



KING EDWARD HALL

LINDFIELD, SUSSEX RH16 2HH

Please reply to:

ANNUAL GENERAL MEETING 2024

CHAIRMAN'S AND TRUSTEES' REPORT **FOR THE YEAR TO 31 DECEMBER 2024**

TRUSTEES:

Mr Simon Cartwright
Mr Christopher Snowling
Mr Mark White

OFFICERS OF THE MANAGEMENT COMMITTEE:

CHAIRMAN:	Mr Will Blunden
VICE-CHAIRMAN:	
TREASURER:	Mr Stephen Gray
BOOKINGS SECRETARY:	Mrs Tracy Ely
SECRETARY:	Mr Rupert Ayton

MEMBERS OF THE MANAGEMENT COMMITTEE:

Mrs Katherine Alcock
Mr Roger Pickett
Mr Ron Plass
Mr Ron Skinner
Mrs Janet Smith
Mr Ian Masters) Lindfield Club
Mrs Kath Baker) Delegates

The King Edward Hall was established as a charity in 1911 and is registered with the Charity Commission, No. 249649. Its full postal address is The King Edward Hall, 24 High Street, Lindfield, West Sussex. RH16 2HH.

OBJECTS, ORGANISATION AND ACTIVITIES

The King Edward Hall was established as a charity to enhance the community life of the inhabitants of Lindfield by providing communal facilities. The Hall is available for hire by any individual or organisation in accordance with the standard hiring agreements and scale of charges adopted for the year.

It is intended that the scale of charges is sufficient to generate enough income to meet all the expenditure incurred in operating the Hall. Major improvement projects are funded by specific appeals, fund-raising and grants. Three Trustees, with a Management Committee comprising elected and nominated members, administer the charity.

REVIEW OF YEAR SPANNING MARCH 2023 TO MARCH 2024

We started 2023 with our bookings nearly back to pre -Covid levels, however thanks to our efficient Booking Secretary, Tracy Ely and her skills in managing and accommodating new and existing bookings we have had one of our busiest years ever. Stephen Gray continues to look after the Halls finances, under his guidance the Hall is in a very healthy position which will enable us to undertake the refurbishment of the Old Fire Station. Rupert Ayton is our secretary who continues to provide the committee with all the legal updates on running a community venue as well as his other secretarial duties.

Day to day maintenance has been carried out promptly together with any decoration deemed necessary to keep the Hall in good order. Due to the major improvements that were carried out during lockdown and our period of closure we have not had incurred any major works this year. Under the guidance of Roger Pickett the village no longer has two times zones as the exterior clock had a major refurbishment, our thanks to Lindfield Parish Council who paid for the repairs. The Hall was decorated with bunting both inside and out and a special flag was flown to mark the coronation of King Charles III. The Village Run and Village Day were a huge success this year and raised a record sum. These two events are our main fundraisers and without which we would be unable to maintain the Hall to such a high standard that our Hirers have come to expect. Our grateful thanks to the Village Day subcommittee who devote so much time and energy in organizing these two events especially as the majority of the committee have no connection to the Hall.

The continuing success of the Hall is due to the commitment of the Trustees, Management Committee, and the Officers especially Tracy Ely the Booking Secretary who worked tirelessly throughout the year sorting out the many challenges that go with the position. Also, Katherine Alcock, David Tingley, Mark Plass and the rest of the Village Day Committee and all those that help make these events a success.

Sincere thanks go to Jennie Powell and her team of helpers who provide the much-appreciated monthly film shows. And Micky Batchelor our Premises Supervisor who makes sure we do not contravene our Premises Licence when Hirers are supplying alcohol. Last but not least our Stewards, Phillip Hughes, Andrei Hadimbu, Piers Gielgud and Tim Bishop who work tirelessly to keep the Hall running at all times. They all take pride in our Hall and strive to keep it clean, tidy and safe at all times.

Will Blunden

Chairman of the Management Committee

THE KING EDWARD HALL
Lindfield RH16 2HH
Registered Charity No 249649

Accounts for year to 31st December 2024

1. Receipts and Payments Account (General Purposes Fund)

		2024	2023
Income receipts			
Fund raising			
Trading activities			
	Hall hire	£72,433.83	£82,634.60
	Rent	£14,047.54	£14,825.04
	Other	£2,240.53	
	Recovery	£1,988.10	£910.56
Investment income			
	Building society interest	£0.00	£33.83
TOTAL RECEIPTS		£90,710.00	£98,404.03
Direct charitable expenditure			
	Wages	£40,304.23	£26,296.68
	Gas & Elec	£5,327.26	£5,148.36
	Water & Sewage	£222.26	£3,477.97
	Cleaning & Materials	£8,961.74	£8,335.93
	Maint'ce	£2,505.63	£1,318.45
	Licences	£1,360.85	£865.14
	Admin & Phone box	£2,252.70	£1,473.70
	Insurance	£4,353.16	£4,295.93
	Misc	£2,441.15	£2,305.32
	Council Tax	£1,226.59	
		£68,955.57	£53,517.48
Other expenditure			
	Officers Expenses	£6,100.00	£7,350.00
		£6,100.00	£7,350.00
TOTAL PAYMENTS		£75,055.57	£60,867.48
Net Receipts for the year		£15,654.43	£37,536.55
Bank balances as at 31/12/2023		£152,685.38	£115,148.83
Bank balances as at 31/12/2024		£168,339.81	£152,685.38

THE KING EDWARD HALL
Lindfield RH16 2HH
Registered Charity No 249649

Accounts for year to 31st December 2024

2. Receipts and payments Account (Refurbishment Fund)

	2024	2023
Donations	£0.00	£0.00
Misc	£0.00	£192.00
Fund raising		
Village Day and Fun Run	£18,000.00	£11,000.00
Cinema	£4,892.50	£4,981.50
Total receipts	<u>£22,892.50</u>	<u>£16,173.50</u>
Direct charitable expenditure		
Cinema expenses	£3,603.37	£3,584.37
Equipment	£6,565.20	£0.00
Major refurbishment	£11,809.57	£0.00
	<u>£21,978.14</u>	<u>£3,584.37</u>
Other expenditure		
Total payments	<u>£21,978.14</u>	<u>£3,584.37</u>
Net Receipts for the year	<u>£914.36</u>	<u>£12,589.13</u>
Bank balances at 31 December 2023	£42,568.70	£29,979.57
Cash and bank balances at 31 Dec 2025	<u>£43,483.06</u>	<u>£42,568.70</u>

**THE KING EDWARD HALL
Lindfield RH16 2HH
Registered Charity No 249649**

Accounts for year to 31st December 2024

THE KING EDWARD HALL

3. Statements of assets and liabilities at 31st December 2024

		2024	2023
Monetary assets			
	Bank Balances		
	Girobank cheque account	£182,852.37	£184,254.08
	Barclays (Village Day)	£29,000.00	£11,000.00
	Total cash	<u>£211,852.37</u>	<u>£195,254.08</u>
Bank deposits (by fund)			
	General Purpose Fund	£168,339.81	£152,685.38
	Refurbishment Fund	£43,483.06	£42,568.70
	Total cash	<u>£211,822.87</u>	<u>£195,254.08</u>
Debtors			
Liabilities			
Non Monetary Assets			
Permanent Endowment			
Other assets (non-endowed)	Land and building used by the King Edward Hall (freehold vested in the Trustees)		
	held for the functional use by the charity		
	Furniture and equipment in hall as per inventory (costs unknown):		
	Tables, chairs, PA system, two ovens, kitchen utensils, etc		
	(in fair condition and over 14 years old)		
	One new fridge at cost £252		
	150 chairs for main hall at cost £6,169		
	30 chairs for library at cost £1,171		
	10 tables at cost £799 (all in good condition and less than 10 years old)		
	10 new tables at cost £1500 (4 years old)		
	6 Mobile Screens at a cost of £1954 (3 years old)		
	Hot cupboard		
	Complete replacement of Kitchen Equipment added in 2015		
	Radiator replacement in 2015		

W Blunden, Chairman
11th March 2025

For and on behalf of the Management Committee

**Independent Examiner's Report to the Trustees of King Edward Hall, Lindfield.
Registered Charity No. 249649**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2024 which are set out on pages 1 to 3.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed.....

Alec Burgess FCA

On behalf of
Keymer Haslam & Co
Chartered Accountants
c/o 4/6 Church Road
Burgess Hill
West Sussex
RH15 9AE