

Chipperfield Village Hall

Report Of the Trustees

For the financial year to 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS

The registered number of the charity is 250164 and it is governed by a body of Trustees in accordance with a Charity document dated 25 February 1982 as amended on 8 July 2020 as amended on 5 July 2021.

Principal Address

Chipperfield Village Hall, The Common, Chipperfield, WD4 9BS

Independent Examiner

Simon Gruselle, The Old Forge, The Street, Chipperfield, Hertfordshire WD4 9BH

STRUCTURE GOVERNANCE AND MANAGEMENT

Trustees

The Trustees of the charity who acted during the period covered by this report were as follows

Mr. J Bush, Chair

Mrs. CJ Saunders, Treasurer resigned 20-10-2023

Mr. Mark Baumal, Treasurer appointed 20-10-2023

Mr. H Clifford, ex-Officio

Mrs. Andrea Thornton, Secretary appointed 20-10-2023

Background

The Chipperfield Village Hall is a registered Charity governed by a Scheme of the Charity Commission dated 25 February 1982. The Hall and land on which it is sited is held by the Trustees on behalf of the charity.

Objectives and activities

The objects of the Charity as set out in the scheme are the provision and maintenance of a village hall for the inhabitants of the Ecclesiastical Parish of Chipperfield.

The hall includes a small partitioned off area which is let for a period of 49 years from 30 September 2015 under a formal agreement to Chipperfield Parish Council at an agreed rent under the lease.

Use of the remainder of the hall is charged at agreed rates and under the terms of a hire document. The management committee and Trustees meet on a regular basis to ensure the proper running of the hall. The Trustees confirm that they have had due regard for the Charity Commission's guidance on public benefits in deciding what activities the charity should undertake.

Activities and Achievements

The hall has attracted new hirers and we continued to try to maximise our letting income.

We continued to receive fixed rental income both in relation to the Parish Clerk's office and for storage facilities for the Chipperfield Theatre Group. We were also able to hold one fund-raising event, namely a quiz night, which was well received.

We were rewarded with 2 grants within the year: £2,000 from Hertfordshire CC and £1,000 from Chipperfield Village Clubs that was put towards the restoration of the outside walls.

There was an improved booking system introduced in the year, and we are beginning to reap the benefit of this in view of the more reliable booking process and improvement in the cash flow through prompt invoicing.

The forecast for future years shows that the costs of hall management excluding major renovation work may not be covered by current levels of hire. Whilst we are currently receiving a high level of interest in the hall and forward bookings, we may need to use existing reserves to cover the shortfall. There are reserves currently held to cover general maintenance for several years but the trustees do not underestimate the potential costs of repairs to heating, windows and roofing which will need attention in years to come. A constant review of planned maintenance and financial forecasting is required to ensure that the hall remains in good order.

Financial Review

Hall hire income increased considerably in 2023/24.

We were rewarded with 2 grants within the year of £2,000 from Hertfordshire CC and £1,000 from Chipperfield Village Clubs which were both put towards the restoration of the outside walls. The work was carried out in the year. We are very grateful to Hertfordshire CC and Chipperfield Village Clubs for their continued support of the Hall. Total income from hall hire was £23,145 in the year whilst other rental income amounted to £1,450.

The largest regular costs for the hall are insurance, utility bills, caretaking and cleaning. Utility costs continue to increase and will increase again in the current year. Caretaking and cleaning costs have increased partly in line with the requirements stemming from the increased use of the hall but we are also reaping the benefit of the improvements in the general state of the hall.

The net loss on normal activities was £2,679 an improvement on the loss of £3,622 for the previous year. The Reserves at the end of the year were £651,871.

Declaration

The Trustees have approved the Trustees' Report above

.....)	
James Bush Chair Trustees)	
)	To be signed at AGM
.....)	
Hugh Clifford Trustee)	

Chipperfield Village Hall

Accounts for the year to 31 March 2024

Agenda item 5: Accounts

	To 31/03/24	To 31/03/23
<i>See notes on the Accounts for details of the accounts</i>		
INCOME		
Hall Hire	23,145	15,060
Other Hall Hire	1,450	1,100
Quiz Night	1,214	1,116
Other Income	458	1,100
Interest received	385	
Grants	3,000	
Miscellaneous	4	
TOTAL INCOME	29,656	18,376
EXPENDITURE		
Caretaker	5,106	4,301
Gas	3,132	2,735
Electricity	966	631
Cleaning	3,844	2,892
Minor Renewals	2,161	1,324
Grant Funded Repairs	3,000	
General Repairs	4,212	3,505
Boiler	-	845
Insurance	430	2,048
Licence subs	243	139
Water	-	554
Phone Website	918	1,379
Admin	-	-
Waste Disposal	2,620	-
Quiz	329	-
Miscellaneous	1,479	1,090
Depreciation	274	555
Net Creditor/Debtor ADJT B/F	195	
Net Creditor/Debtor ADJT C/F	3,427	
TOTAL EXPENDITURE	32,335	21,998
SURPLUS/(DEFICIT) for the period	(2,679)	(3,622)

Balance Sheet

ASSETS		
Bank Balance - Current Account - Caf	2,063	53,258
Bank Balance - Caf Gold	22,379	0
Bank 12 Mth Interest account	30,000	0
Petty Cash in hand - Treasurer	34	0
Total Bank and Cash balances	54,476	53,258
Furnishing and Equipment	822	1,097
Debtors	780	3,131
Creditors	(4,207)	(2,936)
P/L		
Land and Building	600,000	600,000
TOTAL ASSETS	£651,871	£654,550
LIABILITIES		
General Fund at 31st March	54,550	58,117
Surplus/(Deficit) for the period	(2,679)	(3,567)
General Fund at end of period	51,871	54,550
Endowment Funds		
Balance at 1st April 2023 and 31st March 2024	600,000	600,000
TOTAL LIABILITIES	£651,871	£654,550

TREASURER'S REPORT

Accounts and Records prepared by me, Mark Baumal, as Honorary Treasurer for Chipperfield Care - Charity No. 1002737

Signed:

Date:

INDEPENDENT EXAMINER'S REPORT

I, Simon Gruselle, have examined the Income and Expenditure Account for the year ended 31st March 2024 and the Balance Sheet as at that date printed above and certify them to be in accordance with the records, vouchers and explanations given to me.

Signed:

Date:

S Gruselle

27/03/24



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CHIPPERSFIELD VILLAGE HALL

On accounts for the year
ended

31/03/24

Charity no
(if any)

250164

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S. Gruselle

Date:

15/09/24

Name:

SIMON GRUSSELLE

Relevant professional
qualification(s) or body
(if any):

Address:

THE OLD FORGE, THE STREET CHIPPERSFIELD
WD4 9BH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.