



CVWW

Council of Voluntary Welfare Work

Chairman

The Rev Jonathan Woodhouse CB

General Secretary

Colonel John Lewis

ANNUAL REPORT 2023/2024

Registration Number 251809

Registered Address:

**CVWW Headquarters
Wellington Barracks
Birdcage Walk
London SW1E 6HQ**

1. The Council of Voluntary Welfare Work, as its name implies, is an association of organisations with a Christian ethos that provide voluntary welfare services to members of the Armed Forces, their families and Service veterans. It has continued to co-ordinate their work under a Memorandum of Understanding (MoU) with the Ministry of Defence (MoD) that replaced the previous MoD Charter in June 2023 and receives an agreed Grant-in-Aid from the MoD to support the work. The Charity is governed by a constitution adopted on 28 February 1967 and amended on 5 March 1997. In its constitution it is stated: "Being an association of Christian member organisations, the Council's objects are to advance the charitable work carried out by member organisations among the Forces of the Crown".

2. Apart from the Chairman (who is elected by the Council and endorsed by the MoD) the Members are nominated by the organisations represented. There were two changes in the membership of the Council during the year 2023/2024. Mr Gary Robb, Mission Director of Sandes resigned on 23 Aug 23 on the closure of Sandes as a charity. Mr Andrew Dakin, Director of Naval and Military Bible Society (NMBS) joined the Council following acceptance of NMBS as a full member of CVWW at the Council Meeting in October 2024. Trustees of the Council on 30 June 2024 were as follows:

Chairman:	Rev J Woodhouse CB
Aggie Weston's :	Cdr C New OBE
Church of England Soldiers', Sailors' & Airmen's Clubs:	Cdr P Keefe
Salvation Army:	Maj C Stevens
SASRA/Miss Daniell's Soldiers' Homes:	Lt Col, Dr M Gliniecki QGM
The Army Roman Catholic Trust	The Rev N Gosnell
Naval and Military Bible Society	Mr Andrew Dakin



07707 659496



cvww.org.uk
gensec@cvww.org.uk



Wellington Barracks, London
SW1E 6HQ

Registered Charity 251809

Organised in 1939 by Religious & Philanthropic Bodies in connection with His Majesty's Forces

3. In considering the actions of the Charity, the Trustees have had regard to the guidance provided by the Charity Commissioners on public benefit. The charity coordinates the efforts of member organisations and represents them to the Military Authorities who sponsor the work. Pastoral Workers continue to operate lounges, cafes and family welfare activities across 20 Royal Navy establishments and an additional 19 Centres on Army and RAF Bases in Cyprus, the Falkland Islands and the UK are administered by Member Organisations offering safe relaxation space for all ranks at home and abroad without charge. Around 70 full time and part time Pastoral Workers, Canteen Superintendents and Scripture Readers exercise welfare-related ministries with permission of Commanding Officers and Chaplains in establishments of the three Services.
4. In Oct 23, the Council voted to accept the Naval and Military Bible Society (NMBS) into full membership of CVWW. The Society has been providing Bibles and related welfare materials to the Armed Forces since 1779 and has supported the work of other CVWW members for many years. The Executive Director of NMBS has become a trustee and Council Member of CVWW. At the Apr 24 meeting the Council also agreed to accept the Women's Royal Voluntary Service (WRVS Services Welfare), as Associate Members of CVWW to further co-ordinate voluntary welfare activity.
5. Over the past year the administration of CVWW has been updated to digitise most processes. This has included the creation of a dedicated website and publication of articles to publicise the work of member organisations. CVWW has engaged with the Military Authorities on behalf of CVWW members to further their interests, promote their work and coordinate welfare activities between charities.
6. In the General Fund Income exceeded Expenditure by £9,147. The Charity has a policy of keeping approximately 3 years of expenditure in reserve to enable the operation to continue through a transition period should the grant funding of the Ministry of Defence become uncertain, without having to call upon member organisations for additional funding.
7. The Trustees have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis. Insurance is taken where appropriate.

7. The post of General Secretary continues to be filled on a part-time basis by Colonel (Retd) John Lewis, who has day-to-day responsibility for the administration of the charity and the CVWW account. Pay and remuneration was set on appointment, based on an MoD civil servant equivalence and was reviewed by trustees in Apr 24. Following a periodic review of the charity's accountants, it was decided to appoint Mr Tim Wyatt of **Wyatt & Co Chartered Accountants**, 125 Main Street, Garforth, Leeds. LS25 1AF as the independent examiner of the charity. The current account is held with Lloyds Bank (Cox and King's Branch). The Interest Account with Nationwide remains in place.



The Rev Jonathan Woodhouse CB

Chairman

Date 22 Oct 2024



Colonel J W Lewis

General Secretary

Date 22 Oct 24

Registered Charity No. 251809

Council of Voluntary Welfare Work (CVWW)

Trustees Annual Report and Accounts

Year Ended 30th June 2024



CVWW

Council of Voluntary Welfare Work

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Contents Page

	Page
Legal and Administrative Information	1
Independent Examiners Report	2
Statement of Receipts and Payments	3
Statement of Assets and Liabilities	4
Notes to the Financial Statements	5

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Legal and Administrative Information

Reference

The charity is called "Council of Voluntary Welfare Work (CVWW)". The Charity has been registered with the Charity Commission since February 1967 with the charity registration number 251809.

Website

cvwww.org.uk

Principal address

CVWW Headquarters
Wellington Barracks
Birdcage Walk
London SW1E 6HQ

Trustees

Rev J Woodhouse CB
Cdr C New OBE
Cdr P Keefe
Maj C Stevens
Lt Col, Dr M Gliniecki QGM
The Rev N Gosnell
Mr A Dakin
Mr G Robb

Appointed Oct 2023

Resigned Sep 2023

Primary bankers

Lloyds Bank Plc
25 Gresham Street
London
EC2V 7HN

Independent examiner

Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Council of Voluntary Welfare Work (CVWW) ('the charity') for the year ended 30th June 2024.

Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 11th November 2024

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Statement of Receipts and Payments

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Receipts					
Donations and legacies		31,905	-	31,905	32,530
Investment income		3,816	-	3,816	1,615
Total Receipts	2	35,721	-	35,721	34,145
Payments					
Payments on charitable activities	3	26,574	-	26,574	31,006
Total Payments		26,574	-	26,574	31,006
Net Receipts / (Payments)		9,147	-	9,147	3,139
Net Movement in Funds (Cash)					
Total funds (Cash) brought forward	5	119,997	-	119,997	116,858
Transfers		-	-	-	-
Total Funds (Cash) Carried Forward		129,144	-	129,144	119,997
Funds Represented By					
General (Unrestricted)		129,144	-	129,144	119,997
Restricted funds		-	-	-	-
		129,144	-	129,144	119,997

These financial statements were approved by the Charity Trustees and authorised for issue :

Name of Trustee:

REV D J WOODHOUSE CB

Signed on Behalf of the Trustees:



Date of Approval:

22 October 2024

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Statement of Assets and Liabilities

As the accounts are prepared on a cash basis, there is no formal Balance Sheet or Statement of Financial Position. Instead, a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

	2024	2023
	£	£
Current Assets		
Cash at bank and petty cash	129,143	119,997
	<u>129,143</u>	<u>119,997</u>

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Resources Expended

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Taxation

The charity is exempt from tax on its charitable activities.

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations and Legacies			
Grants	30,000	-	30,000
Contributions from Member Organisations	1,905	-	1,905
	<u>31,905</u>	<u>-</u>	<u>31,905</u>
Investment Income			
Bank interest	3,816	-	3,816
	<u>3,816</u>	<u>-</u>	<u>3,816</u>
Total Income	<u>35,721</u>	<u>-</u>	<u>35,721</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations and Legacies			
Grants	30,000	-	30,000
Contributions from Member Organisations	2,530	-	2,530
	<u>32,530</u>	<u>-</u>	<u>32,530</u>
Investment Income			
Bank interest	1,615	-	1,615
	<u>1,615</u>	<u>-</u>	<u>1,615</u>
Total Income	<u>34,145</u>	<u>-</u>	<u>34,145</u>

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Notes to the Financial Statements

3 Payments on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Salary costs	20,506	-	20,506
Council meetings	970	-	970
Insurance	313	-	313
Travel and office expenses	3,117	-	3,117
Accounts and independent examination	1,668	-	1,668
	<u>26,574</u>	<u>-</u>	<u>26,574</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Salary costs	25,308	-	25,308
Council meetings	642	-	642
Insurance	678	-	678
Travel and office expenses	2,860	-	2,860
Accounts and independent examination	1,518	-	1,518
	<u>31,006</u>	<u>-</u>	<u>31,006</u>

4 Related Party Transactions

There were no related party transactions which took place during the year.

5 Analysis of Charitable Funds

	1 Jul 2023 £	Income £	Expenditure £	Transfers £	31 Jun 2024 £
Unrestricted					
General	<u>119,997</u>	<u>35,721</u>	<u>(26,574)</u>	<u>-</u>	<u>129,144</u>
Total Unrestricted	<u>119,997</u>	<u>35,721</u>	<u>(26,574)</u>	<u>-</u>	<u>129,144</u>
Total Funds	<u>119,997</u>	<u>35,721</u>	<u>(26,574)</u>	<u>-</u>	<u>129,144</u>

Registered Charity No. 251809

Council of Voluntary Welfare Work (CVWW)

Trustees Annual Report and Accounts

Year Ended 30th June 2024



CVWW

Council of Voluntary Welfare Work

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Contents Page

	Page
Legal and Administrative Information	1
Independent Examiners Report	2
Statement of Receipts and Payments	3
Statement of Assets and Liabilities	4
Notes to the Financial Statements	5

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Legal and Administrative Information

Reference

The charity is called "Council of Voluntary Welfare Work (CVWW)". The Charity has been registered with the Charity Commission since February 1967 with the charity registration number 251809.

Website

cvww.org.uk

Principal address

CVWW Headquarters
Wellington Barracks
Birdcage Walk
London SW1E 6HQ

Trustees

Rev J Woodhouse CB
Cdr C New OBE
Cdr P Keefe
Maj C Stevens
Lt Col, Dr M Gliniecki QGM
The Rev N Gosnell
Mr A Dakin
Mr G Robb

Appointed Oct 2023

Resigned Sep 2023

Primary bankers

Lloyds Bank Plc
25 Gresham Street
London
EC2V 7HN

Independent examiner

Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Council of Voluntary Welfare Work (CVWW) ('the charity') for the year ended 30th June 2024.

Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 11th November 2024

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Statement of Receipts and Payments

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Receipts					
Donations and legacies		31,905	-	31,905	32,530
Investment income		3,816	-	3,816	1,615
Total Receipts	2	35,721	-	35,721	34,145
Payments					
Payments on charitable activities	3	26,574	-	26,574	31,006
Total Payments		26,574	-	26,574	31,006
Net Receipts / (Payments)		9,147	-	9,147	3,139
Net Movement in Funds (Cash)					
Total funds (Cash) brought forward	5	119,997	-	119,997	116,858
Transfers		-	-	-	-
Total Funds (Cash) Carried Forward		129,144	-	129,144	119,997
Funds Represented By					
General (Unrestricted)		129,144	-	129,144	119,997
Restricted funds		-	-	-	-
		129,144	-	129,144	119,997

These financial statements were approved by the Charity Trustees and authorised for issue :

Name of Trustee:

REV J WOODHOUSE CB

Signed on Behalf of the Trustees:



Date of Approval:

22 October 2024

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Statement of Assets and Liabilities

As the accounts are prepared on a cash basis, there is no formal Balance Sheet or Statement of Financial Position. Instead, a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

	2024	2023
	£	£
Current Assets		
Cash at bank and petty cash	129,143	119,997
	<u>129,143</u>	<u>119,997</u>

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Resources Expended

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Taxation

The charity is exempt from tax on its charitable activities.

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations and Legacies			
Grants	30,000	-	30,000
Contributions from Member Organisations	1,905	-	1,905
	<u>31,905</u>	<u>-</u>	<u>31,905</u>
Investment Income			
Bank interest	3,816	-	3,816
	<u>3,816</u>	<u>-</u>	<u>3,816</u>
Total Income	<u>35,721</u>	<u>-</u>	<u>35,721</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations and Legacies			
Grants	30,000	-	30,000
Contributions from Member Organisations	2,530	-	2,530
	<u>32,530</u>	<u>-</u>	<u>32,530</u>
Investment Income			
Bank interest	1,615	-	1,615
	<u>1,615</u>	<u>-</u>	<u>1,615</u>
Total Income	<u>34,145</u>	<u>-</u>	<u>34,145</u>

Council of Voluntary Welfare Work (CVWW)

Year Ended 30th June 2024

Notes to the Financial Statements

3 Payments on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Salary costs	20,506	-	20,506
Council meetings	970	-	970
Insurance	313	-	313
Travel and office expenses	3,117	-	3,117
Accounts and independent examination	1,668	-	1,668
	<u>26,574</u>	<u>-</u>	<u>26,574</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Salary costs	25,308	-	25,308
Council meetings	642	-	642
Insurance	678	-	678
Travel and office expenses	2,860	-	2,860
Accounts and independent examination	1,518	-	1,518
	<u>31,006</u>	<u>-</u>	<u>31,006</u>

4 Related Party Transactions

There were no related party transactions which took place during the year.

5 Analysis of Charitable Funds

	1 Jul 2023 £	Income £	Expenditure £	Transfers £	31 Jun 2024 £
Unrestricted					
General	<u>119,997</u>	<u>35,721</u>	<u>(26,574)</u>	<u>-</u>	<u>129,144</u>
Total Unrestricted	<u>119,997</u>	<u>35,721</u>	<u>(26,574)</u>	<u>-</u>	<u>129,144</u>
Total Funds	<u>119,997</u>	<u>35,721</u>	<u>(26,574)</u>	<u>-</u>	<u>129,144</u>

