

**COUNCIL OF VOLUNTARY WELFARE WORK**  
**TRUSTEES REPORT AND UNAUDITED ACCOUNTS (RECEIPTS AND PAYMENTS**  
**BASIS)**  
**FOR THE YEAR ENDED 30 JUNE 2022**



## **COUNCIL OF VOLUNTARY WELFARE WORK**

### **ANNUAL REPORT 2021/2022**

**Registration Number 251809**

**Registered Address:**

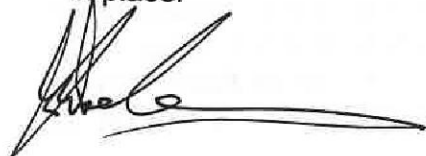
**CVWW Headquarters  
Wellington Barracks  
Birdcage Walk  
London SW1E 6HQ**

1. The Council of Voluntary Welfare Work, as its name implies, is an umbrella organisation for its constituent member organisations and it has continued to co-ordinate their work under its Ministry of Defence Charter. The Charity is governed by a constitution adopted on 28 February 1967 and amended on 5 March 1997. In its constitution it is stated: "Being an association of Christian member organisations, the Council's objects are to advance the charitable work carried out by member organisations among the Forces of the Crown".
2. Apart from the Chairman (who is elected by the Council and endorsed by the Ministry of Defence) the Members are nominated by the organisations represented. There was one change in the membership of the Council during the year 2021/2022. The Rev C Howe resigned on 20 March 2022 on the withdrawal of the Methodist Forces Board, having given the required three months notice. Trustees of the Council on 30 June 2022 were the following:  

Chairman:	The Rev J Woodhouse CB
Aggie Weston's :	Cdr C New OBE
Church of England Soldiers', Sailors' & Airmen's Clubs:	Cdr P Keefe
Salvation Army:	Maj C Stevens
Sandes Soldiers' and Airmen's Centres:	Mr G Robb
SASRA/Miss Daniell's Soldiers' Homes:	Sqn Ldr The Rev Dr A Hill
The Army Roman Catholic Trust	The Rev N Gosnell
3. In considering the actions of the Charity, the Trustees have had regard to the guidance provided by the Charity Commissioners on public benefit. 15 Cafes or Havens in Royal Navy establishments and 15 Centres are administered by Member Organisations and all are open to all ranks at Home and Abroad without charge. Additionally a total of 74

full time and part time Pastoral Workers and Scripture Readers exercise ministries with permission of Commanding Officers and Chaplains in establishments of the three Services.

4. Inevitably some member organisations have had to close their centres temporarily or operate providing a reduced service, and there have been cases of staff being placed on furlough following the Government's directives in consequence of the effect of the coronavirus pandemic.
5. In the General Fund Income exceeded Expenditure by £1431. The Charity has a policy of keeping approximately 3 years' of expenditure in reserve to enable the operation to continue through a transition period should the grant funding of the Ministry of Defence become uncertain, without having to call upon member organisations for additional funding.
6. The Trustees have reviewed the risks to which a small charity operating with few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis. Insurance is taken where appropriate.
7. The responsibility for the administration of the CVWW account continues to rest with the General Secretary. Mr Timothy Sullivan of Field Sullivan, Neptune House, 70 Royal Hill, London SE10 8RF is the independent examiner of the charity. The current account is held with Lloyds Bank (Cox and King's Branch). The Interest Account with Nationwide remains in place.



J Woodhouse

**The Rev Jonathan Woodhouse CB**  
Chairman



WIC Debbie

**Brigadier WIC Dobbie OBE**  
General Secretary

18 October 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Council of Voluntary Welfare Work

No (if any)  
251809

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/07/2021

To

Period end date  
30/06/2022

### Section A Receipts and payments


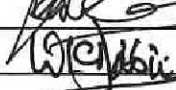
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants received	30,000	-	-	30,000	30,000
Subscriptions	3,886	-	-	3,886	3,886
Interest	267	-	-	267	260
British Forces Germany Branch	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,153</b>	<b>-</b>	<b>-</b>	<b>34,153</b>	<b>34,146</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,153</b>	<b>-</b>	<b>-</b>	<b>34,153</b>	<b>34,146</b>
<b>A3 Payments</b>					
Staff costs	29,549	-	-	29,549	29,693
Travel and office expenses	378	-	-	378	495
Council meetings	692	-	-	692	8
Insurance	723	-	-	723	713
Accounts and independent examination	1,380	-	-	1,380	1,380
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>32,722</b>	<b>-</b>	<b>-</b>	<b>32,722</b>	<b>32,289</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,722</b>	<b>-</b>	<b>-</b>	<b>32,722</b>	<b>32,289</b>
<b>Net of receipts/(payments)</b>	<b>1,431</b>	<b>-</b>	<b>-</b>	<b>1,431</b>	<b>1,857</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>115,427</b>	<b>-</b>	<b>-</b>	<b>115,427</b>	<b>113,570</b>
<b>Cash funds this year end</b>	<b>116,858</b>	<b>-</b>	<b>-</b>	<b>116,858</b>	<b>115,427</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank plc	19,288	-	-
	Nationwide Building Society	97,570	-	-
		-	-	-
	<b>Total cash funds</b>	<b>116,858</b>	-	-
(agree balances with receipts and payments account(s))				
<b>B2 Other monetary assets</b>	Insurance prepayment	542	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>	Computers and office equipment	Unrestricted	841	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Other creditors	Unrestricted	415	
	Accounts and independent examination	Unrestricted	1,518	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	J. Woodhouse	18 October 2022
	W.C. Dobbin	18 October 2022





## **Independent Examiner's Report to the Trustees of Council of Voluntary Welfare Work**

I report to the trustees on my examination of the accounts of Council of Voluntary Welfare Work ('the charity') for the year ended 30 June 2022 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no audit opinion on the accounts and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Timothy Sullivan FCA  
Field Sullivan Limited  
70 Royal Hill  
London  
SE10 8RF  
Date: 21/10/22

