



ANNUAL REPORT

AGM

2021

Registered Charity no. 250214



CHAIRMANS REPORT

For year ending 31st December 2020

Wow what a year 2020 turned out to be. The global pandemic meant that due to the nationwide lockdown the tea bar closed on Friday 20th March and reopened on Monday 15th June. The support of the wonderful volunteers who were all keen that the tea bar be reopened was amazing; it also delighted a lot of the staff in outpatients. Trade is very slow to start with due to the restricted number of patients.

We also introduced a card payment facility which was a blessing as the majority of customers were not keen to handle cash. Unfortunately we were not able to have customers sitting in the tea bar area but had to operate a one way system.

The nation again went into lockdown in November but fortunately volunteers were allowed to continue, and again I must offer very sincere thanks to all that helped over this time.

Looking back on 2020 it was as I have indicated a very difficult year, we were unable to have any fundraising events or coffee mornings, so really relied on the taking from the tea bar customers to help keep the Friends going. Alas this at times did not really cover all expenses but the service we provide to staff and patients out-weighs the costs involved.

I must say a very sincere thank you to June Bradford and the wonderful team of volunteers who have maintained the wonderful service that the Friends provide..so from me a very sincere **'Thank you'**.

Whilst saying thanks I must not forget my dutiful vice chairman Laurie Manning who has been a great asset to know that there is someone who is as passionate about Southlands as I am. I would also like to say sincere thanks to my fellow Trustees for their help and support over the year although we have not been able to have physical meetings, we managed to maintain the protocol of the Friends movement.

Someone else who makes such a significant contribution to the League is of course Dave Pond our trusted secretary/ treasurer, the work he does behind the scenes is amazing and never fails to keep the organisation and me on a very straight and positive path. Dave is the instigator of many projects and items that are produced by the League. So a very big thank you Dave for all you do.

During the year we have had to say goodbye to a number of friends and colleagues and I would like to personally acknowledge their help and support and to pass to them and their families the Leagues gratitude.

During the year the League received very few requests for funding projects, this was mostly due to the pandemic and the cancelled clinics but a number of items are coming through for the forthcoming year which the Friends are happy to be part of. These would not be possible without the help and support of our members and supporters, so thank you.

The annual coffee morning in November was unable to take place due to the pandemic as was the Friends 'Thank You' buffet, which was to have celebrated the Friends 70th Anniversary.

As I mentioned trading in 2020 was much hit and miss so the financial assets were very static, however we were fortunate to receive some legacies and donations during the year which will help as we move forward. Again we were not helped by the continuing very low interest rates which I fear will be with us for some considerable time, but the League is continually looking at ways to economise but without affecting the service it provides.

As we head into the New Year I know there will be many continuing changes and challenges in the health care that is delivered at Southlands and the facilities it provides, that and the continuing pandemic means it will be an interesting and challenging year but the League is very well placed to meet the needs of patients and staff in whatever way it is required.

Malcolm Brett

Chairman

Secretary / Treasurers report 2020

2020 was a difficult year for the League of Friends of Southlands Hospital resulting from the necessary Covid19 restrictions imposed by the Government.

The Café has traditionally been the Friends main source of income over recent years as there are a reducing number of members of the public sending subscriptions to the League. However, with less people attending appointments at the Eye Care centre due to the pandemic Café sales have dropped dramatically and hardly cover the fixed costs associated with running this small business.

Only the receipt of an occasional legacy allows the League to make any significant bequests to the Hospital.

No decisions were made by the Trust and Costa this year concerning the possible relinquishment of the Hammy Lane retail catering area previously run by the League a few years ago. The League have advised the Trust of an interest in taking over this facility again.

During the year, long service certificates were awarded to:

15 years	Vicki Tabrah	Liz Manning	
10 years	Pamela Blades	Terrance Clarke	Brian and Jennifer Holland
	Shirley Moody	Carol Taylor	Kay Williams
5 years	Jean Richardson		

The Café Income and Expenditure -

Income from Sales for the year amounted to £23,054 excl. VAT

Expenditure from Purchases of goods for resale was £9,801 and Operating expenditure was £17,639.

This resulted in a trading **deficit** for the year of **£4,386**

Operating expenditure included, depreciation charges for equipment purchased (£1,285), accountancy fees (£800), salaries (£13,177), insurance and advertising (£355), coffee machine rental (£546), Card reader fees and rental (£640) repairs and equipment renewals (£181), laundry (£280) and sundries (£375)

Main Account

Annual donations, the Gift Aid tax recovery and investment income received amounted to £2,798 .

Legacies received were £5,000.

Bequests made to the Trust paid for in the 2020 accounts amounted to £17,301

Administration amounted to £3,015

The above resulted in a main account **deficit** of **£12,518**

The movement in the League's consolidated accumulated fund was a **deficit** of **£17,904**

At the end of the year the League's assets were **£389,097**

Dave

Dave Pond
Secretary / Treasurer

**LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL
REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2020**

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 8
Detailed Statement of Financial Activities	9

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

250214

Principal address

39 Angus Road
Goring by Sea
WORTHING
West Sussex
BN12 4BL

Trustees

M Brett
D J Pond
J Bradford
L Manning
J Perryman
L Manning
J Tomsett
C Blackman
K Box
B Holland
V Tabrah

Independent examiner

Virginia Santer
FCCA
Monetaire Accountants
Sovereign House
22 Shelley Road
Worthing
West Sussex
BN11 1TU

STRUCTURE, GOVERNANCE AND MANAGEMENT


Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 18/05/21 and signed on its behalf by:


.....
D J Pond - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL**

I report on the accounts for the year ended 31 December 2020, which are set out on pages three to eight.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Virginia Santer
FCCA
Monetaire Accountants
Sovereign House
22 Shelley Road
Worthing
West Sussex
BN11 1TU

Date:

21/5/2021.

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

		2020 Unrestricted funds £	2019 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		7,798	4,658
Activities for generating funds	2	23,054	52,696
Total incoming resources		30,852	57,354
 RESOURCES EXPENDED			
Costs of generating funds			
Fundraising trading: cost of goods sold and other costs		26,094	45,779
Investment management costs	3	5,361	6,418
Charitable activities			
Provision of and donations related to hospital equipment		17,301	35,327
Total resources expended		48,756	87,524
 NET INCOMING/(OUTGOING) RESOURCES		(17,904)	(30,170)
 RECONCILIATION OF FUNDS			
Total funds brought forward		407,001	437,171
 TOTAL FUNDS CARRIED FORWARD		389,097	407,001

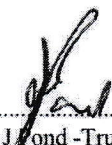
The notes form part of these financial statements

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020 Unrestricted funds £	2019 Total funds £
FIXED ASSETS			
Tangible assets	5	3,853	4,840
CURRENT ASSETS			
Stocks	6	500	1,000
Debtors	7	498	580
Cash at bank and in hand		384,246	400,565
		<u>385,244</u>	<u>402,145</u>
CREDITORS			
Amounts falling due within one year	8	-	16
NET CURRENT ASSETS		<u>385,244</u>	<u>402,161</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>389,097</u>	<u>407,001</u>
NET ASSETS		<u><u>389,097</u></u>	<u><u>407,001</u></u>
FUNDS	9		
Unrestricted funds		<u>389,097</u>	<u>407,001</u>
TOTAL FUNDS		<u><u>389,097</u></u>	<u><u>407,001</u></u>

The financial statements were approved by the Board of Trustees on 19/05/21 and were signed on its behalf by:


D J Bond - Trustee

The notes form part of these financial statements

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings & equipment - 25% on reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

2. ACTIVITIES FOR GENERATING FUNDS

	2020	2019
	£	£
Fundraising events	-	303
Shop income	23,054	52,393
	<u>23,054</u>	<u>52,696</u>

3. INVESTMENT MANAGEMENT COSTS

	2020	2019
	£	£
Administrative expenses	<u>5,361</u>	<u>6,418</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. TANGIBLE FIXED ASSETS

	Fixtures, fittings & equipment £
COST	
At 1 January 2020	10,632
Additions	298
	<hr/>
At 31 December 2020	10,930
	<hr/>
DEPRECIATION	
At 1 January 2020	5,792
Charge for year	1,285
	<hr/>
At 31 December 2020	7,077
	<hr/>
NET BOOK VALUE	
At 31 December 2020	3,853
	<hr/>
At 31 December 2019	4,840
	<hr/>

6. STOCKS

	2020 £	2019 £
Stocks	500	1,000
	<hr/>	<hr/>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	498	580
	<hr/>	<hr/>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Taxation and social security	-	(16)
	<hr/>	<hr/>

9. MOVEMENT IN FUNDS

	At 1/1/20 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
Accumulated Fund	407,001	(17,904)	389,097
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	407,001	(17,904)	389,097
	<hr/>	<hr/>	<hr/>

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Accumulated Fund	30,852	(48,756)	(17,904)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>30,852</u>	<u>(48,756)</u>	<u>(17,904)</u>

Comparatives for movement in funds

	At 1/1/19 £	Net movement in funds £	At 31/12/19 £
Unrestricted Funds			
Accumulated Fund	437,171	(30,170)	407,001
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>437,171</u>	<u>(30,170)</u>	<u>407,001</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Accumulated Fund	57,354	(87,524)	(30,170)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>57,354</u>	<u>(87,524)</u>	<u>(30,170)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/19 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
Accumulated Fund	437,171	(48,074)	389,097
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>437,171</u>	<u>(48,074)</u>	<u>389,097</u>

LEAGUE OF FRIENDS OF SOUTHLANDS HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Accumulated Fund	88,206	(136,280)	(48,074)
TOTAL FUNDS	<u>88,206</u>	<u>(136,280)</u>	<u>(48,074)</u>