

**DR W E RIPPER MEMORIAL HALL, DOCKING
ANNUAL REPORT, FINANCIAL STATEMENTS
AND ACCOUNTANTS' REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

DR W E RIPPER MEMORIAL HALL, DOCKING

INFORMATION

Charity number: 253214

Conveyance Deed: 13 June 1967

Trustees: Mr R Gillett (Chair)
Mr N P Howell
Mr M Leverett
Mr R F Lowe
Mrs B P Lowe

Committee: Mr M Todd (Chair)
Mrs B Masters (Treasurer)
Mr C Clements
Mrs A Craig
Mrs M Honeyman
Mrs D Johnson
Mrs S Playford
Mrs J Flower (Bookings Clerk & Secretary)
Mrs Theunissen
Mr R Todd

Accountants: Larking Gowen LLP
Summerhill House
1 Sculthorpe Road
Fakenham
Norfolk
NR21 9HA

DR W E RIPPER MEMORIAL HALL, DOCKING

REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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TRUSTEES' ANNUAL REPORT

The Trustees present their annual report and the financial statements for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE INFORMATION

Dr W E Ripper Memorial Hall is a registered Charity (no. 253214) established by a Conveyance Deed dated 16 June 1967 and Rules dated 27 June 1967. The address for correspondence purposes is Kamway, Stanhoe Road, Docking, King's Lynn, PE31 8NJ.

Charity Trustees

The Trustees who served during the year were as follows:

Mr R Gillett
Mr N P Howell
Mr R F Lowe
Mrs B P Lowe
Mr Anthony Rout (appointed 1 June 2023)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing body

There are currently 5 trustees. For a Trustee member to be elected, they must be proposed and seconded at a committee meeting. To be elected as a trustee, they must show an interest in supporting the Charity and attend committee meetings.

A Trustee may retire by giving verbal notice at a committee meeting.

The Trustees have overall responsibility and accountability for the Hall and the Management Committee have the responsibility of the day to day running of the Hall and the fundraising to help with projects etc.

OBJECTIVES, PRINCIPAL ACTIVITIES AND PUBLIC BENEFIT

The aim of the charity is to provide the village hall facilities in Docking for the use of inhabitants of the Parish. This includes for meetings, lectures, classes, recreation and special events. The objective of the charity is to improve the conditions of life of the said inhabitants.

Public Benefit

The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

An overview of the year is set out below:

The Trustees continued to oversee the charity and support the management committee which meets monthly through the year.

From the community point of view the hall is achieving its objectives of bringing all age groups together. The hall's activities and user-groups have all been growing fast, the committee continues to do all it can to support the groups. Some groups have reached maximum capacity Cubs, Scouts, Beavers for example have 46 members. The Market and cafe are doing very well with an average of 12 to 18 stalls each week and the café taking over £120 a week on average.

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR - continued

On fund-raising, the monthly Saturday café and weekly Wednesday market café are doing well providing us with a regular income we have gained more new stalls so supporting local small business in the community to. The market was supported by the committee's decision to offer stall holders the use of their pitches for free in January and the market has a strong online/social media following. We were able to still support charitable ventures, such as an event to support Macmillan Nursing by offering rent free use of the hall. The Christmas party for the senior members of the community this was well attended (80 people) and was funded by donations but organised and staffed by the committee. The connection with the younger members of the village should be fostered by this and other similar associations. And we are doing this by our close relations with the cub scouts organising a picture competition at our Coronation celebration. The benefit to the hall comes in the increased use of its facilities by such groups as parents looking for a suitable venue for christenings, birthday parties and other anniversaries.

The use of the hall on Monday nights by a Pizza van is a successful partnership.

In terms of the building fabric, we have finally raised sufficient to install a state-of-the-art kitchen facility which already has made a big difference, for the cafes making us able to add a full breakfast to our menu for the Saturday cafes and also the children's groups doing more cooking activities. All possible with donations and grants and hard work by the committee. We have also completed replacing smaller items such as all the china in the kitchen and cleaning equipment to help us. We are hoping next year to replace the main hall door and annex doors

Cleaning is managed by the chairman with support from other committee members, and the feeling is that this has proved more efficient and cost effective than employing a cleaner.

The letting and use policies of the hall worked well and the hall is booked up with regular classes and functions every day of the week, moneys from this will be put back into bettering the hall for its users. No borrowing was required in order to meet liabilities or to manage cash flow and the bank facilities (two accounts, one for deposit and the other a cheque account of payments, with online review available to the Treasurer) generated a small but welcome surplus of interest payments. The charity maintained its reserve policy principle (agreed at £10,000).

Thought and planning has moved on to the next major project, which will likely enough be the replacement of the boiler and alterations to the annex. While this undertaking is planned, other small projects will continue, such as replacing some external doors and small equipment such as tables.

Services to the hall continue to be managed by long term contracts where possible (eg Utility Warehouse arrange a two-year deal with Scottish Power) or syndicate membership where possible (e.g Brancaster Oil Supply Syndicate for Heating Fuel Oil).

RISK MANAGEMENT

The Trustees regularly review the main risks that may impact the Charity and implement action and safeguards to mitigate those risks where necessary.

DR W E RIPPER MEMORIAL HALL, DOCKING

TRUSTEES' ANNUAL REPORT (continued)

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR - continued

FINANCIAL REVIEW - RESERVES

As at 31 March 2024 the Charity had total cash funds of £14,214 (2023 £29,091). Of these none (2023 none) are restricted. Unrestricted funds are £14,214 (2023 £29,091).

TRUSTEES' STATEMENT

This report was approved by the Trustees and signed on their behalf by:

M. Todd

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Name: Matthew Todd

Chairman

Date: 20.10.24

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES ON THE UNAUDITED ACCOUNTS OF DR W E RIPPER MEMORIAL HALL, DOCKING

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DR W E RIPPER MEMORIAL HALL, DOCKING (the 'charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2024.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

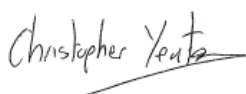
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Yeates FCA DChA

Larking Gowen LLP
Chartered Accountants
Summerhill House
1 Sculthorpe Road
Fakenham
Norfolk
NR21 9HA

Date: 04.11.2024

DR W E RIPPER MEMORIAL HALL, DOCKING

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
RECEIPTS				
Bank interest	115	-	115	25
Clubs & groups	6,765	-	6,765	6,402
Donations	105	200	305	112
Food van	921	-	921	1,120
Events & functions	13,658	-	13,658	12,014
Kitchen donation	-	17,500	17,500	-
Kitchen loan	7,500	-	7,500	-
TOTAL RECEIPTS	29,064	17,700	46,764	19,673
PAYMENTS				
Accountancy	1,254	-	1,254	1,056
Administration	-	-	-	154
Kitchen equipment	-	-	-	988
Equipment	349	-	349	1,107
Event expenses	2,147	200	2,347	2,024
Insurance	861	-	861	768
Maintenance & repairs	5,833	-	5,833	673
Kitchen facility	30,808	17,500	48,308	
Services	2,233	-	2,233	2,584
Advertising	360	-	360	-
Sundry	27	-	27	-
PPS	69	-	69	-
TOTAL PAYMENTS	43,941	17,700	61,641	9,354
SURPLUS/(DEFICIT)	(14,877)	-	(14,877)	10,319
Balance bfwd at 1 April 2023	29,091	-	29,091	18,772
Balance cfwd at 31 March 2024	14,214	-	14,214	29,091

DR W E RIPPER MEMORIAL HALL, DOCKING

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MARCH 2024

	2024 £	2023 £
CASH FUNDS		
Current account	605	17,237
Reserve account	13,443	11,500
Petty cash	166	354
TOTAL CASH	14,214	29,091
RESERVES		
Unrestricted cash	14,214	29,091
Restricted	-	-
Total cash	14,214	29,091

Other assets and liabilities

The charity owns the Dr W E Ripper Memorial Hall.

At 31 March 2024 the charity had a liability for a loan taken out to help fund the new kitchen facility of £7,500. The loan was repayable over 10 years but was repaid in full after the year end.

We approve the financial statements on pages 7 to 8.


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Name: Roger Lowe

Trustee

Date: 23/10/2024


.....

Name: Barbara Lowe

Trustee

DR W E RIPPER MEMORIAL HALL, DOCKING

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

1. General Notes

Basis of accounting:

The accounts have been prepared on a receipts and payments basis. Accordingly no account is taken of amounts payable or receivable at the period end.

2. Transactions with Trustees

The Charity does not have any employees (2023 None).

No remuneration, expenses or other benefits were paid to the Trustees or people connected with them, by the charity (2023 None).

No transactions were undertaken by the charity in which a Trustee or connected person has a material interest (2023 None)

3. Other disclosure issues

The Charity has not given any guarantees charged or received a loan secured on any of its assets, or has at the year-end any contingent liabilities.