

ANNUAL REPORT - 2023
PORTCHESTER PARISH HALL
REGISTERED CHARITY NUMBER: 249672

AIM

The purpose of the charitable trust is to provide a facility for use by the people of Portchester for religious purposes and use by the community in accordance with the trust deed dated 1907 and the sub-joined deed dated 1915. The assets of the trust are vested in the Trustees, for the time being, of the charitable trust.

GOVERNANCE

The trust is governed by the Trustees for the time being in accordance with the purposes of the trust set out in the trust deed. The trustees are an autonomous body whose prime duty is to fulfil the purpose of the trust deed. The current Trustees can seek advice when necessary from the Charity Commission to ensure their actions are in accord with the current charity law and the trust deed.

TRUSTEES

The Trustees for 2023 were as follows:-

Revd I Meredith	Vicar
Mrs Denise Simmons	Church Warden
Mr Eric Standen	Church Warden
Cllr Sue Walker	Fareham Borough Council
Cllr Harry Davis	Fareham Borough Council
Mr N Walker	Co-optee
Mrs E Emery	Co-optee

HOW THE TRUSTEES OPERATE

The Trustees have an annual obligation to present the accounts at the Vestry meeting of St Mary's church. The Vestry meeting was discontinued by the Church of England in 1927 but St Mary's Annual Parochial Church Meeting is structured in two parts. The first part allows the Parish Hall accounts to be presented as required by the trust deed.

REVIEW OF THE YEAR

2023 has been a busier year for the hall. There has been the introduction of a variety of new regular groups to the building and irregular bookings have increased. New tables and chairs were purchased for the main hall and the existing chairs and tables were resold/recycled where possible. The new tables are much easier for users to use and the chairs lighter.

OUTLOOK FOR THE FUTURE

The Trustees will continue to maintain the Hall to a high standard. All monies that had been placed in the COIF were ring fenced for use for repairs and renewals for the Hall.

POLICIES ON RISK

Trustees have continued to fully insure the new building against all risks including public liability and comply with all health and safety requirements.

STATEMENT OF ACCOUNTS FOR THE FORT CHESTER PARISH HALL for 2022



	"2021"	"2022"
Expenditure	£4,934.40	£9,793.34
Cleaning	£300.00	£300.00
Windows	£966.80	£2,668.38
Repair/Service	£414.60	£399.58
Waste Collection	£2,400.00	£2,669.78
Utilities (Gas, Electric, Sewage and Water Rates)	£4,601.50	£2,095.00
Gardening	£13.56	£385.41
Supplies	£1,946.61	£2,193.86
Insurance	£957.83	£143.25
Postage & Office supplies & Management Fees		£260.00
Management Fee		£2,470.00
Replacement windows & equipment	£16,535.30	£23,378.60
Total Expenditure	£21,922.56	£20,556.58
Surplus for the year	£38,457.88	£43,935.18
	"2021"	"2022"
Receipts	£392.00	£1,245.50
Hire of Hall (Cash)	£9,061.17	£18,048.50
(Cheques)	£9,110.50	£19,889.50
(Dir Credits)	£2,852.67	£1,699.56
Rent from Office (includes electricity) - Direct Credits	£160.00	£160.00
Lease from Scouts	£300.00	£300.00
Revenue from Boxtree Court flats	£21,876.34	£41,343.06
Sub Totals	£2,11	£10.82
Lloyds Interest	£16,573.43	£2,087.55
Grants from FBC (2021) Refunds from SEE & Business Stream (2022)	£6.00	£493.75
COIF Interest	£38,457.88	£43,935.18
Total Receipts		
	"2021"	"2022"
Bank Balances at end of year	£50,605.51	£51,099.26
COIF	£62,256.70	£83,768.12
Lloyds	£21,908.09	£21,108.91
Lloyds Deposit Account	£635.00	£3,220.00
Plus credits	£1,542.40	£2,764.47
Less payments	£133,862.90	£156,431.82
Balance at end of year		
	"2021"	"2022"
Boxtree Court Accounts	£8,765.21	£1,754.31
B/F	£6,060.00	£6,312.00
Boxtree Court Receipts		£100.00
£100 from Glanvilles Solicitors - No.5 Flat sold	£14,825.21	£8,166.31
Less Expenditure	£13,070.90	£4,315.87
	£1,754.31	£3,850.44
In Bank A/C @ end of year	£2,154.31	£4,507.68
2021 cheque not presented. 2022 payments made	£400.00	£294.58
End of year includes the unpaid cheque & refunds from British Gas		£462.66
Total for end of years	£1,754.31	£4,213.10
Utilities Breakdown for 2021 no payments made for Sewage/Waste = A/c in credit £904.05		
Utilities Breakdown for 2021 =£2400 Electricity = A/C in credit £1791.02		
Utilities Breakdown no payments made for Gas in 2021 = A/C in credit £1268.12		
Sewage and water & electricity credits all repaid in 2022 (new providers)		
Gas in credit £218.03 at end of November 2022		

Elaine Emery (Treasurer)

Ann Featherstone (Auditor)

25th April 2023

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Mr Maurice Bean	Church Warden
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Cllr Jean Kelly	Fareham Borough Council
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REVIEW OF THE YEAR

The Hall has seen a steady increase in bookings since the pandemic. Most groups have returned but taken a while to have the same number of members turn up. Irregular booking are slow to return.

The new look outside area is useful as some bookings like the option of some useable outside space.

No major refurbishment has taken place.

OUTLOOK FOR THE FUTURE

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