



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 April 2023      Period start date      To 31 March 2024      Period end date**

**Charity name: CHILWELL WAR MEMORIAL HALL & INSTITUTE**

**Charity registration number: 251931**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Venue for social and recreational activities for Chilwell and local area</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Tennis, Badminton, Short Mat Bowls, Table Tennis, Walking Netball, active sports clubs. Hall hired by dance and fitness groups and other social groups.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees made aware of charity commission guidance</b>

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>N/A</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Providing a venue for a range of social, sporting, religious and recreational activities for the community of Chilwell and the surrounding area.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity is financially secure and has kept the hall and outside space in good order</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held for planned and unforeseen expenses relating to the site</b>
Amount of reserves held	Para 1.22	<b>£53239</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Annual membership fees, session fees and private hire fees, fund raising quiz nights.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Principal risk is to the loss of or damage to the hall and outside space. This is mitigated by a comprehensive insurance policy.</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>TRUST DEED</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Unincorporated association run by a management committee of trustees including chairman, secretary, treasurer and president.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election from within the membership of the Institute</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Chilwell War Memorial Hall & Institute
Other name the charity uses	Chilwell Memorial Institute
Registered charity number	251931
Charity's principal address	129 High Road Chilwell Nottingham NG9 4AT

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Ball			
2	Maureen Rushton			
3	Carl Foston			
4	David Naylor			
5	Christopher Clift			
6	Liam Doherty			
7	Gillian Taylor			
8	Judith Thomason	Secretary		
9	Kenneth Roy Oxley	Treasurer		
10	Peter Whitehouse	Chair		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
<b>Land transferred to the Official Custodian of Charities 20/4/2006</b>		
<b>Sealing no. N167/06</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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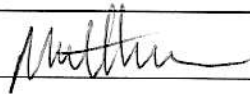
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J.C. Thomason	
Full name(s)	Judith Christine Thomason	Peter Whitehouse
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	10/1/25	





## Receipts and payments accounts

CC16a

For the period  
from

01/04/2023

To

31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Community Lettings	23,517	-	-	23,517	23,449
Grants	-	15,000	-	15,000	12,000
Community Activities	9,087	-	-	9,087	10,643
Donations	-	1,672	-	1,672	-
Dividends	1,133	-	-	1,133	1,023
Members subscriptions	827	-	-	827	596
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,564</b>	<b>16,672</b>	<b>-</b>	<b>51,236</b>	<b>47,711</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,564</b>	<b>16,672</b>	<b>-</b>	<b>51,236</b>	<b>47,711</b>
<b>A3 Payments</b>					
Centenary Project	-	37,514	-	37,514	-
Maintenance	20,233	-	-	20,233	4,506
Utilities & Insurance	6,703	-	-	6,703	7,305
Cleaning	4,328	-	-	4,328	4,490
Payments to Trustees	-	-	-	-	2,000
Other	1,418	-	-	1,418	1,230
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>32,682</b>	<b>37,514</b>	<b>-</b>	<b>70,195</b>	<b>19,531</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,682</b>	<b>37,514</b>	<b>-</b>	<b>70,195</b>	<b>19,531</b>
<b>Net of receipts/(payments)</b>	<b>1,883</b>	<b>- 20,842</b>	<b>-</b>	<b>- 18,959</b>	<b>28,180</b>
<b>A5 Transfers between funds</b>	<b>- 8,842</b>	<b>8,842</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>60,198</b>	<b>12,000</b>	<b>-</b>	<b>72,198</b>	<b>44,018</b>
<b>Cash funds this year end</b>	<b>53,239</b>	<b>0</b>	<b>-</b>	<b>53,239</b>	<b>72,198</b>

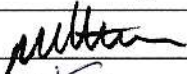


# Section B Statement of assets and liabilities at the end of the period

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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	BANK ACCOUNT	53,239	-	-
			-	-
			-	-
	<b>Total cash funds</b>	53,239	-	-
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	COIF CHARITY INVESTMENT FUND			42,498
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Whitehouse	6 Nov 23
J Thomason	JUDITH THOMASON	6/11/24



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Chilwell Memorial Hall and Institute

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

251931

**Set out on pages**

8 and 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 03 / 2024**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, Other than listed below, which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

**Matter of Concern**

It has been brought to my attention that last year's accounts mistakenly showed £20,000 held as a COIF statement balance at 31/03/2022 and 31/03/2023. This was actually part of the Investments held and has been adjusted in these accounts.

**Signed:**

*P. Mellors*

**Date:**

31/10/2024

**Name:**

Peter Mellors

**Relevant professional  
qualification(s) or body  
(if any):**

FCA  
Institute of Chartered Accounts in England and Wales

**Address:**

29 Cumberland Avenue  
Chilwell, Beeston,  
Nottingham. NG9 4DH