Caterham CR3 6BH
4. Governing Document: Declaration of Trust dated 11th May 1966
5. Trustees: Keith Lawrance
David Mole
William Ridley

Treasurer: Peter Georgiades

These Trustees are subject to appointment and removal by resolution of the Members of the Rotary Club of Caterham and act in accordance with directions given by such Members in duly constituted meetings of the Club.

6. Bankers: Lloyds Bank, Caterham, Surrey
7. Independent Examiner: Mrs Chantal Baker, Champ Consultants Limited,
34, Croydon Road, Caterham CR3 6QB
8. Activities restricted to general charitable objects and purposes
9. Investment Powers under wider range securities as defined by the Trustee Investment Act 1961, as amended.

Aims and Organisation

To raise, receive and administer funds from public, private or other sources to enable the Rotary Club of Caterham to carry out charitable projects for the international community, the local community, individuals and other bodies to include charitable donations where appropriate.

Organisation is through duly appointed committees of the Club subject to approval or ratification by Members of the Club in general meeting and by the Club Council in accordance with its authorised powers as confirmed by the Members of the Club in general meeting.

Review of the Activities during the Year 2023-2024

There were a wide range of charitable activities during the year to collect funds and to distribute them amongst local, educational and international recipients. The amounts raised and expended are listed in the notes to the accounts attached.

Statement of the Trustees Responsibilities

The Trustees are responsible for keeping proper books of account and preparing, in accordance with applicable accounting standards, consecutive financial statements consisting of a statement of financial activities, balance sheet and notes to the accounts. The Trustees are responsible for safeguarding the assets of the Club and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The report and accounts are prepared in accordance with the Charities Act 2011.

Reserve Policy

The charity has no formal reserves, but the Trustees aim to retain an amount in the cash accounts such that the balance in the accounts at year end should be sufficient to cover the net budgeted donations and necessary expenditure planned for the following year. This would allow the programme of donations and necessary expenditure to be maintained in the event of a sudden drop in income, such as that caused by the 2020 corona virus outbreak.

Independent Examiner

Independent Examiner: Mrs Chantal Baker, Champ Consultants Limited, 34, Croydon Road, Caterham CR3 6QB

Approved by the Trustees on the 26th September 2024

K. Lawrance

Trustee

D.H.Mole

Trustee

W.J.Ridley

Trustee

Independent Examiner's Report to the Trustees of The Rotary Club of Caterham Charity Funds (the Club)

I have reviewed the accounts of the Club for the year ended 5 April 2024 which comprise the Balance Sheet, Statement of Financial Activities and the related notes. These accounts have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the Trustees, as a body. My review has been undertaken so that I may state to the Trustees those matters herein I have agreed with them and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Trustees as a body for my work, for this report or the conclusions I have formed.

Trustees' responsibility for the accounts

As explained in the Trustees' Responsibilities Statement the Trustees are responsible for the preparation of the accounts of the Club. The Trustees consider that an audit is not required and that an assurance review is needed.

Accountant's responsibility

My responsibility is to express a conclusion based on my review of the accounts. Scope of the Assurance Review

My review includes a review of the accounting records kept by the Club and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the Club accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my review, no matter has come to my attention: which gives me reasonable cause to believe that, in any material respect, the requirement to keep accounting records in accordance with the Charities Act has not been met; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts of the Club to be reached.

Date: .. / .. /2024

Original Signed by Mrs Chantal Baker

Mrs Chantal Baker is registered to carry out an independent review in the UK by the
Association of Chartered Certified Accountants

THE ROTARY CLUB OF CATERHAM CHARITY FUNDS STATEMENT OF FINANCIAL ACTIVITIES FOR
THE YEAR ENDING 5TH APRIL 2024

	<u>Notes</u>	<u>2024</u> <u>£</u>	<u>2023</u> <u>£</u>
<u>Income Resources</u>			
Donations & Gifts	4	15,652	550
Fund Raising		25,903	32,174
Sub-Total		41,555	32,724
Sand Dam Money held	5	14,000	
Total		55,555	
<u>Resources Expended</u>			
Direct Charitable Expenses		19,997	34,266
Sand Dam Money Donated	5	14,000	
Total		33,997	
<u>Excess of Income over Expenditure</u>		21,558	-1,542
<u>Total Funds Brought Forward</u>	3	18,211	19,753
<u>Total Funds Carried Forward</u>		39,769	18,211

K.J. Lawrance
Trustee

D.H.Mole
Trustee

W.J. Ridley
Trustee

THE ROTARY CLUB OF CATERHAM CHARITY FUNDS BALANCE SHEET AS AT 5TH APRIL 2024

	<u>Notes</u>	<u>2024</u> <u>£</u>	<u>2023</u> <u>£</u>
Current Assets			
Cash at Bank		39,769	18,211
Cheques Outstanding		0	0
		39,769	18,211
Bank Accounts			
General Charity Fund		35,819	14,293
Deposit Account		3078	3046
ES13 Half Marathon Account		872	872
Total		39,769	18,211

THE ROTARY CLUB OF CATERHAM CHARITY FUNDS

NOTES ON ACCOUNTS FOR Y/E 5TH APRIL 2024

1. Accounting Policies and Statement of Recommended Practice Accounting.

The Statement of Accounts has been prepared in accordance with the Charity (Accounts and Reports) Regulations 1995

2. Income and Expenditure

Income and Expenditure is on a receipts and payments basis. There are no known liabilities at the yearend of a material amount and the basis gives a true, fair and consistent view of the annual income and expenditure.

3. Year End Adjustments

There were no year-end adjustments.

4. Donations and Gifts

£

Members' covenanted and other donations	10,000
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Tax refunded and included in Members' donations	5,652
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5. Sand Dams

Money was held on behalf of other Organisations (C.O.A.T, various Rotary Clubs plus Rotary District Grant) to be donated to Sand Dams International.

Fundraising Activities

Amazon Core	22
Bunny Fun Run 23	521
Charity Matches: Darts & Skittles	36
Cricket Day Pimms Tent	108
Donations	295
Father Christmas Knights Garden Centre	500
Fork & Spade Donations	75
Fugal Lunch	322
Golf Day 2023	5745
Golf Day 2024	100
Interest	32
Knights Garden Christmas Collection	3161
Mulled Wine Sales at Christmas Street Market	1009
Pimms Tent: Carnival	851
Pimms Tent: Street Party	1249
Pimms Tent: Whyteleafe: Coronation Weekend	112
Radiators Evening	1588
Reachout: Donations from Guests	181
Santa Tours Collection	8685
Tandridge Lottery	28
Tesco Collection	1154
Waitrose Sing song donations	129
	25903

Charitable Expenses:

A) Donations

Archeological Dig: East Surrey Museum	250
Bags of Hope Scheme Donation	16
Carnival Prizes	250
Caterham Station Project	43
Community Responders (donation for Defibrillator Training)	500
Cricket Day Share of Profit	50
Defibrillator Batteries	1032
Foundation Contribution	1000
Girl Guides Caterham Donation	310
Home From Hospital Bags	6
Lend with Care	850
Poppy Wreaths	140
Railway Project expense	86
Reachout	2164
Refurbishment of flat	500
RYLA (Rotary Youth Leadership Award) sponsorship	420
Salvation Army Toy Appeal expenses	298
Samaritans Reigate (Donation from Santa Tour)	1500
Sand Dams	3500
Scout/Guide Jamboree	200
St. Catherine's Hospice (from Golf Day)	500
Sunnydown School Cycle Challenge	100
Westway Centre Xmas lunch Donation	500
Whyteleaf School donation: Washing machine	50
Young Photographer Competition	210
	14,475

B) Necessary Expenses on Fundraising Events

Food Safety at Work Course	14
Golf Day 2023: Expenses	2129
Mulled wine stall expenses	514
Pimms Tent: Street Party: expenses	347
Radiators Evening Expenses	995
Santa Tour Expenses	1522
	5,521