

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No
(if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	PROVISION & MAINTENANCE OF VILLAGE HALL FOR THE USE OF INHABITANTS OF LEXDEN & SHRUBEND WARD IN BOROUGH OF COLCHESTER
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	MAINTAIN A HALL TO A HIGH STANDARD FOR THE HIREING OF THE FACILITY TO ALLOW LOCAL ACTIVITIES & SERVICES I.E. CLUBS, ORGANISATIONS, RELIGIOUS SERVICES, PARTIES, DANCES ETC
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	ALL TRUSTEES WORK WITHIN THE GUIDELINES ISSUED BY THE CHARITY COMMISSION.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	THE CHARITY IS GRATEFUL FOR THE HELP GIVEN BY UNPAID VOLUNTEERS FOR MAINTENANCE OF THE HALL GROUNDS
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	THIS YEAR WAS A YEAR OF UPLIFTING/UPGRADING FACILITIES IN THE HALL WITH A GRANT FROM THE LOTTERY COMMISSION. THIS ENABLED US TO REPLACE THE OLD INEFFICIENT HEATING SYSTEM & REDECORATE THE HALL. RENTAL/HIRE INCOME HAS INCREASED WITH MORE LOCAL ORGANISATIONS USING THE HALL FACILITIES. OUR MONTHLY DANCE NIGHTS ARE GROWING IN POPULARITY GIVING SOMEWHERE FOR LOCAL PEOPLE TO MEET AT LEAST ONCE A MONTH.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	THE INSTALLATION OF WIFI SMART METERS INSTALLED HEATING SYSTEM REPLACED REDECORATION OF INSIDE
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	UNRESTRICTED FUNDS ON PAR WITH LAST YEAR AT £22K+. RESERVES ARE AT A 2 YEAR RUNNING COST LEVEL
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A RESOLVE POLICY HOLDS £10K AS OUR HIRERS ARE ABLE TO WITHDRAW AT ANY TIME.
Amount of reserves held	Para 1.22	£10,000 -
Reasons for holding zero reserves	Para 1.22	/
Details of fund materially in deficit	Para 1.24	/
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	/

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	HALL HIRE BY REGULAR USERS & MONTHLY DANCES
Investment policy and objectives including any social investment policy adopted	Para 1.46	/
A description of the principal risks facing the charity	Para 1.46	INFLATION RISING LEADING TO US INCREASING HOURLY RATES PUTTING OFF HIRERS.
Other		/

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	TRUST DEED
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	UNINCORPORATED
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES ARE APPOINTED OR RE-APPOINTED ANNUALLY AT THE AGM. HELD EVERY MAY.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	/
The charity's organisational structure and any wider network with which the charity works	Para 1.51	10 TRUSTEES WITH 11 ELECTED REPRESENTED MEMBERS.
Relationship with any related parties	Para 1.51	/
Other		/

Reference and Administrative details

Charity name	SHRUB END SOCIAL CENTRE
Other name the charity uses	—
Registered charity number	254100
Charity's principal address	252-254 SHRUB END ROAD, COLCHESTER ESSEX. CO3 4SA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TERRY HOGGARTH	CHAIR	7 APRIL 2016	
2	MERVYN UPSHER	TREASURER	6 JANUARY 2022	
3	ELIZABETH UPSHER	SECRETARY	6 JANUARY 2022	
4	ROBIN PRICE	TRUSTEE	7 APRIL 2016	
5	WENDY PRICE	TRUSTEE	7 APRIL 2016	
6	BRIAN EVES	TRUSTEE	7 APRIL 2016	
7	JEAN EVES	TRUSTEE	7 APRIL 2016	
8	EVELYN LITTLEBOY	TRUSTEE	7 APRIL 2016	
9	BOB TAYLOR	TRUSTEE	7 APRIL 2016	
10	ALFRED KEEBLE	TRUSTEE	5 DECEMBER 2024	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	/
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	/

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


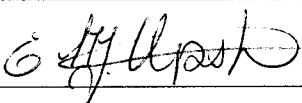
Other optional information

/

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
--------------	---	--

Full name(s)	MERVYN JAMES UPSHER	ELIZABETH MARY UPSHER
--------------	---------------------	--------------------------

Position (eg Secretary, Chair, etc)	TREASURER	SECRETARY
--	-----------	-----------

Date	14/01/2025
------	------------

Shrub End Social Centre (Registered Charity number 254100)
Trustees Annual Report
for the year ended 31st March 2024

The charity's address is 252-254 Shrub End Road, Colchester, Essex CO3 4SA. The charity is a social centre, for the use of the inhabitants of Lexden and Shrub End Ward of the borough of Colchester, for social and leisure purposes. The charity owns the hall and land immediately surrounding the building. The charity operates entirely for public benefit.

The charity was established by a scheme dated 05 February 1968 as amended by resolution dated 07 April 2016. A purpose-built community centre built 1968, fully refurbished in 2012.

Trustees

Terry Hoggarth - Chairman
Mervyn Upsher - Treasurer
Michael Dale
Brian Eves
Jean Eves
Tracy Kinns
Evelyn Littlebury
Robin Price
Wendy Price
Bob Taylor
Elizabeth Upsher

Activities for the year 2023/24

Organisations catering for everyone from the very young to the elderly regularly use the Social Centre. The Centre hosts a Warm and Toastie club for the elderly, Ballroom Dancing, mini athletics, Spectrum Majorettes, Essex Wildlife Trust meetings, Womens' Guild, Move to Lose fitness classes. Bookings are also received for one-off events such as wedding receptions and birthday parties. A monthly dance raises much needed funds for the Centre as well as providing a social activity for residents, creating long lasting friendships.

We were delighted to receive a grant this year from Awards for All which enabled us to replace the heating system. The wi-fi also installed at the hall this year, enables the heating to be controlled remotely to suit users and to help with the bills. Smart meters were also fitted and the committee continues to ensure that the building is well maintained for its users.

Accounts for the year 2023/24

Unrestricted funds show a surplus of £1,996.45 this year (2022/23 surplus of £2,936.45). Letting income of £19741.00 is slightly up on the previous year (2022/23 £19,053.75). Net income from fundraising contributed £1,226.05 compared to £983.49 in 2022/23. Most costs, other than repairs and maintenance, are up slightly on last year but not significantly so. The new heating system cost £21,421.00, of which £18,661.00 was covered by a restricted fund grant.

Reserves

At the end of the year, unrestricted reserves of £31,434.35 were held, which is sufficient for almost 2 years running costs.

SHRUB END SOCIAL CENTRE
Registered Charity 254100

Receipts and Payments Account for the year ended 31st March 2024

	<u>2023/ 24</u>		<u>2022/ 23</u>
	Unrestricted	Restricted	
	Funds	Funds	Total
	£	£	£
RECEIPTS			
From Trading Activities			
Lettings Income	19741.00		19741.00
			19053.75
From Voluntary Sources			
Grants	0.00	18661.00	18661.00
Fundraising	2550.68		2550.68
			982.00
From Assets			
Insurance Claim			0.00
Interest	0.00		0.00
			2171.76
			0.00
TOTAL RECEIPTS	22291.68	18661.00	40952.68
			22207.51
PAYMENTS			
Trading Activities			
Staff Costs	-7800.00		-7800.00
			-7860.00
Repairs and Maintenance	-940.94		-940.94
			-2798.57
Business Rates	-54.99		-54.99
			-102.40
Refuse Collection	-1095.70		-1095.70
			-988.50
Utilities	-3240.39		-3240.39
			-3117.45
Cleaning Materials	-863.94		-863.94
			-544.01
Window Cleaner	-60.00		-60.00
			-60.00
PRS / PPL	-425.14		-425.14
			-384.62
Insurance	-1194.41		-1194.41
			-905.81
Miscellaneous	-138.48		-138.48
			-54.35
Administration of the charity			
Stationery	-207.16		-207.16
			-153.17
Affiliation Fees	-72.00		-72.00
			0.00
Independent Examination	-117.45		-117.45
			-111.45
Other Expenditure			
Building Improvement Project	-2,760.00	-18,661.00	-21421.00
			-1562.39
New equipment	0.00		0.00
			-626.85
Fundraising Costs	-1324.63		-1324.63
			-1.49
TOTAL PAYMENTS	-20295.23	-18661.00	-38956.23
			-19271.06
NET SURPLUS / (DEFICT)	1996.45	0.00	1996.45
			2936.45
Balances Brought Forward	29438.00	0	29438.00
			26501.55
Balances Carried Forward	31434.45	0.00	31434.45
			29438.00

SHRUB END SOCIAL CENTRE
Registered Charity 254100

Statement of Assets and Liabilities at 31st March 2024

	2024	2023
	£	£
MONETARY ASSETS		
Deposits and Bank Balances		
Metro Bank	31204.14	29338.00
Petty Cash	230.31	100.00
	<u>31434.45</u>	<u>29438.00</u>
 Debtors		
Unpaid letting invoices		
Creditors		
Independent Examination	-123.45	-117.45
 NON MONETARY ASSETS		
Land and buildings		
Tables and chairs		
Kitchen Equipment		
Crockery and Cutlery		
Cleaning Equipment		

Accounts approved by the chairman, on behalf of the trustees

Signed

Independent Examiner's Report to the Trustees of Shrub End Social Centre (Registered Charity number 254100)

I report to the trustees on my examination of the accounts of Shrub End Social Centre for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
1st May 2024

Shrub End Social Centre (Registered Charity number 254100)
Trustees Annual Report
for the year ended 31st March 2024

The charity's address is 252-254 Shrub End Road, Colchester, Essex CO3 4SA. The charity is a social centre, for the use of the inhabitants of Lexden and Shrub End Ward of the borough of Colchester, for social and leisure purposes. The charity owns the hall and land immediately surrounding the building. The charity operates entirely for public benefit.

The charity was established by a scheme dated 05 February 1968 as amended by resolution dated 07 April 2016. A purpose-built community centre built 1968, fully refurbished in 2012.

Trustees

Terry Hoggarth - Chairman
Mervyn Upsher - Treasurer
Michael Dale
Brian Eves
Jean Eves
Tracy Kinns
Evelyn Littlebury
Robin Price
Wendy Price
Bob Taylor
Elizabeth Upsher

Activities for the year 2023/24

Organisations catering for everyone from the very young to the elderly regularly use the Social Centre. The Centre hosts a Warm and Toastie club for the elderly, Ballroom Dancing, mini athletics, Spectrum Majorettes, Essex Wildlife Trust meetings, Womens' Guild, Move to Lose fitness classes. Bookings are also received for one-off events such as wedding receptions and birthday parties. A monthly dance raises much needed funds for the Centre as well as providing a social activity for residents, creating long lasting friendships.

We were delighted to receive a grant this year from Awards for All which enabled us to replace the heating system. The wi-fi also installed at the hall this year, enables the heating to be controlled remotely to suit users and to help with the bills. Smart meters were also fitted and the committee continues to ensure that the building is well maintained for its users.

Accounts for the year 2023/24

Unrestricted funds show a surplus of £1,996.45 this year (2022/23 surplus of £2,936.45). Letting income of £19741.00 is slightly up on the previous year (2022/23 £19,053.75). Net income from fundraising contributed £1,226.05 compared to £983.49 in 2022/23. Most costs, other than repairs and maintenance, are up slightly on last year but not significantly so. The new heating system cost £21,421.00, of which £18,661.00 was covered by a restricted fund grant.

Reserves

At the end of the year, unrestricted reserves of £31,434.35 were held, which is sufficient for almost 2 years running costs.

SHRUB END SOCIAL CENTRE
Registered Charity 254100

Receipts and Payments Account for the year ended 31st March 2024

	<u>2023/ 24</u>		<u>2022/ 23</u>
	Unrestricted	Restricted	
	Funds	Funds	Total
	£	£	£
RECEIPTS			
From Trading Activities			
Lettings Income	19741.00		19741.00
From Voluntary Sources			
Grants	0.00	18661.00	18661.00
Fundraising	2550.68		2550.68
From Assets			
Insurance Claim			0.00
Interest	0.00		0.00
TOTAL RECEIPTS	22291.68	18661.00	40952.68
PAYMENTS			
Trading Activities			
Staff Costs	-7800.00		-7800.00
Repairs and Maintenance	-940.94		-940.94
Business Rates	-54.99		-54.99
Refuse Collection	-1095.70		-1095.70
Utilities	-3240.39		-3240.39
Cleaning Materials	-863.94		-863.94
Window Cleaner	-60.00		-60.00
PRS / PPL	-425.14		-425.14
Insurance	-1194.41		-1194.41
Miscellaneous	-138.48		-138.48
Administration of the charity			
Stationery	-207.16		-207.16
Affiliation Fees	-72.00		-72.00
Independent Examination	-117.45		-117.45
Other Expenditure			
Building Improvement Project	-2,760.00	-18,661.00	-21421.00
New equipment	0.00		0.00
Fundraising Costs	-1324.63		-1324.63
TOTAL PAYMENTS	-20295.23	-18661.00	-38956.23
NET SURPLUS / (DEFICT)	1996.45	0.00	1996.45
Balances Brought Forward	29438.00	0	29438.00
Balances Carried Forward	31434.45	0.00	31434.45

SHRUB END SOCIAL CENTRE
Registered Charity 254100

Statement of Assets and Liabilities at 31st March 2024

	2024	2023
	£	£
MONETARY ASSETS		
Deposits and Bank Balances		
Metro Bank	31204.14	29338.00
Petty Cash	230.31	100.00
	<u>31434.45</u>	<u>29438.00</u>
 Debtors		
Unpaid letting invoices		
Creditors		
Independent Examination	-123.45	-117.45
 NON MONETARY ASSETS		
Land and buildings		
Tables and chairs		
Kitchen Equipment		
Crocery and Cutlery		
Cleaning Equipment		

Accounts approved by the chairman, on behalf of the trustees

Signed

Independent Examiner's Report to the Trustees of Shrub End Social Centre (Registered Charity number 254100)

I report to the trustees on my examination of the accounts of Shrub End Social Centre for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE
1st May 2024