

**THE BRISTOL CITY MISSION SOCIETY  
(INCORPORATED)**

**FINANCIAL STATEMENTS**

**31 DECEMBER 2020**

**Company Registration Number: 383681  
Charity Number: 252282**

The Trustees are pleased to present their report and the financial statements for the year ended 31 December 2020

The Trustees who served during the year and since the year-end were as follows:

G Vicker  
G Brown  
A Hacker  
M Davis  
P Belcher  
A Woodbridge-Nash  
P Tripp

Company Secretary

L Vicker

Registered Office

Bristol City Mission, Crofts End Church, Bristol, BS5 7UW

Independent Examiner

Barka Shah, 41 Whitsun House, Great George Street , Bristol BS2 9ED

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Status**

The Bristol City Mission Society is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association and the Companies Act 2006. Its company registration number is 383681, and its charity number is 252282.

### **Risk review**

The trustees have examined the possible risks which the charity faces and confirm that systems have been established to enable necessary steps are taken to manage these risks.

### **Organisation**

The directors of the charitable company ("the charity") are its trustees for the purpose of the charity law and throughout this report are collectively referred to as the trustees. As set out in the Articles of Association a ballot of the other trustees nominates the chairman of the trustees. Trustees are appointed from the membership by the executive committee and elected annually at the Ordinary General Meeting. The Trustees, who served during the year and up to the date of this report are set out on page 2.

## **OBJECTIVES AND ACTIVITIES**

### **Objects**

The incorporated society was established in 1943 to take over the role of the Bristol City Mission Society. The object of the society is:

- To communicate the Gospel of the Lord Jesus Christ in appropriate ways through the three mission churches currently supported and overseen by the Executive Committee of the Society.

## **ACHIEVEMENTS AND PERFORMANCE - Annual Report**

Once again as we look back over the past year it is amazing all that we have undertaken in Jesus name.

For ease this report is broken down into the activities of the individual churches, Crofts End and Great George Street.

### **Crofts End Church**

I am very pleased to report that we did not lose anyone to Covid-19 from the church and in fact our infection rate was in the low single figures. I am also delighted that this year's report is being written without the need to wear a mask. Within the past year the removal of this restriction along with the need to social distance has been the biggest blessing for us as a worshipping community.

Despite the fact that we were able to continue to gather for corporate worship, it was without doubt very restrained and restricted and for most of the past year we have been treading water, just to try and keep church going. However, Crofts End managed to not just survive but to thrive through the past 12 months. There are a handful of individuals for whom coming to church physically is still not possible for a variety of reasons, including losing confidence of being with large numbers of people as a result of lockdown, for which we are saddened. We thank God however, that we have been able to webcast live each Sunday, enabling us to keep ministering.



### **Crofts End Church (Continued)**

Over the past year we have seen new people who have joined the church and in fact, we have held two New Members services since January, bringing our official membership number to 80. We also were able to hold the first baptism service to be conducted in the new church, where 6 people followed the Lord through the waters of baptism. It was a joy to hear the testimonies of the candidates of how God had moved in their lives through lockdown, with one finding Jesus whilst in isolation with Covid.

Other highlights of the year included; an open-air community carol service in the church car park in December, 'Freedom Fest', a two-day gospel outreach celebration at the end of July, also held in the car park, marked the end of restrictions. As well as Christian musicians and fun attractions, it also included an open-air communion service and the first 'Love Feast' we have shared as church in over two years.

Christmas 2020 saw us broadcast a pre-recorded Carol Service with our friends from Compassion, the Christian Child Sponsorship charity, as well as a nativity play featuring our children, both on location and in the church facility. This was great fun, but an awful lot of work and thanks must be given to the small but dedicated team to make it all happen. KidsQuest TV continued to be broadcast for our children each week up until Easter when we decided to resume Sunday activities for our teens and later our younger children. 'The Grid' resumed for the secondary school aged children, using material from Youth for Christ. 'Superbook' began in early summer and has proved a hit with the younger children.

Financially, CEC has done very well over the past year, mostly due to new people coming to church who are committed to tithing and giving, as well as a greater confidence and ease of online giving due to the pandemic. As a result, we now see approximately 80% of our income come in this way. Another great asset is the 'iKnow' automated Gift Aid reclaim system, which has simplified the process with HMRC enabling payment to us within days. Mostly due to increased Gift Aid claims, we have been able to reduce our £60,000 mortgage to just under £20,000 in less than two years and we are still aiming to clear this entirely by the end of 2021.

Crofter Coffee has finally managed to establish itself as a self-funding ministry and is now in the position where, since April, it has been making a month-on-month profit with figures increasing each month. For the period April 6<sup>th</sup> – August 5<sup>th</sup> the overall profit was £2457.38 and we are currently look at how we can further expand opening. The coffeeshop is proving to be an invaluable resource to the church and was instrumental in bringing one of our latest new members to CEC. It is now being used once more before church on Sundays and will be increasingly used in the coming months for evening activities such as Bible studies, the Alpha Course, and other ministry meetings. In addition, we look forward to the resumption of 'Thirst' our Sunday night music outreach events.

Throughout lockdown work continued to convert our kids Sunday School cabin to living accommodation and this was completed at the end of April. It is currently providing a home for Harry & Penny Butterfield who not only undertake the role of on-site caretakers, but also head up our 'Community Kitchen' ministry which works in conjunction with GGSM by making frozen ready meals from waste food supplied from stores. We will be expanding this ministry in the months to come to include an Open Table on Friday night to invite anyone in for soup and freshly baked bread.

**Great George St Church (Previously known as Great George Street Mission)**

This is probably going to be the shortest report that I have ever written, however it has been the most demanding, interesting and fulfilling year in my ministry and a time when we have really got back to the roots of the working of the Bristol City Mission.

I would start by saying that this has been a most unusual year and I am not sure anyone would have thought that we would have had the pandemic with us for so long and the challenges and opportunities that this has presented us.

Since the first lockdown our Church Building has been closed for all groups, with only our own foodbank operations continuing to happen, but how they have grown.

We are now in receipt of more donations of food (tinned/fresh/frozen), clothes and household items than ever before as we have been collecting food direct from the Lidl distribution depot at Avonmouth as well as our usual supermarkets. We are engaging with more people than ever before and supporting both individuals and other organisations with the items collected. (Organisations supported are as follows.. St Nicholas of Tolentine RC Foodbank, Juice Community Project, Counterslip Cares Foodbank, St Werburghs Foodbank, East Bristol Childrens Centre, Rosemary Nursery School.)

We are grateful too, to Crofts End Church, particularly Harry and Penny who have been working in the kitchen preparing and cooking meals and other food items from the surplus food that we have been given, making frozen meals that we can then distribute with our food boxes. We have recently launched a free food street market to distribute food that would otherwise go to waste. We have called upon the previous volunteers that helped us with the Matthew Tree to support this work. This event is growing each week and enables us to engage with the local people who are struggling to support themselves.

I continue to be assisted by Heather and John however unfortunately Andy who was assisting with driving has been having some personal problems during the last 12 months and whilst we have been supporting him he hasn't been able to help us, although we are hoping he will return in the future.

We have taken to social media (Facebook) to make people aware of what we are doing and receive many comments/likes from people who have no connection with the Church.

We are still in the unknown, however we will be continuing with the food ministry as God seems to be calling us in this direction and He keeps opening doors and showing us how much we are sharing the good news of His love for everyone in everything we do.

We are now looking forward to starting our services again during September 2021 and your continued prayers for the Lord's work in St Jude's, which is both rewarding and challenging, will be greatly appreciated.



## **FINANCIAL REVIEW**

### **Investment powers**

Under the Memorandum and Articles of Association, the Charity has the power to make any investment, which Trustees see fit.

### **Reserves policy**

The financial statements shows the net assets attributable to the various funds by type. It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity at a level equivalent to two years unrestricted expenditure. These reserves comprise the Central Revenue Account and Mission Station Accumulated Income Fund, less fixed assets held for the charity's use. With this level of unrestricted funds, the trustees feel they would be able to continue the current activities of the charity in the event of a significant drop in funding. The building Fund, however, is recognised by the trustees as a restricted fund. Free reserves currently stand at £122,849 which represents slightly less than 1 year's unrestricted expenditure, and is below the target level. The trustees have taken steps to address this.

### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

The trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report and the financial statements have been prepared in accordance with the Companies Act 2006, the Charitable Company's Memorandum and Articles of Association and the Statement of Recommended Practice "Accounting and Reporting by Charities".

This report has been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" and in accordance with the small company regime (section 419(2) of the Companies Act 2006).

Registered office: Crofts End Church, Crofts End Road, Bristol. BS7 7UW

Signed by order of the Trustees

A handwritten signature in black ink, appearing to read 'L Vicker', with a stylized, cursive script.

L Vicker

Approved by the Trustees on 1/9/21

I report on the accounts of the company for the year ended 31 December 2019.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act

2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's qualified statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - (a) to keep accounting records in accordance with section 386 of the Companies Act 2006, and
  - (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Barka Shah FCCA Chartered Accountant



**YEAR ENDED 31 DECEMBER 2020****STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2020 £</b>	<b>Total Funds 2019 £</b>
Incoming resources				
Incoming resources from generated funds:				
Voluntary income	112,020	22,740	134,760	200,428
Investment income				
Incoming resources from charitable activities	33,996		33,996	24,100
Methodist Loan		60,000		
Total incoming resources	146,016	82,740	228,756	224,528
Gain on disposal of Johnson Drive				166,050
Total	146,016	82,740	228,756	390,578
Resources Expended				
New building expenditure		110,851	110,851	274,802
Charitable activities	150,381		150,381	131,995
Governance costs	1,250		1,250	1,400
Total resources expended	151,631	110,851	262,482	408,197
Net incoming/(outgoing) resources				
- Net income/(expenditure)	-5,615	-28,111	-33,726	-17,619
(Loss)/gain on investments	958		958	1,054
Net movements in funds	-4,657	-28,111	-32,768	-16,565
Total funds brought forward	845,906	52,642	898,548	915,113
Total funds carried forward	841,249	24,531	865,780	898,548

**BALANCE SHEET AS AT 31 DECEMBER 2019**

	<b>2020</b>	<b>2019</b>	
	<b>£</b>	<b>£</b>	
<b>Fixed Assets</b>			
Tangible Assets	720,900	720,900	
Investments	27,272	26,314	
	748,172		747,214
<b>Current Assets</b>			
Cash at Bank	118,858	152,290	
			152,290
Creditors : Amounts falling due within one year	(1250)		(956)
<b>Net current Assets</b>	117,608		151,334
<b>Net assets</b>	865,780		898,548
<b>Funds</b>			
Unrestricted funds			
Central Revenue fund	796,012		805,768
Mission Stations Fund	45,237		40,138
Restricted funds			
Building fund	24,531		52,642
<b>Total Funds</b>	865,780		898,548

For the year ended 31 December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors responsibilities**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the

preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the Trustees on 1/9/21 and are signed on their behalf by:



G Brown

Company Registration Number: 383681

Accounting policies

- a) The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with applicable accounting standards, Companies Act 2006 and the Statement of Recommended Practice, Accounting and Reporting by Charities, issued in 2005.
- b) Income from donations is included in incoming resources when these are receivable, except as follows:
  - I. When donors specify that donations given to the Charity must be used in future accounting periods, the income is deferred until those periods;
  - II. When donors impose conditions which have to be fulfilled before the Charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.
- c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- d) Freehold properties are valued at open market value and are revalued every three to five years.
- e) Contributions are made to an employee's personal pension schemes by the charity. These are accounted for when payable to the scheme.
- f) Funds held by the charity are either:
  - I. Unrestricted General Funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
  - II. Designated Funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.
  - III. Restricted Funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.



<b>Voluntary Income</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2020</b>	<b>Restated Total Funds 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations	28,749	22,740	51,489	133,324
Offerings	83,266		83,266	67,086
	112,015		134,755	200,410
<b>Income from Charitable Activities</b>				
Rents	33,996		33,996	24,100
Sundry	5	60,000	60,005	10
	34,001		94,001	24,110
<b>Charitable activities</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020 £</b>	<b>2019 £</b>
Donations to other charities	3,555		3,555	2,939
Evangelism	11,562		11,562	2,634
Premises costs	34,650	110,851	145,501	298,139
Salaries & NI	82,917		82,917	85,935
Management and administration	18,947		18,947	18,550
	151,631	110,851	262,482	408,197

## Staff

No employee received emoluments of more than £60,000.

The Trustees received no remuneration or reimbursement of expenses in the year.

The average number of full-time equivalent (including casual and part-time staff) during the year was made up as follows:

	<b>2020</b>	<b>2019</b>
	<b>No.</b>	<b>No.</b>
Administrative and management staff	4	4

## Taxation

The charity is exempt from corporation tax on its charitable activities

## NOTES TO THE FINANCIAL STATEMENTS

### Tangible fixed assets

Freehold land and buildings	2020	2019
	£	£
Cost		
At 1 January	720,900	769,850
Sale of Johnson Drive		48,950
At 31 December	720,900	720,900

Crofts End Church and Great George Street Church were valued at open market value on 29 Nov 2013 by E T Parker Chartered Surveyors.

### Investments

	2020	2019
	£	£
Market value as at 1 January	26,314	35,260
Withdrawal		10,000
Unrealised Gain/(loss) on investments	958	1,054
Market value as at 31 December	27,272	26,314

### Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals	1,250	956