



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1<sup>st</sup> January 2022**  
**Period end date**

**Period start date To 31<sup>st</sup> December 2022**

**Charity name: Martley Village Memorial**

**Charity registration number: 253188**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Recreation Hall for the general benefit of inhabitants of the Parish of Martley
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provides buildings and facilities for Education and training, arts, culture, heritage, science and economic and community development
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the guidance issued by the Charity Commission on public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Village Hall does not make grants
Policy on social investment including program related investment	Para 1.38	Not Applicable
Contribution made by volunteers	Para 1.38	Volunteers help with the general running and maintenance of the Village Hall. They also help at events for the community and held to raise funds for the Village Hall
Other		

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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Village hall provides a meeting place for the community through various Village groups and events.</p> <p>It provide space for a library run by volunteers for the benefit of the local community</p> <p>It provides a space for activities promoting the Wellbeing of the community</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees have set objectives to maintain the Village hall facilities to a good standard. This year all the chairs and tables used have been replaced
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities including sales to encourage recycling and the ever popular Christmas Fair have all proved popular



Investment performance against objectives	Para 1.41	No investment performance activities have been set. The Village Hall uses the CCLA the Charities invest fund for surplus funds
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity financial position at the end of the financial period is very healthy despite ever increasing costs
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held against future expenditure particularly large maintenance issues such as resurfacing the car park
Amount of reserves held	Para 1.22	Currently circa £50000
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are currently no uncertainties about the charity continuing a going concern

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal source of funds are hire fees supplemented by fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity does not have a specific investment policy
A description of the principal risks facing the charity	Para 1.46	The principal risks facing the charity are lack of users but not a current problem. The maintenance and high energy costs could become a concern
Other		

## Structure, Governance and Management

Description of charity's trusts:		Martley Parish Memorial Hall
Type of governing document (trust deed, royal charter)	Para 1.25	Conveyance dated 16 <sup>th</sup> August 1921
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per the constitutional provisions

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Martley Parish Memorial Hall
Other name the charity uses	Martley Village Hall
Registered charity number	253188
Charity's principal address	Berrow Green Road Martley Worcester WR6 6PQ

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anthony Lewington	Chairman		
2	Pat Owen	Secretary		
3	Pat Finch	Treasurer		
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5				
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Patricia Finch	
<b>Full name(s)</b>	Patricia Finch	
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	
<b>Date</b>	4 <sup>th</sup> October 2023	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Martley Parish Memorial Hall

On accounts for the year  
ended

31<sup>st</sup> December 2022

Charity no  
(if any) 253188

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Claire Walford

Date:

20-10-23

Name:

CLAIRE WALFORD

Relevant professional  
qualification(s) or body  
(if any):

Address:

40 RUFFORD ROAD, STOURBRIDGE, DY9 7LU



# MARTLEY PARISH MEMORIAL HALL

REGISTERED CHARITY NUMBER 253188

## Receipts and Payments Account for the year ending 31st December 2022

	Year ending 31st December 2022	Year ending 31st December 2021
	Nearest £	Nearest £
<b>Receipts</b>		
Hire of hall	14916	6472
Fundraising and 100 club	3742	3929
Grants from external funders	2667	10532
Donation coffee morning	345	0
Electricity charged to users	2245	0
Electricity Feed in Tariff	304	273
Interest	36	0
Movies in Martley	851	258
Clothes Bank	270	224
Ukraine Appeal	515	0
Total receipts	25891	21688

	Nearest £	Nearest £
<b>Payments</b>		
Wages	1980	2160
Electricity, water and drainage	6190	1165
Repairs, renewals and cleaning materials	2175	921
Purchase of equipment	8634	110
Insurance	1111	1038
Postage, stationery and advertising	100	200
Licences	389	677
100 Club payments	740	520
Movies in Martley	817	369
Donation to Salvation Army re. Clothes bank	0	243
Contribution to Defibrillator	0	300
Ukraine Appeal	515	0
Community First	135	0
Centenary Party	198	0
Miscellaneous	111	88
Total payments	23095	7791
Surplus for the year	2796	13897

## Statement of assets and liabilities as at 31st December

	Nearest £	Nearest £
Lloyds Bank PLC	48692	45932
CCLA Investment	3730	3694
	52422	49626

Signature *Patricia J. Fild*

Trustee

Date *20th February 2023*