



Reg. Charity No.249826

# ANNUAL REPORT 2021

## Patrons

The Right Revd. Dr Martin Warner, Bishop of Chichester  
Sara Stoner, Deputy Lord Lieutenant of East Sussex  
Susan Pyper, Lord Lieutenant of West Sussex

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## **2021 Annual Report**

It would be fair to say as we celebrated the end of 2020, we all felt we had turned a corner with the Covid-19 virus. Things would get easier now that we were. Here is a summary of the vital work of the MU in our Diocese.

**Away From It All (AFIA)** As we came to the end of 2020, we found that both caravans were due to be renewed, at a potential cost of some £100,000. This posed a huge financial problem and after prayer and an emergency Trustee meeting the Board agreed that AFIA was to be our main Diocesan Project, because it shows Christ's love in a practical way. To achieve such a challenge our Trustees decided that the burden needed to be shared and over the next few months, through a Diocesan mailing to Parish PCCs and applications to outside charities – The Lions, Rotary, Community Chests etc, donations, including £11,000 from our Parishes was received. Individual donations were also received from our members.

Following inspection by the site owners at Winchelsea, they agreed that the caravan could be thoroughly refurbished as opposed to being replaced. Even then, the original estimated cost would have been £11,000 but through generosity of local tradesmen and businesses their services were offered at no or low cost so that to date, the refurbishment has cost only £3,500, with some additional work to be completed in 2022.

Our caravan at Bunn Leisure Selsey had to be replaced, but following discussions with the new site owners; they offered us a brand-new caravan for a discounted price of £50,000. Even then they offset this price by generously offering to buy our old caravan, meaning that the cost of the new van was reduced to just £30,000. Our branches fundraised as well as individual members sent money to help buy the Selsey caravan. We were £16,000 short and borrowed this from our General Fund.

Bunn Leisure also offered us fundraising events on site which we took up successfully over several weekends, when teams of members sold cream teas and cakes to the people using the West Sands site, and raffles were held with prizes donated by Bunn Leisure. Two of these events were held during lockdown conditions, when Deborah Matthews Risk Assessment experience became invaluable leading to her becoming our Risk Assessment Officer for Covid-19. We met so many lovely people at these events and were able to promote the work of MU in the community.

The Lord Lieutenant for West Sussex, Mrs Susan Pyper was contacted and with her help we were able to get press interest in West Sussex, and in June 2021 an anonymous donation for the outstanding £16,000 was received.

The brilliant response to our AFIA appeal, no doubt achieved through prayer, has made our Trustee Board consider at length the need in the future to build up sufficient reserves to maintain the necessary costs, including the ground rent for our two caravans. If Covid-19 has taught us anything, it is that we must be better prepared financially, and not rely solely on our membership to fundraise for our AFIA project. As a result, our Reserves Policy has been amended to 12 months from 6 months.

Thanks to the amazing work done by our two local teams in Selsey and Winchelsea and by Christine Bright our manager and bookings Coordinator, our caravans have been fully occupied by needy families throughout the year, 19 families at Winchelsea and 16 in Selsey.

**Eastbourne Family Contact Centre (EFCC)** The year began with the resignation of the Co-ordinator. However, the Covid-19 lockdown gave us breathing space and Christine Baldock, (Deputy Coordinator) once again stepped up and kept things going. Christine has given the centre years of wonderful service and we are all most appreciative of what she has achieved. Due to health, she resigned her position in the autumn of 2021.

At the end of 2020 we entered into a formal partnership with The Chichester Diocesan Association for Family Support Work Charity (FSW), and this included an agreement that over the following 12



months they would take over the Management of the Centre. In April 2021 Michelle Smart, a senior social worker within FSW became the Coordinator of EFCC assisted by a team of MU volunteers, with FSW assuming full responsibility for the Contact Centre at the beginning of January 2022.

**Parenting.** At a national level the material for the Parenting Programme is being re-written and a re-launch is expected in 2022. At Diocesan level we celebrated 21 years of the Parenting Programme, although due to Covid-19 we have not been able to join parents together.

**Ministry of Cake.** MU continued throughout COVID to take cake for staff and visiting parents to Worthing Hospital Children and Maternity Ward, although our teams throughout the Diocese have not yet been able to resume actually visiting the wards. Across the Diocese NHS Zoom training has been offered to all members who are involved in this project.

**Emergency bags for hospitals and refuges.** There are a number of branches who make emergency bags for women taken into hospital or a refuge at very short notice. Covid-19 has made it harder to get the bags where they are needed, although even at the height of lockdown, Brede Branch started to fundraise and supply emergency bags to the Conquest Hospital, Hastings.

**Prisons.** This year we were limited to taking in Christmas cards for prisoners and a fleeting visit to HMP Ford to deliver new toys. Covid-19 has reduced visiting by families, but we are hoping to revitalise our involvement in Ford prison, if we can recruit an adequate number of volunteers.

**Immigrant Removal Centre.** Ann Swaine has kept in touch with the Anglican Chaplain at the Gatwick Immigrant Removal Centre. The number of people awaiting deportation varies enormously, but our gifts of socks and Christmas cards have continued and were very welcome.

**World-wide.** Caroline Sewell is working with Bishop Ruth Bushyager on the Diocesan Overseas Committee to co-ordinate our role in the Lambeth Conference, which is due to take place in the summer of 2022. She also maintains contact with our Link Diocese around the world and supplies members with what our Links want us to pray for especially during our Wave of Prayer.

**Baby baskets.** Chichester District have been collecting and knitting for young families and new mothers. They have an established partnership with "Little Bundles", which is run by the National Childbirth Trust. Based in Littlehampton and distribute to needy families in the area.

**16 Days of Action against Gender Based Violence.** Every District and numbers of branches held services and events on the Saturday 27<sup>th</sup> of November to draw attention to gender based violence, which is overwhelmingly directed against women. This was supported by all 3 of our Diocesan Bishops.

**Modern Day Slavery (Clewer).** Reverend Sue Foster of MU was commissioned as a Diocesan Ambassador for MDS in October 2021 and agreed to join the 2022 Trustee Board to oversee the role out of MDS with members.

**Citizenship Ceremonies.** These did not run during 2021 due to Covid-19 but are due to begin in April 2022, and will be supported by MU in the Diocese.

**Website.** Our new Diocesan MU website is nearing completion and a HUGE THANK YOU must go to Robert Fitzgerald who has redesigned the website to meet the needs of society today and has given his professional services at no charge.

**Staff changes.** In January 2021 both Anita Grammer (Secretary), and Andy Anderson (Treasurer) gave their notices to retire. A huge thanks to both for the years of service they have given to Mothers Union, and their support to me. The Trustees made the decision to combine the roles and following advert and interview appointed an Administrator Mrs Hayley Cole in May 2021.



**Meetings.** Following Covid-19 restrictions, the Trustee Board met regularly on Zoom and in person at Garton House. Similarly, most branches during the year, felt able to meet at least once in person.

Wave of Prayer (WOP) and Lady Day services were on Zoom. Our Chaplain the Reverend Helen Rose conducted the WOP service, with the Lady Day Service being organised by our Cuckfield Branch. Services were well supported and very moving.

The Members meeting and AGM was held on Zoom in May, where members agreed to suspend sections of the constitution pending review. The Trustee Board will be up-dating and rewriting the Constitution following advice from Mary Sumner House (MSH).

We held our October Members Meeting in person in Haywards Heath attended by 100 of our members. We celebrated with a reflective Eucharist Service and took the opportunity to both celebrate 21 years of the Parenting Project with cake and to gather Branch Leaders/Contacts into groups to discuss 'Re-imagining Mother Union'. A discussion document from Branches is being sent for review by the Trustee Board.

Every three years official workers are entitled to nominate and vote for elected members. While appointments are made by the Trustees, Mothers' Union is represented on the following Diocesan Boards: Overseas Council, Clewer Initiative, Lambeth 2022 Committee and Diocesan Synod.

Thanks were given to outgoing Trustees, to Kathryn Anderson the previous DP and now the Provincial President, and to Anita and Andy on their retirement.

**Branch Closures.** Balcombe in the Crawley District closed in December 2021. Our Membership is a key issue being looked at by our Trustee Board.

**Trustee Training.** As we come to the end of a Triennial, we felt it prudent to start local Trustee training earlier than usual, just in case Covid-19 caused more lockdowns. Since July, new and current Trustees have been meeting in person. National Training was implemented from November and continues into early 2022 via Zoom.

**Finally:** A huge personal thank you to all our MU membership for coming through a difficult two years. Despite the challenges of Covid-19, our members have found ways of fundraising under truly difficult circumstances. My thanks to all the outgoing trustees, for all their hard work and enthusiasm in embracing change and thanks to those trustees who are continuing and to those new trustees who join us for the 2022-24 triennial!

As a Trustee Board we have had to look at doing things differently. We cannot and should not always be looking to our membership to fund and fundraise and, as our AFIA project has shown us, outside bodies and other charities will provide funding to maintain projects which fulfil such an important need.

Looking forward, Mothers' Union in this Diocese is financially secure, and our projects are now built on solid foundations. Maintaining and growing our membership is a challenge and the Trustees are focused on seeing what more we can offer members as we go forward. We don't know what the future holds but maybe it has taken 2 years of a Pandemic to test our faith and make us realise we are not always in control – possibly no bad thing! We move forward led by prayer and the knowledge we are needed more than ever in a broken world.

## MOTHERS' UNION CHICHESTER DIOCESE

### CONTENTS

YEAR ENDED 31 DECEMBER 2021

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Charity address	Garton House 22 Stanford Avenue Brighton East Sussex BN1 6AA
Registered Charity number	249826
Trustees	Mrs Christine Bright Mrs Linda Campbell Mrs Hayley Cole (until 1st May 2021) Mrs Maria Greco Revd Emma Ham-Riche Mrs Karen Hill Mrs Scilla Page Mrs Shirley Squires Mrs Hazel Thorn Mrs Michele White
Officers	Mr Andrew Anderson - Diocesan Treasurer (until 1st May 2021) Mrs Hayley Cole – Diocesan Administrator (from 1st May 2021) Mrs Anita Grammar - Diocesan Secretary (until 1st May 2021) Revd Helen Rose - Diocesan Chaplain
Bankers	Barclays Bank
Independent Examiners	Shoreline Accountants Limited

## **MOTHERS' UNION CHICHESTER DIOCESE**

### **REPORT OF THE TRUSTEES YEAR ENDED 31 DECEMBER 2021**

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The Trustees present their Annual Report and the Financial Statements of the charity for the year ended 31 December 2021.

#### **Vision and Mission**

##### **Vision**

Our vision is a world where everyone prospers. We actively pursue this vision through prayer and action, helping to build confident people and resilient communities. Our movement seeks to bring about justice, challenge prejudice and advocate change.

##### **Mission**

We aim to show our Christian faith by helping the sustainable transformation of communities worldwide. We do this by helping to nurture strong relationships at all levels, promoting peace and reconciliation locally, nationally and globally.

##### **We aim to:**

- encourage parents in their role to develop the faith of their children
- maintain a worldwide fellowship of Christians united in prayer, worship and service
- promote conditions in society favourable to stable family life and the protection of children
- help those whose family life has met with adversity
- promote and support married life

#### **Organisational Structure**

The charity is run by the Trustees

##### **Trustees**

Those who served during the year were as follows:

Mr Andrew Anderson (until 1<sup>st</sup> May 2021)  
Mrs Christine Bright  
Mrs Linda Campbell  
Mrs Hayley Cole (until 1<sup>st</sup> May 2021)  
Mrs Maria Greco  
Revd Emma Ham-Riche  
Mrs Karen Hill  
Revd Helen Rose  
Mrs Anita Grammar (until 1<sup>st</sup> May 2021)  
Mrs Scilla Page  
Mrs Shirley Squires  
Mrs Hazel Thorn  
Mrs Michele White

##### **Officers**

Mr Andrew Anderson - Diocesan Treasurer (until 1st May 2021)  
Mrs Hayley Cole - Diocesan Administrator (from 1st May 2021)  
Mrs Anita Grammar - Diocesan Secretary (until 1st May 2021)  
Revd Helen Rose - Diocesan Chaplain



## **MOTHERS' UNION CHICHESTER DIOCESE**

### **REPORT OF THE TRUSTEES YEAR ENDED 31 DECEMBER 2021**

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#### **Performance and Financial Review**

For 2021, the total incoming resources on our funds were £86,997.08 (2020: £64,200.51) and are detailed in the financial statements.

Income from Subscriptions decreased by £3,473.50 to £23,195 (2020: £26,668.50). Income for our major projects AFIA and EFCC increased by £4,300.69 to £24,666.30 (2020: £20,365.61). Districts and Branches continued their support with contributions to the General Fund. The largest item of expenditure was the sum of £30,000 paid for the new caravan at Selsey.

There was a surplus in the accounts at 31 December 2021 of £69,762.72.

#### **Reserves Policy**

It is the Trustee Board policy to maintain a balance on funds which equates to approximately 12 months' worth of payments as a contingency against unforeseen situations. In particular, this would cover running costs of AFIA and EFCC, plus general Diocesan expenditure. The closing balance of the Project Fund this year of £45,504.25 (2019: £38,485.15) represents around 9 months.

#### **Public Benefit**

The Trustees believe that the objectives and activities set out above fulfil this requirement of the Charity Commission's public benefit disclosure.

Signed on behalf of the Trustees

Mrs H Cole



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## **MOTHERS' UNION CHICHESTER DIOCESE**

### **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES YEAR ENDED 31 DECEMBER 2021**

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I report on the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 5 to 7.

#### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINERS**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **BASIS OF THE INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


#### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
  - i) to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

25 Clinton Place  
Seaford  
East Sussex  
BN25 1NP

**Mark Boxall**  
FFA FAIA FFTA FIPA  
Shoreline Accountants Limited



# MOTHERS' UNION CHICHESTER DIOCESE

## RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 31 DECEMBER 2021

	Unrestricted	Restricted		
	funds	funds	Total	Total
	2021	2021	2021	2020
	£	£	£	£
<b>RECEIPTS</b>				
Subscriptions	23,195.00		23,195.00	26,668.50
Gift Aid				5,674.91
AFIA		22,097.07	22,097.07	13,325.79
Family Contact Centre		2,569.23	2,569.23	7,039.82
MuE	2,573.96		2,573.96	986.40
AFIA appeal		32,701.20	32,701.20	1,306.20
MSH Projects				648.92
Other Income	3,860.09		3,860.09	8,540.97
Bank Interest	0.53		0.53	9.00
	<b>29,629.58</b>	<b>57,367.50</b>	<b>86,997.08</b>	<b>64,200.51</b>
<b>PAYMENTS</b>				
Subscriptions	13,670.00		13,670.00	11,656.00
AFIA		9,724.02	9,724.02	11,143.19
Family Contact Centre		8,196.47	8,196.47	4,259.57
MuE	3,700.35		3,700.35	786.40
AFIA appeal		32,428.44	32,428.44	
MSH Projects				648.92
Insurance				634.67
Trustee Expenses, Conferences & Meetings	1,627.31		1,627.31	1,011.07
Printing & Stationery	2,210.37		2,210.37	2,242.80
Wages & Administration	10,026.37		10,026.37	8,995.64
Other Expenditure	3,096.03		3,096.03	17,006.58
	<b>34,330.43</b>	<b>50,348.93</b>	<b>84,679.36</b>	<b>58,384.84</b>
Net receipts (payments) in year	-4,700.85	7,018.57	2,317.72	5,815.67
Cash funds at 1 January 2021	13,982.00	53,486.00	67,445.00	61,629.00
Cash funds at 31 December 2021	<b>9,281.15</b>	<b>60,504.57</b>	<b>69,762.72</b>	<b>67,444.67</b>



**MOTHERS' UNION CHICHESTER DIOCESE**

**STATEMENT OF ASSETS AND LIABILITIES  
AT 31 DECEMBER 2021**

<b><u>MONETARY ASSETS</u></b>	<b><u>2021</u></b>		<b><u>2020</u></b>	
	£	£	£	£
Bank A/C	64,149.72		62,159.00	
Deposit A/C	5,294.22		5,293.69	
Cash in Hand	<u>34.00</u>		<u>14.00</u>	
		<b><u>69,477.94</u></b>		<b><u>67,466.69</u></b>
 <b><u>CURRENT ASSETS</u></b>				
Stocks		<b><u>1,200.00</u></b>		<b><u>1,000.00</u></b>
 <b><u>FIXED ASSETS</u></b>				
Caravan		<b><u>29,000.00</u></b>		<b><u>                    </u></b>
<i><u>purchase price spring 2021</u></i>				
 <b><u>RESTRICTED FUND BALANCES</u></b>				
Project Fund	5,294.22		5,293.69	
AFIA	26,352.25		13,544.04	
EFCC	11,282.11		16,909.35	
AFIA APPEAL	<u>3,010.83</u>		<u>2,738.07</u>	
		<b><u>45,939.41</u></b>		<b><u>38,485.15</u></b>

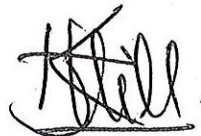
Approved by the trustees on 01/04/22 and signed on their behalf by:



Mrs H Cole  
Diocesan Administrator



Mrs C Bright  
Chair,  
Finance & Services



Mrs K Hill  
Diocesan President

## MOTHERS' UNION CHICHESTER DIOCESE

### NOTES FOR THE ACCOUNTS THE YEAR ENDED 31 DECEMBER 2021

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#### 1 Accounting policies

##### 1.1 Basis of accounting

The financial statements have been prepared on a receipts and payments basis in accordance with section 133 of the Charities Act 2011.

##### 1.2 Incoming resource

Incoming resources are recognised when received by the Charity.

##### 1.3 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

##### 1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the charity in furtherance of their charitable objectives unless the funds have been designated for other purposes. Restricted funds are subject to specific conditions by donors as to how they may be used.

##### 1.5 Restricted Funds

Away From It All Holidays (AFIA) provides free holidays for families who otherwise would not have one due to lack of resources.

Away From It All Appeal (AFIA Appeal) was instigated for 2021 to 2022 for funding of repairs to the caravan at the Winchelsea site and payment for a new caravan at the Selsey site.

Eastbourne Family Contact Centre (EFCC) provides supported contact between absent parent and children.

Project Fund is for projects which the Board of Trustees deem suitable for funding.

#### 2 Grants receivable

		<b>Restricted funds</b>
		<b>2021</b>
		<b>£</b>
The Chichester Diocesan Association for Family Support Work	(AFIA)	£1750
David Laing Foundation	(AFIA Appeal)	£500
Worthing Lions Club	(AFIA Appeal)	£1500

#### 3 Grants payable

		<b>Unrestricted funds</b>
		<b>2021</b>
		<b>£</b>
Sussex Coast Talking Newspaper	(Transcription of Link 2020)	£50
Sussex Coast Talking Newspaper	(Transcription of Link 2021)	£50