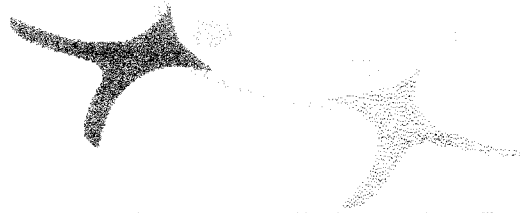


LEAGUE OF FRIENDS



SOUTHLANDS HOSPITAL

Registered Charity no. 250214

Eyecare Centre Southlands Hospital
Upper Shoreham Road Shoreham-by-Sea BN43 6TQ

2023 TRUSTEES REPORT

for AGM held 8th August 2024

Object of The League

To mobilise, encourage, foster and maintain the interest of the public in the patients and staff at Southlands Hospital and to provide funds for supplementing the resources of the Hospital service.

To accept and hold or invest until required for use any and all bequests, legacies, gifts and donations as may properly fall due to the League

To recruit voluntary workers to further the work and activities of the League in and for the Hospital.

Trustees

Malcolm Brett (Chair) Laurie Manning (Vice Chair) Dave Pond (Secretary and Treasurer)
June Bradford (Café general manager)
Kate Box, Vicki Tabrah, and Judy Tomsett, (Café day managers)
Liz Manning Brian Holland Christine Blackman

Secretary / Treasurers report for Year 2023

2023 was another difficult year for the League, yet the volunteers continued to provide a first class service to patients and hospital staff providing refreshments at Southlands and increased the net profit of the Café by £4k compared to 2022.

With the integration of Brighton into the new University Hospitals Sussex NHS Foundation Trust there were changes in personnel and procedures which sometimes caused confusion. New ideas, not always apparently thought through, were put forward without communication to all parties concerned.

For the first time since the Friends have run a refreshment area at the hospital, we have been instructed to sign a commercial lease and that all legal costs are to be at our own expense.

In addition a Memorandum of Understanding is to be created for each of the Friends Groups causing more administration and time spent on achieving nothing material for patients or staff.

The new CT and MRI scanning diagnostic area was opened increasing patient footprint but unfortunately this is inaccessible to our café within the Eyecare Centre. Likewise, the Xray department also moved to a new location in the hospital.

The League had offered funding to the UHS NHS F Trust towards these moves but it was all paid for from within a capital NHS central Government fund. We will actively seek ways to invest in these areas during 2024.

The League is aware that the unrestricted funds level is well in excess of the general running costs quoted in the Reserves and Designated of Funds Policy document of 28th April 2022. The Committee is actively discussing with the UHS Trust ways of funding projects at Southlands to help reduce this level.

Examples are Audiology loops in the reception area, Dementia friendly clocks around the site, Fitting out a corridor behind Ophthalmology with storage cupboards, and improving the main reception area. In addition the Day Care Unit may need a specialist bed. We hope that these may come to fruition during 2024 and help reduce the unrestricted funds to a reasonable level. Three bids have been received since the start of 2024 ... a specular microscope for the Eye Centre £28k, ECG and BMI machines for Day Surgery £7k and Operace equipment for day Surgery £11k

During the year, long service certificates were awarded to the following Friends:

15 years	Judy Tomsett	Patricia Cohen	Jean Brookes
5 years	Pat Jordan		

The Café Income and Expenditure -2022

Sales amounted to £62k. Cost of sales was £25k and Operating expenditure was £27k

This resulted in a trading **profit** for the year of **£10k**

Main Account - 2022

Annual subs / donations, the Gift Aid tax recovery and investment income received amounted to £12k

Legacies received £8k. Bequests made were £42k Admin £7k. Main account **deficit** of **£29k**

The Leagues overall assets at the end of 2023 were **£381k**.

Dave

Dave Pond
Secretary / Treasurer



CHAIRMANS REPORT

For year ending 31st December 2023

The year 2023 has seen the number of patients being seen in the eye care centre increase which is good news for the café, as can be seen by the increase in takings.

A large part of the café takings is now handled by card payments, which assists in not having to constantly visit the bank for change, in fact I believe card payments exceeded the cash that was taken throughout the year, a total of £36,111.49 was taken in card payments throughout 2023, which of course would be reduced by the service charges of £982.21.

The increased use of the café by patients and staff means a lot of extra work for the wonderful volunteers who make the whole thing function, mentioning volunteers it is important to say a special thank you for their support without which we could not function without them.

I must say a very sincere thank you to June Bradford and the wonderful team of volunteer duty managers who have maintained the wonderful service that the Friends provide so from me a very sincere **'Thank you'**.

Whilst saying thanks I must not forget my dutiful vice chairman Laurie Manning who has been a great asset to know that there is someone who is as passionate about Southlands as I am. I would also like to say sincere thanks to my fellow Trustee's for their help and support over the year.

Someone else who makes such a significant contribution to the League is of course Dave Pond our trusted secretary/ treasurer, the work he does behind the scenes is amazing and never fails to keep the organisation and me on a very straight and positive path. Dave is the instigator of many projects and items that are produced by the League. So very big thank you Dave for all you do.

During the year the League received a number of requests for funding projects, these were for a mural for the children's waiting area, a grant towards a Commemorative garden opposite the eye care centre also an application for a mural in dermatology. The year has seen the construction of a new scanner area off of the main corridor, we set aside some funds to provide extra equipment for that area, and however the complete project was financed by government money. The construction of a new x-ray area started at the end of the year so we will offer to support that project in any way we can.

With the new x-ray area being built necessitated us relinquishing the office, however after much discussion a new area was found in the outpatient's area

As we head towards 2024 a number of items are coming through for funding, which the Friends are happy to be part of, these would not be possible without the help and support of our members and supporters, so thank you.

On the financial side we received a donation from Adur East Lions Club, so thank you to them; we also received a number of small donations as a result of the newsletter. We also received a legacy payment from the estate of the late Miss Jill Vera Austin. We deregistered for VAT as the returns had diminished and a lot of our business did not warrant it. Throughout the year the finances have remained reasonably stable, but we are always very keen to assist the Trust in the supply of items should they request it.

The League is continually looking at ways to economise but without affecting the service it provides and also look to the environment with recycling where possible.

2023 saw the introduction of a new site director, Stephen Mardlin and following a meeting with him and the hospital Charity director it was proposed that the Friends have a memorandum of understanding as well as a lease on the premises that it occupies; this is an ongoing item that will be taken into the new year for finalisation.

As we head into the New Year I know there will be many continuing changes and challenges in the health care that is delivered at Southlands and the facilities it provides, that means it will be an interesting and challenging year but the League is I believe very well placed to meet the needs of patients and staff in whatever way it is required.

Malcolm Brett

Chairman

League of Friends of Southlands Hospital			250214	CC16a
Receipts and payments accounts				
For the period from	01/01/2023	To	31/12/2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,395	-	-	-	2,217
Legacies	7,977	-	-	-	-
Gift Aid	598	-	-	-	531
Investment Income	4,777	-	-	-	588
Shop Income	62,419	-	-	-	52,698
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	79,166	-	-	-	56,035
A2 Asset and investment sales, (see table).					
		-	-	-	-
		-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,166	-	-	-	56,035
A3 Payments					
Shop Expenditure	49,572	-	-	-	43,421
Administration	7,000	-	-	-	6,369
Hospital Equipment and donations	42,331	-	-	-	3,149
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total	98,903	-	-	-	52,939
A4 Asset and investment purchases, (see table)					
Remove non monetary assets	-	-	-	-	3,390
	-	-	-	-	-
Sub total	-	-	-	-	3,390
Total payments	98,903	-	-	-	56,329
Net of receipts/(payments)	- 19,737	-	-	-	- 294
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	400,523	-	-	-	400,817
Cash funds this year end	380,786	-	-	-	400,523

Section B Statement of assets and liabilities

B1 Cash funds

Cash at Bank and In Hand

Total cash funds

(agree balances with receipts and payments account(s))

Unrestricted funds to nearest £

380,786
-
-
380,786

Restricted funds to nearest £

-
-
-

Endowment funds to nearest £

-
-
-

B2 Other monetary assets

Unrestricted funds to nearest £

-
-
-
-
-
-

Restricted funds to nearest £

-
-
-
-
-
-

Endowment funds to nearest £

-
-
-
-
-
-

B3 Investment assets

Fund to which asset belongs

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

B4 Assets retained for the charity's own use

Fund to which asset belongs

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

B5 Liabilities

Fund to which liability relates

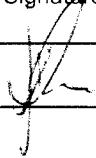
Amount due (optional)

-
-
-
-
-

When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

D J Pender

Date of approval

6/8/24

**LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st DECEMBER 2023**

	2023		2022	
	£	£	£	£
INCOME:				
Donations	4%	3,395	5%	2,749
Legacies	10%	7,977	0%	-
Income Tax re Gift Aid	1%	598	0%	-
Money raising activities	0%	-	0%	-
Shop - income	79%	62,419	94%	52,698
Investment income	6%	4,777	1%	588
	100%	79,166	100%	56,035
EXPENDITURE				
Administration		7,000		6,369
Shop		49,572		43,421
NET INCOME		22,594		6,245
OTHER EXPENDITURE				
Provision of and donations related to Hospital Donations				
Hospital Equipment and donations		42,331		3,149
Provision of other amenities (surplus)		-		-
		42,331		3,149
Remove non monetary assets		-		(3,390)
(DEFICIT)/SURPLUS FOR THE YEAR		(£19,737)		(£294)

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL
CONSOLIDATED BALANCE SHEET AS AT 31st DECEMBER 2023

	2023		2022	
	£	£	£	£
FIXED ASSETS				
Furniture and Equipment		-		-
		-		-
CURRENT ASSETS				
Shop stock				
Bank Account	8,089		43,230	
Bank Account	166,870		165,415	
Bank Account	47,868		37,277	
Cash in hand	512		476	
Deposit account	157,447		154,125	
	<u>380,786</u>		<u>400,523</u>	
CURRENT LIABILITIES				
Accruals		-		-
		-		-
NET CURRENT ASSETS		380,786		400,523
		<u>380,786</u>		<u>400,523</u>
NET ASSETS		<u>£380,786</u>		<u>£400,523</u>
Unrestricted Funds				
Balance Brought Forward		23,670		20,817
Surplus/(Deficit) for the year		30,949		2,853
Transfer from Designated Fund		303,606		
Balance Carreid Forward		<u>358,225</u>		<u>23,670</u>
Designated Funds				
Equipment Bequeathed to Trust		22,256		348,498
Provision for Retail Outlet		-		20,000
Water Cooler Rental		305		8,355
		<u>22,561</u>		<u>376,853</u>
		<u>£380,786</u>		<u>£400,523</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

League of Friends of Southlands Hospital

On accounts for the year
ended

31 December 2023

Charity no
(if any)

250214

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

V Santer

Date:

6/8/24

Name:

Virginia Santer

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

Monetaire Accountants Limited, Sovereign House, 22 Shelley Road
Worthing, BN11 1TU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.