



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 April 2022 to 31 March 2023

Charity name: Whittlebury Reading Room and Playing Field

Charity registration number: 252683

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	In the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of facilities for recreation and other leisure time occupation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Playing Field is open daily for use by children and families in the village</p> <p>Together with the Parish Council, it was decided that, for a variety of reasons, the plans for a new Reading Room were simply no longer attainable at the present time. It was therefore decided that the funds raised so far would be utilised to renovate the Reading Room as extensively as those funds allowed and these works commenced in February 2022.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustee has carefully considered the Public Benefit Guidance issued by the Charity Commission and is satisfied that the Charity meets these requirements both in its objects and by furtherance of those objectives in the day to day undertaking of its charitable activities.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants.
		The Charity relies solely on the contributions of the Parish Councillors

Policy on social investment including program related investment	Para 1.38	acting on behalf of the Parish Council as Trustee and the contributions of members of the local community who have been responsible for raising funds for the 'Hug' Project for the Reading Room renovation.
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year the refurbishment of the main hall continued to be the main project undertaken by the Management Committee.</p> <p>Following the challenges faced as a result of COVID and the continued closure of the Reading Room due to the refurbishment works, there has again been a significant loss of income as a result. Lettings are slowly improving,</p> <p>The Reading Room lottery, together with contributions from the Whittlebury Good Neighbour Scheme from the proceeds of two village fayres formed the incoming funds of the Charity. The trustee ensured that overheads continued to be kept to an absolute minimum, however the impact of the increased cost of fuel was devastating. The deficit arising in the year could be met from the Charity's reserves and the trustee is making every attempt to ensure that the income of the Charity could be increased in the future to cover its annual costs.</p> <p>The meetings known as 'The Hug' re-started and continue to be a popular occasion where villagers can come together each week. It was agreed that the proceeds from the coffee mornings would be treated as contributing to core funds with effect from 1 April 2023. The renovation of the Reading Room continued during the year with the main work being the installation of a new kitchen.</p>



		Further work is planned to be undertaken, subject to the necessary funds being available. Silverstone Circuits have generously offered to make a contribution to these works and attempts are now being made to obtain matched funding so that this phase may commence.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is considered adequate as at 31 March 2023
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves comprise two year's core overheads should there be no income arising in that period.
Amount of reserves held	Para 1.22	£11641
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme – Approval by the Charity Commission for England and Wales on 15 July 2003
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Whittlebury Parish Council is empowered to act as Trustee under the Scheme

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Whittlebury Reading Room and Playing Field
Other name the charity uses	
Registered charity number	252683
Charity's principal address	Whittlebury Reading Room High Street Whittlebury Towcester Northamptonshire NN12 8XJ





# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Whittlebury Parish Council			
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

#### **Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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### **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's trustees

Signature(s)	<i>Rose Harrington</i>	
Full name(s)	Roger Harrington	
Position (eg Secretary, Chair, etc)	Chairman (acting)	
Date	4 <sup>th</sup> January 2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Whittlebury Reading Room and Playing Field

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

01.04.2022

To

31.03.2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall / Room Rental	2,452	-	-	2,452	2,026
Insurance claim - loss of income	1,571	-	-	1,571	2,500
Donations and legacies	1,500	52,648	-	54,148	21,820
Hug donations for Reading Room Renovations	-	2,264	-	2,264	1,725
Fund raising events	1,755	-	-	1,755	-
Other income	2,839	-	-	2,839	-
Building Society Interest	76	-	-	76	114
	-	-	-	-	110
<b>Sub total (Gross income for AR)</b>	<b>10,193</b>	<b>54,912</b>	<b>-</b>	<b>65,105</b>	<b>28,295</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,193</b>	<b>54,912</b>	<b>-</b>	<b>65,105</b>	<b>28,295</b>
<b>A3 Payments</b>					
Utilities	6,630	-	-	6,630	2,815
Salaries	1,027	-	-	1,027	1,531
Repairs and maintenance	2,536	-	-	2,536	1,583
Insurance	1,730	-	-	1,730	1,650
PRS and licencing costs	249	-	-	249	90
Mowing	1,854	-	-	1,854	2,575
Sundry expenses	1,865	-	-	1,865	-
Bank charges	72	-	-	72	72
Reading Room renovation	-	72,223	-	72,223	20,400
<b>Sub total</b>	<b>15,964</b>	<b>72,223</b>	<b>-</b>	<b>88,187</b>	<b>30,716</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,964</b>	<b>72,223</b>	<b>-</b>	<b>88,187</b>	<b>30,716</b>
<b>Net of receipts/(payments)</b>	<b>- 5,771</b>	<b>- 17,311</b>	<b>-</b>	<b>- 23,082</b>	<b>- 2,421</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>17,412</b>	<b>40,750</b>	<b>-</b>	<b>58,162</b>	<b>60,583</b>
<b>Cash funds this year end</b>	<b>11,641</b>	<b>23,439</b>	<b>-</b>	<b>35,080</b>	<b>58,162</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unity Trust Bank	6,864	23,439	-
	Market Harborough B S	4,777		-
		-	-	-
	<b>Total cash funds</b>	11,641	23,439	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	
RWE Harrington		R. HARRINGTON	24/1/24	



# Whittlebury Reading Room and Playing Field

Year ended 31 March 2023

## Independent Examiner's Report to the Trustee of Whittlebury Reading Room and Playing Field (charity number 252683)

I report to the charity trustee on my examination of the accounts of the charity for the year ended 31 March 2023 which include the Trustees' Annual Report (pages 1 to 9) and the Receipts and Payments Accounts (pages 1 and 2).

### Responsibilities and basis of report

As the charity's trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**PHILIP HOLT FCA FCIE**

*Harrison Holt  
Chartered Accountants  
High Park Farm  
Kirkbymoorside  
York  
YO62 7HS*

*11 January 2024*