

THE PARISH OF SAINT JAMES COLLIER ROW AND SAINT JOHN HAVERING-ATTE-BOWER

England & Wales · Charity number 251460

Details

Other names	WILLIAM HENRY PEMBERTON-BARNES, CHURCH OF ST JOHN THE EVANGELIST
Status	Registered
Legal form	Other
Registered	1967-02-24
Register	View on the Charity Commission register

Contact

Address
The Church Centre
The Green
North Road
Havering-Atte-Bower
Romford
RM4 1PL

Phone 01708721310

Email info@jamesandjohn.org.uk

Website jamesandjohns.org.uk

Activities

Objects: I) FOR PURPOSES FOR THE BENEFIT OF MEMBERS OF THE CHURCH OF ENGLAND, PRIMARILY FOR THE PURPOSE OF A CHURCH ROOM AND FOR THE UPKEEP AND MAINTENANCE OF THE SAID CHURCH ROOM. II) IN PAYMENT OF WAGES OF A CARETAKER AT THE CHURCH ROOM AND FOR REPAIRS BOTH EXTERNAL AND INTERNAL TO THE CHURCH ROOM.

Activities: Church of England Church supporting the local village of Havering -atte-Bower

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** PARISH OF HAVERING-ATTLE-BOWER.
- Havering

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£141,490	£158,182	-	-
2023-12-31	£148,192	£141,636	-	-
2022-12-31	£101,498	£92,368	-	-
2021-12-31	£89,902	£100,180	-	-
2020-12-31	£92,829	£88,378	-	-

Trustees

Name	Role	Appointed
Denise Valerie Rowe		2024-05-23
Evelyn Ann KNIGHTBRIDGE		2025-02-12
Graham Edwards		2025-02-12
HARRY KNIGHTBRIDGE		
Jean Margaret Shephard		2025-02-12
Susan Elizabeth Clarke		2025-02-12
Victor King		2015-04-15

THE PARISH OF SAINT JAMES COLLIER ROW AND SAINT JOHN HAVERING-ATTE-BOWER

England & Wales - Charity number 251460

Accounts

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

STALLARD & CO LIMITED

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

CONTENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

Page	1-5 Annual Report of the Parochial Church Council
	6-8 Statement of Financial Activities
	9 Balance Sheet
	10-11 Notes to the Accounts
	12 Independent Examiners' Report

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 251460

Principal Office: The Parish Office
The Green
North Road
Havering-Atte-Bower
Romford
RM4 1PL

Independent Examiner: A P Stallard
Stallard & Co Limited
Suite 2, Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU

The PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of St James and St Johns. It also has the maintenance responsibilities for St John's Church and Church Hall and St James Church.

The PCC members are ex-officio or elected at the Annual Meeting in accordance with the Church Representation Rules. During the past year the following served as PCC members.

Incumbent: Rev. D Anderton
Curate: Rev. G Clark
Curate: Rev. N Snelling

Wardens: S Clarke
G Edwards

Elected members: H Knightbridge Treasurer
J Shephard Secretary
E Knightbridge
T Negus
P Negus
E Anderton
S Clarke
D Rowe
S Pye
M Dreese
L Mathieson
C Spelling

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

St John's and St James have the responsibility of co-operating together in unity, to provide ecumenical, pastoral and evangelical leadership within the whole church mission set before God.

REVIEW OF THE YEAR 2024

These accounts represent the view of the single parish.

There were 6 planned meetings of the full PCC during the year with the Standing Committee meeting 4 times and Fabric and Finance Sub-committee also meeting.

The APCM was held on 19th May.

The Electoral Roll at 2024 APCM was 78.

A summary of what our main activities for the year.

Communal worship is at the heart of our church life with weekly Sunday worship and other services / groups taking place during the week as part of a pattern of worship and activity.

We have both men's and ladies groups, monthly services in two care homes in our parish, and we provide pastoral support to St Francis Hospice in our village.

In late 2022 we employed a Family outreach Pastor on a 3-year role to progress and lead our Parish: 2024 was the second full year of this Role being in place.

This enabled us to continue to deliver and grow the following;

- Sunday School (alongside main Sunday service) 3 weeks a month - now reaching 32 individuals (normal group size 13).
- Sunday Evening Youth Group weekly - doubled last year.
- Little Stars toddler group. This has now moved onto a smaller venue in the church premises so the numbers we can reach each week is lower, but the quality of the contacts has improved as the space is more conducive to good social interaction between adult and adult and between adults and children.
- Friday Drop in Coffee Morning. 55 people reached, an increase of 15 from last year. This goes from strength to strength.
- After School (secondary) outreach. Reaching 50+ children - some from a second school, supporting some who are struggling with social anxiety.
- Messy Church - now bi-monthly - 66 people reached. In summer 2024 'Messy Church in the Park' was a collaboration with three other churches coming together.
- We have a strong relationship with our C of E Primary School (taking assemblies in school and welcoming children and teachers into St John's for various school services and educational visits).

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2024

- We are a referral agency and collection centre for the local Foodbank and members of our church family are volunteer workers.
- St James' hall is home to local Scouts and Guides groups. Joint events and services take place throughout the year.
- Coffee mornings and drop in; these are run weekly for local people to have coffee and meet and chat.
- Family time - originally envisioned as a place for families of the Church and from the outreach projects to come together. However, people of all ages have attended - including older single people. This has created a real family dynamic allowing for a sharing of wisdom and faith.
- Family Support Hub - a new venture in collaboration with Bower Park School and Empower Academic Trust. Providing advice from statutory and voluntary agencies, a cup of coffee and a listening ear. 8 families reached.
- Little Stars Adult Social Group - provides space for past and present carers of Little Stars Children who have wished to keep in touch and continue their connection with church.
- Our focus on mental wellbeing led to us hosting a Mental Health First Aiders accreditation course at the St James in April 2023 with 5 members of the church taking part together with 4 from other churches.
- In 2024 we have continued to see the profile of the church, our facilities, and the groups we offer rise in the local community.
- Scouting and guiding groups use St James hall 3 times a week.
- For instance, since September 2023 a commercial pre-school group has been using St James' Church Hall 5 days a week during term time. From September 2024 a charity which supports adults with Autism trialled the use of our Church Hall at St John's and this will begin a contract in 2025 for 4 days a week.

These not only bring financial contribution but also foster greater links between the Church and the community it serves.

Church Repairs

- In 2022 we had an exceptionally large slate and marble memorial fall from St John's church interior wall. Over 2022 and 2023 we conducted repairs on the wall and secured all the remaining memorials in the church following advice from Diocesan and national experts.

- in 2024 we finished the project. This stage comprised fixing all the broken marble pieces of the memorial onto a solid frame so that the words on the memorial are now visible.

Summary

As a parish we have continued our communal worship.

We are reaching out in the community through our Family Outreach Pastor and the availability of our facilities.

We have carried out essential maintenance to the fabric of the churches.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2024

During 2024 we had 11 Baptisms, 2 weddings, 4 funerals, 3 internment of ashes and 2 funerals conducted elsewhere.

Throughout the year the incumbent and PCC have continued to attend their responsibilities for safeguarding, reviewing, and re-adopting the national Church of England safeguarding policy statements and practice guidance and re-appointing our Parish Safeguarding Officer.

We supported local, UK and overseas charities including Saint Francis Hospice, The Children's Society, Barnabas, Collier Row Food Bank and Tearfund.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2024

FINANCIAL REVIEW

The report is divided between the General Fund [unrestricted Fund] and Repairs and Maintenance [designated Fund] and Outreach (restricted fund).
A Summary Statement, and Balance Sheet are also provided.

a. General Fund

Most of our giving from the Church members is done in the most tax effective manner, for example gift aid. This giving was down in 2024 compared with 2023. The overall income was almost £7,000 lower. In 2023 we received a large one-off legacy, although this was partially offset by the increase income from the use of our hall. This use will increase in 2025.

We paid our Parish Share in full and paid an additional £2,400 as a gift to the Diocese. We continued to support the Outreach work but the 2024 amount was less than the 2023 figure (which included money for the initial setup).

b. Repairs and maintenance designated fund for both Churches.

We continue to receive the Pemberton Barnes Grant which is important to us. Our overall expenses were higher, largely due to;

- improvement work carried out on our halls. This included redecoration.
- final repairs to the memorial which fell at St John's church.
- much higher utility costs. We reached the end of our favourable contracts for all sites, and the new ones are at a higher rate. In addition, we had a 2023 cost paid in 2024; this was due to a faulty meter and not resolved until 2024.

c. Outreach-Restricted Fund

We received a Grant from the Henry Smith charity towards the employment of an outreach pastor and the PCC also provides funds for this. It is a restricted fund purely for the Outreach Pastor and their associated work and therefore is reported separately.

d. Summary

There was a surplus for the General Fund of £34,622 and a deficit of £49,716 for the repair fund. The Outreach Fund is restricted and has a deficit of £1,606. This is funded by a Henry Smith Charity Grant and Church.

RESERVES POLICY

It is the PCC's policy to maintain sufficient funds to cover approximately one year's general expenditure. General maintenance is sufficiently covered by grant income. Surplus grant income is used to build reserves to help meet future larger maintenance costs.



On behalf of the PCC

26/3/2025

Dated

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
General Fund (Unrestricted Fund)	£	£
Incoming Resources		
Incoming resources from donors		
Gift Aid	26,226	30,851
General plate	6,238	8,084
One off legacy	-	21,807
Diocese Energy Grant	-	2,090
Gift Aid recovered	8,742	7,385
Discretionary Fund	-	-
	<u>41,206</u>	<u>70,217</u>
Other voluntary incoming resources		
Donations	2,297	1,016
Income from operating activities to further the work of the Church		
Fees	3,845	2,571
Use of all facilities	32,232	13,545
Coffee mornings	990	-
Little Stars	920	843
	<u>37,987</u>	<u>16,959</u>
Income from investments		
Bank interest		
Total Incoming Resources	<u>81,490</u>	<u>88,192</u>
Resources Expended		
Grants to further the work of the church		
Ministry	1,296	1,191
Outreach	7,920	17,920
Mission	285	655
	<u>9,501</u>	<u>19,766</u>
Church activities		
Diocesan parish share	27,665	24,770
Extra parish share	2,400	2,400
Vicars fund	-	-
	<u>30,065</u>	<u>27,170</u>
Church management		
Office expenses	5,551	4,511
Miscellaneous expenses	1,066	1,599
Independent examination	450	450
Bank charges	235	75
	<u>7,302</u>	<u>6,635</u>
Total resources Expended	<u>46,868</u>	<u>53,571</u>
Net movement in Fund		
Net (outgoing) / incoming resources	<u>34,622</u>	<u>34,621</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	£	£
Repairs & Maintenance Fund (Designated Fund)		
Incoming resources from donors		
Pemberton Barnes Grant	40,000	40,000
Income from investments		
Bank interest	-	-
Total Incoming Resources	<u>40,000</u>	<u>40,000</u>
Resources Expended		
Church activities		
Church utilities	15,120	6,130
Church music	866	-
Church insurance	6,670	6,502
Church repairs & maintenance	-	-
Hall costs	-	5,070
Churchyard	9,200	9,033
Piano & organ	945	2,556
Church alarm & extinguishers	3,052	2,413
Chubb	-	2,376
Water	1,556	1,102
	<u>37,409</u>	<u>35,182</u>
Special Projects		
Architects	-	-
Maintenance & other projects	4,276	-
Stonework	5,539	8,847
Redecoration	6,930	-
	<u>16,745</u>	<u>8,847</u>
St James costs		
Maintenance	4,500	4,314
Heating	12,503	3,655
2023 costs	6,236	
Insurance	1,477	1,444
Projects	5,370	2,379
	<u>30,086</u>	<u>11,792</u>
Church management & administration		
Bank charges	-	301
Telephone	3,196	2,715
Hall caretaker	2,280	2,280
	<u>5,476</u>	<u>5,296</u>
Total Resources Expended	<u>89,716</u>	<u>61,117</u>
Net Movement in Funds		
Net incoming / (outgoing) resources	<u>- 49,716</u>	<u>- 21,117</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	£	£
Church Outreach Fund		
Henry Smith Grant	20,000	20,000
PCC Grants	7,920	17,920
Total Incoming Resources	<u>27,920</u>	<u>37,920</u>
Expenditure		
Staff costs	26,811	26,052
Misc costs	2,715	896
	<u>29,526</u>	<u>26,948</u>
Surplus	<u>- 1,606</u>	<u>10,972</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

BALANCE SHEET AS AT 31 DECEMBER 2023

	<u>Notes</u>	2024 £	2023 £
<u>FIXED ASSETS</u>			
		-	-
<u>CURRENT ASSETS</u>			
Debtors		1,816	1,035
Cash in hand		82,779	115,962
		<u>84,595</u>	<u>116,997</u>
<u>LIABILITIES FALLING DUE WITHIN ONE YEAR</u>			
Creditors		455	14,274
		<u>84,140</u>	<u>102,723</u>
<u>FUNDS</u>			
B/fwd		102,723	78,247
General fund		34,622	34,621
Outreach	-	1,606	10,972
Discretionary fund	-	1,883	-
Designated - Repairs & Maintenance Fund	-	49,716	- 21,117
		<u>84,140</u>	<u>102,723</u>

The attached notes and the Independent Examiners Report on page 9 form an integral part of the Accounts.

These Accounts were adopted and approved by members of the Parochial Church Council at their meeting held on and signed on its behalf by:

Honary Treasurer

Dated

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historic cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (Charities SOPR FRS 102) and the Charities Act 2011.

b) Funds

Restricted funds represent donations or fundraising income invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds represent funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income;

- Collections and planned giving receivable under covenant are recognised when received on behalf of the Church Council.
- Tax refunds are recognised when the incoming resource to which they relate is received.
- Funds raised by fete, garden party and similar events are accounted for gross
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount due.
- Rental income from the letting of the church premises is recognised when the rental is due.
- Interest and dividends are recognised when received.

INDEPENDENT EXAMINERS REPORT

TO THE PCC OF ST JAMES COLLIER ROW AND ST JOHN

THE EVANGELIST HAVERING-ATTE-BOWER

This report on the Accounts of the PCC for the year ended 31 December 2024, which are set out on pages 1 to 8 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

Respective responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) do not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.


Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements;

- to keep accounting records in accordance with Section 103 of the 2011 Act; and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006.

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Suite 2
Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU


.....
Andrew Stallard
Independent Examiner
Stallard & Co Ltd

March 2025

THE PARISH OF SAINT JAMES COLLIER ROW AND SAINT JOHN HAVERING-ATTE-BOWER

England & Wales - Charity number 251460

Accounts

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

STALLARD & CO LIMITED

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

CONTENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

Page	1-5 Annual Report of the Parochial Church Council
	6-8 Statement of Financial Activities
	9 Balance Sheet
	10-11 Notes to the Accounts
	12 Independent Examiners' Report

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 251460

Principal Office: The Parish Office
The Green
North Road
Havering-Atte-Bower
Romford
RM4 1PL

Independent Examiner: A P Stallard
Stallard & Co Limited
Suite 2, Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU

The PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of St James and St Johns. It also has the maintenance responsibilities for St John's Church and Church Hall and St James Church.

The PCC members are ex-officio or elected at the Annual Meeting in accordance with the Church Representation Rules. During the past year the following served as PCC members.

Incumbent: Rev. D Anderton
Curate: Rev. G Clark

Wardens: C Spelling
E King
B Bowman

Elected members: H Knightbridge Treasurer
J Shephard Secretary
E Knightbridge
P Negus
T Negus
E Anderton
S Clarke
M Anderton

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All attendees are encouraged to register on the Electoral Roll and stand for election to the PCC to the PCC.

OBJECTIVES AND ACTIVITIES

St John's and St James have the responsibility of co-operating together in unity, to provide ecumenical, pastoral and evangelical leadership within the whole church mission set before God.

REVIEW OF THE YEAR 2023

These accounts represent the view of the single parish.

There were 6 planned meetings of the full PCC during the year with the Standing Committee meeting 6 times and Fabric and Finance Sub-committee also meeting. Meetings continued to be via the Zoom platform. The APCM was held on 21st May both in person and via Zoom.

The Electoral Roll at 2023 APCM was 79.

We have a full time stipendiary incumbent and a locally deployed self-supporting curate.

A summary of what our main activities for the year.

* In our mission and ministry, we seek to be an intergenerational church and believe that the best interests of all, from infants through to the older persons is served by providing safe, loving and caring spaces for people to explore faith, find companionship, share joy, seek solace and help and experience the love of God. Our focus on 'family' in the widest sense incorporates working with children and young people.

* Since 2022 we have employed a Family Outreach Pastor(FOP) to help co-ordinate and develop our outreach. Her salary and the other costs of the project have been covered by the grant from the Henry Smith Charity, a portion of our previous Pemberton-Barnes Trust grant and from our own regular giving income.

Our activities include:

* Sunday Worship with Children's Groups running concurrently on three Sundays a month.

On the first Sunday we hold a family friendly Café Church service which 5 times a year incorporates a parade service to include those from the Uniformed Organisations that meet in our hall.

*Little Stars - our pre-school children and carers group meets weekly in term time, providing space for children, parents and other carers to socialise, learn and play while exploring faith.

Re-imaged from September 2023.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2023

*School outreach, providing hot chocolate / ice pops for secondary school children after school, listening to their concerns - this is done in collaboration with Bower Park Academy. Those young people who have engaged with this appreciate the chance to talk about their issues, in particular around their mental well-being and we have been able to sign post some to other services for help. Started in November 2022.

* Coffee morning drop in - weekly at St John's Church Hall, Havering-atte-Bower. Providing safe space for companionship. In partnership with HABCOS. Introduced in January 2023.

* Come in for a cuppa - a drop in held monthly in St James', Collier Row, preceded by Holy Communion. Re-introduced post pandemic.

* Men's Group - meets monthly in a local pub. Space for fellowship and sharing for men across the ages attended by those in the church family and from outside. Re-introduced post pandemic.

*Lady's group - which provides a range of activities through the year including arts and crafts, meals out and trips to garden centres. Re-introduced post pandemic.

* Ministry with Dame Tipping Church school including delivering Collect Worship and RE lessons; running Easter and Christmas Activity days in St John's Church; holding 6 services a year for the school in church, including on Remembrance Day. We also worked with them, hosting a service for the 300th Anniversary of their foundation in January this year. The school use St John's Hall for the Christmas Nativity, Summer Show and other events.

* Monthly services and spiritual support in the two care homes in our parish, one of which is a specialist centre for the care of those with disabilities resulting from trauma to the brain. We also provide support to the Pastoral Care team of the St Francis Hospice in Havering-atte-Bower. Re-introduced post pandemic.

*Family Support Hub. This is a newventurewe are starting in partnership with Bower Park Academy using St James' Church as a space for people to seek help and advice on various issues. For example, debt counselling, bereavement support, school nurse, school SEN lead, autism support, and accessing the Food Bank. Church volunteers will be on hand to provide refreshments and a listening ear. We will provide our facilities without charge. We aim to start this in Summer term 2024.

*Access to the Food Bank, Church volunteers will be on hand to provide refreshments and a listening ear. We will provide our facilities without charge. We aim to start this in the Summer term 2024.

*We have been in conversation with the Citizens Advice Bureau on the possibility of them running outreach sessions in St James' Church, again our volunteers would provide a welcome for their clients and our facilities would be provided free of charge.

*Use of our building facilities by other groups.

- Playdays - an Ofsted registered commercial Pre-School group. We have hired out St James' Hall to them on term-time weekdays since September 2023. This meets a particular need for child care places in our area.

- Scouting and Guiding groups use St James' Hall three evenings a week.

- A Line Dance Group use St James' Hall one evening a week.

- St James' and St John's halls are frequently hired out for family parties and other celebrations.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2023

During 2023 we had 11 Baptisms, 2 weddings, 4 funerals, 3 internment of ashes and 2 funerals conducted elsewhere.

Throughout the year the incumbent and PCC have continued to attend their responsibilities for safeguarding, reviewing, and re-adopting the national Church of England safeguarding policy statements and practice guidance and re=appointing our Parish Safeguarding Officer.

We supported local, UK and overseas charities including Saint Francis Hospice, The Children's Society, Barnabas, Collier Row Food Bank and Tearfund.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2023

FINANCIAL REVIEW

The report is divided between the General Fund [unrestricted Fund] and Repairs and Maintenance [designated Fund] and Outreach (restricted fund).
A Summary Statement, and Balance Sheet are also provided.

a. General Fund

Most of our giving from the Church members is done in the most tax effective manner, for example gift aid. We received a large one-off legacy and have begun to receive the income from the Preschool started in September. Our income has also been increased by further use of our facilities.

These factors increased our total income by almost £17,000.

Our major expenditure commitment was our Parish Share of £24,770 which we met in full. We also gave an additional £2,400

b. Repairs and maintenance designated fund for both Churches.

We continue to receive the Pemberton Barnes Grant which is important to us. Our overall expenses were higher, largely due to improvement work carried out on our halls and repair work carried out in St John's Church to secure all the memorials.

c. Outreach-Restricted Fund

We received a Grant from the Henry Smith charity towards the employment of an outreach pastor and the PCC also provides funds for this. It is a restricted fund purely for the outreach Pastor and their associated work and therefore is reported separately.

d. Summary

There was a surplus for the general fund of £34,621 and a deficit of £21,117 for the repair fund. The outreach fund is restricted and has a surplus of £10,672 funded by a Henry Smith Charity grant and Church.

RESERVES POLICY

It is the PCC's policy to maintain sufficient funds to cover approximately one year's general expenditure. General maintenance is sufficiently covered by annuity income. Surplus annuity income is used to build reserves to help meet future larger maintenance costs.

On behalf of the PCC

Dated

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	2023	2022
General Fund (Unrestricted Fund)	£	£
Incoming Resources		
Incoming resources from donors		
Gift Aid	30,851	31,440
General plate	8,084	4,636
One off legacy	21,807	-
Diocese Energy Grant	2,090	-
Gift Aid recovered	7,385	8,760
Discretionary Fund	-	1,000
	<u>70,217</u>	<u>45,836</u>
Other voluntary incoming resources		
Donations	<u>1,016</u>	<u>7,099</u>
Income from operating activities to further the work of the Church		
Fees	2,571	3,347
Pre-school	7,980	-
Use of St James	5,565	4,805
Little Stars	843	411
	<u>16,959</u>	<u>8,563</u>
Income from investments		
Bank interest		
Total Incoming Resources	<u>88,192</u>	<u>61,498</u>
Resources Expended		
Grants to further the work of the church		
Ministry	1,191	1,277
Outreach	17,920	3,940
Mission	655	615
	<u>19,766</u>	<u>5,832</u>
Church activities		
Diocesan parish share	24,770	38,563
Extra parish share	2,400	1,050
Vicars fund	-	-
	<u>27,170</u>	<u>39,613</u>
Church management		
Office expenses	4,511	366
Miscellaneous expenses	1,599	2,098
Independent examination	450	420
Bank charges	75	558
	<u>6,635</u>	<u>3,442</u>
Total resources Expended	<u>53,571</u>	<u>48,887</u>
Net movement in Fund		
Net (outgoing) / incoming resources	<u>34,621</u>	<u>12,611</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2023

	2023	2022
	£	£
Repairs & Maintenance Fund (Designated Fund)		
Incoming resources from donors		
Annuity	40,000	40,000
Income from investments		
Bank interest	-	-
Total Incoming Resources	<u>40,000</u>	<u>40,000</u>
Resources Expended		
Church activities		
Church utilities	6,130	6,472
Hall utilities	-	-
Church insurance	6,502	5,875
Church repairs & maintenance	-	2,595
Hall costs	5,070	2,713
Churchyard	9,033	8,570
Piano & organ	2,556	1,227
Church alarm & extinguishers	2,413	2,756
Chubb	2,376	-
Water	1,102	-
	<u>35,182</u>	<u>30,208</u>
Special Projects		
Architects	-	702
Maintenance & other projects	-	-
Stonework	8,847	-
Fencing	-	-
	<u>8,847</u>	<u>702</u>
St James costs		
Maintenance	4,314	2,581
Heating	3,655	3,817
Insurance	1,444	1,359
Projects	2,379	-
	<u>11,792</u>	<u>7,757</u>
Church management & administration		
Bank charges	301	-
Telephone	2,715	2,534
Photocopier	-	-
Hall caretaker	2,280	2,280
	<u>5,296</u>	<u>4,814</u>
Total Resources Expended	<u>61,117</u>	<u>43,481</u>
Net Movement in Funds		
Net incoming / (outgoing) resources	<u>- 21,117</u>	<u>- 3,481</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2023

	2023	2022
	£	£
Church Outreach Fund		
Henry Smith Grant	20,000	25,000
PCC Grants	17,920	3,940
Total Incoming Resources	<u>37,920</u>	<u>28,940</u>
Expenditure		
Staff costs	26,052	9,460
Misc costs	896	61
	<u>26,948</u>	<u>9,521</u>
Surplus	<u><u>10,972</u></u>	<u><u>19,419</u></u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

BALANCE SHEET AS AT 31 DECEMBER 2023

	<u>Notes</u>	2023 £	2022 £
<u>FIXED ASSETS</u>			
		-	-
<u>CURRENT ASSETS</u>			
Debtors		1,035	4,640
Cash in hand		115,962	76,149
		<u>116,997</u>	<u>80,789</u>
<u>LIABILITIES FALLING DUE WITHIN ONE YEAR</u>			
Creditors		14,274	2,542
		<u>102,723</u>	<u>78,247</u>
<u>FUNDS</u>			
B/fwd		78,247	49,698
General fund		34,621	12,611
Outreach		10,972	19,419
Designated - Repairs & Maintenance Fund		- 21,117	- 3,481
		<u>102,723</u>	<u>78,247</u>

The attached notes and the Independent Examiners Report on page 9 form an integral part of the Accounts.

These Accounts were adopted and approved by members of the Parochial Church Council at their meeting held on and signed on its behalf by:

Honary Treasurer

Dated

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historic cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (Charities SOPR FRS 102) and the Charities Act 2011.

b) Funds

Restricted funds represent donations or fundraising income invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds represent funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income;

- Collections and planned giving receivable under covenant are recognised when received on behalf of the Church Council.
- Tax refunds are recognised when the incoming resource to which they relate is received.
- Funds raised by fete, garden party and similar events are accounted for gross
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount due.
- Rental income from the letting of the church premises is recognised when the rental is due.
- Interest and dividends are recognised when received.

NOTES TO THE ACCOUNTS Cont.

FOR THE YEAR ENDED 31 DECEMBER 2023

d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of running fundraising events.

Church activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

INDEPENDENT EXAMINERS REPORT

TO THE PCC OF ST JAMES COLLIER ROW AND ST JOHN

THE EVANGELIST HAVERING-ATTE-BOWER

This report on the Accounts of the PCC for the year ended 31 December 2022, which are set out on pages 1 to 8 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

Respective responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) do not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements;

- to keep accounting records in accordance with Section 103 of the 2011 Act; and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006.

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Suite 2
Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU

.....
Andrew Stallard
Independent Examiner
Stallard & Co Ltd

April 2024

THE PARISH OF SAINT JAMES COLLIER ROW AND SAINT JOHN HAVERING-ATTE-BOWER

England & Wales - Charity number 251460

Accounts

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

STALLARD & CO LIMITED

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

CONTENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

Page	1-4 Annual Report of the Parochial Church Council
	5-7 Statement of Financial Activities
	8 Balance Sheet
	9-10 Notes to the Accounts
	11 Independent Examiners' Report

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 251460

Principal Office: The Parish Office
The Green
North Road
Havering-Atte-Bower
Romford
RM4 1PL

Independent Examiner: A P Stallard
Stallard & Co Limited
Suite 2, Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU

The PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of St James and St Johns. It also has the maintenance responsibilities for St John's Church and Church Hall and St James Church.

The PCC members are ex-officio or elected at the Annual Meeting in accordance with the Church Representation Rules. During the past year the following served as PCC members.

Incumbent:	Rev. D Anderton	
Curate:	Rev. G Clark	
Wardens:	V Dreese C Spelling E King B Bowman	
Elected members:	H Knightbridge J Shephard E Knightbridge P Negus T Negus G Edwards E Anderton S Clarke M Anderton	Treasurer Secretary

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

St John's and St James have the responsibility of co-operating together in unity, to provide ecumenical, pastoral and evangelical leadership within the whole church mission set before God.

REVIEW OF THE YEAR 2022

These accounts represent the view of the single parish.

There were 6 planned meetings of the full PCC during the year with the Standing Committee meeting 6 times and Fabric and Finance Sub-committee also meeting. Meetings continued to be via the Zoom platform. The APCM was held on 8th May both in person and via Zoom.

The Electoral Roll at 2022 APCM was 78.

We have a full time stipendiary incumbent and a locally deployed self-supporting curate.

We seek to be a united and intergenerational congregation serving the communities of Collier Row and Havering-Atte-Bower in our parish in the name of Jesus Christ. We encourage a family approach to our mission and ministry.

During 2022 we had 2 Baptisms, 2 weddings, 1 renewal of vows, 5 funerals, 3 internment of ashes and 1 funeral conducted elsewhere.

Our discipleship and outreach work has been especially important to us, with meetings and activities in both churches.

Pastoral care to members of the congregation and parish has continued.

We continued to maintain a contact with local school, care homes, hospice and the uniformed organisations who use our facilities.

Part of our outreach to the community will increase the use of these facilities.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2022

Throughout the year the incumbent and PCC have continued to attend to their responsibilities for safeguarding, reviewing and re-adopting the national Church of England safeguarding policy statements and practice guidance and re-appointing our Parish Safeguarding Officer.

We supported local, UK and overseas charities including Saint Francis Hospice, The Children's Society, Barnabas, Havering Street Pastors, Collier Row Food Bank and Tearfund.

We received a grant for an Outreach Pastor who started work in earnest in 2022. Activities included work with pre-school children and parents, meetings / coffee mornings for the village and outreach to local schools.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

The report is divided between the General Fund [unrestricted Fund] and Repairs and Maintenance [designated Fund].

A Summary Statement, and Balance Sheet are also provided.

a. General Fund

Most of our giving from the Church members is done in the most tax effective manner, for example gift aid. Our overall giving and other income from the church members showed an increase compared with 2021.

The annuity we receive was reduced further to £40,000, but this is the likely level for the next few years.

Our major commitment was to meet our Parish Share of £38,563. We gave £38,563 but we and an additional amount of £1,050.

b. Repairs and maintenance restricted fund for St John's Church

There was a reduction in the annuity payment and this reduced level is likely to be the norm from now on.

We have to continue to maintain both properties.

c. Outreach-Restricted Fund


We received a Grant from the Henry Smith charity towards the employment of an outreach pastor and the PCC also provides funds for this. It is a restricted fund purely for the outreach Pastor and their associated work and therefore is reported separately.

d. Summary

There was a surplus for the general fund of £12,611 and a deficit of £3,481 for the repair fund. The outreach fund is restricted and has a surplus of £19,419 funded by a Henry Smith Charity grant and Church.

RESERVES POLICY

It is the PCC's policy to maintain sufficient funds to cover approximately one year's general expenditure. General maintenance is sufficiently covered by annuity income. Surplus annuity income is used to build reserves to help meet future larger maintenance costs.



On behalf of the PCC



Dated

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

General Fund (Unrestricted Fund)	2022 £	2021 £
Incoming Resources		
Incoming resources from donors		
Gift Aid	31,440	32,852
General plate	4,636	1,314
Gift Aid recovered	8,760	8,213
Discretionary Fund	1,000	1,449
	<u>45,836</u>	<u>43,828</u>
Other voluntary incoming resources		
Donations	<u>7,099</u>	<u>1,921</u>
Income from operating activities to further the work of the Church		
Fees	3,347	2,753
Use of St James	4,805	32
Little Stars	411	1,368
	<u>8,563</u>	<u>4,153</u>
Income from investments		
Bank interest		
Total Incoming Resources	<u>61,498</u>	<u>49,902</u>
Resources Expended		
Grants to further the work of the church		
Ministry	1,277	1,398
Outreach	3,940	-
Mission	615	175
	<u>5,832</u>	<u>1,573</u>
Church activities		
Diocesan parish share	38,563	44,000
Extra parish share	1,050	-
Vicars fund	-	-
	<u>39,613</u>	<u>44,000</u>
Church management		
Office expenses	366	4,235
Miscellaneous expenses	2,098	2,502
Independent examination	420	420
Bank charges	558	402
	<u>3,442</u>	<u>7,559</u>
Total resources Expended	<u>48,887</u>	<u>53,132</u>
Net movement in Fund		
Net (outgoing) / incoming resources	<u>12,611</u>	<u>- 3,230</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
Repairs & Maintenance Fund (Designated Fund)		
Incoming resources from donors		
Annuity	40,000	40,000
Income from investments		
Bank interest	-	-
Total Incoming Resources	<u>40,000</u>	<u>40,000</u>
Resources Expended		
Church activities		
Church utilities	4,156	4,127
Hall utilities	2,316	2,795
Church insurance	5,875	5,587
Church repairs & maintenance	2,595	1,250
Hall costs	2,713	64
Churchyard	8,570	9,025
Piano & organ	1,227	1,483
Church alarm & extinguishers	2,756	1,351
Church music	-	-
Sound	-	-
	<u>30,208</u>	<u>25,682</u>
Special Projects		
Architects	702	-
Maintenance & other projects	-	-
Stonework	-	6,264
Fencing	-	-
	<u>702</u>	<u>6,264</u>
St James costs		
Maintenance	2,581	4,440
Heating	3,817	4,005
Insurance	1,359	1,288
Projects	-	-
	<u>7,757</u>	<u>9,733</u>
Church management & administration		
Bank charges	-	-
Telephone	2,534	2,369
Photocopier	-	720
Hall caretaker	2,280	2,280
	<u>4,814</u>	<u>5,369</u>
Total Resources Expended	<u>43,481</u>	<u>47,048</u>
Net Movement in Funds		
Net incoming / (outgoing) resources	<u>- 3,481</u>	<u>- 7,048</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
Church Outreach Fund		
Henry Smith Grant	25,000	-
PCC Grants	3,940	-
Total Incoming Resources	<u>28,940</u>	<u>-</u>
Expenditure		
Staff costs	9,460	-
Misc costs	61	-
	<u>9,521</u>	<u>-</u>
Surplus	<u><u>19,419</u></u>	<u><u>-</u></u>


THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

BALANCE SHEET AS AT 31 DECEMBER 2021

	<u>Notes</u>	2022 £	2021 £
<u>FIXED ASSETS</u>			
		-	-
<u>CURRENT ASSETS</u>			
Debtors		4,640	2,604
Cash in hand		76,149	49,079
		<u>80,789</u>	<u>51,683</u>
 <u>LIABILITIES FALLING DUE WITHIN ONE YEAR</u>			
Creditors		<u>2,542</u>	<u>1,985</u>
		<u>78,247</u>	<u>49,698</u>
 <u>FUNDS</u>			
B/fwd		49,698	59,976
General fund		12,611	- 8,101
Outreach		19,419	-
Designated - Repairs & Maintenance Fund		- 3,481	- 2,177
		<u>78,247</u>	<u>49,698</u>

The attached notes and the Independent Examiners Report on page 9 form an integral part of the Accounts.

These Accounts were adopted and approved by members of the Parochial Church Council at their meeting held on and signed on its behalf by:



 Honary Treasurer

12/4/23

 Dated

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historic cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (Charities SOPR FRS 102) and the Charities Act 2011.

b) Funds

Restricted funds represent donations or fundraising income invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds represent funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income;

- Collections and planned giving receivable under covenant are recognised when received on behalf of the Church Council.
- Tax refunds are recognised when the incoming resource to which they relate is received.
- Funds raised by fete, garden party and similar events are accounted for gross
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount due.
- Rental income from the letting of the church premises is recognised when the rental is due.
- Interest and dividends are recognised when received.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

NOTES TO THE ACCOUNTS Cont.

FOR THE YEAR ENDED 31 DECEMBER 2022

d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of running fundraising events.

Church activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

INDEPENDENT EXAMINERS REPORT

TO THE PCC OF ST JAMES COLLIER ROW AND ST JOHN

THE EVANGELIST HAVERING-ATTE-BOWER

This report on the Accounts of the PCC for the year ended 31 December 2022, which are set out on pages 1 to 8 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

Respective responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) do not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements;

- to keep accounting records in accordance with Section 103 of the 2011 Act; and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006.

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Suite 2
Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU


.....
Andrew Stallard
Independent Examiner
Stallard & Co Ltd

14 April 2023

THE PARISH OF SAINT JAMES COLLIER ROW AND SAINT JOHN HAVERING-ATTE-BOWER

England & Wales - Charity number 251460

Accounts

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

STALLARD & CO LIMITED

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

CONTENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

Page	1-4 Annual Report of the Parochial Church Council
	5-7 Statement of Financial Activities
	8 Balance Sheet
	9-10 Notes to the Accounts
	11 Independent Examiners' Report

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 251460

Principal Office: The Parish Office
The Green
North Road
Havering-Atte-Bower
Romford
RM4 1PL

Independent Examiner: A P Stallard
Stallard & Co Limited
Suite 2, Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU

The PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of St James and St Johns. It also has the maintenance responsibilities for St John's Church and Church Hall and St James Church.

The PCC members are ex-officio or elected at the Annual Meeting in accordance with the Church Representation Rules. During the past year the following served as PCC members.

Incumbent: Rev. D Anderton
Curate: Rev. G Clark

Wardens: V Dreese
C Spelling
E King
B Bowman

Elected members: H Knightbridge Treasurer
J Shephard Secretary
E Knightbridge
V King
P Negus
T Negus
S Pye
D Sawyer
L Blackshaw
E Anderton
S Clarke

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

St John's and St James have the responsibility of co-operating together in unity, to provide ecumenical, pastoral and evangelical leadership within the whole church mission set before God.

REVIEW OF THE YEAR 2021

These accounts represent the view of the single parish.

There were 6 planned meetings of the full PCC during the year with the Standing Committee meeting 6 times and Fabric and Finance Sub-committee also meeting. Meetings continued to be via the Zoom platform. The APCM was held on 26th May both in person and via Zoom.

The Electoral Roll at 2021 APCM was 82.

We have a full time stipendiary incumbent and a part time locally deployed self-supporting assistant curate serving his title in the parish.

We seek to be a united and intergenerational congregation serving the communities of Collier Row and Havering-Atte-Bower in our parish in the name of Jesus Christ. We encourage a family approach to our mission and ministry.

With the continuing pandemic, 2021 has been another challenging year. Our mission and ministry had to adapt, often rapidly to the changing legal and advisory COVID-19 precautions laid out by government, national institutions of the Church of England and local public health services. We have maintained Sunday worship throughout the year. At the beginning of the year this was totally on-line at the request of the local public health authorities as cases and deaths from the SARS-CoV-2 delta variant rose, but by Easter we had returned to in-person services which, were also streamed.

Occasional offices have continued to be affected by the pandemic, with 3 weddings, 4 funerals and 2 baptisms being held in our buildings. (These figures were also affected by our St John's church building being closed for safety reasons from early September to mid December following the fall of a wall mounted monument). Our clergy also conducted 3 funerals at crematoria and 2 burials of ashes in our churchyard

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2021

Our discipleship and outreach work has been conducted on-line for much of the year, though some groups returned to face-to-face meetings by the autumn.

Pastoral care to members of the congregation and parish has continued while being attentive to appropriate COVID-19 precautions.

We continue to maintain a contact with local school, care homes, hospice and the uniformed organisations who use our facilities. We have been able to provide both on-line and face to face activities for them.

Throughout the year the incumbent and PCC have continued to attend to their responsibilities for safeguarding, reviewing and re-adopting the national Church of England safeguarding policy statements and practice guidance and re-appointing our Parish Safeguarding Officer.

In May we said farewell to our full-time curate who left to take up a pioneer role in Walthamstow and our incumbent was licensed as Priest-in-charge to the newly created, and our neighbouring parish of St Thomas', Noak Hill.

We supported local, UK and overseas charities including Saint Francis Hospice, The Children's Society, Barnabas, Havering Street Pastors, Collier Row Food Bank and Tearfund.

We continue to plan for the future and have been successful in applying for grant funding towards a new post of Family Outreach Pastor which we hope to appoint in the Spring of 2022.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW

The report is divided between the General Fund [unrestricted Fund] and Repairs and Maintenance [designated Fund].

A Summary Statement, and Balance Sheet are also provided.

a. General Fund

Most of our giving from the Church members is done in the most tax effective manner, for example gift aid. Our overall giving and other income from the church members showed a slight increase compared with 2020.

The annuity we receive was reduced further to £40,000, but this is the likely level for the next few years.

Our commitment was to meet our Parish Share of £54,164. We gave £44,000 but we are committed to pay the balance as soon as possible.

b. Repairs and maintenance restricted fund for St John's Church

There was a reduction in the annuity payment and this reduced level is likely to be the norm from now on.

We have to continue to maintain both properties. There have been some significant unplanned expenditure. A large memorial fell from the wall at St Johns and the initial clearance and subsequent safety measures cost over £6,000. Heater replacements at St James cost over £2,500.

c. Summary

There was a deficit for the general fund of £3,230 and a deficit of £7,048 for the repair fund.

RESERVES POLICY

It is the PCC's policy to maintain sufficient funds to cover approximately one year's general expenditure. General maintenance is sufficiently covered by annuity income. Surplus annuity income is used to build reserves to help meet future larger maintenance costs.



On behalf of the PCC



Dated

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES SUMMARY

FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
Receipts		
Church		
general plate	1,314	2,298
Gift aid giving	33,624	34,082
tax recovered (gift aid/plate)	8,213	8,700
giving no tax	2,136	-
donations	462	145
fees	2,753	1,582
use of all facilities	1,400	1,458
discretionary fund	-	120
	<u>49,902</u>	<u>48,385</u>
Other		
Annuity	40,000	44,444
Interest		-
	<u>40,000</u>	<u>44,444</u>
Total receipts	<u>89,902</u>	<u>92,829</u>
Payments		
Church Activities		
Ministry	1,398	683
Mission	175	276
Parish share	44,000	45,000
Youth	-	102
	<u>45,573</u>	<u>46,061</u>
Church management		
Office	4,235	4,296
Parish expenses	1,302	507
Independent examination	420	450
Bank charges	402	337
Web site	1,200	707
Photocopier	720	1,832
Telephone	2,027	2,986
Music, caretaker	5,456	2,429
	<u>15,762</u>	<u>13,544</u>
Building costs		
St Johns	20,420	14,836
St James	9,400	7,017
Grounds maintenance	9,025	6,920
Building projects	-	-
	<u>38,845</u>	<u>28,773</u>
Total payments	<u>100,180</u>	<u>88,378</u>
Surplus / Deficit	<u>- 10,278</u>	<u>4,451</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

General Fund (Unrestricted Fund)	2021 £	2020 £
Incoming Resources		
Incoming resources from donors		
Gift Aid	32,852	34,082
General plate	1,314	2,298
Gift Aid recovered	8,213	8,700
Discretionary Fund	1,449	120
	<u>43,828</u>	<u>45,200</u>
Other voluntary incoming resources		
Donations	<u>1,921</u>	<u>145</u>
Income from operating activities to further the work of the Church		
Fees	2,753	1,582
Use of St James	32	1,225
Little Stars	1,368	233
	<u>4,153</u>	<u>3,040</u>
Income from investments		
Bank interest		
Total Incoming Resources	<u>49,902</u>	<u>48,385</u>
Resources Expended		
Grants to further the work of the church		
Ministry	1,398	683
Mission	175	276
	<u>1,573</u>	<u>959</u>
Church activities		
Diocesan parish share	44,000	45,000
Youth	-	102
Vicars fund	-	-
	<u>44,000</u>	<u>45,102</u>
Church management		
Office expenses	4,235	4,296
Miscellaneous expenses	2,502	1,213
Independent examination	420	450
Bank charges	402	250
	<u>7,559</u>	<u>6,209</u>
Total resources Expended	<u>53,132</u>	<u>52,270</u>
Net movement in Fund		
Net (outgoing) / incoming resources	<u>- 3,230</u>	<u>- 3,885</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
Repairs & Maintenance Fund (Designated Fund)	£	£
Incoming resources from donors		
Annuity	40,000	44,444
Income from investments		
Bank interest	-	-
Total Incoming Resources	40,000	44,444
Resources Expended		
Church activities		
Church utilities	4,127	3,327
Hall utilities	2,795	1,727
Church insurance	3,595	3,567
Hall insurance	1,992	1,920
Church repairs & maintenance	1,250	1,141
Hall costs	64	856
Churchyard	9,025	6,920
Piano & organ	1,483	508
Church alarm & extinguishers	1,351	2,027
Church music	-	848
Sound	-	-
	25,682	22,841
Special Projects		
Architects	-	-
Maintenance & other projects	-	-
Stonework	6,264	-
Fencing	-	-
	6,264	-
St James costs		
Maintenance	4,440	2,255
Heating	4,005	3,500
Insurance	1,288	1,265
Projects	-	269
	9,733	7,288
Church management & administration		
Bank charges	-	88
Telephone	2,369	2,986
Photocopier	720	1,832
Hall caretaker	2,280	1,074
	5,369	5,980
Total Resources Expended	47,048	36,108
Net Movement in Funds		
Net incoming / (outgoing) resources	- 7,048	8,336

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

BALANCE SHEET AS AT 31 DECEMBER 2021

	<u>Notes</u>	2021 £	2020 £
<u>FIXED ASSETS</u>			
		-	-
<u>CURRENT ASSETS</u>			
Debtors		2,604	8,700
Cash in hand		<u>49,079</u>	<u>51,726</u>
		51,683	60,426
 <u>LIABILITIES FALLING DUE WITHIN ONE YEAR</u>			
 Creditors		 <u>1,985</u>	 <u>450</u>
		<u>49,698</u>	<u>59,976</u>
 <u>FUNDS</u>			
General fund		- 8,101	- 4,871
Designated - Repairs & Maintenance Fund		<u>57,799</u>	<u>64,847</u>
		<u>49,698</u>	<u>59,976</u>

The attached notes and the Independent Examiners Report on page 9 form an integral part of the Accounts.

These Accounts were adopted and approved by members of the Parochial Church Council at their meeting held on and signed on its behalf by:



Honary Treasurer

24/4/22

Dated

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historic cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (Charities SOPR FRS 102) and the Charities Act 2011.

b) Funds

Restricted funds represent donations or fundraising income invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds represent funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income;

- Collections and planned giving receivable under covenant are recognised when received on behalf of the Church Council.
- Tax refunds are recognised when the incoming resource to which they relate is received.
- Funds raised by fete, garden party and similar events are accounted for gross
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount due.
- Rental income from the letting of the church premises is recognised when the rental is due.
- Interest and dividends are recognised when received.

INDEPENDENT EXAMINERS REPORT

TO THE PCC OF ST JAMES COLLIER ROW AND ST JOHN

THE EVANGELIST HAVERING-ATTE-BOWER

This report on the Accounts of the PCC for the year ended 31 December 2021, which are set out on pages 1 to 8 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

Respective responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) do not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements;

- to keep accounting records in accordance with Section 103 of the 2011 Act; and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006.

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Suite 2
Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU


.....
Andrew Stallard
Independent Examiner
Stallard & Co Ltd

21st April 2022

THE PARISH OF SAINT JAMES COLLIER ROW AND SAINT JOHN HAVERING-ATTE-BOWER

England & Wales - Charity number 251460

Accounts

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

STALLARD & CO LIMITED

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

CONTENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

Page	1-4 Annual Report of the Parochial Church Council
	5-7 Statement of Financial Activities
	8 Balance Sheet
	9-10 Notes to the Accounts
	11 Independent Examiners' Report

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 251460

Principal Office: The Parish Office
The Green
North Road
Havering-Atte-Bower
Romford
RM4 1PL

Independent Examiner: A P Stallard
Stallard & Co Limited
Suite 2, Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU

The PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of St James and St Johns. It also has the maintenance responsibilities for St John's Church and Church Hall and St James Church.

The PCC members are ex-officio or elected at the Annual Meeting in accordance with the Church Representation Rules. During the past year the following served as PCC members.

Incumbent: Rev. D Anderton
Curate: Rev. A Moss

Wardens: V Dreese
C Spelling
E King
B Bowman

Elected members: H Knightbridge Treasurer
J Shephard Secretary
E Knightbridge
V King
P Negus
T Negus
S Pye
D Sawyer
L Blackshaw
E Anderton
S Clarke
G Clarke

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

OBJECTIVES AND ACTIVITIES

St John's and St James have the responsibility of co-operating together in unity, to provide ecumenical, pastoral and evangelical leadership within the whole church mission set before God.

REVIEW OF THE YEAR 2020

These accounts represent the view of the single parish.

The extra-ordinary circumstances of this year with the COVID-19 pandemic required our parish governance meetings to be held via the Zoom platform from the 23 March lockdown. There were 4 planned meetings of the full PCC during the year with the Standing Committee meeting more frequently (10 times) in response to changing circumstances. The fabric and Finance sub-committee also met.

The Electoral Roll at 2020 APCM was 84.

We have a full time stipendiary incumbent and two assistant curates serving their title with us, one full time stipendiary and one as a self supporting minister who will be locally deployed once his curacy is completed.

We seek to be a united and intergenerational congregation serving the communities of Collier Row and Havering-Atte-Bower in our parish in the name of Jesus Christ. We encourage a family approach to our mission and ministry.

The circumstances of 2020 have inevitably affected our approach to our church life. The incumbent and the PCC have taken account of all pandemic regulations and advice from the government and the Church of England, nationally and at diocesan level.

For much of the year our face to face mission and ministry has not been possible, however we have adapted well to using on-line platforms. Our Sunday worship has been posted on our Facebook page, either as live streams or recorded services. Facebook has also been used to keep parishioners connected in with prayer services and meetings and updates throughout the week. We have also made use of Facebook and Zoom for interactive groups and events for young families and older people too. Our APCM took place as a mixed mode meeting with some present in church and others connected by Zoom.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2020

We have been able to maintain links with the local school, care homes, hospice and uniformed organisations for whom we provide a base in normal circumstances.

The pandemic affected our occasional office numbers - only 2 weddings were possible with others postponed. We have conducted 6 funerals in church and 2 at crematoria. We baptised 4 individuals - only one during the pandemic, with several others being postponed.

Throughout the year the incumbent and PCC have continued to attend to their responsibilities for safeguarding, reviewing and re-adopting the national Church of England safeguarding policy statements and practice guidance and reappointing our Parish Safeguarding Officer.

Our incumbent has continued to provide pastoral oversight to a Chapel of Ease congregation in a neighbouring parish as they have progressed to become a single benefice and parish. It is intended that he should become Priest in Charge of the new parish as their long-term future is determined.

We supported local, UK and overseas charities including Saint Francis Hospice, The Children's Society, Barnabas, Havering Street Pastors, Collier Row Food Bank and Tearfund.

We are developing a vision and strategy for the future as we look towards the gradual relaxation of the pandemic restrictions.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL (cont.)

FOR THE YEAR ENDED 31 DECEMBER 2020

FINANCIAL REVIEW

The report is divided between the General Fund [unrestricted Fund] and Repairs and Maintenance [designated Fund].

a. **General Fund**

Most of our giving from the Church members is done in the most tax effective manner, for example gift aid. The giving from the church members showed an increase compared with 2019.

Our major commitment was to meet our Parish Share of £54,164. We gave £45,000 the reduced number due to the reduction of our total income, but we are committed to pay the balance as soon as possible.

b. **Repairs and maintenance restricted fund for St John's Church**

There was a reduction in the annuity payment and this reduced level is likely to be the norm from now on.

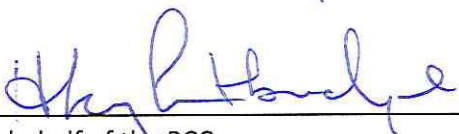
We have to continue to maintain both properties.

c. **Summary**

There was a deficit for the general fund of £3,885 and a surplus of £8,336 for the repair fund.

RESERVES POLICY

It is the PCC's policy to maintain sufficient funds to cover approximately one year's general expenditure. General maintenance is sufficiently covered by annuity income. Surplus annuity income is used to build reserves to help meet future larger maintenance costs.



On behalf of the PCC

27/3/21

Dated

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES SUMMARY

FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	£	£
Receipts		
Church		
general plate	2,298	5,894
Gift aid giving	34,082	32,032
tax recovered (gift aid/plate)	8,700	9,832
donations	145	570
fees	1,582	3,178
use of all facilities	1,458	2,868
discretionary fund	120	100
	<u>48,385</u>	<u>54,474</u>
Other		
Annuity	44,444	50,220
Interest		58
	<u>44,444</u>	<u>50,278</u>
Total receipts	<u>92,829</u>	<u>104,752</u>
Payments		
Church Activities		
Ministry	683	2,073
Mission	276	720
Parish share	45,000	52,889
Youth	102	-
	<u>46,061</u>	<u>55,682</u>
Church management		
Office	4,296	4,942
Parish expenses	507	1,667
Independent examination	450	450
Bank charges	337	480
Web site	707	-
Photocopier	1,832	1,398
Telephone	2,986	2,167
Music, caretaker	2,429	5,872
	<u>13,544</u>	<u>16,976</u>
Building costs		
St Johns	14,836	17,943
St James	7,017	11,073
Grounds maintenance	6,920	4,500
Building projects	-	1,938
	<u>28,773</u>	<u>35,454</u>
Total payments	<u>88,378</u>	<u>108,112</u>
Surplus / Deficit	<u>4,451</u>	<u>- 3,360</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

General Fund (Unrestricted Fund)	2020 £	2019 £
Incoming Resources		
Incoming resources from donors		
Gift Aid	34,082	32,032
General plate	2,298	5,894
Gift Aid recovered	8,700	9,832
Discretionary Fund	120	100
	<u>45,200</u>	<u>47,858</u>
Other voluntary incoming resources		
Donations	145	570
	<u>145</u>	<u>570</u>
Income from operating activities to further the work of the Church		
Fees	1,582	3,178
Use of St James	1,225	2,235
Little Stars	233	633
	<u>3,040</u>	<u>6,046</u>
Income from investments		
Bank interest		
Total Incoming Resources	<u>48,385</u>	<u>54,474</u>
Resources Expended		
Grants to further the work of the church		
Ministry	683	2,073
Mission	276	720
	<u>959</u>	<u>2,793</u>
Church activities		
Diocesan parish share	45,000	52,889
Youth	102	-
Vicars fund	-	-
	<u>45,102</u>	<u>52,889</u>
Church management		
Office expenses	4,296	4,942
Miscellaneous expenses	1,213	1,667
Independent examination	450	450
Bank charges	250	331
	<u>6,209</u>	<u>7,390</u>
Total resources Expended	<u>52,270</u>	<u>63,072</u>
Net movement in Fund		
Net (outgoing) / incoming resources	<u>- 3,885</u>	<u>- 8,598</u>

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

STATEMENT OF FINANCIAL ACTIVITIES (Cont.)

FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	£	£
Repairs & Maintenance Fund (Designated Fund)		
Incoming resources from donors		
Annuity	44,444	50,220
Income from investments		
Bank interest	-	58
Total Incoming Resources	<u>44,444</u>	<u>50,278</u>
Resources Expended		
Church activities		
Church utilities	3,327	3,609
Hall utilities	1,727	1,951
Church insurance	3,567	3,529
Hall insurance	1,920	1,900
Church repairs & maintenance	1,141	3,926
Hall costs	856	730
Churchyard	6,920	4,500
Piano & organ	508	496
Church alarm & extinguishers	2,027	1,909
Church music	848	816
Sound	-	389
	<u>22,841</u>	<u>23,755</u>
Special Projects		
Architects	-	584
Maintenance & other projects	-	-
Stonework	-	1,354
Fencing	-	-
	<u>-</u>	<u>1,938</u>
St James costs		
Maintenance	2,255	5,025
Heating	3,500	4,765
Insurance	1,265	1,283
Projects	269	-
	<u>7,288</u>	<u>11,073</u>
Church management & administration		
Bank charges	88	149
Telephone	2,986	2,167
Photocopier	1,832	1,398
Hall caretaker	1,074	4,560
	<u>5,980</u>	<u>8,274</u>
Total Resources Expended	<u>36,108</u>	<u>45,040</u>
Net Movement in Funds		
Net incoming / (outgoing) resources	<u>8,336</u>	<u>5,238</u>

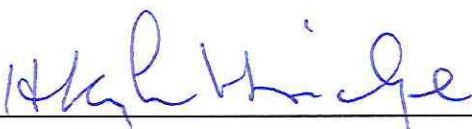
THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

BALANCE SHEET AS AT 31 DECEMBER 2020

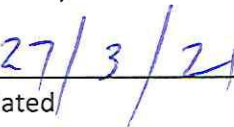
	<u>Notes</u>	2020 £	2019 £
<u>FIXED ASSETS</u>			
		-	-
<u>CURRENT ASSETS</u>			
Debtors		8,700	3,803
Cash in hand		<u>51,726</u>	<u>52,672</u>
		60,426	56,475
<u>LIABILITIES FALLING DUE WITHIN ONE YEAR</u>			
Creditors		<u>450</u>	<u>950</u>
		<u>59,976</u>	<u>55,525</u>
<u>FUNDS</u>			
General fund		- 4,871	- 986
Designated - Repairs & Maintenance Fund		<u>64,847</u>	<u>56,511</u>
		<u>59,976</u>	<u>55,525</u>

The attached notes and the Independent Examiners Report on page 9 form an integral part of the Accounts.

These Accounts were adopted and approved by members of the Parochial Church Council at their meeting held on and signed on its behalf by:



Honary Treasurer



Dated

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historic cost convention, in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (Charities SOPR FRS 102) and the Charities Act 2011.

b) Funds

Restricted funds represent donations or fundraising income invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted funds represent funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income;

- Collections and planned giving receivable under covenant are recognised when received on behalf of the Church Council.
- Tax refunds are recognised when the incoming resource to which they relate is received.
- Funds raised by fete, garden party and similar events are accounted for gross
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount due.
- Rental income from the letting of the church premises is recognised when the rental is due.
- Interest and dividends are recognised when received.

THE PARISH OF ST JAMES COLLIER ROW AND ST JOHN THE EVANGELIST HAVERING-ATTE-BOWER

NOTES TO THE ACCOUNTS Cont.

FOR THE YEAR ENDED 31 DECEMBER 2020

d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of running fundraising events.

Church activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

INDEPENDENT EXAMINERS REPORT

TO THE PCC OF ST JAMES COLLIER ROW AND ST JOHN

THE EVANGELIST HAVERING-ATTE-BOWER

This report on the Accounts of the PCC for the year ended 31 December 2020, which are set out on pages 1 to 8 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

Respective responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) do not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

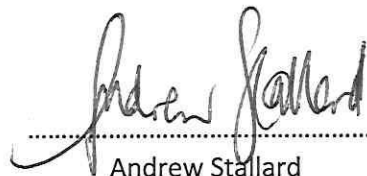
Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements;

- to keep accounting records in accordance with Section 103 of the 2011 Act; and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006.

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

Suite 2
Aquarium 101
Lower Anchor Street
Chelmsford
CM2 0AU



Andrew Stallard
Independent Examiner
Stallard & Co Ltd

1st April 2021