

Bargoed & District YMCA Annual Report 2021/2022

Charity Number: 250969

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The Accounts for this year show the continuing results to the organisation of the COVID pandemic and a slow recovery. We have not yet hit the attendance numbers we achieved pre-pandemic.

Organisational Structure

Bargoed & District YMCA is affiliated to YMCA England and Wales. There are currently four elected members of the Management Committee as one of our Trustees resigned. There is also a non-elected secretary.

The Management Committee is responsible for ensuring that the Charity operates with maximum efficiency and effectiveness, which includes safeguarding the Charity's assets and applying them in accordance with our aims and objectives. The Association has a secretary, also serving as manager, who is the Officer of the Association but does not have the power to vote. The Committee also invites representation from the local authority Community Education Department and the Police.

Bargoed YMCA employs two members of staff, a manager and a caretaker, both on part-time hours at 25 hours per week. We received funding from the HMRC Job Retention Scheme for the partial furlough of the caretaker.

The manager/secretary is responsible for managing the finances, including wages, invoices in and out, petty cash, ordering supplies, grant applications and financial reporting, monitoring and evaluation as well as managing the staff and volunteers.

The part-time caretaker is responsible for maintaining the fabric of the building and with general cleaning.

After the national lockdowns last year and a short lockdown this year the organisation has had to rebuild our activity base. We have prepared the building to be safe for the attendees and we are now welcoming new groups. Most of the organisations that used the building pre-pandemic including the local authority, job centres and private training companies all stopped using community buildings during the first lockdown. Although none of our regular groups were using the building, we have attracted new groups and we are slowly building up our activities, including welcoming back old groups towards the end of the year.

After the decimation of our rental income last year, we have built up the income over the year. While we are not yet at pre-pandemic levels there is a great improvement. While our income is lower this year, we are optimistic that we will soon increase it as we are getting busier.

We have recruited and trained a number of new volunteers for the football section and currently have 29 volunteers running football teams for young people aged 5-15. Although there were some

changes made for the safety of the children with the COVID regulation there were both Mini and Junior League games played this year.

We knew that this year would be difficult and the support that we received from the local authority diminished and there was still limited activity, but the numbers grew throughout the year and while this year will show a loss, we are working towards a balanced budget next year.

Review of Development and Activities

The numbers of people accessing services at the YMCA were 800, which is a vast increase since last year but are not yet anywhere near our pre-pandemic numbers.

The local authority youth club has not returned but we have attracted a new group of young people that meet once a week, and we are working with an organisation that provides youthwork for disabled children.

We have lost groups that attended to meet with local authority workers although the DWP have restarted their sessions. The private training organisations that would provide employment training are still not using community facilities as so much training is now done on-line but we have started to work with the Community Education Dept on developing adult education courses.

We lost our yoga group through lack of funding, but we have attracted another yoga group which we are hoping will be successful.

We have attracted some photographers to use the building and now have a photography studio set up.

The LHB respiratory group did not meet until the end of the year but a new group from the LHB have started a Cardiac Rehabilitation group.

Reserves Policy

The management committee strives to maintain reserves to ensure that the charity can continue its work. To this end it aims to hold sufficient reserves to maintain its work for six months. It also holds reserves for the long-term maintenance of the building.

Risk Assessment

The trustees of Bargoed YMCA recognise their responsibility to ensure that the assets and resources of the organisation are used to the best effect in order to endure that its work continues, and that the organisation provides a safety conscious and healthy environment for its employees, its volunteers and its users. This includes regulations and advice concerning COVID.

Advice has been sought from the fire service and Workplace Health Connect. The building has undergone expert risk assessment and we have made the changes that have been recommended. An expert in Risk Assessment attends committee meetings and advises the organisation on its statutory duties.

Regular financial reports are given to the management committee for financial decisions. Quarterly reports are prepared, and the annual accounts are prepared for the inspection.

Appointment of Trustees

Any person serving as a member of the management committee carries certain legal responsibilities.

The trustees of the charity are the people who, under the charity's governing document, are responsible for the general control and management of the charity. Sometimes an individual is nominated by an outside organisation to be a trustee of the charity. Nominated trustees may be appointed in a different way but they have the same legal duties and responsibilities as any other charity trustee.

All trustees must act solely in the interests of the charity. When a potential conflict of interest for a trustee arises on a particular issue, he or she should not take part in the discussions or vote on that issue.

Anyone who is over 18 years old can be a trustee unless they are legally disqualified from continuing to be or becoming a trustee. Prospective trustees should be selected for their ability to make an effective contribution to the charity in terms of skills and experience.

After we have selected a new trustee, he or she must be formally adopted. Members of the committee will be elected by the Association's members at the Annual General Meeting for a period of three years. One third of the members of the committee will retire annually but will be eligible for re-election along with any other member of the Association. The committee shall have the power to fill a casual vacancy on the committee by appointing such a person to hold office until the next AGM and such person, subject to being qualified, may be nominated at that Meeting as a candidate for election to the committee.

There will be an induction process for all new trustees in order to familiarise them with the work of the charity. Training is available to all trustees via the GAVO training programme which offers specific trustee's training.

Bargoed YMCA: Usage report 2021/22

Group	Number	Pre-pan
Young People		
Football Section (ages 5-15)	160	=
Karate	5	<
Volunteers	29	>
Aikido	25	<
CCBC Hub	50	N
Pride Training	12	N
Valley Daffodils	90	N
Total	371	-231
Health		
LHB Cardiac Rehabilitation	70	N
LHB Cardiac Course	10	N
LHB Respiratory Rehabilitation	60	<
Wheezers and Breathers	35	<
Total	175	-615
Community		
Caerphilly Parent Network	60	>
Caerphilly People First	60	<
Friends of Bargoed YMCA	10	=
NAW/meetings	20	<
DWP	20	<
ACT	5	<
Person to Person	5	<
RecRock	35	N
Bargoed Male Voice Choir	25	N
GAVO training	12	N
McMillan fundraising	35	N
Llamau training	2	N
CCBC Adult Ed	7	N
Total	296	-1407

Young People	371	
Health	175	
Community	296	
Total	842	-2253

Category 1

Young people

We have traditionally been a centre for youthwork in the community, but the lockdown meant the local authority were no longer running the youthclubs through the medium of Welsh or English. We have started to work with the local authority youth programme the Hub and are hoping to build on this activity. We have 8 football teams with regular games and training which is run by the Football Secretary, who also sits on the Junior League management committee and by 29 volunteers.

Category 2

Health

We are concerned with improving the quality of life for our community, especially for those people with specific health conditions. The work that we do with statutory and voluntary bodies to improve health have been greatly reduced but we are making every effort to increase the activity and participation. Our building is fully accessible which means that people can access all services. We have started working with different areas of the LHB so we are confident that we can build greater numbers of participants.

Category 3

Community

We are committed to community development, and we are represented on a number of networks and committees in order to help improve the quality of life for our community. In the past we have provided facilities for a wide range of voluntary and statutory organisations that are involved with community development. We hope to continue with this work as society opens up again after the pandemic which has had a devastating effect on our user numbers.

Expenditure and Income aggregated through activities

This table splits the expenditure and income into categories based on the number of users in each category. However, the expenditure and income raised solely by the football section is placed completely in the young people category.

		Cat1	%	No	Cat 2	%	No	Cat 3	%	No
Expenditure		YP	44	371	H	21	175	C	35	296
Staffing										
Restricted	2762	1215			580			967		
Unrestricted	25825	11363			5423			9039		
Building Overheads										
Restricted										
Unrestricted	22412	9861			4707			7844		
Activities Restricted	377	167			79			132		
Activities Football section	8285	8285								
Total 59661		30891			10789			17982		
Income										
Grants	3330	1465			699			1166		
Restricted	3375	1485			709			1181		
Unrestricted										
Rental	29747	13089			6247			10411		
Football section	11881	11881								
General										
Restricted										
Unrestricted	2683	1181			563			939		
Total 51016		29041			8218			13697		

Section A

Statement of Financial Activities

Incoming resources (Note 3)

	Total	Unrestricted	Restricted		Total This year	Total Last year
Voluntary Income	14564.12	14564.12		3	14564.12	10431.2
Activities for generating income	29747	29747		3	29747	19015
Investment						
Charitable Activities	6704.7	3330.09	3374.61	3	6704.7	32286.12
Other income						
Total Income	51015.82	47641.21	3374.61		51015.82	61732.32

Resources Expended (Notes 4-8)

Costs of generating income	22071.83	22071.83		4	22071.83	21514.8
Fundraising trading costs					0	
Investment costs					0	
Charitable activities	37247.94	34110.03	3137.91	4	37247.94	33422.82
Governance costs	340	340		4	340	892
Other resources expended					0	
Total resources expended	59659.77	56521.86	3137.91		59659.77	55829.62

Net income before transfers	-8643.95				-8643	11104.06
Gross transfer between funds				13.3		
Net resources before gains/losses	-8643.95				-8643	5875.7

Gains/losses on fixed assets	-1697	-1647		9.2	-1697	-1750
Gains/losses on investment assets	17.37	17.37		13.2	17.37	54.83
net movement in assets/resources	-1679.63	-1629.63	0		-1679.63	-1695.17

Section B

Balance Sheet

Fixed assets

Tangible assets (Note 9)

Investments (Note 10)

Total fixed assets

Total	Unrestricted	restricted		Total this	Total last
111440	111440		9	111440	113137
111440	111440			111440	113137

Current assets

Stock and work in progress

Debtors (Note 11)

Short term investments

Cash at bank

Total current assets

960	960		11	960	0
60744.61	60744.61			60744.61	62910.45
61704.61	61704.61			61704.61	62910.45

Creditors (Note 12)

Net current liabilities

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Total assets less liabilities

60744.61	60744.61			60744.61	62910.45
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Creditors: amounts due after one year

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Net assets including fixed assets

173144.6	173144.61			173144.6	177770.5
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Funds of the Charity

Unrestricted funds

Restricted income funds

Endowment funds

Total funds

	60774.61			61704.61	69178.19
	60774.61			61704.62	69178.19

Signed by one or two trustees on behalf of all trustees

Signatures

Print name

Date of approval

B Horrocks

Ber Horrocks

22.06.2022

JOANNE PRICE

JOANNE PRICE

22.6.22

Signed by independent examiner

Mona Foster

Mona Foster

23.7.2022

Section C

Notes to the accounts

Note 1 Basis of preparation

- 1.1 These accounts have been prepared on the basis of historic cost in accordance with:
Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2005)
and with Accounting standards and with the Charities Act
- 1.2 There has been no change to the accounting policies since last year.
- 1.3 No changes have been made to accounts for previous years

Note 2 Accounting policies: INCOMING RESOURCES

Recognition of incoming resources

- These are included in the Statement of Financial Activities (SoFA) when
- *the Charity becomes entitled to the resources
 - *the Trustees are virtually certain they will receive the resources
 - *the monetary value can be measured with sufficient reliability

Incoming resources with related expenditure

- Where incoming resources have related expenditure (fundraising or contract income)
the incoming resources and related expenditure are reported as gross in the SoFA

Grants and donations

- Grants and donations are included in the SoFA when the Charity has unconditional entitlement to the resources

Contractual income and performance related grants

- This is only included in the SoFA once goods and services have been delivered

Gifts in kind

- *Gifts in kind are accounted at a reasonable estimate of their value to the Charity
- *Gifts in kind for sale are included in the accounts only when sold or distributed by Charity
- *Gifts in kind for use by the Charity are included in the SoFA as incoming resources when receivable

Donated services and facilities

- Those are only included in incoming resources (with an equivalent amount in resources expended) where
the benefit to the Charity is reasonably quantifiable, measurable and material. The value placed on
these resources is the estimated value to the Charity of the service or facility received

Volunteer help

- The value of any voluntary help received is not included in the accounts but is described in the trustee's report

Investment Income

- This is included in the accounts when receivable

Investment gains and losses

- This includes any gain or loss on the sale of investments and any gain or loss from revaluing
investments to market value at the end of the year

EXPENDITURE AND LIABILITIES: Liability recognition

- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity
to pay out resources

Governance costs

- Include costs of preparation and examination of statutory accounts, the costs of trustee meetings and cost
of any legal advice to trustees on governance or constitutional matters

Grants with performance conditions

- These are only recognised in the accounts when a commitment has been made and there are no conditions
to be met relating to the grant which remain in control of the Charity

Support costs

- Support costs include central functions and have been allocated to activity cost categories on a basis
consistent with the use of resources, eg allocating property costs by floor area, or per capita, staff costs
by the time spent and other costs by their usage

ASSETS: Tangible fixed assets for use by Charity

- These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at
cost or, if gifted, at the value to the Charity on receipt

Investments

- Investments quoted on a recognised stock exchange are valued at market value at year end

Section C

Notes to the accounts (continued)

Note 3: Analysis of incoming resources

	Analysis		This year	Last year
Voluntary income	Membership income		13024.14	6197.5
	Reimbursals		1539.98	4233.7
	Total		14564.12	10431.2

Activities for generating income

Rentals			29747	19015
	Total		29747	19015

Investment Income

	Total			

Incoming resources from Charitable activities

HMRC:JRS			2761.12	8286.12
Marsh			1330.09	150
CCBC:COVID			2000	24000
CBBC:CF			613.49	
	Total		6704.7	32436.12

Notes to the accounts (continued)

Analysis of resources expended

Utilities			8832.02	9680.15
Building costs			12307.61	11861.65
Bank charges				0
	Total		21139.63	21541.8

	Total			

	Total			

Club activities			8285.39	2171.37
Grants			376.79	0
Staffing			28585.76	27881.95
Reimbursals			932.2	3369.5
Donations				
	Total		38180.14	33422.82

Inspection of accounts			300	300
Affiliation fee			0	482
Memberships			40	70
	Total		340	852

Section C

Notes to the accounts (continued)

Note 5

Support costs

Support cost type	Fundraising	Charitable		Total cost
Young people		30891		30891
Health & wellbeing		10789		10789
Community		17982		17982
Total		59662		59662

Note 6

Details of certain items of expenditure

6.1 Trustee expenses

	This year	Last year
Number of trustees who were paid expenses	0	0
Nature of expenses		
Total	0	0

6.2 Fees for the examination or audit of accounts

	This year	Last year
Independent examiner's fees for reporting on accounts	300	300
Other fees		

Section C

Notes to the accounts (continued)

Note 9

Tangible fixed assets

9.1 Cost or valuation

Freehold property cost £160,000

Big Lottery Capital grant Cost £124,947 (2004)

	Freehold land	Other land	Plant machinery	Fixtures, fittings	Payments &	
	& buildings	& buildings	& vehicles	& equipment	construction	Total
Balance b/f	160000			124947		284947
Additions						
Revaluations						
Disposals						
Transfers						
Balance c/f	160000			124947		284947

9.2 Accumulated depreciation & impairment provisions

Basis	SL	RB
Rate	1.5	10%

Balance b/f	113137			0	
Depreciation	1697			0	
Impairment provisions					
Revaluations					
Disposals					
Transfers					
Balance c/f	111440			0	

9.3 Net book value

b/f	113137			
c/f	111440			

9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and the method of revaluation

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Section C**Notes to the accounts (continued)****Note 13 Endowments and restricted income funds****13.1 Funds held**

Fund name	Restricted income	Purpose and restriction
BSA	Interest Account	Benefits of Charity
Trustee	Interest Account	Benefits of Charity
PayPal	Payment Account	Benefits of Charity

13.2 Movement of funds

Fund	Balance b/f	Incoming	Outgoing	Transfers	Gain/loss	Balance c/f
BSA	10169.33				1	10170.33
Trustee	45453.34				17.37	45470.71
PayPal	155		155		-155	0

13.3 Transfer of funds

From fund	To fund	Reason	Amount
C/AC	Paypal	Charitable costs	1874.29
C/AC	BSA		0
Trustee	C/AC		0
C/AC	Trustee		0

Note 14 Transactions with related parties**Nil****Note 15 Additional disclosures****SectionC Note 3 Voluntary Income**

We received £2000 from the local authority as COVID support related to Business Rates and £2761.12 towards staffing from HMRC:JRS

Section C Note 7 Tax/NI

We were in receipt of the Employment Allowance which reduces the NI that is paid by the organisation.

This support is provided as de minimis aid under EU Regulations

As we are a Charity we do not fall under the de minimus state aid rules.

Section A

Statement of Financial Activities

Incoming resources (Note 3)

	Total	Unrestricted	Restricted		Total This year	Total Last year
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Investment						
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Notes to the accounts (continued)

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Bank charges				0
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	Total			

	Total			

Club activities			8285.39	2171.37
Grants			376.79	0
Staffing			28585.76	27881.95
Reimbursals			932.2	3369.5
Donations				
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Inspection of accounts			300	300
Affiliation fee			0	482
Memberships			40	70
	Total		340	852

Section C

Notes to the accounts (continued)

Note 5

Support costs

Support cost type	Fundraising	Charitable		Total cost
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Total		59662		59662

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Additions						
Revaluations						
Disposals						
Transfers						
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9.2 Accumulated depreciation & impairment provisions

Basis	SL	RB
Rate	1.5	10%

Balance b/f	113137			0	
Depreciation	1697			0	
Impairment provisions					
Revaluations					
Disposals					
Transfers					
Balance c/f	111440			0	

9.3 Net book value

b/f	113137			
c/f	111440			

9.4 Revaluation

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Section C**Notes to the accounts (continued)****Note 13 Endowments and restricted income funds****13.1 Funds held**

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13.2 Movement of funds

Fund	Balance b/f	Incoming	Outgoing	Transfers	Gain/loss	Balance c/f
BSA	10169.33				1	10170.33
Trustee	45453.34				17.37	45470.71
PayPal	155		155		-155	0

13.3 Transfer of funds

From fund	To fund	Reason	Amount
C/AC	Paypal	Charitable costs	1874.29
C/AC	BSA		0
Trustee	C/AC		0
C/AC	Trustee		0

Note 14 Transactions with related parties**Nil****Note 15 Additional disclosures****SectionC Note 3 Voluntary Income**

We received £2000 from the local authority as COVID support related to Business Rates and £2761.12 towards staffing from HMRC:JRS

Section C Note 7 Tax/NI

We were in receipt of the Employment Allowance which reduces the NI that is paid by the organisation.

This support is provided as de minimis aid under EU Regulations

As we are a Charity we do not fall under the de minimus state aid rules.