

LEAGUE OF FRIENDS



Registered Charity no. 289214

Eyecare Centre Southlands Hospital
Upper Shoreham Road Shoreham-by-Sea BN43 8TQ

2021 TRUSTEES REPORT

for AGM held in 2022

Object of The League

To mobilise, encourage, foster and maintain the interest of the public in the patients and staff at Southlands Hospital and to provide funds for supplementing the resources of the Hospital service.

To accept and hold or invest until required for use any and all bequests, legacies, gifts and donations as may properly fall due to the League

To recruit voluntary workers to further the work and activities of the League in and for the Hospital.

Trustees

Malcolm Brett (Chair) Laurie Manning (Vice Chair) Dave Pond (Secretary and Treasurer)
June Bradford (Café general manager)
Kate Box, Vicki Tabrah, and Judy Tomsett, (Café day managers)
Liz Manning Brian Holland Christine Blackman John Perryman



CHAIRMANS REPORT

For year ending 31st December 2021

As we draw to the end of another very strange year it is worth reflecting on what the Friends have achieved in this year. Following the lockdowns of 2020 the new year started with yet another lockdown, although this time volunteers were exempt from isolation, this enable some form of revenue from our tea bar. However the number of patients visiting the eye care centre was very much reduced which impacted of the stops takings.

The introduction of the card payment 2020 certainly assisted in a safer collection facility for all our volunteers, in fact I believe card payments exceeded the cash that was taken throughout the year, a total of £17,150 was taken in card payments throughout 2021, which was really surprising considering the lack of patients at times.

Having mentioned volunteers it is important to say a special thank you for the support of the wonderful volunteers who were all keen that the tea bar should remain open despite other areas of society being locked down. The tea bar being open delighted a lot of the staff in outpatients. Unfortunately we were not able to have customers sitting in the tea bar area but had to operate a one way system and patients were not allowed to have carers accompany them to the clinics which again impacted on the takings, although a takeaway service proved invaluable at times.

Looking back on 2021 it was as I have indicated a very difficult year, we were unable to have any fundraising events or coffee mornings, so really relied on the taking from the tea bar customers to help keep the Friends going, alas this at times did not really cover all expenses but the service we provide to staff and patients out way the costs involved and is the sole purpose of the Friends existence.

I must say a very sincere thank you to June Bradford and the wonderful team of volunteers who have maintained the wonderful service that the Friends provide so from me a very sincere **'Thank you'**.

Whilst saying thanks I must not forget my dutiful vice chairman Laurie Manning who has been a great asset to know that there is someone who is as passionate about Southlands as I am. I would also like to say sincere thanks to my fellow Trustee's for their help and support over the year although we have not been able to have physical meetings, we managed to maintain the protocol of the Friends movement.

Someone else who makes such a significant contribution to the League is of course Dave Pond our trusted secretary/ treasurer, the work he does behind the scenes is amazing and never fails to keep the organisation and me on a very straight and positive path. Dave is the instigator of many projects and items that are produced by the League. So a very big thank you Dave for all you do.

During the year we have had to say goodbye to a number of friends and colleagues and in particular our president Peggy Ash who sadly passed away in August, that bringing an end to the number of decades that a member of the Ash family's connection with the League. I would like to personally acknowledge their help and support and to pass to them and their families the Leagues gratitude.

During the year the League received very few requests for funding projects, this was mostly due to the pandemic and the cancelled clinics. A number of items are coming through for 2022 which the Friends are happy to be part of, these would not be possible without the help and support of our members and supporters, so thank you.

As I mentioned trading in 2021 was much hit and miss so the financial assets were very static, however we were fortunate to receive some legacies and donations during the year which will help as we move forward. Again we were not helped by the continuing very low interest rates which I fear will be with us for some considerable time, but the League is continually looking at ways to economise but without affecting the service it provides.

As we head into the New Year I know there will be many continuing changes and challenges in the health care that is delivered at Southlands and the facilities it provides, that and the continuing pandemic means it will be an interesting and challenging year but the League is I believe very well placed to meet the needs of patients and staff in whatever way it is required.

Malcolm Brett

Chairman

Secretary / Treasurers report

2021 was yet another year of Covid restrictions and the periodic enforced closure of our Café in the Eyecare Centre at Southlands.

At the same time the pandemic caused Western Sussex Hospitals NHS Foundation Trust to cancel patient appointments due to consultant and staff sickness and self-isolation which resulted in less visitors to the centre.

There was also uncertainty about the future role of departments at Southlands and with the creation of the University Hospitals Sussex NHS Foundation Trust (including Brighton) bids by departments for equipment and services did not arrive. Hopefully this situation will change in 2022 as plans for the future are put in place.

With this backcloth the public support for the Friends diminished and annual membership to the League has dropped significantly. It is difficult to motivate public interest if the League is unable to encourage them to donate to specific projects. Fund raising events were put on hold. Income suffered accordingly.

No decisions were made by the Trust and Costa this year concerning the possible relinquishment of the Hammy Lane retail catering area previously run by the League a few years ago. The Friends have advised the Trust of an interest in taking over this facility again. At the moment it is only profits from the Café and receipt of any legacies that will allow the League to make any significant bequests to the Hospital. Returning to the old main entrance facility and increased sales would help.

During the year, long service certificates were awarded to the following Friends:

20 years	Suzanne Mitchell	John Perryman
10 years	Margaret Cheeseman	Angela Johnstone

The Café Income and Expenditure -2021

Sales amounted to £31,070 excl.VAT. Cost of sales £12,441 and Operating expenditure was £20,705

This resulted in a trading **deficit** for the year of **£2,076**

Main Account - 2021

Annual memberships, the Gift Aid tax recovery and investment income received amounted to £2,413

Legacies received £45,000. Bequests £30,319 Admin £5,380. Main account **surplus** of **£11,714**

At the end of the year assets were **£400,817**.

The policy of the League is to maintain a designated sum equivalent to 6 months general running costs (£20k) as a reserve to protect its integrity should income cease for a period.

The remaining funds are held as designated funds for (a) water cooler rental supplied to the Trust (£10k), (b) costs for possible return to main entrance café (£20k), and (c) general bequests to The hospital for equipment (£350k). These are reviewed annually by the Executive Committee.

Dave

Dave Pond
Secretary / Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

League of Friends of Southlands Hospital

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

250214

Set out on pages

1 - 2

Remember to include the page numbers of additional sheets.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/04/2022

Name:

Virginia Santer

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

Sovereign House, 22 Shelley Road, Worthing, BN11 1TU



CHARITY COMMISSION
FOR ENGLAND AND WALES

League of Friends of Southlands Hospital

250214

Receipts and payments accounts

CC16a

For the period from	01/01/2021	To	31/12/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,916	-	-	1,916	1,920
Legacies	45,000	-	-	45,000	5,000
Gift Aid	429	-	-	429	462
Investment income	68	-	-	68	416
Shop income	31,070	-	-	31,070	23,054
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	78,483	-	-	78,483	30,852
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	78,483	-	-	78,483	30,852
A3 Payments					
Shop expenditure	31,064	-	-	31,064	26,094
Administration	5,380	-	-	5,380	5,361
Hospital equipment and donations	30,319	-	-	30,319	17,301
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	66,763	-	-	66,763	48,756
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,763	-	-	66,763	48,756
Net of receipts/(payments)	11,720	-	-	11,720	- 17,904
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	389,097	-	-	389,097	407,001
Cash funds this year end	400,817	-	-	400,817	389,097

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	400,817	-	-
		-	-	-
		-	-	-
	Total cash funds	400,817	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

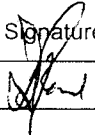
Signed by one or two trustees on behalf of all the trustees

CCXX R2 accounts (SS)

Signature

Print Name

Date of approval



D. J. POND

20/05/2022