



Registered Charity no. 250214

Eyecare Centre Southlands Hospital
Upper Shoreham Road Shoreham-by-Sea BN43 6TQ

YEAR 2024 TRUSTEES REPORT FOR 2025 AGM

Object of The League

To mobilise, encourage, foster and maintain the interest of the public in the patients and staff at Southlands Hospital and to provide funds for supplementing the resources of the Hospital service.

To accept and hold or invest until required for use any and all bequests, legacies, gifts and donations as may properly fall due to the League

To recruit voluntary workers to further the work and activities of the League in and for the Hospital.

Trustees

Malcolm Brett (Chair) Laurie Manning (Vice Chair) Dave Pond (Secretary and Treasurer)
June Bradford (Café Manager)

Kate Box, Vicki Tabrah and Judy Tomsett (Café Day Managers)

Liz Manning Brian Holland Christine Blackman



CHAIRMAN'S REPORT

For year ending 31st December 2024

The year 2024 has seen the number of patients being seen in the eye care centre increase which is good news for the café, as can be seen by the increase in takings.

A large part of the café takings is now handled by card payments, which assists in not having to constantly visit the bank for change, in fact I believe card payments exceeded the cash that was taken throughout the year, a total of £45993.50 was taken in card payments throughout 2023, which of course would be reduced by the service charges of £1145.24.

The increased use of the café by patients and staff means a lot of extra work for the wonderful volunteers who make the whole thing function, mentioning volunteers it is important to say a special thank you for their support without which we could not function without them.

I must say a very sincere thank you to June Bradford and the wonderful team of volunteer duty managers who have maintained the wonderful service that the Friends provide so from me a very sincere **'Thank you'**.

Whilst saying thanks I must not forget my dutiful vice chairman Laurie Manning who has been a great asset to know that there is someone who is as passionate about Southlands as I am. I would also like to say sincere thanks to my fellow Trustees for their help and support over the year.

Someone else who makes such a significant contribution to the League is of course Dave Pond our trusted secretary/ treasurer, the work he does behind the scenes is amazing and never fails to keep the organisation and me on a very straight and positive path. Dave is the instigator of many projects and items that are produced by the League. So very big thank you Dave for all you do.

Throughout the year the finances have remained reasonably stable; at each meeting the Treasurer updates the financial situation. The Trustees are advised regarding the Leagues reserves which are set for 6 months, this more than adequately covers the running costs for that period should the Friends cease trading. The Trustees are advised of the accountants report and act upon any advice that is given, they are also advised the Charity Commission return. There has been a concern throughout the year of the funds to cover the costs of previous item provided for the Trust but never invoiced, however this amount is held in reserve and is constantly monitored.

During the year the League received a number of requests for funding projects, these were for a mural for the dermatology waiting area and paediatric equipment, a specular microscope for the eye care centre, various items for the day surgery unit and garden furniture for the staff area at the rear of dermatology. Throughout the year serious concern was raised regarding the time it is taking for items that the Friends agree to purchase and the delivery of the items, these impacts on the Friends as it appears they are

dragging their feet so to speak. It is a subject that is constantly raised with the Trust but without any success.

During the year an official opening of the Commemorative garden opposite the eye care centre which the Friends supported financially.

As we head towards 2025 a number of items are coming through for funding, which the Friends are happy to be part of, these would not be possible without the help and support of our members and supporters, so thank you.

Throughout the year the proposed memorandum of understanding as well as a lease on the premises that it occupies; was worked through with their Trusts solicitors and the Friends solicitors, this is an ongoing item that will be taken into the New Year for finalisation.

As we head into the New Year I know there will be many continuing changes and challenges in the health care that is delivered at Southlands and the facilities it provides, that means it will be an interesting and challenging year but the League is I believe very well placed to meet the needs of patients and staff in whatever way it is required, 2025 will also see the 75th Anniversary of the founding of Southlands Friends, so we will be seeking publicity for that special event.

Malcolm Brett

Chairman

Secretary / Treasurers report for Year 2024

The Friends Café was the major source of income for 2024. Our dedicated Volunteers provided a first class efficient service for patients, visitors and staff at Southlands Hospital. Profits were £10k.

However the administrative workload imposed by the UHS Trust on the League added little value to patients and staff proportional to the time taken to implement new policies.

- Memorandum of Understanding was requested by the UHS Trust which needed time and effort and a complete rewrite in order to be suitable for our charity at Southlands.
- A commercial lease for the space utilised by the League was proposed by UHS Estates department which incurred £5k legal fees and liability for business rates. However this had not been sanctioned by the Board and was subsequently rescinded with The Trust paying for all legal fees.
- The Bids process in place for Trust departments to apply for funding for much needed equipment from the Friends was not understood by those staff in place after the various Trust Hospital mergers. This resulted in long delays to obtain the equipment and payment.

Bids approved and paid in 2024UHS

£15,000 Forces memorial garden

Bids approved in 2024 awaiting payment in 2025

£ 27,810 Specular microscope
£ 7,049 ECG machine and Weight, Height BMI machine
£ 12,297 The Operace
£ 15,901 10mm Laparoscopes
£ 25,000 Omni Hysteroscope and tray
£ 750 Furniture for staff garden

During 2024 long service certificates were awarded to the following Friends,

25 years Dave Pond
15 years Kate Box

The Café Income and Expenditure -2024

Sales amounted to £74k. Cost of sales and Operating expenditure was £64k

This resulted in a trading **profit** for the year of **£10k**

Main Account - 2024

Annual subs / donations, the Gift Aid tax recovery and investment income received came to **£8k**

Bequests made were **£15k** leaving overall surplus for the year of **£3**

The Leagues overall assets at the end of 2024 were **£383k**.

Southlands Hospital is undergoing major redevelopment such as the new CT and MRI Community Diagnostic Centre and a second Day Surgery operating theatre and the League has advised the Trust that it is ready to take on a second refreshments facility should this be possible in the changes

Dave

Dave Pond
Secretary / Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts


CC16a

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,694	-	-	1,694	-
Legacies	-	-	-	-	-
Gift Aid	379	-	-	379	-
Investment Income	6,027	-	-	6,027	-
Café income	73,901	-	-	73,901	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	82,001	-	-	82,001	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	82,001	-	-	82,001	-
A3 Payments					
Café expenditure	62,935	-	-	62,935	-
Administration	1,152	-	-	1,152	-
Hospital equipment and donations	15,419	-	-	15,419	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	79,506	-	-	79,506	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	79,506	-	-	79,506	-
Net of receipts/(payments)	2,495	-	-	2,495	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	380,786	-	-	380,786	-
Cash funds this year end	383,281	-	-	383,281	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		287,625	95,656	-
		-	-	-
		-	-	-
	Total cash funds	287,625	95,656	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			D J POW	1/5/25

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL
Income and Expenditure Account
For the year ended 31st December 2024

	2024		2023	
INCOME	£	£	£	£
Donations	1,694		3,395	
Legacies	-		7,977	
Income tax re gift aid	379		598	
Investment income	6,027		4,777	
Café - income	<u>73,901</u>		<u>62,419</u>	
		82,001		79,166
EXPENDITURE				
Administration		(1,152)		(7,000)
Café		<u>(62,935)</u>		<u>(49,572)</u>
NET INCOME		17,914		22,594
OTHER EXPENDITURE				
Provision of and donations related to				
Hospital donations		-		-
Hospital equipment and donations	(15,419)		(42,331)	
Provision of other amenities (surplus)	<u>-</u>		<u>-</u>	
		(15,419)		(42,331)
Remove non-monetary assets		-		-
SURPLUS/(DEFICIT) FOR THE YEAR		<u><u>2,495</u></u>		<u><u>(19,737)</u></u>

Consolidated Balance Sheet
For the year ended 31st December 2024

	2024		2023	
FIXED ASSETS	£	£	£	£
Furniture and Equipment		<u>-</u>		<u>-</u>
		-		-
CURRENT ASSETS				
Shop stock				
Bank account - main	29,992		8,089	
Bank account - deposit	168,858		166,870	
Bank account - café	22,470		47,868	
Cash in hand	475		512	
Deposit account - 32 day	<u>161,486</u>		<u>157,447</u>	
	383,281		380,786	
CURRENT LIABILITIES				
Accruals		<u>-</u>		<u>-</u>
		-		-
NET CURRENT ASSETS		383,281		380,786
NET ASSETS		<u>383,281</u>		<u>380,786</u>
Unrestricted Funds				
Balance b/f	358,225		23,670	
Surplus/(deficit) for the year	2,495		30,949	
Transfer (to) from designated fund	<u>(73,095)</u>		<u>303,606</u>	
Balance c/f	287,625		358,225	
Designated Funds				
Equipment bequeathed to trust	95,656		22,256	
Provision for retail outlet	-		-	
Water cooler rental	<u>-</u>		<u>305</u>	
	95,656		22,561	
	<u>383,281</u>		<u>380,786</u>	



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Dave Pond
Secretary / Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts


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Gift Aid	379	-	-	379	-
Investment Income	6,027	-	-	6,027	-
Café income	73,901	-	-	73,901	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	82,001	-	-	82,001	-
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	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	82,001	-	-	82,001	-
A3 Payments					
Café expenditure	62,935	-	-	62,935	-
Administration	1,152	-	-	1,152	-
Hospital equipment and donations	15,419	-	-	15,419	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	79,506	-	-	79,506	-
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	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	79,506	-	-	79,506	-
Net of receipts/(payments)	2,495	-	-	2,495	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	380,786	-	-	380,786	-
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		D J Ford	1/5/25	

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL
Income and Expenditure Account
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Provision of and donations related to				
Hospital donations		-		-
Hospital equipment and donations	(15,419)		(42,331)	
Provision of other amenities (surplus)	<u>-</u>		<u>-</u>	
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Remove non-monetary assets		-		-
SURPLUS/(DEFICIT) FOR THE YEAR		<u><u>2,495</u></u>		<u><u>(19,737)</u></u>

Consolidated Balance Sheet
For the year ended 31st December 2024

	2024		2023	
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Furniture and Equipment		<u>-</u>		<u>-</u>
		-		-
CURRENT ASSETS				
Shop stock				
Bank account - main	29,992		8,089	
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Bank account - café	22,470		47,868	
Cash in hand	475		512	
Deposit account - 32 day	<u>161,486</u>		<u>157,447</u>	
	383,281		380,786	
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Accruals		<u>-</u>		<u>-</u>
		-		-
NET CURRENT ASSETS		383,281		380,786
NET ASSETS		<u>383,281</u>		<u>380,786</u>
Unrestricted Funds				
Balance b/f	358,225		23,670	
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Provision for retail outlet	-		-	
Water cooler rental	<u>-</u>		<u>305</u>	
	95,656		22,561	
	<u>383,281</u>		<u>380,786</u>	



Section A

Independent Examiner's Report

Report to the trustees

League of Friends of Southlands Hospital

On accounts for the year
ended

31st December 2024

Charity no
(if any)

250214

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Ruth Anscombe

Date:

16/5/2025

Name:

Ruth Anscombe

Relevant professional
qualification(s) or body

FFA

(if any):

Address:

Shore Accounting Ltd
Broadway Court, Brighton Road,
Lancing, West Sussex.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.