



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2020		01	04	2021

Section A Reference and administration details

Charity name

STAXTON VILLAGE HALL

Other names charity is known by

Registered charity number (if any)

251803

Charity's principal address

11 Ings Close, Staxton

Scarborough

North Yorkshire

Postcode YO12 4ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Gabriel	Chairman/Treasurer		
2	Christine Challis	Secretary		
3	Steve Challis	Vice Chairman		
4	Ann Gabriel	Booking		
5	Jacqueline Keegan			
6	Celia Wilkinson			
7	Evelyn Oates			
8	Madeleine De-La-Porte			
9	Rebecca Norris	Parish Council rep.		Parish Council
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity is to provide and maintain the Hall for the use of the inhabitants of the Parish and its environs without distinction of political, religious or other opinions etc, to advance education and provide facilities in the interest of social welfare for recreational and leisure time activities with the object of improving the conditions of life for said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This year has been a full year “like no other” in the history of our village hall. We started the year with a Covid-19 Lockdown and the hall was closed completely until the 15th June. Then with some restrictions still in place and with various rules and procedures including complex risk assessments being carried out we were able to hold some “Wednesday coffee mornings” (4 in total), these were well attended and very much appreciated by all, we funded these by donations only, and this seems to work very well. From 14th September further restrictions ended these. Then came the second lockdown on the 5 November, this put an end to any Christmas plans, again the hall was closed until further notice, as it turned out, the hall remained closed well past the end of this financial year. Despite these closures we managed to meet the governments covid-19 requirements including.

1. Being “Covid compliant”, with materials and posters as required.
2. Meeting “Covid regulations”, producing risk assessments, plans and procedures.
3. Carrying out “Covid clean” the entire building was cleaned several times.

All of this required constant updating.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Committee considers that it has a duty not only to maintain the Village Hall in good condition and to meet all legal requirements but also to improve the facility, better to meet contemporary needs, including due attention to current environmental issues.

Summary of the main achievements of the charity during the year

We planned & completed the following improvement work during the Covid lockdowns ready for the big restart.

4. The main hall floor was stripped and treated.
5. Carried out the 5 yearly test to the fixed wiring and annual PAT testing.
6. Removed all pictures notices and curtains and replaced after decorations.
7. Re-decorated internally throughout.
8. Provided a storage cupboard for archives and sorted items out.
9. Replace and upgrade the heating to the toilets and committee room.
10. Replace out of date fire exit emergency lights.
11. Replace out of date fire alarms.
12. Supply and fit new dado wall protection to the main hall.
13. Replace 4 defective sealed window units.
14. Repaired defective CCTV camera, and up graded the CCTV system.
15. Replace the old curtains with thermal blackout blinds.

I would like to thank those who helped me in the above and I'm looking forward to seeing you all when restrictions allow.

Section E

Financial review

Brief statement of the charity's policy on reserves

The level of reserve funds will be reviewed by the Committee from time to time. At the present time it has been agreed that a reserve fund of £2,000 be established to cover unforeseen emergencies and requirements. In addition, it has been agreed that a minimum of £20,000 will be maintained in a savings account to form a replacement fund. This sum is based upon the cost of replacing the limited life fittings and equipment over a 10 year cycle. These reserves are in place.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The Committee of Trustees is committed to operating and maintaining Staxton Village Hall in accordance with the law and the requirements of the Charity Commission for the benefit of the residents of Staxton & Willerby and its environs. It is a member of the Action with Communities in Rural England and Community First Yorkshire.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Gabriel	Christine Challis
Position (eg Secretary, Chair, etc)	Chairman/Treasurer	Secretary
Date	10 December 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Staxton Village Hall

251803

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

01/04/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants - Covid support	19,431	3,410	-	22,841	-
Donations	420	-	-	420	20
Events	640	-	-	640	6,748
Rent	64	-	-	64	2,723
Electricity generation	1,777	-	-	1,777	2,291
Miscellaneous	-	-	-	-	44
Interest	44	-	-	44	126
	-	-	-	-	-
Sub total (Gross income for AR)	22,376	3,410	-	25,786	11,952
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,376	3,410	-	25,786	11,952
A3 Payments					
Repairs, maintenance and cleaning	7,586	733	-	8,319	7,363
Utilities	241	659	-	900	3,484
Insurance	-	629	-	629	629
Event expenses	93	-	-	93	2,252
Donations	150	-	-	150	-
Administration	206	-	-	206	390
Miscellaneous	78	-	-	78	391
	-	-	-	-	-
	-	-	-	-	-
Sub total	8,354	2,021	-	10,375	14,509
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,354	2,021	-	10,375	14,509
Net of receipts/(payments)	14,022	1,389	-	15,411	- 2,557
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,043	-	-	17,043	19,600
Cash funds this year end	31,065	1,389	-	32,454	17,043

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	2,575	1,389	-
	Building Society account	28,089	-	-
	Cash in Hand	401	-	-
	Total cash funds	31,065	1,389	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Paul Gabriel	10/12/2021
			Christine Challis	10/12/2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Staxton Village Hall

On accounts for the year
ended

31 March 2021

Charity no
(if any)

251803

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2021**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13 December 2021

Name:

Anne Mead BSc FCA

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Ashby Berry Coulsons Chartered Accountants

2 Belgrave Crescent, Scarborough,

North Yorkshire, YO11 1UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.