



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 to 31 March 2022

Charity name: Whittlebury Reading Room and Playing Field

Charity registration number: 252683

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	In the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of facilities for recreation and other leisure time occupation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Playing Field is open daily for use by children and families in the village</p> <p>Together with the Parish Council, it was decided that, for a variety of reasons, the plans for a new Reading Room were simply no longer attainable at the present time. It was therefore decided that the funds raised so far would be utilised to renovate the Reading Room as extensively as those funds allowed and these works commenced in February 2022.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustee has carefully considered the Public Benefit Guidance issued by the Charity Commission and is satisfied that the Charity meets these requirements both in its objects and by furtherance of those objectives in the day to day undertaking of its charitable activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants.
	Para 1.38	The charity relies solely on the Contributions of the Parish Councillors acting on behalf of the Parish Council as Trustee and the contributions of members

Policy on social investment including program related investment		of the local community who have been responsible for raising funds for the 'Hug' Project for the Reading Room Renovation.
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As a direct result of the Covid pandemic there were long periods during which no activities could take place in the Hall with a severe loss of income to the Charity as a result. The Village Lottery continued to provide funds which contributed towards meeting the overheads of the Charity, which were kept to an absolute minimum. The deficit arising in the year could be met from the Charity's Reserves and the Trustee made every attempt to ensure that the income of the Charity could be increased in the future to meet its costs on an annual basis.</p> <p>The weekly meetings known as 'The Hug' were similarly affected by COVID restrictions. but these meetings did start up again once restrictions were lifted and it was ensured that Government Guidance was followed with all Health and Safety issues addressed at all times. The main objectives of the 'Hug' continued to be:</p> <ul style="list-style-type: none"> - to raise funds to renovate and modernise the Reading Room - to get as many villagers as possible involved, not only in the organisation but also in attending events - to provide a social outlet for villagers <p>The renovation of the Reading Room started in January 2022 and whilst this also meant the closure of the building for a sustained period of time, it was decided that work had to be commenced both to undertake urgent repairs to the building and to renovate and redecorate as much as funds would allow. This aimed to make the building a far more attractive venue for lettings and therefore improve the future flow of income to the Charity.</p>

		<p>From inception to 31 March 2022 the 'Hug' initiative has now raised in excess of £50,000 of which £10,112 has now been expended in respect of pre-planning and £20,796 on the start the renovation project itself. The balance of Hug funds at 31 March 2022 was £40,750 which Included funds of £20,000 from WPC which had been earmarked from a Community Grant. The first stage of the renovation project was completed in December 2022 and the building has now been re-opened for events.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is considered adequate as at 31 march 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves comprise two year's core overheads should there be no income arising in that period.
Amount of reserves held	Para 1.22	£17,412
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Scheme – Approval by the Charity Commission for England and Wales on 15 July 2003
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Whittlebury Parish Council is empowered to act as Trustee under the Scheme

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Whittlebury Reading Room and Playing Field
Other name the charity uses	
Registered charity number	252683
Charity's principal address	c/o The Parish Clerk 9 Bradden way Greens Norton Towcester Northamptonshire NN12 8BY

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	RWE Harrington	
Full name(s)	Roger Harrington	
Position (eg Secretary, Chair, etc)	Chair of the Reading Room Management Committee	
Date	30 January 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Whittlebury Reading Room AND Playing Field Charity

No (if any)

Receipts and payments accounts

CC16a

For the period
from

01 04 2021

To

31 03 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall / Room Rental	2,026	-	-	2,026	797
Donations	1,820	20,000	-	21,820	-
Fundraising activities	-	-	-	-	1,125
Fundraising - Village Hug' for major renovations to Reading Room	-	-	-	-	-
Building Society Interest	114	1,725	-	1,725	-
Furlough claims	110	-	-	114	222
Loss Claim	2,500	-	-	110	772
Sub total (Gross income for AR)	6,570	21,725	-	28,295	2,916
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,570	21,725	-	28,295	2,916
A3 Payments					
Utilities	2,815	-	-	2,815	2,591
Salaries	1,531	-	-	1,531	1,317
Repairs and maintenance	1,187	396	-	1,583	1,453
Insurance	1,650	-	-	1,650	1,645
PRS and licencing costs	90	-	-	90	70
Mowing and sundry expenses	2,575	-	-	2,575	1,670
Bank charges	72	-	-	72	72
Reading Room Renovation project	-	20,400	-	20,400	3,553
Independent Examiner's fee	-	-	-	-	-
Sub total	9,920	20,796	-	30,716	12,371
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,920	20,796	-	30,716	12,371
Net of receipts/(payments)	- 3,350	929	-	2,421	- 9,455
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,762	39,821	-	60,583	70,038
Cash funds this year end	17,412	40,750	-	58,162	60,583

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div>Unity Trust Bank</div> <div>Market Harborough B S</div> <div>Cash</div> <div>Total cash funds</div> <div>(agree balances with receipts and payments account(s))</div>	<div>13,351</div> <div>4,251</div> <div>110</div> <div>17,712</div>	<div>-</div> <div>40,450</div> <div>-</div> <div>40,450</div>	<div></div> <div>-</div> <div>-</div> <div></div>
		Agreement Error	Agreement Error	#VALUE!
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	<div></div> <div></div> <div></div> <div></div> <div></div>	<div></div> <div></div> <div></div> <div></div> <div></div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	<div></div> <div></div> <div></div> <div></div> <div></div>	<div></div> <div></div> <div></div> <div></div> <div></div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div></div> <div></div> <div></div> <div></div> <div></div>
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		RWE Harrington	ROGER HARRINGTON	30/1/23

Whittlebury Reading Room and Playing Field

Year ended 31 March 2022

Independent Examiner's Report to the Trustee of Whittlebury Reading Room and Playing Field (charity number 252683)

I report to the charity trustee on my examination of the accounts of the charity for the year ended 31 March 2022 which include the Trustees' Annual Report (pages 1 to 8) and the Receipts and Payments Accounts (pages 1 and 2).

Responsibilities and basis of report

As the charity's trustee you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

PHILIP HOLT FCA FCIE

*Harrison Holt
Chartered Accountants
High Park Farm
Kirkbymoorside
York
YO62 7HS*

31 January 2023