

CHELMSFORD DIOCESAN MOTHERS UNION

FINANCIAL STATEMENTS FOR THE YEAR ENDED December 31, 2020

Trustees

Mrs J Meaden - Chair

Mrs J Bentley

Mrs M Knight

Mrs P M McCarthy

Mrs R Taylor (passed away in February 2021)

Registered Charity No. 249736

CHELMSFORD DIOCESAN MOTHERS UNION

Year ended 31 December 2020

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CHELMSFORD DIOCESAN MOTHERS' UNION
Charity No. 249736

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31ST
DECEMBER 2020**

I report on the accounts of the Charity for the year ended 31st December 2020 as set out in the annexed sheets.

Respective responsibilities of trustees and examiner:

The Charity's trustees are responsible for the preparation of accounts. The Charity's trustees consider that an audit is not required under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement:

In connection with my examination, no matter has come to my attention:

(i) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act

have not been met: or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Address: Hill House, 1 Smiths Court
High Road, Thornwood
Epping, Essex CM16 6BD

Date 10th July 2021

CHELMSFORD DIOCESAN MOTHERS' UNION

Report of the Trustees for the year ended 31 December 2020

Mothers' Union is a Christian mission organisation working through grassroots membership to support families and communities both in this country and around the world, and was incorporated by Royal Charter in 1926.

Vision (the essence of our work)

Our vision is of a world where God's love is shown through loving, respectful and flourishing relationships.

Aim & Purpose (what we want to achieve)

To demonstrate the Christian faith in action by the transformation of communities worldwide through the nurture of family in its many forms.

Mission (how we go about achieving our vision)

- Supporting and promoting marriage;
- Encouraging parents in their role to develop the faith of their children;
- Maintaining a worldwide fellowship of Christians united in prayer, worship and service;
- Promoting conditions in society favourable to stable family life and the protection of children;
- Helping those whose family life has met with adversity.

When planning our activities, we have considered the Charity Commission guidance on public benefit. We are confident our mission reflects this guidance.

Organisation

Chelmsford Diocesan Mothers' Union is organised within 19 deaneries. In each deanery there are branches, which coincide, in most instances, with church parishes. Branches hold regular meetings, usually monthly, and events are also held at deanery and diocesan level.

Chelmsford Diocesan Mothers' Union is governed by a Trustee body, which meets at least four times a year. There are two Council Meetings each year, which all members are entitled to attend. One is preceded by a General Meeting, as required by the Charity Commission, at which the Annual Review and Summary of Accounts are presented.

Elections for all officers are held triennially. The next elections will take place in 2021.

Finance Review

We continue to be grateful to our members for contributing so generously to Mothers' Union projects in raising £3526 for MSH General Fund and Fundraising Appeals, a decrease on last year mostly owing to the pandemic restrictions meaning no fund-raising events could take place. However, the Diocese was able to donate a further £2500 to the MSH urgent appeal.

Within the Diocese, AFIA received donations of £3,718 and spent £1,463 providing holidays for families who would not otherwise have been able to afford a break away from home. The amount now in the AFIA restricted fund stands at £7,466. No donations were made to the Contact Centre Fund, however, CAFCAS grants totalling £4861 were received, £447 was expended leaving a balance of £17,075 in the restricted fund.

English for Women received grants and donations of £34806 and £30759 was expended in running the project. The restricted fund now stands at £26955.

During the year six branches closed partly due to the pandemic restrictions, but mostly owing to difficulty in recruiting new members willing to take on the responsibility required of the officers. Where branches have closed or where members cannot attend branch meetings, members have been encouraged to become Diocesan Members which entitles them to the same facilities as all branch members, though there has not been a great conversion rate and the number of diocesan members has also declined. There is a real concern that the overall membership is declining year on year and key action points continue to be raised by the Trustees to attempt to turn this around, along with a constant review of operational expenses.

The Trustees are very appreciative of and grateful for the hard work of the deanery officials, branch officers, members and volunteers without which the Charity could not continue its so valuable work.

CHELMSFORD DIOCESAN MOTHERS UNION
Report of the Trustees for the year ended 31st December 2020 (contd)

Investment Policy

The Trustees have discretion to invest funds not immediately needed as they see appropriate. The Trustees have adopted a low risk policy of investing surplus funds in bank deposit accounts so that they are immediately available to meet the Charity's requirements.

Reserves Policy

As the charity is reliant on its membership income to meet administrative costs and this income is all received in the first quarter of the year, the Trustees consider it needs to retain sufficient free reserves to cover 12 months administrative costs.

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and regulations.

Charity law in England and Wales requires the trustees to prepare financial statements for each financial year. Under the law the trustees have elected to prepare the financial statements in accordance with United Kingdom Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them constantly;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enabling them to ensure that the financial statements comply with the Charities Act, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution of Chelmsford Diocesan Mothers' Union. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or any other irregularities.

Approved by the Trustees on

2021 and signed as authorised on their behalf by:



Mrs J. Meaden

Chairman of Trustees

Date: 17/12/21

CHELMSFORD DIOCESAN MOTHERS UNION

STATEMENT OF FINANCIAL ACTIVITIES For the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2020 £	2019 £
INCOMING RESOURCES						
Incoming resources from members	2(a)	32,767	43,914	0	76,681	79,404
Other voluntary incoming resources	2(b)	0	0	0	0	3,107
Income from charitable and ancillary trading	2(c)	7,496	0	0	7,496	8,885
Other ordinary incoming resources	2(d)	1,182	0	0	1,182	2,554
Income from investments	2(e)	212	0	0	212	233
TOTAL INCOMING RESOURCES		<u>41,657</u>	<u>43,914</u>	<u>0</u>	<u>85,571</u>	<u>94,183</u>
RESOURCES USED						
Activities directly related to the work of the charity	3(a)	25,090	33,198	0	58,288	61,675
Fund-raising expenditure	3(b)	558	0	0	558	1,126
Costs of ancillary trading	3(c)	7,869	0	0	7,869	9,575
Management and administration	3(d)	14,121	0	0	14,121	18,149
Grants	3(e)	0	0	0	0	0
TOTAL RESOURCES USED		<u>47,638</u>	<u>33,198</u>	<u>0</u>	<u>80,836</u>	<u>90,525</u>
NET INCOME (OUTGOINGS)		(5,981)	10,716	0	4,735	3,658
RESOURCES FUNDS TRANSFER		2,920	(2,920)	0	0	0
NET MOVEMENT IN FUNDS		<u>(3,061)</u>	<u>7,796</u>	<u>0</u>	<u>4,735</u>	<u>3,658</u>
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2020		79,960	43,700	0	123,660	120,002
BALANCES CARRIED FORWARD AT 31 DECEMBER 2020		<u><u>76,899</u></u>	<u><u>51,496</u></u>	<u><u>0</u></u>	<u><u>128,395</u></u>	<u><u>123,660</u></u>

All operations are continuing and there are no discontinued operations in either year.
There are no gains or losses other than those stated above.

The notes on pages 6 to 10 form part of these accounts.

CHELMSFORD DIOCESAN MOTHERS UNION

BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
CURRENT ASSETS			
Debtors	7	30,133	37,753
Stock		2,315	2,422
Cash at bank and in hand		96,845	86,636
		<u>129,293</u>	<u>126,811</u>
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	8	<u>898</u>	<u>3,151</u>
NET CURRENT ASSETS			
		<u>128,395</u>	<u>123,660</u>
NET ASSETS			
		<u>128,395</u>	<u>123,660</u>
FUNDS			
Unrestricted	9	76,899	79,960
Restricted	10	51,496	43,700
Endowment		-	-
		<u>128,395</u>	<u>123,660</u>

Approved by the Trustees on 12/1/2021 and signed on its behalf by:





Judith Meaden
Diocesan President

Patricia McCarthy
Diocesan Treasurer

The notes on pages 6 to 10 form part of these accounts.

CHELMSFORD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

1 Accounting policies

The financial statements of the charity have been prepared in accordance with:

- Accounting and Reporting by Charities- Statement of Recommended Practice (SORP FRS102)
- and with Accounting Standards
- and with the Charities Act.

The financial statements have been prepared on the accruals basis and under the historical cost convention and include all funds for which the charity has financial responsibility.

Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from the endowment may be used either as restricted or unrestricted depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the endowment or bequest, and (b) donations or grants received for a specific object or invited by the Trustees for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The Trustees do not usually invest separately for each fund.

Unrestricted funds represent the funds of the charity that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the charity.

Incoming Resources

Subscriptions from members are accounted for in the year for which they are due. Donations and income from fund-raising are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the Trustees are legally entitled to the amount due. All other income is recognised when it is receivable. All incoming resources are accounted for gross of related expenditure.

Resources used

Grants and donations are accounted for when paid over or when awarded, if that award creates a binding obligation on the Trustees. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

The charity has no fixed assets.

CHELMSFORD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2020

2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
				2020 £	2019 £
2(a) <i>Incoming resources from members</i>					
Planned giving:					
Subscriptions	28,731	0	0	28,731	31,679
Income tax recoverable on subscriptions (Estimated)	500	0	0	500	3,248
Magazine subscriptions	10	0	0	10	0
Sundry donations	3,526	0	0	3,526	6,705
AFIA	0	4,247	0	4,247	5506
Contact Centres	0	4,861	0	4,861	0
English for Women (Inclusive of Grants & Fund Matching)	0	34,806	0	34,806	32266
	<u>32,767</u>	<u>43,914</u>	<u>0</u>	<u>76,681</u>	<u>79,404</u>
2(b) <i>Other voluntary incoming resources</i>					
Grants & legacies	0	0	0	0	0
Other donations to Mothers Union	0	0	0	0	3,107
Fund-raising events	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,107</u>
2(c) <i>Income from charitable and ancillary trading</i>					
Sale of literature, badges and stationery	7,496	0	0	7,496	8,885
	<u>7,496</u>	<u>0</u>	<u>0</u>	<u>7,496</u>	<u>8,885</u>
2(d) <i>Other ordinary incoming resources</i>					
Pleshey retreat	0	0	0	0	1,324
Sundry income	1,182	0	0	1,182	1,230
	<u>1,182</u>	<u>0</u>	<u>0</u>	<u>1,182</u>	<u>2,554</u>
2(e) <i>Income from investments</i>					
Bank interest	212	0	0	212	233
	<u>212</u>	<u>0</u>	<u>0</u>	<u>212</u>	<u>233</u>
TOTAL INCOMING RESOURCES	<u>41,657</u>	<u>43,914</u>	<u>0</u>	<u>85,571</u>	<u>94,183</u>

CHELMSFORD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

3 RESOURCES USED

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds	
					2020 £	2019 £
3(a)	<i>Activities directly relating to the work of the charity</i>					
	Subscriptions to Mothers Union	18,589	0	0	18,589	20,454
	Member donations to Mothers Union projects	6,291	0	0	6,291	6,185
	Magazine subscriptions	50	0	0	50	0
	Additional contribution to Mothers Union	0	0	0	0	0
	Costs of running own projects	0	33,198	0	33,198	34,826
	Speakers expenses	145	0	0	145	150
	Hire of halls	0	0	0	0	0
	Costs of area days, training etc	15	0	0	15	60
		<u>25,090</u>	<u>33,198</u>	<u>0</u>	<u>58,288</u>	<u>61,675</u>
3(b)	<i>Fund-raising</i>					
	Cost of fund-raising events	558	0	0	558	1,126
		<u>558</u>	<u>0</u>	<u>0</u>	<u>558</u>	<u>1,126</u>
3(c)	<i>Costs of ancillary trading</i>					
	Purchase of literature, badges and stationery	7,869	0	0	7,869	9,575
		<u>7,869</u>	<u>0</u>	<u>0</u>	<u>7,869</u>	<u>9,575</u>
3(d)	<i>Management and administration</i>					
	Administration:					
	Officials expenses	1,891	0	0	1,891	2,691
	Council expenses	0	0	0	0	1,059
	Secretary's fees	3,143	0	0	3,143	5,349
	Printing, postage & stationery	1,151	0	0	1,151	1,552
	Conference fees	153	0	0	153	255
	General branch expenses	1,995	0	0	1,995	1,598
	Other expenses	378	0	0	378	255
	Independent Examiners fee	770	0	0	770	875
	Insurance	490	0	0	490	495
	Pleshey retreat costs	0	0	0	0	1,166
	Sundry donations to Mothers Union projects	4,150	0	0	4,150	2,854
		<u>14,121</u>	<u>0</u>	<u>0</u>	<u>14,121</u>	<u>18,149</u>
3(e)	<i>Grants</i>	0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL RESOURCES USED	<u>47,638</u>	<u>33,198</u>	<u>0</u>	<u>80,836</u>	<u>90,525</u>

CHELMSFORD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2020

4 TAXATION

As a registered charity the organisation is exempt from taxation on its income and gains where they are applied for charitable purposes.

5 ADMINISTRATIVE COSTS

	2020 £	2019 £
Secretary's Fees	3,143	5,349

The charity has one part-time administrator.
No volunteers received any remuneration from the charity.

6 RELATED PARTY TRANSACTIONS

None of the Trustees were paid any remuneration during the year (2019 Nil). Small amounts of travelling expenses were paid to Trustees for attending Trustees and Council meetings.

7 DEBTORS

	2020 £	2019 £
Bank and Cash Balances Held by Branches	27,248	33,000
Prepayments	692	754
Other Debtors (Estimated) *	2,193	3,999
* The amount repayable from Gift Aid has yet to be determined		
	<u>30,133</u>	<u>37,753</u>

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Subscriptions received in advance	148	2,120
Other Creditors	750	1,031
	<u>898</u>	<u>3,151</u>

9 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £
Current Assets	45,349	51,496	0
Liabilities	898	0	0
	<u>44,451</u>	<u>51,496</u>	<u>0</u>

CHELMSFORD DIOCESAN MOTHERS UNION

NOTES TO THE FINANCIAL STATEMENTS (continued) For the year ended 31 December 2020

10 ANALYSIS OF RESTRICTED FUNDS

The movement on Restricted Funds (see note 9) consists of:-

	AFIA Fund £	Contact Centres £	English for Women (formerly Prison Project) £	Total £
Balance as at 1 January 2020	5,440	12,619	25,641	43,700
Provision for Gift Aid and Accrued Costs at 1 January 2020	(271)	0	(3,468)	(3,739)
	<u>5,169</u>	<u>12,619</u>	<u>22,173</u>	<u>39,961</u>
Fundraising income as allocated by branches (inclusive of Grants and Fund Matching)	4,247	4,861	34,806	43,914
	<u>9,416</u>	<u>17,480</u>	<u>56,979</u>	<u>83,875</u>
Transfer to general fund	(1,992)	(447)	(30,759)	(33,198)
Costs incurred	<u>7,424</u>	<u>17,033</u>	<u>26,220</u>	<u>50,677</u>
Interest Earned on Restricted Fund - Savings Account	42	42	42	126
Provision for Gift Aid and Accrued Costs	0	0	693	693
Balance as at 31 December 2020	<u><u>7,466</u></u>	<u><u>17,075</u></u>	<u><u>26,955</u></u>	<u><u>51,496</u></u>