

# **CHELMSFORD DIOCESAN MOTHERS UNION**

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED December 31, 2022**

### **Trustees**

Mrs M Paul - Chair

Mrs J Bentley  
Mrs M Knight  
Mrs P M McCarthy  
Mrs R Gorton

**Registered Charity No. 249736**

# **CHELMSFORD DIOCESAN MOTHERS UNION**

**Year ended 31 December 2022**

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**CHELMSFORD DIOCESAN MOTHERS' UNION**  
**Charity No. 249736**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31ST  
DECEMBER 2022**

I report on the accounts of the Charity for the year ended 31st December 2022 as set out in the annexed sheets.

**Respective responsibilities of trustees and examiner:**

The Charity's trustees are responsible for the preparation of accounts. The Charity's trustees consider that an audit is not required under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement:**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement:**

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met: or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Address: Hill House, 1 Smiths Court  
High Road, Thornwood  
Epping, Essex CM16 6BD

Date 14th July 2023

# **CHELMSFORD DIOCESAN MOTHERS' UNION**

## **Report of the Trustees for the year ended 31 December 2022**

Mothers' Union is a Christian mission organisation working through grassroots membership to support families and communities both in this country and around the world, and was incorporated by Royal Charter in 1926.

### **Vision (the essence of our work)**

Our vision is of a world where God's love is shown through loving, respectful and flourishing relationships.

### **Aim & Purpose (what we want to achieve)**

To demonstrate the Christian faith in action by the transformation of communities worldwide through the nurture of family in its many forms.

### **Mission (how we go about achieving our vision)**

- Supporting and promoting marriage;
- Encouraging parents in their role to develop the faith of their children;
- Maintaining a worldwide fellowship of Christians united in prayer, worship and service;
- Promoting conditions in society favourable to stable family life and the protection of children;
- Helping those whose family life has met with adversity.

When planning our activities, we have considered the Charity Commission guidance on public benefit. We are confident our mission reflects this guidance.

### **Organisation**

Chelmsford Diocesan Mothers' Union is organised within 18 deaneries. In each deanery there are branches, which coincide, in most instances, with church parishes. Branches hold regular meetings, usually monthly, and events are also held at deanery and diocesan level.

Chelmsford Diocesan Mothers' Union is governed by a Trustee body, which meets at least four times a year. There are two Council Meetings each year, which all members are entitled to attend. One is preceded by a General Meeting, as required by the Charity Commission, at which the Annual Review and Summary of Accounts are presented.

Elections for all officers are held triennially. The next elections will take place in 2024.

### **Finance Review**

We continue to be grateful to our members for contributing so generously to Mothers' Union projects:

£2,094 was received into the Diocesan Account for the MSH General Fund and Fundraising Appeals, a small increase on the previous year.

Within the Diocese, AFIA received donations of £1736 with no outgoings for holidays. The available funds in the AFIA restricted Account stands at £12183.

No donations were made to the Contact Centre Fund, however, following the closure of the Hilltops Centre a balance of funds of £1236 was received into the Diocesan Restricted Fund Account. Expenditure totalled £4574 which included the repayment of unused Grant funding of £2235 to CAFCAS following the closure of the Hilltops Centre, leaving a balance of £17651.

English for Women received grants and donations of £23536 and £28301 was expended in running the project. The restricted fund now stands at £23613 inclusive of a provision of £1963 for the 2021/2022 gift aid.

During the year one branch closed, two branches merged into one and three branches moved to the new MU Lite model of membership, which has prevented from having to close due to problems with filling branch committee positions. There is still a real concern that the overall membership is declining year on year and key action points continue to be raised by the Trustees to attempt to turn this around, along with a constant review of operational expenses. The Trustees are very appreciative of and grateful for the hard work of the deanery officials, branch officers, members and volunteers without which the Charity would be unable to continue its work towards fulfilling the mission of The Mothers Union.

**CHELMSFORD DIOCESAN MOTHERS UNION**  
**Report of the Trustees for the year ended 31st December 2022 (contd)**

**Investment Policy**

The Trustees have discretion to invest funds not immediately needed as they see appropriate. The Trustees have adopted a low risk policy of investing surplus funds in bank deposit accounts so that they are immediately available to meet the Charity's requirements.

**Reserves Policy**

As the charity is reliant on its membership income to meet administrative costs and this income is all received in the first quarter of the year, the Trustees consider it needs to retain sufficient free reserves to cover 12 months administrative costs.

**Statement of Trustees Responsibilities**

The Trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and regulations.

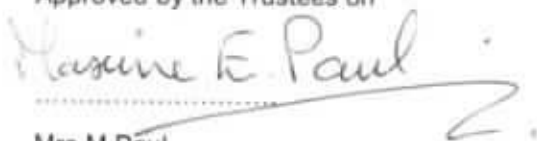
Charity law in England and Wales requires the trustees to prepare financial statements for each financial year. Under the law the trustees have elected to prepare the financial statements in accordance with United Kingdom Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them constantly;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enabling them to ensure that the financial statements comply with the Charities Act, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution of Chelmsford Diocesan Mothers' Union. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or any other irregularities.

Approved by the Trustees on

2023 and signed as authorised on their behalf by:



Mrs M Paul

Chairman of Trustees

Date: 17/7/23

# CHELMSFORD DIOCESAN MOTHERS UNION

## STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	2021 £
<b>INCOMING RESOURCES</b>						
Incoming resources from members	2(a)	30,627	25,533	0	56,160	64,210
Other voluntary incoming resources	2(b)	2,449	0	0	2,449	3,464
Income from charitable and ancillary trading	2(c)	1,424	0	0	1,424	1,753
Other ordinary incoming resources	2(d)	1,966	0	0	1,966	2,269
Income from investments	2(e)	6	28	0	34	7
<b>TOTAL INCOMING RESOURCES</b>		<u>36,472</u>	<u>25,561</u>	<u>0</u>	<u>62,033</u>	<u>71,703</u>
<b>RESOURCES USED</b>						
Activities directly related to the work of the charity	3(a)	21,816	32,875	0	54,691	50,452
Fund-raising expenditure	3(b)	361	0	0	361	178
Costs of ancillary trading	3(c)	1,030	0	0	1,030	3,876
Management and administration	3(d)	12,941	0	0	12,941	11,869
Grants	3(e)	0	0	0	0	0
<b>TOTAL RESOURCES USED</b>		<u>36,148</u>	<u>32,875</u>	<u>0</u>	<u>69,023</u>	<u>66,375</u>
<b>NET INCOME (OUTGOINGS)</b>		324	(7,314)	0	(6,990)	5,328
<b>RESOURCES FUNDS TRANSFER</b>		0	0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>		<u>324</u>	<u>(7,314)</u>	<u>0</u>	<u>(6,990)</u>	<u>5,328</u>
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2022		74,897	58,826	0	133,723	128,395
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2022</b>		<u><u>75,221</u></u>	<u><u>51,512</u></u>	<u><u>0</u></u>	<u><u>126,733</u></u>	<u><u>133,723</u></u>

All operations are continuing and there are no discontinued operations in either year.  
There are no gains or losses other than those stated above.

The notes on pages 6 to 10 form part of these accounts.

# CHELMSFORD DIOCESAN MOTHERS UNION

## BALANCE SHEET AT 31 DECEMBER 2022

	Note	2022 £	2021 £
<b>CURRENT ASSETS</b>			
Debtors	7	28,885	27,387
Stock		203	305
Cash at bank and in hand		99,013	107,163
		<u>128,101</u>	<u>134,855</u>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
	8	<u>1,368</u>	<u>1,132</u>
<b>NET CURRENT ASSETS</b>		<u>126,733</u>	<u>133,723</u>
<b>NET ASSETS</b>		<u>126,733</u>	<u>133,723</u>
<b>FUNDS</b>			
Unrestricted	9	75,221	74,897
Restricted	10	51,512	58,826
Endowment		-	-
		<u>126,733</u>	<u>133,723</u>

Approved by the Trustees on 17/12/23 and signed on its behalf by:

Maxine E. Paul, Patricia McCarthy

Maxine Paul  
Diocesan President

Patricia McCarthy  
Diocesan Treasurer

The notes on pages 6 to 10 form part of these accounts.

# CHELMSFORD DIOCESAN MOTHERS UNION

## NOTES TO THE FINANCIAL STATEMENTS

### For the year ended 31 December 2022

#### 1 Accounting policies

The financial statements of the charity have been prepared in accordance with:

- Accounting and Reporting by Charities- Statement of Recommended Practice (SORP FRS102)
- and with Accounting Standards
- and with the Charities Act.

The financial statements have been prepared on the accruals basis and under the historical cost convention and include all funds for which the charity has financial responsibility.

#### Funds

*Endowment funds* are funds, the capital of which must be maintained; only income arising from the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

*Restricted funds* represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the endowment or bequest, and (b) donations or grants received for a specific object or invited by the Trustees for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The Trustees do not usually invest separately for each fund.

*Unrestricted funds* represent the funds of the charity that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the charity.

#### Incoming Resources

Subscriptions from members are accounted for in the year for which they are due. Donations and income from fund-raising are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the Trustees are legally entitled to the amount due. All other income is recognised when it is receivable. All incoming resources are accounted for gross of related expenditure.

#### Resources used

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation on the Trustees. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### Fixed assets

The charity has no fixed assets.



# CHELMSFORD DIOCESAN MOTHERS UNION

## NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2022

### 2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2022 £	2021 £
2(a) <i>Incoming resources from members</i>					
Planned giving:					
Subscriptions	25,990	0	0	25,990	27,470
Income tax recoverable on subscriptions (Estimated)	1,551	0	0	1,551	0
Magazine subscriptions	0	0	0	0	0
Sundry donations	2,111	0	0	2,111	3,801
AFIA	0	1,736	0	1,736	2981
Contact Centres	0	1,236	0	1,236	4301
English for Women (Inclusive of Grants & Fund Matching)	975	22,561	0	23,536	25657
	<u>30,627</u>	<u>25,533</u>	<u>0</u>	<u>56,160</u>	<u>64,210</u>
2(b)					
<i>Other voluntary incoming resources</i>					
Grants & legacies	0	0	0	0	0
Other donations to Mothers Union	2,449	0	0	2,449	3,464
Fund-raising events	0	0	0	0	0
	<u>2,449</u>	<u>0</u>	<u>0</u>	<u>2,449</u>	<u>3,464</u>
2(c)					
<i>Income from charitable and ancillary trading</i>					
Sale of literature, badges and stationery	1,424	0	0	1,424	1,753
	<u>1,424</u>	<u>0</u>	<u>0</u>	<u>1,424</u>	<u>1,753</u>
2(d)					
<i>Other ordinary incoming resources</i>					
Pleshey retreat	1,130	0	0	1,130	1,185
Sundry income	836	0	0	836	1,084
	<u>1,966</u>	<u>0</u>	<u>0</u>	<u>1,966</u>	<u>2,269</u>
2(e)					
<i>Income from investments</i>					
Bank interest	6	28	0	34	7
	<u>6</u>	<u>28</u>	<u>0</u>	<u>34</u>	<u>7</u>
<b>TOTAL INCOMING RESOURCES</b>	<u><u>36,472</u></u>	<u><u>25,561</u></u>	<u><u>0</u></u>	<u><u>62,033</u></u>	<u><u>71,703</u></u>

# CHELMSFORD DIOCESAN MOTHERS UNION

## NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2022

### 3 RESOURCES USED

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £	2021 £
3(a)	<i>Activities directly relating to the work of the charity</i>					
	Subscriptions to Mothers Union	19,640	0	0	19,640	20,508
	Member donations to Mothers Union projects	1,982	0	0	1,982	1,945
	Magazine subscriptions	0	0	0	0	0
	Additional contribution to Mothers Union	0	0	0	0	0
	Costs of running own projects	0	32,875	0	32,875	27,919
	Speakers expenses	194	0	0	194	80
	Hire of halls	0	0	0	0	0
	Costs of area days, training etc	0	0	0	0	0
		<u>21,816</u>	<u>32,875</u>	<u>0</u>	<u>54,691</u>	<u>50,452</u>
3(b)	<i>Fund-raising</i>					
	Cost of fund-raising events	361	0	0	361	178
		<u>361</u>	<u>0</u>	<u>0</u>	<u>361</u>	<u>178</u>
3(c)	<i>Costs of ancillary trading</i>					
	Purchase of literature, badges and stationery	1,030	0	0	1,030	3,876
		<u>1,030</u>	<u>0</u>	<u>0</u>	<u>1,030</u>	<u>3,876</u>
3(d)	<i>Management and administration</i>					
	Administration:					
	Officials expenses	1,215	0	0	1,215	2,315
	Council expenses	344	0	0	344	133
	Secretary's fees	4,200	0	0	4,200	3,809
	Printing, postage & stationery	1,382	0	0	1,382	897
	Conference fees	847	0	0	847	166
	General branch expenses	1,572	0	0	1,572	1,963
	Commissioning of President and Trustees	724	0	0	724	0
	Other expenses	177	0	0	177	68
	Independent Examiners fee	750	0	0	750	750
	Insurance	450	0	0	450	435
	Pleshey retreat costs	1,280	0	0	1,280	1,333
	Sundry donations to Mothers Union projects	0	0	0	0	0
		<u>12,941</u>	<u>0</u>	<u>0</u>	<u>12,941</u>	<u>11,869</u>
3(e)	<i>Grants</i>	0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>TOTAL RESOURCES USED</b>	<u>36,148</u>	<u>32,875</u>	<u>0</u>	<u>69,023</u>	<u>66,375</u>

# CHELMSFORD DIOCESAN MOTHERS UNION

## NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2022

### 4 TAXATION

As a registered charity the organisation is exempt from taxation on its income and gains where they are applied for charitable purposes.

### 5 ADMINISTRATIVE COSTS

	2022 £	2021 £
Secretary's Fees	4,200	3,809
The charity has one part-time administrator. No volunteers received any remuneration from the charity.		

### 6 RELATED PARTY TRANSACTIONS

None of the Trustees were paid any remuneration during the year (2021 Nil). Small amounts of travelling expenses were paid to Trustees for attending Trustees and Council meetings.

### 7 DEBTORS

	2022 £	2021 £
Bank and Cash Balances Held by Branches	23,911	23,475
Prepayments	311	800
Other Debtors (Estimated) *	4,663	3,112
* The amount repayable from Gift Aid has yet to be determined		
	<u>28,885</u>	<u>27,387</u>

### 8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Subscriptions received in advance	540	224
Other Creditors	828	908
	<u>1,368</u>	<u>1,132</u>

### 9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
Current Assets	47,501	51,512	0
Liabilities	1,368	0	0
	<u>46,133</u>	<u>51,512</u>	<u>0</u>

# CHELMSFORD DIOCESAN MOTHERS UNION

## NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2022

### 10 ANALYSIS OF RESTRICTED FUNDS

The movement on Restricted Funds (see note 9) consists of:-

	AFIA Fund £	Contact Centres £	English for Women £	Total £
Balance as at 1 January 2022	10,447	20,989	27,390	58,826
Fundraising income as allocated by branches (inclusive of Grants and Fund Matching)	1,736	1,236	22,561	25,533
	<u>12,183</u>	<u>22,225</u>	<u>49,951</u>	<u>84,359</u>
Transfer to general fund				
Costs incurred	0	(4,574)	(28,301)	(32,875)
Balance as at 31 December 2022	<u>12,183</u>	<u>17,651</u>	<u>21,650</u>	<u>51,484</u>
Interest Earned on Restricted Fund - Savings Account				28
				<u>51,512</u>