

FRIENDS of CATERHAM DENE HOSPITAL

*Registered Charity No.
251089*

Annual Report & Accounts
for the year ended
29th February 2024

FRIENDS of CATERHAM DENE HOSPITAL

Annual Report for the year ended 29th February 2024

Friends of Caterham Dene Hospital, Caterham Dene Hospital, Church Road, Caterham, Surrey CR3 5RA is constituted by Deed of Trust and is a registered charity numbered 251089.

The charity is administered by a committee as follows:

Chair:	Mr John Hazell	
Treasurer:	Mr Steve Slade	
Other Members:	Mrs Rosemary Bailey	
	Mrs Helen Denton	
	Mrs Hetty Duck	(appointed 18 May 2023)
	Mrs Jane Hampson	(appointed 18 May 2023)
	Mr Geraint Jenkins	(appointed 18 May 2023)
	Mrs Jean Mallery	
	Mrs Linda Woodland	
	Mrs Jill Brookes	(retired 18 May 2023)
	Mrs Rita Rawson	(retired 18 May 2023)

Independent Examiner: Mr Robin Hagenaaars

Object

The object of the charity is to provide a link between Caterham Dene Hospital and the local community, to provide better equipment, amenities and facilities for patients at the hospital. The charity works closely with the management of the hospital and with First Community Health and Care, who have been contracted by the NHS Surrey Heartlands Health and Care Partnership to provide community healthcare and manage the hospital.

Public Benefit

The trustees believe the charity's objectives and policies satisfy the need to deliver a public benefit from the activities undertaken.

Operations

The day to day operations of the charity is delegated to the Chair and Treasurer who report to the trustees at regular committee meetings. We continue to seek individuals who are interested to be involved in the operations of the charity. New trustees receive a copy of the Essential Trustee leaflet, a copy of the last published accounts, up to date accounting information and are inducted into the strategy of the Charity.

Membership

The charity has approximately 400 paid up members subscribing a minimum annual membership fee of £10, with a significant number of members contributing a higher sum. All members are requested to pay by standing order and are urged to sign a gift aid form where this is appropriate. In 2023/24 the charity received £6,239 from annual membership subscriptions, with a gift aid recovery from HM Treasury currently being prepared.

Fund Raising

The charity usually holds a number of fund raising events throughout the year and also operates a shop in the reception area of the hospital. Fund raising events in 2023/24 generated a net income of £2,591 with a further £4,497 generated from the operation of the shop.

The charity is also very appreciative of the donations received from local individuals and organisations totalling £2,273 in 2023/24. In addition, the charity received a legacy of £11,030 from the estate of a local resident.

Reserves

The charity has reserves of £140,715 as at 29 February 2024 and has regular meetings with the management of the hospital to identify where funding by the charity would be beneficial to the hospital and patients. Our reserves policy is to hold at least £50,000 as a reserve fund and is designed to allow the charity to operate when fundraising does not provide sufficient funds in any year.

Donations/Public benefit

In 2023/24 the charity donated £40,449 of equipment to the hospital and also provided £9,328 for patient amenities at the hospital. The Chair regularly meets with the hospital management to discuss areas where the charity can provide funding. In the past 15 years the charity has provided funding to the hospital of £483,380.

Working with Children and Vulnerable Adults

Volunteers who have 1 to 1 contact with patients are required to have a DBS check.

Serious Risks

There have not been any serious incidents that would cause a significant loss of funds or pose serious risks to the charity's beneficiaries, resources or reputation.

For and on behalf of the trustees.



JOHN HAZELL
Chair



STEVE SLADE
Treasurer

Date: 13 May 2024

Independent Examiner's Report to the Trustees of Friends of Caterham Dene Hospital

Charity No 251089

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29 February 2024.

Responsibilities & Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

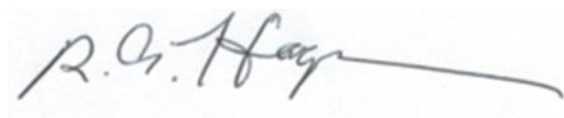
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the Trust as required by section 130 of the Charities Act; or
- the accounts did not accord with those records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Robin Hagenaaars
Flat 9
Central House
2 Kings Road
Fleet
Hampshire**

Date: 13 May 2024

FRIENDS OF CATERHAM DENE HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 29 FEBRUARY 2024

	Note	2023/24		2022/23	
		£	£	£	£
RECEIPTS					
Subscriptions			6,239		6,527
Income from trading (net)	2		4,497		4,366
Fund raising income (net)	3		2,591		3,907
Gift Aid			833		3,769
Donations			2,273		2,630
Legacies & Gifts in Memory			11,030		943
Interest received			3,623		341
TOTAL RECEIPTS			<u>31,086</u>		<u>22,483</u>
PAYMENTS					
Direct Charitable Expenditure:					
Equipment purchased	4		40,449		10,036
Amenities provided	5		9,328		3,924
			<u>49,777</u>		<u>13,960</u>
Management & Administration:					
Admininstration			191		68
Printing Newsletter			702		676
Insurance			690		645
			<u>1,583</u>		<u>1,389</u>
TOTAL PAYMENTS			<u>51,360</u>		<u>15,349</u>
(DEFICIT) / SURPLUS FOR THE PERIOD			(20,274)		7,134
UNRESTRICTED FUNDS - brought forward			<u>160,989</u>		<u>153,855</u>
UNRESTRICTED FUNDS - carried forward			<u><u>140,715</u></u>		<u><u>160,989</u></u>
REPRESENTED BY:					
Cash at Banks					
Petty Cash			12		12
Barclays Bank PLC			8,630		49,527
Nationwide Building Society			132,073		111,450
			<u><u>140,715</u></u>		<u><u>160,989</u></u>

FRIENDS OF CATERHAM DENE HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 29 FEBRUARY 2024

1 ACCOUNTING POLICIES

The Accounts have been prepared under the historical cost convention and in accordance with applicable Standards and Statements of Recommended Practice.

2 INCOME FROM TRADING

	2023/24			2022/23		
	Sales	Purchases	Net income	Sales	Purchases	Net income
Dene Shop - General	3,814	107	3,707	3,890	429	3,461
Dene Shop - Cards	1,971	1,181	790	1,752	847	905
	<u>5,785</u>	<u>1,288</u>	<u>4,497</u>	<u>5,642</u>	<u>1,276</u>	<u>4,366</u>

3 FUND RAISING INCOME

	2023/24			2022/23		
	Income	Expenses	Net income	Income	Expenses	Net income
Tandridge Lottery	1,245	-	1,245	1,461	-	1,461
Bazaar	1,143	320	823	1,147	75	1,072
Ebay Sales	214	-	214	437	-	437
Summer Sale	195	-	195	-	-	-
Caterham Carnival	95	40	55			
Everyclick / Amazon / Give as You Live	59	-	59	70	-	70
Street Collection	-	-	-	314	-	314
Craft Fairs	-	-	-	295	-	295
Car Boot Sales	-	-	-	258	-	258
	<u>2,951</u>	<u>360</u>	<u>2,591</u>	<u>3,982</u>	<u>75</u>	<u>3,907</u>

FRIENDS OF CATERHAM DENE HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 29 FEBRUARY 2024

	2023/24	2022/23
4 EQUIPMENT PURCHASED		
Scanner	22,184	-
Shelving Units	7,022	-
TVs & Installation works	4,574	-
Tables for Ward	2,736	-
Ear, Nose & Throat Equipment	1,330	-
TV for Day Room	996	-
Commodes	750	-
Fridge for Ward	360	-
Book for MIU	205	-
Gazebo for Fundraising Activities	120	-
Microwave for Staff	95	-
Equipment Service Plan	77	-
Multi Adjustable Chairs (x 2)	-	5,451
Elk Lifting Cushion	-	1,690
Therabands	-	1,185
Pharmacy Refridgerator	-	762
Shelving Units & Boxes for Store Room	-	602
Events Banner	-	195
Dumbbells for Physio	-	151
	<u>40,449</u>	<u>10,036</u>

	2023/24	2022/23
5 AMENITIES PROVIDED		
Flower Bed Replacement	4,629	-
Newspapers	2,873	2,467
Signage	684	-
Christmas Blankets, Hamper, Cakes & Tree	487	596
Patients' Slippers	302	572
Ward Toiletries	180	226
Miscellaneous Items (less than £100 each)	173	63
	<u>9,328</u>	<u>3,924</u>