

# **Mothers' Union in the Diocese of Lichfield**



## **Trustees Annual Report 1st January to 31st December 2021**

Registered Charity No. 249942

## Annual Report 2021

### **Mothers' Union in the Diocese of Lichfield Trustee Board as of 1st January 2021**

Helen Palfrey	Interim Diocesan President
Celia Richardson	Honorary Treasurer - Finance Trustee
Julia Collinson	Archdeaconry Leader – Lichfield
Katherine May	Archdeaconry Leader - Salop
Vacant	Archdeaconry Leader - Stoke
Vacant	Archdeaconry Leader - Walsall
Debra Tudor	General Trustee
Vacant	General Trustee
Vacant	General Trustee
Vacant	General Trustee

#### **Diocesan Administrator**

Adie Harris

#### **Diocesan Treasurer**

Celia Richardson

#### **Diocesan Chaplain**

Revd Kathy Trimby  
Revd Jassica Castillo-Burley  
Revd Chris Rushton

#### **Training Officer**

Vacant

#### **Diocesan Members Administrator**

Vacant

#### **MU@Home Representative**

Elizabeth Binsley

#### **Registered Office:**

Mothers' Union Office  
The Parish Church of St Thomas and St Andrew  
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Email: [office@mothersunionlichfield.org.uk](mailto:office@mothersunionlichfield.org.uk)  
Website: [www.mothersunionlichfield.org.uk](http://www.mothersunionlichfield.org.uk)  
Facebook group: Lichfield Mothers' Union

#### **Bankers:**

National Westminster  
Greengate Street  
Stafford

#### **Independent Examiner:**

Mr John Alexander ACMA CGMA

# Annual Report 2021

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# **Annual Report 2021**

## **Trustees report for the year ended 31st December 2021**

The Trustees present their Annual Report and Financial Statements for the year ended 31st December 2021.

### **Diocesan President's Report 2021**

The year was a series of ups and downs. For much of the year Covid restrictions still governed our activities to varying degrees and getting back to normality, both in day-to-day life and the work of the diocesan Mothers' Union still seemed to be a way off.

Early in the year meetings were still held by Zoom and many will continue using that technology. It has proven useful as way of communication both within the diocese and to connect with other dioceses and central Mothers' Union. There is no need to travel which cuts down on both expense and time. I attended several training sessions with the central management team from Mary Sumner House on topics including Rebuilding Hope and Confidence and the Election Process. The Midlands Cluster group met regularly by Zoom and the Provincial Conference in May was also a virtual event. By the time the November Provincial Conference came around restrictions had been lifted sufficiently for that to be held in person at High Leigh Conference Centre, Hertfordshire. It was good to meet with other Diocesan Presidents and share experiences with them. We have all been through many difficulties recently and it is good to know our own situation is not unique.

By June the easing of Covid restrictions allowed more events to go ahead. It was a great joy to be able to attend the Festival Service in Shrewsbury Abbey and the midday Eucharist in Lichfield Cathedral. Since then more meetings have been in person, though with caution. The diocesan Annual General Meeting was held at Doxey Church with a good attendance as well as a number of participants by Zoom. The Council meeting in November was preceded by the promised service of Thanksgiving and Remembrance for our late president, Sue Egerton. Numbers were limited but we were able to also give thanks for others whom we had lost, as well as look forward to the new triennium.

Elections were held in the second half of the year, globally as well as locally in the diocese. Sheran Harper was re-elected as Worldwide President and here, in the Diocese, Council members confirmed my role as Diocesan President and Julia Collinson, Katherine May, Celia Richardson, and Deb Tudor were also all re-elected. It is a small Board of Trustees but there are plans to form Communities of Interest, replacing the defunct Unit Committees, to carry forward the work of the diocese. Each will focus on a particular area of work and will have trustee involvement.



## Annual Report 2021

Mothers' Union was again asked to help in the Churches' Tent at Staffordshire County Show, held later than the usual May dates, in August when events were able to be held. This is a good opportunity to 'fly the flag' not only to visitors but also the other volunteers at the event. Other publicity came via a local radio station interview I was asked to do for Mothering Sunday.

In March a virtual Quiet day was led by our Diocesan Chaplains. This was a new experience but was felt to have been a worthwhile experience. Sadly, an 'in person' Quiet Day in September had to be cancelled because of lack of numbers.

It was with great pleasure that I was able to carry out branch visits in the second half of the year and even enrol new members. Sadly, some branches were struggling, partly as the result of Covid and lockdowns. Many of our members remain very cautious about going out and this has resulted in the closure of some branches, not helped by the attitude of some banks and the introduction of punitive charges even for small charity accounts. We are grateful that a number of members from closed branches have become Diocesan Members in order to show their continued support for the organisation. However, we are aware that contact with all Diocesan members needs to be improved and plans are being made for that.

Debbie Huxton, Modern Day Slavery Awareness campaigner, continued with online training and was a speaker at the Provincial Conference in November. An event planned with Transforming Communities Together was held in Lichfield Cathedral but was unfortunately poorly attended and did not really reach the target audience. However, her work has reached many inside the diocese and beyond.

Administration has been difficult during the latter half of the year. Our Diocesan Administrator was on long term sick leave from July, and I covered that as best I could.

As I commented in last year's report, our members are resilient and local projects continue wherever possible. From our diocesan funds relief grants were made to assist families in need and we were also able to provide days out during the summer season for those for whom a break was of benefit.

I thank everyone who has contributed to the work of Mothers' Union in this Diocese of Lichfield. You **do** make a difference to lives, not just here but throughout the world.

Helen E Palfrey

# **Annual Report 2021**

## **Structure, Governance and Management**

The Mothers' Union, Diocese of Lichfield is an association of Mothers' Union Worldwide and is formed with a constitution as laid down for diocese by Mary Sumner House.

The Trustees named inside the front cover are elected every three years. Appointment of Trustees is governed by the diocesan constitution. The Trustees delegate the day to day running of the diocese to the administrator and if necessary receive assistance from the Finance and Administration Unit. All of the charity's trustees are considered to be related parties. In their capacity as trustees and members of Mothers' Union they will receive various expenses. All Trustees receive information packs from the charity, the packs include details of their formal responsibilities as Trustees.

The Trustees actively review the major risks that the charity faces on a regular basis and believe that maintaining reserves at current levels combined with an annual review over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

The operation of the diocesan units is entirely dependent on the voluntary efforts provided by the individual committee members.

### **Objectives and Activities**

- ☐ To promote and support marriage
- ☐ To support families and faith
- ☐ To build a Christian Community
- ☐ To support family life
- ☐ To help those facing adversity

### **General Trustees**

Like the previous year we continued to be cautious as the pandemic was still a great part of our lives.

Branches who could, met by zoom and meetings continued in a similar style to those which had taken place face to face (notices, prayers, speaker, etc.). I was able in this way to attend several AGMs as well as being an invited speaker. For some however contact with members was via post or phone as they had previously, but a few branches struggled as priorities shifted for each of us and we saw some take the decision to close. In such circumstances we lost many members but not all and those continuing their support became diocesan members.



## **Annual Report 2021**

Though in some cases not ideal, members who received calls or cards are very appreciative and making those calls or posting cards to many felt we were personally connected.

Via zoom trustees met, spring council was held and the AGM accessible to those not venturing out as yet. (I chose to watch the AGM also.) Trustees held interest meetings for those members who wanted to know more about what an undertaking to join the board or any position in the diocese would entail; more than one was scheduled but unfortunately few attended. Zoom also saw trustees being able to take part in training events in the diocese and wider, in the province. After taking part in several trustee training programs I have to say this year's was less stressful and more productive.

Branches started in earnest to meet in person in September and I was invited to many to talk about what we'd been doing, how things had changed and hope for the future. Having a wider range of contacts also fed into trustees enabling us to plan further and look at members needs, future priorities and taking initial steps to ensure our work continued along relevant lines. September also saw the Modern Day Slavery event at the cathedral. This event wasn't well attended but as we were notified a little over a month in advance publicity, notices or invites were limited. The day was however informative and our members who participated were the only attendees other than participants.

Autumn council saw our long-awaited Thanksgiving service for Sue, allowing members and family to share this time together. Following a familiar agenda also gave us all a sense of continuation giving focus on the forthcoming triennial.

Deb Tudor  
General Trustee

### **Lichfield Archdeaconry**

It feels very much like the last year has flown by. Last summer we felt like things were almost back to normal as we started to meet up for social gatherings and perhaps even go on holiday.

With the lifting of Covid restrictions by June we were able to attend a really uplifting Festival Service in Shrewsbury Abbey followed by tea and cake in the grounds. In July, Mothers Union took part in the mid-day Eucharist at Lichfield Cathedral. We would have loved to have had a service specifically for the Mothers' Union but the cost of such a service at the Cathedral costs up to, and possibly over, £1,000. So instead, we opted to join in the mid-day Eucharist with members reading the lesson and leading the prayers. The Rev'd Cannon Gregory Platten was the celebrant, and, in his address, he spoke eloquently about the excellent work Mothers' Union does all over the world. We hope to build on our involvement with the Cathedral by participating in Evensong services as well as the mid-day Eucharist.

## Annual Report 2021

After speaking to many of the branches we decided not to organise anything specific for Mary Sumner Day as most felt they would be safer meeting in smaller groups which many did. I spent the afternoon in Liz Binsley's garden where we held a short service followed by tea, cake and a good chat.

In August I attended the Staffordshire Agricultural show as part of the team serving refreshments in the Church Tent. It was a beautiful summers day, and my slot was the mid to late afternoon and it was encouraging to have so many visitors at that time of day who were so grateful to have somewhere to sit down and have a cup of tea in a very relaxed atmosphere. They were even more surprised when they found that they didn't have to pay although most made voluntary contributions.

I joined the rest of the Trustees to attend "Let's Talk" event held in the Cathedral on 18<sup>th</sup> September organised by Debbie Huxton on Modern Day Slavery and keeping young people safe. It was an excellent event, very well organised with speakers from various organisations who like us are very concerned about organised crime, drugs and the way criminals operate to lure our youngsters into a life of crime and slavery.

I enjoyed the Council meeting in Doxey on Saturday 13<sup>th</sup> of November when we all felt safe to meet again and were also able to pay tribute to Sue Egerton and hear of the wonderful contribution she made to the work of Mothers' Union in our Diocese and her local community.

In 2020 we sent about 900 Christmas Cards were sent to various prisons in our Diocese and in 2021 we were asked for almost double that amount so hopefully the number will rise again this year. I have been asked to provide birthday cards for prisoners turning 18 at Swinfen Young Offenders Prison. I am also enquiring into the possibility of giving blank cards to prisoners who would like to send cards to their loved ones.

Julia Collinson  
Lichfield Archdeaconry Leader

### Salop Archdeaconry

This report covers the year 2021, in line with the accounting period presented to members at the Annual General Meeting.

As 2021 wore on, so it was possible for members to begin meeting again. It seemed appropriate that our MU theme was ***Building Hope and Confidence***. Even now, writing this in June 2022, some members and wider church communities remain anxious and lacking in confidence in regard to the Covid pandemic, attending worship and MU meetings.



## Annual Report 2021

But members in Salop rose to the challenge last year and things did happen, funds were raised and members did meet. Even and in spite of covid restrictions remaining with us in early 2021, members did work for their communities.

One example is at *St Giles and the Parish of the Holy Cross*, Shrewsbury where toiletries were collected at the end of February for the SaTH (Shrewsbury and Telford Hospitals Trust) for patients who arrived unexpectedly. Collections were made across three church buildings, using porches and large boxes for items to be left. The response was tremendous and I was able to deliver over 60 toiletry bags to the hospital in March 2021. My living room floor was covered with shower gels, shampoo, soap, deodorants, flannels, toothpaste and toothbrushes. For several days afterwards, it smelt like a boudoir!

In mid-February, I was the speaker at *Hadley, Telford's MU* meeting admittedly via zoom. I had been invited by the group early 2020 but covid lockdown put paid to the face-face and this was a compromise. I was asked to talk about Mary Sumner, particularly for those who know little about her; we then had break out groups for people to talk about the ways they have been supporting one another, friends and family. Participants know each other well, are used to meeting on zoom, more relaxed than me. Technology was efficiently managed and so it all went well. I received some useful feedback on content that may improve another such session should I need to lead a virtual meeting again.

Another notable event was the *MU Archdeaconry Festival Service* on Wednesday, 16 June 2021 at the Shrewsbury Abbey. The event was quite well attended, our speaker was Rt Revd Sarah Bullock, Bishop of Shrewsbury, a keen member and supporter of Mothers' Union herself. Revd Tom Atfield, then incumbent at the Holy Cross Parish, also participated, the sun shone and refreshments were served outside the Abbey in-line with the then current covid health and safety advice. Many of those who attended had not met in person for months, they were delighted at doing so AND acknowledged that their hope and confidence had been built-up. Alleluia!

I was unable to be present at the July 2021 AGM due to a family holiday and retrospectively I apologise for absence.

The *Staffordshire County Show* took place in August 2021 and I, like others, helped on the refreshment serving rota in the Churches Tent on one of the two days. It is always good to meet members of the public and support hospitality and outreach efforts. We do not know how many people were served with teas and coffees by our Mothers' Union members but we trust that they felt Christian love in that space.

## Annual Report 2021

St Giles MU members and other deanery/diocesan members met on Saturday 27 November to hold a short service as part of the *16 Days of Activism against Gender Violence*. I led that service using resources from MSH. We included lit prayer candles to remember anyone known to us who has experienced violence. We also wrote #NoMore1in3 posters and took a photo. This was shared on social media and sent to Jean Price for the next Beacon.

A few greetings cards were taken by a long-time member for delivery to the local refuge along with her flower clips, made with yellow and purple yarn, as part of the 16 Days of Activism against Gender Violence. She knows who she is, thank you!

Like in 2020, Julia Collinson and I liaised about *Christmas cards* to be sent to prison chaplains in 9 prisons located in Lichfield Diocese. There were sufficient cards remaining in the diocesan office without the need to write more. Sadly, a number of boxes of cards gathered damp whilst in storage and these have been disposed of. There are an estimated 1500 useable written greetings cards still available and stored in my garage.

Ellesmere deanery MU suffered during 2021. At Welsh Frankton, Rosemary Horton's death impacted greatly on her dear friends and fellow MU members in the area. Ann Harris has since stepped down and the Ellesmere branch closed. Other branches in Oswestry deanery similarly struggle for members and those prepared to lead.

*History saved:* Like many other MU branches, Ellesmere has a long history of action, community outreach and overseas links. Their scrapbooks of links with diocese in Africa have been lodged with Shropshire Council archives so that these need not be stored locally but the heritage not be lost.

Our LDMU Administrator was unable to work from the Springtime 2021 onwards. As the year wore on, so I undertook to act as minutes secretary for Trustees meetings, some face to face and others via Zoom. This has continued up until very recently when our new staff member, Adrian Palphreyman, joined LDMU as Finance Administrator.

Like other Trustees, I have taken part in Trustee training via Zoom. That is a cost-effective and energy-saving way of learning about MU. The Communities of Interest groups hope to meet in this way going forward. I enjoy working with other MU members from far and wide.

Websites and using social media particularly are 'Marmite' subjects – loved or hated! LDMU has a *website* that is now being managed more effectively and regularly by a volunteer.



## Annual Report 2021

LDMU also has a *Facebook page* on which information is shared. Our page does have a small regular following. Deb Tudor posts daily, a prayer or other post and I take this opportunity to thank her for that activity. I post a prayer once weekly and share other information and activity from other MU diocese pages. Other regular 'posters' will be welcome. There is much to be said in favour of sharing success stories from elsewhere – some of them might give us in this diocese ideas for our own projects.

Similarly, for sometime now, LDMU has had another Facebook page called '*Parenting Matters*'. It too has regular posts made by myself and others with an interest in parenting. Parenting is one of the Central MU Communities of Interest along with about 13 other communities.

If you use Facebook, it is worth taking a look at these LDMU pages, giving each your '*thumbs up*' and indeed '*inviting*' your Facebook '*friends*' to like and share too. Such a simple action promotes all things Mothers' Union near and far. Do try it!

Another strength of Facebook-use has been the increased involvement with midday prayers, led by clergy and lay members from across the Canterbury Province. And indeed, central MU at Mary Sumner House managed world-wide services and meetings for members, also accessed via Facebook (and I think YouTube too).

As I began writing, I felt uncertain, but it seems that I was active on behalf of Mothers' Union both near and far.

Katherine May  
Salop Archdeaconry Leader

### **Stoke Archdeaconry**

Vacant

### **Walsall Archdeaconry**

Vacant

# **Annual Report 2021**

## **Financial Review**

### **Finance**

2021 was yet another totally atypical financial year, as the continuing effects of the Covid-19 pandemic resulted in very little normal MU activity taking place. The centrally held investment funds all continued to perform well giving a dividend income of £2,973 and an overall revaluation gain of £10,290.

Funds continued to be transferred from the branches existing general funds to Diocesan funds. £2,340 was transferred from branch funds to the diocesan general fund, £784 of branch funds was transferred to AFIA and a further £730 to the relief fund. £1,051 was raised during the year by the branches for the relief fund. £910 was sent from the branch funds to MSH Funds. £3,550 was spent on AFIA and grants totalling £8,505 were paid out of the Relief Fund.

A further payment of £16,211 was made to TCT, to cover our Modern Slavery Campaigners wages and expenses fulfilling our financial commitment for the second financial year of the three-year agreement.

At the end of the year there was an operating excess of expenditure of £22,106 adding the revaluation figure including the branches investment, resulted in a consolidated sustained loss of £4,150.

After adding the current and deposit account balances brought forward at the beginning of the year, the cash balance in the unrestricted funds at the 31<sup>st</sup> December 2021 equalled £64,959 including £2,153 held in the discretionary fund and £18,804 in the MUVsMS fund. The cash balance carried forward in the restricted funds at the 31<sup>st</sup> December 2021 was £3,807 and represents MSH subscriptions in hand and restricted branch funds of £3,290.

Shares were sold during the year at diocesan level providing the necessary funding for the MUVsMS campaign and the Relief Fund activity; at disposal a gain of £2,860 was realised on the value of the shares reported at the 31<sup>st</sup> December 2020. The value of the centrally held investments at the end of the financial year was £81,366. The value of the Welsh Frankton Branch Investment was £64,968. The total Assets of the Mothers' Union in the Diocese of Lichfield at the 31<sup>st</sup> December 2021 were £219,085.

### **Away From It All Holidays, Discretionary Payments and the Relief Fund**

To advance the aims and objects of the Lichfield Diocesan Mothers' Union holidays (AFIA) are provided for families in need, discretionary payments and grants are made to individuals and families.



## **Annual Report 2021**

Due to the continued restrictions imposed by the government to cope with the Covid-19 pandemic activity in the hospitality sector was still limited and the normal AFIA activity was reduced. Three caravan holidays were arranged during the year at Hastings, day trips rather than a holiday were arranged for a refugee family and £1,100 funding was given towards a day trip.

Twenty successful applications were made to the Relief Fund, providing emergency funds for families whose financial situation has been affected by the Covid-19 Pandemic, families with unexpected financial emergencies, and families experiencing long term difficult financial circumstances. The value of grants made during the year varied from £210 to £1,150 according to the individual families' circumstances and needs.

### **Statement of Trustees' Specific Financial Responsibilities**

The Trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a clear picture of the Charity's financial activities during the year and its financial position at the end of the year. In preparing the financial statements the Trustees should follow best practice and:

- a. Select suitable accounting policies and then apply them consistently
- b. Make judgements and estimates that are reasonable and prudent.
- c. State whether applicable accounting and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- d. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation. The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities

### **Investment Policy**

The constitution authorises the Trustees to invest any monies that are not immediately required by the Lichfield Diocesan Mothers' Union in or upon such investments as may be thought fit to be appropriate for the investment of charitable funds. It is now the policy of the Lichfield Diocesan Mothers union to invest our surplus central funds in the CBF Church of England Deposit Fund, Global Equity Income Fund shares, Investment Fund income shares and the COIF Charity Investment Fund income units. Surplus branch funds are also invested in M&G Charifund.

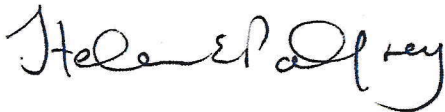
## Annual Report 2021

### Reserves Policy

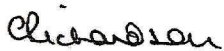
The policy of the trustees is to maintain the unrestricted reserves of the charity that in order they should be equivalent to 18 months normal expenditure, approximately £110,00. The present level of unrestricted funds is considered adequate for this purpose.

### Approval

This report was approved by the Trustees on 13<sup>th</sup> June 2022 and signed on their behalf



Helen Palfrey  
Interim Diocesan President



Celia Richardson  
Honorary Treasurer

REGISTERED CHARITY NUMBER 249942

FINANCIAL STATEMENTS FOR  
THE YEAR ENDED 31ST DECEMBER 2021  
FOR  
LICHFIELD DIOCESE MOTHERS UNION

**LICHFILED DIOCESAN MOTHERS UNION**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2021**

		<u>Unrestricted</u> <u>Funds</u>	<u>Designated</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2021</u>	<u>Total</u> <u>2020</u>
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>						
	<u>Note</u>					
<b><u>RECEIPTS</u></b>						
Donations and leagacies	3a	3,226	1,114	133	4,474	7,352
Charitable Activities	3b	7,290	0	19,616	26,906	30,706
Other Trading Activities	3c	6,266	0	0	6,266	5,497
Investments	3d	5,848	0	3,292	9,140	9,940
Other Incoming Resources	3e	3,721	0	0	3,721	2,348
<b><u>TOTAL RECEIPTS</u></b>		<u>26,352</u>	<u>1,114</u>	<u>23,041</u>	<u>50,507</u>	<u>55,843</u>
<b><u>PAYMENTS</u></b>						
Costs of Generating Funds	4a	7			7	6
Charitable Activities	4b	25,201	24,716	22,691	72,608	64,588
<b><u>TOTAL PAYMENTS</u></b>		<u>25,208</u>	<u>24,716</u>	<u>22,691</u>	<u>72,615</u>	<u>64,593</u>
<b><u>EXCESS OF RECEIPTS OVER PAYMENTS/ PAYMENTS OVER RECEIPTS</u></b>		1,198	(23,602)	351	(22,052)	(8,750)
<b><u>Transfers between funds</u></b>	6	(27,616)	23,946	3,670	0	0
<b><u>Cash from disposal of assets</u></b>			22,809			
Cash at bank and in hand						
At 1st January 2021		47,611	20,613	3,076	71,300	62,343
At 31st December 2021		<u>21,193</u>	<u>43,766</u>	<u>7,097</u>	<u>72,056</u>	<u>71,300</u>

The charity had no recognised gains or losses other than its income and expenditure as stated above during the last two years.

All the charity's income and expenditure relates to its continuing activities.



**LICHFIELD DIOCESAN MOTHERS UNION**

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2021**

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b><u>ASSETS</u></b>					
<b><u>Cash at bank and in hand</u></b>					
CBF Deposit Account		13,386	5,342	18,728	18,725
Deposit Accounts		969		969	1,186
Current Accounts		50,592		50,592	48,866
Cash		1,767		1,767	2,523
		<u>66,714</u>	<u>5,342</u>	<u>72,056</u>	<u>71,300</u>
<b><u>Investments</u></b>					
CBF 1210011001S		69,215		69,215	60,552
COIF 874130005T		4,319		4,319	11,311
CBF 1210011001P JHT					15,280
CBF 1210011001L JHT		7,833		7,833	6,742
M&G Charifund Units			64,968	64,968	57,301
<b><u>Stock</u></b>				748	373
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b><u>LIABILITIES</u></b>					
Amounts owed by Mothers Union					
Trustees					
Insurance					430
Trade Creditors					
MUEnterprises		4,861		4,861	
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

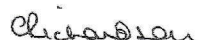
The notes on pages 3 to 6 form part of the financial statements

Approved by the Trustees on and signed on their behalf on Monday 13th June 2022

Mrs H Palfrey - Diocesan President



Mrs C Richardson - Diocesan Treasurer



## LICHFIELD DIOCESAN MOTHERS UNION

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### 1. Accounting Policy

There has been no change in accounting policies of the charity during the year.

The financial statements of the Mothers' Union in the Diocese of Lichfield have been prepared on a Receipts and Payments Basis in line with the recommendations of the FS 102 SORP

#### Stock

Stock is shown at historical cost

#### 2. Fund Accounting

The charity maintains a level of resources required to fulfil its objectives. The board of trustees monitors reserves at regular meetings

#### Unrestricted Funds

The unrestricted Fund represents funds arising from the charity's activities in previous years. The funds can be used in accordance with the charitable objects at the discretion of the trustees. On occasions the trustees may specify that amounts of these funds are to be designated to be used for a specific purpose.

#### Restricted Funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. The restrictions have either been specified by the donor or grantee.

#### Holidays and Discretionary Payments

In accordance with the objects of the charity and in order to further the purpose of the Lichfield Diocesan Mothers Union to advance Christian Care for Families, provision is made for holidays and discretionary payments to be provided for families in need.

**LICHFIELD DIOCESAN MOTHERS UNION**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

**3a. Voluntary Income/Receipts**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Donations					
Branch	2,114			2,114	1,723
Diocesan General Fund	70			70	2,868
AFIA			83	83	606
Relief Fund		1,051		1,051	350
Discretionary Fund		63		63	280
Great Britain & Ireland Fund			50	50	372
Mary Sumner House General					143
MUvsMS					117
Legacies					0
Gift Aid/Tax Recovered	1,043			1,043	893
	<u>3,226</u>	<u>1,114</u>	<u>133</u>	<u>4,474</u>	<u>7,352</u>

**3b. Charitable Activities**

Diocesan Subscriptions	2021	3,419		3,419	10,851
Diocesan Subscriptions	2022	286		286	121
Mary Sumner House Subscriptions	2021		18,856	18,856	15,142
Mary Sumner House Subscriptions	2022		760	760	340
Branch/Deanery Subscriptions		140		140	295
Fundraising Activities					
Recycling		<u>281</u>		281	<u>325</u>
Branch		2559		2,559	2,226
Branch Activities and Outings		606		606	353
		<u>7,290</u>	<u>19,616</u>	<u>26,906</u>	<u>29,653</u>

**3c. Other trading Activities**

Muenterprises	4861		4,861	4,556
Mue grant	680		680	0
Teas and Catering	725		725	941
	<u>6266</u>		<u>6,266</u>	<u>5,497</u>

**3d. Investments**

Dividends	2,973		3,289	6,262	6,478
Interest	16		3	19	113
Gain at Disposal	2,860			2,860	3,349
	<u>5,848</u>		<u>3,292</u>	<u>9,140</u>	<u>9,940</u>

**3e. Other income**

Branch Closure	1,643			1,643	466
in Memory of Sue Egerton					1,151
MSH Appeal					731
Diocesan Fund Administration	1,196			1,196	965
Local Projects	882			882	88
	<u>3,721</u>			<u>3,721</u>	<u>3,401</u>
<b>Total</b>	<u>26,352</u>	<u>1,114</u>	<u>23,041</u>	<u>50,507</u>	<u>55,843</u>

**LICHFIELD DIOCESAN MOTHERS UNION**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>4. EXPENDITURE ON</b>					
<b>4a Raising Funds</b>					
Fund Raising Events	7			7	6
	<u>7</u>			<u>7</u>	<u>6</u>
<b>4b Charitable Activities</b>					
<b>Mothers Union Diocese of Lichfield Activities</b>					
MSH Subscriptions			18,180	18,180	15,457
Relief Fund		8,505		8,505	2,300
MUvsMS		16,211		16,211	7,781
GB & Ireland Fund			125	125	707
Mary Summer House Fund			836	836	1,663
AFIA			3,550	3,550	1,179
Quiet Days	0			0	376
Local Projects	3,378			3,378	2,245
Branches Activities and Outings	622			622	650
Discretionary Fund	0			0	676
	<u>4,000</u>	<u>24,716</u>	<u>22,691</u>	<u>51,406</u>	<u>33,034</u>
<b>Expenses</b>					
Finance	146			146	261
Board of Trustees	492			492	533
Speakers	84			84	217
Insurance	430			430	0
Committee Expenses	251			251	1,014
Diocesan Newsletter	1,296			1,296	0
	<u>2,699</u>			<u>2,699</u>	<u>2,025</u>
<b>Costs of Trading</b>					
Muenterprises	210			210	5,140
Teas and Catering	411			411	248
AGM Buffet	739			739	0
	<u>1,361</u>			<u>1,361</u>	<u>5,388</u>
<b>Management and Administration</b>					
Independent examiner	375			375	370
Wages and Expenses	6,761			6,761	7,436
Telephone and Web	1,271			1,271	1,426
Printing and Stationary	223			223	463
Postage	900			900	2,682
Equipment	739			739	1,380
Hire of Office	3,016			3,016	3,016
Hire of Rooms/Halls	1,210			1,210	1,082
	<u>14,495</u>			<u>14,495</u>	<u>17,855</u>
<b>Other</b>					
MSH Appeal					2,000
General Administration	1,406			1,406	124
Consolidation Sundries	1,240			1,240	4,161
	<u>2,647</u>			<u>2,647</u>	<u>6,285</u>
<b>Total</b>	<u>25,207</u>	<u>24,716</u>	<u>22,691</u>	<u>72,614</u>	<u>64,593</u>



**LICHFIELD DIOCESAN MOTHERS UNION**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021**

**5 Assets**

**5a Investment**

At 1st January 2021	151,187
Additions	
<u>Disposals</u>	(25,669)
Revaluations	
LDMU	8,662
DIOCESAN ASSOCIATION OF FAMILY CARE	537
JOHN HAYES TRUST	1,091
WELSH FRANTON	7,667
Valus at 31st December 2021	<u>143,475</u>

**5b Stock**

2021 £	2020 £
<u>748</u>	<u>373</u>

**6. Summary of Fund Movements**

	At 1st Jan 2021	Transfers	Incoming Resources	Outgoing Resources	At 31st Dec 2021
<b><u>Restricted Funds</u></b>					
AFIA	705	2,759	86	(3,550)	0
Mary Summer House Subscriptions	2,371		19,616	(18,180)	3,807
Mary Summer House Funds	0	911	50	(961)	0
Welsh Frankton Legacy	57,301		10,956		68,257
	<u>60,377</u>	<u>3,670</u>	<u>30,708</u>	<u>(22,691)</u>	<u>72,065</u>
<b><u>Unrestricted Funds</u></b>					
General Funds	141,870	(27,616)	37,016	(25,207)	126,063
Discretionary Funds	2,090		63		2,153
Relief Fund	0	7,454	1,051	(8,505)	0
MUvsMS - TCT	18,523	16,492		(16,211)	18,804
	<u>162,483</u>	<u>(3,670)</u>	<u>38,130</u>	<u>(49,923)</u>	<u>147,020</u>

## **Independent Examiner's Report to the trustees of the Mothers Union Diocese of Lichfield Charity Number 249942**

I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 1 to 6.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Acthave not been met.
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Name:** John Alexander

**Qualification:** ACMA CGMA

**Address:** 12 Cosby Drive, East Leake, Loughborough, LE12 6AD

**Date:** 12 September 2022