

HEMPSTEAD VILLAGE HALL MANAGEMENT COMMITTEE

England & Wales · Charity number 252744

Details

Other names HEMPSTEAD VILLAGE HALL

Status Registered

Legal form Other

Registered 1967-12-18

Register [View on the Charity Commission register](#)

Contact

Address Hempstead Village Hall
169 Hempstead Road
Hempstead
Gillingham
ME7 3QG

Phone 07941 573713

Email hempsteadvillagehall@outlook.com

Website hempsteadvillagehall.com

Activities

Objects: TO MANAGE THE HEMPSTEAD VILLAGE HALL FOR THE BENEFIT AND WELFARE OF THE PEOPLE OF HEMPSTEAD

Activities: The Hall provides space and facilities for community services and activities.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** HEMPSTEAD
- Medway

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£37,562	£50,113	-	-
2024-03-31	£40,983	£47,863	-	-
2023-03-31	£34,453	£24,090	-	-
2022-03-31	£30,948	£13,453	-	-
2021-03-31	£14,213	£22,200	-	-

Trustees

Name	Role	Appointed
SARAH CROSS	Chair	2013-07-09
ANN SALTER		2012-12-03
Anne Hookway		2026-06-09
Clare Watt		2026-06-09
DAVID FULLER		2012-07-04
David Gorf		2018-06-20
Maureen Chipperfield		2023-06-20
Natalie Jarvis		2014-03-27
STEPHEN MANNING		2026-06-09
VALERIE GORF		1982-02-28
Vivien Fuller		2021-06-29

HEMPSTEAD VILLAGE HALL MANAGEMENT COMMITTEE

England & Wales - Charity number 252744

Accounts



HVH

Management Committee

Serving the Community of Hempstead

Registered Charity No. 252744

Hempstead Village Hall Management Committee

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Hempstead Village Hall Management Committee

Registered Charity No. 252744

Trustees' Report for the year ended 31 March 2024

**HVH****Management Committee***Serving the Community of Hempstead*

Registered Charity No. 252744

Hempstead Village Hall Management CommitteeHempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

The Trustees present their report and accounts for the year.

Structure, governance and management

All of the Trustees listed under 'Administrative Information' (page 5) have served throughout the year.

The Trustees form the Management Committee of the Hempstead Village Hall which is elected/confirmed at the AGM under its constitution. Four trustees are elected at the Annual General Meeting held in June: each trustee serves for a minimum of 1 year. In addition, each regular user group are invited to nominate two affiliated trustees. The trustees form the Management Committee of the Village Hall has the power to co-opt further trustees on an annual basis.

The committee met five times this year in May, September, November and March. The AGM took place in June.

Object

1. The object of the Committee shall be to manage the Hempstead Village Hall for the benefit and welfare of the people of Hempstead on behalf of the Managing Trustees of the Diocese of Rochester.

The Committee shall be registered as a charity and shall be responsible for all matters relating to the use, administration and maintenance of the Hall.

Aim and Purposes

The Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. They shall submit the independently examined accounts at the AGM next following the end of the financial year.

They shall dispose of and apply the income and equipment of the Hall for:

- a. The proper maintenance for the Hall
- b. The payment of insurance, rates and other expenses incurred in the management of the Hall
- c. The provision of equipment and furniture
- d. The benefit of the people of Hempstead or any other charitable purpose.

They may assist the Church Committee of All Saints in their responsibility of maintaining the whole site including the access paths and car park.

**HVH****Management Committee***Serving the Community of Hempstead***Hempstead Village Hall Management Committee**Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Objectives and Activities

The Committee are dedicated to serving the Community of Hempstead in providing a facility for regular and occasional recreational activities and an independent pre-school. The Village Hall is hired out to villagers and non-villagers and is used by a number of community organisations as well as being used for parties, etc.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Achievements and Performance

Regular Users

This year regular bookings have continued to be consistent. Hedgehogs Preschool continue to occupy the Hall Mon – Fri during the day (term-time only). In the evenings the Hall is used weekly by a children's dance school (term-time only), a yoga class, Zumba class, Karate Club and Hempstead Players drama group. Regular weekend users include All Saints Church, Parish of South Gillingham and the children's dance school (term-time only).

Occasional Users

Regular enquiries are made regarding the booking of the Hall from a wide variety of organisations and the local community for anniversary parties, baby showers, children's birthday parties and charity fundraising events (eg Quiz Nights). This year enquiries and occasional bookings have been regular.

We continue to receive positive feedback from users regarding the standard of cleanliness and maintenance of the Hall. Vast improvements have been made to the Hall in recent years including a new kitchen, new ceiling, new light fittings and new tables and chairs.

Maintenance and Cleanliness

A caretaker and cleaner are employed to undertake the daily servicing of the hall. On top of this, regular maintenance continues including annual checks and necessary inspections including emergency lighting, electronics and appliance testing, fire safety tests and boiler maintenance and certificates obtained. The Committee has a desire to continuously improve the facility for the benefit of all regular and occasional users.

Marketing and Fundraising

The Hall operates a website and Facebook page offering updated user information and bookings contact information. A noticeboard in the entrance hall displays information regarding all the regular users of the Hall. In May 2023 the committee held a stall at the Hempstead Village Fayre, fundraising and advertising the Hall to residents and non-residents of the area. We also continue to receive a small donation through the website 'Easy Fundraising'.

**HVH****Management Committee***Serving the Community of Hempstead***Hempstead Village Hall Management Committee**

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted: Risk Management Policy, Health and Safety Policy, Safeguarding and Vulnerable Persons Policy, Complaints Handling Policy, Conflicting Interests Policy, Reserves Policy, Data Protection and Privacy Policy, Emergency Closure Policy.

Reserves/Investment Policy

It is management policy to maintain a balance on unrestricted funds which equates to £15,000 held in a bond to cover emergency situations that may arise and to ensure maintenance of the hall can continue should our income from hirers be prevented. The account to be spent by the management committee for the benefit of the hall.

Volunteers

The committee provide their services on a voluntary basis to this village amenity and thanks is extended to each and every one of them for their continued commitment. Many have served for several years and for their dedication and support we are extremely grateful.

**HVH****Management Committee***Serving the Community of Hempstead***Hempstead Village Hall Management Committee**

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Administrative Information

Trustees

Mrs M Chipperfield
Mrs S Cross
Mr D Fuller
Mrs V Fuller
Mr D Gorf
Mrs V Gorf
Mrs N Jarvis
Mr S Manning
Mrs A Salter
Mr J Gilbourne

Charity Number 252744

Charity Address

169 Hempstead Road
Hempstead
Gillingham
Kent
ME7 3QG

Independent Examiner

JAD Accountants
4 Bloors Lane
Rainham
Gillingham
Kent
ME8 7EG

Bankers

HSBC Bank plc
231 High Street
Chatham
Kent
ME4 4BQ

Hempstead Village Hall - 252744
Receipts and payments - combined funds
Selected period: 01 April 2024 to 31 March 2025

Note	From To	01 April 2024 31 March 2025	01 April 2023 31 March 2024
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		100	5,100
	<i>Total: Voluntary income</i>	100	5,100
<i>Activities for generating funds</i>			
Fund raising		68	173
Lets - General Public		4,132	3,525
Rents - Pre-School		23,364	21,567
Rents - Regular Users		9,107	10,098
	<i>Total: Activities for generating funds</i>	36,673	35,365
<i>Investment income</i>			
Interest from Investments		788	518
	<i>Total: Investment income</i>	788	518
Total receipts		37,562	40,983
Payments			
Cost of generating funds			
<i>Investment management costs</i>			
Bank Charges		60	60
	<i>Total: Investment management costs</i>	60	60
Charitable activities			
Boiler/heating maintenance		222	222
Building Works		30,683	24,217
Business Rates		197	202
Charity Donations		100	—
Cleaning & Drains		6,427	3,470
Electricity		1,510	1,739
Fire Protection		602	166
Fund raising		12	15
Gas		1,349	3,067
General Admin		575	222
General Maintenance		2,617	6,202
General running costs		33	476
Housekeeper's Wages		2,768	4,483
Insurance		1,449	1,360
Performing Rights		349	738
Water Rates		1,107	987
Wi-Fi/Telephone		106	292
	<i>Total: Charitable activities</i>	50,113	47,863

There may be minor discrepancies in the totals if the pence are not being shown



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hempstead Village Hall Management Committee

**On accounts for the year
ended**

31 March 2025	Charity no (if any)	252744
---------------	--------------------------------	--------

Set out on pages

One to Four
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 09 May 2025

Name: Adam Dowdy

**Relevant professional
qualification(s) or body
(if any):**

FCCA ACA

Address:

JAD Associates Ltd
4 Bloors Lane, Rainham
Kent, ME8 7EG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

HEMPSTEAD VILLAGE HALL MANAGEMENT COMMITTEE

England & Wales - Charity number 252744

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hempstead Village Hall Management Committee

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

252744

Set out on pages

One to Four

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25 April 2024

Name:

David Crombie

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

JAD Associates Ltd

4 Bloors Lane. Rainham

Kent, ME8 7EG

Hempstead Village Hall - 252744

Balance Sheet detailed

	As at 31/03/2024	As at 31/03/2023
Current assets		
3000: HSBC Bank Account	64,576.71	73,808.91
3001: Scottish Widows Bond	15,000.00	15,000.00
3002: Money Manager Account	1.20	1.20
3003: Petty Cash	36.31	36.31
Z05: Accounts Receivable	2,266.00	263.00
Total Current assets	81,880.22	89,109.42
Liabilities		
6699: Agency collections	150.00	150.00
Z04: Accounts Payable	—	—
Total Liabilities	150.00	150.00
Net Asset surplus (deficit)	81,730.22	88,959.42
Reserves		
Excess / (deficit) to date	(7,229.20)	—
Z01: Starting balances	88,959.42	88,959.42
Total Reserves	81,730.22	88,959.42

Represented by Funds		
Unrestricted	81,812.72	88,959.42
Designated	—	—
Restricted	(82.50)	—
Endowment	—	—
Total	81,730.22	88,959.42



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hempstead Village Hall Management Committee

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

252744

Set out on pages

One to Four

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25 April 2024

Name:

David Crombie

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

JAD Associates Ltd

4 Bloors Lane. Rainham

Kent, ME8 7EG

HEMPSTEAD VILLAGE HALL MANAGEMENT COMMITTEE

England & Wales - Charity number 252744

Accounts



HVH

Management Committee

Serving the Community of Hempstead

Registered Charity No. 252744

Hempstead Village Hall Management Committee

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Hempstead Village Hall Management Committee

Registered Charity No. 252744

Trustees' Report for the year ended 31 March 2023

**HVH****Management Committee***Serving the Community of Hempstead*

Registered Charity No. 252744

Hempstead Village Hall Management CommitteeHempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

The Trustees present their report and accounts for the year.

Structure, governance and management

All of the Trustees listed under 'Administrative Information' (page 5) have served throughout the year.

The Trustees form the Management Committee of the Hempstead Village Hall which is elected/confirmed at the AGM under its constitution. Four trustees are elected at the Annual General Meeting held in June: each trustee serves for a minimum of 1 year. In addition, each regular user group are invited to nominate two affiliated trustees. The trustees form the Management Committee of the Village Hall has the power to co-opt further trustees on an annual basis.

The committee met four times this year in July, September, November and March. The AGM took place in June.

Object

1. The object of the Committee shall be to manage the Hempstead Village Hall for the benefit and welfare of the people of Hempstead on behalf of the Managing Trustees of the Diocese of Rochester.

The Committee shall be registered as a charity and shall be responsible for all matters relating to the use, administration and maintenance of the Hall.

Aim and Purposes

The Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. They shall submit the independently examined accounts at the AGM next following the end of the financial year.

They shall dispose of and apply the income and equipment of the Hall for:

- a. The proper maintenance for the Hall
- b. The payment of insurance, rates and other expenses incurred in the management of the Hall
- c. The provision of equipment and furniture
- d. The benefit of the people of Hempstead or any other charitable purpose.

They may assist the Church Committee of All Saints in their responsibility of maintaining the whole site including the access paths and car park.

**HVH****Management Committee***Serving the Community of Hempstead***Hempstead Village Hall Management Committee**Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Objectives and Activities

The Committee are dedicated to serving the Community of Hempstead in providing a facility for regular and occasional recreational activities and an independent pre-school. The Village Hall is hired out to villagers and non-villagers and is used by a number of community organisations as well as being used for parties, etc.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement.

Achievements and Performance

Regular Users

This year regular bookings have continued to be consistent. Hedgehogs Preschool continue to occupy the Hall Mon – Fri during the day (term-time only). In the evenings the Hall is used weekly by a children’s dance school (term-time only), a yoga class, Zumba class, Karate Club and Hempstead Players drama group. Regular weekend users include All Saints Church, Parish of South Gillingham and the children’s dance school (term-time only).

Occasional Users

Regular enquiries are made regarding the booking of the Hall from a wide variety of organisations and the local community for anniversary parties, baby showers, children’s birthday parties and charity fundraising events (eg Quiz Nights). This year enquiries and occasional bookings have been regular.

We continue to receive positive feedback from users regarding the standard of cleanliness and maintenance of the Hall. Vast improvements have been made to the Hall in recent years including a new kitchen, new ceiling, new light fittings and new tables and chairs.

Maintenance and Cleanliness

A caretaker and cleaner are employed to undertake the daily servicing of the hall. On top of this, regular maintenance continues including annual checks and necessary inspections including emergency lighting, electronics and appliance testing, fire safety tests and boiler maintenance and certificates obtained. The Committee has a desire to continuously improve the facility for the benefit of all regular and occasional users.

Marketing and Fundraising

The Hall operates a website and Facebook page offering updated user information and bookings contact information. A noticeboard in the entrance hall displays information regarding all the regular users of the Hall. In May 2023 the committee held a stall at the Hempstead Village Fayre, fundraising and advertising the Hall to residents and non-residents of the area. We also continue to receive a small donation through the website ‘Easy Fundraising’.

**HVH****Management Committee***Serving the Community of Hempstead***Hempstead Village Hall Management Committee**

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Policies and Procedures

To guide the Management Committee in exercising its duty of care to members, employees and users of the hall, the following policy statements have been adopted: Risk Management Policy, Health and Safety Policy, Safeguarding and Vulnerable Persons Policy, Complaints Handling Policy, Conflicting Interests Policy, Reserves Policy, Data Protection and Privacy Policy, Emergency Closure Policy.

Reserves/Investment Policy

It is management policy to maintain a balance on unrestricted funds which equates to £15,000 held in a bond to cover emergency situations that may arise and to ensure maintenance of the hall can continue should our income from hirers be prevented. The account to be spent by the management committee for the benefit of the hall.

Volunteers

The committee provide their services on a voluntary basis to this village amenity and thanks is extended to each and every one of them for their continued commitment. Many have served for several years and for their dedication and support we are extremely grateful.

**HVH****Management Committee***Serving the Community of Hempstead***Hempstead Village Hall Management Committee**

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Administrative Information

Trustees

Mrs M Chipperfield
Mrs S Cross
Mr D Fuller
Mrs V Fuller
Mr J Gilbourne
Mrs H Gilbourne
Mr D Gorf
Mrs V Gorf
Mrs N Jarvis
Mr S Manning
Mrs A Salter

Charity Number

252744

Charity Address

169 Hempstead Road
Hempstead
Gillingham
Kent
ME7 3QG

Independent Examiner

JAD Accountants
4 Bloors Lane
Rainham
Gillingham
Kent
ME8 7EG

Bankers

HSBC Bank plc
231 High Street
Chatham
Kent
ME4 4BQ



HVH

Management Committee

Serving the Community of Hempstead

Hempstead Village Hall Management Committee

Hempstead Village Hall
169 Hempstead Road
Hempstead
ME7 3QG

Registered Charity No. 252744

Hempstead Village Hall - 252744
Receipts and payments - combined funds
Selected period: 01 April 2022 to 31 March 2023

Note	From To	01 April 2022 31 March 2023	01 April 2021 31 March 2022
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		100	89
	<i>Total: Voluntary income</i>	100	89
<i>Activities for generating funds</i>			
Fund raising		1,540	994
Lets - General Public		3,578	3,074
Rents - Pre-School		19,790	19,278
Rents - Regular Users		9,370	7,496
	<i>Total: Activities for generating funds</i>	34,279	30,843
<i>Investment income</i>			
Interest from Investments		73	15
	<i>Total: Investment income</i>	73	15
Total receipts		34,453	30,948
Payments			
Cost of generating funds			
<i>Investment management costs</i>			
Bank Charges		61	16
	<i>Total: Investment management costs</i>	61	16
Charitable activities			
Boiler/heating maintenance		222	222
Building Works		80	—
Business Rates		276	276
Charity Donations		985	—
Cleaning & Drains		2,948	2,904
Electricity		1,358	820
Fire Protection		67	107
Fund raising		23	—
Gas		2,007	946
General Admin		365	249
General Maintenance		7,944	1,111
General running costs		482	499
Housekeeper's Wages		4,105	3,946
Insurance		1,802	1,054
Performing Rights		735	336
Water Rates		479	375
Wi-Fi/Telephone		205	310
	<i>Total: Charitable activities</i>	24,090	13,161

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 April 2022 31 March 2023	01 April 2021 31 March 2022
Governance costs			
Accountancy		288	276
	<i>Total: Governance costs</i>	288	276
Total payments		24,439	13,453
	Excess of Incoming resources over Resources used	10,013	17,494
	Brought forward balance	78,945	61,451
Total carried forward balance		88,959	78,945

There may be minor discrepancies in the totals if the pence are not being shown



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hempstead Village Hall Management Committee

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

252744

Set out on pages

One to four

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19 June 2023

Name:

Adam Dowdy

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

JAD Associates Limited
4 Bloors Lane, Rainham
Kent, ME8 7EG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

HEMPSTEAD VILLAGE HALL MANAGEMENT COMMITTEE

England & Wales - Charity number 252744

Accounts

Chair Report 2021 - 2022
Hempstead Village Hall Management Committee
54th AGM held at Hempstead Village Hall on 14th June 2022

Welcome to our AGM.

To briefly recap our year since the last AGM, general maintenance on the Hall has continued, as and when required, with works undertaken during school half terms and holidays. Fixes have included taps, cupboard doors and a rain deflector on the main entrance door. A reorganisation of the table storage cupboard and chair cupboard was undertaken during the February half term and rails installed for the dance school ballet bars. A chair trolley and a new fridge have also been purchased along with replacement cleaning equipment throughout the year.

In February we welcomed Jane West as our employed cleaner and I would once again like to thank Stephen and Maureen for their invaluable support in the required administration tasks in setting this up.

Hedgehogs Preschool have continued to use the hall weekdays, during term time. In September 2021 we welcomed our regular hirers and party bookings back to the Hall as government restrictions lifted and public activities could resume. On weekday evenings we are pleased to host a Zumba Class, a yoga class, Hempstead Players drama and Linda Regan School of Dance.

Party enquiries and bookings have kept Ann very busy with a booking on a Saturday and Sunday most weekends. I would like to take this opportunity to thank Ann for all of her hard work in dealing with the enquiries and bookings.

Safety inspections and certificates are all up to date, these include the boiler service and Fire and Safety Equipment testing and Alarm testing.

In February the hall was revalued by a professional company. They recommended a revaluation cost to be £600,000. Our insurers were informed and issued an additional premium of £66 to complete the year's cover. This information has been passed to the Properties Director of the Diocese for their records.

Natalie successfully secured a year of donations from the Co-Op for a second year. At the Christmas Fayre we were presented with a cheque from the Co-Op and we are incredibly grateful for the support from our local Co-Op branch. This donation will provide great support for our ongoing maintenance projects and I would like to thank Natalie for her efforts in securing the funding.

We look forward to a busy Summer maintenance schedule which will include complete redecoration of the internal hall walls and cupboard doors, lobby walls and toilet walls. Also scheduled is the sanding and polishing of the hall floor. A new sound limiter will also be installed, this device will have an LED panel to alert users of the hall when the sound level is approaching a level that is too high.

In conclusion, it is good to see the Hall in full use once again after the uncertain 18 months during the pandemic and I am very pleased to report that with the help from all members of the committee the Hall continues to be very well maintained and offers a modern venue for the community. I extend my sincere thanks to all committee members who have continued their support during this year.

David Fuller
Chair

Hempstead Village Hall - 252744
Receipts and payments - combined funds
Selected period: 01 April 2021 to 31 March 2022

Note	From To	01 April 2021 31 March 2022	01 April 2020 31 March 2021
Receipts			
Incoming resources from generated funds			
<i>Voluntary income</i>			
Donations		89	—
	<i>Total: Voluntary income</i>	<u>89</u>	<u>—</u>
<i>Activities for generating funds</i>			
Fund raising		994	161
Lets - General Public		3,074	—
Rents - Pre-School		19,278	12,074
Rents - Regular Users		7,496	1,901
	<i>Total: Activities for generating funds</i>	<u>30,843</u>	<u>14,137</u>
<i>Investment income</i>			
Interest from Investments		15	76
	<i>Total: Investment income</i>	<u>15</u>	<u>76</u>
Total receipts		30,948	14,213
Payments			
Cost of generating funds			
<i>Investment management costs</i>			
Bank Charges		16	—
	<i>Total: Investment management costs</i>	<u>16</u>	<u>—</u>
Charitable activities			
Boiler/heating maintenance		222	222
Building Works		—	12,304
Business Rates		276	276
Cleaning & Drains		2,904	1,806
Electricity		820	550
Fire Protection		107	107
Gas		946	759
General Admin		249	239
General Maintenance		1,111	376
General running costs		499	418
Insurance		1,054	843
Performing Rights		336	773
Wages		3,946	2,477
Water Rates		375	679
Wi-Fi/Telephone		310	87
	<i>Total: Charitable activities</i>	<u>13,161</u>	<u>21,924</u>

There may be minor discrepancies in the totals if the pence are not being shown

Note	From To	01 April 2021 31 March 2022	01 April 2020 31 March 2021
Governance costs			
Accountancy		276	276
	<i>Total: Governance costs</i>	<u>276</u>	<u>276</u>
Total payments		13,453	22,200
	Excess of Incoming resources over Resources used	<u>17,494</u>	<u>(7,987)</u>
	Brought forward balance	61,451	69,438
Total carried forward balance		<u>78,945</u>	<u>61,451</u>

There may be minor discrepancies in the totals if the pence are not being shown



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Hempstead Village Hall Management Committee		
	On accounts for the year ended	31 March 2022	Charity no (if any)
Set out on pages	One to four <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 14/04/2022

Name: Adam Dowdy

Relevant professional qualification(s) or body (if any): FCCA

Address: JAD Associates Limited
4 Bloors Lane, Rainham
Kent, ME8 7EG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).