

The Combustion Engineering Association
Unaudited Financial Statements
31 December 2022

CARSTON
Chartered accountants
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Cardiff
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The Combustion Engineering Association

Financial Statements

Year ended 31 December 2022

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The Combustion Engineering Association

Trustees' Annual Report

Year ended 31 December 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	The Combustion Engineering Association	
Charity registration number	253608	
Principal office	NETPark Thomas Wright Way Sedgefield Co. Durham TS21 3FD	
The trustees	Mr M. Schofield	<i>Resigned 7 January 2022</i>
	Mr M.J. Walton	
	Mr A. Rhodes	
	Mr M. Fletcher	<i>Appointed 24 January 2022</i>
	Ms S.L. Kuligowski	<i>Resigned 10 March 2022</i> <i>Appointed 10 March 2022</i>
Senior Management	David Kilpatrick	
Independent examiner	Farzana Ahmed ACCA 1st Floor, Tudor House 16 Cathedral Road Cardiff CF11 9LJ	

OBJECTIVES AND ACTIVITIES

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing The Combustion Engineering Association's aims and objectives and in planning future activities.

The main objective of the Association continues to be the provision of a service for the public dissemination of knowledge of combustion engineering and efficiency in the utilisation of energy and associated information. This is achieved by holding Regional Technical meetings, conferences in the U.K., training courses and the provision of technical information and guidance to members and other interested parties.

For last 18+ years the Association instigated a qualification in the operation of industrial boiler plant jointly with the HSE and the Carbon Trust, the syllabus of which covers both health and safety and energy efficiency principles. It is called the Boiler Operations Accreditation Scheme (BOAS). This has now become recognised on a national basis and several approved training centres have been set up by the private sector, however, the arrangement we had with a private sector independent assessment company as an administration task, has been terminated by decision made by council. As such this administration task / assessment process is now managed within the CEA, using the same self-employed independent Assessors, with CEA carrying out the administration and final certification part of the process. A steady flow of candidates has followed, and the scope is now extended to biomass fuelled plant and also an additional qualification for the managers of industrial boiler plant. Different guidance documents have been created and published to help educate industry in general; these are called the Boiler Guidance (BG_) series. BG01 - BG11 (BG09 and 10 have been parked for now and a BG13 is in development). BG01-BG11 are now published and available to purchase, BG01 and BG02 are also available as a free download from the CEA website.

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

Identified for industry and for accreditation is the Industrial Gas Accreditation Scheme (I-GAS) which started development in late 2014 and launched August 2016. There is a safety issue in industry where proof of competence for staff working on large gas systems does not exist. Therefore, there was a requirement to provide such accreditation for industrial gas installations and equipment which CEA have created and launched. This I-GAS accreditation follows similar lines to that of BOAS, with independent private sector companies providing the training and assessments. The CEA will then provide the final certification and ID card.

Further developments with accreditation are the Steam Boiler Water Treatment Testing training (SBWTT) course that has been created to help educate people in industry about the chemistry required to keep all boilers in a healthy and safe condition. This is a two-day training course that has an online test at the end of it. This course has been delivered by private sector companies, the CEA then issues a certificate and ID card once the candidate passes the test. Following on from this the CEA have created a Closed Circuit Boiler Water Treatment Testing Training (CCBWTT) programme that follow the same process as the SBWTT.

There are plans to develop a Thermal Fluid Systems Training programme to add to the BOAS family.

There has also been an Electric Boiler Working group set up to help create a guidance document in the BG series to cover this as the drive continues to Net Zero.

Work has also been carried out to create a Water Industries Training Scheme (WISTS) to help water treatment companies such as Anglian Water, Thames Water and Northumbria Water to have a training scheme for new entrants on their steam raising plant. This develops the skills of any person involved in order to get them to a suitable standard (possibly takes up to two years) to take the BOAS accreditation.

A similar programme for natural gas Water Industries Gas Scheme (WIGS) is planned to start in 2023.

CEA Mission

CEA was formed in 1933 and later became an educational charity to promote the science of combustion engineering. CEA seeks to improve the understanding and development of the combustion industry.

Today, CEA is working with members - manufacturers, suppliers, contractors, and End Users in the UK combustion engineering industry, including:

- Boiler, Burner & Equipment Manufacturers
- Steam Equipment Manufacturers & Suppliers
- End-Users, Installer & Contract Energy Suppliers
- Facilities Management & Maintenance Providers
- Fuel Suppliers: Coal, Gas, Electricity, Oil & New Fuels
- Industrial, Environmental & Design Consultants
- Universities and Colleges
- Food & Drink industries
- Pharmaceutical
- Petrochemical
- BEDS
- NHS
- Defra
- Environment Agency

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

CEA Activities

Events & marketing

Event organisation and promotion: As a result of the Coronavirus pandemic, several CEA activities have been affected (namely conferences and other live events although meetings did successfully transfer online). This has had a major impact on CEA's ability to deliver the points listed below.

- Conferences/seminars on aspects of Combustion Engineering
- Roadshows/workshops on new standards or technology
- Trade exhibitions of industry products and services

As the Coronavirus subsided and Government rules changed in late 2021, CEA were able to run one conference that was very well attended, 2022 has seen other conferences and events return to face to face. All the events that CEA run are open to the industry at large and the general public. CEA is an equal opportunity organisation. CEA welcomes people from all areas of society and does not discriminate on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability in offering these opportunities. CEA events are designed to deliver guidance and educational benefits for people's safety and general knowledge.

Event notification

- Working with other parallel organisations on related topics and promoting other events where appropriate plus signposting to individual members.

Lectures and Awards

- Annual memorial lecture and innovation award

Marketing

- Seeking and providing business or promotional opportunities to and for members." Offering the conferences and events to industry and the general public for anybody to attend.

Public Relations

- Providing press releases to the media on behalf of members & the industry and gaining exposure where appropriate.

Publications

- Technical and advisory industry guides and best practice booklets on operation and maintenance of plant and equipment.

Member publications

- Annual member yearbook and listing. (Currently the improved yearbook as it is called is published approximately every 18 months).

All the publications that CEA produces or publishes are available and accessible to all industries and the general public. All CEA publications are intended to be informative and educational for all levels of people working in general engineering industry, they may also be used as educational tools for the wider public knowledge and are chargeable.

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

Professional representation

Standards and legislation

- Assisting the formulation and development of British & European industrial standards or Directives and policies where appropriate.

Advisory

- For UK and European Government/departments on industry related issues and matters.

Consultation

- Regular liaison and recognition: with UK bodies such as Defra, BEIS, DTI, British Standards, Health & Safety Executive on all aspects of the industry, where appropriate.

Cooperation

- With similar associations and trade bodies and joint working parties on industry related topics.

Education & technical development

Education

- Working with and being the link to UK universities, research establishments and students on combustion engineering, where appropriate.

Training

- Facilitating training and assessment for Boiler Operators and Managers. Also, those people working in industry on a range of fuels for burner equipment.

Qualifications

- Offering accreditation to nationally recognised standards.

Technical assistance

- To members and non-members alike from within membership.

Technical development

- On products and services by members for members, where appropriate.

Technical research

- Into new fuels, emissions, pollution control, where appropriate.

Technical groups

- Working together for example on Boilers, Steam, Gas, Water, Design, Environment.

Research projects

- Undertaking or arranging through members or industry contacts. Promoting research and development and providing a link between the universities and industry when requested.

Industrial visits

- To member companies or non-member related companies where appropriate.

As stated, CEA works with existing public educational establishments across the UK in trying to further and develop knowledge for the benefit of all.

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

Information exchange

Responses

- To UK member and all non-member business enquiries by matchmaking wherever possible to members.

Point of contact

- For all market entrants or general organisations seeking industry information e.g. research/press, companies, individuals, Government departments etc.

Focal information point

- For news and opinions within the industry for members and non-members by members.

Directory of products and services

- By members for members and non-members.

Databank

- Of knowledge from renowned field experts within membership.

Database

- Of companies and individuals across the whole industry who have engaged in CEA programmes.

Website

- With up-to-date news and views and technical information, available worldwide.

Association services

Secretarial

- Service, to joint groups or other where appropriate & chargeable should it be required.

Social calendar

- For the benefit and networking of members and for clients & guests of members. Due to the Coronavirus pandemic all social events have had to be cancelled in 2020 - 2021 except as rules relaxed for one Conference and one Council meeting.

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

ACHIEVEMENTS AND PERFORMANCE

CEA at NETPark, having taken over the BOAS assessment administration role, Sedgefield office has maintained its permanent employees by the addition of an office administrator in November 2021, Keeping the total of employees at four. CEA use Peninsula to assist with HR and to help create the necessary contracts of employment and other associated documents.

The Boiler Operations Accreditation Scheme (BOAS) has moved largely online during 2021-2022 although a few courses have been able to be delivered face-to-face both on-site and at training provider premises where circumstances have permitted. The scheme has continued to attract a significant number of candidates who wish to achieve this industry-recognised qualification both in the operation of steam plant but also the management as a separate qualification. The number of candidates gaining the qualification has increased to circa 6162 in 2022. The new guidance BG01 mentioned above includes specific mention of the BOAS qualification as being a highly recommended principle. The scheme is administered by the CEA Training Committee who are currently continuing to review all aspects of the scheme through the BOAS Working Group which includes the members of the Training Committee. The on-going review has expanded the deliverables from such courses which has created specific Categories for the various types of boiler plant in industry: Category 1 hot water boilers, Category 2 shell type steam boilers, Category 3 large water tube boilers, Category 4 International BOAS and Category 5 coil boilers, which are now being delivered by independent companies. There is also the intention to add a Category 7 for Thermal Fluid Systems at some point in the future.

The working group that has developed the "Industrial Gas Accreditation Scheme" (I-GAS) continued to meet. When the accreditation was launched in August 2016 for Level 1 (Gas Safety Awareness), Level 2 (Gas Maintenance), Level 3 (Gas Technician). It had been discussed that there would be a need for a higher level, in 2018 the CEA developed the course content for Level 4 (Gas Utilisation Management) which is now available with the intention to deliver it in 2022, with Level 5 (Gas System Design) under development.

CEA now have five approved training providers using three training centres, to deliver I-GAS. In light of Coronavirus restrictions, the number of candidates attending I-GAS courses has been low although interest has remained high. However, in October 2022 CEA, in conjunction with the Training Providers, delivered a successful two-day I-GAS awareness Course Level 1 as a conference event.

The Boiler and Steam Users' Technical Group (Renamed in 2015 the "Energy Users Group") has also continued its work and now has a new Chairman to drive this group forward looking at Hydrogen and all aspects of energy and efficiency in general, given the increases in fuel prices.

To keep abreast of the drive by Government to introduce Hydrogen as part of the energy mix CEA have set up a Hydrogen Working Group.

The Association's 2022 AGM took place in March at the Hook Norton Brewery visitor centre where the new Treasurer Sharon Kuligowski was formally accepted.

The Annual CEA dinner at the House of Lords took place in June 2022 in the Cholmondeley room and on the terrace.

The David Gunn Memorial Lecture in the House of Lords took place October 2022 with the guest speaker being the current Honorary Vice President talking about his experiences in the Navy during the Falklands war 40 years ago.

All three of these annual events were well attended.

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

FINANCIAL REVIEW

In 2022, income exceeded expenditure by £39,030 (2021 £51,418), resulting in an increase in general reserves. All funds are unrestricted for general use by the charity. Income is predominantly raised from the charitable activities of the organisation, namely: memberships, conference fees and certification fees. In 2020 CEA took over the administration of BOAS which boosted the income, given that other methods of generating income such as conferences etc. were mostly unable to take place due to the Coronavirus pandemic.

Investment powers and restrictions

It is the policy of the Association that all surplus funds not immediately required are invested in bank deposits, primarily designated charity deposit funds.

Reserves Policy

The Association performs a variety of projects on behalf of its members. In examining the nature of the projects and the resources needed to complete that work, it is the policy of the Association to hold sufficient cash reserves equivalent to the fixed costs of running the Association for a period of six months. At the year-ended 31 December 2022, the charity held reserves of £454,330 (2021 £415,300), which is enough to cover 10 months expenditure at the current level. Free reserves are £451,830 (2021 £410,539). The trustees intend to use this fund for future investment into the activities of the association at some point in time.

Statement

CEA prides itself on its status as an educationally oriented charity and strives to ensure this aim is always maintained as the predominant factor amongst the varied activities undertaken. CEA can justly claim to have increased the knowledge of many thousands of individuals, groups and sectors over many years by the formal and informal training and educational events, publications and wide access to accumulated knowledge.

The Trustees of CEA give of their time freely to carry out the normal duties of a Trustee, under normal circumstances no remuneration or expenses are paid to the Trustees during the year. However, over previous years as the CEA's accreditation scheme continued to grow and new schemes were being developed, a new role of "Certification Officer" (CO) was required to carry out checks on the necessary documentation provided by candidates to ensure that they met the criteria required plus the audits of the Training Providers. A guidance document for this role has been written in 2020. Auditing of the training providers has increased and payment for these visits is a direct pass through to the CO. However, the audits of I-GAS training Providers is carried out by a private company whilst the CEA and CO deals with the candidate's evidence and other non-technical requirements etc.

Most positions held within CEA - officers, executives, council, members - do not receive any individual benefit from CEA funds during the year, however, a former Trustee, is currently employed in the role of "Certification Officer" (CO). The role is required to carry out auditing of BOAS and I-GAS and for checking procedures and documentation in relation to both.

The CEA are often approached by companies and individuals looking for technical support and assistance, the Director signposts these enquires to the person within the CEA membership who is most likely able to resolve the issue. This often leads to additional paid work which had previously come through the CEA and was a direct pass through of funds to that person, however as a result of Professional Indemnity (PI) insurance this has been stopped.

CEA have paid certain out of pocket expenses for individual members who are not financially supported by their respective employer for CEA activity when helping the CEA in its goals and ambitions to fulfil its mission.

The Combustion Engineering Association

Trustees' Annual Report *(continued)*

Year ended 31 December 2022

PLANS FOR FUTURE PERIODS

There are plans to continue providing conferences to educate boiler operatives in the HSE Guidance Document INDG 436 replacing PM5 and supported by guidance document BG01, which has been accepted as Industrial Best Practise throughout the UK. The CEA will continue educational conferences and events in 2023, as well as providing guidance regarding the Health & Safety aspects of biomass boiler installations. A series of guidance documents have been created by members to further educate and support industry, these have the designation BG__ (Boiler Guidance). BG01 to BG13 (BG09 & BG10 parked) which have all been written, peer reviewed and published. 2021 saw BG11 peer reviewed and published for Water Tube Boilers up to 100 bar g.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Association is a registered charity, number 253608, and is governed under the terms of its written Constitution. It was registered with the Charity Commission on 19th September 1967.

CEA has reviewed the major risks to which it is exposed and has established systems to mitigate those risks.

The CEA is currently an Unincorporated Charity but has, in 2021 added and submitted to the Charity Commission Clause 17 to the Constitution, to enable it to have the powers to migrate to a Charitable Incorporated Organisation (CIO). This process is being guided by a London based company called Wedlake Bell, we would hope that CEA is able to make the change and be accepted as a CIO.

The constitution dictates that the Charity is managed by a Council of no more than 25 and no less than 10 members and associates. These are appointed at the AGM. The Council appoints from among itself a Chairman, a Treasurer and three Vice-Chairmen, subject to the rules specified in the constitution regarding terms of office. The powers of Trustee fall automatically to the Chairman, Treasurer, Immediate Past-Chairman, and volunteers.

Day-to-day management lies with the Director and any other member of staff deemed appropriate for the charity. These are appointed by the Council.

The trustees' annual report was approved on 06/03/2024 and signed on behalf of the board of trustees by:

M Walton

Mr M.J. Walton
Trustee

S Kuligowski

Ms S Kuligowski
Trustee

The Combustion Engineering Association
Independent Examiner's Report to the Trustees of The Combustion
Engineering Association

Year ended 31 December 2022

I report to the trustees on my examination of the financial statements of The Combustion Engineering Association ('the charity') for the year ended 31 December 2022, which are set out on pages 10 to 19.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants (ACCA), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Farzana Ahmed ACCA
Independent Examiner

1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Date: 13/03/2024

The Combustion Engineering Association

Statement of Financial Activities

Year ended 31 December 2022

		2022		2021
	Note	Unrestricted funds £	Total funds £	Total funds £
Income and endowments				
Donations and legacies	4	500	500	—
Charitable activities	5	542,557	542,557	458,207
Investment income	6	2,379	2,379	42
Other income	7	1	1	3,141
Total income		<u>545,437</u>	<u>545,437</u>	<u>461,390</u>
Expenditure				
Expenditure on charitable activities	8,9	(506,407)	(506,407)	(409,972)
Total expenditure		<u>(506,407)</u>	<u>(506,407)</u>	<u>(409,972)</u>
Net income and net movement in funds		<u>39,030</u>	<u>39,030</u>	<u>51,418</u>
Reconciliation of funds				
Total funds brought forward		415,300	415,300	363,882
Total funds carried forward		<u>454,330</u>	<u>454,330</u>	<u>415,300</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

All movements are in unrestricted funds.

The Combustion Engineering Association

Statement of Financial Position

31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	15	2,500	4,761
Current assets			
Debtors	16	115,641	79,171
Cash at bank and in hand		387,790	393,105
		<u>503,431</u>	<u>472,276</u>
Creditors: amounts falling due within one year	17	(51,601)	(61,737)
Net current assets		<u>451,830</u>	<u>410,539</u>
Total assets less current liabilities		<u>454,330</u>	<u>415,300</u>
Net assets		<u>454,330</u>	<u>415,300</u>
Funds of the charity			
Unrestricted funds		<u>454,330</u>	<u>415,300</u>
Total charity funds	19	<u>454,330</u>	<u>415,300</u>

These financial statements were approved by the board of trustees and authorised for issue on 06/03/24, and are signed on behalf of the board by:

M Walton

Mr M.J. Walton
Trustee

Ms S Kuligowski
Trustee

The Combustion Engineering Association

Statement of Cash Flows

Year ended 31 December 2022

	2022 £	2021 £
Cash flows from operating activities		
Net income	39,030	51,418
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	3,204	3,496
Other interest receivable and similar income	(2,379)	(42)
Accrued (income)/expenses	(20,756)	7,726
<i>Changes in:</i>		
Trade and other debtors	(36,077)	(25,461)
Trade and other creditors	10,620	5,387
Cash generated from operations	(6,358)	42,524
Interest received	1,986	42
Net cash (used in)/from operating activities	(4,372)	42,566
Cash flows from investing activities		
Purchase of tangible assets	(943)	(1,043)
Net cash used in investing activities	(943)	(1,043)
Net (decrease)/increase in cash and cash equivalents	(5,315)	41,523
Cash and cash equivalents at beginning of year	393,105	351,582
Cash and cash equivalents at end of year	387,790	393,105

The Combustion Engineering Association

Notes to the Financial Statements

Year ended 31 December 2022

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is NETPark, Thomas Wright Way, Sedgefield, Co. Durham, TS21 3FD.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis. The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Key sources of estimation uncertainty

Accounting estimates and assumptions are made concerning the future and, by their nature, will rarely equal the related actual outcome. The key assumptions and other sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are as follows:

Depreciation - Management estimate the useful economic lives of assets and the expected value and depreciation rates are set accordingly.

Foreign currencies

Foreign currency transactions are initially recorded in the functional currency, by applying the spot exchange rate as at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the exchange rate ruling at the reporting date, with any gains or losses being taken to the statement of financial activities.

Fund accounting

General funds are unrestricted funds that are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and that have not been designated for other purposes.

The Combustion Engineering Association

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. - membership and subscription income is recognised by reference to the period to which it relates. This is usually in line with the accounting period.
- income from charitable activities, such as conferences, is recognised when invoiced and the event occurs within the period. Where invoices are raised for an event after the accounting period, the income will be deferred.
- interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Equipment, fixtures & fittings	-	25% straight line
President's Medal	-	fully depreciated
Website	-	25% straight line

The Combustion Engineering Association

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

3. Accounting policies *(continued)*

Debtors

Trade and other debtors are recognised at the amount due after any adjustments are made for bad debts. Prepayments are valued at the amount prepaid with reference to the period the payment relates to.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid deposit accounts.

Creditors and provisions

Creditors and provisions are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Donations				
Donations	500	500	—	—

The Combustion Engineering Association

Notes to the Financial Statements (continued)

Year ended 31 December 2022

5. Charitable activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Members subscriptions and contributions	87,220	87,220	85,367	85,367
BOAS income	314,491	314,491	284,844	284,844
Seminars, conferences, events and training	54,125	54,125	27,550	27,550
TP/MCPD/I-GAS/SBWT income	71,650	71,650	42,819	42,819
BG__ guides income	15,071	15,071	17,627	17,627
	<u>542,557</u>	<u>542,557</u>	<u>458,207</u>	<u>458,207</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	<u>2,379</u>	<u>2,379</u>	<u>42</u>	<u>42</u>

7. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other income	<u>1</u>	<u>1</u>	<u>3,141</u>	<u>3,141</u>

8. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Provision of knowledge and information	489,769	489,769	391,371	391,371
Support costs	16,638	16,638	18,601	18,601
	<u>506,407</u>	<u>506,407</u>	<u>409,972</u>	<u>409,972</u>

9. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Provision of knowledge and information	489,769	5,030	494,799	395,609
Governance costs	—	11,608	11,608	14,363
	<u>489,804</u>	<u>16,638</u>	<u>506,407</u>	<u>409,972</u>

The Combustion Engineering Association

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

10. Analysis of support costs

	Analysis of support costs for charitable activity	Total 2022	Total 2021
	£	£	£
General office	3,084	3,084	2,550
Finance costs	1,946	1,946	1,688
Governance costs	11,608	11,608	14,363
	<u>16,638</u>	<u>16,638</u>	<u>18,601</u>

11. Net income

Net income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	3,205	3,497
Foreign exchange differences	(163)	188

12. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	1,500	1,300

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	164,275	157,281
Social security costs	11,607	13,268
Employer contributions to pension plans	3,416	2,955
Other employee benefits	25,790	7,873
	<u>205,088</u>	<u>181,377</u>

The average head count of employees during the year was 4 (2021: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of staff - admin	3	3
Number of staff - management	1	1
	<u>4</u>	<u>4</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2022	2021
	No.	No.
£70,000 to £79,999	1	1

The Combustion Engineering Association

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

13. Staff costs *(continued)*

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £77,083 (2021: £82,602).

14. Trustee remuneration and expenses

During the year one trustee, Matthew Scofield, was paid £3,393 for his work as a BOAS Assessor (2021 two trustees £5,469).

15. Tangible fixed assets

	Fixtures and fittings £	Equipment £	User defined asset £	Total £
Cost				
At 1 January 2022	7,946	699	10,291	18,936
Additions	943	—	—	943
At 31 December 2022	8,889	699	10,291	19,879
Depreciation				
At 1 January 2022	5,116	698	8,361	14,175
Charge for the year	1,275	—	1,929	3,204
At 31 December 2022	6,391	698	10,290	17,379
Carrying amount				
At 31 December 2022	2,498	1	1	2,500
At 31 December 2021	2,830	1	1,930	4,761

16. Debtors

	2022 £	2021 £
Trade debtors	109,444	74,773
Prepayments and accrued income	5,652	281
Other debtors	545	4,117
	115,641	79,171

17. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	1,834	215
Accruals and deferred income	17,773	38,529
Social security and other taxes	28,268	21,279
Other creditors	3,726	1,714
	51,601	61,737

The Combustion Engineering Association

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

18. Pensions and other post-retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £3,416 (2021: £2,955).

19. Analysis of charitable funds

Unrestricted funds

	At 1 January 2022 £	Income £	Expenditure £	At 31 December 2022 £
General funds	<u>415,300</u>	<u>545,437</u>	<u>(506,407)</u>	<u>454,330</u>
	At 1 January 2021 £	Income £	Expenditure £	At 31 December 2021 £
General funds	<u>363,882</u>	<u>461,390</u>	<u>(409,972)</u>	<u>415,300</u>

20. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	2,500	2,500
Current assets	503,431	503,431
Creditors less than 1 year	(51,601)	(51,601)
Net assets	<u>454,330</u>	<u>454,330</u>
	Unrestricted Funds £	Total Funds 2021 £
Tangible fixed assets	4,761	4,761
Current assets	472,276	472,276
Creditors less than 1 year	(61,737)	(61,737)
Net assets	<u>415,300</u>	<u>415,300</u>

21. Analysis of changes in net debt

	At 1 Jan 2022 £	Cash flows £	At 31 Dec 2022 £
Cash at bank and in hand	<u>393,105</u>	<u>(5,315)</u>	<u>387,790</u>

22. Related parties

During the year one trustee received payment for services and reimbursement of expenses, as detailed in note 14.

The Combustion Engineering Association

Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

23. Post balance sheet event

After the year end the charity engaged solicitors in relation to internal charity matters and disputes. This has now been settled before signing the financial statements. The financial impact, including litigation, is £117,000. The trustees are of the opinion that, although significant, it does not cause serious financial concerns for the charity.

The Combustion Engineering Association
Management Information
Year ended 31 December 2022

The following pages do not form part of the financial statements.

The Combustion Engineering Association

Detailed Statement of Financial Activities

Year ended 31 December 2022

	2022 £	2021 £
Income and endowments		
Donations and legacies		
Donations	500	—
Charitable activities		
Members subscriptions and contributions	87,220	85,367
BOAS income	314,491	284,844
Seminars, conferences, events and training	54,125	27,550
TP/MCPD/I-GAS/SBWT income	71,650	42,819
BG__ guides income	15,071	17,627
	<u>542,557</u>	<u>458,207</u>
Investment income		
Bank interest receivable	2,379	42
Other income		
Other income	1	3,141
	<u>1</u>	<u>3,141</u>
Total income	<u>545,437</u>	<u>461,390</u>
Expenditure		
Expenditure on charitable activities		
BOAS assessment and certification expenses	157,797	127,450
Seminars, conferences, events and training	61,085	23,141
Wages and salaries	164,275	157,281
Employer's NIC	11,607	13,268
Pension costs	3,416	2,955
Other post-retirement benefits	25,756	7,873
Rent	9,193	9,193
Rates and water	2,202	1,353
Insurance	2,449	1,870
Other motor/travel costs	1,219	1,295
Legal and professional fees	11,608	14,366
Telephone	15,987	15,982
Other office costs	4,357	3,106
Depreciation	3,204	3,496
Foreign exchange gain/loss	(163)	188
Subscriptions and other staff costs	635	680
TP/MCPD/I-GAS/SBWT expenditure	21,767	16,287
BG__ guides expenditure	7,904	8,688
Interest and charges	2,109	1,500
	<u>506,407</u>	<u>409,972</u>
Total expenditure	<u>506,407</u>	<u>409,972</u>
Net income	<u>39,030</u>	<u>51,418</u>

The Combustion Engineering Association
Notes to the Detailed Statement of Financial Activities
Year ended 31 December 2022

	2022 £	2021 £
Expenditure on charitable activities		
Provision of knowledge and information		
<i>Activities undertaken directly</i>		
BOAS assessment and certification expenses	157,797	127,450
Seminars, conferences, events and training	61,085	23,141
Wages and salaries	164,275	157,281
Employer's NIC	11,607	13,268
Pension contributions	3,416	2,955
Certification Officer & BOAS/I-GAS Audits	25,756	7,873
Rent	9,193	9,193
Rates & water	2,202	1,353
Motor and travel costs	1,219	1,295
Telephone, website and internet costs	15,987	15,982
Office expenses	4,357	3,106
Depreciation	3,204	3,496
TP/MCPD/I-GAS/SBWT expenditure	21,767	16,287
BG__ guide expenses	7,904	8,688
	<u>489,769</u>	<u>391,368</u>
Support costs		
Insurance	2,449	1,870
Foreign exchange gain/loss	(163)	188
Subscriptions	635	680
Interest and charges	2,109	1,500
	<u>5,030</u>	<u>4,238</u>
Governance costs		
Accountancy fees	1,500	1,350
Legal fees	3,625	—
Professional fees	6,483	13,016
	<u>11,608</u>	<u>14,366</u>
Expenditure on charitable activities	<u><u>506,407</u></u>	<u><u>409,972</u></u>

