

COUNCIL OF VOLUNTARY WELFARE WORK
TRUSTEES REPORT AND UNAUDITED ACCOUNTS (RECEIPTS AND PAYMENTS BASIS)
FOR THE YEAR ENDED 30 JUNE 2023

COUNCIL OF VOLUNTARY WELFARE WORK

ANNUAL REPORT 2022/2023

Registration Number 251809

Registered Address:

**CVWW Headquarters
Wellington Barracks
Birdcage Walk
London SW1E 6HQ**

1. The Council of Voluntary Welfare Work, as its name implies, is an association of organisations with a Christian ethos that provide voluntary welfare services to members of the Armed Forces, their families and Service veterans. It has continued to co-ordinate their work under a newly signed Memorandum of Understanding (MoU) with the Ministry of Defence that replaced the old Charter. The Charity is governed by a constitution adopted on 28 February 1967 and amended on 5 March 1997. In its constitution it is stated: "Being an association of Christian member organisations, the Council's objects are to advance the charitable work carried out by member organisations among the Forces of the Crown".
2. Apart from the Chairman (who is elected by the Council and endorsed by the Ministry of Defence) the Members are nominated by the organisations represented. There was one change in the membership of the Council during the year 2022/2023. Sqn Ldr, The Rev Dr A Hill resigned in Oct 2022 on leaving his position as Exec Dir of SASRA/MDSH. He was represented at the February Council meeting and then replaced as a Trustee by Lt Col, Dr M Gliniecki in Feb 23 on assumption of his role as Exec Dir of SASRA. Trustees of the Council on 30 June 2023 were the following:

| | |
|---|----------------------------|
| Chairman: | Rev J Woodhouse CB |
| Aggie Weston's: | Cdr C New OBE |
| Church of England Soldiers', Sailors' & Airmen's Clubs: | Cdr P Keefe |
| Salvation Army: | Maj C Stevens |
| Sandes Soldiers' and Airmen's Centres: | Mr G Robb |
| SASRA/Miss Daniell's Soldiers' Homes: | Lt Col, Dr M Gliniecki QGM |
| The Army Roman Catholic Trust | The Rev N Gosnell |

3. In considering the actions of the Charity, the Trustees have had regard to the guidance provided by the Charity Commissioners on public benefit. The charity coordinates the efforts of member organisations and represents them to the Military Authorities who sponsor the work. Pastoral Workers continue to operate lounges, cafes and family welfare activities across 20 Royal Navy establishments and an additional 18 Centres on Army and RAF Bases in Cyprus, the Falkland Islands and the UK are administered by Member Organisations offering safe relaxation space for all ranks at Home and Abroad without charge. Around 70 full time and part time Pastoral Workers, Canteen Superintendents and Scripture Readers exercise welfare-related ministries with permission of Commanding Officers and Chaplains in establishments of the three Services.
4. Due to a lack of charitable funding, five centres operated by Sandes Soldiers' Homes in Northern Ireland and the UK Mainland closed during 2022/23 and the Charity announced in May 23 that it would cease to provide services to HM Forces and the charity would begin the process of closing down completely. Final closure had not been achieved during this reporting period but was expected by the end of 2023.

5. In the General Fund Income exceeded Expenditure by £3,139. The Charity has a policy of keeping approximately 3 years of expenditure in reserve to enable the operation to continue through a transition period should the grant funding of the Ministry of Defence become uncertain, without having to call upon member organisations for additional funding.
6. The Trustees have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis. Insurance is taken where appropriate.
7. In February 2023, Brig Ian Dobbie retired from the post of General Secretary and was replaced by Colonel John Lewis under a revised part-time contract. Responsibility for the administration of the charity and the CVWW account continues to rest with the General Secretary. Mr Timothy Sullivan of Field Sullivan, 9 Hare & Billet Road, Blackheath, London SE3 0RB is the independent examiner of the charity. The current account is held with Lloyds Bank (Cox and King's Branch). The Interest Account with Nationwide remains in place.

J Woodhouse

The Rev Jonathan Woodhouse CB
Chairman

Colonel J W Lewis
General Secretary

October 2023

Independent Examiner’s Report to the Trustees of Council of Voluntary Welfare Work

I report to the trustees on my examination of the accounts of Council of Voluntary Welfare Work (‘the charity’) for the year ended 30 June 2023 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity’s trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity’s trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity’s trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the charity’s accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no audit opinion on the accounts and my report is limited to those specific matters set out in the independent examiner’s statement.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Ø accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- Ø the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Timothy Sullivan FCA
Field Sullivan Limited
9 Hare & Billet Road
Blackheath
London
SE3 ORB

Date:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Council of Voluntary Welfare Work

No (if any)
251809

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/07/2022

To

Period end date
30/06/2023

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Grants received | 30,000 | - | - | 30,000 | 30,000 |
| Subscriptions | 2,530 | - | - | 2,530 | 3,886 |
| Interest | 1,615 | - | - | 1,615 | 267 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 34,145 | - | - | 34,145 | 34,153 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 34,145 | - | - | 34,145 | 34,153 |
| A3 Payments | | | | | |
| Staff costs | 25,308 | - | - | 25,308 | 29,549 |
| Travel and office expenses | 2,860 | - | - | 2,860 | 378 |
| Council meetings | 642 | - | - | 642 | 692 |
| Insurance | 678 | - | - | 678 | 723 |
| Accounts and independent examination | 1,518 | - | - | 1,518 | 1,380 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 31,006 | - | - | 31,006 | 32,722 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 31,006 | - | - | 31,006 | 32,722 |
| Net of receipts/(payments) | 3,139 | - | - | 3,139 | 1,431 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 116,858 | - | - | 116,858 | 115,427 |
| Cash funds this year end | 119,997 | - | - | 119,997 | 116,858 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Lloyds Bank plc | 10,812 | - | - |
| | Nationwide Building Society | 109,185 | - | - |
| | | - | - | - |
| | Total cash funds | 119,997 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Insurance prepayment | 509 | - | - |
| | Accrued income | 800 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Other creditors | Unrestricted | 697 | |
| | Accounts and independent examination | Unrestricted | 1,668 | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval