

# **FRIENDS of CATERHAM DENE HOSPITAL**

*Registered Charity No.  
251089*

**Annual Report & Accounts**  
**for the year ended**  
**28th February 2025**

# FRIENDS of CATERHAM DENE HOSPITAL

---

## Annual Report for the year ended 28th February 2025

Friends of Caterham Dene Hospital, Caterham Dene Hospital, Church Road, Caterham, Surrey CR3 5RA is constituted by Deed of Trust and is a registered charity numbered 251089.

The charity is administered by a committee as follows:

Chair:	Mr John Hazell
Treasurer:	Mr Steve Slade
Other Members:	Mrs Rosemary Bailey
	Mrs Hetty Duck
	Mrs Berenice Frith (appointed 16 May 2024)
	Mrs Jane Hampson
	Mr Geraint Jenkins
	Mrs Jean Mallery
	Mrs Linda Woodland

Independent Examiner: Mr Robin Hagenaaars

### **Object**

The object of the charity is to provide a link between Caterham Dene Hospital and the local community, to provide better equipment, amenities and facilities for patients at the hospital. The charity works closely with the management of the hospital and with First Community Health and Care, who have been contracted by the NHS Surrey Heartlands Health and Care Partnership to provide community healthcare and manage the hospital.

### **Public Benefit**

The trustees believe the charity's objectives and policies satisfy the need to deliver a public benefit from the activities undertaken.

### **Operations**

The day to day operations of the charity is delegated to the Chair and Treasurer who report to the trustees at regular committee meetings. We continue to seek individuals who are interested to be involved in the operations of the charity. New trustees receive a copy of the Essential Trustee leaflet, a copy of the last published accounts, up to date accounting information and are inducted into the strategy of the Charity.

### **Membership**

The charity has approximately 400 paid up members subscribing a minimum annual membership fee of £10, with a significant number of members contributing a higher sum. All members are requested to pay by standing order and are urged to sign a gift aid form where this is appropriate. In 2024/25 the charity received £6,285 from annual membership subscriptions and a gift aid recovery from HM Treasury covering previous years totalling £5,396.

### ***Fund Raising***

The charity usually holds a number of fund raising events throughout the year and also operates a shop in the reception area of the hospital. Fund raising events in 2024/25 generated a net income of £4,002 with a further £4,687 generated from the operation of the shop.

The charity is also very appreciative of the donations received from local individuals and organisations totalling £2,985 in 2024/25. In addition, the charity received a legacy of £25,000 from the estate of a local resident.

### ***Reserves***

The charity has reserves of £171,928 as at 28 February 2025 and has regular meetings with the management of the hospital to identify where funding by the charity would be beneficial to the hospital and patients. Our reserves policy is to hold at least £50,000 as a reserve fund and is designed to allow the charity to operate when fundraising does not provide sufficient funds in any year.

### ***Donations/Public benefit***

In 2024/25 the charity donated £15,079 of equipment to the hospital and also provided £3,469 for patient amenities at the hospital. The Chair regularly meets with the hospital management to discuss areas where the charity can provide funding. In the past 16 years the charity has provided funding to the hospital of £501,929.

### ***Working with Children and Vulnerable Adults***

Volunteers who have 1 to 1 contact with patients are required to have a DBS check.

### ***Serious Risks***

There have not been any serious incidents that would cause a significant loss of funds or pose serious risks to the charity's beneficiaries, resources or reputation.

For and on behalf of the trustees.



**JOHN HAZELL**  
Chair



**STEVE SLADE**  
Treasurer

**Date: 13 May 2025**

# **Independent Examiner's Report to the Trustees of Friends of Caterham Dene Hospital**

**Charity No 251089**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 28 February 2025.

## **Responsibilities & Basis of Report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

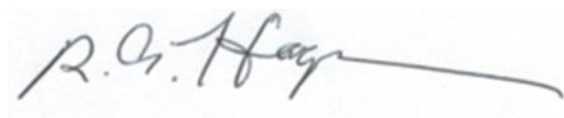
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the Trust as required by section 130 of the Charities Act; or
- the accounts did not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Robin Hagenaaars  
Flat 9  
Central House  
2 Kings Road  
Fleet  
Hampshire**

**Date: 13 May 2025**

# FRIENDS OF CATERHAM DENE HOSPITAL

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2025

	Note	2024/25		2023/24	
		£	£	£	£
<b>RECEIPTS</b>					
Subscriptions			6,285		6,239
Income from trading (net)	2		4,687		4,497
Fund raising income (net)	3		4,002		2,591
Donations			2,985		2,273
Legacies & Gifts in Memory			25,000		11,030
Gift Aid			5,396		833
Interest received			3,960		3,623
<b>TOTAL RECEIPTS</b>			<u>52,315</u>		<u>31,086</u>
<b>PAYMENTS</b>					
<b>Direct Charitable Expenditure:</b>					
Equipment purchased	4		15,079		40,449
Amenities provided	5		3,469		9,328
			<u>18,548</u>		<u>49,777</u>
<b>Management &amp; Administration:</b>					
Admininstration			252		191
Printing Newsletter			722		702
Wesite Development			855		-
Insurance			725		690
			<u>2,554</u>		<u>1,583</u>
<b>TOTAL PAYMENTS</b>			<u>21,102</u>		<u>51,360</u>
<b>(DEFICIT) / SURPLUS FOR THE PERIOD</b>			31,213		(20,274)
<b>UNRESTRICTED FUNDS - brought forward</b>			<u>140,715</u>		<u>160,989</u>
<b>UNRESTRICTED FUNDS - carried forward</b>			<u><u>171,928</u></u>		<u><u>140,715</u></u>
<b>REPRESENTED BY:</b>					
<b>Cash at Banks</b>					
Petty Cash			-		12
Barclays Bank PLC			25,895		8,630
Nationwide Building Society			146,033		132,073
			<u>171,928</u>		<u>140,715</u>

# FRIENDS OF CATERHAM DENE HOSPITAL

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2025

### 1 ACCOUNTING POLICIES

The Accounts have been prepared under the historical cost convention and in accordance with applicable Standards and Statements of Recommended Practice.

### 2 INCOME FROM TRADING

	2024/25			2023/24		
	Sales	Purchases	Net income	Sales	Purchases	Net income
Dene Shop - General	4,242	216	4,026	3,814	107	3,707
Dene Shop - Cards	1,356	695	661	1,971	1,181	790
	<u>5,598</u>	<u>911</u>	<u>4,687</u>	<u>5,785</u>	<u>1,288</u>	<u>4,497</u>

### 3 FUND RAISING INCOME

	2024/25			2023/24		
	Income	Expenses	Net income	Income	Expenses	Net income
Tandridge Lottery	1,098	-	1,098	1,245	-	1,245
Bazaar	984	187	798	1,143	320	823
Quiz Night - October 24	1,287	532	755	-	-	-
Ebay Sales	351	-	351	214	-	214
Quiz Night - April 2024	640	331	308	-	-	-
Everyclick / Amazon / Give as You Live	303	-	303	59	-	59
Street Collection	278	-	278	-	-	-
Caterham Carnival	108	40	68	95	40	55
Car Boot Sales	53	10	43	-	-	-
Summer Sale	-	-	-	195	-	195
	<u>5,102</u>	<u>1,100</u>	<u>4,002</u>	<u>2,951</u>	<u>360</u>	<u>2,591</u>

# FRIENDS OF CATERHAM DENE HOSPITAL

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2025

	2024/25	2023/24
<b>4 EQUIPMENT PURCHASED</b>		
Nursing Stations x 4	12,108	-
QR Chairs x 4	1,179	-
Chairs x 20	618	-
Specialist Printer	386	-
Physio Exercise Mats	375	-
Sum Up Terminal	167	
Portable Speaker	90	-
Spine & Pelvis Model	59	-
Pressure Bio Feedback Units	56	
Laser Pen Headband	40	-
Scanner	-	22,184
Shelving Units	-	7,022
TVs & Installation works	-	4,574
Tables for Ward	-	2,736
Ear, Nose & Throat Equipment	-	1,330
TV for Day Room	-	996
Commodes	-	750
Fridge for Ward	-	360
Book for MIU	-	205
Gazebo for Fundraising Activities	-	120
Microwave for Staff	-	95
Equipment Service Plan	-	77
	<u>15,079</u>	<u>40,449</u>

	2024/25	2023/24
<b>5 AMENITIES PROVIDED</b>		
Newspapers	2,763	2,873
Christmas Blankets, Hamper, Cakes & Tree	370	487
Patients' Slippers	336	302
Flower Bed Replacement	-	4,629
Signage	-	684
Ward Toiletries	-	180
Miscellaneous Items (less than £100 each)	-	173
	<u>3,469</u>	<u>9,328</u>