

OCTAGON THEATRE TRUST LIMITED

England & Wales · Charity number 248833

Details

Other names	OCTAGON THEATRE BOLTON
Status	Registered
Legal form	Charitable company
Company number	00882226
Registered	1966-08-03
Register	View on the Charity Commission register

Contact

Address	Octagon Theatre Howell Croft South Bolton BL1 1SB
Phone	01204529407
Email	info@octagonbolton.co.uk
Website	www.octagonbolton.co.uk

Activities

Objects: TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION, PARTICULARLY BY THE PRODUCTION OF EDUCATIONAL PLAYS AND THE ENCOURAGEMENT OF THE ARTS INCLUDING DRAMA, MIME, DANCE, SINGING AND MUSIC, AND TO FORMULATE, PREPARE AND ESTABLISH SCHEMES THEREFOR PROVIDED THAT ALL OBJECTS OF THE COMPANY SHALL BE OF A CHARITABLE NATURE.

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Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- Bolton
- Lancashire
- Manchester City
- Oldham
- Salford City
- Trafford

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,247,150	£4,404,791	£2,108,804	78
2024-03-31	£3,532,649	£3,902,220	£2,056,534	81
2023-03-31	£3,348,005	£3,664,383	£2,120,747	82
2022-03-31	£2,178,329	£2,672,049	£2,154,678	72
2021-03-31	£2,628,533	£1,657,906	£2,517,690	52

Trustees

Name	Role	Appointed
Darren John Knight	Chair	2020-11-30
ESHWAR KUMAR ALLADI		2020-11-30
HELEN BOWDUR		2020-03-23
HELEN CLAIRE CRITCHLOW		2023-11-27
HILARY CONSTANCE FAIRCLOUGH		2021-09-27
IAN TABBRON		2019-11-25
JACK LEIGH		2023-11-27
JENNIFER TEGG		2025-12-08
NATALIE AMBER		2025-03-24
ROBERT WILLIAM PAUL GREAVES		2025-12-08
SHARON ANN-MARIE GERMAINE-COX		2023-11-27
SIMON ELLIOTT WOOLLEY		2025-03-28
STEPHEN DAVID PLANT		2018-03-26
STEPHEN JOSEPH MCARDLE		2024-11-25
TANIA ANNE LEWYCKYJ-WOOD		2019-11-25

Linked charities

- OCTAGON THEATRE TRUST LTD APPEAL FUND (248833-1)

OCTAGON THEATRE TRUST LIMITED

England & Wales - Charity number 248833

Accounts



OCTAGON THEATRE TRUST LIMITED
GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR
THE YEAR ENDED 31 MARCH 2025

Company number 00882226
Charity number 2488833

OCTAGON THEATRE TRUST LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

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**OCTAGON THEATRE TRUST LIMITED
CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025**

Chair's note – Annual Report 2025

As the Chair of the board, it's always tricky putting pen-to-paper for my annual reflection due to the sheer volume and excellence that the Octagon's team and volunteers produce. So much is delivered every day and to distil it down to words on a page feels both hard and unfair; but I get to pick my best bits too, so it's also a treat!

Over the last year, the team have continued to create a place of magic and wonder for everyone. From local brass bands taking to the stage with Brassed Off, and the one-woman wonder, Mina Anwar performing our very own version of 'Shirley Valentine' – a truly outstanding performance – there's been so much going on both on and off the stage to mention. We're so lucky to have such an iconic centre of culture and creativity here in Bolton that delivers an array of comedy, music and family events that make our theatre so much more and a hub of activity for all.

Through the year, we continued to build on our commitment to inclusion, providing a diverse and engaging programme of theatre and cultural activities. I'd like to say a special thanks to all our team who've not only worked tirelessly to make us laugh, sing, smile, reflect and cry, but also for ensuring that we're a hotbed for local and emerging talent, whether writing, performing or backstage.

Our local partnerships continued to grow with Bolton Libraries and Museums Service and so many other partners. A standout partnership for me is with 'The Agency', delivering a project that gives an utterly unique opportunity for young people in Farnworth to make change in their neighbourhood. I had the privilege, with other trustees and local partners, to support the process and it was delightful to see the sheer brilliance and talent from the young people involved and see first-hand how our community engagement makes such a difference.

Another privilege was collecting the Greater Manchester Chamber of Commerce Award for Best Medium Sized Business 2024. It's an enormous honour for a charitable theatre to be named as a business of the year, and the award is a testament to the ambition and acumen that goes into running the Octagon, and its impact as a responsible non-profit business in Greater Manchester.

Whilst there's so much to shout about, the reality is that it was another challenging year. We continue to face rising costs across everything that we make and do, yet we're committed to paying fairly and we want everyone's experience with The Octagon to be incredible; and it all costs money. Whether you're a funder, a donor, a member or someone who occasionally buys a ticket for a show, thank you. Please keep on supporting your Octagon, we can't do what we do without your continued support.

Best wishes,

Signed by:

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Darren Knight
Chair of the Board of Trustees

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

DIRECTORS					
Name	Nominee/Elected	Appointed/Resigned	Position	Subcommittee (see key below)	
D J Knight	Elected trustee		Chair	FR, PE	
S A Young	Elected trustee	Resigned 25.11.24	Vice Chair To 11.24	FR	
S D Plant	Elected trustee		Chair FR	FR	
Dr E K Alladi	Elected trustee			PE	
H Bowdur	Elected trustee		Vice Chair From 11.24	FR	
T A Lewyckj -Wood	Elected trustee			PE	
F L Noden	Elected trustee	Resigned 31.12.24		FR	
I Tabbron	Elected trustee			FR	
Cllr H Fairclough	BMBC nominee				
Cllr N Ayub	BMBC nominee				
S Germaine-Cox	Elected trustee		Chair PE	PE	
H Critchlow	Elected trustee			FR	
J Leigh	Elected trustee			PE	
J Griffiths	Elected trustee	Resigned 14.10.24			
N Amber	Elected trustee	Appointed 24.3.25			
S J Mcardle	Elected trustee	Appointed 25.11.24		FR	
S E Wooley	Elected trustee	Appointed 28.3.25			

KEY TO SUBCOMMITTEES FR – Finance and Resources Sub-committee
PE – People and Equality Sub-committee

COMPANY SECRETARY K B Jones

KEY STAFF

R Gauld	Chief Executive
L Wakeham	Artistic Director
G Redston	Creative Engagement and Impact Director (appointed 05.25)
K B Jones	Head of Finance and Business
M Irving-Murphy	Head of Operations and Customer Experience
C Whitwood	Head of Production
C Rachwal	Head of Marketing and Communications (left 03.25)
D Fearnley	Head of Development
I Woolrich	Head of Creative Engagement (left 08.24)
W Treasure	Head of Producing and Programming

**REGISTERED OFFICE AND
PRINCIPAL PLACE OF BUSINESS** Howell Croft South
Bolton
BL1 1SB

AUDITORS Sumer Auditco Limited
Fourth Floor
Unit 5B, The Parklands
Bolton
BL6 4SD

BANKERS Barclays Bank plc
1 Market Street
Bolton
BL1 1XA

OCTAGON THEATRE TRUST LIMITED TRUSTEES' AND DIRECTORS' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report together with the consolidated financial statements of the charity and its subsidiaries for the year ended 31 March 2025.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the charity are:

“to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the Arts, including the arts of drama, mime, dance, singing, and music”.

We achieve these objectives through the operation of the Octagon Theatre in Bolton and the creation of theatre productions for regional and national audiences, including work off-site, on tour and online; and through extensive programmes of learning and participation with, by and for our community.

Activities

The charity's main activities are:

- Producing and presenting high quality theatre productions that are accessible and relevant for the communities of Bolton and beyond. The programme includes a range of new, contemporary and classic plays, including musicals and family shows. In-house productions are made and rehearsed in Bolton, with a skilled local workforce alongside artists drawn from across the UK; co-productions are made with a range of exciting artistic collaborators who share our values; and presenting work is programmed to provide a diverse line-up of the best quality touring performing arts, ranging from popular entertainment to thought-provoking new work.
- Inspiring and engaging young people and adults to take part in creative activities. These involve a wide range of theatre and creative practices that encourage theatre practice, creativity, collaboration and communication. Often we work with other partners to reach and engage participants, including schools with whom we work to enhance and enrich student learning, and
- Developing the talent and professional skills of the theatre and creative industries. This includes opportunities for new work to be developed and showcased, support for artists at all stages of their career to improve their work and employability, and training for college and university students to ensure they are industry ready.

Organisational mission, values and goals

Our vision: Our community will be stronger, happier and healthier with more creativity at its heart.

Our mission: We use theatre and arts to create unforgettable experiences that celebrate, inspire and elevate our community.

Our cause: We will excite and unite people through brilliant, bold theatre and arts. We will enrich and change peoples' lives by encouraging their expression and freedom. We will be a catalyst for our community to be more inclusive and more creative.

Our values:

- Creativity– We are imaginative, playful, artistic and resourceful. We are storytellers and we encourage everyone's potential to express themselves.
- Inclusivity – We listen, learn and change so that we can become more inclusive. We want everyone to feel safe and at home with the Octagon. We are richer and stronger together.
- Care - We care about people, their feelings and wellbeing. We care about our work and doing the best that we can. We care about our community and our environment.
- Curiosity – We are open minded, brave and willing to take risks. We enjoy learning and create a safe space for ideas and debate. We choose curiosity over judgement.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

- Integrity – We are authentic and honest. We treat people with respect and fairness. We are responsible and accountable. We deliver on what we promise.

Organisational goals to 2027:

- Improve our resilience through growing our income and reach and maximising our new venue.
- Value our people in a culture where they can thrive, contribute, learn, and are able to balance work and life effectively.
- Stage work that is Bold, Adventurous and Popular, supporting others to flourish, and contributing to a vibrant and diverse creative ecology.
- Widen who we work with to be vital to our community, building meaningful partnerships and advocating for the difference we can make.
- Octagon for everyone, placing inclusion, diversity and access at the heart of what we do, and ensuring that people feel the Octagon is for them.
- Environmental responsibility, taking action to reduce our impact and contribute towards Net Zero by 2038.

Public benefit

In shaping the objectives and planning the activities for the year, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. The charity relies on grants and the income from fees and charges to cover its operating costs.

Beneficiaries

During the year there were 89,443 attendances at performances, workshops and events at the Octagon. There were a further 90,939 attendances at the charity's work on tour and co-productions, bringing our total public beneficiaries to 180,382.

Pricing policy

We are committed to providing accessible and affordable theatre experiences for everyone, whilst recognising that the charity requires sufficient income to deliver its activities effectively. The trustees have set a policy that includes free events throughout the year, free and £4 tickets for those on low incomes, and a range of price points for customer choice including desirable seats at £15 tickets for every performance. Dynamic pricing allows the charity to increase the highest prices in line with demand, whilst keeping the lowest ticket prices static to ensure affordability.

Impact assessment

The trustees periodically commission impact studies to understand how the Octagon makes a positive contribution to Bolton and the surrounding area. The most recent study in 2021, and drawing upon data from previous years, found that the charity:

- Generated an annual economic impact of £10.8m per year, of which £8.43m is captured within Greater Manchester and £5.89m within Bolton itself.
- Generated social impact of £0.89m per year through health, education and volunteering.
- Produced a total benefit cost ratio of £13.44 to every £1 of public sector investment (Arts Council England, Bolton Council and Greater Manchester Combined Authority).
- Produced a benefit cost ratio to Bolton Council of £43 in GVA and social impact for every £1 of revenue investment.
- Improved Bolton's reputation, with 96% of audiences surveyed saying that the Octagon was good for Bolton's reputation, and over £1m of positive media coverage generated every year.

The study went on to assess the benefits arising in Bolton specifically over the next 25 years because of the theatre's redevelopment and estimated a net value of £110m, which compared to £90.1m pre-redevelopment, is £19.9m of additional impact in Bolton.

The trustees are pleased and proud to see such strong evidence of the Octagon's economic and social impact, in addition to its cultural contribution. The report states that the Octagon "represents good value for money in the public sector and especially so within the arts and cultural sector". The trustees look forward to seeing the Octagon's impact grow in the years ahead.

Contribution of volunteers

Volunteers play a vital and varied role in the life of the Trust: as trustees, providing customer care, and providing pastoral support during creative engagement activities. We are grateful to them all for their continued support and contribution. Volunteers gave 4,578 hours over the year, an increase of over 1,000 hours on the previous year.

OCTAGON THEATRE TRUST LIMITED TRUSTEES' AND DIRECTORS' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

ACHIEVEMENTS AND PERFORMANCE

The 2024/25 year was again successful against all our ambitions and expectations. We were delighted to named Greater Manchester's Medium Sized Business of the Year 2024 by Greater Manchester Chamber of Commerce. We were also shortlisted as the UK's Most Welcoming Theatre at the 2024 UK Theatre Awards, recognising the Octagon's work in creating a welcoming and inclusive organisation. Despite ongoing difficult economic conditions, we produced a trading surplus, demonstrating the dynamism and resilience of the Charity to cope with difficult circumstances and still deliver its mission.

During the year there were 79,332 attendances at performances at the Octagon, an increase of over 11,000 on the previous year. There were an estimated 90,939 attendances at an Octagon tour or co-production elsewhere in the UK.

Our 2023/24 productions were:

Little Shop of Horrors based on the film by Roger Corman and book by Howard Ashman. Directed by Lotte Wakeham. 24th April – 18th May 2024. Co-production with New Wolsey Theatre, Theatre By The Lake and Hull Truck Theatre.

- "A one-of-a-kind, toe-tappingly rock-beauty" - Jadar
- "Fresh, fast paced and fun" – All About Theatre
- "A highly enjoyable trip to the theatre" – The Reviews Hub

Testmatch by Kate Attwell. Directed by Diane Page. 23rd May – 1st June 2024. Co-production with Orange Tree Theatre and English Touring Theatre.

- "Smart, ambitious and bold" – Opening Night
- "Fresh and funny" – Manchester Theatres
- "Thought-provoking writing" – British Theatre Guide

Dracula, The Bloody Truth by La Nevet Bete and John Nicolson. Directed by Paul Robinson. 11th- 29th June 2024. Co-production with Stephen Joseph Theatre.

- "Funny, witty, fast paced physical production" – Theatre Reviews North
- "You leave the theatre with a giant smile on your face" – Bolton News
- "A great evening's entertainment that I can heartily recommend!" – Manchester Theatres

Brassed Off based on the screenplay by Mark Herman and adapted by Paul Allen. Directed by Liz Stevenson. 5th – 28th September 2024. Co-production with Theatre By The Lake and Stephen Joseph Theatre.

- Nominated for Best Regional Production at the 2025 What's On Stage Awards
- "Full of true grit, beauty and emotion" – I Love MCR
- "A poignant production" – The Reviews Hub
- "Unmissable" – Opening Night

Stones In His Pockets by Marie Jones. Directed by Matthew McElhinney. 22nd October – 2 November 2024. Co-production with Barn Theatre and Wiltshire Creative.

- "A multi-tasking masterclass" – Bolton News
- "An absolute triumph" – Manchester Theatres
- "An evening of laughter and tears" – British Theatre Guide

The Jungle Book based on the book by Rudyard Kipling and adapted by Andrew Pollard. Directed by Sarah Punshon. 22nd November 2024 – 4th January 2025.

- Nominated as Best Children's and Family Show at the UK Theatre Awards 2025
- "A foot-tapping delight" – The Stage
- "A gripping and vigorous show" – The Guardian
- "Pacy and imaginative production" – British Theatre Guide

Animal Farm based on the novel by George Orwell and adapted by Ian Wooldridge. Directed by Iqbal Khan. 22nd January – 1st February 2025. Co-production with Derby Theatre and Hull Truck Theatre.

- "Dynamic performances and razor-sharp commentary" – North West End
- "Testament to the quality of regional theatre" – Theatre Reviews North
- "Phenomenal" – Manchester Theatres

Shirley Valentine by Willy Russell. Directed by Lotte Wakeham. 7th February – 8th March 2025.

- "A must-see production" – All About Theatre
- "Theatre and performance at its very best!" – Canal Street Media
- "Not to be missed" – Manchester Theatres

OCTAGON THEATRE TRUST LIMITED TRUSTEES' AND DIRECTORS' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

Of Mice And Men by John Steinbeck. Directed by Sarah Brigham. 26th March – 12th April 2025. Co-production with Derby Theatre, Hull Truck Theatre and Theatre By The Lake.

- “Electrifying chemistry” – I Love MCR
- “Essential viewing experience” – The Reviews Hub
- “The casting in this production is diverse and strong” – All That Dazzles

We were delighted that our 2024 festive production, *The Jungle Book* was nominated as Best Children’s and Family Show at the 2025 UK Theatre Awards.

For the first time in many years, the Octagon undertook its own tours (having previously partnered with touring producers). Our productions of *Shirley Valentine* and *Animal Farm* were very well received by venues and audiences. The tours were also commercially successful, indicating future potential for the Octagon to have a national touring role.

With support from the Foyle Foundation, we initiated a 12-month audience development programme to engage more South Asian audiences and communities. This included our first Awaaz Festival. Awaaz means ‘voice’ in several South Asian languages – a fitting title for our celebration of the richness and diversity of South Asian arts and culture. It is our intention for this work to steadily grow in the coming years. We also staged Rifco Theatre’s touring production of *Pali and Jay’s Ultimate Asian Wedding DJ* and Santi & Naz, presented by The Thelmas and Pleasance.

We were delighted to work with the Royal Theatrical Support Trust to host the Sir Peter Hall Director’s Award 2024. This prestigious award goes to promising director and supports their main stage directing debut. As host, the Octagon’s Artistic Director Lotte Wakeham, chaired the 2024 judging panel, and we subsequently announced Tanuja Amarasuriya as the winner. Tanuja’s production of *Private Lives* will be staged in 2025.

Our programme of comedy and music continued to prove popular, and we launched the first Bolton Comedy Festival. For a town synonymous with comedy, a festival of established and new performers is an important addition to Bolton’s cultural calendar. Acts included Dara O Briain, Emmanuel Sonubi, Catherine Bohart, Lucy Porter, Sophie Duker, Jenny Ryan, Justin Moorhouse and many more.

In 2024, we reviewed our approach to working with and for Bolton’s communities, putting in place clearer priorities and a new structure to strengthen and grow this area of work. A critical step has been the creation of a new executive-level role, Creative Engagement and Impact Director. Working alongside and with our Artistic Director, this role places creative community engagement even more firmly at the heart of our organisation and decision making. Gareth Redston joined us in the role in May 2025, with a background in museum leadership. We are incredibly grateful to Bolton Council who have provided additional investment to support this new leadership role, recognising the potential for strategic collaboration across the Octagon, Bolton’s cultural services, and other partners.

For the period 2025 to 2027 our priorities for creative and community engagement are:

- Working with Global Majority communities and sanctuary seekers
- Working with families with children
- Working with people with additional needs and learning disabilities
- Working with people living in high social deprivation areas
- Young people seeking pathways into creative industries careers

We are currently defining our ambitions and priorities for 2027 onwards, including our intention for future Octagon programming to regularly include community consultation, involvement and collaboration on main stage productions.

During 2024/25 our engagement work included:

Sharing Stories Our second year of this programme saw extensive work in libraries across Bolton, schools and community settings. *Sharing Stories* works with children and families to improve literacy, communication and creativity. Our evidence is showing a positive impact, improving vital life skills and encouraging arts engagement with families who might not otherwise attend the Octagon. Sharing Stories is supported by the Oglesby Charitable Trust and the UK Prosperity Fund.

The Agency The Agency is an internationally proven creative entrepreneurship programme that enables young people aged 15 to 25 from underserved areas to generate social change projects based on the needs they identify in their own communities. In our first year of delivering this programme, we worked with 20 young people in Farnworth, and the outcomes included a football academy, support for teenagers facing exam pressure, and engagement with new arrival families, refugees and asylum seekers. The impact on young people was life-changing for some; and we are excited to continue this programme in the years ahead with support from the Kristian Gerhard Jebsen Foundation and the Esmée Fairbairn Foundation.

OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025

<i>Bridges</i>	An inclusive, award-winning initiative that supports young people and adults with additional needs. Participants build confidence, communication, and teamwork skills in a safe, creative environment.
<i>Unlocking Wellbeing</i>	This is a partnership programme led by Bolton CVS and Bolton Carer Support, to reduce health inequalities faced by Carers. The Octagon is providing a Wellbeing strand to tackle isolation and increase Carers' voice and confidence. Unlocking Wellbeing is funded by the National Lottery Communities Fund.

Our weekly activities for older people, with refugees and asylum seekers and our popular Youth Theatre continued apace. Our Young Octagon company performed *No Regrets* by Gary McNair as part of the national NT Connections programme, at the Octagon and at The Lowry.

During the year, 168 schools benefited from the Octagon, either attending performances or taking part in educational activities. There were 120 creative sessions contributing to health and wellbeing, 216 sessions contributing to education and skills, and 91 sessions contributing to community cohesion. There were 9,711 attendances at creative engagement events, an increase of 1,689 on the previous year.

We use independent market research to gather feedback and insights from our audiences, benchmarked with 40 other theatres across the UK. We were pleased to score higher than benchmark on all major factors throughout the year including quality of performance, quality of visitor experience, and value for money. Audiences also scored the Octagon higher than the UK benchmark on every dimension of community impact:

- 94% of audiences agree that the Octagon makes them feel welcome and included.
- 95% of audiences agree that the Octagon is important to the local community.
- 90% of audiences agree that the Octagon leads the way for culture in the area.
- 67% of audiences agree that the Octagon is demonstrating a clear commitment to environmental responsibility.

Environmental responsibility

Last year we published our environmental impact for the first time, and we are committing to being transparent about our progress as we work towards our ambition of achieving Net Zero by 2038.

Our environmental impact in 2024/25 was 324 tonnes of CO₂e. This is a slight increase on the previous year (2023/24: 319 tonnes) and is accounted for by the growth in events and audience numbers increasing the impact of audience travel and energy usage. Substantial reductions in waste and business travel mostly mitigated these. Audience travel is the largest contributor to our environmental footprint. We have an environmental action plan to reduce our impact, with the ambition of achieving Net Zero by 2038.

Fundraising

The trustees place great importance on relationships with donors and are committed to ensuring best practice. There is an in-house development team, and no other professional fundraiser or commercial participator carried out any fundraising activities during the financial year.

FINANCIAL REVIEW

Overview

Taking into account Theatre Tax Relief generated through Octagon Theatre Productions Ltd, the Group completed its financial year with a financial surplus on unrestricted funds of £100,038 (2024 – deficit £120,548) after transfers and designations.

At the year end the Trust's funds stood at:

	£'000
Unrestricted funds:	
General funds	1,104
Designated funds	873
	1,977
Restricted funds	132
	2,109

Trading subsidiaries

OCTAGON THEATRE TRUST LIMITED TRUSTEES' AND DIRECTORS' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

Octagon Catering Services (OCS) generated a profit after taxation of £19,227 compared with £5,450 in the previous year. The directors remain confident that the company will continue to trade profitably will regain its solvency over time, and the Theatre Trust continues to provide financial support.

The other wholly owned trading subsidiary, Octagon Theatre Productions Ltd, generated a theatre tax credit of £209,911, compared with £305,358 in the previous year.

Principal funding sources

The group continues to receive funding from its core funders, donations & legacies, charitable trading, grants and fund raising income.

Details of the material funders are shown in the notes to the financial statements.

Investment policy and review

Surplus funds are placed on deposit with our bankers. There are no fixed asset investments.

Risk management

The trustees discuss and approve a risk register on an annual basis, and the Finance and Resources Sub-Committee review this on a bi-monthly basis. The greatest risks facing the charity, and the approach to their management, is summarised as follows:

Restabilising customers and customer income	Our closure for redevelopment, the pandemic and then the cost-of-living crisis cause an attrition in our audience. Since reopening in 2021, we have been working to rebuild audience numbers and have succeeded in returning to pre-pandemic levels. However, box office revenue continues to fluctuate, and national data for regional theatre tells a similar story. Given that customer generated income forms the majority of turnover, this is naturally the highest risk facing the charity. We have invested in programming that has popular appeal and appeal to new audiences and undertaken regular market research to better understand our customers, their motivations and expectations. We have increased spending in marketing and invested in detailed strategy to increase engagement across audiences, participants and donors including greater use of marketing segmentation, social media, and brand promotion. This work is being matched by grassroots audience development with family audiences and South Asian audiences.
Failure to meet earned income targets	Box office, co-production and catering income targets are set clearly and specifically, allowing for frequent review throughout the year. There are regular forecasts to monitor income and expenditure, with scope for in-year adjustments to respond to any risks and take corrective actions where necessary. The trustees have determined to maintain sufficient reserves to mitigate against any shortfalls as we continuously work towards increasing our audience and income.
Uncertainty on income from public grants	There is a proactive approach to maintaining positive relationships with all funding stakeholders, and to monitoring the policy context the Trust operates within. The trustees and key staff have recently reviewed our short to medium term priorities and ensured these are aligned to our major stakeholders: Arts Council England, Bolton Council and Greater Manchester Combined Authority (GMCA). We have confirmed 2023-2027 funding from Arts Council England and expect this to be extended to 2028. We have a good relationship GMCA and ongoing funding from Bolton Council. The trustees and executive are proactive in advocating for theatre and culture with local and national policy makers.
Increases in costs and inflation	In line with the economy, we have experienced significant increases in utilities prices and other fixed costs in recent years. Employer costs have risen significantly with increases in wages and National Insurance. We have undertaken a review of all budgets and contracts. We continue to tightly control expenditure whilst also investing in cost saving measures where prudent to do so. We are also exploring a range of income generation initiatives to increase the Trust's financial headroom.
Limited organisational capacity and accommodation	The trustees recognise that the Octagon's resources are currently limited, owing principally to rise in costs and the broader economy. Our workforce is our greatest asset, and the trustees place considerable importance on maintaining a healthy and capable team. Staff and freelancers have co-designed new values and a cultural statement for the Trust. Trustees have invested in improving pay. Since vacating our previous workshop and store building, we located to new storage premises in Bury, and maintain a collaborative approach to scenery construction with the Royal Exchange Theatre in Manchester.

OCTAGON THEATRE TRUST LIMITED TRUSTEES' AND DIRECTORS' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

Failure to meet expectations	The trustees regularly evaluate the performance of the charity and the quality of the theatre's work. This includes artistic outcomes, reputation, audience satisfaction and stakeholder requirements. Customer surveys are carried out throughout the year to understand areas of success and improvement in production, customer services and other areas. Net Promoter Score is used across all areas of the charity to measure customer satisfaction.
Underrepresentation of diversity	The trustees recognise that the Octagon does not yet fully reflect the diversity of the population it serves. Good progress has been made in recent years to improve diversity within our creative practices, the appointment of freelancers and the appointment of trustees. Improving the diversity of our permanent staff and audiences is now the focus of our attention. The trustees are investing and/or prioritising fundraising towards audience development and programme for under-represented communities.
Climate change	Climate change is arguably the greatest risk facing the global community. The trustees have made reducing environmental impact one the charity's goals. The redeveloped theatre has already significantly reduced our carbon footprint, but we are committed to further reductions. A comprehensive new action plan including audience travel, building facilities, procurement, production practices, ethical finance and other factors is in development. Our ambition is to become a Net Zero organisation by 2038, in line with the Greater Manchester city-region target.

Going concern

In light of the financial support secured and measures taken and the contingency plans in place the Trustees have concluded that the accounts are properly prepared on the going concern basis. The Directors support the view of the directors of Octagon Catering Services Ltd that that company will recover its financial position over time.

Reserves

The Trustees have a reserves policy of retaining unrestricted reserves of at least £650,000. At the end of the year the charity had £1,496,791 (2024 £1,583,528) in the bank account. Restricted funds were £131,723 (2024 £179,441) and designated funds were £873,043 (2024 £938,938). The free reserves (unrestricted funds not invested in fixed assets or otherwise designated) were £1,104,088 compared with £938,938 last year.

FUTURE PLANS

In 2025/26, we expect to keep building on our recent success of producing high quality experiences for wide range of local and national audiences.

Our stage programme of produced/co-produced productions will include:

- *The 39 Steps* adapted from the novel by John Buchan by Patrick Barlow. Directed by Ryan McBryde. A co-production with Wiltshire Creative and Mercury Theatre Colchester.
- *Pride and Prejudice*, adapted from the novel by Jane Austen by Kate Hamill. Directed by Lotte Wakeham. A co-production with Theatre by the Lake, Stephen Joseph Theatre, Hull Truck Theatre and in association with Theatre Clwyd.
- *Private Lives* by Noel Coward, directed by Tanuja Amarasuriya. A co-production with Mercury Theatre and Rose Theatre, in association with Northern Stage and supported by a grant from the Royal Theatrical Support Trust.
- *Snake in the Grass* by Alan Ayckbourn, directed by Francesca Goodridge. A co-production with Theatr Clwyd.
- *A Christmas Carol*, adapted from the novel by Charles Dickens by Kate Ferguson and Susannah Pearse, directed by Sarah Tipple.
- *Macbeth* by William Shakespeare, directed by Mark Babych. A co-production with Derby Theatre and Hull Truck Theatre.

We are excited that we will be developing new work in 2025/26, with a series of commissions underway to celebrate Bolton stories. We are grateful to our partners including the National Theatre Studio for their support towards developing new work.

Our engagement programme will include:

- The Agency
- Sharing Stories
- Bridges
- Unlocking Wellbeing

A new initiative to improve employability for people with additional needs and learning disabilities, Building Bridges, will launch in autumn 2025. This collaborative project between the Octagon, Bolton Wanderers in the Community, and The Met, Bury, is made possible by investment from Greater Manchester Combined Authority's Collaborate Fund. This highly competitive funding programme backs innovative projects that will make a meaningful difference to communities. Building Bridges will create transformative opportunities in theatre, music, and sport for people with additional needs and learning disabilities. The project aims to unlock

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

individual skills and talents, bridging the gap between participation and employment, and building confidence, communication and teamworking skills.

We are excited to enter the second year of Sharing Stories and witness the fantastic impact this programme is having in enhancing essential life skills and encouraging first time participation in arts and culture. During 2024/25 we will begin planning a second phase and begin fundraising for 2026 onwards.

Our comedy and music programme will continue including a second year of the Bolton Comedy Festival, and the second year of our participation with Bolton's Light Festival, Put Big Light On. This time, we will be jointly commissioning new light installation as part of the festival, to be installed in the Octagon.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated June 6 1966, as amended by special resolutions dated October 7 1983, August 15 1986, September 11 1995 and November 25 2002.

Members of the company

The only members of the company are those appointed as trustees and directors. They cease to be members of the company on their resignation as trustees and directors.

Appointment of Directors and Trustees

The trustees, who are also the Directors of the Company, are appointed as follows:

- Bolton Council nominates up to three directors
- Greater Manchester Combined Authority (GMCA, formerly AGMA) nominates up to two directors
- Other directors are appointed at the Annual General Meeting

Excluding the nominated directors, at each AGM, one third of the Directors retire by rotation, being the longest in office and are eligible for re-election. Trustees normally serve two terms of three years each.

Trustee recruitment, induction and training

The trustees endeavour to ensure that they have within their number the appropriate range of skills and abilities, and from time to time will seek to identify individuals, who they believe can contribute essential knowledge and experience, to recruit to the Board.

New trustees are identified through open advertisement alongside targeted recruitment. The board endeavours to ensure that the trustees collectively have a relevant range of skills and abilities, including appropriate representation of Bolton's community and demographics.

New trustees receive induction meetings with the Chair and Chief Executive to brief them on the organisation, as well as information on their legal and fiduciary responsibilities. Outside of board meetings, all trustees are encouraged to attend performances and other events to keep informed of the Theatre's activities. Training for trustees is provided as necessary.

Organisation

The board, which must be no less than three members nor more than twenty, administers the Charity and meets as necessary. Normally meetings are bi-monthly with an annual away-day. All trustees are expected to adhere to a Code of Conduct. Conflicts of interest must be recorded on an annual basis and declared at each meeting.

The board has two sub-committees: a Finance and Resources Sub-Committee that has responsibility for finance, funding, assets and risk; and a People and Equalities Sub-Committee that has responsibility for human resources, diversity and inclusion. Both sub-committees have delegated authority from the board within specific terms of reference.

A Chief Executive is appointed by the board, to whom the trustees have delegated authority for operational matters within the overall strategy agreed by the board.

Pay and remuneration for senior staff

The board sets the remuneration of senior staff, determined on appointment, based upon comparable benchmarks, and subsequently adjusted in line with other staff pay and company policies. The board reviews staff pay annually, and it is normally increased in accordance with average earnings and inflation, if resources allow.

Related parties and co-operation with other organisations/charities

None of our trustees receive remuneration or other benefit from their work with the Trust. The Trust has worked in partnership over many years with major funders Arts Council England, Bolton Council and the Greater Manchester Combined Authority. Both the Arts Council and Bolton Council committed significant funds to support the re-development of the Theatre. Bolton Council are the landlords of the theatre.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2025**

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Octagon Theatre Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) (second edition – October 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO AUDITORS

We, the trustees and directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

SMALL COMPANY PROVISIONS AND APPROVAL

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Board of Trustees and signed on its behalf by:

Signed by:

Darren Knight

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D J Knight
Director

19/12/2025 | 3:19 AM PST

Date:

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED 31 MARCH 2025**

Opinion

We have audited the financial statements of The Octagon Theatre Trust (the 'charity') and its subsidiaries (the 'group') for the year ended 31 March 2025 which comprise the Group and parent Charity Statements of Financial Activities, the Group, and parent Charity's Balance Sheets, the Group and Parent Charity's Statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at March 31 2025 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue. Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with the audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED 31 MARCH 2025**

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, set out in the Directors' and Trustees' Annual Report, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the groups and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud, which is detailed below.

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussions with the trustees (as required by auditing standards) and discussed with the trustees the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation and taxation legislation. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Secondly, the company is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation. We identified the following areas as those most like to have such an effect: charities legislation, laws related to health and safety, employment laws, gender pay gap, GDPR and consumer protection.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the directors and inspection of regulatory and legal correspondence, if any. Through these procedures we did not become aware of any actual or suspected non-compliance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED 31 MARCH 2025**

standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

We design procedures in line with our responsibilities, outlined below to detect material misstatement due to fraud:

- Matters are discussed amongst the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud
- Identifying and assessing the design and effectiveness of controls that management have in place to prevent and detect fraud
- Detecting and responding to the risks of fraud following discussions with management and enquiring as to whether management have knowledge of any actual, suspected or alleged fraud;

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Signed by:

Nilesh Modhvadia

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Nilesh Modhvadia (Senior Statutory Auditor)
For and on behalf of Sumer Auditco Limited (Statutory Auditor)
Fourth Floor, Unit 5B, The Parklands, Bolton, BL6 4SD.

19/12/2025 | 11:26 AM GMT

Date:

OCTAGON THEATRE TRUST LIMITED
STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2025

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

		Unrestricted				
	Notes	General	Designated	Restricted	Total	Total
		Funds	Funds	Funds	2025	2024
		£	£	£	£	£
INCOME						
Incoming resources from generated funds:						
Donations	2	985,883	-	9,761	995,644	1,103,784
Charitable activities	3	2,531,206	-	111,306	2,642,512	1,816,115
Other trading activities	4	549,058	-	-	549,058	564,557
Investment income - bank interest		59,936	-	-	59,936	48,193
TOTAL INCOMING RESOURCES		4,126,083	-	121,067	4,247,150	3,532,649
EXPENDITURE						
Costs of raising funds	6	508,884	-	-	508,884	468,011
Expenditure on charitable activities	7	3,782,895	-	113,012	3,895,907	3,434,209
TOTAL EXPENDITURE		4,291,779	-	113,012	4,404,791	3,902,220
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS		(165,696)	-	8,055	(157,641)	(369,571)
Transfers between funds	17	121,668	(65,895)	(55,773)	-	-
NET INCOME/(EXPENDITURE						
BEFORE TAXATION		(44,028)	(65,895)	(47,718)	(157,641)	(369,571)
TAXATION - Theatre Tax Credit	5	209,911	-	-	209,911	305,358
NET INCOME/(EXPENDITURE)						
AFTER TAXATION - NET MOVEMENT IN FUNDS		165,883	(65,895)	(47,718)	52,270	(64,213)
TOTAL FUNDS BROUGHT FORWARD	17	938,155	938,938	179,441	2,056,534	2,120,747
TOTAL FUNDS CARRIED FORWARD	17	1,104,038	873,043	131,723	2,108,804	2,056,534

The notes on pages 20 to 36 form part of these financial statements.

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

OCTAGON THEATRE TRUST LIMITED
STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2025

CHARITY STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account)

	Notes	Unrestricted			Total	Total
		General	Designated	Restricted	2025	2024
		Funds	Funds	Funds	£	£
		£	£	£		
Incoming resources from generated funds:						
Donations	2	985,883	-	9,761	995,644	1,103,784
Charitable activities	3	3,837,355	-	111,306	3,948,661	3,117,176
Other trading activities	4	158,294	-	-	158,294	227,891
Investment income - bank interest		59,640	-	-	59,640	48,193
TOTAL INCOME		5,041,172	-	121,067	5,162,239	4,497,044
EXPENDITURE						
Costs of raising funds	6	117,387	-	-	117,387	136,795
Expenditure on charitable activities	7	4,879,133	-	113,012	4,992,145	4,429,912
TOTAL EXPENDITURE		4,996,520	-	113,012	5,109,532	4,566,707
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS		44,652	-	8,055	52,707	(69,663)
Transfers between funds	17	121,668	(65,895)	(55,773)	-	-
NET MOVEMENT IN FUNDS		166,320	(65,895)	(47,718)	52,707	(69,663)
TOTAL FUNDS BROUGHT FORWARD	18	945,273	938,938	179,441	2,063,652	2,133,315
TOTAL FUNDS CARRIED FORWARD	18	1,111,593	873,043	131,723	2,116,359	2,063,652

The notes on pages 20 to 36 form part of these financial statements.

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

OCTAGON THEATRE TRUST LIMITED
GROUP BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
FIXED ASSETS					
Tangible Assets	11		771,778		840,028
CURRENT ASSETS					
Stock	13	11,739		12,557	
Debtors	14	1,084,531		982,553	
Cash at Bank and in Hand		<u>1,496,791</u>		<u>1,583,528</u>	
		2,593,061		2,578,638	
CREDITORS					
Amounts falling due in one year	15	<u>1,042,540</u>		<u>1,106,208</u>	
NET CURRENT ASSETS					
			<u>1,550,521</u>		<u>1,472,430</u>
			2,322,299		2,312,458
CREDITORS					
Amounts falling due in more than one year	16		<u>213,495</u>		<u>255,924</u>
NET ASSETS					
			<u>2,108,804</u>		<u>2,056,534</u>
FUNDS					
Unrestricted charitable funds					
General fund	17	1,204,050		1,057,394	
Designated fund	17	<u>873,043</u>		<u>938,938</u>	
			2,077,093		1,996,332
Restricted charitable funds					
	17		<u>131,723</u>		<u>179,441</u>
Total charitable funds			2,208,816		2,175,773
Non charitable trading subsidiaries					
			<u>(100,012)</u>		<u>(119,239)</u>
TOTAL FUNDS			<u>2,108,804</u>		<u>2,056,534</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

19/12/2025 | 3:19 AM PST

The financial statements were approved by the board of Trustees on and were signed on its behalf by.

Signed by:

.....*Darren Knight*.....
D. Knight Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
CHARITY BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
FIXED ASSETS					
Tangible Assets	11		766,993		832,888
Investments	12		1,100		1,100
			<u>768,093</u>		<u>833,988</u>
CURRENT ASSETS					
Stock	13	-		-	
Debtors	14	1,078,134		979,965	
Cash at Bank and in Hand		<u>1,482,113</u>		<u>1,574,867</u>	
		<u>2,560,247</u>		<u>2,554,832</u>	
CREDITORS					
Amounts falling due in one year	15	<u>998,486</u>		<u>1,069,244</u>	
NET CURRENT ASSETS					
			<u>1,561,761</u>		<u>1,485,588</u>
			<u>2,329,854</u>		<u>2,319,576</u>
CREDITORS					
Amounts falling due in more than one year	16		<u>213,495</u>		<u>255,924</u>
NET ASSETS					
			<u><u>2,116,359</u></u>		<u><u>2,063,652</u></u>
FUNDS					
Unrestricted					
General fund	17	1,111,593		945,273	
Designated funds	17	<u>873,043</u>		<u>938,938</u>	
			<u>1,984,636</u>		<u>1,884,211</u>
Restricted	17		<u>131,723</u>		<u>179,441</u>
TOTAL FUNDS			<u><u>2,116,359</u></u>		<u><u>2,063,652</u></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the board of Trustees on 19/12/2025 | 3:19 AM PST and were signed on its behalf by:

Signed by:

Darren Knight
 Darren Knight Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
GROUP AND CHARITY STATEMENT OF CASH FLOWS
AS AT 31 MARCH 2025

		Group 2025 £	Group 2024 £	Charity 2025 £	Charity 2024 £
	notes				
Cash used in operating activities	22	(79,975)	87,100	(86,731)	83,056
Cashflows from investing activities					
Interest and dividends		59,936	48,193	59,640	48,193
Purchase of tangible fixed assets		(66,698)	(122,071)	(65,663)	(114,090)
Proceeds of sale of fixed assets		-	-	-	-
Payments to acquire investments		-	-	-	-
Cash provided by/(used in) investing activities		(6,762)	(73,878)	(6,023)	(65,897)
Cashflows from financing activities					
Proceeds from new borrowings		-	-	-	-
Repayment of borrowing		-	-	-	-
Cash from financing activities		-	-	-	-
Increase/(decrease) in cash & cash equivalents in the year		(86,737)	13,222	(92,754)	17,159
Cash and cash equivalents brought forward		1,583,528	1,570,306	1,574,867	1,557,708
Cash and cash equivalents carried forward		1,496,791	1,583,528	1,482,113	1,574,867
Cash and cash equivalents consist of:					
Cash at bank and in hand		1,496,791	1,583,528	1,482,113	1,574,867
Current asset investments		-	-	-	-
		1,496,791	1,583,528	1,482,113	1,574,867

Details of movement in net debt are given in note 23.

OCTAGON THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES

Company information

Octagon Theatre Trust Limited is a charitable company registered as a Charity in England and Wales and a company limited by guarantee. The Charity has two trading subsidiaries named Octagon Catering Services Limited and Octagon Theatre Productions Ltd. The registered office of all entities is Howell Croft South, Bolton, BL1 1SB.

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Companies Act 2006 and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Going Concern

The Trustees have addressed the impact of the current economic environment post COVID 19 and have prepared bank forecasts that demonstrate that the company has adequate cash reserves and is able to manage its cashflow and they have concluded that there are no issues concerning the Group's ability to continue as a going concern. For this reason, the accounts have been prepared on a going concern basis.

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts and VAT.

In kind support consisting of donated facilities is recognised as income when the charity has control over the facilities, the receipt of economic benefit is probable and can be measured reliably. The facilities are recognised at the value the charity would have been prepared to pay for them. A corresponding amount is included as expenditure.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Expenditure is classified under the following activity headings:

Costs of raising funds	including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.
Charitable activities	costs of undertaking the work of the charity.

The charity is registered for VAT and is able to recover some of the input tax charged as it relates to Vatable supplies. Costs are stated net of the recoverable amount of VAT, where VAT has been charged

OCTAGON THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 ACCOUNTING POLICIES (continued)

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs, depreciation, finance costs and professional fees. The basis of allocations is set out in note 8.

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Long leasehold land and buildings	10% straight line
Premises refurbishment	2% on additions pre 31/03/14, 4% on additions thereafter
Fixtures, fittings & equipment*	10% and 20%,
Computer equipment	25%

*Assets acquired under finance lease are depreciated over the life of the leases, which equates to 5 years on current agreements.

Taxation

The Charity is exempt from corporation tax on its charitable activities.

Fund accounting

General unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated unrestricted funds have been designated by the Trustees for particular purposes and are also unrestricted as the Trustees can re-assign those monies if they so desire.

Restricted funds can only be used for certain restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

The charity has only basic financial instruments which are initially recorded at cost, subsequently measured at their settlement value.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries, Octagon Catering Services Limited and Octagon Theatre Productions Ltd, on a line by line basis.

Capital grants

Capital grants received by the charity are accounted for as income in the period in which the charity becomes entitled to receive the income and included within restricted reserves until the conditions of the grant have been fulfilled.

Within the subsidiary companies, Capital grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the company will comply with the conditions attaching to them and the grants will be received. Capital grants are recognised using the accrual model and the performance model. Under the accrual model, capital grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable. Grants relating to assets are recognised in income on a systematic basis over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income and not deducted from the carrying amount of the asset.

The treatment of capital grants received by the subsidiary companies is aligned with that of the charity on consolidation and grants which were received from the charity are eliminated on consolidation.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

Judgements and key sources of estimation uncertainty

Judgements are made by Trustees in the process of applying the Charity's accounting policies. Key judgements are estimating the useful lives of fixed assets, going concern and any bad debt provision. These uncertainties are not thought to pose a significant risk of causing a material adjustment to the carrying amounts and assets within the next financial year.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for its employees, agreeing the contribution rates with each individual. The contributions are paid to a third party who invests the contributions in a money purchase plan. Contributions are charged to the SoFA as they become payable.

The charity also makes contributions to the actors Equity Pension fund in respect of the relevant qualifying workers. Contributions are charged to the SoFA as they become payable.

Financial instruments

The following assets and liabilities are classified as financial instruments - trade debtors, trade creditors, concessionary loans receivable and concessionary loans payable.

Trade debtors and trade creditors are respectively debt instruments and financial liabilities measured at amortised cost. Concessionary loans receivable and concessionary loans payable are respectively debt instruments and financial liabilities measured at amortised cost.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

	2025			2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
2 DONATIONS						
Revenue grants:						
Arts Council England	625,359	-	625,359	625,359	-	625,359
Bolton MBC	145,380	-	145,380	145,380	-	145,380
GMCA	117,920	-	117,920	117,920	-	117,920
The Oglesby Charitable Trust	-	-	-	-	-	-
	<u>888,659</u>	<u>-</u>	<u>888,659</u>	<u>888,659</u>	<u>-</u>	<u>888,659</u>
Donations & legacies						
General donations	95,314	-	95,314	116,302	-	116,302
In kind support	-	-	-	-	-	-
Capital project	1,910	9,761	11,671	-	98,823	98,823
Learning & participation	-	-	-	-	-	-
	<u>97,224</u>	<u>9,761</u>	<u>106,985</u>	<u>116,302</u>	<u>98,823</u>	<u>215,125</u>
Total for group	985,883	9,761	995,644	1,004,961	98,823	1,103,784
Donation from OCS Ltd	-	-	-	-	-	-
Total for company	<u>985,883</u>	<u>9,761</u>	<u>995,644</u>	<u>1,004,961</u>	<u>98,823</u>	<u>1,103,784</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

	2025			2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	Restated £	£	Restated £
3 INCOME FROM CHARITABLE ACTIVITIES						
Group						
Theatre and performance						
Charity Income (as below)	2,492,625	-	2,492,625	1,709,329	-	1,709,329
Octagon Theatre Productions	1,099,988	-	1,099,988	998,153	-	998,153
Eliminated on consolidation						
intercompany charges	(1,099,988)	-	(1,099,988)	(998,153)	-	(998,153)
	<u>2,492,625</u>	<u>-</u>	<u>2,492,625</u>	<u>1,709,329</u>	<u>-</u>	<u>1,709,329</u>
Learning and Participation						
Charity Income (as below)	38,581	111,306	149,887	33,008	73,778	106,786
	<u>38,581</u>	<u>111,306</u>	<u>149,887</u>	<u>33,008</u>	<u>73,778</u>	<u>106,786</u>
Total per Group	<u>2,531,206</u>	<u>111,306</u>	<u>2,642,512</u>	<u>1,742,337</u>	<u>73,778</u>	<u>1,816,115</u>
Charity						
Theatre and performance						
Box office	1,860,490	-	1,860,490	1,339,610	-	1,339,610
Grants	-	-	-	-	-	-
Co-productions	572,399	-	572,399	294,364	-	294,364
Royalties receivable	-	-	-	2,100	-	2,100
Other income	41,677	-	41,677	56,536	-	56,536
Ancillary trading	18,059	-	18,059	16,719	-	16,719
	<u>2,492,625</u>	<u>-</u>	<u>2,492,625</u>	<u>1,709,329</u>	<u>-</u>	<u>1,709,329</u>
Production sub contractor fees						
(eliminated on consolidation)	1,306,149	-	1,306,149	1,301,061	-	1,301,061
Learning and Participation						
Fees & earned income	38,081	2,606	40,687	33,008	-	33,008
Grants	500	108,700	109,700	-	73,778	73,778
	<u>38,581</u>	<u>111,306</u>	<u>150,387</u>	<u>33,008</u>	<u>73,778</u>	<u>106,786</u>
Total per Charity	<u>3,837,355</u>	<u>111,306</u>	<u>3,949,161</u>	<u>3,043,398</u>	<u>73,778</u>	<u>3,117,176</u>
4 INCOME FROM OTHER TRADING ACTIVITIES						
Sponsorship	49,525	-	49,525	137,250	-	137,250
Management charge/rent	65,000	-	65,000	60,000	-	60,000
Hire income	37,130	-	37,130	24,985	-	24,985
Sales commissions	6,639	-	6,639	5,656	-	5,656
Per charity	<u>158,294</u>	<u>-</u>	<u>158,294</u>	<u>227,891</u>	<u>-</u>	<u>227,891</u>
Less eliminated on consolidation:						
Management charge/rent to OCS Ltd	(65,000)	-	(65,000)	(60,000)	-	(60,000)
Add subsidiary income OCS Ltd	455,764	-	455,764	396,666	-	396,666
Per group	<u>549,058</u>	<u>-</u>	<u>549,058</u>	<u>564,557</u>	<u>-</u>	<u>564,557</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

5 TRADING SUBSIDIARIES

	Octagon Catering Services Limited 2025 2024 £ £		Octagon Theatre Productions Ltd 2025 2024 £ £	
Turnover	455,764	396,666	1,099,988	998,153
Cost of sales	337,912	301,092	1,306,149	1,301,061
Gross profit	117,852	95,574	(206,161)	(302,908)
Administration Expenses	98,921	90,124	3,750	2,450
Operating profit/loss	18,931	5,450	(209,911)	(305,358)
Other income	296	-	-	-
Net profit/loss before taxation	19,227	5,450	(209,911)	(305,358)
(Tax charge)/Theatre tax credit	-	-	209,911	305,358
Net profit after taxation	19,227	5,450	-	-
Total assets	32,849	30,340	511,023	305,358
Total liabilities (excluding capital grant)	(132,861)	(149,579)	(510,023)	(304,358)
Capital grant	-	-	-	-
Net funds	(100,012)	(119,239)	1,000	1,000

Octagon Catering Services Limited (OCS)

The subsidiary operates the bar and catering services within the theatre. On consolidation the management charge of £65,000 (2024 - £60,000) is eliminated. .

Octagon Theatre Productions Ltd (OTP)

OTP has been formed to undertake the production, running and closure of in house theatrical productions on behalf of the charity. It subcontracts the production work back to the charity, and is eligible to claim theatre tax relief.

OTP's income derives from charity. On consolidation income from the charity of £1,099,988 (2024 - £998,153) is eliminated against theatre production costs and the direct costs of £1,309,899 (2024 - £1,301,061) are eliminated against production subcontractor fees in the charity.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

6 COSTS OF RAISING FUNDS	2025			2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Inter company provision re OCS	(19,664)	-	(19,664)	-	-	-
Support costs	137,051	-	137,051	136,795	-	136,795
Per charity	117,387	-	117,387	136,795	-	136,795
OCS	436,833	-	436,833	391,216	-	391,216
Less provision	19,664	-	19,664	-	-	-
Less management charge	(65,000)	-	(65,000)	(60,000)	-	(60,000)
Total fundraising in Group	508,884	-	508,884	468,011	-	468,011

No costs were charged to designated or restricted funds in either year.

7 CHARITABLE EXPENDITURE

Theatre and performance	4,532,468	-	4,532,468	4,040,584	-	4,040,584
Learning and participation	343,352	113,012	456,364	330,455	58,873	389,328
Capital project	3,313	-	3,313	-	-	-
Charged to restricted fund	-	-	-	-	-	-
Per charity	4,879,133	113,012	4,992,145	4,371,039	58,873	4,429,912

Less eliminated on consolidation:

Grant to OCS Ltd	-	-	-	-	-	-
Charges from OTP Ltd	(1,096,238)	-	(1,096,238)	(995,703)	-	(995,703)
Per group	3,782,895	113,012	3,895,907	3,375,336	58,873	3,434,209

Charges to restricted funds in respect of grants shown in note 2 have been made. Details of the grants are shown in note 17.

Depreciation of £16,926 (2024 - £16,926) and a loss on disposal of fixed assets £nil (2024 - £nil) have been charged to designated funds as shown in note 17.

Expenditure in the charity is analysed as follows:

	Direct costs	Direct salaries & actors' fees	Support costs	Total
2024/25	£	£	£	£
Theatre and performance	2,378,331	523,456	1,630,681	4,532,468
Learning and participation	86,869	65,055	304,440	456,364
Capital project	2,318	995	-	3,313
	2,467,518	589,506	1,935,121	4,992,145
2023/24				
Theatre and performance	2,130,981	233,150	1,676,453	4,040,584
Learning and participation	52,396	21,833	315,099	389,328
Capital project	-	-	-	-
	2,183,377	254,983	1,991,552	4,429,912

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

8 SUPPORT & GOVERNANCE COSTS

	Marketing	Governance	Costs of raising funds	Theatre & Performance	Learning & participation	Total 2023
	£	£	£	£	£	£
2024/25						
Salaries	-	65,403	130,807	915,648	196,210	1,308,068
Marketing costs	158,729	-	-	-	-	158,729
Establishment costs	2,659	10,637	2,659	186,155	63,825	265,935
Insurance	-	-	-	25,099	8,366	33,465
Legal & professional	-	12,299	-	14,382	757	27,438
Administration costs	10,852	2,713	2,713	86,815	8,139	111,232
Finance charges	1,956	489	489	15,647	1,467	20,048
Staff training and recruitment	1,531	383	383	12,252	1,149	15,698
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	849	-	-	119,608	11,102	131,559
	176,576	91,924	137,051	1,375,606	291,015	2,072,172
Allocation of marketing support costs	(176,576)	-	-	167,747	8,829	-
Allocation of governance costs	-	(91,924)	-	87,328	4,596	-
	-	-	137,051	1,630,681	304,440	2,072,172
2023/24						
Support costs						
Support salaries costs	-	64,939	129,878	909,146	194,817	1,298,780
Marketing costs	144,691	-	-	-	-	144,691
Establishment costs	2,980	11,922	2,980	208,633	71,531	298,046
Insurance	-	-	-	26,732	8,911	35,643
Legal & professional	-	8,742	-	48,555	2,556	59,853
Administration costs	11,085	2,771	2,771	88,680	8,314	113,621
Finance charges	1,642	411	411	13,138	1,232	16,834
Staff training and recruitment	3,021	755	755	24,166	2,266	30,963
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	1,176	-	-	115,975	12,765	129,916
	164,595	89,540	136,795	1,435,025	302,392	2,128,347
Allocation of marketing support costs	(164,595)	-	-	156,365	8,230	-
Allocation of governance costs	-	(89,540)	-	85,063	4,477	-
	-	-	136,795	1,676,453	315,099	2,128,347

Support costs are allocated on the following basis:

Area	Basis	Comment
Marketing costs	estimate of usage	net of any direct attribution
Support salaries	estimate of time spent	
Other costs:		
Property	Space	
Irrecoverable VAT (after any direct attribution)	Head count	net of any direct attribution
All other costs	estimate of usage/head count	
Depreciation	estimate of usage	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

9 STAFF INFORMATION

2025

2024

£

£

a Employees

Salaries and wages	1,430,087	1,351,532
Pension costs	37,760	37,426
Employer's NI contributions	119,335	118,451
	<u>1,587,182</u>	<u>1,507,409</u>
Staff costs for the Trading subsidiary included above	<u>204,366</u>	<u>181,496</u>

Employees earning more than £60,000pa (excluding employer's nic and pension contributions):

2025

2024

number

number

£60,000 - £70,000	<u>1</u>	<u>1</u>
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The key management of the charity comprise the trustees and senior staff (as set out on page1) and the key management of the group are the same people plus a catering manager. The trustees do not receive any remuneration for their services

The total employee benefits of other key management were as follows:

2025

2024

£

£

Charity	<u>386,436</u>	<u>386,436</u>
Group	<u>386,436</u>	<u>386,436</u>

2025

2024

£

£

b Actors and stage managers

Fees	514,758	227,851
Pension contributions (Equity)	-	-
	<u>514,758</u>	<u>227,851</u>

c Group average staff numbers

The average number of employees, excluding the actors and stage manager referred to above, was as follows:-

	2025	2025	2024	2024
	Average	Average FTE	Average	average FTE
	number	number	number	number
Employees	94	63	81	53
	<u>94</u>	<u>63</u>	<u>81</u>	<u>53</u>

10 NET INCOME/(EXPENDITURE) BEFORE TRANSFERS (for the Group)

2025

2024

£

£

This is stated after charging/(crediting):

Auditors remuneration:-

Audit fees	19,950	19,950
Accountancy fees	1,863	(2,601)
Finance lease charges	-	-
Depreciation of fixed assets	134,948	132,115
Trustees remuneration	-	-
Trustees expenses	<u>-</u>	<u>-</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

11 TANGIBLE FIXED ASSETS

GROUP	Leasehold Property £	Fixtures & Fittings £	Computer Equipment £	Total £
Cost or valuation				
As at April 1 2024	597,435	719,899	84,602	1,401,936
Additions	-	66,698	-	66,698
Disposals	-	-	-	-
As at 31 March 2025	597,435	786,597	84,602	1,468,634
Depreciation				
As at April 1 2024	174,254	327,385	60,269	561,908
Charge for the year	58,085	65,490	11,373	134,948
Disposals	-	-	-	-
As at 31 March 2025	232,339	392,875	71,642	696,856
Net Book Value				
As at 31 March 2025	365,096	393,722	12,960	771,778
As at 31 March 2024	423,181	392,514	24,333	840,028
COMPANY				
Cost or valuation				
As at April 1 2024	597,435	709,304	84,602	1,391,341
Additions	-	65,663	-	65,663
Disposals	-	-	-	-
As at 31 March 2025	597,435	774,967	84,602	1,457,004
Depreciation				
As at April 1 2024	174,254	323,930	60,269	558,453
Charge for the year	58,085	62,100	11,373	131,558
Disposals	-	-	-	-
As at 31 March 2025	232,339	386,030	71,642	690,011
Net Book Value				
As at 31 March 2025	365,096	388,937	12,960	766,993
As at 31 March 2024	423,181	385,374	24,333	832,888

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

12 FIXED ASSET INVESTMENTS

The charity has owns 100% of the issued share capital of the following companies:

Name	Company no.	Investment		Activity
		2025	2024	
		£	£	
Octagon Catering Services Limited	2095489	100	100	Catering & bar services
Octagon Theatre Productions Ltd	9260244	1,000	1,000	Theatre productions
		<u>1,100</u>	<u>1,100</u>	

	GROUP	GROUP	COMPANY	COMPANY
	2025	2024	2025	2024
	£	£	£	£

13 STOCKS

Stock of goods for resale	<u>11,739</u>	<u>12,557</u>	<u>-</u>	<u>-</u>
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14 DEBTORS

Trade debtors	152,808	40,921	152,808	40,598
Grants and income receivable	117,920	-	117,920	-
Octagon Catering Services Ltd	-	-	92,457	113,956
Inter company provision re OCS	-	-	(92,457)	(112,221)
Octagon Theatre Productions Ltd	-	-	510,519	303,018
VAT refundable	-	-	-	-
Other debtors	-	-	-	-
Theatre Tax Credit receivable	515,269	305,358	-	-
Prepayments	<u>298,534</u>	<u>636,274</u>	<u>296,887</u>	<u>634,614</u>
	<u>1,084,531</u>	<u>982,553</u>	<u>1,078,134</u>	<u>979,965</u>

15 CREDITORS falling due within one year

Trade creditors	58,532	80,977	52,848	76,543
Other taxes and social security	34,575	34,747	16,850	18,285
Accruals	293,082	355,737	273,803	341,140
Other creditors	222,918	25,414	221,552	23,943
Bolton Council re lease premium	42,655	42,655	42,655	42,655
Income and grants in advance	<u>390,778</u>	<u>566,678</u>	<u>390,778</u>	<u>566,678</u>
	<u>1,042,540</u>	<u>1,106,208</u>	<u>998,486</u>	<u>1,069,244</u>

All income and grants in advance brought forward are released in the subsequent year.

16 CREDITORS falling due within more than one year

Bolton Council re lease premium	<u>213,495</u>	<u>255,924</u>	<u>213,495</u>	<u>255,924</u>
	<u>213,495</u>	<u>255,924</u>	<u>213,495</u>	<u>255,924</u>

The balance of the lease premium is payable in seven equal annual instalments commencing in April 2023. No interest is payable

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

17 STATEMENT OF FUNDS

Group	2023/24				c/f and b/f 31/03/2024	2024/25			
	01/04/2023	Income	Expenditure	TTR & Transfers		Income	Expenditure	TTR & Transfers	31/03/2025
	£	£	£	£	£	£	£	£	£
Unrestricted funds:									
General fund	1,041,777	3,360,048	(3,826,421)	362,751	938,155	4,126,083	(4,291,779)	331,579	1,104,038
Designated Funds (see details below)	955,864	-	(16,926)	-	938,938	-	-	(65,895)	873,043
	<u>1,997,641</u>	<u>3,360,048</u>	<u>(3,843,347)</u>	<u>362,751</u>	<u>1,877,093</u>	<u>4,126,083</u>	<u>(4,291,779)</u>	<u>265,684</u>	<u>1,977,081</u>
Restricted Funds:									
As below	123,106	172,601	(58,873)	(57,393)	179,441	121,067	(113,012)	(55,773)	131,723
Total Funds	<u>2,120,747</u>	<u>3,532,649</u>	<u>(3,902,220)</u>	<u>305,358</u>	<u>2,056,534</u>	<u>4,247,150</u>	<u>(4,404,791)</u>	<u>209,911</u>	<u>2,108,804</u>

Funds analysed between charitable and non-charitable:

	2025	2024
	£	£
Charity unrestricted and designated	1,984,636	1,884,211
Add back provision on inter company eliminated on consolidation	92,457	112,121
Charity restricted	<u>131,723</u>	<u>179,441</u>
	2,208,816	2,175,773
Trading subsidiaries	<u>(100,012)</u>	<u>(119,239)</u>
	<u><u>2,108,804</u></u>	<u><u>2,056,534</u></u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

17 STATEMENT OF FUNDS (continued)

COMPANY	2023/24				c/f and b/f 31/03/2024	2024/25			
	01/04/2023	Income	Expenditure	TTR & Transfers		01/04/2024	Income	Expenditure	TTR & Transfers
	£	£	£	£	£	£	£	£	£
Unrestricted funds:									
General fund	1,054,345	4,324,443	(4,490,908)	57,393	945,273	5,041,172	(4,996,520)	121,668	1,111,593
Designated funds:									
Invested in fixed assets	849,814	-	(16,926)	-	832,888	-	-	(65,895)	766,993
Programme support	30,000	-	-	-	30,000	-	-	-	30,000
Capital project	-	-	-	-	-	-	-	-	-
Capital project - reserves	-	-	-	-	-	-	-	-	-
Capital replacement unallocated	76,050	-	-	-	76,050	-	-	-	76,050
	955,864	-	(16,926)	-	938,938	-	-	(65,895)	873,043
Total unrestricted funds	2,010,209	4,324,443	(4,507,834)	57,393	1,884,211	5,041,172	(4,996,520)	55,773	1,984,636
Restricted Funds:									
Capital Project Grants & donations - Oglesby	-	98,823	-	(49,800)	49,023	9,761	-	(49,023)	9,761
	-	98,823	-	(49,800)	49,023	9,761	-	(49,023)	9,761
Project funds									
Theatre	-	-	-	-	-	-	-	-	-
Learning & participation	123,106	73,778	(58,873)	(7,593)	130,418	111,306	(113,012)	(6,750)	121,962
	123,106	73,778	(58,873)	(7,593)	130,418	111,306	(113,012)	(6,750)	121,962
Total restricted funds	123,106	172,601	(58,873)	(57,393)	179,441	121,067	(113,012)	(55,773)	131,723
Total Funds	2,133,315	4,497,044	(4,566,707)	-	2,063,652	5,162,239	(5,109,532)	-	2,116,359

Analysis of restricted project grants	2023/24				c/f and b/f 31/03/2024	2024/25			
	01/04/2023	Income	Expenditure	TTR & Transfers		01/04/2024	Income	Expenditure	TTR & Transfers
	£	£	£	£	£	£	£	£	£
Learning and participation									
Oglesby and BMBC - Sharing Stories	102,288	10,000	(45,138)	-	67,150	33,671	(48,048)	-	52,773
Bolton CVS - Unlocking Wellbeing	9,644	53,104	(6,230)	-	56,518	-	(22,152)	-	34,366
Bolton CVS - Health and Wellbeing	3,844	50	(2,531)	(1,363)	-	-	-	-	-
Kickstart	-	-	-	-	-	-	-	-	-
The Ragdoll Foundation	7,330	3,874	(4,974)	(6,230)	-	-	-	-	-
Provincial/Walsh Trust for Bolton	-	-	-	-	-	-	-	-	-
Bridges The Big Give	-	6,750	-	-	6,750	-	-	(6,750)	-
The Agency	-	-	-	-	-	50,000	(36,076)	-	13,924
Foyle Foundation	-	-	-	-	-	25,135	(5,639)	-	19,496
The Women's Group	-	-	-	-	-	2,500	(1,097)	-	1,403
Schools	-	-	-	-	-	-	-	-	-
National Lottery Community Fund - ReAct	-	-	-	-	-	-	-	-	-
	123,106	73,778	(58,873)	(7,593)	130,418	111,306	(113,012)	(6,750)	121,962

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

17 STATEMENT OF FUNDS (continued)

Transfers 2024/25

Transfers have been made during the year in respect of

	Rebuild Reserves	Investment in fixed assets	New Designations	Total
	£	£	£	£
General fund	-	49,023	-	49,023
Designated - invested in Fixed assets	-	-	-	-
Designated - workshop removal	-	-	-	-
Designated - capital project	-	-	-	-
Designated - capital reserve	-	-	-	-
Designated - capital replacement	-	-	-	-
ACE CRF1	-	-	-	-
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(49,023)	-	(49,023)
	-	-	-	-

Transfers 2023/24

Transfers have been made during the year in respect of LED lighting fixed asset additions as below:

	Rebuild Reserves	Investment fixed assets	New Designations	Total
	£	£	£	£
General fund	-	49,800	-	49,800
Designated - invested in Fixed assets	-	-	-	-
Designated - workshop removal	-	-	-	-
Designated - capital project	-	-	-	-
Designated - capital reserve	-	-	-	-
Designated - capital replacement	-	-	-	-
ACE CRF1	-	-	-	-
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(49,800)	-	(49,800)
	-	-	-	-

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Company fund balances at March 31 2025

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	1,100	766,993	-	768,093
Net current assets	1,323,988	106,050	131,723	1,561,761
Creditors due in more than one year	(213,495)	-	-	(213,495)
	<u>1,111,593</u>	<u>873,043</u>	<u>131,723</u>	<u>2,116,359</u>

Company fund balances at March 31 2024

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	1,100	832,888	-	833,988
Net current assets	1,200,097	106,050	179,441	1,485,588
Creditors due in more than one year	(255,924)	-	-	(255,924)
	<u>945,273</u>	<u>938,938</u>	<u>179,441</u>	<u>2,063,652</u>

Free Reserves:

	2025	2024
	£	£
Net current assets	<u>1,323,988</u>	<u>1,200,097</u>

19 CONSTITUTION

The Company is limited by guarantee and does not have a share capital. In the event of the Company being wound up the members are committed to contributing £1 each.

20 TAXATION

The company is a registered charity and is entitled to claim annual exemption from UK corporation tax under sections 466 to 477 of the Corporation Tax Act 2010.

21 CAPITAL COMMITMENTS

The company had no capital commitments at the year end (2024 - none).

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

22 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASHFLOW FROM OPERATING ACTIVITIES

	Group 2025 £	Group 2024 £	Charity 2025 £	Charity 2024 £
Net income/(expenditure)	52,270	(64,213)	52,707	(69,663)
Add back depreciation	134,948	132,115	131,558	129,916
Deduct interest income shown in investing activities	(59,936)	(48,193)	(59,640)	(48,193)
Deduct profit/add back losses on disposals of FA	-	-	-	-
Decrease/(increase) in stock	818	(3,166)	-	-
Decrease/(increase) in debtors	(101,978)	(284,006)	(98,169)	(283,479)
Increase/(decrease) in creditors	(106,097)	354,564	(113,187)	354,475
Net cash generated from/(used in) operating activities	(79,975)	87,101	(86,731)	83,056

23 MOVEMENT IN NET DEBT

Group	at 31/3/24 £	cashflows £	Lease premium £	other non cash £	£
Cash and cash equivalents					
Cash at bank and in hand	1,583,528	(86,737)	-	-	1,496,791
Debt					
Bolton MBC re lease premium	(255,924)	-	42,429	-	(213,495)
Cash and cash equivalents net of debt	1,327,604				1,283,296
Charity					
Cash and cash equivalents					
Cash at bank and in hand	1,574,867	(92,754)	-	-	1,482,113
Debt					
Bolton MBC re lease premium	(255,924)	-	42,429	-	(213,495)
Cash and cash equivalents net of debt	1,318,943				1,268,618

There were no acquisitions or disposals of subsidiaries; foreign exchange movements; or market value changes in the period.

24 LEASE COMMITMENTS

a Operating leases

In 2022, the charity entered into a lease with Bolton Council for the theatre. The lease commenced on August 31 2021 and runs until June 2120. There is no rent payable under the lease, but there is a lease premium of £503,762. The initial instalment of the lease premium was paid in 2022 of £240,000 plus VAT and the balance is payable in equal annual instalments commencing August 31 2024 and is provided for in these accounts. A condition of the lease was the granting of the charge in favour of ACE referred to in note 26.

On 28 October 2024, the company entered into a 15 year lease for storage premises in the amount of £49,999 per annum. The company is able to terminate the lease by giving not less than six months notice on break dates of 28 October 2029, 2032, 2035 and 2038. The minimum operating lease commitment at the year end is £224,995 (2024 £Nil).

b Finance leases

The charity and group had no obligations under finance leases in either this or the preceding year.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

25 RELATED PARTY TRANSACTIONS

Details of the grant support from organisations who nominated directors and other organisations with which the charity works closely is shown in the statement of funds note.

Details of the trading between the charity and its subsidiaries is shown in the notes to the SoFA.

There are no other related party transactions that are required to be disclosed.

26 CONTINGENT LIABILITIES

Capital grants

In previous years the charity has received funding from Arts Council England (ACE) for the redevelopment of the theatre from ACE National Lottery funding and jointly from ACE and Bolton MBC for the improvement of the lighting and sound system. The assets created are subject to ACE normal terms and conditions and property assets cannot be disposed of at any time or equipment within ten years without ACE prior written consent, and any proceeds of sale may be repayable in proportion to the funding received.

These liabilities are not expected to crystallise and therefore the grant, relating to capital items, has been taken to a restricted reserve and related depreciation is being charged against the fund each year. However, as all the other restrictions had been met the grant was released to unrestricted funds in 20/21.

27 CHARGES

The Arts Council England (ACE) was a major funder of the capital works carried out by Bolton Council on the theatre building. In order to safeguard the interests of the funder and to facilitate the granting of the lease by the Council to the Charity, ACE has been given a charge of the leasehold property known as the Octagon Theatre, Howell Croft South Bolton.

OCTAGON THEATRE TRUST LIMITED

England & Wales - Charity number 248833

Accounts



OCTAGON THEATRE TRUST LIMITED
GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR
THE YEAR ENDED 31 MARCH 2024

Company number 00882226
Charity number 2488833

**OCTAGON THEATRE TRUST LIMITED
CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024**

As I reflect as Chair, I look back with both wonder and joy over the last 12 months and I wanted to start my contribution for this Annual Report by thanking my trustee colleagues. Each one of them gives their time freely as a volunteer to guide, steer and support The Octagon as a charity, using their networks to fundraise, their knowledge and skills to enable the team to make popular, bold and adventurous theatre and ensure that we continue to provide Bolton communities with life-affirming creative experiences.

That brings me on to the team who've worked fabulously as ever, going over, above and beyond. However, it's hard. It's really hard for charities right now. Tough decisions are being made that are hurting the arts, communities and creativity. The Octagon has worked hard to limit that in Bolton. It's clear to me that with the strong leadership from both Roddy, our Chief Executive and Lotte, our Artistic Director, the team have pulled together to respond to the challenge. Over the last 12-months, we have outperformed against our key measures and we've pulled back a significant planned deficit thanks to careful financial stewardship, and joint board and team focus and I'll be honest, a bit of good fortune too. We've led, delivered and co-produced some beltin' theatre, and using the Chair's prerogative – Animal Farm being my personal favourite – together with delivering events and activities that have been family friendly [and some not so], to bring laughter, tears and joy to Bolton. We've worked in schools, libraries and community settings to inspire people young and old. We've brought in new talent, local talent and superstar talent too. It would be remiss of me not to say a special thanks to Peter Kay who had people queuing beyond our venue and around the Bolton Town Hall, bringing light to an otherwise grey December day. This is what we do and the impact that we have.

As I look ahead, it's with a careful blend of optimism and hope. We've got to see what a new government brings, and together with board colleagues I'm supporting our Chief Executive's message in ensuring that Bolton gets its fair share when it comes to the essential investment in arts and culture. We're dreaming big with ideas that will not only have an impact now but will engineer the creative skills and talents of future generations. We know we can only achieve our goals through working in partnership and we have partnerships in abundance. Yes, the environment throws its curveballs and that will continue, but I'm proud that The Octagon is both responsive and resilient.

This set of accounts are not just the facts and figures of The Octagon, it's a story of our impact and how we make every penny work for creativity, arts and culture in Bolton and beyond. I'd like to finish by saying thanks to our principle funders at the Arts Council, Bolton Council and Greater Manchester Combined Authority for their ongoing commitment, together with all of our other grant funders. I'd also like to thank our corporate supporters who've stood by us in challenging financial times for them and of course, thanks to our audience and donors who keep buying tickets to come and see the great theatre and events that we're delivering, because without you all, there is no Octagon.

Darren Knight
Chair of the Board of Trustees

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

DIRECTORS

Name	Nominee/Elected	Appointed/Resigned	Position	Subcommittee (see key below)
D J Knight	Elected trustee		Chair	FR, PE
S A Young	Elected trustee		Vice Chair	FR
S D Plant	Elected trustee		Chair FR	FR
Dr E K Alladi	Elected trustee			PE
H Bowdur	Elected trustee			FR
L A Harvey	Elected trustee	Resigned 27/11/23	Chair PE	PE
S Hussain	Elected trustee	Resigned 27/11/23		PE
V E Jackson	Elected trustee	Resigned 27/11/23		PE
T A Lewyckyj -Wood	Elected trustee			PE
Cllr M Murray	BMBC nominee	Resigned 04/05/2024		
F L Noden	Elected trustee			FR
I Tabbron	Elected trustee			FR
Cllr H Fairclough	BMBC nominee			
Cllr N Ayub	BMBC nominee	Appointed 27/11/23		
S Germaine-Cox	Elected trustee	Appointed 27/11/23	Chair PE	PE
H Critchlow	Elected trustee	Appointed 27/11/23		FR
J Leigh	Elected trustee	Appointed 27/11/23		PE
J Griffiths	Elected trustee	Appointed 27/11/23		

KEY TO SUBCOMMITTEES FR – Finance and Resources Sub-committee
PE – People and Equality Sub-committee

COMPANY SECRETARY K B Jones

KEY STAFF

R Gauld	Chief Executive	
L Wakeham	Artistic Director	
K B Jones	Head of Finance and Business	
M Irving-Murphy	Head of Operations and Customer Experience	
C Whitwood	Head of Production	
C Rachwal	Head of Marketing and Communications	
D Fearnley	Head of Development	
I Woolrich	Head of Creative Engagement	Resigned 26/08/2024
W Treasure	Head of Producing	

**REGISTERED OFFICE AND
PRINCIPAL PLACE OF BUSINESS** Howell Croft South
Bolton
BL1 1SB

AUDITORS Sumer Auditco Limited
The Beehive
City Place
Gatwick
RH6 0PA

BANKERS Barclays Bank plc
1 Market Street
Bolton
BL1 1XA

OCTAGON THEATRE TRUST LIMITED TRUSTEES' AND DIRECTORS' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report together with the consolidated financial statements of the charity and its subsidiaries for the year ended 31 March 2024.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the charity are:

"to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the Arts, including the arts of drama, mime, dance, singing, and music".

We achieve these objectives through the operation of the Octagon Theatre in Bolton and the creation of theatre productions for regional and national audiences, including work off-site, on tour and online; and through extensive programmes of learning and participation with, by and for our community.

Activities

The charity's main activities are:

- Producing and presenting high quality theatre productions that are accessible and relevant for the communities of Bolton and beyond. The programme includes a range of new, contemporary and classic plays, including musicals and family shows. In-house productions are made and rehearsed in Bolton, with a skilled local workforce alongside artists drawn from across the UK; co-productions are made with a range of exciting artistic collaborators who share our values; and presenting work is programmed to provide a diverse line-up of the best quality touring performing arts, ranging from popular entertainment to thought-provoking new work.
- Inspiring and engaging young people and adults to take part in creative activities. These involve a wide range of theatre and creative practices that encourage theatre practice, creativity, collaboration and communication. Often we work with other partners to reach and engage participants, including schools with whom we work to enhance and enrich student learning, and
- Developing the talent and professional skills of the theatre and creative industries. This includes opportunities for new work to be developed and showcased, support for artists at all stages of their career to improve their work and employability, and training for college and university students to ensure they are industry ready.

Organisational mission, values and goals

Our vision: Our community will be stronger, happier and healthier with more creativity at its heart.

Our mission: We use theatre and arts to create unforgettable experiences that celebrate, inspire and elevate our community.

Our cause: We will excite and unite people through brilliant, bold theatre and arts. We will enrich and change peoples' lives by encouraging their expression and freedom. We will be a catalyst for our community to be more inclusive and more creative.

Our values:

- Creativity– We are imaginative, playful, artistic and resourceful. We are storytellers and we encourage everyone's potential to express themselves.
- Inclusivity – We listen, learn and change so that we can become more inclusive. We want everyone to feel safe and at home with the Octagon. We are richer and stronger together.
- Care - We care about people, their feelings and wellbeing. We care about our work and doing the best that we can. We care about our community and our environment.
- Curiosity – We are open minded, brave and willing to take risks. We enjoy learning and create a safe space for ideas and debate. We choose curiosity over judgement.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

- Integrity – We are authentic and honest. We treat people with respect and fairness. We are responsible and accountable. We deliver on what we promise.

Organisational goals to 2027:

- Improve our resilience through growing our income and reach and maximising our new venue.
- Value our people in a culture where they can thrive, contribute, learn, and are able to balance work and life effectively.
- Stage work that is Bold, Adventurous and Popular, supporting others to flourish, and contributing to a vibrant and diverse creative ecology.
- Widen who we work with to be vital to our community, building meaningful partnerships and advocating for the difference we can make.
- Octagon for everyone, placing inclusion, diversity and access at the heart of what we do, and ensuring that people feel the Octagon is for them.
- Environmental responsibility, taking action to reduce our impact and contribute towards Net Zero by 2038.

Public benefit

In shaping the objectives and planning the activities for the year, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. The charity relies on grants and the income from fees and charges to cover its operating costs.

Beneficiaries

A total of 166,241 people benefited from the charity's work over the year including participants, audiences at the Octagon and audiences at partner venues across the country.

Pricing policy

We are committed to providing accessible and affordable theatre experiences for everyone, whilst recognising that the charity requires sufficient income to deliver its activities effectively. The trustees have set a policy that includes free events throughout the year, free and £4 tickets for those on low incomes, and a range of price points for customer choice including desirable seats at £15 tickets for every performance. Dynamic pricing allows the charity to increase the highest prices in line with demand, whilst keeping the lowest ticket prices static to ensure affordability.

Impact assessment

The trustees periodically commission impact studies to understand how the Octagon makes a positive contribution to Bolton and the surrounding area. The most recent study in 2021, and drawing upon data from previous years, found that the charity:

- Generated an annual economic impact of £10.8m per year, of which £8.43m is captured within Greater Manchester and £5.89m within Bolton itself.
- Generated social impact of £0.89m per year through health, education and volunteering.
- Produced a total benefit cost ratio of £13.44 to every £1 of public sector investment (Arts Council England, Bolton Council and Greater Manchester Combined Authority).
- Produced a benefit cost ratio to Bolton Council of £43 in GVA and social impact for every £1 of revenue investment.
- Improved Bolton's reputation, with 96% of audiences surveyed saying that the Octagon was good for Bolton's reputation, and over £1m of positive media coverage generated every year.

The study went on to assess the benefits arising in Bolton specifically over the next 25 years because of the theatre's redevelopment and estimated a net value of £110m, which compared to £90.1m pre-redevelopment, is £19.1m of additional impact in Bolton.

The trustees are pleased and proud to see such strong evidence of the Octagon's economic and social impact, in addition to its cultural contribution. The report states that the Octagon "represents good value for money in the public sector and especially so within the arts and cultural sector". The trustees look forward to seeing the Octagon's impact grow in the years ahead.

Contribution of volunteers

Volunteers play a vital and varied role in the life of the Trust: as trustees, providing customer care, and providing pastoral support during creative engagement activities. We are grateful to them all for their continued support and contribution. Volunteers gave 4,578 hours over the year, an increase of over 1,000 hours on the previous year.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

ACHIEVEMENTS AND PERFORMANCE

2023/24 year was a highly successful year in almost every respect, despite the ongoing difficult economic circumstances. We were delighted to be named as Manchester's Leading Arts and Culture Venue at the 2023 This Is Manchester Awards, reflecting the Octagon's reputation as a leading regional theatre.

Productions

During the year 68,433 people attended Octagon productions at our theatre in Bolton. An estimated 89,736 people saw an Octagon production, co-production or originated production elsewhere in the UK.

Our 2023/24 productions were:

The Book of Will by Lauren Gunderson. Directed by Lotte Wakeham. 17th May – 3rd June 2023. Co-production with Queen's Theatre Hornchurch and Shakespeare North Playhouse.

- "Poignant testament to friendship and collaboration" – The Stage
- "Generous hearted comedy" – The Guardian

Blonde Bombshells of 1943 by Alan Plater. Directed by Zoé Waterman. 9th June – 1st July 2023. Co-production with Stephen Joseph Theatre and Theatre By The Lake.

- "Perfect summer treat" – The Bolton News
- "Music is just stunning" – Manchester Theatres
- "Glorious" – Theatre Reviews North

A View From The Bridge by Arthur Miller. Directed by Holly Race Roughan. 8th – 30th September 2023. Co-production with Headlong, Chichester Festival Theatre and Rose Theatre.

- "Powerful, poignant and at times heartbreaking" – Bolton News
- "Thrilling and dynamic" – The Guardian
- "Emotional and Powerful" – Manchester Theatres

Jeeves and Wooster in Perfect Nonsense based on the works of P.G Wodehouse, adapted by The Goodale Brothers. Directed by Marieke Audsley. 4th – 21st October 2023. Co-production with Wiltshire Creative.

- "A spiffingly perfect evening of entertainment" – Fairy Powered Productions
- "Terrific fun" – Daily Mail
- "A glorious escape from reality" – Broadway World

Around the World in 80 Days by Jules Verne, adapted by Susannah Pearse and Kate Ferguson. Directed by Kash Arshad. 16th November 2023 – 6th January 2024.

- "A totally winning performance" – What's On Stage
- "Captivates audiences of all ages" – I Love MCR
- "Feel-good Fun" – Manchester Theatres

Animal Farm, based on the novel by George Orwell. Adapted by Ian Wooldridge. Directed by Iqbal Khan. 22nd January – 1st February 2024. Co-production with Hull Truck Theatre and Derby Theatre.

- "Intensely physical, visceral adaptation of Orwell's timeless classic" – The Stage
- "Must-watch" – The Bolton News
- "A dark & powerful play" – Theatre Reviews North

Northanger Abbey, based on the novel by Jane Austen. Adapted by Zoe Cooper. Directed by Tessa Walker. 1st – 23rd March 2024. Co-production with Orange Tree Theatre, Stephen Joseph Theatre and Theatre By The Lake.

"Zoe Cooper's incisive adaptation approaches the tale from a fresh, contemporary angle" – The Stage

- "Austen would thoroughly approve of this playful adaptation" – Evening Standard
- "Inspired" – The Times

We were delighted that our previous production of *The Book Thief* (2022) was shortlisted for Best Musical at the prestigious UK Theatre Awards in 2023. Natalie Blair, who made her stage debut in our 2022 production of *Spring and Port Wine* was shortlisted for Best Performer in a Play at the 2023 Stage Debut Awards – the second year running that an Octagon actor has been a finalist for this award.

In addition to our productions and co-productions, we expanded our programme of touring shows and entertainment. We were delighted to welcome Original Theatre with their production of *The Time Machine* and Northern Broadsides with *Quality Street*. Comedy and music shows proved popular with audiences, as well as our growing programme of family shows. Julie Hesmondhalgh staged a glorious and poignant one-woman play, *These I Love*, recounting memories of her late father of growing up in Lancashire.

A highlight of our year was *Peter Kay's Christmas Octagon Fundraiser*. We are incredibly grateful to Peter Kay, an alumnus of the Octagon's youth theatre, for giving three exclusive performances in our intimate auditorium including brand new material. Peter generously donated these performances, raising £80k for the Octagon, with the resulting media coverage reaching over 40m people across the UK.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

Groups and projects

We continue to run a wide range of creative activities for people of all ages, including our Youth Theatre and ArtBeat for over 50s, Bridges – our enduring programme of work for people with additional needs and learning disabilities, and our Womens' Group for women refugees and asylum seekers.

Our projects during 2023/24 included:

Sharing Stories Our first full year of this programme saw extensive work in libraries across Bolton, schools and community settings. *Sharing Stories* works with children and families to improve literacy, communication and creativity. Our evidence is showing a positive impact, improving vital life skills and encouraging arts engagement with families who might not otherwise attend the Octagon. Sharing Stories is supported by the Oglesby Charitable Trust and the UK Prosperity Fund.

Unlocking Wellbeing This is a partnership programme led by Bolton CVS and Bolton Carer Support, to reduce health inequalities faced by Carers. The Octagon is providing a Wellbeing strand to tackle isolation and increase Carers' voice and confidence. Unlocking Wellbeing is funded by the National Lottery Communities Fund.

During the year, 420 creative engagement sessions were delivered to 8,022 people. These included 53 sessions focused on community cohesion and 97 sessions focused on health and wellbeing.

Organisational achievements

Our commitment to fair pay was recognised by the Octagon being shortlisted for the Industry Trailblazer Award at the Real Living Wage Champion Awards 2023. During this year we also became a Disability Confident Employer, recognising our commitment to being an inclusive workplace.

Environmental responsibility

For the first time we are publishing our environmental impact: 319 tonnes CO₂e in 2023/24. The largest portion of this is audience travel. We have an environmental action plan to reduce our impact, with the ambition of achieving Net Zero by 2038.

Fundraising

The trustees place great importance on relationships with donors and are committed to ensuring best practice. There is an in-house development team, and no other professional fundraiser or commercial participator carried out any fundraising activities during the financial year.

FINANCIAL REVIEW

Overview

Taking into account Theatre Tax Relief generated through Octagon Theatre Productions Ltd, the Group completed its financial year with a financial deficit on unrestricted funds of £103,622 (2023 – surplus £148,169) after transfers and designations. The charity has reassessed its operational model in the year and carried out a restructure which lead to some staff posts being made redundant and an ongoing cost saving.

At the year end the Trust's funds stood at:

	£'000
Unrestricted funds:	
General funds	938
Designated funds	939
	<u>1,877</u>
Restricted funds	179
	<u>2,056</u>

Trading subsidiaries

Octagon Catering Services (OCS) generated a profit of £5,450 (2023 – £18,139). The directors are exploring the best options for the company and have prepared budgets and forecasts.

The other wholly owned trading subsidiary, Octagon Theatre Productions Ltd, is the production vehicle for our plays, and has generated a theatre tax credit of £305,358 (2023 – £282,447) although this includes amounts due to fellow theatres.

Investment policy and review

Surplus funds are placed on deposit with our bankers. There are no fixed asset investments.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
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Risk management

The trustees discuss and approve a risk register on an annual basis, and the Finance and Resources Sub-Committee review this on a bi-monthly basis. The greatest risks facing the charity, and the approach to their management, is summarised as follows:

Restabilising customers and customer income	As we operate through the cost-of-living crisis, there remains uncertainty about audience numbers and income. Box office revenue continues to fluctuate. There is a national story that regional theatre attendances have not yet consistently returned to pre-pandemic levels, and this reflects the Octagon position. Given that customer generated income forms the majority of turnover, this is naturally the highest risk facing the charity. We have invested in programming that has popular appeal and appeal to new audiences and undertaken regular market research to better understand our customers, their motivations and expectations. We have increased spending in marketing and invested in detailed strategy to increase engagement across audiences, participants and donors including greater use of marketing segmentation, social media, and brand promotion. This work is being matched by grassroots audience development with family audiences and South Asian audiences.
Failure to meet earned income targets	Box office, co-production and catering income targets are set clearly and specifically, allowing for frequent review throughout the year. There are regular forecasts to monitor income and expenditure, with scope for in-year adjustments to respond to any risks and take corrective actions where necessary. The trustees have determined to maintain sufficient reserves to mitigate against any shortfalls as we work to return to normal trading levels from 2024 onwards.
Reliance and uncertainty on grant income	There is a proactive approach to maintaining positive relationships with all funding stakeholders, and to monitoring the policy context the Trust operates within. The trustees and key staff have recently reviewed our short to medium term priorities and ensured these are aligned to our major stakeholders: Arts Council England, Bolton Council and Greater Manchester Combined Authority (GMCA). We have confirmed 2023-2027 funding from Arts Council England and GMCA, and ongoing funding from Bolton Council.
Increases in costs and inflation	In line with the economy, we have experienced significant increases in utilities prices and other fixed costs. We have undertaken a review of all budgets and contracts and instigated a major savings plan that has reduced the total increase to overheads. We continue to tightly control expenditure whilst also investing in cost saving measures where prudent to do so.
Limited organisational capacity, resilience, and accommodation	The redevelopment of the theatre has significantly improved our accommodation and opened new opportunities for income generation through venue hire and improved audience experience. However, the economic circumstances are frustrating our ability to realise the potential of this. The trustees recognise that the Octagon's resources are currently limited. Our workforce is our greatest asset, and the trustees place considerable importance on maintaining a healthy and capable team. Staff and freelancers have co-designed new values and a cultural statement for the Trust. Trustees have invested in improving pay and increasing staff training. Since vacating our previous workshop and store building, we are working towards new premises for storage in Bolton, and a collaborative approach to scenery construction with the Royal Exchange Theatre in Manchester.
Failure to meet expectations	The trustees regularly evaluate the performance of the charity and the quality of the theatre's work. This includes artistic outcomes, reputation, audience satisfaction and stakeholder requirements. Customer surveys are carried out throughout the year to understand areas of success and improvement in production, customer services and other areas. Net Promoter Score is used across all areas of the charity to measure customer satisfaction.
Underrepresentation of diversity	The trustees recognise that the Octagon does not yet fully reflect the diversity of the population it serves. Good progress has been made in recent years to improve diversity within our creative practices, the appointment of freelancers and the appointment of trustees. Improving the diversity of our permanent staff and audiences is now the focus of our attention. The trustees are investing and/or prioritising fundraising towards audience development and programme for under-represented communities.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
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Climate change

Climate change is arguably the greatest risk facing the global community. The trustees have made reducing environmental impact one of the charity's goals. The redeveloped theatre has already significantly reduced our carbon footprint, but we are committed to further reductions. A comprehensive new action plan including audience travel, building facilities, procurement, production practices, ethical finance and other factors is in development. Our ambition is to become a Net Zero organisation by 2038, in line with the Greater Manchester city-region target.

Reserves

The Trustees established a reserves policy in 2012, as amended by subsequent decisions, to address both the short-term and long-term needs of the charity. In 2016, Trustees made a decision to increase the reserves to mitigate risks associated with the capital project and temporary closure of the theatre.

The policy required:

Cash reserve	500,000
Fixed asset replacement	90,096 (balance of the original allocation of £130k)
Programme support 21/22	30,000
Capital programme	70,000

To which was added an additional £130,000 designated fund for COVID support.

At the end of the year the charity had £1,583,528 (2023 - £1,570,306 in the bank account, which includes restricted capital grants and donations of £179,441 (2023- £123,106) along with other restricted and designated funds.

The free reserves (unrestricted funds not invested in fixed assets or otherwise designated) were £217,366 (2023 - £316,394).

FUTURE PLANS

In 2024/25, we expect to keep building on our recent success of producing high quality experiences for wide range of local and national audiences.

Bolton has been named Greater Manchester's Town of Culture 2025. This is a fantastic opportunity to support artists and grassroots organisations, and to promote the rich culture offer in our borough. The Octagon will be hosting the launch and an installation during 'Put Big Light On' Festival, as well as providing resources for artists partners in addition to our year-long programme of work. Crucially, the Town of Culture year is a catalyst for a larger, more inclusive cultural offer and we will be working with Bolton Council and others to implement the borough's new cultural strategy.

Our produced/co-produced programme will include:

- *Brassed Off* adapted by Paul Allen, based on the screenplay by Mark Herman, directed by Liz Stevenson. A co-production with Theatre by the Lake and Stephen Joseph Theatre.
- *Stones in his Pockets* by Marie Jones, directed by Matthew McElhinney. A co-production with Bam Theatre and Wiltshire Creative.
- *The Jungle Book* adapted by Andrew Pollard, based on the book by Rudyard Kipling, music by Ziad Jabero, directed by Sarah Punshon.
- *Of Mice and Men* by John Steinbeck, directed by Sarah Bringham. A co-production with Derby Theatre, Hull Truck Theatre and Theatre by the Lake.

For the first time, we will be reviving two previous hit productions for both Bolton audiences and national touring. This new model will allow us to maximise the financial returns on the investment made in successful shows. In early 2025, we will be reviving *Animal Farm* and touring to theatre across the UK, and *Shirley Valentine*, with a Lancashire specific tour.

Another new venture will be the Bolton Comedy Festival in July 2024. Building on our growth in comedy programming, the profile of our recent Peter Kay performances, and Bolton's reputation for producing outstanding comedians, we will be hosting some of the funniest people in the UK for a weekend of live comedy.

We will be welcoming Rifco Theatre to the Octagon for the first time with their critically acclaimed Immersive DJ show, *Pali and Jay's Ultimate Asian Wedding DJ*. With support from the Foyle Foundation, we will be increasing our audience development with South Asian audiences during 2024 and 2025.

In the autumn of 2024, we will be launching *The Agency* in Bolton, specifically in Farnworth. The Agency is an internationally proven creative entrepreneurship programme that enables young people aged 15 to 25 from underserved areas to generate social change projects based on the needs they identify in their own communities. We are looking forward to working with Battersea Arts Centre,

**OCTAGON THEATRE TRUST LIMITED
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People Palace Projects and the other UK partners. Our thanks to the Kristian Gerhard Jebsen Foundation, whose support of The Agency, has enabled our first year of activity.

We are excited to enter the second year of Sharing Stories and witness the fantastic impact this programme is having in enhancing essential life skills and encouraging first time participation in arts and culture. During 2024/25 we will begin planning a second phase and begin fundraising for 2026 onwards.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated June 6 1966, as amended by special resolutions dated October 7 1983, August 15 1986, September 11 1995 and November 25 2002.

Members of the company

The only members of the company are those appointed as trustees and directors. They cease to be members of the company on their resignation as trustees and directors.

Appointment of Directors and Trustees

The trustees, who are also the Directors of the Company, are appointed as follows:

- Bolton Council nominates up to three directors
- Greater Manchester Combined Authority (GMCA, formerly AGMA) nominates up to two directors
- Other directors are appointed at the Annual General Meeting

Excluding the nominated directors, at each AGM, one third of the Directors retire by rotation, being the longest in office and are eligible for re-election. Trustees normally serve two terms of three years each.

Trustee recruitment, induction and training

The trustees endeavour to ensure that they have within their number the appropriate range of skills and abilities, and from time to time will seek to identify individuals, who they believe can contribute essential knowledge and experience, to recruit to the Board.

New trustees are identified through open advertisement alongside targeted recruitment. The board endeavours to ensure that the trustees collectively have a relevant range of skills and abilities, including appropriate representation of Bolton's community and demographics.

New trustees receive induction meetings with the Chair and Chief Executive to brief them on the organisation, as well as information on their legal and fiduciary responsibilities. Outside of board meetings, all trustees are encouraged to attend performances and other events to keep informed of the Theatre's activities. Training for trustees is provided as necessary.

Organisation

The board, which must be no less than three members nor more than twenty, administers the Charity and meets as necessary. Normally meetings are bi-monthly with an annual away-day. All trustees are expected to adhere to a Code of Conduct. Conflicts of interest must be recorded on an annual basis and declared at each meeting.

In December 2018 the board re-organised its activities into two sub-committees: a Finance and Resources Sub-Committee that has responsibility for finance, funding, risk and the capital project; and a People and Equalities Sub-Committee that has responsibility for human resources, diversity and inclusion. Both sub-committees have delegated authority from the board within specific terms of reference.

A Chief Executive is appointed by the board, to whom the trustees have delegated authority for operational matters within the overall strategy agreed by the board.

Pay and remuneration for senior staff

The remuneration of senior staff is determined on appointment, based upon comparable benchmarks, and subsequently adjusted in line with other staff pay. The board reviews staff pay annually, and it is normally increased in accordance with average earnings and inflation, if resources allow.

Related parties and co-operation with other organisations/charities

None of our trustees receive remuneration or other benefit from their work with the Trust.

The Trust has worked in partnership over many years with major funders Arts Council England, Bolton Council and the Greater Manchester Combined Authority. Both the Arts Council and Bolton Council have committed significant funds to support the re-development of the Theatre. Bolton Council are the landlords of the theatre.

During the year, the University of Bolton and Bolton at Home made significant financial contributions as Principal Sponsor and Major Partner respectively.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees (who are also directors of Octagon Theatre Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) (second edition – October 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO AUDITORS

We, the trustees and directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

SMALL COMPANY PROVISIONS AND APPROVAL

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Board of Trustees and signed on its behalf by:



D J Knight
Director

Date: 25TH NOVEMBER 2024.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED 31 MARCH 2024**

Opinion

We have audited the financial statements of The Octagon Theatre Trust (the 'charity') and its subsidiaries (the 'group') for the year ended 31 March 2024 which comprise the Group and parent Charity Statements of Financial Activities, the Group, and parent Charity's Balance Sheets, the Group and Parent Charity's Statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at March 31 2024 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue. Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with the audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED 31 MARCH 2024**

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, set out in the Directors' and Trustees' Annual Report, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the groups and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud, which is detailed below.

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general commercial and sector experience, and through discussions with the trustees (as required by auditing standards) and discussed with the trustees the policies and procedures regarding compliance with laws and regulations. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the charitable company is subject to laws and regulations that directly affect the financial statements including financial reporting legislation and taxation legislation. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Secondly, the company is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation. We identified the following areas as those most likely to have such an effect: charities legislation, laws related to health and safety, employment laws, gender pay gap, GDPR and consumer protection.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the directors and inspection of regulatory and legal correspondence, if any. Through these procedures we did not become aware of any actual or suspected non-compliance.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED 31 MARCH 2024**

standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

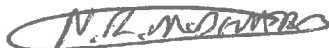
We design procedures in line with our responsibilities, outlined below to detect material misstatement due to fraud:

- Matters are discussed amongst the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud
- Identifying and assessing the design and effectiveness of controls that management have in place to prevent and detect fraud
- Detecting and responding to the risks of fraud following discussions with management and enquiring as to whether management have knowledge of any actual, suspected or alleged fraud;

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Nilesh Modhvadia (Senior Statutory Auditor)
For and on behalf of Sumer Auditco Limited (Statutory Auditor)
The Beehive, City Place, Gatwick, RH6 0PA.

Date: 25/11/24

OCTAGON THEATRE TRUST LIMITED
GROUP STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted			Total	Total
		General	Designated	Restricted	2024	2023
		Funds	Funds	Funds	£	£
		£	£	£		
INCOME						
Incoming resources from generated funds:						
Donations	2	1,004,961	-	98,823	1,103,784	974,020
Charitable activities	3	1,742,337	-	73,778	1,816,115	1,855,362
Other trading activities	4	564,557	-	-	564,557	515,589
Investment income - bank interest		48,193	-	-	48,193	3,034
TOTAL INCOMING RESOURCES		3,360,048	-	172,601	3,532,649	3,348,005
EXPENDITURE						
Costs of raising funds	6	468,011	-	-	468,011	437,162
Expenditure on charitable activities	7	3,358,410	16,926	58,873	3,434,209	3,227,221
TOTAL EXPENDITURE		3,826,421	16,926	58,873	3,902,220	3,664,383
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS		(466,373)	(16,926)	113,728	(369,571)	(316,378)
Transfers between funds	17	57,393	-	(57,393)	-	-
NET INCOME/(EXPENDITURE)						
BEFORE TAXATION		(408,980)	(16,926)	56,335	(369,571)	(316,378)
TAXATION - Theatre Tax Credit	5	305,358	-	-	305,358	282,447
NET INCOME/(EXPENDITURE)						
AFTER TAXATION - NET MOVEMENT IN FUNDS		(103,622)	(16,926)	56,335	(64,213)	(33,931)
TOTAL FUNDS BROUGHT FORWARD	17	1,041,777	955,864	123,106	2,120,747	2,154,678
TOTAL FUNDS CARRIED FORWARD	17	938,155	938,938	179,441	2,056,534	2,120,747

The notes on pages 23 to 39 form part of these financial statements.

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

OCTAGON THEATRE TRUST LIMITED
CHARITY STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted General Funds £	Designated Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Incoming resources from generated funds:						
Donations	2	1,004,961	-	98,823	1,103,784	974,020
Charitable activities	3	3,043,398	-	73,778	3,117,176	3,320,052
Other trading activities	4	227,891	-	-	227,891	192,832
Investment income - bank interest		48,193	-	-	48,193	3,034
TOTAL INCOME		4,324,443	-	172,601	4,497,044	4,489,938
EXPENDITURE						
Costs of raising funds	6	136,795	-	-	136,795	117,594
Expenditure on charitable activities	7	4,354,113	16,926	58,873	4,429,912	4,409,464
TOTAL EXPENDITURE		4,490,908	16,926	58,873	4,566,707	4,527,058
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(166,465)	(16,926)	113,728	(69,663)	(37,120)
Transfers between funds	17	57,393	-	(57,393)	-	-
NET MOVEMENT IN FUNDS		(109,072)	(16,926)	56,335	(69,663)	(37,120)
TOTAL FUNDS BROUGHT FORWARD	17	1,054,345	955,864	123,106	2,133,315	2,170,435
TOTAL FUNDS CARRIED FORWARD	17	945,273	938,938	179,441	2,063,652	2,133,315

The notes on pages 23 to 39 form part of these financial statements.

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

OCTAGON THEATRE TRUST LIMITED
GROUP BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	2024 £	2023 £	2023 £
FIXED ASSETS					
Tangible Assets	11		840,028		850,072
CURRENT ASSETS					
Stock	13	12,557		9,391	
Debtors	14	982,553		698,547	
Cash at Bank and in Hand		<u>1,583,528</u>		<u>1,570,306</u>	
		2,578,638		2,278,244	
CREDITORS					
Amounts falling due in one year	15	<u>1,106,208</u>		<u>708,991</u>	
NET CURRENT ASSETS			<u>1,472,430</u>		<u>1,569,253</u>
			2,312,458		2,419,325
CREDITORS					
Amounts falling due in more than one year	16		<u>255,924</u>		<u>298,578</u>
NET ASSETS			<u>2,056,534</u>		<u>2,120,747</u>
FUNDS					
Unrestricted charitable funds					
General fund	17	1,057,394		1,166,466	
Designated fund	17	<u>938,938</u>		<u>955,864</u>	
			1,996,332		2,122,330
Restricted charitable funds			<u>179,441</u>		<u>123,106</u>
Total charitable funds			2,175,773		2,245,436
Non charitable trading subsidiaries			<u>(119,239)</u>		<u>(124,689)</u>
TOTAL FUNDS			<u>2,056,534</u>		<u>2,120,747</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the board of Trustees on 25TH NOVEMBER 2024 and were signed on its behalf by.

 25/11/24
 DJ Knight – Director

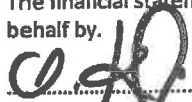
Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
CHARITY BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	2024 £	2023 £	2023 £
FIXED ASSETS					
Tangible Assets	11		832,888		848,714
Investments	12		<u>1,100</u>		<u>1,100</u>
			833,988		849,814
CURRENT ASSETS					
Stock	13	-	-	-	-
Debtors	14	979,965		696,486	
Cash at Bank and in Hand		<u>1,574,867</u>		<u>1,557,708</u>	
		2,554,832		2,254,194	
CREDITORS					
Amounts falling due in one year	15	<u>1,069,244</u>		<u>672,115</u>	
NET CURRENT ASSETS					
			<u>1,485,588</u>		<u>1,582,079</u>
			2,319,576		2,431,893
CREDITORS					
Amounts falling due in more than one year	16		<u>255,924</u>		<u>298,578</u>
NET ASSETS					
			<u>2,063,652</u>		<u>2,133,315</u>
FUNDS					
Unrestricted					
General fund	17	945,273		1,054,345	
Designated funds	17	<u>938,938</u>		<u>955,864</u>	
			1,884,211		2,010,209
Restricted					
	17		<u>179,441</u>		<u>123,106</u>
TOTAL FUNDS			<u>2,063,652</u>		<u>2,133,315</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the board of Trustees on 25th NOVEMBER 2024 and were signed on its behalf by.


D J Knight – Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
GROUP AND CHARITY STATEMENT OF CASH FLOWS
AS AT 31 MARCH 2024

		Group	Group	Charity	Charity
		2024	2023	2024	2023
	notes	£	£	£	£
Cash used in operating activities	22	87,100	442,637	83,056	436,493
Cashflows from investing activities					
Interest and dividends		48,193	3,034	48,193	3,034
Purchase of tangible fixed assets		(122,071)	(36,497)	(114,090)	(36,497)
Proceeds of sale of fixed assets		-	-	-	-
Payments to acquire investments		-	-	-	-
Cash provided by/(used in) investing activities		(73,878)	(33,463)	(65,897)	(33,463)
Cashflows from financing activities					
Proceeds from new borrowings		-	-	-	-
Repayment of borrowing		-	-	-	-
Cash from financing activities		-	-	-	-
Increase/(decrease) in cash & cash equivalents in the year		13,222	409,174	17,159	403,030
Cash and cash equivalents brought forward		1,570,306	1,161,132	1,557,708	1,154,678
Cash and cash equivalents carried forward		1,583,528	1,570,306	1,574,867	1,557,708
Cash and cash equivalents consist of:					
Cash at bank and in hand		1,583,528	1,570,306	1,574,867	1,557,708
Current asset investments		-	-	-	-
		1,583,528	1,570,306	1,574,867	1,557,708

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1 ACCOUNTING POLICIES

Company information

Octagon Theatre Trust Limited is a charitable company registered as a Charity in England and Wales and a company limited by guarantee. The Charity has two trading subsidiaries named Octagon Catering Services Limited and Octagon Theatre Productions Ltd. The registered office of all entities is Howell Croft South, Bolton, BL1 1SB.

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Companies Act 2006 and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Going Concern

The Trustees have addressed the impact of the current economic environment post COVID 19 and have prepared bank forecasts that demonstrate that the company has adequate cash reserves and is able to manage its cashflow and they have concluded that there are no issues concerning the Group's ability to continue as a going concern. For this reason, the accounts have been prepared on a going concern basis.

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts and VAT.

In kind support consisting of donated facilities is recognised as income when the charity has control over the facilities, the receipt of economic benefit is probable and can be measured reliably. The facilities are recognised at the value the charity would have been prepared to pay for them. A corresponding amount is included as expenditure.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Expenditure is classified under the following activity headings:

Costs of raising funds	including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.
Charitable activities	costs of undertaking the work of the charity.

The charity is registered for VAT and is able to recover some of the input tax charged as it relates to VATable supplies. Costs are stated net of the recoverable amount of VAT, where VAT has been charged.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1 ACCOUNTING POLICIES (continued)

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs, depreciation, finance costs and professional fees. The basis of allocations is set out in note 8.

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Long leasehold land and buildings	10% straight line
Premises refurbishment	2% on additions pre 31/03/14, 4% on additions thereafter
Fixtures, fittings & equipment*	10% and 20%,
Computer equipment	25%

*Assets acquired under finance lease are depreciated over the life of the leases, which equates to 5 years on current agreements.

Taxation

The Charity is exempt from corporation tax on its charitable activities.

Fund accounting

General unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Designated unrestricted funds have been designated by the Trustees for particular purposes and are also unrestricted as the Trustees can re-assign those monies if they so desire.

Restricted funds can only be used for certain restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

The charity has only basic financial instruments which are initially recorded at cost, subsequently measured at their settlement value.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries, Octagon Catering Services Ltd and Octagon Theatre Productions Ltd, on a line by line basis.

Capital grants

Capital grants received by the charity are accounted for as income in the period in which the charity becomes entitled to receive the income and included within restricted reserves until the conditions of the grant have been fulfilled.

Within the subsidiary companies, Capital grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the company will comply with the conditions attaching to them and the grants will be received. Capital grants are recognised using the accrual model and the performance model. Under the accrual model, capital grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable. Grants relating to assets are recognised in income on a systematic basis over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income and not deducted from the carrying amount of the asset.

The treatment of capital grants received by the subsidiary companies is aligned with that of the charity on consolidation and grants which were received from the charity are eliminated on consolidation.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Judgements and key sources of estimation uncertainty

Judgements are made by Trustees in the process of applying the Charity's accounting policies. Key judgements are estimating the useful lives of fixed assets, going concern and any bad debt provision. These uncertainties are not thought to pose a significant risk of causing a material adjustment to the carrying amounts and assets within the next financial year.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for its employees, agreeing the contribution rates with each individual. The contributions are paid to a third party who invests the contributions in a money purchase plan. Contributions are charged to the SoFA as they become payable.

The charity also makes contributions to the actors Equity Pension fund in respect of the relevant qualifying workers. Contributions are charged to the SoFA as they become payable.

Financial instruments

The following assets and liabilities are classified as financial instruments - trade debtors, trade creditors, concessionary loans receivable and concessionary loans payable.

Trade debtors and trade creditors are respectively debt instruments and financial liabilities measured at amortised cost. Concessionary loans receivable and concessionary loans payable are respectively debt instruments and financial liabilities measured at amortised cost.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
2 DONATIONS						
Revenue grants:						
Arts Council England	625,359	-	625,359	625,359	-	625,359
Bolton MBC	145,380	-	145,380	145,380	-	145,380
GMCA	117,920	-	117,920	107,200	-	107,200
The Oglesby Charitable Trust	-	-	-	-	11,681	11,681
	<u>888,659</u>	<u>-</u>	<u>888,659</u>	<u>877,939</u>	<u>11,681</u>	<u>889,620</u>
 Donations & legacies						
General donations	116,302	-	116,302	70,780	-	70,780
In kind support	-	-	-	-	-	-
Capital project	-	98,823	98,823	-	13,620	13,620
Learning & participation	-	-	-	-	-	-
	<u>116,302</u>	<u>98,823</u>	<u>215,125</u>	<u>70,780</u>	<u>13,620</u>	<u>84,400</u>
 Total for group	<u>1,004,961</u>	<u>98,823</u>	<u>1,103,784</u>	<u>948,719</u>	<u>25,301</u>	<u>974,020</u>
Donation from OCS Ltd	-	-	-	-	-	-
Total for company	<u>1,004,961</u>	<u>98,823</u>	<u>1,103,784</u>	<u>948,719</u>	<u>25,301</u>	<u>974,020</u>

Allocations to designated funds are shown in note 17.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	Restated £	£	Restated £
3 INCOME FROM CHARITABLE ACTIVITIES						
Group						
Theatre and performance						
Charity Income (as below)	1,709,329	-	1,709,329	1,667,620	-	1,667,620
Octagon Theatre Productions	998,153	-	998,153	1,183,643	-	1,183,643
Eliminated on consolidation						
intercompany charges	(998,153)	-	(998,153)	(1,183,643)	-	(1,183,643)
	1,709,329	-	1,709,329	1,667,620	-	1,667,620
Learning and Participation						
Charity Income (as below)	33,008	73,778	106,786	28,125	159,617	187,742
	33,008	73,778	106,786	28,125	159,617	187,742
Total per Group	1,742,337	73,778	1,816,115	1,695,745	159,617	1,855,362
Charity						
Theatre and performance						
Box office	1,339,610	-	1,339,610	1,427,541	-	1,427,541
Grants	-	-	-	-	-	-
Co-productions	294,364	-	294,364	201,644	-	201,644
Royalties receivable	2,100	-	2,100	-	-	-
Other income	56,536	-	56,536	10,788	-	10,788
Ancillary trading	16,719	-	16,719	27,647	-	27,647
	1,709,329	-	1,709,329	1,667,620	-	1,667,620
Production sub contractor fees (eliminated on consolidation)	1,301,061	-	1,301,061	1,464,690	-	1,464,690
Learning and Participation						
Fees & earned income	33,008	-	33,008	28,125	-	28,125
Grants	-	73,778	73,778	-	159,617	159,617
	33,008	73,778	106,786	28,125	159,617	187,742
Total per Charity	3,043,398	73,778	3,117,176	3,160,435	159,617	3,320,052
4 INCOME FROM OTHER TRADING ACTIVITIES						
Sponsorship	137,250	-	137,250	126,236	-	126,236
Management charge/rent	60,000	-	60,000	50,000	-	50,000
Hire income	24,985	-	24,985	16,596	-	16,596
Sales commissions	5,656	-	5,656	-	-	-
Per charity	227,891	-	227,891	192,832	-	192,832
Less eliminated on consolidation:						
Management charge/rent to OCS Ltd	(60,000)	-	(60,000)	(50,000)	-	(50,000)
Add subsidiary income OCS Ltd	396,666	-	396,666	372,757	-	372,757
Per group	564,557	-	564,557	515,589	-	515,589

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

6 TRADING SUBSIDIARIES

	Octagon Catering Services Ltd		Octagon Theatre Productions Ltd	
	2024	2023	2024	2023
	£	£	£	£
Turnover	396,666	372,257	998,153	1,183,643
Cost of sales	301,092	274,893	1,301,061	1,464,690
Gross profit	95,574	97,364	(302,908)	(281,047)
Administration Expenses	90,124	79,725	2,450	1,400
Operating profit/loss	5,450	17,639	(305,358)	(282,447)
Other income	-	500	-	-
Net profit/loss before taxation	5,450	18,139	(305,358)	(282,447)
(Tax charge)/Theatre tax credit	-	-	305,358	282,447
Net profit after taxation	5,450	18,139	-	-
Total assets	30,340	24,007	305,358	282,447
Total liabilities (excluding capital grant)	(149,579)	(148,696)	(304,358)	(281,447)
Capital grant	-	-	-	-
Net funds	(119,239)	(124,689)	1,000	1,000

Octagon Catering Services Ltd (OCS LTD)

The subsidiary operates the bar and catering services within the theatre. On consolidation the management charge of £60,000 (2023 - £50,000) is eliminated. .

Octagon Theatre Productions Ltd (OTP)

OTP has been formed to undertake the production, running and closure of in house theatrical productions on behalf of the charity. It subcontracts the production work back to the charity, and is eligible to claim theatre tax relief.

OTP's income derives from charity. On consolidation income from the charity of £998,153 (2023 - £1,183,643) is eliminated against theatre production costs and the direct costs of £1,301,061 (2023 - £1,464,690) are eliminated against production subcontractor fees in the charity.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

6 COSTS OF RAISING FUNDS

	2024			2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Inter company provision re OCS	-	-	-	(14,950)	-	(14,950)
Support costs	136,795	-	136,795	132,544	-	132,544
Per charity	136,795	-	136,795	117,594	-	117,594
OCS	391,216	-	391,216	354,618	-	354,618
Less provision	-	-	-	14,950	-	14,950
Less management charge	(60,000)	-	(60,000)	(50,000)	-	(50,000)
Total fundraising in Group	468,011	-	468,011	437,162	-	437,162

No costs were charged to designated or restricted funds in either year.

7 CHARITABLE EXPENDITURE

Theatre and performance	4,040,584	-	4,040,584	4,016,227	-	4,016,227
Learning and participation	330,455	58,873	389,328	277,121	105,302	382,423
Capital project	-	-	-	-	10,814	10,814
Charged to restricted fund	-	-	-	(131,681)	131,681	-
Per charity	4,371,039	58,873	4,429,912	4,161,667	247,797	4,409,464
<i>Less eliminated on consolidation:</i>						
Grant to OCS Ltd	-	-	-	-	-	-
Charges from OTP Ltd	(995,703)	-	(995,703)	(1,182,243)	-	(1,182,243)
Per group	3,375,336	58,873	3,434,209	2,979,424	247,797	3,227,221

Charges to restricted funds in respect of grants shown in note 2 have been made. Details of the grants are shown in note 17.

Depreciation of £16,926 (2022 - £28,069) and a loss on disposal of fixed assets £nil (2023 - £nil) have been charged to designated funds as shown in note 17.

Expenditure in the charity is analysed as follows:

	Direct costs	Direct salaries & actors' fees	Support costs	Total
	£	£	£	£
2023/24				
Theatre and performance	2,130,981	233,150	1,676,453	4,040,584
Learning and participation	52,396	21,833	315,099	389,328
Capital project	-	-	-	-
	2,183,377	254,983	1,991,552	4,429,912
2022/23				
Theatre and performance	1,997,464	448,521	1,570,242	4,016,227
Learning and participation	71,372	19,991	291,080	382,423
Capital project	10,814	-	-	10,814
	2,079,650	468,512	1,861,302	4,409,464

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

8 SUPPORT & GOVERNANCE COSTS

	Marketing	Governance	Costs of raising funds	Theatre & Performance	Learning & participation	Total 2023
	£	£	£	£	£	£
2023/24						
Salaries	-	64,939	129,878	909,146	194,817	1,298,780
Marketing costs	144,691	-	-	-	-	144,691
Establishment costs	2,980	11,922	2,980	208,633	71,531	298,046
Insurance	-	-	-	26,732	8,911	35,643
Legal & professional	-	8,742	-	48,555	2,556	59,853
Administration costs	11,085	2,771	2,771	88,680	8,314	113,621
Finance charges	1,842	411	411	13,138	1,232	16,834
Staff training and recruitment	3,021	755	755	24,166	2,266	30,963
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	1,176	-	-	115,975	12,765	129,916
	164,595	89,540	136,795	1,435,025	302,392	2,128,347
Allocation of marketing support costs	(164,595)	-	-	156,365	8,230	-
Allocation of governance costs	-	(89,540)	-	85,063	4,477	-
	-	-	136,795	1,676,453	315,099	2,128,347
2022/23						
Support costs						
Support salaries costs	-	62,614	125,227	876,590	187,841	1,262,272
Marketing costs	134,133	-	-	-	-	134,133
Establishment costs	2,399	9,595	2,399	167,905	57,567	239,865
Insurance	-	-	-	17,443	5,814	23,257
Legal & professional	-	8,994	-	12,678	667	20,339
Administration costs	14,057	3,514	3,514	112,456	10,543	144,084
Finance charges	3,327	832	832	26,616	2,495	34,102
Staff training and recruitment	2,288	572	572	18,289	1,715	23,434
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	1,168	-	-	108,848	12,344	122,360
	157,370	84,121	132,544	1,340,825	278,986	1,993,846
Allocation of marketing support costs	(157,370)	-	-	149,502	7,869	-
Allocation of governance costs	-	(84,121)	-	79,915	4,206	-
	-	-	132,544	1,570,242	291,061	1,993,846

Support costs are allocated on the following basis:

Area	Basis	Comment
Marketing costs	estimate of usage	net of any direct attribution
Support salaries	estimate of time spent	
Other costs:		
Property	Space	
Irrecoverable VAT (after any direct attribution)	Head count	net of any direct attribution
All other costs	estimate of usage/head count	
Depreciation	estimate of usage	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

9 STAFF INFORMATION

	2024	2023
	£	£
a Employees		
Salaries and wages	1,351,532	1,270,173
Pension costs	37,426	26,086
Employer's NI contributions	118,451	101,568
	<u>1,507,409</u>	<u>1,397,827</u>
Staff costs for the Trading subsidiary included above	<u>181,496</u>	<u>120,501</u>

Employees earning more than £60,000pa (excluding employer's nlc and pension contributions):

	2024	2023
	number	number
£60,000 - £70,000	<u>1</u>	<u>1</u>

The key management of the charity comprise the trustees and senior staff (as set out on page1) and the key management of the group are the same people plus a catering manager. The trustees do not receive any remuneration for their services

The total employee benefits of other key management were as follows:

	2024	2023
	£	£
Charity	<u>386,436</u>	<u>375,395</u>
Group	<u>386,436</u>	<u>375,395</u>

b Actors and stage managers

	2024	2023
	£	£
Fees	227,851	439,110
Pension contributions (Equity)	-	4,348
	<u>227,851</u>	<u>443,458</u>

c Group average staff numbers

The average number of employees, excluding the actors and stage manager referred to above, was as follows:-

	2024	2024	2023	2023
	Average	Average FTE	Average	average FTE
	number	number	number	number
Employees	81	53	86	55
	<u>81</u>	<u>53</u>	<u>86</u>	<u>55</u>

10 NET INCOME/(EXPENDITURE) BEFORE TRANSFERS (for the Group)

This is stated after charging/(crediting):

Auditors remuneration:-

	2024	2023
	£	£
Audit fees	19,950	4,100
Accountancy fees	(2,601)	6,025
Finance lease charges	-	-
Depreciation of fixed assets	132,115	122,221
Trustees remuneration	-	-
Trustees expenses	<u>-</u>	<u>-</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

11 TANGIBLE FIXED ASSETS

GROUP	Leasehold Property £	Fixtures & Fittings £	Computer Equipment £	Total £
Cost or valuation				
As at April 1 2023	597,435	611,683	94,507	1,303,625
Additions	-	108,216	13,855	122,071
Disposals	-	-	(23,760)	(23,760)
As at 31 March 2024	<u>597,435</u>	<u>719,899</u>	<u>84,602</u>	<u>1,401,936</u>
Depreciation				
As at April 1 2023	116,170	269,115	68,268	453,553
Charge for the year	58,084	58,270	15,761	132,115
Disposals	-	-	(23,760)	(23,760)
As at 31 March 2024	<u>174,254</u>	<u>327,385</u>	<u>60,269</u>	<u>561,908</u>
Net Book Value				
As at 31 March 2024	<u>423,181</u>	<u>392,514</u>	<u>24,333</u>	<u>840,028</u>
As at 31 March 2023	<u>481,265</u>	<u>342,568</u>	<u>26,239</u>	<u>850,072</u>
COMPANY				
Cost or valuation				
As at April 1 2023	597,435	609,069	94,507	1,301,011
Additions	-	100,235	13,855	114,090
Disposals	-	-	(23,760)	(23,760)
As at 31 March 2024	<u>597,435</u>	<u>709,304</u>	<u>84,602</u>	<u>1,391,341</u>
Depreciation				
As at April 1 2023	116,170	267,859	68,268	452,297
Charge for the year	58,084	56,071	15,761	129,916
Disposals	-	-	(23,760)	(23,760)
As at 31 March 2024	<u>174,254</u>	<u>323,930</u>	<u>60,269</u>	<u>558,453</u>
Net Book Value				
As at 31 March 2024	<u>423,181</u>	<u>385,374</u>	<u>24,333</u>	<u>832,888</u>
As at 31 March 2023	<u>481,265</u>	<u>341,210</u>	<u>26,239</u>	<u>848,714</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

12 FIXED ASSET INVESTMENTS

The charity has owns 100% of the Issued share capital of the following companies:

Name	Company no.	Investment		Activity
		2024	2023	
		£	£	
Octagon Catering Services Ltd	2095489	100	100	Catering & bar services
Octagon Theatre Productions Ltd	9260244	1,000	1,000	Theatre productions
		<u>1,100</u>	<u>1,100</u>	

	GROUP 2024	GROUP 2023 Restated	COMPANY 2024	COMPANY 2023 Restated
	£	£	£	£
13 STOCKS				
Stock of goods for resale	<u>12,557</u>	<u>9,391</u>	<u>-</u>	<u>-</u>
14 DEBTORS				
Trade debtors	<u>40,921</u>	<u>87,699</u>	<u>40,698</u>	<u>87,699</u>
Grants and income receivable	-	-	-	90,880
Octagon Catering Services Ltd	-	-	113,956	112,221
Inter company provision re OCS	-	-	(112,221)	(112,221)
Octagon Theatre Productions Ltd	-	(939)	303,018	189,228
VAT refundable	-	17,202	-	17,202
Other debtors	-	144	-	144
Theatre Tax Credit receivable	<u>305,358</u>	<u>282,447</u>	<u>-</u>	<u>-</u>
Prepayments	<u>636,274</u>	<u>311,894</u>	<u>634,614</u>	<u>311,333</u>
	<u>962,553</u>	<u>698,547</u>	<u>979,965</u>	<u>696,486</u>
15 CREDITORS falling due within one year				
Trade creditors	<u>80,977</u>	<u>80,383</u>	<u>76,543</u>	<u>75,377</u>
Other taxes and social security	<u>34,747</u>	<u>51,093</u>	<u>18,285</u>	<u>32,184</u>
Accruals	<u>355,737</u>	<u>442,933</u>	<u>341,140</u>	<u>429,972</u>
Other creditors	<u>25,414</u>	<u>27,336</u>	<u>23,943</u>	<u>27,336</u>
Bolton Council re lease premium	<u>42,655</u>	<u>-</u>	<u>42,655</u>	<u>-</u>
Income and grants in advance	<u>566,678</u>	<u>107,246</u>	<u>566,678</u>	<u>107,246</u>
	<u>1,106,208</u>	<u>708,991</u>	<u>1,069,244</u>	<u>672,115</u>

All income and grants in advance brought forward are released in the subsequent year.

16 CREDITORS falling due within more than one year

Bolton Council re lease premium	<u>255,924</u>	<u>298,578</u>	<u>255,924</u>	<u>298,578</u>
	<u>255,924</u>	<u>298,578</u>	<u>255,924</u>	<u>298,578</u>

The balance of the lease premium is payable in seven equal annual instalments commencing in April 2023. No interest is payable

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

17 STATEMENT OF FUNDS

Group	2022/23				b/f and c/f 31/03/2023	2023/24			
	01/04/2022	Income	Expenditure	TTR & Transfers		Income	Expenditure	TTR & Transfers	31/03/2024
	£	£	£	£	£	£	£	£	£
Unrestricted funds:									
General fund	893,588	3,163,087	(3,269,972)	255,074	1,041,777	3,360,048	(3,826,421)	362,751	938,165
Designated Funds (see details below)	1,065,981	-	(146,614)	36,497	955,864	-	(16,926)	-	938,938
	<u>1,959,569</u>	<u>3,163,087</u>	<u>(3,416,586)</u>	<u>291,571</u>	<u>1,997,641</u>	<u>3,360,048</u>	<u>(3,843,347)</u>	<u>362,751</u>	<u>1,877,083</u>
Restricted Funds:									
As below	195,109	184,918	(247,797)	(9,124)	123,106	172,801	(58,873)	(57,393)	179,441
Total Funds	<u>2,154,678</u>	<u>3,348,005</u>	<u>(3,664,383)</u>	<u>282,447</u>	<u>2,120,747</u>	<u>3,532,849</u>	<u>(3,902,220)</u>	<u>305,358</u>	<u>2,056,534</u>

Funds analysed between charitable and non-charitable:

	2024	2023
	£	£
Charity unrestricted and designated	1,884,211	2,010,209
Add back provision on Inter company eliminated on consolidation	112,220	112,220
Charity restricted	<u>179,441</u>	<u>123,106</u>
	<u>2,175,872</u>	<u>2,245,535</u>
Trading subsidiaries	<u>(119,239)</u>	<u>(124,689)</u>
	<u>2,056,633</u>	<u>2,120,846</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

17 STATEMENT OF FUNDS (continued)

COMPANY	2022/23				b/f and c/f 31/03/2023	2023/24			
	01/04/2022	Income	Expenditure	TTR & Transfers		Income	Expenditure	TTR & Transfers	31/03/2024
	£	£	£	£	£	£	£	£	£
Unrestricted funds:									
General fund	909,345	4,305,020	(4,132,847)	(27,373)	1,054,345	4,324,443	(4,490,808)	57,393	945,273
Designated funds:									
Invested in fixed assets	835,298	-	(121,881)	38,497	849,814	-	(16,926)	-	832,888
Programme support	30,000	-	-	-	30,000	-	-	-	30,000
Workshop removal	21,467	-	(21,467)	-	-	-	-	-	-
Covid Recovery	-	-	-	-	-	-	-	-	-
Capital project	-	-	-	-	-	-	-	-	-
Capital project - reserves	3,166	-	(3,166)	-	-	-	-	-	-
Capital replacement unallocated	76,050	-	-	-	76,050	-	-	-	76,050
	1,065,981	-	(146,814)	36,497	955,664	-	(16,926)	-	938,838
Total unrestricted funds	1,975,326	4,305,020	(4,279,261)	9,124	2,010,269	4,324,443	(4,507,834)	57,393	1,884,211
Restricted Funds:									
The Oglesby Charitable Trust	-	11,681	(11,681)	-	-	-	-	-	-
University of Bolton	-	-	-	-	-	-	-	-	-
- writing & talent development	-	-	-	-	-	-	-	-	-
COVID related funding:									
ACE - CRF1	-	-	-	-	-	-	-	-	-
ACE - CRF2	-	-	-	-	-	-	-	-	-
ACE - CRF3	-	-	-	-	-	-	-	-	-
Garfield Weston Foundation	120,000	-	(120,000)	-	-	-	-	-	-
The Lindbury Trust	-	-	-	-	-	-	-	-	-
Capital Project Grants & donations	-	13,620	(10,814)	(2,806)	-	98,823	-	(49,800)	49,023
	120,000	25,301	(142,495)	(2,806)	-	98,823	-	(49,800)	49,023
Project funds									
Theatre	3,818	-	-	(3,818)	-	-	-	-	-
Learning & participation	71,291	159,617	(105,302)	(2,500)	123,106	73,778	(58,873)	(7,593)	130,418
	75,109	159,617	(105,302)	(6,318)	123,106	73,778	(58,873)	(7,593)	130,418
Total restricted funds	195,109	184,918	(247,797)	(9,124)	123,106	172,601	(58,873)	(57,393)	179,441
Total Funds	2,170,435	4,489,938	(4,527,058)	-	2,133,375	4,497,044	(4,566,707)	-	2,063,652

Analysis of restricted project grants

	2022/23				b/f and c/f 31/03/2023	2023/24			
	01/04/2022	Income	Expenditure	TTR & Transfers		Income	Expenditure	TTR & Transfers	31/03/2024
	£	£	£	£	£	£	£	£	£
Theatre									
LGBT Foundation	3,818	-	(3,818)	-	-	-	-	-	-
	3,818	-	(3,818)	-	-	-	-	-	-
Learning and participation									
Donations - Youth theatre	-	-	-	-	-	-	-	-	-
IGEN Trust	20,848	-	(20,848)	-	-	-	-	-	-
Oglesby	-	110,000	(7,712)	-	102,288	10,000	(45,136)	-	67,150
Bolton CVS - Unlocking wellbeing	-	14,625	(4,981)	-	9,644	53,104	(6,230)	-	56,874
Bolton CVS - Health and Wellbeing	5,486	-	(1,642)	-	3,844	50	(2,531)	(1,363)	-
Kickstart	-	5,979	(5,979)	-	-	-	-	-	-
The Ragdoll Foundation	8,688	12,000	(14,358)	-	7,330	3,874	(4,974)	(6,230)	-
Provincial/Walsh Trust for Bolton	2,500	-	-	(2,500)	-	-	-	-	-
Bridges The Big give	-	-	-	-	-	6,750	-	-	6,750
Schools	-	6,709	(6,709)	-	-	-	-	-	-
National Lottery Community Fund - ReAct	32,771	10,304	(43,075)	-	-	-	-	-	-
	71,291	159,617	(105,302)	(2,500)	123,106	73,778	(58,873)	(7,593)	130,418

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

17 STATEMENT OF FUNDS (continued)

Transfers 2023/24

Transfers have been made during the year in respect of LED lighting fixed asset additions.

	Rebuild Reserves	Investment in fixed assets	New Designations	Total
	£	£	£	£
General fund	-	49,800	-	49,800
Designated - invested in Fixed assets	-	-	-	-
Designated - workshop removal	-	-	-	-
Designated - capital project	-	-	-	-
Designated - capital reserve	-	-	-	-
Designated - capital replacement	-	-	-	-
ACE CRF1	-	-	-	-
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(49,800)	-	(49,800)
	-	-	-	-

Transfers 2022/23

The programme fund was re-designated in the year to support costs in 22/23.

A new designated fund has been created to cover the costs of moving out of the old workshop in early 22/23.

Transfers have been made to the designated fund for investment in fixed assets, as detailed below, so that the closing balance equals the net book value of fixed assets at the year end.

	Rebuild Reserves	Investment fixed assets	New Designations	Total
	£	£	£	£
General fund	-	(33,691)	-	(33,691)
Designated - invested in Fixed assets	-	36,497	-	36,497
Designated - workshop removal	-	-	-	-
Designated - capital project	-	-	-	-
Designated - capital reserve	-	-	-	-
Designated - capital replacement	-	-	-	-
ACE CRF1	-	-	-	-
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(2,806)	-	(2,806)
	-	-	-	-

Garfield Weston Foundation	To meet the ongoing costs of the pandemic, both capital and revenue.
LGBT Foundation	Towards ongoing project costs
IGEN Trust	Towards the Academy project
Bolton CVS - Health and Wellbeing	Towards community health and wellbeing
National Lottery Community Fund - ReAct	Towards work with over 50s.
Provincial/Walsh Trust for Bolton	Towards the Academy project

It is expected that all the above funds will be utilised in the 23/24

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Company fund balances at March 31 2024

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	1,100	832,888	-	833,988
Net current assets	1,200,097	106,050	179,441	1,485,588
Creditors due in more than one year	(255,924)	-	-	(255,924)
	<u>945,273</u>	<u>938,938</u>	<u>179,441</u>	<u>2,063,652</u>

Company fund balances at March 31 2023

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	849,814	-	849,814
Net current assets	1,352,923	106,050	123,106	1,582,079
Creditors due in more than one year	(298,578)	-	-	(298,578)
	<u>1,054,345</u>	<u>955,864</u>	<u>123,106</u>	<u>2,133,315</u>

Free Reserves:

	2024	2023
	£	£
Net current assets	<u>1,200,097</u>	<u>1,352,923</u>

19 CONSTITUTION

The Company is limited by guarantee and does not have a share capital. In the event of the Company being wound up the members are committed to contributing £1 each.

20 TAXATION

The company is a registered charity and is entitled to claim annual exemption from UK corporation tax under sections 466 to 477 of the Corporation Tax Act 2010.

21 CAPITAL COMMITMENTS

The company had no capital commitments at the year end (2023 - none).

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

22 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASHFLOW FROM OPERATING ACTIVITIES

	Group 2024	Group 2023	Charity 2024	Charity 2023
	£	£	£	£
Net income/(expenditure)	(64,213)	(33,931)	(69,663)	(37,120)
Add back depreciation	132,115	122,221	129,916	121,981
Deduct interest income shown in investing activities	(48,193)	(3,034)	(48,193)	(3,034)
Deduct profit/add back losses on disposals of FA	-	-	-	-
Decrease/(increase) in stock	(3,166)	(1,720)	-	-
Decrease/(increase) in debtors	(284,006)	65,913	(283,479)	82,818
Increase/(decrease) in creditors	354,564	293,188	354,476	271,848
Net cash generated from/(used in) operating activities	87,101	442,637	83,057	436,493

23 MOVEMENT IN NET DEBT

Group	at 31/3/23	cashflows	Lease premium	other non cash	
	£	£	£	£	£
Cash and cash equivalents					
Cash at bank and in hand	1,570,306	13,222	-	-	1,583,528
Debt					
Bolton MBC re lease premium	(298,578)	-	(298,579)	-	(255,924)
Cash and cash equivalents net of debt	1,271,728				1,327,604
Charity					
Cash and cash equivalents					
Cash at bank and in hand	1,557,708	17,159	-	-	1,574,867
Debt					
Bolton MBC re lease premium	(298,578)	-	(298,579)	-	(255,924)
Cash and cash equivalents net of debt	1,259,130				1,318,943

There were no acquisitions or disposals of subsidiaries; foreign exchange movements; or market value changes in the period.

24 LEASE COMMITMENTS

a Operating leases

In 2022, the charity entered into a lease with Bolton Council for the theatre. The lease commenced on August 31 2021 and runs until June 2120. There is no rent payable under the lease, but there is a lease premium of £503,762. The initial instalment of the lease premium was paid in 2022 of £240,000 plus VAT and the balance is payable in equal annual instalments commencing August 31 2024 and is provided for in these accounts.

A condition of the lease was the granting of the charge in favour of ACE referred to in note 26.

b Finance leases

The charity and group had no obligations under finance leases in either this or the preceding year.

OCTAGON THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

25 RELATED PARTY TRANSACTIONS

Details of the grant support from organisations who nominated directors and other organisations with which the charity works closely is shown in the statement of funds note.

Details of the trading between the charity and its subsidiaries is shown in the notes to the SoFA.

E K Alladi, a trustee, is also an actor and following the audition was cast in the play An Adventure. He was engaged on standard Equity terms and was paid a total fee of £Nil (2023 - £4,408) including pension contributions.

There are no other related party transactions that are required to be disclosed.

26 CONTINGENT LIABILITIES

Capital grants

In previous years the charity has received funding from Arts Council England (ACE) for the redevelopment of the theatre from ACE National Lottery funding and jointly from ACE and Bolton MBC for the improvement of the lighting and sound system. The assets created are subject to ACE normal terms and conditions and property assets cannot be disposed of at any time or equipment within ten years without ACE prior written consent, and any proceeds of sale may be repayable in proportion to the funding received.

These liabilities are not expected to crystallise and therefore the grant, relating to capital items, has been taken to a restricted reserve and related depreciation is being charged against the fund each year. However, as all the other restrictions had been met the grant was released to unrestricted funds in 20/21.

27 CHARGES

The Arts Council England (ACE) was a major funder of the capital works carried out by Bolton Council on the theatre building. In order to safeguard the interests of the funder and to facilitate the granting of the lease by the Council to the Charity, ACE has been given a charge of the leasehold property known as the Octagon Theatre, Howell Croft South Bolton.

28 RESTATEMENT OF COMPARATIVES

We have restated the creditor note 15 comparative balances as it has been identified that there was an error between the note and the balance sheet in the financial statements last year. The accruals figure and consequently the total has been increased by £90,880 for both the company and for the group. The accruals balance for 2023 has been restated from £339,092 to £429,972 for the company and from £352,053 to £442,933 for the group. The total creditors for 2023 has been restated from £581,235 to £672,115 for the company and from £618,111 to £708,991 for the group. The balance sheet remains unchanged.

We have also restated the 2023 comparative amount for hire income from £16,547 to £16,596 as it has been identified that the income note 4 did not properly add up to the total in the financial statements last year.

OCTAGON THEATRE TRUST LIMITED

England & Wales - Charity number 248833

Accounts



OCTAGON THEATRE TRUST LIMITED
GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR
THE YEAR ENDED MARCH 31 2023

OCTAGON THEATRE TRUST LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2023

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OCTAGON THEATRE TRUST LIMITED
CHAIR'S STATEMENT
FOR THE YEAR ENDED MARCH 31 2023

On behalf of the Board of Trustees it's my absolute pleasure to have the opportunity to thank the whole Octagon team for their outstanding contribution throughout the year, whether that's been staging excellent performances, expanding our community engagement, working in partnership with more organisations, strengthening our position through fundraising and marketing or keeping everything going behind the scenes.

It has to be said that the post-Covid period has been tough on the arts as we rebuild audiences and cope with economic turbulence, and here at the Octagon we've witnessed that first hand, but regardless, we've produced world premieres, smashed some of our own longstanding box office records and continued to provide world-class theatre experiences for everyone, right from the heart of Bolton.

As well as some big performances, we also had some big achievements in the year, one massive thing was being nominated for Theatre of the Year 2023 at the Stage Awards. We secured continued funding from Arts Council England as a National Portfolio Organisation 2023 to 2026, as well as continued support from Bolton Council and increased support from the Greater Manchester Combined Authority's Culture Fund for 2023 to 2026. We're grateful to our team for their tireless work on these and other funding submissions, and grateful to our funders and everyone who supports our work. Over the last 12-months we've worked on bringing our purpose to life through how we talk about the work we do, our engagement activities, and the work we produce. These magnificent things have really shown what the Octagon is and most importantly who it's for. We're a catalyst for enriching lives and communities.

We've got a tough year ahead and more so than ever, we need the support of everyone, whether your passionate about theatre, music, community, comedy or culture, because it's all at the heart of the Octagon.

Darren Knight
Chair of the Board of Trustees

OCTAGON THEATRE TRUST LIMITED
ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED MARCH 31 2023

DIRECTORS

Name	Nominee/Elected	Appointed/Resigned	Position	Subcommittee (see key below)
D J Knight	Elected trustee		Chair	PE
S A Young	Elected trustee		Vice Chair	FR
S D Plant	Elected trustee		Chair FR	FR
Dr E K Alladi	Elected trustee			PE
H Bowdur	Elected trustee			FR
L A Harvey	Elected trustee		Chair PE	PE
S Hussain	Elected trustee			PE
V E Jackson	Elected trustee			PE
T A Lewyckyj -Wood	Elected trustee			PE
Cllr M Murray	BMBC nominee	Resigned 04/05/2023		
F L Noden	Elected trustee			FR
C Southern	Elected trustee	Resigned 23/11/2022		FR
I Tabbron	Elected trustee			FR
Cllr H Fairclough	BMBC nominee			
K Devlin	Elected trustee	Resigned 12/07/2022		

COMPANY SECRETARY

K B Jones

KEY STAFF

R Gauld	Chief Executive
L Wakeham	Artistic Director
K B Jones	Head of Finance and Business
M Irving-Murphy	Head of Operations and Customer Experience
C Whitwood	Head of Production
C Rachwal	Head of Marketing and Communications
D Fearnley	Head of Development
I Woolrich	Head of Creative Engagement
W Treasure	Head of Producing

**REGISTERED OFFICE AND
PRINCIPAL PLACE OF BUSINESS**

Howell Croft South
Bolton
BL1 1SB

AUDITORS

HGA Accountants & Financial Consultants Ltd
t/a **Chittenden Horley** - Chartered Accountants
Hyde Park House
Cartwright Street, Hyde
Sk14 4EH

BANKERS

Barclays Bank plc
1 Market Street
Bolton
BL1 1XA

KEY TO SUBCOMMITTEES

FR – Finance and Resources Sub-committee
PE – People and Equality Sub-committee

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2023**

The trustees present their annual report together with the consolidated financial statements of the charity and its subsidiaries for the year ended March 31 2023.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the charity are:

“to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the Arts, including the arts of drama, mime, dance, singing, and music”.

We achieve these objectives through the operation of the Octagon Theatre in Bolton and the creation of theatre productions for regional and national audiences, including work off-site, on tour and online; and through extensive programmes of learning and participation with, by and for our community.

Activities

The charity's main activities are:

- Producing and presenting high quality theatre productions that are accessible and relevant for the communities of Bolton and beyond. The programme includes a range of new, contemporary and classic plays, including musicals and family shows. In-house productions are made and rehearsed in Bolton, with a skilled local workforce alongside artists drawn from across the UK; co-productions are made with a range of exciting artistic collaborators who share our values; and presenting work is programmed to provide a diverse line-up of the best quality touring performing arts, ranging from popular entertainment to thought-provoking new work.
- Inspiring and engaging young people and adults to take part in creative activities. These involve a wide range of theatre and creative practices that encourage theatre practice, creativity, collaboration and communication. Often we work with other partners to reach and engage participants, including schools with whom we work to enhance and enrich student learning, and
- Developing the talent and professional skills of the theatre and creative industries. This includes opportunities for new work to be developed and showcased, support for artists at all stages of their career to improve their work and employability, and training for college and university students to ensure they are industry ready.

Organisational mission, values and goals

Our vision: Our community will be stronger, happier and healthier with more creativity at its heart.

Our mission: We use theatre and arts to create unforgettable experiences that celebrate, inspire and elevate our community.

Our cause: We will excite and unite people through brilliant, bold theatre and arts. We will enrich and change peoples' lives by encouraging their expression and freedom. We will be a catalyst for our community to be more inclusive and more creative.

Our values:

- Creativity – We are imaginative, playful, artistic and resourceful. We are storytellers and we encourage everyone's potential to express themselves.
- Inclusivity – We listen, learn and change so that we can become more inclusive. We want everyone to feel safe and at home with the Octagon. We are richer and stronger together.
- Care - We care about people, their feelings and wellbeing. We care about our work and doing the best that we can. We care about our community and our environment.
- Curiosity – We are open minded, brave and willing to take risks. We enjoy learning and create a safe space for ideas and debate. We choose curiosity over judgement.

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- Integrity – We are authentic and honest. We treat people with respect and fairness. We are responsible and accountable. We deliver on what we promise.

Organisational goals to 2026:

- Improve our resilience through growing our income and reach and maximising our new venue.
- Value our people in a culture where they can thrive, contribute, learn, and are able to balance work and life effectively.
- Stage work that is Bold, Adventurous and Popular, supporting others to flourish, and contributing to a vibrant and diverse creative ecology.
- Widen who we work with to be vital to our community, building meaningful partnerships and advocating for the difference we can make.
- Octagon for everyone, placing inclusion, diversity and access at the heart of what we do, and ensuring that people feel the Octagon is for them.
- Environmental responsibility, taking action to reduce our impact and contribute towards Net Zero by 2038.

Public benefit

In shaping the objectives and planning the activities for the year, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. The charity relies on grants and the income from fees and charges to cover its operating costs.

Beneficiaries

A total of 106,514 number of people benefited from the charity's work over the year including participants, audiences at the Octagon and audiences at partner venues across the country.

Pricing policy

We are committed to providing accessible and affordable theatre experiences for everyone, whilst recognising that the charity requires sufficient income to deliver its activities effectively. The trustees have set a policy that includes free events throughout the year, free and £3 tickets for those on low incomes, and a range of price points for customer choice including desirable seats at £15 tickets for every performance. Dynamic pricing allows the charity to increase the highest prices in line with demand, whilst keeping the lowest ticket prices static to ensure affordability.

Impact assessment

The trustees periodically commission impact studies to understand how the Octagon makes a positive contribution to Bolton and the surrounding area. The most recent study in 2021, and drawing upon data from previous years, found that the charity:

- Generated an annual economic impact of £10.8m per year, of which £8.43m is captured within Greater Manchester and £5.89m within Bolton itself.
- Generated social impact of £0.89m per year through health, education and volunteering.
- Produced a total benefit cost ratio of £13.44 to every £1 of public sector investment (Arts Council England, Bolton Council and Greater Manchester Combined Authority).
- Produced a benefit cost ratio to Bolton Council of £43 in GVA and social impact for every £1 of revenue investment.
- Improved Bolton's reputation, with 96% of audiences surveyed saying that the Octagon was good for Bolton's impact, and over £1m of positive media coverage generated every year.

The study went on to assess the benefits arising in Bolton specifically over the next 25 years because of the theatre's redevelopment and estimated a net value of £110m, which compared to £90.1m pre-redevelopment, is £19.1m of additional impact in Bolton.

The trustees are pleased and proud to see such strong evidence of the Octagon's economic and social impact, in addition to its cultural contribution. The report states that the Octagon "represents good value for money in the public sector and especially so within the arts and cultural sector". The trustees look forward to seeing the Octagon's impact grow in the years ahead.

Contribution of volunteers

Volunteers play a vital and varied role in the life of the Trust: as trustees, providing customer care, and providing pastoral support during creative engagement activities. We are grateful to them all for their continued support and contribution. Volunteers gave 3,135 hours over the year.

ACHIEVEMENTS AND PERFORMANCE

2022-23 proved to be an extraordinary year for the Octagon on many fronts. We were delighted to be shortlisted as UK Theatre of the Year 2023 at the Stage Awards in January 2023. The criteria included artistic excellence, financial resilience, innovative business practice and positive employment conditions.

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Our first full financial year open after major reconstruction and the global pandemic was turbulent. The first six months of the year were particularly challenging as the recovery of audience levels from the pandemic was slowed by growing economic concerns. The latter six months had three productions that successively broke our box office records. Financial volatility aside, the year cemented the Octagon's reputation as an ambitious, high achieving and engaging theatre with both local and national impact.

Some 69,412 people attended Octagon productions at our theatre in Bolton, and a further 31,904 people saw an Octagon production or co-production elsewhere in the UK.

During 2022/23 our productions included:

Kes by Barry Hines, adapted for the stage by Robert Alan Evans. Directed by Atri Banerjee. 10 March – 2 April 2022. Co-production with Theatre by the Lake.

- *"Bold reimaging that stays true to its source material while bringing it vividly to life"* The Stage
- *"moving, compelling, at times heart-breaking production"* The Bolton News
- *"a powerful night of theatre"* Manchester Evening News

Habibti Driver by Shamia Chalabi and Sarah Henley. Directed by Sepy Baghaei. 21 April – 7 May 2022. Co-production with Tara Finney Productions.

- *"An unapologetically camp comedy with plenty of personality"* Manchester Evening News
- *"The performances are so authentic that you believe this is a family, as the chemistry between the actors is everything."* I Love Manchester

One Man, Two Guvnors by Richard Bean. Directed by Lotte Wakeham. 26 May – 25 June 2022. Co-production with Theatre by the Lake and Liverpool Everyman & Playhouse

- *"this is as good as theatre gets"* Opening Night
- *"pure entertainment and laughter"* The Bolton News
- *"an outstanding comedy"* North West End

The Book Thief by Markus Zusak. Book by Jodi Picoult and Timothy Allen McDonald, Libretto by Elyssa Samsel and Kate Anderson. Directed by Lotte Wakeham. 17 September – 15 October 2022.

- *"a tremendously delivered production"* The Guardian
- *"a musical production that needs to be seen"* Frankly My Dear
- *"an unforgettable night of theatre that will stay with me forever"* North West End

Brief Encounter by Noel Coward, adapted for the stage by Emma Rice. Directed by Paul Robinson. 20 October – 5 November 2022. Co-production with Stephen Joseph Theatre and Theatre by the Lake.

- *"a joyful piece of theatre"* British Theatre Guide
- *"brilliant storytelling"* Opening Night
- *"essential viewing"* The Reviews Hub

A Christmas Carol by Charles Dickens, adapted for the stage by Kate Ferguson and Susannah Pearse. Directed by Georgia Murphy. 17 November 2022 – 14 January 2023.

- *"This is ensemble theatre at its best"* Theatre Reviews North
- *"Festive theatre for all ages"* Manchester Theatre's
- *"Warm-hearted, high spirited production"* The Stage

Spring & Port Wine by Bill Naughton. Directed by Lotte Wakeham. 3 February – 4 March 2023.

- *"the Octagon has quietly been adding to an already strong reputation as one of the most interesting and innovative theatres in the north of England"* North West End
- *"Director Wakeham widens the scope of the play to be of relevance to a contemporary audience"* The Reviews Hub
- *"the Octagon have another success on their hands"* Theatre Reviews North

Ladies Day by Amanda Whittington. Directed by Marieke Audsley. 8 March – 1 April 2023. Co-production with New Vic Theatre.

- *"the epitome of a crowd pleaser"* The Stage
- *"a real winner"* British Theatre Guide
- *"a superb evening's entertainment"* Reviewer Number 9

In addition to the Theatre of the Year nomination, the Octagon was recognised in several other awards including:

- Best Customer Service Award at the Bolton Business Awards.
- TK Hay won Best Designer at the Stage Debut Awards for his design of *An Adventure* (staged in February 2022) and Nishla Smith won Best Supporting Performance at the UK Theatre Awards for her role in *Kes* (staged in March 2022).
- *The Book Thief* was nominated for Best Regional Production and Best Lighting Design at the What's On Stage Awards.
- Artistic Director, Lotte Wakeham, was named Culture Champion at the She Inspires Awards, and our longest-serving employee, Jim Whaite won Unsung Hero at The Stage Awards.

The Book Thief achieved noteworthy national and international attention. This stunning world premiere adaptation of Markus Zusak's global bestselling novel was described as "assured and courageous" by The Guardian. The production met our expectations in inspiring audiences to return to the Octagon, with people coming across the UK, Europe and further afield. *The Book Thief* was

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integral to our strategy of investing in ambitious, popular work and was made possible by our Future Fund (launched in the pandemic to support the Octagon's recovery), our partners DEM Productions, and our show sponsor, Boo Coaching and Consulting. We were also delighted by the reaction to *Spring and Port Wine*, starring Les Dennis and Mina Anwar. This Bolton classic has long been a local favourite, and similarly attracted many audiences back to the Octagon. We are grateful to our show sponsors, AFG Law.

Our creative engagement work reaches people of all ages and backgrounds in activities in and outside of the building. In 2022/23 our ReAct project, funded by the National Lottery Community Fund, came to its conclusion. This programme provided a breadth of creative opportunities, co-designed with over 50s with the aim of reducing loneliness and improving arts engagement. The ReAct celebration week in July 2022 showcased the huge range of work that participants had led and been part of, and the Where Are We Now installation remains in the Octagon foyer. This textile-based art project saw participants work with three artists to push themselves in trying new techniques, connecting with memories of working with textiles in India in their youth.

In October 2022, we announced the launch of Sharing Stories, a new long-term programme to engage children and families in storytelling, whether that be through books, drama or other creative activities. This programme recognises that educational attainment and cultural participation in Bolton are both lower than national average. By providing opportunities for reading, writing, drama, craft and other activities, we hope to improve educational, wellbeing and cultural outcomes with families in Bolton's most deprived neighbourhoods. The programme is being run in partnership with Bolton Library and Museum Service, Bolton Wanderers in the Community and Bolton CVS. We are very grateful to the Oglesby Charitable Trust for agreeing to become the major supporter of this programme over three years, and to Bolton Council for their investment through the UK Shared Prosperity Fund. Activity began in January 2023 with the appointment of a new Family Engagement Lead and a series of free drop-in events that allowed us to meet families and begin to design future activities with them.

Over the year we ran 60 sessions of our Bridges programme, which provides creative activities for young people and adults with additional needs and learning disabilities. These sessions emphasise gaining confidence, collaboration and connecting with others, as well as providing acting and self-expression opportunities in an inclusive setting. We provided 92 education sessions for young people including schools workshops and employability workshops with The Prince's Trust. We also ran 84 sessions that were focused on health and wellbeing, including working with carers, people recovering from addiction and people with experience of mental illness. Throughout the year, 100 young people participated every term in our Youth Theatre and Young Octagon, building their theatre skills and confidence in an open and inclusive environment. In total, some 5,198 people took part in our family and creative engagement activities across the year.

We became the first theatre in the North West to be an accredited Living Wage Employer. This means that everyone who works for the Octagon earns the real living wage, which reflects the cost of living and is higher than the legal minimum. Whilst the trustees could have considered this a difficult decision given the financial circumstances, the overriding priority has been to ensure that the Octagon is a fair employer and supports its workforce (permanent staff, casual workers and freelancers) during the cost-of-living crisis.

Fundraising

The trustees place great importance on relationships with donors and are committed to ensuring best practice. There is an in-house development team and no other professional fundraiser or commercial participator carried out any fundraising activities during the financial year.

FINANCIAL REVIEW

Overview

Taking into account Theatre Tax Relief generated through Octagon Theatre Productions Ltd, the Group completed its financial year with a financial surplus on unrestricted funds of £232,445 (2022 – surplus £313,227) after transfers and designations

The charity had previously designated £30,000 to support the artistic programme but this was not required in the year and has been carried forward.

At the year end the Trust's funds stood at:

	£'000
Unrestricted funds:	
General funds	1,145
Designated funds	955
	2,097
Restricted funds	123
	2,224

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Trading subsidiaries

Octagon Catering Services (OCS) returned to profit mainly thanks to the improved theatre attendance in the second half of the year. Improved internal controls also helped trading results and produced a profit of c£19k. It is the aim to reduce any losses on its balance sheet within the next three years.

The other wholly owned trading subsidiary, Octagon Theatre Productions Ltd, was again engaged as the production vehicle for our plays, and for 21/22 has generated theatre tax credits of c£282k.

Principal funding sources

The following table summarise the major sources of funding for the Group:

	2023	2022	2021	2020
	£'000	£'000	£'000	£'000
Core funding	878	922	885	943
COVID related funding	-	276	-1,350	-
Donations & legacies	84	45	126	117
Capital grants	-	-	-	87
Charitable trading	1,707	637	42	522
Project grants	160	40	117	124
Fundraising/trading income	516	257	107	149
Interest	3	1	2	8
Other income	-	-	-	-
	3,348	2,178	2,629	1,950

Details of the material funders are shown in the notes to the financial statements.

Investment policy and review

Surplus funds are placed on deposit with our bankers. There are no fixed asset investments.

Risk management

The trustees discuss and approve a risk register on an annual basis, and the Finance and Resources Sub-Committee review this on a bi-monthly basis. The greatest risks facing the charity, and the approach to their management, is summarised as follows:

Restabilising customers and customer income	The combined effects of closing the theatre for refurbishment in 2018, followed by the pandemic, and the cost-of-living crisis that began in 2022, has dramatically reduced our number of active customers. National research has found that a third of previously regularly theatre customers expect to reduce their attendance. Given that customer generated income forms the majority of turnover, this is naturally the highest risk facing the charity. We have invested in programming that has popular appeal and appeal to new audiences and undertaken regular market research to better understand our customers, their motivations and expectations. We have increased spending in marketing and in spring 2023, began a year-long audience engagement programme to deepen our audience insight, improve our brand and social media marketing, and make greater use of data and audience segmentation to build relationships with new and potential customers. This is being matched by grassroots audience development around our two priorities of family audiences and South Asian audiences.
Failure to meet earned income targets	Box office, co-production and catering income targets are set clearly and specifically, allowing for frequent review throughout the year. There are regular forecasts to monitor income and expenditure, with scope for in-year adjustments to respond to any risks and take corrective actions where necessary. The trustees have determined to maintain sufficient reserves to mitigate against any shortfalls as we work to return to normal trading levels from 2024 onwards.
Reliance and uncertainty on grant income	There is a proactive approach to maintaining positive relationships with all funding stakeholders, and to monitoring the policy context the Trust operates within. The trustees and key staff have recently reviewed our short to medium term priorities and ensured these are aligned to our major stakeholders: Arts Council England, Bolton Council and Greater Manchester Combined Authority (GMCA). We have confirmed 2023-2026 funding from Arts Council England and GMCA, and ongoing funding from Bolton Council.
Increases in costs and inflation	In line with the economy, we have experienced significant increases in utilities prices and other fixed costs. We have undertaken a review of all budgets and contracts and instigated a major savings plan that has reduced the total increase to overheads. We continue to tightly control expenditure whilst also investing in cost saving measures where prudent to do so.

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Limited organisational capacity, resilience, and accommodation

The redevelopment of the theatre has significantly improved our accommodation and opened new opportunities for income generation through venue hire and improved audience experience. However, the economic circumstances are frustrating our ability to realise the potential of this. The trustees recognise that the Octagon's resources are currently limited.

Our workforce is our greatest asset, and the trustees place considerable importance on maintaining a healthy and capable team. Staff and freelancers have co-designed new values and a cultural statement for the Trust, and the 2022/23 staff survey showed high levels of engagement and morale. The Trust is now an accredited Living Wage Employer. Engagement with staff will continue to focus on wellbeing, work/life balance and professional development and a new bespoke programme of staff skills development is being implemented in 2023/24. We are reviewing the freelancer experience to ensure that this crucial part of our workforce is fully valued and engaged with the Octagon, and we are increasing opportunities for volunteering, to grow capacity and to widen access to the arts.

We have vacated our former workshop and store building at the end of its lease and have secured short-term premises for storage in Bolton, and for scenery construction at the Royal Exchange Theatre in Manchester. Identifying new long-term premises is an urgent priority.

Failure to meet expectations

The trustees regularly evaluate the performance of the charity and the quality of the theatre's work. This includes artistic outcomes, reputation, audience satisfaction and stakeholder requirements. Customer surveys are carried out throughout the year to understand areas of success and improvement in production, customer services and other areas. Net Promoter Score is used across all areas of the charity to measure customer satisfaction.

Underrepresentation of diversity

The trustees recognise that the Octagon does not yet fully reflect the diversity of the population it serves. Good progress has been made in recent years to improve diversity within our creative practices and selection of artists, and more recently the appointment of new trustees. There are targets in place for recruitment of paid staff and volunteers. Embedding access, diversity and inclusion is one of the charity's goals, and to achieve this investment is being made in programming, audience/community relationships and staff capacity to improve equity with currently under-represented communities.

Climate change

Climate change is arguably the greatest risk facing the global community. The trustees have made reducing environmental impact one the charity's goals. The redeveloped theatre has already significantly reduced our carbon footprint, but we are committed to further reductions. We are building a comprehensive action plan that include audience travel, production processes, procurement practices, and using our influence and programme to inspire wider change in our communities. Our ambition is to become a Net Zero organisation by 2038, in line with the Greater Manchester city-region target.

Going concern

The impact of COVID 19 is set out in the risk review above and the future plans below. In light of the financial support secured and measures taken and the contingency plans in place the Trustees have concluded that the accounts are properly prepared on the going concern basis.

The Directors support the view of the directors of Octagon Catering Services Ltd that that company will recover its financial position over time.

Reserves

The Trustees established a reserves policy in 2012, as amended by subsequent decisions, to address both the short-term and long-term needs of the charity. In 2016, Trustees made a decision to increase the reserves to mitigate risks associated with the capital project and temporary closure of the theatre.

The policy required:

Cash reserve	500,000
Fixed asset replacement	76,050 (balance of the original allocation of £130k)
Programme support	30,000
Capital programme	0 (balance of the original allocation of £70k)

To which have been added additional designated funds of £21,467 for the costs of vacating the workshop, and c£935k representing the investment in fixed assets (tangible and investments).

This policy is regularly reviewed to meet the risks of the charity, including the recent capital project, the pandemic and the current economic crisis. The trustees consider it prudent to maintain free reserves of no less than £500k and have agreed that funds in excess of this level will be used towards maintaining the theatre's output in 2023/24 and 2024/25.

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At the end of the year the charity had c£1,155k in the bank account, which includes restricted grants and donations of c£195k along with designated funds.

The free reserves (unrestricted funds not invested in fixed assets or otherwise designated) were c£909k.

FUTURE PLANS

In 2023/24, the Octagon will build upon the success of recent programme with a line-up of productions that are intended to reengage and build audience loyalty and position the Octagon as one of the most exciting regional theatres in the UK. An important development in 2023/24 is the move to a hybrid programming model that makes better use of our resources. This means we will focus our in-house capacity on making a smaller number of signature productions, whilst programming co-produced and touring-in work to provide a varied and engaging programme for a wider range of audiences. This model brings the advantages of increasing our national audience and collectively reducing environmental impact as productions have a longer-life.

The artistic programme for 2023/24 includes:

- *The Book of Will* by Lauren Gunderson, directed by Lotte Wakeham. The European premiere of this play celebrating Shakespeare's First Folio will be staged during the 400th anniversary of the First Folio's publication, in co-production with Queen's Theatre Hornchurch and Shakespeare North Playhouse.
- *The Blonde Bombshells of 1943* by Alan Plater, directed by Zoe Waterman. This witty, uplifting musical will continue our established co-producing partnership with Theatre by the Lake and Stephen Joseph Theatre.
- *A View from the Bridge* by Arthur Miller, directed by Holly Race Roughan. This modern classic masterpiece will be have a contemporary new staging in collaboration with Headlong, Chichester Festival Theatre and the Rose Theatre.
- *Jeeves and Wooster in Perfect Nonsense* based on the works of PG Wodehouse and written by the Goodale Borthers. This riotous comedy will be directed by Marieke Audsley, in co-production with Salisbury Playhouse.
- *Around the World in 80 Days* based on the novel by Jules Verne, in a new musical adaptation by Kate Ferguson and Susannah Pearce, directed by Kash Arshad. Continuing our reputation for fun, family-friendly musical shows over the festive period.

Away from the Octagon, *The Book Thief* will be given new life by our partners DEM Productions. The revival and updating of the production will be directed by Lotte Wakeham and staged at the Belgrade Theatre Coventry and Curve Theatre in Leicester.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated June 6 1966, as amended by special resolutions dated October 7 1983, August 15 1986, September 11 1995 and November 25 2002.

Members of the company

The only members of the company are those appointed as trustees and directors. They cease to be members of the company on their resignation as trustees and directors.

Appointment of Directors and Trustees

The trustees, who are also the Directors of the Company, are appointed as follows:

- Bolton Council nominates up to three directors
- Greater Manchester Combined Authority (GMCA, formerly AGMA) nominates up to two directors
- Other directors are appointed at the Annual General Meeting

Excluding the nominated directors, at each AGM, one third of the Directors retire by rotation, being the longest in office and are eligible for re-election. Trustees normally serve two terms of three years each.

Trustee recruitment, induction and training

The trustees endeavour to ensure that they have within their number the appropriate range of skills and abilities, and from time to time will seek to identify individuals, who they believe can contribute essential knowledge and experience, to recruit to the Board.

New trustees are identified through open advertisement alongside targeted recruitment. The board endeavours to ensure that the trustees collectively have a relevant range of skills and abilities, including appropriate representation of Bolton's community and demographics.

New trustees receive induction meetings with the Chair and Chief Executive to brief them on the organisation, as well as information on their legal and fiduciary responsibilities. Outside of board meetings, all trustees are encouraged to attend performances and other events to keep informed of the Theatre's activities. Training for trustees is provided as necessary.

Organisation

The board, which must be no less than three members nor more than twenty, administers the Charity and meets as necessary. Normally meetings are bi-monthly with an annual away-day. All trustees are expected to adhere to a Code of Conduct. Conflicts of interest must be recorded on an annual basis and declared at each meeting.

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In December 2018 the board re-organised its activities into two sub-committees: a Finance and Resources Sub-Committee that has responsibility for finance, funding, risk and the capital project; and a People and Equalities Sub-Committee that has responsibility for human resources, diversity and inclusion. Both sub-committees have delegated authority from the board within specific terms of reference.

A Chief Executive is appointed by the board, to whom the trustees have delegated authority for operational matters within the overall strategy agreed by the board.

Pay and remuneration for senior staff

The remuneration of senior staff is determined on appointment, based upon comparable benchmarks, and subsequently adjusted in line with other staff pay. The board reviews staff pay annually, and it is normally increased in accordance with average earnings and inflation, if resources allow.

Related parties and co-operation with other organisations/charities

None of our trustees receive remuneration or other benefit from their work with the Trust.

The Trust has worked in partnership over many years with major funders Arts Council England, Bolton Council and the Greater Manchester Combined Authority. Both the Arts Council and Bolton Council have committed significant funds to support the re-development of the Theatre. Bolton Council are the landlords of the theatre.

There is a strong relationship with Bolton at Home, who contribute an annual grant to the theatre as well as jointly delivering a range of community projects. These include youth and adult drama provision and providing free or affordable tickets to thousands of residents.

There is a long-standing relationship with the University of Bolton, and the theatre provides learning and observation opportunities for students. The University is the theatre's Principal Sponsor.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Octagon Theatre Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) (second edition – October 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO AUDITORS

We, the directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

SMALL COMPANY PROVISIONS AND APPROVAL

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Board of Trustees and signed on its behalf by:

D J Knight – Director

Date:

27/11/23.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
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Opinion

We have audited the financial statements of The Octagon Theatre Trust (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended March 31 2023 which comprise the Group and parent Charity Statements of Financial Activities, the Group, and parent Charity's Balance Sheets, the Group and Parent Charity's Statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at March 31 2023 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, set out in the Directors' and Trustees' Annual Report, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2023**

preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the groups and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks in respect of irregularities and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognize non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with the directors and other management, and from our professional knowledge and experience of the charity sector and theatres in particular;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statement to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual and alleged fraud;
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the company's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 3 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing the financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to the actual and potential litigation claims; and
- reviewing correspondence with relevant regulators and HMRC.

No instances of material non-compliance were identified. However, there are inherent limitations in our audit procedures described above.

The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2023**

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Naveed Ahmad

For and on behalf of:
HGA Accountants & Financial Consultants Ltd
t/a Chittenden Horley - Chartered Accountants and Statutory Auditors
The Hyde Park House
Cartwright Street, Newton
Manchester SK14 4EH

Date:



HGA Accountants & Financial Consultants Ltd t/a Chittenden Horley *is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.*

OCTAGON THEATRE TRUST LIMITED
GROUP STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2023

		Unrestricted				
	Notes	General Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£	£
INCOME						
Incoming resources from generated funds:						
Donations	2	948,719	-	25,301	974,020	1,242,993
Charitable activities	3	1,695,745	-	159,617	1,855,362	678,008
Other trading activities	4	515,589	-	-	515,589	257,194
Investment income - bank interest		3,034	-	-	3,034	134
TOTAL INCOMING RESOURCES		3,163,087	-	184,918	3,348,005	2,178,329
EXPENDITURE						
Costs of raising funds	6	437,162	-	-	437,162	300,020
Expenditure on charitable activities	7	2,832,810	146,614	247,797	3,227,221	2,372,029
TOTAL EXPENDITURE		3,269,972	146,614	247,797	3,664,383	2,672,049
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS	10	(106,885)	(146,614)	(62,879)	(316,378)	(493,720)
Transfers between funds	17	(27,373)	36,497	(9,124)	-	-
NET INCOME/(EXPENDITURE)						
BEFORE TAXATION		(134,258)	(110,117)	(72,003)	(316,378)	(493,720)
TAXATION - Theatre Tax Credit	5	282,447	-	-	282,447	130,708
NET INCOME/(EXPENDITURE)						
AFTER TAXATION - NET MOVEMENT IN FUNDS		148,189	(110,117)	(72,003)	(33,931)	(363,012)
TOTAL FUNDS BROUGHT FORWARD	17	893,588	1,065,981	195,109	2,154,678	2,517,690
TOTAL FUNDS CARRIED FORWARD	17	1,041,777	955,864	123,106	2,120,747	2,154,678

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
CHARITY STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2023

		Unrestricted				
	Notes	General Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£	£
Incoming resources from generated funds:						
Donations	2	948,719	-	25,301	974,020	1,242,993
Charitable activities	3	3,160,435	-	159,617	3,320,052	1,633,227
Other trading activities	4	192,832	-	-	192,832	118,646
Investment income - bank interest		3,034	-	-	3,034	134
TOTAL INCOME		4,305,020	-	184,918	4,489,938	2,995,000
EXPENDITURE						
Costs of raising funds	6	117,594	-	-	117,594	130,415
Expenditure on charitable activities	7	4,015,053	146,614	247,797	4,409,464	3,196,540
TOTAL EXPENDITURE		4,132,647	146,614	247,797	4,527,058	3,326,955
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS		172,373	(146,614)	(62,879)	(37,120)	(331,955)
Transfers between funds	17	(27,373)	36,497	(9,124)	-	-
NET MOVEMENT IN FUNDS		145,000	(110,117)	(72,003)	(37,120)	(331,955)
TOTAL FUNDS BROUGHT FORWARD	17	909,345	1,065,981	195,109	2,170,435	2,502,390
TOTAL FUNDS CARRIED FORWARD	17	1,054,345	955,864	123,106	2,133,315	2,170,435

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
GROUP BALANCE SHEET
AS AT MARCH 31 2023

	Notes	2023 £	2023 £	2022 £	2022 £
FIXED ASSETS					
Tangible Assets	11		850,072		935,796
CURRENT ASSETS					
Stock	13	9,391		7,671	
Debtors	14	698,547		764,461	
Cash at Bank and in Hand		<u>1,570,306</u>		<u>1,161,132</u>	
		2,278,244		1,933,264	
CREDITORS					
Amounts falling due in one year	15	<u>708,991</u>		<u>415,803</u>	
NET CURRENT ASSETS			<u>1,569,253</u>		<u>1,517,461</u>
			2,419,325		2,453,257
CREDITORS					
Amounts falling due in more than one year	16		<u>298,578</u>		<u>298,579</u>
NET ASSETS			<u>2,120,747</u>		<u>2,154,678</u>
FUNDS					
<i>Unrestricted charitable funds</i>					
General fund	17	1,166,466		1,036,416	
Designated fund	17	<u>955,864</u>		<u>1,065,981</u>	
			2,122,330		2,102,397
<i>Restricted charitable funds</i>		17	<u>123,106</u>		<u>195,109</u>
Total charitable funds			2,245,436		2,297,506
<i>Non charitable trading subsidiaries</i>			<u>(124,689)</u>		<u>(142,828)</u>
TOTAL FUNDS			<u>2,120,747</u>		<u>2,154,678</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 19 to 35 form part of these financial statements.

Approved by the Board of Directors and authorised for issue on: 29/11/23
And signed on their behalf by;

D S knu
D J Knight – Director

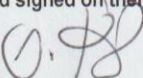
Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
CHARITY BALANCE SHEET
AS AT MARCH 31 2023

	Notes	2023 £	2023 £	2022 £	2022 £
FIXED ASSETS					
Tangible Assets	11		848,714		934,198
Investments	12		<u>1,100</u>		<u>1,100</u>
			849,814		935,298
CURRENT ASSETS					
Stock	13	-		-	
Debtors	14	696,486		779,305	
Cash at Bank and in Hand		<u>1,557,708</u>		<u>1,154,678</u>	
		2,254,194		1,933,983	
CREDITORS					
Amounts falling due in one year	15	<u>672,115</u>		<u>400,267</u>	
NET CURRENT ASSETS					
			<u>1,582,079</u>		<u>1,533,716</u>
			2,431,893		2,469,014
CREDITORS					
Amounts falling due in more than one year	16		<u>298,578</u>		<u>298,579</u>
NET ASSETS					
			<u>2,133,315</u>		<u>2,170,435</u>
FUNDS					
Unrestricted					
General fund	17	1,054,345		909,345	
Designated funds	17	<u>955,864</u>		<u>1,065,981</u>	
			2,010,209		1,975,326
Restricted	17		<u>123,106</u>		<u>195,109</u>
TOTAL FUNDS			<u>2,133,315</u>		<u>2,170,435</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.
The notes on pages 19 to 35 form part of these financial statements.

Approved by the Board of Directors and authorised for issue on:
And signed on their behalf by:

 27/11/23
D J Knight – Director
Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
GROUP AND CHARITY STATEMENT OF CASH FLOWS
AS AT MARCH 31 2023

		Group	Group	Charity	Charity
		2023	2022	2023	2022
	notes	£	£	£	£
Cash used in operating activities	22	442,637	(446,196)	436,493	(443,705)
Cashflows from investing activities					
Interest and dividends		3,034	134	3,034	134
Purchase of tangible fixed assets		(36,497)	(746,819)	(36,497)	(745,524)
Proceeds of sale of fixed assets		-	-	-	-
Payments to acquire investments		-	-	-	-
Cash provided by/(used in) investing activities		(33,463)	(746,685)	(33,463)	(745,390)
Cashflows from financing activities					
Proceeds from new borrowings		-	298,579	-	298,579
Repayment of borrowing		-	-	-	-
Cash from financing activities		-	298,579	-	298,579
Increase/(decrease) in cash & cash equivalents in the year		409,174	(894,302)	403,030	(890,516)
Cash and cash equivalents brought forward		1,161,132	2,055,434	1,154,678	2,045,194
Cash and cash equivalents carried forward		1,570,306	1,161,132	1,557,708	1,154,678
Cash and cash equivalents consist of:					
Cash at bank and in hand		1,570,306	1,161,132	1,557,708	1,154,678
Current asset investments		-	-	-	-
		1,570,306	1,161,132	1,557,708	1,154,678

Details of movement in net debt are given in note 24.

Movements in net debt are shown in note 23.

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Companies Act 2006. The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling, which is the functional currency.

Going Concern

The Trustees have reviewed the financial statements and the groups current position and have concluded that there are no issues concerning the Group's ability to continue as a going concern.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts and VAT.

In kind support consisting of donated facilities is recognised as income when the charity has control over the facilities, the receipt of economic benefit is probable and can be measured reliably. The facilities are recognised at the value the charity would have been prepared to pay for them. A corresponding amount is included as expenditure.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is registered for VAT and is able to recover some of the input tax charged as it relates to Vatable supplies. Costs are stated net of the recoverable amount of VAT, were VAT has been charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs, depreciation, finance costs and professional fees. The basis of allocations is set out in note 8.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

1 ACCOUNTING POLICIES (continued)

Pension contributions

The charity operates a defined contribution pension scheme for its employees, agreeing the contribution rates with each individual. The contributions are paid to a third party who invests the contributions in a money purchase plan. Contributions are charged to the SoFA as they become payable.

The charity also makes contributions to the actors Equity Pension fund in respect of the relevant qualifying workers. Contributions are charged to the SoFA as they become payable

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Long leasehold land and buildings	5%
Premises refurbishment	2% on additions pre 31/03/14, 4% on additions thereafter
Fixtures, fittings & equipment*	10% and 20%,
Computer equipment	25%

*assets acquired under finance lease are depreciated over the life of the leases, which equates to 5 years on current agreements.

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, subsequently measured at their settlement value.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries, Octagon Catering services Ltd and Octagon Theatre Productions Ltd, on a line by line basis.

Capital grants

Capital grants received by the charity are accounted for as income in the period in which the charity becomes entitled to receive the income and included within restricted reserves until the conditions of the grant have been fulfilled.

Within the subsidiary companies, Capital grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the company will comply with the conditions attaching to them and the grants will be received. Capital grants are recognised using the accrual model and the performance model. Under the accrual model, capital grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable. Grants relating to assets are recognised in income on a systematic basis over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income and not deducted from the carrying amount of the asset.

The treatment of capital grants received by the subsidiary companies is aligned with that of the charity on consolidation and grants were received from the charity are eliminated on consolidation.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
2 DONATIONS						
Revenue grants:						
Arts Council England	625,359	-	625,359	625,359	-	625,359
Bolton MBC	145,380	-	145,380	188,652	-	188,652
GMCA	107,200	-	107,200	107,200	-	107,200
The Oglesby Charitable Trust	-	11,681	11,681	-	736	736
	877,939	11,681	889,620	921,211	736	921,947
COVID related funding:						
ACE - CRF1	-	-	-	-	-	-
ACE - CRF2	-	-	-	-	148,500	148,500
ACE - CRF3	-	-	-	-	123,600	123,600
Esmee Fairbairn	-	-	-	-	-	-
Garfield Weston Foundation	-	-	-	-	-	-
Granada Foundation	-	-	-	-	-	-
Wolfson Foundation	-	-	-	-	-	-
The Lindbury Trust	-	-	-	-	-	-
HMRC - CJRS	-	-	-	3,809	-	3,809
	-	-	-	3,809	272,100	275,909
Donations & legacies						
General donations	70,780	-	70,780	33,121	-	33,121
In kind support	-	-	-	-	-	-
Capital project	-	13,620	13,620	-	12,016	12,016
Learning & participation	-	-	-	-	-	-
	70,780	13,620	84,400	33,121	12,016	45,137
Total for group	948,719	25,301	974,020	958,141	284,852	1,242,993
Donation from OCS Ltd	-	-	-	-	-	-
Total for company	948,719	25,301	974,020	958,141	284,852	1,242,993

Allocations to designated funds are shown in note 17.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
3 INCOME FROM CHARITABLE ACTIVITIES						
Group						
Theatre and performance						
Charity Income (as below)	1,667,620	-	1,667,620	613,989	4,818	618,807
Octagon Theatre Productions	1,183,643	-	1,183,643	825,851	-	825,851
Eliminated on consolidation						
intercompany charges	(1,183,643)	-	(1,183,643)	(825,851)	-	(825,851)
	1,667,620	-	1,667,620	613,989	4,818	618,807
Learning and Participation						
Charity Income (as below)	28,125	159,617	187,742	24,092	35,109	59,201
	28,125	159,617	187,742	24,092	35,109	59,201
Total per Group	1,695,745	159,617	1,855,362	638,081	39,927	678,008
Charity						
Theatre and performance						
Box office	1,427,541	-	1,427,541	536,049	-	536,049
Grants	-	-	-	-	4,818	4,818
Co-productions	201,644	-	201,644	56,754	-	56,754
Royalties receivable	-	-	-	3,185	-	3,185
Other income	10,788	-	10,788	12,263	-	12,263
Ancillary trading	27,647	-	27,647	5,738	-	5,738
	1,667,620	-	1,667,620	613,989	4,818	618,807
Production sub contractor fees						
(eliminated on consolidation)	1,464,690	-	1,464,690	955,219	-	955,219
Learning and Participation						
Fees & earned income	28,125	-	28,125	24,092	-	24,092
Grants	-	159,617	159,617	-	35,109	35,109
	28,125	159,617	187,742	24,092	35,109	59,201
Total per Charity	3,160,435	159,617	3,320,052	1,593,300	39,927	1,633,227
4 INCOME FROM OTHER TRADING ACTIVITIES						
Sponsorship	126,236	-	126,236	75,099	-	75,099
Management charge/rent	50,000	-	50,000	40,000	-	40,000
Hire income	16,547	-	16,547	3,547	-	3,547
Per charity	192,832	-	192,832	118,646	-	118,646
Less eliminated on consolidation:						
Management charge/rent to OCS Ltd	(50,000)	-	(50,000)	(40,000)	-	(40,000)
Add subsidiary income OCS Ltd	372,757	-	372,757	178,548	-	178,548
Per group	515,589	-	515,589	257,194	-	257,194

5 TRADING SUBSIDIARIES

	Octagon Catering Services Ltd		Octagon Theatre Productions Ltd	
	2023	2022	2023	2022
	£	£	£	£
Turnover	372,257	153,373	1,183,643	825,851
Cost of sales	274,893	166,808	1,464,690	955,219
Gross profit	97,364	(13,435)	(281,047)	(129,368)
Administration Expenses	79,725	56,244	1,400	1,340
Operating profit/loss	17,639	(69,679)	(282,447)	(130,708)
Other income	500	25,175	-	-
Net profit/loss before taxation	18,139	(44,504)	(282,447)	(130,708)
(Tax charge)/Theatre tax credit	-	-	282,447	130,708
Net profit after taxation	18,139	(44,504)	-	-
Total assets	24,007	18,452	282,447	130,709
Total liabilities (excluding capital grant)	(148,696)	(161,280)	(281,447)	(129,709)
Capital grant	-	-	-	-
Net funds	(124,689)	(142,828)	1,000	1,000

Octagon Catering Services Ltd (OCS LTD)

The subsidiary operates the bar and catering services within the theatre. On consolidation the management charge of £40,000 (2021 - £5,000) is eliminated. .

Octagon Theatre Productions Ltd (OTP)

OTP has been formed to undertake the production, running and closure of in house theatrical productions on behalf of the charity. It subcontracts the production work back to the charity, and is eligible to claim theatre tax relief.

OTP's income derives from charity. On consolidation income from the charity of £825,851 (2021 -19,661) is eliminated against theatre production costs and the direct costs of £955,219 (2021 - £21,909) are eliminated against production subcontractor fees in the charity.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

6 COSTS OF RAISING FUNDS	2023			2022		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Inter company provision re OCS	(14,950)	-	(14,950)	13,447	-	13,447
Support costs	132,544	-	132,544	116,968	-	116,968
Per charity	117,594	-	117,594	130,415	-	130,415
OCS	354,618	-	354,618	223,052	-	223,052
Less provision	14,950	-	14,950	(13,447)	-	(13,447)
Less management charge	(50,000)	-	(50,000)	(40,000)	-	(40,000)
Total fundraising in Group	437,162	-	437,162	300,020	-	300,020

No costs were charged to designated or restricted funds in either year.

7 CHARITABLE EXPENDITURE

Theatre and performance	4,016,227	-	4,016,227	2,839,445	1,000	2,840,445
Learning and participation	277,121	105,302	382,423	328,380	51,867	380,247
Capital project	-	10,814	10,814	-	(24,152)	(24,152)
Charged to restricted fund	(131,681)	131,681	-	(737,012)	737,012	-
Per charity	4,161,667	247,797	4,409,464	2,430,813	765,727	3,196,540

Less eliminated on consolidation:

Grant to OCS Ltd	-	-	-	-	-	-
Charges from OTP Ltd	(1,182,243)	-	(1,182,243)	(824,511)	-	(824,511)
Per group	2,979,424	247,797	3,227,221	1,606,302	765,727	2,372,029

Charges to restricted funds in respect of grants shown in note 2 have been made. Details of the grants are shown in note 16.

Depreciation of £28,069 (2021 - £37,546), loss on disposal of fixed assets £nil (2021 - £8,381), have been charged to designated funds as shown in note 16.

Expenditure in the charity is analysed as follows:

	Direct			Total
	Direct costs	salaries & actors' fees	Support costs	
2022/23	£	£	£	£
Theatre and performance	1,997,464	448,521	1,570,242	4,016,227
Learning and participation	71,372	19,991	291,060	382,423
Capital project	10,814	-	-	10,814
	2,079,650	468,512	1,861,302	4,409,464
2021/22				
Theatre and performance	1,248,853	227,906	1,363,686	2,840,445
Learning and participation	47,142	24,524	308,581	380,247
Capital project	(24,152)	-	-	(24,152)
	1,271,843	252,430	1,672,267	3,196,540

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

8 SUPPORT & GOVERNANCE COSTS

	Marketing	Governance	Costs of raising funds	Theatre & Performance	Learning & participation	Total 2022
	£	£	£	£	£	£
2022/23						
Salaries	-	62,614	125,227	876,590	187,841	1,252,272
Marketing costs	134,133	-	-	-	-	134,133
Establishment costs	2,399	9,595	2,399	167,905	57,567	239,865
Insurance	-	-	-	17,443	5,814	23,257
Legal & professional	-	6,994	-	12,678	667	20,339
Administration costs	14,057	3,514	3,514	112,456	10,543	144,084
Finance charges	3,327	832	832	26,616	2,495	34,102
Staff training and recruitment	2,286	572	572	18,289	1,715	23,434
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	1,168	-	-	108,848	12,344	122,360
	157,370	84,121	132,544	1,340,825	278,986	1,993,846
Allocation of marketing support costs	(157,370)	-	-	149,502	7,868	-
Allocation of governance costs	-	(84,121)	-	79,915	4,206	-
	-	-	132,544	1,570,242	291,060	1,993,846

2021/22

Support costs

Support salaries costs		55,257	110,515	773,604	165,772	1,105,148
Marketing costs	83,215	-	-	-	-	83,215
Establishment costs	2,574	10,295	2,574	180,166	61,771	257,380
Insurance	-	-	-	24,095	8,032	32,127
Legal & professional	-	7,239	-	30,838	1,623	39,700
Administration costs	13,194	3,299	3,299	105,556	9,896	135,244
Finance charges	1,375	344	344	10,999	1,031	14,093
Staff training and recruitment	947	237	237	7,579	711	9,711
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	8,404	-	-	53,788	50,426	112,618
	109,709	76,671	116,969	1,186,625	299,262	1,789,236
Allocation of marketing support costs	(109,709)	-	-	104,224	5,485	-
Allocation of governance costs	-	(76,671)	-	72,837	3,834	-
	-	-	116,969	1,363,686	308,581	1,789,236

Support costs are allocated on the following basis:

Area	basis	comment
Marketing costs	estimate of usage	net of any direct attribution
Support salaries	estimate of time spent	
Other costs:		
Property	Space	
Irrecoverable VAT (after any direct attribution)	Head count	net of any direct attribution
All other costs	estimate of usage/head count	
Depreciation	estimate of usage	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

9 STAFF INFORMATION	2023	2022
	£	£
a Employees		
Salaries and wages	1,270,173	1,146,400
Pension costs	26,086	22,369
Employer's NI contributions	101,568	81,825
	<u>1,397,827</u>	<u>1,250,594</u>

Staff costs for the Trading subsidiary included above	<u>120,501</u>	<u>120,501</u>
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Employees earning more than £60,000pa (excluding employer's nic and pension contributions):

	number	number
£60,000 - £70,000	<u>1</u>	<u>1</u>

The key management of the charity comprise the trustees and senior staff (as set out on page1) and the key management of the group are the same people plus catering manager. The trustees do not receive any remuneration for their services

The total employee benefits of other key management were as follows:

	£	£
Charity	<u>375,395</u>	<u>364,190</u>
Group	<u>375,395</u>	<u>372,569</u>

b Actors and stage managers	£	£
Fees	439,110	223,138
Pension contributions (Equity)	4,348	4,348
	<u>443,458</u>	<u>227,486</u>

c Group average staff numbers

The average number of employees, excluding the actors and stage manager referred to above, was as follows:-

	2023	2023	2022	2022
	Average	Average FTE	Average	average FTE
	number	number	number	number
Employees	82	55	72	45
	<u>82</u>	<u>55</u>	<u>72</u>	<u>45</u>

10 NET INCOME/(EXPENDITURE) BEFORE TRANSFERS (for the Group)

This is stated after charging/(crediting):	£	£
Auditors remuneration:-		
Audit fees	4,100	4,100
Accountancy fees	6,025	6,568
Finance lease charges	-	-
Depreciation of fixed assets	122,221	98,581
Trustees remuneration	-	-
Trustees expenses	-	-
	<u>-</u>	<u>-</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

11 TANGIBLE FIXED ASSETS

GROUP	Leasehold Property £	Fixtures & Fittings £	Computer Equipment £	Total £
Cost or valuation				
As at April 1 2022	597,435	644,006	100,292	1,341,733
Additions	-	12,371	24,126	36,497
Disposals	-	(44,694)	(29,911)	(74,605)
As at 31 March 2023	597,435	611,683	94,507	1,303,625
Depreciation				
As at April 1 2022	58,085	264,945	82,907	405,937
Charge for the year	58,085	48,864	15,272	122,221
Disposals	-	(44,694)	(29,911)	(74,605)
As at 31 March 2023	116,170	269,115	68,268	453,553
Net Book Value				
As at 31 March 2023	481,265	342,568	26,239	850,072
As at 31 March 2022	539,350	379,061	17,385	935,796
COMPANY				
Cost or valuation				
As at April 1 2022	597,435	641,392	100,292	1,339,119
Additions	-	12,371	24,126	36,497
Disposals	-	(44,694)	(29,911)	(74,605)
As at 31 March 2023	597,435	609,069	94,507	1,301,011
Depreciation				
As at April 1 2022	58,085	263,929	82,907	404,921
Charge for the year	58,085	48,624	15,272	121,981
Disposals	-	(44,694)	(29,911)	(74,605)
As at 31 March 2023	116,170	267,859	68,268	452,297
Net Book Value				
As at 31 March 2023	481,265	341,210	26,239	848,714
As at 31 March 2022	539,350	377,463	17,385	934,198

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

12 FIXED ASSET INVESTMENTS

The charity has owns 100% of the issued share capital of the following companies:

Name	Company no.	Investment		Activity
		2023	2022	
		£	£	
Octagon Catering Services Ltd	2095489	100	100	Catering & bar services
Octagon Theatre Productions Ltd	9260244	1,000	1,000	Theatre productions
		<u>1,100</u>	<u>1,100</u>	

	GROUP	GROUP	COMPANY	COMPANY
	2023	2022	2023	2022
	£	£	£	£

13 STOCKS

Stock of goods for resale	9,391	7,671	-	-
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14 DEBTORS

Trade debtors	87,699	7,854	87,699	7,854
Grants and income receivable	-	537,337	90,880	537,337
Octagon Catering Services Ltd	-	-	(112,221)	140,619
Inter company provision re OCS	-	-	112,221	(127,171)
Octagon Theatre Productions Ltd	(939)	-	189,228	128,369
VAT refundable	17,202	-	17,202	6,465
Other debtors	144	321	144	321
Theatre Tax Credit receivable	282,447	130,709	-	-
Prepayments	311,994	88,240	311,333	85,511
	<u>698,547</u>	<u>764,461</u>	<u>696,486</u>	<u>779,305</u>

15 CREDITORS falling due within one year

Trade creditors	80,383	69,444	75,377	66,518
Other taxes and social security	51,093	1,847	32,184	1,663
Accruals	352,053	200,667	339,092	188,241
Other creditors	27,336	36,599	27,336	36,599
Income and grants in advance	107,246	107,246	107,246	107,246
	<u>618,111</u>	<u>415,803</u>	<u>581,235</u>	<u>400,267</u>

All income and grants in advance brought forward are released in the subsequent year.

16 CREDITORS falling due within more than one year

Bolton Council re lease premium	298,578	298,579	298,578	298,579
	<u>298,578</u>	<u>298,579</u>	<u>298,578</u>	<u>298,579</u>

The balance of the lease premium is payable in seven equal annual instalments commencing in April 2023. No interest is payable

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

17 STATEMENT OF FUNDS

	2021/22				b/f and c/f 31/03/2022	2022/23			
	Income		Expenditure			TTR & Transfers		Income	
	£	£	£	£		£	£	£	£
01/04/2020	580,361	1,853,550	(1,678,023)	137,700	893,588	(3,269,972)	255,074	3,163,087	1,041,777
	910,629		(228,299)	383,651	1,065,981	(146,614)	36,497	-	955,864
	1,490,990	1,853,550	(1,906,322)	521,351	1,959,569	(3,416,586)	291,571	3,163,087	1,997,641
	1,026,700	324,779	(765,727)	(390,643)	195,109	(247,797)	(9,124)	184,918	123,106
	2,517,690	2,178,329	(2,672,049)	130,708	2,154,678	(3,664,383)	282,447	3,348,005	2,120,747

Funds analysed between charitable and non-charitable:

	2023	2022
	£	£
Charity unrestricted and designated	2,010,209	1,975,326
Add back provision on inter company eliminated on consolidation	112,220	127,171
Charity restricted	123,106	195,109
	2,245,535	2,297,606
Trading subsidiaries	(124,689)	(142,828)
	2,120,846	2,154,778

17 STATEMENT OF FUNDS (continued)30

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

Analysis of restricted project grants	2021/22					b/f and c/f 31/03/2022 01/04/2022 £	2022/23				
	01/04/2021		Income	Expenditure	TTR & Transfers		Income	Expenditure	Transfers	TTR & Transfers	
	£	£	£	£	£		£	£	£	£	
Theatre	-	4,818	(1,000)	-	-	3,818	-	-	(3,818)	-	
	4,818	4,818	(1,000)	-	-	3,818	-	-	(3,818)	-	
Learning and participation	43,941	-	(23,095)	-	-	20,846	-	(20,846)	-	-	
	-	-	-	-	-	-	110,000	(7,712)	-	102,288	
	-	-	-	-	-	-	14,625	(4,981)	-	9,644	
Bolton CVS - Unlocking wellbeing	6,651	-	(1,165)	-	-	5,486	-	(1,642)	-	3,844	
	-	-	-	-	-	-	5,979	(5,979)	-	-	
	-	12,000	(2,312)	-	-	9,688	12,000	(14,358)	-	7,330	
The Ragdoll Foundation	-	2,500	-	-	-	2,500	-	-	(2,500)	-	
	-	-	-	-	-	-	6,709	(6,709)	-	-	
	-	-	-	-	-	-	10,304	(43,075)	-	-	
Provincial/Walsh Trust for Bolton	37,457	20,609	(25,295)	-	-	32,771	10,304	(43,075)	-	-	
	88,049	35,109	(51,867)	-	-	71,291	159,617	(105,302)	(2,500)	123,106	
Schools	-	-	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	-	-	
	-	-	-	-	-	-	-	-	-	-	
National Lottery Community Fund - ReAct	37,457	20,609	(25,295)	-	-	32,771	10,304	(43,075)	-	-	
	88,049	35,109	(51,867)	-	-	71,291	159,617	(105,302)	(2,500)	123,106	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2023

17 STATEMENT OF FUNDS (continued)

Transfers 2022/23

The programme fund was re-designated in the year to support costs in 22/23.

A new designated fund has been created to cover the costs of moving out of the old workshop in early 22/23.

Transfers have been made to the designated fund for investment in fixed assets, as detailed below, so that the closing balance equals the net book value of fixed assets at the year end.

	Rebuild Reserves	Investment in fixed assets	New Designations	Total
	£	£	£	£
General fund	-	(33,691)	-	(33,691)
Designated - invested in Fixed assets	-	36,497	-	36,497
Designated - workshop removal	-	-	-	-
Designated - capital project	-	-	-	-
Designated - capital reserve	-	-	-	-
Designated - capital replacement	-	-	-	-
ACE CRF1	-	-	-	-
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(2,806)	-	(2,806)
	-	-	-	-

Transfers 2021/22

A transfer to the designated fund for investment in fixed assets has been made equal to the additions in the year.

The programme fund was re-designated in the year to support costs in 21/22.

A transfer has been made designated to meet the ongoing costs of COVID recovery.

A transfer has been made from the general funds to the designated capital project fund to ensure that taken together with the restricted capital funds sufficient monies are available to meet the costs of the capital project.

	Rebuild Reserves	Investment fixed assets	New Designations	Total
	£	£	£	£
General fund	46,142	727,841	(21,467)	752,516
Designated - invested in Fixed assets	-	-	-	-
Designated - workshop removal	-	-	21,467	21,467
Designated - capital project	-	(302,460)	-	(302,460)
Designated - capital reserve	-	(66,834)	-	(66,834)
Designated - capital replacement	-	(14,046)	-	(14,046)
ACE CRF1	(46,142)	-	-	(46,142)
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(344,501)	-	(344,501)
	-	-	-	-

Garfield Weston Foundation	To meet the ongoing costs of the pandemic, both capital and revenue
LGBT Foundation	Towards ongoing project costs
IGEN Trust	Towards the Academy project
Bolton CVS - Health and Wellbeing	Towards community health and wellbeing
National Lottery Community Fund - ReAct	Towards work with over 50s.
Provincial/Walsh Trust for Bolton	Towards the Academy project
It is expected that all the above funds will be utilised in the 22/23	

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Company fund balances at March 31 2023

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	849,814	-	849,814
Net current assets	1,352,923	106,050	123,106	1,582,079
Creditors due in more than one year	(298,578)	-	-	(298,578)
	<u>1,054,345</u>	<u>955,864</u>	<u>123,106</u>	<u>2,133,315</u>

Company fund balances at March 31 2022

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	935,298	-	935,298
Net current assets	2,531,388	(361,190)	(636,842)	1,533,716
Creditors due in more than one year	(298,579)	-	-	(298,579)
	<u>2,232,809</u>	<u>574,108</u>	<u>(636,842)</u>	<u>2,170,435</u>

Free Reserves:

	2023	2022
	£	£
Net current assets	<u>1,352,923</u>	<u>2,531,388</u>

19 CONSTITUTION

The Company is limited by guarantee and does not have a share capital. In the event of the Company being wound up the members are committed to contributing £1 each.

20 TAXATION

The company is a registered charity and is entitled to claim annual exemption from UK corporation tax under sections 466 to 477 of the Corporation Tax Act 2010.

21 CAPITAL COMMITMENTS

The company had no capital commitments at the year end (2022 - none).

22 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASHFLOW FROM OPERATING ACTIVITIES

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Net income/(expenditure)	(33,931)	(363,012)	(37,120)	(331,955)
Add back depreciation	122,221	98,581	121,981	98,299
Deduct interest income shown in investing activities	(3,034)	(134)	(3,034)	(134)
Deduct profit/add back losses on disposals of FA	-	-	-	-
Decrease/(increase) in stock	(1,720)	(7,432)	-	-
Decrease/(increase) in debtors	65,914	(351,939)	82,819	(374,440)
Increase/(decrease) in creditors	293,188	177,740	271,848	164,525
Net cash generated from/(used in) operating activities	442,638	(446,196)	436,494	(443,705)

23 MOVEMENT IN NET DEBT

Group	at 31/3/22 £	cashflows £	Lease premium £	other non cash £	£
Cash and cash equivalents					
Cash at bank and in hand	1,161,132	409,174	-	-	1,570,306
Debt					
Bolton MBC re lease premium	(298,579)	-	(298,579)	-	(298,578)
Cash and cash equivalents net of debt	862,553				1,271,728
Charity					
Cash and cash equivalents					
Cash at bank and in hand	1,154,678	403,030	-	-	1,557,708
Debt					
Bolton MBC re lease premium	(298,579)	-	(298,579)	-	(298,578)
Cash and cash equivalents net of debt	856,099				1,259,130

There were no: acquisitions or disposals of subsidiaries; foreign exchange movements; or market value changes in the period.

24 LEASE COMMITMENTS

a Operating leases

In 2022, the charity entered into a lease with Bolton Council for the theatre. The lease commenced on August 31 2021 and runs until June 2120. There is no rent payable under the lease, but there is a lease premium of £503,762. The initial instalment of the lease premium was paid in 2022 of £240,000 plus VAT and the balance is payable in equal annual instalments commencing August 31 2024 and is provided for in these accounts.

A condition of the lease was the granting of the charge in favour of ACE referred to in note 26.

b Finance leases

The charity and group had no obligations under finance leases in either this or the preceding year.

25 RELATED PARTY TRANSACTIONS

Details of the grant support from organisations who nominated directors and other organisations with which the charity works closely is shown in the statement of funds note.

Details of the trading between the charity and its subsidiaries is shown in the notes to the SoFA.

E K Alladi, a trustee. Is also an actor and following the audition was cast in the play An Adventure. He was engaged on standard Equity terms and was paid a total fee of £4,408 including pension contributions.

Unrestricted donations received from trustees amounted to £5 (2022 - £200). There are no other related party transactions that are required to be disclosed.

26 CONTINGENT LIABILITIES

Capital grants

In previous years the charity has received funding from Arts Council England (ACE) for the redevelopment of the theatre from ACE National Lottery funding and jointly from ACE and Bolton MBC for the improvement of the lighting and sound system. The assets created are subject to ACE normal terms and conditions and property assets cannot be disposed of at any time or equipment within ten years without ACE prior written consent, and any proceeds of sale may be repayable in proportion to the funding received.

These liabilities are not expected to crystallise and therefore the grant, relating to capital items, has been taken to a restricted reserve and related depreciation is being charged against the fund each year. However, as all the other restrictions had been met the grant was released to unrestricted funds in 20/21.

27 CHARGES

The Arts Council England (ACE) was a major funder of the capital works carried out by Bolton Council on the theatre building. In order to safeguard the interests of the funder and to facilitate the granting of the lease by the Council to the Charity, ACE has been given a charge of the leasehold property known as the Octagon Theatre, Howell Croft South Bolton.

OCTAGON THEATRE TRUST LIMITED

England & Wales - Charity number 248833

Accounts



OCTAGON THEATRE TRUST LIMITED
GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR
THE YEAR ENDED MARCH 31 2022

OCTAGON THEATRE TRUST LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2022

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OCTAGON THEATRE TRUST LIMITED
CHAIR'S STATEMENT
FOR THE YEAR ENDED MARCH 31 2022

When it comes to the Octagon, I can't help but be inspired by the dedication, commitment and passion of everyone involved and reflecting on the last year, that couldn't be more true. Having been appointed as Chair of the Board of Trustees in 2022 after being on the board for just over a year, I find it fascinating just how much amazing activity is delivered by the team, particularly considering the challenges that have been thrown at us since re-opening last summer.

Through the year I've laughed, shed a tear or two and connected with friends old and new thanks to the excellent performances. I've loved everything I've seen at the Octagon over the year and a couple of stand outs from me are the remarkable adaptation of 'Kes' which the Guardian review called "a superb poetic evocation of much-loved tale" and 'An Adventure', which was a travel through time, culture and love and one of our board members was cast in the production; my trustee colleagues are indeed a talented bunch!

At the end of the year we said goodbye to Claire Moreland after completing her tenure of 6-years as Chair of the Board of Trustees. Claire's been awarded true legend status in the Octagon's 'Hall of Fame' for her commitment, diligence and leadership through the development and delivery of the capital programme that gave us our fabulous new theatre. Claire was a true star and on behalf of the whole board, we thank her for the 6 years that she gifted to the Octagon.

As we moved on with our strategy and increasing the diversity of both our offer and our audiences, we're actively engaging new people and communities to ensure that people realise that theatre is for them if they want it to be, whoever they are. We've nailed down our new values that will underpin how we do what we do which are: Creativity; Inclusivity; Care; Curiosity; and Integrity. Being clear on our purpose, vision and values continues to be really important in positioning the Octagon in the context of not only our place-based activities in Bolton, across Greater Manchester and beyond, but also how, when and with whom we work.

It's been really positive to build relationships with our strategic partners at Bolton Council, Bolton University and Bolton at Home, local partners who are all investing in the work of the Octagon and critical to the increased involvement and inclusion of diverse communities in the theatre and arts in Bolton. I'm looking forward to building relationships with all the strategic partners at the Octagon in Bolton and beyond in the year ahead. The 21/22 year posed incredible financial challenges, and the ongoing investment of Arts Council England plus the Government's Cultural Recovery Fund, along with funding from Garfield Weston and Wolfson foundations, has been crucial to our endurance and future recovery. On behalf of the trustees, my thanks to all of them and everybody who has generously supported the Octagon.

I'd like to thank the whole staff team and volunteers at the Octagon for everything that they've done over the year. As Chair, I'll use Chair's privilege to also publicly thank both Roddy in his role as Chief Executive and Lotte in her role as Artistic Director for their impeccable leadership, spectacular creativity and unfailing professionalism throughout the year. I see how they both inspire and support the team so that the Octagon continues to punch higher and their collaboration is fantastic.

As I look forward, the year ahead is already bringing new challenges. Escalating fuel costs, the cost of living on our staff and audiences and a psyche influenced by two-years of Covid measures means that there is uncertainty for people and that means uncertainty for us. As a responsible employer and theatre, we'll continue to make the decisions that will secure the future of excellent theatre in Bolton, so come and join us and find your way to support the Octagon. We really can't do it without you.

Thank you.

Darren Knight
Chair of the Board of Trustees

OCTAGON THEATRE TRUST LIMITED
ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED MARCH 31 2022

DIRECTORS

Name	Nominee/Elected	Appointed/Resigned	Position	Subcommittee (see key below)
C Moreland	Elected trustee	Resigned 28/03/22	Chair until 28/03/22	FR, PE
D J Knight	Elected trustee		Chair from 28/03/22	PE
S A Young	Elected trustee		Vice Chair	FR
S D Plant	Elected trustee		Chair FR	FR
Dr E K Alladi	Elected trustee			PE
H Bowdur	Elected trustee			FR
CLlr M Cox	BMBC nominee	Resigned 27/09/21		
K Devlin	Elected trustee	Resigned 12/07/22		PE
L A Harvey	Elected trustee		Chair PE	PE
S Hussain	Elected trustee			PE
V E Jackson	Elected trustee			PE
T A Lewyckyj -Wood	Elected trustee			PE
CLlr M Murray	BMBC nominee			
F L Noden	Elected trustee			FR
C Southern	Elected trustee			FR
I Tabbron	Elected trustee			FR
CLlr H Fairclough	BMBC nominee	Appointed 27/09/21		

COMPANY SECRETARY

K B Jones

KEY STAFF

R Gauld	Chief Executive
L Wakeham	Artistic Director
K B Jones	Head of Finance and Business
M Irving-Murphy	Head of Operations and Customer Experience
C Whitwood	Head of Production
C Rachwal	Head of Marketing and Communications
V Brown	Head of Creative Engagement (until January 2022)
D Fearnley	Head of Development
I Woolrich	Head of Creative Engagement (from January 2022)

**REGISTERED OFFICE AND
PRINCIPAL PLACE OF BUSINESS**

Howell Croft South
Bolton
BL1 1SB

AUDITORS

HGA Accountants & Financial Consultants Ltd
t/a **Chittenden Horley** - Chartered Accountants
The Wesley Centre
Royce Road, Hulme
Manchester M15 5BP

BANKERS

Barclays Bank plc
1 Market Street
Bolton
BL1 1XA

KEY TO SUBCOMMITTEES

FR – Finance and Resources Sub-committee
PE – People and Equality Sub-committee

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

The trustees present their annual report together with the consolidated financial statements of the charity and its subsidiaries for the year ended March 31 2022.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the charity are:

“to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the Arts, including the arts of drama, mime, dance, singing, and music”.

We achieve these objectives through the operation of the Octagon Theatre in Bolton and the creation of theatre productions for regional and national audiences, including work off-site, on tour and online; and through extensive programmes of learning and participation with, by and for our community.

Activities

The charity's main activities are:

- Producing and presenting high quality theatre productions that are accessible and relevant for the communities of Bolton and beyond. The programme includes a range of new, contemporary and classic plays, including musicals and family shows. In-house productions are made and rehearsed in Bolton, with a skilled local workforce alongside artists drawn from across the UK; co-productions are made with a range of exciting artistic collaborators who share our values; and presenting work is programmed to provide a diverse line-up of the best quality touring performing arts, ranging from popular entertainment to thought-provoking new work.
- Inspiring and engaging young people and adults to take part in creative activities. These involve a wide range of theatre and creative practices that encourage theatre practice, creativity, collaboration and communication. Often we work with other partners to reach and engage participants, including schools with whom we work to enhance and enrich student learning, and
- Developing the talent and professional skills of the theatre and creative industries. This includes opportunities for new work to be developed and showcased, support for artists at all stages of their career to improve their work and employability, and training for college and university students to ensure they are industry ready.

Organisational purpose, mission and values

Purpose

To be vital for a happier, healthier community.

Mission

We will be bold, adventurous and popular, making theatre of the highest quality. We will be a brilliant creative home for the people of Bolton and beyond. We believe that everyone has their own story to tell and we will enrich communities and change peoples' lives through creative expression.

Values

- CREATIVITY – We are imaginative, playful, artistic and resourceful. We are storytellers and we encourage everyone's potential to express themselves.
- INCLUSIVITY – We listen, learn and change so that we can become more inclusive. We want everyone to feel safe and at home with the Octagon. We are richer and stronger together.
- CARE - We care about people, their feelings and wellbeing. We care about our work and doing the best that we can. We care about our community and our environment.
- CURIOSITY – We are open minded, brave and willing to take risks. We enjoy learning and create a safe space for ideas and debate. We choose curiosity over judgement.
- INTEGRITY – We are authentic and honest. We treat people with respect and fairness. We are responsible and accountable. We deliver on what we promise.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

Public benefit

In shaping the objectives and planning the activities for the year, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. The charity relies on grants and the income from fees and charges to cover its operating costs. In setting the level of ticket prices, fees and other charges the trustees give consideration to the accessibility to activities for those on low income.

Contribution of volunteers

Volunteers play a vital and varied role in the life of the Trust: as trustees, providing customer care, and providing pastoral support during creative engagement activities. We are grateful to them all for their continued support and contribution.

ACHIEVEMENTS AND PERFORMANCE

We were delighted to reopen the Octagon for our first performance in May 2021, after a three year closure during which we refurbished the theatre, operated off-site and endured the worst of the pandemic. Our opening was the cumulative effort and care of countless staff, volunteers, partners and contractors over many years, and we are incredibly grateful to everybody who played a part in getting the Octagon to this point.

Whilst we opened to performances in May, we in fact first opened our doors in February as part of Bolton's incredible vaccine drive, acting as a patient observation centre. Subsequently artists and young participants got to be the first to use our new modern and accessible facilities, before the first production, *See You at the Octagon*, opened on 26 May. Our opening year was carefully curated to attract previous and new audiences, to take artistic risks and to balance the financial risks that were associated with the then ongoing pandemic. During 2021-22 we produced:

- *See You at the Octagon* by Becky Prestwich. Directed by Lotte Wakeham. 26 May to 15 June 2021
 - "This poignant and beautifully told and performed script draws you into the characters' lives, serving to remind us of the role theatre plays in people's lives and how blessed the town is to have theatre 'made in Bolton'." – Bolton News
- *The Hound of the Baskervilles* by Arthur Conan Doyle, adapted by Steven Canny and John Nicholson. Directed by Lotte Wakeham. 1 July to 7 August 2021
 - "Everything we have been missing as theatres went dark during the pandemic" – Bolton News
 - "The perfect blend of farcical comedy and mystery drama" – Opening Night
 - "An unashamedly crowd pleasing affair" – The Stage
- *Home, I'm Darling* by Laura Wade. Directed by Liz Stevenson. 1 September to 2 October 2022. Co-production with Theatre by the Lake and Stephen Joseph Theatre.
 - "The staging is brilliant, the acting first class and the play rich" – The Yorkshire Post
 - "Another brilliant night out at the Octagon" – Bolton News
- *Peter Pan* by JM Barrie, adapted by Sarah Punshon, music and lyrics by Ziad Jabero and Claire Tustin. Directed by Lotte Wakeham. 26 December 2021 to 9 January 2022
 - "A festive show perfect for children of all ages" – Thereviewshub.com
 - "The perfect way to kick off the festive season" – Manchester Evening News
- *An Adventure* by Vinay Patel, directed by Kash Arshad. 4 to 26 February 2022
 - "Epic trek from India to England with a stunning debut" – The Guardian
 - "Visually impressive and powerfully acted" – The Stage
 - "Intensely intimate, moving and thought provoking" – Bolton News
- *Kes* by Barry Hines, adapted for the stage by Robert Alan Evans, 10 March to 2 April 2022
 - "A bold reimagining of a modern classic" – Northwestend.com
 - "Superb poetic evocation of much-loved tale" – The Guardian

We have been delighted by the critical response to our programme, with a string of positive reviews in the national press as great local endorsements of our work. 191 performances were seen by 29,415 people during the year. In addition, we staged 2 small festivals reaching 1,389 people; produced a radio drama; and produced a short film (which was screened to an estimated 100 people at the Bolton Film Festival). 4,821 people took part in our formal and informal learning sessions.

Our Creative Engagement work included our inaugural Family Festival, which was co-designed with Bolton families and provided free activities including circus workshops, storytelling, dance and UV discos! 70% of families who took part were first time visitors to the theatre. Our React project, funded by the National Lottery Community Fund until 2022, provided a breadth of activity that was also co-designed and co-created with 50s with the aim of reducing loneliness. A number of new community partnerships have been established as a result of this exciting venture. A Theatre Club, a women's group to increase creativity, Dementia Friendly performances and Dementia Friendly coffee mornings are just some of the initiatives that have been piloted and we expect to continue to embed provision for older people in our work in the future.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

We continued our popular youth theatre and the Young Octagon (a performance group for aged 13-19) who worked towards a production in the National Theatre Connections Festival; and The Academy, a ten year programme to provide creative and life skills for young people came to an end with its final production, *Starship Unity*. This programme has benefited hundreds of young people who were at risk of social exclusion and we're grateful to the Oglesby Charitable Trust and IGEN for their support of the programme. Testimonials from parents and carers highlight the impact of the work:

- "Wonderful opportunity - unique concept. Brings out the best in all involved. The young people put their hearts and souls into it. Inclusivity at its best"
- "The Academy is a wonderful thing for young people to engage in and pushes them outside of their comfort zone in a safe environment and a fantastic opportunity to learn and have fun"

During 2021, AMION Consulting completed an Impact Study, commissioned by the trustees to understand how the Octagon makes a positive contribution to Bolton and the surrounding area. Using data from the three years prior to the closure for redevelopment, the study found that the Octagon:

- Generated an annual economic impact of £10.8m per year, of which £8.43m is captured within Greater Manchester and £5.89m within Bolton itself;
- Generated social impact of £0.89m per year through health, education and volunteering.
- Produced a total benefit cost ratio of £13.44 to every £1 of public sector investment (Arts Council England, Bolton Council and Greater Manchester Combined Authority).
- Produced a benefit cost ratio to Bolton Council of £43 in GVA and social impact for every £1 of revenue investment.
- Improved Bolton's reputation, with 96% of audiences surveyed saying that the Octagon was good for Bolton's impact, and over £1m of positive media coverage generated every year.

The study went on to assess the benefits arising in Bolton specifically over the next 25 years as a result of the theatre's redevelopment and estimated a net value of £110m, which compared to £90.1m pre-redevelopment, is £19.1m of additional impact in Bolton.

The trustees are pleased and proud to see such strong evidence of the Octagon's economic and social impact, in addition to its cultural contribution. The report states that the Octagon "represents good value for money in the public sector and especially so within the arts and cultural sector". The trustees look forward to seeing the Octagon's impact grow in the years ahead.

Fundraising

The trustees place great importance on relationships with donors and are committed to ensuring best practice. There is an in-house development team and no other professional fundraiser or commercial participator carried out any fundraising activities during the financial year.

OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022

FINANCIAL REVIEW

Overview

Taking into account Theatre Tax Relief generated through Octagon Theatre Productions Ltd, the Group completed its financial year with a financial surplus on unrestricted funds of £313,227 (2021 – surplus £173,971) after transfers and designations. This has been achieved largely due to the additional funding support secured to address the pandemic from the Arts Council and other funders, the ongoing costs savings arising from the restructure that took place in 20/21 and the use of the designated fund of £130,000 set aside last year to support the COVID recovery plans.

The charity had previously designated £30,000 to support the artistic programme but this was not required in the year and has been carried forward.

At the year end the Trust's funds stood at:

	£'000
Unrestricted funds:	
General funds	909
Designated funds	1,066
	<u>1,975</u>
Restricted funds	195
	<u><u>2,170</u></u>

Trading subsidiaries

Octagon Catering Services (OCS) was having been unable to trade in the previous year reopened the café and bars in 21/22. However, restrictions on audience sizes to combat Covid, lower than forecast actual audience sizes and the disruptions caused by the omicron variant mean that the company did not perform as well as expected. The directors continue to explore the best way of operating the business, and have sought appropriate external advice. The budgets and forecast prepared by the directors of OCS show that it is expected to recover its solvency by March 2025.

The other wholly owned trading subsidiary, Octagon Theatre Productions Ltd, was again engaged as the production vehicle for our plays, and for 21/22 has generated theatre tax credits of c£131k.

Principal funding sources

The following table summarise the major sources of funding for the Group:

	2022 £'000	2021 £'000	2020 £'000	2019 £'000
Core funding	922	885	943	910
COVID related funding	276	1,350	-	-
Donations & legacies	45	126	117	138
Capital grants	-	-	87	60
Charitable trading	637	42	522	853
Project grants	40	117	124	87
Fundraising/trading income	257	107	149	245
Interest	1	2	8	4
Other income	-	-	-	9
	2,178	2,629	1,950	2,306

Details of the material funders are shown in the notes to the financial statements.

Investment policy and review

Surplus funds are placed on deposit with our bankers. There are no fixed asset investments.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

Risk management

The trustees discuss and approve a risk register on an annual basis, and the Finance and Resources Sub-Committee review this on a bi-monthly basis. The greatest risks facing the charity, and the approach to their management, is summarised as follows:

Restabilising customers and customer income	The combined effects of closing the theatre for refurbishment in 2018, followed by the pandemic, and the cost of living crisis in 2022, has dramatically reduced our number of active customers. Many people have yet to return to the theatre-going habit, both at the Octagon and nationally. Given that customer-generated income forms the majority of turnover, this is naturally the highest risk facing the charity. We have increased investment in marketing compared to pre-pandemic spending; and are being dynamic about ticketing, programming and planning as we seek to adapt to different customer behaviours and rebuild customer loyalty.
Reliance and uncertainty on grant income	There is a proactive approach to maintaining positive relationships with all funding stakeholders, and to monitoring the economic context the Trust operates within. The trustees and key staff have recently reviewed our short to medium term priorities and ensured these are aligned to our major stakeholders: Arts Council England, Bolton Council and Greater Manchester Combined Authority. In May 2022, we submitted our NPO application to the Arts Council for the period 2023-2026. We are aware of the stiff competition for funds and also that Bolton is a Levelling Up for Culture Priority Place. We believe we have made a strong application and a decision is due in October 2022, allowing six months planning ahead of the next financial year.
Failure to meet earned income targets	Box office, co-production and catering income targets are set clearly and specifically, allowing for frequent review throughout the year. There are regular forecasts to monitor income and expenditure, with scope for in-year adjustments to respond to any risks and take corrective actions where necessary. Earned income is particularly unpredictable in light of Covid-19 and the trustees have determined to maintain sufficient reserves to cope with any shortfalls as we work to return to normal trading levels from 2022 onwards.
Limited organisational capacity, resilience and accommodation	The redevelopment of the theatre has significantly improved our accommodation and has opened up new opportunities for income generation through conferencing and venue hire. However, lower than pre-pandemic box office income is hindering the growth of our workforce, placing pressures on staff capacity and resilience. This is compounded by the loss of much of the freelance theatre workforce since the pandemic. The trustees place considerable importance on a maintaining a healthy and capable workforce and a range of mechanisms are in place to monitor and support staff wellbeing. A recent staff survey showed high levels of engagement and morale despite the prevailing challenges. From 2022, the Trust will be an accredited Living Wage Employer. To grow capacity and widen access to the arts there will be an increase in volunteering. The trustees are very open to opportunities for collaboration with other organisations and scoping various options. We have now also vacated our former workshop and store building at the end of its lease and are exploring options for its replacement whilst we rent short-term alternative premises.
Failure to meet expectations	The trustees regularly evaluate the performance of the charity and the quality of the theatre's work. This includes artistic outcomes, reputation, audience satisfaction and stakeholder requirements. Customer surveys are carried out throughout the year to understand areas of success and improvement in production, customer services and other areas. Net Promoter Score is used across all areas of the charity to measure customer satisfaction.
Underrepresentation of diversity	The trustees recognise that the Octagon does not yet fully reflect the diversity of the population it serves. Good progress has been made in recent years to improve diversity within our creative practices and selection of artists, and more recently the appointment of new trustees. Changes to programming and new community relationships have allowed us to forge new audience and community relationships. In 2022/23, the Octagon will take part in the OF/BY/FOR/ALL global change network – a facilitated curriculum for building more inclusive and equitable relationships between cultural institutions and their community.

Going concern

The impact of COVID 19 is set out in the risk review above and the future plans below. In light of the financial support secured and measures taken and the contingency plans in place the Trustees have concluded that the accounts are properly prepared on the going concern basis.

The Directors support the view of the directors of Octagon Catering Services Ltd that that company will recover its financial position over time.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

Reserves

The Trustees established a reserves policy in 2012, as amended by subsequent decisions, to address both the short-term and long-term needs of the charity. In 2016, Trustees made a decision to increase the reserves to mitigate risks associated with the capital project and temporary closure of the theatre.

The policy required:

Cash reserve	500,000
Fixed asset replacement	76,050 (balance of the original allocation of £130k)
Programme support	30,000
Capital programme	3,166 (balance of the original allocation of £70k)

To which have been added additional designated funds of £21,467 for the costs of vacating the workshop, and c£935k representing the investment in fixed assets (tangible and investments).

This policy is regularly reviewed to meet the risks of the charity, including the recent capital project, the pandemic and the current economic crisis. The trustees consider it prudent to maintain free reserves of no less than £500k and have agreed that funds in excess of this level will be used towards maintaining the theatre's output in 2023/24 and 2024/25.

At the end of the year the charity had c£1,155k in the bank account, which includes restricted grants and donations of c£195k along with designated funds.

The free reserves (unrestricted funds not invested in fixed assets or otherwise designated) were c£909k.

FUTURE PLANS

In 2022/23, the Octagon will stage one of its most ambitious programmes yet, as we seek to reengage audiences who have yet to return post-refurbishment and post-pandemic. With the resources secured through our Future Fund, the trustees have adopted a strategy of boldly investing in the programme and audiences in order to secure longer-term financial resilience, with mix of new work, popular titles and large-scale productions.

The artistic programme for 2022/23 includes:

- The world premiere of *Habibti Driver* by Shamia Chalabi and Sarah Henley
- The smash hit comedy *One Man Two Guvnors* by Richard Bean (a co-production with Liverpool Everyman & Playhouse and Theatre by the Lake)
- The world premiere stage adaptation of *The Book Thief* by Markus Zusack, adapted by Jodi Picoult and Timothy Allen McDonald with music and lyrics by Elyssa Samsel and Kate Anderson.
- Emma Rice's stage adaptation of *Brief Encounter* by Noel Coward (a co-production with Stephen Joseph Theatre and Theatre by the Lake)
- A new musical adaptation of *A Christmas Carol* by Charles Dickens, adapted by Kate Ferguson and Susannah Pearse
- One of the Octagon's most performed plays, *Spring and Port Wine* by Bolton playwright Bill Naughton.

Including a world premiere new musical with an international team, of a novel with a huge global reputation, is a bold and ambitious statement about the Octagon's aspirations for the future. We are moving to a programming approach in 2022/23 and 2023/24 of focussing on "fewer, bigger, better" in-house productions alongside increased co-producing and programming of touring and community work.

We are also launching a far-reaching creative engagement programme called Sharing Stories: a three year plus initiative to work with families, schools, libraries and other partners to involve young people and families in creative and literacy activity in under-invested neighbourhoods in Bolton.

Whilst recognising the challenging economic circumstances that the charity faces, the trustees are also recognise the challenges facing our workforce and have committed to paying the Real Living Wage and joining the Living Wage Campaign – becoming the first theatre in the region to do so.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated June 6 1966, as amended by special resolutions dated October 7 1983, August 15 1986, September 11 1995 and November 25 2002.

Members of the company

The only members of the company are those appointed as trustees and directors. They cease to be members of the company on their resignation as trustees and directors.

Appointment of Directors and Trustees

The trustees, who are also the Directors of the Company, are appointed as follows:

- Bolton Council nominates up to three directors
- Greater Manchester Combined Authority (GMCA, formerly AGMA) nominates up to two directors
- Other directors are appointed at the Annual General Meeting

Excluding the nominated directors, at each AGM, one third of the Directors retire by rotation, being the longest in office and are eligible for re-election. Trustees normally serve two terms of three years each.

Trustee recruitment, induction and training

The trustees endeavour to ensure that they have within their number the appropriate range of skills and abilities, and from time to time will seek to identify individuals, who they believe can contribute essential knowledge and experience, to recruit to the Board.

New trustees are identified through open advertisement alongside targeted recruitment. The board endeavours to ensure that the trustees collectively have a relevant range of skills and abilities, including appropriate representation of Bolton's community and demographics.

New trustees receive induction meetings with the Chair and Chief Executive to brief them on the organisation, as well as information on their legal and fiduciary responsibilities. Outside of board meetings, all trustees are encouraged to attend performances and other events to keep informed of the Theatre's activities. Training for trustees is provided as necessary.

Organisation

The board, which must be no less than three members nor more than twenty, administers the Charity and meets as necessary. Normally meetings are bi-monthly with an annual away-day. All trustees are expected to adhere to a Code of Conduct. Conflicts of interest must be recorded on an annual basis and declared at each meeting.

In December 2018 the board resolved to re-organise its activities into two sub-committees: a Finance and Resources Sub-Committee that has responsibility for finance, funding, risk and the capital project; and a People and Equalities Sub-Committee that has responsibility for human resources, diversity and inclusion. Both of the sub-committees have delegated authority from the board within specific terms of reference.

A Chief Executive is appointed by the board, to whom the trustees have delegated authority for operational matters within the overall strategy agreed by the board.

Pay and remuneration for senior staff

The remuneration of senior staff is determined on appointment, based upon comparable benchmarks, and subsequently adjusted in line with other staff pay. The board reviews staff pay annually and it is normally increased in accordance with average earnings and inflation, if resources allow.

Related parties and co-operation with other organisations/charities

None of our trustees receive remuneration or other benefit from their work with the Trust.

The Trust has worked in partnership over many years with major funders Arts Council England, Bolton Council and the Greater Manchester Combined Authority. Both the Arts Council and Bolton Council have committed significant funds to support the re-development of the Theatre. Bolton Council are the landlords of the theatre.

There is a strong relationship with Bolton at Home, who contribute an annual grant to the theatre as well as jointly delivering a range of community projects. These include youth and adult drama provision, and providing free or affordable tickets to thousands of residents.

There is a long standing relationship with the University of Bolton, and the theatre provides learning and observation opportunities for students in the School of Arts, particularly on the Theatre and Performance course, from which the Trust receives a fee. In May 2021, the University undertook a two year agreement to be the theatre's Principal Sponsor.

One of the trustees was engaged as an actor during the year and the trustees made unrestricted donations to the charity. Details are given in note 25 to the financial statements.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2022**

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Octagon Theatre Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) (second edition – October 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO AUDITORS

We, the directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

SMALL COMPANY PROVISIONS AND APPROVAL

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Board of Trustees and signed on its behalf by:

D J Knight

D J Knight – Director

Date: 24/10/22

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2022**

Opinion

We have audited the financial statements of The Octagon Theatre Trust (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended March 31 2022 which comprise the Group and parent Charity Statements of Financial Activities, the Group, and parent Charity's Balance Sheets, the Group and Parent Charity's Statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at March 31 2022 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the [directors' report] for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the [strategic report and the]⁷ directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2022**

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, set out in the Directors' and Trustees' Annual Report, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the groups and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks in respect of irregularities and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognize non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with the directors and other management, and from our professional knowledge and experience of the charity sector and theatres in particular;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statement to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual and alleged fraud;
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the company's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 3 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing the financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to the actual and potential litigation claims; and
- reviewing correspondence with relevant regulators and HMRC.

No instances of material non-compliance were identified. However, there are inherent limitations in our audit procedures described above.

The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2022**

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Peter Smith

Peter Smith BA FCA DChA – Senior Statutory Auditor

For and on behalf of:
HGA Accountants & Financial Consultants Ltd
t/a Chittenden Horley - Chartered Accountants and Statutory Auditors
The Wesley Centre
Royce Road, Hulme
Manchester M15 5BP

Date: 19/11/22



HGA Accountants & Financial Consultants Ltd t/a Chittenden Horley is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

OCTAGON THEATRE TRUST LIMITED
GROUP STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2022

		Unrestricted				
	Notes	General Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
		£	£	£	£	£
INCOME						
Incoming resources from generated funds:						
Donations	2	958,141	-	284,852	1,242,993	2,360,379
Charitable activities	3	638,081	-	39,927	678,008	159,467
Other trading activities	4	257,194	-	-	257,194	106,686
Investment income - bank interest		134	-	-	134	2,001
TOTAL INCOMING RESOURCES		<u>1,853,550</u>	<u>-</u>	<u>324,779</u>	<u>2,178,329</u>	<u>2,628,533</u>
EXPENDITURE						
Costs of raising funds	6	300,020	-	-	300,020	112,826
Expenditure on charitable activities	7	1,378,003	228,299	765,727	2,372,029	1,545,080
TOTAL EXPENDITURE		<u>1,678,023</u>	<u>228,299</u>	<u>765,727</u>	<u>2,672,049</u>	<u>1,657,906</u>
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS	10	175,527	(228,299)	(440,948)	(493,720)	970,627
Transfers between funds	17	<u>6,992</u>	<u>383,651</u>	<u>(390,643)</u>	<u>-</u>	<u>-</u>
NET INCOME/(EXPENDITURE)		<u>182,519</u>	<u>155,352</u>	<u>(831,591)</u>	<u>(493,720)</u>	<u>970,627</u>
BEFORE TAXATION		<u>182,519</u>	<u>155,352</u>	<u>(831,591)</u>	<u>(493,720)</u>	<u>970,627</u>
TAXATION - Theatre Tax Credit	5	<u>130,708</u>	<u>-</u>	<u>-</u>	<u>130,708</u>	<u>3,506</u>
NET INCOME/(EXPENDITURE)						
AFTER TAXATION - NET MOVEMENT IN FUNDS		<u>313,227</u>	<u>155,352</u>	<u>(831,591)</u>	<u>(363,012)</u>	<u>974,133</u>
TOTAL FUNDS BROUGHT FORWARD	17	<u>580,361</u>	<u>910,629</u>	<u>1,026,700</u>	<u>2,517,690</u>	<u>1,543,557</u>
TOTAL FUNDS CARRIED FORWARD	17	<u>893,588</u>	<u>1,065,981</u>	<u>195,109</u>	<u>2,154,678</u>	<u>2,517,690</u>

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
CHARITY STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2022

		Unrestricted				
	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Incoming resources from generated funds:						
Donations	2	958,141	-	284,852	1,242,993	2,360,379
Charitable activities	3	1,593,300	-	39,927	1,633,227	181,376
Other trading activities	4	118,646	-	-	118,646	53,330
Investment income - bank interest		134	-	-	134	2,001
TOTAL INCOME		<u>2,670,221</u>	<u>-</u>	<u>324,779</u>	<u>2,995,000</u>	<u>2,597,086</u>
EXPENDITURE						
Costs of raising funds	6	130,415	-	-	130,415	112,305
Expenditure on charitable activities	7	2,202,514	228,299	765,727	3,196,540	1,563,483
TOTAL EXPENDITURE		<u>2,332,929</u>	<u>228,299</u>	<u>765,727</u>	<u>3,326,955</u>	<u>1,675,788</u>
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS		337,292	(228,299)	(440,948)	(331,955)	921,298
Transfers between funds	17	<u>6,992</u>	<u>383,651</u>	<u>(390,643)</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		344,284	155,352	(831,591)	(331,955)	921,298
TOTAL FUNDS BROUGHT FORWARD	17	<u>565,061</u>	<u>910,629</u>	<u>1,026,700</u>	<u>2,502,390</u>	<u>1,581,092</u>
TOTAL FUNDS CARRIED FORWARD	17	<u>909,345</u>	<u>1,065,981</u>	<u>195,109</u>	<u>2,170,435</u>	<u>2,502,390</u>

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
GROUP BALANCE SHEET
AS AT MARCH 31 2022

	Notes	2022 £	2022 £	2021 £	2021 £
FIXED ASSETS					
Tangible Assets	11		935,796		287,558
CURRENT ASSETS					
Stock	13	7,671		239	
Debtors	14	764,461		412,522	
Cash at Bank and in Hand		<u>1,161,132</u>		<u>2,055,434</u>	
		1,933,264		2,468,195	
CREDITORS					
Amounts falling due in one year	15	<u>415,803</u>		<u>238,063</u>	
NET CURRENT ASSETS					
			<u>1,517,461</u>		<u>2,230,132</u>
			2,453,257		2,517,690
CREDITORS					
Amounts falling due in more than one year	16		<u>298,579</u>		<u>-</u>
NET ASSETS					
			<u>2,154,678</u>		<u>2,517,690</u>
FUNDS					
Unrestricted charitable funds					
General fund	17	1,036,416		678,685	
Designated fund	17	<u>1,065,981</u>		<u>910,629</u>	
			2,102,397		1,589,314
Restricted charitable funds					
	17		<u>195,109</u>		<u>1,026,700</u>
Total charitable funds			2,297,506		2,616,014
Non charitable trading subsidiaries					
			<u>(142,828)</u>		<u>(98,324)</u>
TOTAL FUNDS			<u>2,154,678</u>		<u>2,517,690</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 19 to 35 form part of these financial statements.

Approved by the Board of Directors and authorised for issue on: 24/10/22
And signed on their behalf by:

D J Knight

D J Knight – Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
CHARITY BALANCE SHEET
AS AT MARCH 31 2022

	Notes	2022 £	2022 £	2021 £	2021 £
FIXED ASSETS					
Tangible Assets	11		934,198		286,973
Investments	12		<u>1,100</u>		<u>1,100</u>
			935,298		288,073
CURRENT ASSETS					
Stock	13	-		-	
Debtors	14	779,305		404,865	
Cash at Bank and in Hand		<u>1,154,678</u>		<u>2,045,194</u>	
		1,933,983		2,450,059	
CREDITORS					
Amounts falling due in one year	15	<u>400,267</u>		<u>235,742</u>	
NET CURRENT ASSETS					
			<u>1,533,716</u>		<u>2,214,317</u>
			2,469,014		2,502,390
CREDITORS					
Amounts falling due in more than one year	16		<u>298,579</u>		<u>-</u>
NET ASSETS					
			<u>2,170,435</u>		<u>2,502,390</u>
FUNDS					
Unrestricted					
General fund	17	909,345		565,061	
Designated funds	17	<u>1,065,981</u>		<u>910,629</u>	
			1,975,326		1,475,690
Restricted	17		<u>195,109</u>		<u>1,026,700</u>
TOTAL FUNDS			<u>2,170,435</u>		<u>2,502,390</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 19 to 35 form part of these financial statements.

Approved by the Board of Directors and authorised for issue on: 24/10/22
And signed on their behalf by:

D J Knight

D J Knight – Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
GROUP AND CHARITY STATEMENT OF CASH FLOWS
AS AT MARCH 31 2022

		Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
	notes				
Cash used in operating activities	22	(446,196)	873,423	(443,705)	875,516
Cashflows from investing activities					
Interest and dividends		134	2,001	134	2,001
Purchase of tangible fixed assets		(746,819)	(263,227)	(745,524)	(263,227)
Proceeds of sale of fixed assets		-	-	-	-
Payments to acquire investments		-	-	-	-
Cash provided by/(used in) investing activities		(746,685)	(261,226)	(745,390)	(261,226)
Cashflows from financing activities					
Proceeds from new borrowings		298,579	-	298,579	-
Repayment of borrowing		-	(3,104)	-	(3,104)
Cash from financing activities		298,579	(3,104)	298,579	(3,104)
Increase/(decrease) in cash & cash equivalents in the year		(894,302)	609,093	(890,516)	611,186
Cash and cash equivalents brought forward		2,055,434	1,446,341	2,045,194	1,434,008
Cash and cash equivalents carried forward		1,161,132	2,055,434	1,154,678	2,045,194
Cash and cash equivalents consist of:					
Cash at bank and in hand		1,161,132	2,055,434	1,154,678	2,045,194
Current asset investments		-	-	-	-
		1,161,132	2,055,434	1,154,678	2,045,194

Movements in net debt are shown in note 23.

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Companies Act 2006. The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling, which is the functional currency.

Going Concern

The Trustees have addressed the impact of COVID 19 and the delays to the capital project in their annual report, and have concluded that there are no issues concerning the Group's ability to continue as a going concern.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts and VAT.

In kind support consisting of donated facilities is recognised as income when the charity has control over the facilities, the receipt of economic benefit is probable and can be measured reliably. The facilities are recognised at the value the charity would have been prepared to pay for them. A corresponding amount is included as expenditure.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is registered for VAT and is able to recover some of the input tax charged as it relates to Vatable supplies. Costs are stated net of the recoverable amount of VAT, were VAT has been charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs, depreciation, finance costs and professional fees. The basis of allocations is set out in note 8.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

1 ACCOUNTING POLICIES (continued)

Pension contributions

The charity operates a defined contribution pension scheme for its employees, agreeing the contribution rates with each individual. The contributions are paid to a third party who invests the contributions in a money purchase plan. Contributions are charged to the SoFA as they become payable.

The charity also makes contributions to the actors Equity Pension fund in respect of the relevant qualifying workers. Contributions are charged to the SoFA as they become payable

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Long leasehold land and buildings	5%
Premises refurbishment	2% on additions pre 31/03/14, 4% on additions thereafter
Fixtures, fittings & equipment*	10% and 20%,
Computer equipment	25%

*assets acquired under finance lease are depreciated over the life of the leases, which equates to 5 years on current agreements.

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, subsequently measured at their settlement value.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries, Octagon Catering services Ltd and Octagon Theatre Productions Ltd, on a line by line basis.

Capital grants

Capital grants received by the charity are accounted for as income in the period in which the charity becomes entitled to receive the income and included within restricted reserves until the conditions of the grant have been fulfilled.

Within the subsidiary companies, Capital grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the company will comply with the conditions attaching to them and the grants will be received. Capital grants are recognised using the accrual model and the performance model. Under the accrual model, capital grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable. Grants relating to assets are recognised in income on a systematic basis over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income and not deducted from the carrying amount of the asset.

The treatment of capital grants received by the subsidiary companies is aligned with that of the charity on consolidation and grants were received from the charity are eliminated on consolidation.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
2 DONATIONS						
Revenue grants:						
Arts Council England	625,359	-	625,359	625,359	-	625,359
Bolton MBC	188,652	-	188,652	145,380	-	145,380
GMCA	107,200	-	107,200	107,200	-	107,200
The Oglesby Charitable Trust	-	736	736	-	7,500	7,500
	<u>921,211</u>	<u>736</u>	<u>921,947</u>	<u>877,939</u>	<u>7,500</u>	<u>885,439</u>
COVID related funding:						
ACE - CRF1	-	-	-	-	620,232	620,232
ACE - CRF2	-	148,500	148,500	-	-	-
ACE - CRF3	-	123,600	123,600	-	-	-
Esmee Fairbairn	-	-	-	7,500	-	7,500
Garfield Weston Foundation	-	-	-	-	320,000	320,000
Granada Foundation	-	-	-	3,500	-	3,500
Wolfson Foundation	-	-	-	140,000	-	140,000
The Lindbury Trust	-	-	-	-	40,000	40,000
HMRC - CJRS	3,809	-	3,809	217,985	-	217,985
	<u>3,809</u>	<u>272,100</u>	<u>275,909</u>	<u>368,985</u>	<u>980,232</u>	<u>1,349,217</u>
Donations & legacies						
General donations	33,121	-	33,121	95,572	-	95,572
In kind support	-	-	-	9,320	-	9,320
Capital project	-	12,016	12,016	-	20,831	20,831
Learning & participation	-	-	-	-	-	-
	<u>33,121</u>	<u>12,016</u>	<u>45,137</u>	<u>104,892</u>	<u>20,831</u>	<u>125,723</u>
Total for group	958,141	284,852	1,242,993	1,351,816	1,008,563	2,360,379
Donation from OCS Ltd	-	-	-	-	-	-
Total for company	<u>958,141</u>	<u>284,852</u>	<u>1,242,993</u>	<u>1,351,816</u>	<u>1,008,563</u>	<u>2,360,379</u>

Allocations to designated funds are shown in note 17.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

2022			2021		
Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
£	£	£	£	£	£

3 INCOME FROM CHARITABLE ACTIVITIES

Group

Theatre and performance

Charity Income (as below)	613,989	4,818	618,807	18,420	-	18,420
Octagon Theatre Productions	825,851	-	825,851	19,661	-	19,661
Eliminated on consolidation intercompany charges	(825,851)	-	(825,851)	(19,661)	-	(19,661)
	<u>613,989</u>	<u>4,818</u>	<u>618,807</u>	<u>18,420</u>	<u>-</u>	<u>18,420</u>

Learning and Participation

Charity Income (as below)	24,092	35,109	59,201	23,593	117,454	141,047
	<u>24,092</u>	<u>35,109</u>	<u>59,201</u>	<u>23,593</u>	<u>117,454</u>	<u>141,047</u>

Total per Group

	<u>638,081</u>	<u>39,927</u>	<u>678,008</u>	<u>42,013</u>	<u>117,454</u>	<u>159,467</u>
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Charity

Theatre and performance

Box office	536,049	-	536,049	6,654	-	6,654
Grants	-	4,818	4,818	-	-	-
Co-productions	56,754	-	56,754	4,000	-	4,000
Royalties receivable	3,185	-	3,185	-	-	-
Other income	12,263	-	12,263	7,766	-	7,766
Ancillary trading	5,738	-	5,738	-	-	-
	<u>613,989</u>	<u>4,818</u>	<u>618,807</u>	<u>18,420</u>	<u>-</u>	<u>18,420</u>

Production sub contractor fees

(eliminated on consolidation)	955,219	-	955,219	21,909	-	21,909
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Learning and Participation

Fees & earned income	24,092	-	24,092	23,593	-	23,593
Grants	-	35,109	35,109	-	117,454	117,454
	<u>24,092</u>	<u>35,109</u>	<u>59,201</u>	<u>23,593</u>	<u>117,454</u>	<u>141,047</u>

Total per Charity

	<u>1,593,300</u>	<u>39,927</u>	<u>1,633,227</u>	<u>63,922</u>	<u>117,454</u>	<u>181,376</u>
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4 INCOME FROM OTHER TRADING ACTIVITIES

Sponsorship	75,099	-	75,099	44,205	-	44,205
Management charge/rent	40,000	-	40,000	5,000	-	5,000
Hire income	3,547	-	3,547	4,125	-	4,125
Per charity	<u>118,646</u>	<u>-</u>	<u>118,646</u>	<u>53,330</u>	<u>-</u>	<u>53,330</u>

Less eliminated on consolidation:

Management charge/rent to OCS Ltd	(40,000)	-	(40,000)	(5,000)	-	(5,000)
Add subsidiary income OCS Ltd	178,548	-	178,548	58,356	-	58,356
Per group	<u>257,194</u>	<u>-</u>	<u>257,194</u>	<u>106,686</u>	<u>-</u>	<u>106,686</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

5 TRADING SUBSIDIARIES

	Octagon Catering Services Ltd		Octagon Theatre Productions Ltd	
	2022	2021	2022	2021
	£	£	£	£
Turnover	153,373	99	825,851	19,661
Cost of sales	166,808	44,693	955,219	21,909
Gross profit	(13,435)	(44,594)	(129,368)	(2,248)
Administration Expenses	56,244	26,552	1,340	1,258
Operating profit/loss	(69,679)	(71,146)	(130,708)	(3,506)
Other income	25,175	58,257	-	-
Net profit/loss before taxation	(44,504)	(12,889)	(130,708)	(3,506)
(Tax charge)/Theatre tax credit	-	-	130,708	3,506
Net profit after taxation	(44,504)	(12,889)	-	-
Total assets	18,452	16,471	130,709	121,609
Total liabilities (excluding capital grant)	(161,280)	(114,795)	(129,709)	(120,609)
Capital grant	-	-	-	-
Net funds	(142,828)	(98,324)	1,000	1,000

Octagon Catering Services Ltd (OCS LTD)

The subsidiary operates the bar and catering services within the theatre. On consolidation the management charge of £40,000 (2021 - £5,000) is eliminated. .

Octagon Theatre Productions Ltd (OTP)

OTP has been formed to undertake the production, running and closure of in house theatrical productions on behalf of the charity. It subcontracts the production work back to the charity, and is eligible to claim theatre tax relief.

OTP's income derives from charity. On consolidation income from the charity of £825,851 (2021 -19,661) is eliminated against theatre production costs and the direct costs of £955,219 (2021 - £21,909) are eliminated against production subcontractor fees in the charity.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

6 COSTS OF RAISING FUNDS	2022			2021		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Inter company provision re OCS	13,447	-	13,447	65,724	-	65,724
Support costs	116,968	-	116,968	46,581	-	46,581
Per charity	130,415	-	130,415	112,305	-	112,305
OCS	223,052	-	223,052	71,245	-	71,245
Less provision	(13,447)	-	(13,447)	(65,724)	-	(65,724)
Less management charge	(40,000)	-	(40,000)	(5,000)	-	(5,000)
Total fundraising in Group	300,020	-	300,020	112,826	-	112,826

No costs were charged to designated or restricted funds in either year.

7 CHARITABLE EXPENDITURE

Theatre and performance	2,874,879	1,000	2,875,879	1,213,136	-	1,213,136
Learning and participation	292,946	51,867	344,813	208,118	93,879	301,997
Capital project	-	(24,152)	(24,152)	-	48,350	48,350
Charged to restricted fund	(737,012)	737,012	-	(291,140)	291,140	-
Per charity	2,430,813	765,727	3,196,540	1,130,114	433,369	1,563,483

Less eliminated on consolidation:

Grant to OCS Ltd	-	-	-	-	-	-
Charges from OTP Ltd	(824,511)	-	(824,511)	(18,403)	-	(18,403)
Per group	1,606,302	765,727	2,372,029	1,111,711	433,369	1,545,080

Charges to restricted funds in respect of grants shown in note 2 have been made. Details of the grants are shown in note 16.

Depreciation of £28,069 (2021 - £37,546), loss on disposal of fixed assets £nil (2021 - £8,381), have been charged to designated funds as shown in note 16.

Expenditure in the charity is analysed as follows:

	Direct costs	Direct salaries & actors' fees	Support costs	Total
2021/22	£	£	£	£
Theatre and performance	1,248,853	227,906	1,399,120	2,875,879
Learning and participation	47,142	24,524	273,147	344,813
Capital project	(24,152)	-	-	(24,152)
	1,271,843	252,430	1,672,267	3,196,540
2020/21				
Theatre and performance	109,377	355,986	747,773	1,213,136
Learning and participation	15,045	156,279	130,673	301,997
Capital project	48,350	-	-	48,350
	172,772	512,265	878,446	1,563,483

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

8 SUPPORT & GOVERNANCE COSTS

			Costs of raising funds £	Theatre & Performance £	Learning & participation £	Total 2022 £
	Marketing £	Governance £				
2021/22						
Salaries	-	55,257	110,515	773,604	165,772	1,105,148
Marketing costs	83,215	-	-	-	-	83,215
Establishment costs	2,574	10,295	2,574	180,166	61,771	257,380
Insurance	-	-	-	24,095	8,032	32,127
Legal & professional	-	7,239	-	30,838	1,623	39,700
Administration costs	13,194	3,299	3,299	105,556	9,896	135,244
Finance charges	1,375	344	344	10,999	1,031	14,093
Staff training and recruitment	947	237	237	7,579	711	9,711
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	1,818	-	-	95,479	15,321	112,618
	103,123	76,671	116,968	1,228,316	264,157	1,789,236
Allocation of marketing support costs	(103,123)	-	-	97,967	5,156	-
Allocation of governance costs	-	(76,671)	-	72,837	3,834	-
	-	-	116,968	1,399,120	273,147	1,789,236

2020/21

Support costs

Support salaries costs	85,289	24,356	43,103	315,123	80,864	548,735
Marketing costs	24,434	-	-	-	-	24,434
Establishment costs	881	3,523	881	101,010	21,139	127,434
Insurance	-	-	-	15,047	5,016	20,063
Legal & professional	-	5,531	-	61,066	3,214	69,811
Administration costs	8,721	2,180	2,180	69,769	6,541	89,391
Finance charges	226	56	56	1,806	169	2,313
Staff training and recruitment	1,442	360	361	11,532	1,081	14,776
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	631	-	-	22,671	4,768	28,070
	121,624	36,006	46,581	598,024	122,792	925,027
Allocation of marketing support costs	(121,624)	-	-	115,543	6,081	-
Allocation of governance costs	-	(36,006)	-	34,206	1,800	-
	-	-	46,581	747,773	130,673	925,027

Support costs are allocated on the following basis:

Area	basis	comment
Marketing costs	estimate of usage	net of any direct attribution
Support salaries	estimate of time spent	
Other costs:		
Property	Space	
Irrecoverable VAT (after any direct attribution)	Head count	net of any direct attribution
All other costs	estimate of usage/head count	
Depreciation	estimate of usage	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

9 STAFF INFORMATION

2022

2021

£

£

a Employees

Salaries and wages	1,146,400	1,003,701
Pension costs	22,369	22,655
Employer's NI contributions	81,825	76,456
	<u>1,250,594</u>	<u>1,102,812</u>

Staff costs for the Trading subsidiary included above	<u>120,501</u>	<u>43,629</u>
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Employees earning more than £60,000pa (excluding employer's nic and pension contributions):

number

number

£60,000 - £70,000	<u>1</u>	<u>1</u>
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The key management of the charity comprise the trustees and senior staff (as set out on page1) and the key management of the group are the same people plus catering manager. The trustees do not receive any remuneration for their services

The total employee benefits of other key management were as follows:

£

£

Charity	<u>364,190</u>	<u>371,802</u>
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Group	<u>372,569</u>	<u>398,280</u>
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b Actors and stage managers

£

£

Fees	223,138	1,818
Pension contributions (Equity)	4,348	-
	<u>227,486</u>	<u>1,818</u>

c Group average staff numbers

The average number of employees, excluding the actors and stage manager referred to above, was as follows:-

	2022	2022	2021	2021
	Average	Average FTE	Average	average FTE
	number	number	number	number
Employees	72	45	52	38
	<u>72</u>	<u>45</u>	<u>52</u>	<u>38</u>

10 NET INCOME/(EXPENDITURE) BEFORE TRANSFERS (for the Group)

This is stated after charging/(crediting):

£

£

Auditors remuneration:-

Audit fees	4,100	4,000
Accountancy fees	6,568	3,329
Finance lease charges	-	111
Depreciation of fixed assets	98,581	31,082
Trustees remuneration	-	-
Trustees expenses	<u>-</u>	<u>-</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

11 TANGIBLE FIXED ASSETS

GROUP	Leasehold Property £	Fixtures & Fittings £	Computer Equipment £	Total £
Cost or valuation				
As at April 1 2021	-	877,899	98,332	976,231
Additions	597,435	147,424	1,960	746,819
Disposals	-	(381,317)	-	(381,317)
As at 31 March 2022	597,435	644,006	100,292	1,341,733
Depreciation				
As at April 1 2021	-	615,809	72,864	688,673
Charge for the year	58,085	30,453	10,043	98,581
Disposals	-	(381,317)	-	(381,317)
As at 31 March 2022	58,085	264,945	82,907	405,937
Net Book Value				
As at 31 March 2022	539,350	379,061	17,385	935,796
As at 31 March 2021	-	262,090	25,468	287,558
COMPANY				
Cost or valuation				
As at April 1 2021	-	876,580	98,332	974,912
Additions	597,435	146,129	1,960	745,524
Disposals	-	(381,317)	-	(381,317)
As at 31 March 2022	597,435	641,392	100,292	1,339,119
Depreciation				
As at April 1 2021	-	615,075	72,864	687,939
Charge for the year	58,085	30,171	10,043	98,299
Disposals	-	(381,317)	-	(381,317)
As at 31 March 2022	58,085	263,929	82,907	404,921
Net Book Value				
As at 31 March 2022	539,350	377,463	17,385	934,198
As at 31 March 2021	-	261,505	25,468	286,973

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

12 FIXED ASSET INVESTMENTS

The charity has owns 100% of the issued share capital of the following companies:

Name	Company no.	Investment		Activity
		2022	2021	
		£	£	
Octagon Catering Services Ltd	2095489	100	100	Catering & bar services
Octagon Theatre Productions Ltd	9260244	1,000	1,000	Theatre productions
		<u>1,100</u>	<u>1,100</u>	

13 STOCKS

Stock of goods for resale	<u>7,671</u>	<u>239</u>	<u>-</u>	<u>-</u>
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14 DEBTORS

Trade debtors	7,854	19,718	7,854	19,495
Grants and income receivable	537,337	328,114	537,337	322,930
Octagon Catering Services Ltd	-	-	140,619	113,724
Inter company provision re OCS	-	-	(127,171)	(113,724)
Octagon Theatre Productions Ltd	-	-	128,369	1,307
VAT refundable	-	26,699	6,465	26,649
Other debtors	321	891	321	891
Theatre Tax Credit receivable	130,709	3,507	-	-
Prepayments	88,240	33,593	85,511	33,593
	<u>764,461</u>	<u>412,522</u>	<u>779,305</u>	<u>404,865</u>

15 CREDITORS falling due within one year

Trade creditors	69,444	82,012	66,518	81,964
Other taxes and social security	1,847	21,141	1,663	21,141
Accruals	200,667	83,226	188,241	80,953
Other creditors	36,599	29,016	36,599	29,016
Income and grants in advance	107,246	22,668	107,246	22,668
	<u>415,803</u>	<u>238,063</u>	<u>400,267</u>	<u>235,742</u>

All income and grants in advance brought forward are released in the subsequent year.

16 CREDITORS falling due within more than one year

Bolton Council re lease premium	298,579	-	298,579	-
	<u>298,579</u>	<u>-</u>	<u>298,579</u>	<u>-</u>

The balance of the lease premium is payable in seven equal annual instalments commencing in April 2023. No interest is payable

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

17 STATEMENT OF FUNDS

Group	2020/21				b/f and c/f 31/03/2021 01/04/2021	2021/22			
	01/04/2020	Income	Expenditure	TTR & Transfers		Income	Expenditure	TTR & Transfers	31/03/2021
	£	£	£	£	£	£	£	£	£
Unrestricted funds:									
General fund	406,390	1,501,326	(1,196,468)	(130,887)	580,361	1,853,550	(1,678,023)	137,700	893,588
Designated Funds (see details below)	528,508	1,190	(28,069)	409,000	910,629	-	(228,299)	383,651	1,065,981
	934,898	1,502,516	(1,224,537)	278,113	1,490,990	1,853,550	(1,906,322)	521,351	1,959,569
Restricted Funds:									
As below	608,659	1,126,017	(433,369)	(274,607)	1,026,700	324,779	(765,727)	(390,643)	195,109
Total Funds	1,543,557	2,628,533	(1,657,906)	3,506	2,517,690	2,178,329	(2,672,049)	130,708	2,154,678

Funds analysed between charitable and non-charitable:

Charity unrestricted and designated
Add back provision on inter company eliminated on consolidation
Charity restricted
Trading subsidiaries

2022	2021
£	£
1,975,326	1,475,690
127,171	113,724
195,109	1,026,700
2,297,606	2,616,114
(142,828)	(98,324)
2,154,778	2,517,790

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

17 STATEMENT OF FUNDS (continued)

	2020/21				b/f and c/f 31/03/2021 01/04/2021 £	2021/22			
	01/04/2020 £	Income £	Expenditure £	TTR & Transfers £		Income £	Expenditure £	TTR & Transfers £	31/03/2021 £
COMPANY									
Unrestricted funds:									
General fund	443,925	1,469,879	(1,214,350)	(134,393)	565,061	2,670,221	(2,332,929)	6,992	909,345
Designated funds:									
Invested in fixed assets	52,915	-	(28,069)	263,227	288,073	-	(98,299)	745,524	935,298
Programme support	30,000	-	-	-	30,000	-	-	-	30,000
Workshop removal	-	-	-	-	-	-	-	21,467	21,467
Covid Recovery	-	-	-	130,000	130,000	-	(130,000)	-	-
Capital project	285,497	1,190	-	15,773	302,460	-	-	(302,460)	-
Capital project - reserves	70,000	-	-	-	70,000	-	-	(66,834)	3,166
Capital replacement unallocated	90,096	-	-	-	90,096	-	-	(14,046)	76,050
	528,508	1,190	(28,069)	409,000	910,629	-	(228,299)	383,651	1,065,981
Total unrestricted funds	972,433	1,471,069	(1,242,419)	274,607	1,475,690	2,670,221	(2,561,228)	390,643	1,975,326
Restricted Funds:									
The Oglesby Charitable Trust	-	7,500	(7,500)	-	-	736	(736)	-	-
University of Bolton	13,726	-	(13,726)	-	-	-	-	-	-
COVID related funding:									
ACE - CRF1	-	620,232	(229,914)	(80,000)	310,318	-	(310,318)	-	-
ACE - CRF2	-	-	-	-	-	148,500	(102,358)	(46,142)	-
ACE - CRF3	-	-	-	-	-	123,600	(123,600)	-	-
Garfield Weston Foundation	-	320,000	-	-	320,000	-	(200,000)	-	120,000
The Lindbury Trust	-	40,000	(40,000)	-	-	-	-	-	-
Capital Project Grants & donations	526,959	20,831	(48,350)	(191,107)	308,333	12,016	24,152	(344,501)	-
	540,685	1,008,563	(339,490)	(271,107)	938,651	284,852	(712,860)	(390,643)	120,000
Project funds									
Theatre	-	-	-	-	-	4,818	(1,000)	-	3,818
Learning & participation	67,974	117,454	(93,879)	(3,500)	88,049	35,109	(51,867)	-	71,291
	67,974	117,454	(93,879)	(3,500)	88,049	39,927	(52,867)	-	75,109
Total restricted funds	608,659	1,126,017	(433,369)	(274,607)	1,026,700	324,779	(765,727)	(390,643)	195,109
Total Funds	1,581,092	2,597,086	(1,675,788)	-	2,502,390	2,995,000	(3,326,955)	-	2,170,435

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

17 STATEMENT OF FUNDS (continued)

	2020/21				b/f and c/f		2021/22			
	01/04/2020	Income	Expenditure	TTR & Transfers	31/03/2021	01/04/2021	Income	Expenditure	TTR & Transfers	31/03/2021
	£	£	£	£	£	£	£	£	£	£
Theatre										
LGBT Foundation	-	-	-	-	-	-	4,818	(1,000)	-	3,818
	-	-	-	-	-	-	4,818	(1,000)	-	3,818
Learning and participation										
IGEN Trust	34,029	21,468	(11,556)	-	43,941	-	-	(23,095)	-	20,846
Oglesby	10,000	-	(10,000)	-	-	-	-	-	-	-
Bolton CVS - Ambition for Aging	-	-	-	-	-	-	-	-	-	-
Bolton CVS - Health and Wellbeing	6,651	-	-	-	6,651	-	-	(1,165)	-	5,486
D'Oyly Carte	3,500	-	-	(3,500)	-	-	-	-	-	-
The Ragdoll Foundation	-	-	-	-	-	-	12,000	(2,312)	-	9,688
Provincial/Malsh Trust for Bolton	-	-	-	-	-	-	2,500	-	-	2,500
HM Government/National Lottery Community Fund - Building Stronger Communities	-	54,768	(54,768)	-	-	-	-	-	-	-
National Lottery Community Fund - ReAct	13,794	41,218	(17,555)	-	37,457	-	20,609	(25,295)	-	32,771
	67,974	117,454	(93,879)	(3,500)	88,049	-	35,109	(51,867)	-	71,291

Analysis of restricted project grants

Theatre

LGBT Foundation

Learning and participation

IGEN Trust

Oglesby

Bolton CVS - Ambition for Aging

Bolton CVS - Health and Wellbeing

D'Oyly Carte

The Ragdoll Foundation

Provincial/Malsh Trust for Bolton

HM Government/National Lottery Community

Fund - Building Stronger Communities

National Lottery Community Fund - ReAct

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

17 STATEMENT OF FUNDS (continued)

Transfers 2021/22

The programme fund was re-designated in the year to support costs in 22/23.

A new designated fund has been created to cover the costs of moving out of the old workshop in early 22/23.

Transfers have been made to the designated fund for investment in fixed assets, as detailed below, so that the closing balance equals the net book value of fixed assets at the year end.

	Rebuild Reserves	Investment in fixed assets	New Designations	Total
	£	£	£	£
General fund	46,142	(17,683)	(21,467)	6,992
Designated - invested in Fixed assets	-	745,524	-	745,524
Designated - workshop removal	-	-	21,467	21,467
Designated - capital project	-	(302,460)	-	(302,460)
Designated - capital reserve	-	(66,834)	-	(66,834)
Designated - capital replacement	-	(14,046)	-	(14,046)
ACE CRF1	(46,142)	-	-	(46,142)
Learning and participation	-	-	-	-
Capital Project Grants & donations	-	(344,501)	-	(344,501)
	-	-	-	-

Transfers 2020/21

A transfer to the designated fund for investment in fixed assets has been made equal to the additions in the year.

The programme fund was re-designated in the year to support costs in 21/22.

A transfer has been made designated to meet the ongoing costs of COVID recovery.

A transfer has been made from the general funds to the designated capital project fund to ensure that taken together with the restricted capital funds sufficient monies are available to meet the costs of the capital project.

	Reclassified	Disposal	Investment in	Revenue	
	£	theatre lease	fixed assets	support	Total
		£	£	£	£
General fund	3,500	80,000	(72,120)	(145,773)	(134,393)
Designated - invested in Fixed assets			263,227	-	263,227
Designated - Covid recovery			-	130,000	130,000
Designated - capital project				15,773	15,773
ACE CRF1		(80,000)	-	-	(80,000)
Capital Project Grants & donations	(3,500)	-	-	-	(3,500)
Refurbishment 2013			(191,107)	-	(191,107)
	-	-	-	-	-

Restricted funds

Garfield Weston Foundation	To meet the ongoing costs of the pandemic, both capital and revenue.
LGBT Foundation	Towards ongoing project costs
IGEN Trust	Towards the Academy project
Bolton CVS - Health and Wellbeing	Towards community health and wellbeing
National Lottery Community Fund - ReAct	Towards work with over 50s.
Provincial/Walsh Trust for Bolton	Towards the Academy project
It is expected that all the above funds will be utilised in the 22/23	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Company fund balances at March 31 2022

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	935,298	-	935,298
Net current assets	1,207,924	130,683	195,109	1,533,716
Creditors due in more than one year	(298,579)	-	-	(298,579)
	<u>909,345</u>	<u>1,065,981</u>	<u>195,109</u>	<u>2,170,435</u>

Company fund balances at March 31 2021

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	288,073	-	288,073
Net current assets	565,061	622,556	1,026,700	2,214,317
Creditors due in more than one year	-	-	-	-
	<u>565,061</u>	<u>910,629</u>	<u>1,026,700</u>	<u>2,502,390</u>

Free Reserves:

	2022	2021
	£	£
Net current assets	<u>1,207,924</u>	<u>565,061</u>

19 CONSTITUTION

The Company is limited by guarantee and does not have a share capital. In the event of the Company being wound up the members are committed to contributing £1 each.

20 TAXATION

The company is a registered charity and is entitled to claim annual exemption from UK corporation tax under sections 466 to 477 of the Corporation Tax Act 2010.

21 CAPITAL COMMITMENTS

The company had no capital commitments at the year end (2021 - none).

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

22 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASHFLOW FROM OPERATING ACTIVITIES

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Net income/(expenditure)	(363,012)	974,133	(331,955)	921,298
Add back depreciation	98,581	31,082	98,299	28,069
Deduct interest income shown in investing activities	(134)	(2,001)	(134)	(2,001)
Deduct profit/add back losses on disposals of FA	-	16,488	-	-
Decrease/(increase) in stock	(7,432)	131	-	-
Decrease/(increase) in debtors	(351,939)	(187,592)	(374,440)	(122,473)
Increase/(decrease) in creditors	177,740	41,182	164,525	50,623
Net cash generated from/(used in) operating activities	(446,196)	873,423	(443,705)	875,516

23 MOVEMENT IN NET DEBT

Group	at 31/3/21 £	cashflows £	Lease premium £	other non cash £	£
Cash and cash equivalents					
Cash at bank and in hand	2,055,434	(894,302)	-	-	1,161,132
Debt					
Bolton MBC re lease premium	-	-	(298,579)	-	(298,579)
Cash and cash equivalents net of debt	<u>2,055,434</u>				<u>862,553</u>
Charity					
Cash and cash equivalents					
Cash at bank and in hand	2,045,194	(890,516)	-	-	1,154,678
Debt					
Bolton MBC re lease premium	-	-	(298,579)	-	(298,579)
Cash and cash equivalents net of debt	<u>2,045,194</u>				<u>856,099</u>

There were no: acquisitions or disposals of subsidiaries; foreign exchange movements; or market value changes in the period.

24 LEASE COMMITMENTS

a Operating leases

The charity and group had no commitments under non cancellable operating leases in either year. It continued to occupy the Wellsprings premises at a peppercorn (if required) but for storage rather than as offices until May 2021.

The benefit of this arrangement is reflected in the accounts as support in kind.

During the year, the charity entered into a lease with Bolton Council for the theatre. The lease commenced on August 31 2021 and runs until June 2120. There is no rent payable under the lease, but there is a lease premium of £503,762. The initial instalment of the lease premium was paid in the year of £240,000 plus VAT and the balance is payable in equal annual instalments commencing August 31 2024 and is provided for in these accounts.

A condition of the lease was the granting of the charge in favour of ACE referred to in note 26.

b Finance leases

The charity and group had no obligations under finance leases in either this or the preceding year.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2022

25 RELATED PARTY TRANSACTIONS

Details of the grant support from organisations who nominated directors and other organisations with which the charity works closely is shown in the statement of funds note.

Details of the trading between the charity and its subsidiaries is shown in the notes to the SoFA.

E K Alladi, a trustee. Is also an actor and following the audition was cast in the play An Adventure. He was engaged on standard Equity terms and was paid a total fee of £4,408 including pension contributions.

Unrestricted donations received from trustees amounted to £5 (2021 - £200). There are no other related party transactions that are required to be disclosed.

26 CONTINGENT LIABILITIES

Capital grants

In previous years the charity has received funding from Arts Council England (ACE) for the redevelopment of the theatre from ACE National Lottery funding and jointly from ACE and Bolton MBC for the improvement of the lighting and sound system. The assets created are subject to ACE normal terms and conditions and property assets cannot be disposed of at any time or equipment within ten years without ACE prior written consent, and any proceeds of sale may be repayable in proportion to the funding received.

These liabilities are not expected to crystallise and therefore the grant, relating to capital items, has been taken to a restricted reserve and related depreciation is being charged against the fund each year. However, as all the other restrictions had been met the grant was released to unrestricted funds in 20/21.

27 CHARGES

The Arts Council England (ACE) was a major funder of the capital works carried out by Bolton Council on the theatre building. In order to safeguard the interests of the funder and to facilitate the granting of the lease by the Council to the Charity, ACE has been given a charge of the leasehold property known as the Octagon Theatre, Howell Croft South Bolton.

OCTAGON THEATRE TRUST LIMITED

England & Wales - Charity number 248833

Accounts



OCTAGON THEATRE TRUST LIMITED
GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR
THE YEAR ENDED MARCH 31 2021

OCTAGON THEATRE TRUST LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31 2021

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OCTAGON THEATRE TRUST LIMITED
CHAIR'S STATEMENT
FOR THE YEAR ENDED MARCH 31 2021

It is once again with great pleasure that I submit my annual Statement, now for the sixth and indeed final time; my tenure as Chair of the Board of Trustees comes to an end in the spring of 2022. This Statement therefore covers the period from the start of April 2020 to the end of March 2021.

Little did we know in April 2020 that our brand new Octagon Theatre would not be able to open for more than a year, due to the successive lockdowns and social distancing which have been a major part of government strategy in the fight against the COVID-19 pandemic. Even as I write now, in September 2021, the future flourishing of live performing arts remains somewhat precarious.

The headlines of April 2020 to March 2021 inevitably revolve around the measures that had to be put in place in response to the pandemic. As with all theatres across the UK the closure of our operations had to be actioned, we had to furlough a large number of staff, and, regrettably, make a small number of redundancies. The Chief Executive, Artistic Director and senior staff worked hard with the board to put in place the necessary emergency measures, as well as successive financial and artistic/community scenario planning as the situation developed, along with intensive fundraising. We were aided significantly by successful applications to the Cultural Recovery Fund. Strategic conversations with Arts Council England and with Bolton Council have been even more important than ever, as was the continuing help of so many Octagon funders and supporters from far and wide.

The role of modern technology in the shape of Zoomed meetings was absolutely crucial. A streamed version of *A Midsummer Night's Dream* provided a welcome diversion and, together with creative engagement projects, brought theatre and community spirit into the homes of thousands.

Last year saw the retirement of four Trustees. We are all very grateful to Rosslyn Colderley, Steve McArdle, Bill Webster and Natalie Wilson for all their energetic support and wise counsel over recent years. After a very positive online process five new Trustees were appointed at the AGM in 2020: Esh Alladi, Kirsty Devlin, Sameena Hussain, Darren Knight and Fiona Noden. We are hoping very much to be able finally to meet them all in person soon!

All this said, I cannot conclude my final Statement without congratulating the whole team on the Octagon's very long-awaited opening, which was finally able to go ahead in June, albeit on a smaller scale than anticipated prior to the pandemic. I am thrilled that our Theatre remains a beacon of hope and now has all the facilities to shine even more brightly in Bolton and beyond.

Claire Moreland DL

OCTAGON THEATRE TRUST LIMITED
ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED MARCH 31 2021

DIRECTORS

Name	Nominee/Elected	Appointed/Resigned	Position	Subcommittee (see key below)
C Moreland	Elected trustee		Chair	FR, PE
S A Young	Elected trustee		Vice Chair	FR
S D Plant	Elected trustee		Chair FR	FR
Dr E K Alladi	Elected trustee	Appointed 30/11/20		PE**
H Bowdur	Elected trustee			FR
R C Colderley	Elected trustee	Resigned 30/11/20		FR*
Cllr M Cox	BMBC nominee			
K Devlin	Elected trustee	Appointed 30/11/20		PE**
L A Harvey	Elected trustee		Chair PE	PE
S Hussain	Elected trustee	Appointed 30/11/20		PE**
V E Jackson	Elected trustee			PE
D J Knight	Elected trustee	Appointed 30/11/20		PE**
T A Lewyckyj	Elected trustee			PE
S J McArdle	Elected trustee	Resigned 30/11/20		FR*
M Mistry	Elected trustee	Resigned 30/11/20		PE*
Cllr M Murray	BMBC nominee	Appointed 15/07/20		
F L Noden	Elected trustee	Appointed 30/11/20		FR**
C Southern	Elected trustee			FR
I Tabron	Elected trustee			FR
W H C Webster	Elected trustee	Resigned 30/11/20		FR*
N E Wilson	Elected trustee	Resigned 30/11/20		PE*

COMPANY SECRETARY

K B Jones

KEY STAFF

R Gauld	Chief Executive
L Wakeham	Artistic Director
K B Jones	Head of Finance and Business
M Irving-Murphy	Head of Operations and Customer Experience
C Whitwood	Head of Production
C Rachwal	Head of Marketing and Communications
V Brown	Head of Creative Learning
D Fearnley	Head of Development

**REGISTERED OFFICE AND
PRINCIPAL PLACE OF BUSINESS**

Howell Croft South
Bolton
BL1 1SB

AUDITORS

Chittenden Horley
Chartered Accountants
456 Chester Road
Old Trafford
Manchester M16 9HD

BANKERS

Barclays Bank plc
1 Market Street
Bolton
BL1 1XA

KEY TO SUBCOMMITTEES

FR – Finance and Resources Sub-committee
PE – People and Equality Sub-committee
*served until resigned as a trustee
** from appointment as a trustee

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021**

The trustees present their annual report together with the consolidated financial statements of the charity and its subsidiaries for the year ended March 31 2021.

REPORTING FRAMEWORK

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), referred to as the Charities SORP (FRS 102) (second edition – October 2019).

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the charity are:

“to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the Arts, including the arts of drama, mime, dance, singing, and music”.

We achieve these objectives through the operation of the Octagon Theatre in Bolton and the creation of theatre productions for local and national audiences, including work off-site, on tour and online; and through extensive programmes of learning and participation with our community.

OBJECTIVES AND ACTIVITIES

Charitable objects

The objectives of the charity are:

“to promote, maintain, improve and advance education, particularly by the production of educational plays and the encouragement of the Arts, including the arts of drama, mime, dance, singing, and music”.

We achieve these objectives through the operation of the Octagon Theatre in Bolton and the creation of theatre productions for local and national audiences, including work off-site, on tour and online; and through extensive programmes of learning and participation with our community.

Activities

The charity's main activities are:

- To produce high quality theatre productions that are accessible and relevant for the Bolton community. The programme includes a range of new, contemporary and classic plays, including musicals and family shows. Productions are mostly made and rehearsed in Bolton, with a skilled local workforce alongside artists drawn from across the UK.
- To develop the talent and professional skills of the theatre and creative industries. This includes opportunities for new work to be developed and showcased, support for artists at all stages of their career to improve their work and employability, and training for college and university students to ensure they are industry ready.
- To provide participation opportunities for young people and adults alike. These involve a wide range of theatre and artistic techniques to improve creative, communication and collaboration skills as part of life-long learning. Often we work with other partners to reach participants, including schools, with whom we work to enhance and enrich student learning.

Public benefit

In shaping the objectives and planning the activities for the year, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging. The charity relies on grants and the income from fees and charges to cover its operating costs. In setting the level of ticket prices, fees and other charges the trustees give consideration to the accessibility to activities for those on low income.

Contribution of volunteers

Volunteers play a vital and varied role in the life of the Trust, although with reduced activities due to the pandemic, there were less volunteer hours. A total of 32 people volunteered 530 hours. We are grateful to them all for their continued support and contribution.

ACHIEVEMENTS AND PERFORMANCE

The 2020/21 year was, of course, defined by the Covid19 pandemic that disrupted everyone's way of life from March 2020 onwards. The effect on the Octagon was to delay the completion of our redevelopment and a considerable postponement to the theatre's re-opening from July 2020 to May 2021. As a result we lost c£1.5m of expected revenue income in the 2020/21 year. A further effect of the national lockdown, the economic contraction and funders reprioritising to emergency causes, was that our capital fundraising appeal was halted with a £386k shortfall.

As well as the direct effect on the theatre, the consequences of the pandemic on Bolton have been significant. The pre-existing levels of social deprivation and health inequality have been starkly highlighted and exacerbated. On several occasions Bolton's infection rates have been the highest in the country and the area has endured one of the longest periods of social restrictions in the UK. The resulting negative publicity and economic loss will undoubtedly make for a tough, slow recovery for the borough. These are not ideal conditions in which to reopen a £12m recently re-developed theatre, and to build back audiences that had already been largely absent for two-years during the construction work.

The trustees took a number of decisions that were necessary to safeguard the charity through a turbulent period. Inevitably, these had a significant effect on the Octagon's staff, the majority of whom were furloughed for most of the financial year, and all of whom had to radically adjust to new and changing circumstances. The trustees recognise the incredible efforts and resilience of the whole staff team throughout the pandemic. In order to ensure our future viability, the staff size has unfortunately been reduced through natural wastage and regrettably, by making six redundancies including some employees who had been with us for a number of years. The trustees wish to place on record their appreciation for the skill and hard work that these individuals gave to the Octagon.

The trustees and key staff worked throughout 2020/21 to adapt our business and design a resilient, exciting recovery from the pandemic, taking into account our community and stakeholders. This has included reviewing the charity's vision and values, raising considerable emergency funds, and developing new business and operational plans for the Octagon's reopening and coming years.

The trustees are grateful to every individual and organisation who supported the Octagon throughout the pandemic. The charity would not be in the stable position it now is without the generosity of our supporters. Early in the pandemic, we launched the Future Fund – a crowdfunding appeal for the public to donate, with match support from the Oglesby Family Charitable Trust. The initial appeal exceeded target and was nominated for two national Emcee fundraising awards. Subsequent awards from the Linbury Trust, Esmée Fairbairn, Granada Foundation, Wolfson Foundation, National Lottery Community fund and Garfield Weston Foundation boosted the Future Fund to a total of £657,965 raised for our recovery. A portion of this fund has been designated for use in supporting our work and rebuilding audiences in 2021/22 (when we expect earned income to be down by a further £1.1m) and 2022/23.

As well as cost savings and fundraising, the charity and its subsidiaries took full advantage of government support schemes such as the Coronavirus Job Retention Scheme, small business grants and hospitality grants. Together, these provided £300,213 towards the charity and Octagon Catering Services. In October, we successfully secured £620,232 from the Government's Cultural Recovery Fund (CRF) and we are grateful to the Fund and Arts Council England for this support. Furthermore, Bolton Council (our landlord for the redeveloped theatre) secured sufficient CRF funding to cover the additional construction costs attributed to the Covid-19 delay but did not secure funding for our appeal shortfall. As a result, the balance of our contribution to the redevelopment will now be generated through trading and savings, and paid to Bolton Council over a ten year period to 2030.

The Future Fund, government support and cost savings have ensured the Octagon has successfully weathered this most challenging and extraordinary of financial years, and is in as strong a position as possible for reopening and recovery over the coming years. As we reopen in 2021/22, we foresee another very challenging and unpredictable year with diminished income and it may be 2022/23 before we can expect stable recovery.

Throughout the pandemic we sought to continue creative activity with our community. This had been our ethos throughout the theatre's reconstruction when we'd staged productions in temporary venues and continued our creative engagement work. Working online meant a significant adjustment for our team, who rose to the challenge to deliver a range of projects and reached 2,964 people through creative engagement work. These included: ReAct – an initiative to design creative activities with and for over 50s; The Academy – a project for young people to learn all aspects of theatre making; Arts Awards – 41 young people successfully completed this qualification through our new online programme; and Creative Care Kits – a Greater Manchester initiative to deliver homebased creative activities and ideas to isolated young people and older people, in case specifically targeting the Bolton area.

In September, we presented our first digital theatre production, *A Midsummer Night's Dream*, directed by Lotte Wakeham, in collaboration with the Guildford Shakespeare Company. This was new development for the Octagon, as we entirely rehearsed and performed the play online, and provided a great deal of learning and experience to build on. Following this, in December we broadcast a 3 hour telling of *A Christmas Carol*. In March 2021, we were a partner venue on a new production of *A Picture of Dorian Gray* produced by Barn Theatre, Lawrence Batley Theatre, New Wolsey Theatre, Oxford Playhouse and Theatr Clwyd. Whilst written as a stage play, this production was made entirely for film and marked another learning opportunity for us in producing and promoting online theatre. In total, we reached an audience of 5,858 people for our digital productions.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021**

As well as our digital output we worked hard to sustain our planned theatre productions, the majority of which are now expected to go ahead in 2022. We are grateful to all of the partners and freelancers who have worked so constructively with us to continue developing these projects in the face of considerable uncertainty.

Freelancers make up the majority of the theatre industry's workforce. Throughout the pandemic, we have sought to support and include freelancers in our response including sponsoring two people to join the national Freelancer Task Force, whose recommendations we are now incorporating into our future plans. We joined the Greater Manchester Artists Hub which provided a range of mentoring, bursary and funding opportunities; and held our own Town Hall event to discuss with freelancers their needs and support through the pandemic. As a result, in early 2021, we provided three residencies for artists (each supported by a financial bursary) to develop their work in readiness for venues re-opening.

As well as the pandemic, another global event in 2020 was the Black Lives Matter movement which resulted in worldwide protests at the injustice and inequality experienced by Black people and ethnically diverse communities. The theatre industry is not immune from systemic racism and the trustees recognise that the Octagon has significant progress to make if we are to be a genuinely inclusive organisation. Recruitment to the board and a renewed energy on this agenda was an important step in 2020/21, and the trustees agreed priorities for diversifying the programme and audience development in the coming years. In October 2020, we launched The Fabric of Bolton, a project aimed to platform and celebrate Bolton's industrial heritage from a less commonly heard perspective – that of Black, Asian and other ethnic minority members of the community who contributed to this legacy through their work in textiles. Looking ahead: customer experience, staff recruitment and community-based audience development strategies are all to be reviewed during our re-opening year, in order to better include ethnic minorities and people with disabilities in our aspiration to be an inclusive organisation for our whole community.

Throughout the year we continued work on the theatre's redevelopment. Principal contractor Willmott Dixon handed over the keys to the Octagon and Bolton Council in July 2020, after a three month delay, and we then began the process of fitting out and moving in. Due to our reduced staffing, Covid-related restrictions and delays in the supply chain and contractors through the pandemic, this proved to be a particularly hard and long process. We were delighted to open our doors to public for the first time in February 2021 to become a Covid vaccination hub – supporting our neighbours at Lever Chambers Health Centre to provide over 7,000 jabs to local residents. Although closed as a theatre, we were delighted to play our part in the huge NHS drive to vaccinate against Covid-19. By the end of the 2020/21 year, the theatre was ready to open up in line with government guidelines, for creative engagement work in April 2021 and our first public performance in May 2021.

At the same time as the theatre's reopening, AMION consulting completed an Impact Study, commissioned to understand how the Octagon makes a positive contribution to Bolton and the surrounding area. Using data from the three years prior to the closure for redevelopment, the study found that the Octagon:

- Generated an annual economic impact of £10.8m per year, of which £8.43m is captured within Greater Manchester and £5.89m within Bolton itself;
- Generated social impact of £0.89m per year through health, education and volunteering.
- Produced a total benefit cost ratio of £13.44 to every £1 of public sector investment (Arts Council England, Bolton Council and Greater Manchester Combined Authority).
- Produced a benefit cost ratio to Bolton Council of £43 in GVA and social impact for every £1 of revenue investment.
- Improved Bolton's reputation, with 96% of audiences surveyed saying that the Octagon was good for Bolton's impact, and over £1m of positive media coverage generated every year.

The study went on to assess the benefits arising in Bolton specifically over the next 25 years as a result of the theatre's redevelopment and estimated a net value of £110m, which compared to £90.1m pre-redevelopment, is £19.1m of additional impact in Bolton.

The trustees are pleased and proud to see such strong evidence of the Octagon's economic and social impact, in addition to its cultural contribution. The report states that the Octagon "represents good value for money in the public sector and especially so within the arts and cultural sector". The trustees look forward to seeing the Octagon's impact grow in the years ahead.

Fundraising

The trustees place great importance on relationships with donors and are committed to ensuring best practice. There is an in-house development team and no other professional fundraiser or commercial participator carried out any fundraising activities during the financial year. The charity received support from volunteer fundraisers in aid of the capital appeal.

OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021

FINANCIAL REVIEW

Overview

Taking into account Theatre Tax Relief generated through Octagon Theatre Productions Ltd, the Group completed its financial year with a financial surplus on unrestricted funds of £173,971 (2020 – deficit c£3,500k) after transfers and designations. This has been achieved largely due to the additional funding support secured to address the pandemic from the Arts Council and other funders and by making use of the Government furlough scheme. The charity has reassessed its operational model in the year and carried out a restructure which lead to some staff posts being made redundant and an ongoing cost saving.

The charity had previously designated £30,000 to support the artistic programme in 20/21, but due to the pandemic has not drawn on this and the designated fund has been carried forward to support 2021/22. In addition it has designated £130,000 of the monies received from the Wolfson Foundation to support the COVID recovery plans in 21/22.

At the year end the Trust's funds stood at:

	£'000
Unrestricted funds:	
General funds	565
Designated funds	911
	<u>1,476</u>
Restricted funds	<u>1,027</u>
	<u>2,503</u>

Trading subsidiaries

Octagon Catering Services (OCS) was unable to trade during the year because of the pandemic and as a consequence incurred a loss of £12,889 bringing its total deficit to c£98k. The directors are exploring the best options for the company and have prepared budgets and forecasts for the various options. However, they remain confident that the company will trade profitably when the theatre is fully open and will regain its solvency over time.

The other wholly owned trading subsidiary, Octagon Theatre Productions Ltd, was again engaged as the production vehicle for our plays, but because of COVID those productions did not go ahead. As a result it was only able to generate a theatre tax credit of £3,506, compared with c£90k in the previous year.

Principal funding sources

The following table summarise the major sources of funding for the Group:

	2021 £'000	2020 £'000	2019 £'000
Core funding	885	943	910
COVID related funding	1,350	-	-
Donations & legacies	126	117	138
Capital grants	-	87	60
Charitable trading	42	522	853
Project grants	117	124	87
Fundraising/trading income	107	149	245
Interest	2	8	4
Other income	-	-	9
	2,629	1,950	2,306

Details of the material funders are shown in the notes to the financial statements.

Investment policy and review

Surplus funds are placed on deposit with our bankers. There are no fixed asset investments.

OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021

Risk management

The trustees discuss and approve a risk register on an annual basis, and the Finance and Resources Sub-Committee review this on a bi-monthly basis. The greatest risks facing the charity, and the approach to their management, is summarised as follows:

The impact of Covid-19

This is the greatest risk facing the Trust and its sustainability. Prior to the pandemic, our 10 year models showed that the redevelopment would enable the Trust's turnover and activities to steadily grow and sustain itself with a reducing proportion of public funding. Covid-19 has lost the charity considerable income through the delayed opening, social distancing requirements and the subsequent loss of audience confidence to return to enclosed spaces.

Whilst the charity has been successful in securing emergency and short-term funding, the medium term situation remains fragile as the population transitions out of 16 months of restrictions; and almost uniquely to the Octagon, audiences are rebuilt after 3 years of closure due to the redevelopment. Box office income is very unpredictable and likely to remain diminished throughout 2021/22. We expect our income in 2021/22 to be down by over £1m. Simultaneously, many costs have increased and operations have become more complicated. We are operating on a reasonable worst-case scenario basis throughout 2021/22, which will likely include use of reserves, and we are constantly reviewing scenarios and contingencies. We are also creating digital captures of all our 2021/22 productions as a contingency against cancellations.

The Trust has fully committed to keeping its staff and public safe throughout the pandemic. To this end, comprehensive Covid-Secure measures have been put in place in line with government and industry guidance.

Reliance and uncertainty on grant income

There is a proactive approach to maintaining positive relationships with all funding stakeholders, and to monitoring the economic context the Trust operates within. The trustees and key staff have recently reviewed our short to medium term priorities and ensured these are aligned to our major stakeholders: Arts Council England, Bolton Council and Greater Manchester Combined Authority. Applications will be made in 2021 for continued Arts Council and GMCA funding, as well as new business plan for ongoing Bolton Council funding.

Failure to meet earned income targets

Box office, co-production and catering income targets are set clearly and specifically, allowing for frequent review throughout the year. There are regular forecasts to monitor income and expenditure, with scope for in-year adjustments to respond to any risks and take corrective actions where necessary. Earned income is particularly unpredictable in light of Covid-19 and the trustees have determined to maintain sufficient reserves to cope with any shortfalls as we work to return to normal trading levels from 2022 onwards.

Limited organisational capacity, resilience and accommodation

The redevelopment of the theatre has significantly improve the amount, standard and efficiency of our accommodation. There is potential to grow a number of activities and revenue streams. However, such growth needs to be balanced against the demands of coping with Covid19 and a reduced staff complement. We are concerned about the future of our dilapidated workshop building and with external support, have begun a detailed review of options for its replacement.

The staff team has worked hard to sustain and reopen the Octagon in the face of exceptional challenges. The trustees recognise the risks of stress and fatigue, and the need to maintain a healthy, resilient workforce. The trustees monitor staff morale and welfare through a range of mechanisms and are committed to improving work/life balance as part of the charity's future operations. There are a number of measures in place to provide financial and emotional assistance to staff as and when required. Investment in staff training and professional development has increased, with particular emphasis on leadership at all levels, communication and wellbeing.

Failure to meet expectations

The trustees regularly evaluate the performance of the charity and the quality of the theatre's work. This includes artistic outcomes, reputation, audience satisfaction and stakeholder requirements.

Underrepresentation of diversity

The trustees recognise that the Octagon does not yet fully reflect the diversity of the population it serves. Good progress has been made in recent years to improve diversity within our creative practices and selection of artists, and more recently the appointment of new trustees. Actions are in place to further improve representation in our audiences and workforce.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021**

Going concern

The impact of COVID 19 is set out in the risk review above and the future plans below. In light of the financial support secured and measures taken and the contingency plans in place the Trustees have concluded that the accounts are properly prepared on the going concern basis.

The Directors support the view of the directors of Octagon Catering Services Ltd that that company will recover its financial position over time.

Reserves

The Trustees established a reserves policy in 2012, as amended by subsequent decisions, to address both the short-term and long-term needs of the charity. In 2016, Trustees made a decision to increase the reserves to mitigate risks associated with the capital project and temporary closure of the theatre.

The policy required:

Cash reserve	500,000
Fixed asset replacement	90,096 (balance of the original allocation of £130k)
Programme support 21/22	30,000
Capital programme	70,000

To which was added an additional £130,000 designated fund for COVID support.

At the end of the year the charity had c£2,045 in the bank account, which includes restricted capital grants and donations of c£1,027k along with other restricted and designated funds.

The free reserves (unrestricted funds not invested in fixed assets or otherwise designated) were c£565k.

FUTURE PLANS

The capital project and the pandemic have placed extraordinary demands on the Octagon, its staff and finances over the last three years. The stable position at the end of 2020/21 shows how well the charity has weathered this period and that we have robust foundations in place for a strong and exciting recovery. The modernised Octagon is now ready to play a leading role in the borough's recovery and future.

The theatre opened in May 2021 under social distancing rules, with a warm-up season including a specially commissioned short play, *See You at the Octagon* followed by the first full production, *The Hound of the Baskervilles* which will subsequently go on national tour. Feedback from audiences was very positive about the quality of performances, the visitor experience and the Covid-19 safety measures in place. With the removal of government restrictions from summer 2021 onwards, we look forward to the return of full audiences once again but realise that public confidence to book and attend crowded indoors events will take time. This may prove particularly true in Bolton, which has endured restrictions for longer than almost any other district in the country and an infection rate of more than twice the UK average. Underpinned by fundraising, we have put in place contingency plans for reduced audience numbers and income throughout the 2021/22 financial year and simultaneously we're planning a range of initiatives to engage and rebuild audiences including: a vibrant summer programme that includes a music festival, family festival and touring throughout Bolton neighbourhoods; and the launch of an audience ambassadors scheme to build word-of-mouth recommendations for the Octagon's work, especially with communities who are currently under-represented in our audience.

We have sustained nearly every postponed production from 2020/21 with the intention of mounting these in the 2022/23 financial year. So we can already look forward to a programme that will truly match our aspiration to be Bold, Adventurous and Popular.

The actual theatre is a fantastic new resources for the Octagon and Bolton. Disability access has vastly improved, as has environmental sustainability and the comfort of all building users. Our modern new studios offer a vastly better experience for performers, audiences, and participants in our creative engagement work. We are very pleased with the look and feel of the building, particularly the retention of the Octagon's history in the design. We are incredibly grateful to everyone who has supported the redevelopment. In particular, Bolton Council who led the delivery of the scheme along with a significant financial contribution; and Arts Council England who have awarded us one of their major capital project grants. The trustees would like to thank all of our major donors: Principal Patron Sue Hodgkiss and William Hare Ltd, The Linbury Trust, Garfield Weston, Foyle Foundation, The Oglesby Charitable Trust, The Wolfson Foundation, The Granada Foundation, The Sir James and Lady Scott Trust and Bill Holroyd. We also wish to thank the many contractors – particularly Willmott Dixon Construction, JMArchitects and Gardiner & Thebold – for the incredible care and skill they brought to modernising the theatre on our behalf.

Looking ahead, the trustees and staff are very excited about the positive role the Octagon can play in helping Bolton and the surrounding area to recover from the pandemic. Our refreshed organisational mission – **to be vital for a happier, healthier community** conveys our belief in the power of theatre and culture to improve lives, improve wellbeing and improve social and economic conditions. The impact report clearly demonstrated the difference that the Octagon makes to society and we intend to work with our theatre industry, audiences and local partners towards this purpose.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021**

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association dated June 6 1966, as amended by special resolutions dated October 7 1983, August 15 1986, September 11 1995 and November 25 2002.

Members of the company

The only members of the company are those appointed as trustees and directors. They cease to be members of the company on their resignation as trustees and directors.

Appointment of Directors and Trustees

The trustees, who are also the Directors of the Company, are appointed as follows:

- Bolton Council nominates up to three directors
- Greater Manchester Combined Authority (GMCA, formerly AGMA) nominates up to two directors
- Other directors are appointed at the Annual General Meeting

Excluding the nominated directors, at each AGM, one third of the Directors retire by rotation, being the longest in office and are eligible for re-election. Trustees normally serve two terms of three years each.

Trustee recruitment, induction and training

The trustees endeavour to ensure that they have within their number the appropriate range of skills and abilities, and from time to time will seek to identify individuals, who they believe can contribute essential knowledge and experience, to recruit to the Board.

New trustees are identified through open advertisement alongside targeted recruitment. The board endeavours to ensure that the trustees collectively have a relevant range of skills and abilities, including appropriate representation of Bolton's community and demographics.

New trustees receive induction meetings with the Chair and Chief Executive to brief them on the organisation, as well as information on their legal and fiduciary responsibilities. Outside of board meetings, all trustees are encouraged to attend performances and other events to keep informed of the Theatre's activities. Training for trustees is provided as necessary.

Organisation

The board, which must be no less than three members nor more than twenty, administers the Charity and meets as necessary. Normally meetings are bi-monthly with an annual away-day. All trustees are expected to adhere to a Code of Conduct. Conflicts of interest must be recorded on an annual basis and declared at each meeting.

In December 2018 the board resolved to re-organise its activities into two sub-committees: a Finance and Resources Sub-Committee that has responsibility for finance, funding, risk and the capital project; and a People and Equalities Sub-Committee that has responsibility for human resources, diversity and inclusion. Both of the sub-committees have delegated authority from the board within specific terms of reference.

A Chief Executive is appointed by the board, to whom the trustees have delegated authority for operational matters within the overall strategy agreed by the board.

Pay and remuneration for senior staff

The remuneration of senior staff is determined on appointment, based upon comparable benchmarks, and subsequently adjusted in line with other staff pay. The board reviews staff pay annually and it is normally increased in accordance with average earnings and inflation, if resources allow.

Related parties and co-operation with other organisations/charities

None of our trustees receive remuneration or other benefit from their work with the Trust.

The Trust has worked in partnership over many years with major funders Arts Council England, Bolton Council and the Greater Manchester Combined Authority. Both the Arts Council and Bolton Council have committed significant funds to support the re-development of the Theatre. Bolton Council are the landlords of the theatre.

There is a strong relationship with Bolton at Home, who contribute an annual grant to the theatre as well as jointly delivering a range of community projects. These include youth and adult drama provision, and providing free or affordable tickets to thousands of residents.

There is a long standing relationship with the University of Bolton, and the theatre provides learning and observation opportunities for students in the School of Arts, particularly on the Theatre and Performance course, from which the Trust receives a fee. In May 2021, the University undertook a two year agreement to be the theatre's Principal Sponsor.

**OCTAGON THEATRE TRUST LIMITED
TRUSTEES' AND DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED MARCH 31 2021**

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees (who are also directors of Octagon Theatre Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) (second edition – October 2019);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF DISCLOSURE TO AUDITORS

We, the directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

SMALL COMPANY PROVISIONS AND APPROVAL

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Approved by the Board of Trustees and signed on its behalf by:

C Moreland

C Moreland – Director

Date: 27/09/21

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2021**

Opinion

We have audited the financial statements of The Octagon Theatre Trust (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended March 31 2021 which comprise the Group and parent Charity Statements of Financial Activities, the Group, and parent Charity's Balance Sheets, the Group and Parent Charity's Statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at March 31 2021 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the [directors' report] for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the [strategic report and the]⁷ directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2021**

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, set out in the Directors' and Trustees' Annual Report, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the groups and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks in respect of irregularities and non-compliance with laws and regulations, was as follows:

- the senior statutory auditor ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognize non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with the directors and other management, and from our professional knowledge and experience of the charity sector and theatres in particular;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statement to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual and alleged fraud;
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the company's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in note 3 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing the financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to the actual and potential litigation claims; and
- reviewing correspondence with relevant regulators and HMRC.

No instances of material non-compliance were identified. However, there are inherent limitations in our audit procedures described above.

The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

**INDEPENDENT AUDITORS REPORT
TO THE MEMBERS AND TRUSTEES OF THE OCTAGON THEATRE TRUST LIMITED
FOR THE YEAR ENDED MARCH 31 2021**

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Peter Smith

Peter Smith BA FCA DChA– Senior Statutory Auditor

For and on behalf of:
HGA Accountants & Financial Consultants Ltd t/a Chittenden Horley
Chartered Accountants and Statutory Auditors
456 Chester Road
Old Trafford
Manchester M16 9HD

Date: 9/11/21



HGA Accountants & Financial Consultants Ltd t/a Chittenden Horley *is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.*

OCTAGON THEATRE TRUST LIMITED
GROUP STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2021

		Unrestricted				
	Notes	General	Designated	Restricted	Total	Total
		Funds	Funds	Funds	2021	2020
		£	£	£	£	£
INCOME						
Incoming resources from generated funds:						
Donations	2	1,351,816	-	1,008,563	2,360,379	1,147,395
Charitable activities	3	42,013	-	117,454	159,467	646,199
Other trading activities	4	106,686	-	-	106,686	148,529
Investment income - bank interest		811	1,190	-	2,001	7,910
TOTAL INCOMING RESOURCES		<u>1,501,326</u>	<u>1,190</u>	<u>1,126,017</u>	<u>2,628,533</u>	<u>1,950,033</u>
EXPENDITURE						
Costs of raising funds	6	112,826	-	-	112,826	170,615
Expenditure on charitable activities	7	1,083,642	28,069	433,369	1,545,080	1,913,223
TOTAL EXPENDITURE		<u>1,196,468</u>	<u>28,069</u>	<u>433,369</u>	<u>1,657,906</u>	<u>2,083,838</u>
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS	10	304,858	(26,879)	692,648	970,627	(133,805)
Transfers between funds	16	(134,393)	409,000	(274,607)	-	-
NET INCOME/(EXPENDITURE)						
BEFORE TAXATION		170,465	382,121	418,041	970,627	(133,805)
TAXATION - Theatre Tax Credit	5	<u>3,506</u>	<u>-</u>	<u>-</u>	<u>3,506</u>	<u>90,382</u>
NET INCOME/(EXPENDITURE)						
AFTER TAXATION - NET MOVEMENT IN FUNDS		173,971	382,121	418,041	974,133	(43,423)
TOTAL FUNDS BROUGHT FORWARD	16	<u>406,390</u>	<u>528,508</u>	<u>608,659</u>	<u>1,543,557</u>	<u>1,586,980</u>
TOTAL FUNDS CARRIED FORWARD	16	<u>580,361</u>	<u>910,629</u>	<u>1,026,700</u>	<u>2,517,690</u>	<u>1,543,557</u>

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
CHARITY STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED MARCH 31 2021

		Unrestricted				
	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Incoming resources from generated funds:						
Donations	2	1,351,816	-	1,008,563	2,360,379	1,147,395
Charitable activities	3	63,922	-	117,454	181,376	1,447,906
Other trading activities	4	53,330	-	-	53,330	41,673
Investment income - bank interest		811	1,190	-	2,001	7,910
TOTAL INCOME		<u>1,469,879</u>	<u>1,190</u>	<u>1,126,017</u>	2,597,086	<u>2,644,884</u>
EXPENDITURE						
Costs of raising funds	6	112,305	-	-	112,305	69,253
Expenditure on charitable activities	7	1,102,045	28,069	433,369	1,563,483	2,645,548
TOTAL EXPENDITURE		<u>1,214,350</u>	<u>28,069</u>	<u>433,369</u>	1,675,788	<u>2,714,801</u>
NET INCOME/(EXPENDITURE)						
BEFORE TRANSFERS		255,529	(26,879)	692,648	921,298	(69,917)
Transfers between funds	16	<u>(134,393)</u>	<u>409,000</u>	<u>(274,607)</u>	<u>-</u>	<u>-</u>
NET MOVEMENT IN FUNDS		121,136	382,121	418,041	921,298	(69,917)
TOTAL FUNDS BROUGHT FORWARD	16	<u>443,925</u>	<u>528,508</u>	<u>608,659</u>	1,581,092	<u>1,651,009</u>
TOTAL FUNDS CARRIED FORWARD	16	<u>565,061</u>	<u>910,629</u>	<u>1,026,700</u>	2,502,390	<u>1,581,092</u>

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
GROUP BALANCE SHEET
AS AT MARCH 31 2021

	Notes	2021 £	2021 £	2020 £	2020 £
FIXED ASSETS					
Tangible Assets	11		287,558		71,901
CURRENT ASSETS					
Stock	13	239		370	
Debtors	14	412,522		224,930	
Cash at Bank and in Hand		<u>2,055,434</u>		<u>1,446,341</u>	
		2,468,195		1,671,641	
CREDITORS					
Amounts falling due in one year	15	<u>238,063</u>		<u>199,985</u>	
NET CURRENT ASSETS			<u>2,230,132</u>		<u>1,471,656</u>
NET ASSETS			<u>2,517,690</u>		<u>1,543,557</u>
FUNDS					
Unrestricted charitable funds					
General fund	16	678,685		491,925	
Designated fund	16	<u>910,629</u>		<u>528,508</u>	
			1,589,314		1,020,433
Restricted charitable funds	16		<u>1,026,700</u>		<u>608,659</u>
Total charitable funds			2,616,014		1,629,092
Non charitable trading subsidiaries			<u>(98,324)</u>		<u>(85,535)</u>
TOTAL FUNDS			<u>2,517,690</u>		<u>1,543,557</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 19 to 35 form part of these financial statements.

Approved by the Board of Directors and authorised for issue on: 27/09/21
And signed on their behalf by:

C Moreland

C Moreland – Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
CHARITY BALANCE SHEET
AS AT MARCH 31 2021

	Notes	2021 £	2021 £	2020 £	2020 £
FIXED ASSETS					
Tangible Assets	11		286,973		51,815
Investments	12		<u>1,100</u>		<u>1,100</u>
			288,073		52,915
CURRENT ASSETS					
Stock	13	-		-	
Debtors	14	404,865		282,392	
Cash at Bank and in Hand		<u>2,045,194</u>		<u>1,434,008</u>	
		2,450,059		1,716,400	
CREDITORS					
Amounts falling due in one year	15	<u>235,742</u>		<u>188,223</u>	
NET CURRENT ASSETS			<u>2,214,317</u>		<u>1,528,177</u>
NET ASSETS			<u>2,502,390</u>		<u>1,581,092</u>
FUNDS					
Unrestricted					
General fund	16	565,061		443,925	
Designated funds	16	<u>910,629</u>		<u>528,508</u>	
			1,475,690		972,433
Restricted	16		<u>1,026,700</u>		<u>608,659</u>
TOTAL FUNDS			<u>2,502,390</u>		<u>1,581,092</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The notes on pages 19 to 35 form part of these financial statements.

Approved by the Board of Directors and authorised for issue on: 27/09/21
And signed on their behalf by:

C Moreland

C Moreland – Director

Company registration number: 00882226

OCTAGON THEATRE TRUST LIMITED
GROUP AND CHARITY STATEMENT OF CASH FLOWS
AS AT MARCH 31 2021

		Group	Group	Charity	Charity
		2021	2020	2021	2020
	notes	£	£	£	£
Cash used in operating activities	21	873,423	259,399	875,516	252,244
Cashflows from investing activities					
Interest and dividends		2,001	7,910	2,001	7,910
Purchase of tangible fixed assets		(263,227)	(11,894)	(263,227)	(11,894)
Proceeds of sale of fixed assets		-	-	-	-
Payments to acquire investments		-	-	-	-
Cash provided by/(used in) investing activities		(261,226)	(3,984)	(261,226)	(3,984)
Cashflows from financing activities					
Proceeds from new borrowings		-	-	-	-
Repayment of borrowing		(3,104)	(5,185)	(3,104)	(5,185)
Cash from financing activities		(3,104)	(5,185)	(3,104)	(5,185)
Increase/(decrease) in cash & cash equivalents in the year		609,093	250,230	611,186	243,075
Cash and cash equivalents brought forward		1,446,341	1,196,111	1,434,008	1,190,933
Cash and cash equivalents carried forward		2,055,434	1,446,341	2,045,194	1,434,008
Cash and cash equivalents consist of:					
Cash at bank and in hand		2,055,434	1,446,341	2,045,194	1,434,008
Current asset investments		-	-	-	-
		2,055,434	1,446,341	2,045,194	1,434,008

Movements in net debt are shown in note 22.

The notes on pages 19 to 35 form part of these financial statements.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared: under the historic cost convention; in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective January 1 2019 (second edition – October 2019); FRS102; and the Companies Act 2006. The charity constitutes a public benefit entity as defined by FRS102.

The accounts are prepared in £ sterling, which is the functional currency.

Going Concern

The Trustees have addressed the impact of COVID 19 and the delays to the capital project in their annual report, and have concluded that there are no issues concerning the Group's ability to continue as a going concern.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. The following applies to particular types of income:

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations from individuals and other bodies (not being of the nature of a grant) are recognised when receivable.

Earned income is measured at the fair value of the consideration received or receivable for services and goods supplied, net of discounts and VAT.

In kind support consisting of donated facilities is recognised as income when the charity has control over the facilities, the receipt of economic benefit is probable and can be measured reliably. The facilities are recognised at the value the charity would have been prepared to pay for them. A corresponding amount is included as expenditure.

Deferred income

Income is only deferred and included in creditors when:

- The income relates to a future accounting period
- A sales invoice has been raised ahead of the work being carried out and there is no contractual entitlement to the income until the work has been done
- Not all the terms and conditions of the grant have been met, including the incurring of expenditure and the grant conditions are such that unspent grant must be refunded

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Costs of raising funds including those associated with fundraising activities, managing investments and commercial trading by the subsidiary company.

Charitable activities costs of undertaking the work of the charity.

The charity is registered for VAT and is able to recover some of the input tax charged as it relates to Vatable supplies. Costs are stated net of the recoverable amount of VAT, were VAT has been charged.

Allocation of support costs

Support costs are those functions which assist the work of the charity either by supporting the delivery of charitable activities or by supporting the generation of funds. They include property costs, back office functions, staff costs, depreciation, finance costs and professional fees. The basis of allocations is set out in note 8.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

1 ACCOUNTING POLICIES (continued)

Pension contributions

The charity operates a defined contribution pension scheme for its employees, agreeing the contribution rates with each individual. The contributions are paid to a third party who invests the contributions in a money purchase plan. Contributions are charged to the SoFA as they become payable.

The charity also makes contributions to the actors Equity Pension fund in respect of the relevant qualifying workers. Contributions are charged to the SoFA as they become payable

Tangible fixed assets and depreciation

Individual fixed assets costing more than £500 are capitalised at cost and are depreciated over their estimated useful lives on a straight-line basis as set out below.

Depreciation rates are as follows:

Long leasehold land and buildings	5%
Premises refurbishment	2% on additions pre 31/03/14, 4% on additions thereafter
Fixtures, fittings & equipment*	10% and 20%,
Computer equipment	25%

*assets acquired under finance lease are depreciated over the life of the leases, which equates to 5 years on current agreements.

Debtors

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial instruments

The charity has only basic financial instruments which are initially recorded at cost, subsequently measured at their settlement value.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiaries, Octagon Catering services Ltd and Octagon Theatre Productions Ltd, on a line by line basis.

Capital grants

Capital grants received by the charity are accounted for as income in the period in which the charity becomes entitled to receive the income and included within restricted reserves until the conditions of the grant have been fulfilled.

Within the subsidiary companies, Capital grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the company will comply with the conditions attaching to them and the grants will be received. Capital grants are recognised using the accrual model and the performance model. Under the accrual model, capital grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable. Grants relating to assets are recognised in income on a systematic basis over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income and not deducted from the carrying amount of the asset.

The treatment of capital grants received by the subsidiary companies is aligned with that of the charity on consolidation and grants were received from the charity are eliminated on consolidation.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
2 DONATIONS						
Revenue grants:						
Arts Council England	625,359	-	625,359	614,060	-	614,060
Bolton MBC	145,380	-	145,380	145,380	-	145,380
GMCA	107,200	-	107,200	107,200	-	107,200
Backstage Trust	-	-	-	-	35,000	35,000
The Oglesby Charitable Trust	-	7,500	7,500	-	-	-
University of Bolton	-	-	-	-	40,000	40,000
	877,939	7,500	885,439	866,640	75,000	941,640
 COVID related funding:						
ACE - CRF1	-	620,232	620,232	-	-	-
Esmee Fairbairn	7,500	-	7,500	-	-	-
Garfield Weston Foundation	-	320,000	320,000	-	-	-
Granada Foundation	3,500	-	3,500	-	-	-
Wolfson Foundation	140,000	-	140,000	-	-	-
The Lindbury Trust	-	40,000	40,000	-	-	-
HMRC - CJRS	217,985	-	217,985	1,362	-	1,362
	368,985	980,232	1,349,217	1,362	-	1,362
 Capital grants						
Capital project:						
Garfield Weston	-	-	-	-	75,000	75,000
Hobson Foundation	-	-	-	-	5,000	5,000
Duchy of Lancaster	-	-	-	-	7,000	7,000
	-	-	-	-	87,000	87,000
 Donations & legacies						
General donations	95,572	-	95,572	6,650	-	6,650
In kind support	9,320	-	9,320	35,000	-	35,000
Capital project	-	20,831	20,831	-	74,278	74,278
Learning & participation	-	-	-	-	1,465	1,465
	104,892	20,831	125,723	41,650	75,743	117,393
 Total for group	1,351,816	1,008,563	2,360,379	909,652	237,743	1,147,395
Donation from OCS Ltd	-	-	-	-	-	-
Total for company	1,351,816	1,008,563	2,360,379	909,652	237,743	1,147,395

Allocations to designated funds are shown in note 16.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

2021			2020		
Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
£	£	£	£	£	£

3 INCOME FROM CHARITABLE ACTIVITIES

Group

Theatre and performance

Charity Income (as below)	18,420	-	18,420	468,397	58,498	526,895
Octagon Theatre Productions	19,661	-	19,661	712,211	-	712,211
Eliminated on consolidation intercompany charges	(19,661)	-	(19,661)	(712,211)	-	(712,211)
	18,420	-	18,420	468,397	58,498	526,895

Learning and Participation

Charity Income (as below)	23,593	117,454	141,047	53,604	65,700	119,304
	23,593	117,454	141,047	53,604	65,700	119,304

Total per Group

	42,013	117,454	159,467	522,001	124,198	646,199
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Charity

Theatre and performance

Box office	6,654	-	6,654	403,238	-	403,238
Grants	-	-	-	-	58,498	58,498
Co-productions	4,000	-	4,000	4,583	-	4,583
Other income	7,766	-	7,766	51,156	-	51,156
Ancillary trading	-	-	-	9,420	-	9,420
	18,420	-	18,420	468,397	58,498	526,895

Production sub contractor fees

(eliminated on consolidation)	21,909	-	21,909	801,707	-	801,707
-------------------------------	--------	---	--------	---------	---	---------

Learning and Participation

Fees & earned income	23,593	-	23,593	53,604	-	53,604
Grants	-	117,454	117,454	-	65,700	65,700
	23,593	117,454	141,047	53,604	65,700	119,304

Total per Charity

	63,922	117,454	181,376	1,323,708	124,198	1,447,906
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4 INCOME FROM OTHER TRADING ACTIVITIES

Sponsorship	44,205	-	44,205	20,765	-	20,765
Capital project event	-	-	-	-	156	156
Management charge/rent	5,000	-	5,000	20,000	-	20,000
Hire income	4,125	-	4,125	-	-	-
Sales commissions	-	-	-	752	-	752
Per charity	53,330	-	53,330	41,517	156	41,673

Less eliminated on consolidation:

Management charge/rent to OCS Ltd	(5,000)	-	(5,000)	(20,000)	-	(20,000)
Add subsidiary income OCS Ltd	58,356	-	58,356	126,856	-	126,856
Per group	106,686	-	106,686	148,373	156	148,529

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

5 TRADING SUBSIDIARIES

	Octagon Catering Services Ltd		Octagon Theatre Productions Ltd	
	2021	2020	2021	2020
	£	£	£	£
Turnover	99	125,784	19,661	712,211
Cost of sales	44,693	117,254	21,909	801,707
Gross profit	(44,594)	8,530	(2,248)	(89,496)
Administration Expenses	26,552	28,108	1,258	886
Operating profit/loss	(71,146)	(19,578)	(3,506)	(90,382)
Other income	58,257	22,072	-	-
Net profit/loss before taxation	(12,889)	2,494	(3,506)	(90,382)
(Tax charge)/Theatre tax credit	-	-	3,506	90,382
Net profit after taxation	(12,889)	2,494	-	-
Total assets	16,471	34,084	121,609	121,609
Total liabilities (excluding capital grant)	(114,795)	(119,519)	(120,609)	(120,609)
Capital grant	-	-	-	-
Net funds	(98,324)	(85,435)	1,000	1,000

Octagon Catering Services Ltd (OCS LTD)

The subsidiary operates the bar and catering services within the theatre. On consolidation the management charge of £5,000 (2020 - £20,000) and the grant from OTT to OCS of £nil (2020 £21,000) are eliminated. The balance of other income is the CJRS grant.

Octagon Theatre Productions Ltd (OTP)

OTP has been formed to undertake the production, running and closure of in house theatrical productions on behalf of the charity. It subcontracts the production work back to the charity, and is eligible to claim theatre tax relief.

OTP's income derives from charity. On consolidation income from the charity of 19,661 (2020 - £712,211) is eliminated against theatre production costs and the direct costs of £21,909 (2020 - £801,707) are eliminated against production subcontractor fees in the charity.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

6 COSTS OF RAISING FUNDS	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Inter company provision re OCS	65,724	-	65,724	24,000	-	24,000
Support costs	46,581	-	46,581	45,253	-	45,253
Per charity	112,305	-	112,305	69,253	-	69,253
OCS (net of consolidation adjustments)	71,245	-	71,245	124,362	21,000	145,362
Less provision eliminated on consolidation	(65,724)	-	(65,724)	(24,000)	-	(24,000)
Less management charge rent eliminated	(5,000)	-	(5,000)	(20,000)	-	(20,000)
Total fundraising in Group	112,826	-	112,826	149,615	21,000	170,615

No costs were charged to designated or restricted funds in either year.

7 CHARITABLE EXPENDITURE

Theatre and performance	1,213,136	-	1,213,136	2,191,426	63,498	2,254,924
Learning and participation	208,118	93,879	301,997	273,188	61,126	334,314
Capital project	-	48,350	48,350	-	56,310	56,310
Charged to restricted fund	(291,140)	291,140	-	(75,000)	75,000	-
Per charity	1,130,114	433,369	1,563,483	2,389,614	255,934	2,645,548

Less eliminated on consolidation:

Grant to OCS Ltd	-	-	-	-	(21,000)	(21,000)
Charges from OTP Ltd	(18,403)	-	(18,403)	(711,325)	-	(711,325)
Per group	1,111,711	433,369	1,545,080	1,678,289	234,934	1,913,223

Charges to restricted funds in respect of grants shown in note 2 have been made. Details of the grants are shown in note 16.

Depreciation of £28,069 (2020 - £37,546), loss on disposal of fixed assets £nil (2020 - £8,381), have been charged to designated funds as shown in note 16.

Expenditure in the charity is analysed as follows:

	Direct costs	Direct salaries & actors' fees	Support costs	Total
2020/21	£	£	£	£
Theatre and performance	109,377	355,986	747,773	1,213,136
Learning and participation	15,045	156,279	130,673	301,997
Capital project	48,350	-	-	48,350
	172,772	512,265	878,446	1,563,483
2019/20				
Theatre and performance	1,060,234	480,269	714,421	2,254,924
Learning and participation	44,996	170,925	118,393	334,314
Capital project	49,941	6,369	-	56,310
	1,155,171	657,563	832,814	2,645,548

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

8 SUPPORT & GOVERNANCE COSTS

			Costs of raising funds £	Theatre & Performance £	Learning & participation £	Total 2021 £
	Marketing £	Governance £				
2020/21						
Salaries	85,289	24,356	43,103	315,123	80,864	548,735
Marketing costs	24,434	-	-	-	-	24,434
Establishment costs	881	3,523	881	101,010	21,139	127,434
Insurance	-	-	-	15,047	5,016	20,063
Legal & professional	-	5,531	-	61,066	3,214	69,811
Administration costs	8,721	2,180	2,180	69,769	6,541	89,391
Finance charges	226	56	56	1,806	169	2,313
Staff training and recruitment	1,442	360	360	11,532	1,081	14,775
Loss on disposal of fixed assets	-	-	-	-	-	-
Depreciation	631	-	-	22,671	4,768	28,070
	121,624	36,006	46,581	598,024	122,792	925,026
Allocation of marketing support costs	(121,624)	-	-	115,543	6,081	-
Allocation of governance costs	-	(36,006)	-	34,206	1,800	-
	-	-	46,581	747,773	130,673	925,026
2019/20						
Support costs						
Support salaries costs	76,679	23,432	41,726	293,653	66,732	502,222
Marketing costs	101,627	-	-	-	-	101,627
Establishment costs	857	3,426	857	59,962	20,558	85,660
Insurance	-	-	-	15,564	5,188	20,752
Legal & professional	-	5,208	-	6,844	360	12,412
Administration costs	8,149	2,037	2,037	65,191	6,112	83,526
Finance charges	700	175	175	5,602	525	7,177
Staff training and recruitment	1,834	458	458	14,669	1,375	18,794
Loss on disposal of fixed assets	-	-	-	7,933	418	8,351
Depreciation	747	-	-	30,941	5,858	37,546
	190,593	34,736	45,253	500,359	107,126	878,067
Allocation of marketing support costs	(190,593)	-	-	181,063	9,530	-
Allocation of governance costs	-	(34,736)	-	32,999	1,737	-
	-	-	45,253	714,421	118,393	878,067

Support costs are allocated on the following basis:

Area	basis	comment
Marketing costs	estimate of usage	net of any direct attribution
Support salaries	estimate of time spent	
Other costs:		
Property	Space	
Irrecoverable VAT (after any direct attribution)	Head count	net of any direct attribution
All other costs	estimate of usage/head count	
Depreciation	estimate of usage	

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

9 STAFF INFORMATION

2021

2020

£

£

a Employees

Salaries and wages	1,003,701	1,027,290
Pension costs	22,655	23,362
Employer's NI contributions	76,456	80,856
	<u>1,102,811</u>	<u>1,131,508</u>

Staff costs for the Trading subsidiary included above	<u>43,629</u>	<u>78,517</u>
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Employees earning more than £60,000pa (excluding employer's nic and pension contributions):

number

number

£60,000 - £70,000	<u>1</u>	<u>1</u>
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The key management of the charity comprise the trustees and senior staff (as set out on page1) and the key management of the group are the same people plus catering manager. The trustees do not receive any remuneration for their services

The total employee benefits of other key management were as follows:

	£	£
Charity	<u>371,802</u>	<u>363,780</u>
Group	<u>398,280</u>	<u>391,980</u>

b Actors and stage managers

£

£

Fees	1,818	104,188
Pension contributions (Equity)	-	2,605
	<u>1,818</u>	<u>106,793</u>

c Group average staff numbers

The average number of employees, excluding the actors and stage manager referred to above, was as follows:-

	2021	2021	2020	2020
	Average	Average FTE	Average	average FTE
	number	number	number	number
Employees	52	38	67	48
	<u>52</u>	<u>38</u>	<u>67</u>	<u>48</u>

10 NET INCOME/(EXPENDITURE) BEFORE TRANSFERS (for the Group)

This is stated after charging/(crediting):

£

£

Auditors remuneration:-

Audit fees	4,000	4,000
Accountancy fees	3,329	5,521
Finance lease charges	111	743
Depreciation of fixed assets	31,082	41,091
Trustees remuneration	-	-
Trustees expenses	<u>-</u>	<u>-</u>

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

11 TANGIBLE FIXED ASSETS

GROUP	Fixtures & Fittings £	Computer Equipment £	Total £
Cost or valuation			
As at April 1 2020	715,208	75,226	790,434
Additions	240,121	23,106	263,227
Disposals	(77,430)	-	(77,430)
As at 31 March 2021	877,899	98,332	976,231
Depreciation			
As at April 1 2020	654,126	64,407	718,533
Charge for the year	22,625	8,457	31,082
Disposals	(60,942)	-	(60,942)
As at 31 March 2021	615,809	72,864	688,673
Net Book Value			
As at 31 March 2021	262,090	25,468	287,558
As at 31 March 2020	61,082	10,819	71,901
COMPANY			
Cost or valuation			
As at April 1 2020	636,459	75,226	711,685
Additions	240,121	23,106	263,227
Disposals	-	-	-
As at 31 March 2021	876,580	98,332	974,912
Depreciation			
As at April 1 2020	595,463	64,407	659,870
Charge for the year	19,612	8,457	28,069
Disposals	-	-	-
As at 31 March 2021	615,075	72,864	687,939
Net Book Value			
As at 31 March 2021	261,505	25,468	286,973
As at 31 March 2020	40,996	10,819	51,815

Included in fixtures, fittings and equipment are assets held on finance leases with a net book value of £nil (2020 - £1,337).

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

12 FIXED ASSET INVESTMENTS

The charity has owns 100% of the issued share capital of the following companies:

Name	Company no.	Investment		Activity
		2021	2020	
		£	£	
Octagon Catering Services Ltd	2095489	100	100	Catering & bar services
Octagon Theatre Productions Ltd	9260244	1,000	1,000	Theatre productions
		<u>1,100</u>	<u>1,100</u>	

13 STOCKS

	GROUP 2021 £	GROUP 2020 £	COMPANY 2021 £	COMPANY 2020 £
Stock of goods for resale	239	370	-	-

14 DEBTORS

Trade debtors	19,718	53,747	19,495	53,524
Grants and income receivable	328,114	50,565	322,930	49,493
Octagon Catering Services Ltd	-	-	113,724	109,158
Inter company provision re OCS	-	-	(113,724)	(48,000)
Octagon Theatre Productions Ltd	-	-	1,307	87,980
VAT refundable	26,699	-	26,649	-
Other debtors	891	541	891	541
Theatre Tax Credit receivable	3,507	90,381	-	-
Prepayments	33,593	29,696	33,593	29,696
	<u>412,522</u>	<u>224,930</u>	<u>404,865</u>	<u>282,392</u>

15 CREDITORS falling due within one year

Trade creditors	82,012	16,630	81,964	15,914
Other taxes and social security	21,141	29,398	21,141	23,347
Accruals	83,226	46,496	80,953	41,501
Other creditors	29,016	16,686	29,016	16,686
Income and grants in advance	22,668	87,671	22,668	87,671
Finance lease creditors	-	3,104	-	3,104
	<u>238,063</u>	<u>199,985</u>	<u>235,742</u>	<u>188,223</u>

All income and grants in advance brought forward are released in the subsequent year.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

16 STATEMENT OF FUNDS

Group	2019/20				b/f and c/f 31/03/2020 01/04/2020	2020/21			
	01/04/2019	Income	Expenditure	TTR & Transfers		Income	Expenditure	TTR & Transfers	31/03/2021
	£	£	£	£	£	£	£	£	£
Unrestricted funds:									
General fund	410,990	1,581,945	(1,782,006)	195,461	406,390	1,501,326	(1,196,468)	(130,887)	580,361
Designated Funds (see details below)	539,423	5,991	(45,898)	28,992	528,508	1,190	(28,069)	409,000	910,629
	950,413	1,587,936	(1,827,904)	224,453	934,898	1,502,516	(1,224,537)	278,113	1,490,990
Restricted Funds:									
As below	636,567	362,097	(255,934)	(134,071)	608,659	1,126,017	(433,369)	(274,607)	1,026,700
Total Funds	1,586,980	1,950,033	(2,083,838)	90,382	1,543,557	2,628,533	(1,657,906)	3,506	2,517,690

Funds analysed between charitable and non-charitable:

	2021	2020
	£	£
Charity unrestricted and designated	1,475,690	972,433
Add back provision on inter company eliminated on consolidation	113,724	48,000
Charity restricted	1,026,700	608,659
	2,616,114	1,629,092
Trading subsidiaries	(98,324)	(85,535)
	2,517,790	1,543,557

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

16 STATEMENT OF FUNDS (continued)

COMPANY	2019/20				b/f and c/f 31/03/2020 01/04/2020 £	2020/21			
	01/04/2019 £	Income £	Expenditure £	TTR & Transfers £		Income £	Expenditure £	TTR & Transfers £	31/03/2021 £
Unrestricted funds:									
General fund	475,019	2,276,796	(2,412,969)	105,079	443,925	1,469,879	(1,214,350)	(134,393)	565,061
Designated funds:									
Invested in fixed assets	69,821	-	(45,898)	28,992	52,915	-	(28,069)	263,227	288,073
Programme support 2018/19 & 2019/20	30,000	-	-	(30,000)	-	-	-	-	-
Programme support	-	-	-	30,000	30,000	-	-	-	30,000
Covid Recovery	-	-	-	-	-	-	-	-	-
Capital project	279,506	5,991	-	-	285,497	1,190	-	130,000	130,000
Capital project - reserves	70,000	-	-	-	70,000	-	-	15,773	302,460
Capital replacement unallocated	90,096	-	-	-	90,096	-	-	-	70,000
	539,423	5,991	(45,898)	28,992	528,508	1,190	(28,069)	409,000	910,629
Total unrestricted funds	1,014,442	2,282,787	(2,458,867)	134,071	972,433	1,471,069	(1,242,419)	274,607	1,475,690
Restricted Funds:									
Backstage Trust	-	35,000	(35,000)	-	-	-	-	-	-
The Oglesby Charitable Trust	-	-	-	-	-	7,500	(7,500)	-	-
University of Bolton	-	-	-	-	-	-	-	-	-
- writing & talent development	13,726	40,000	(40,000)	-	13,726	-	(13,726)	-	-
COVID related funding:									
ACE - CRF1	-	-	-	-	-	620,232	(229,914)	(80,000)	310,318
Garfield Weston Foundation	-	-	-	-	-	320,000	-	-	320,000
The Lindbury Trust	-	-	-	-	-	40,000	(40,000)	-	-
Capital Project Grants & donations	539,908	161,434	(56,310)	(118,073)	526,959	20,831	(48,350)	(191,107)	308,333
	553,634	236,434	(131,310)	(118,073)	540,685	1,008,563	(339,490)	(271,107)	938,651
Project funds									
Theatre	5,000	58,498	(63,498)	-	-	-	-	-	-
Learning & participation	61,935	67,165	(61,126)	-	67,974	117,454	(93,879)	(3,500)	88,049
	66,935	125,663	(124,624)	-	67,974	117,454	(93,879)	(3,500)	88,049
Capital grants expended									
Refurbishment 2013	15,998	-	-	(15,998)	-	-	-	-	-
Sub total restricted capital funds	15,998	-	-	(15,998)	-	-	-	-	-
Total restricted funds	636,567	362,097	(255,934)	(134,071)	608,659	1,126,017	(433,369)	(274,607)	1,026,700
Total Funds	1,651,009	2,644,884	(2,714,801)	-	1,581,092	2,597,086	(1,675,788)	-	2,502,390

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

16 STATEMENT OF FUNDS (continued)

	2019/20				b/f and c/f 31/03/2020 01/04/2020 £	2020/21			
	01/04/2019 £	Income £	Expenditure £	TTR & Transfers £		Income £	Expenditure £	TTR & Transfers £	31/03/2021 £
Theatre									
Donations	5,000	-	(5,000)	-	-	-	-	-	-
Bolton CVS - CAN project	-	18,498	(18,498)	-	-	-	-	-	-
University of Bolton	-	40,000	(40,000)	-	-	-	-	-	-
	5,000	58,498	(63,498)	-	-	-	-	-	-
Learning and participation									
Donations - Youth theatre	-	1,465	(1,465)	-	-	-	-	-	-
IGEN Trust	29,595	28,915	(24,481)	-	34,029	21,468	(11,556)	-	43,941
Oglesby	20,000	-	(10,000)	-	10,000	-	(10,000)	-	-
Bolton CVS - Ambition for Aging	5,516	-	(5,516)	-	-	-	-	-	-
Bolton CVS - Health and Wellbeing	4,170	7,570	(5,089)	-	6,651	-	-	-	6,651
D'Oyly Carte	-	3,500	-	-	3,500	-	-	(3,500)	-
The Co-operative Foundation	2,654	-	(2,654)	-	-	-	-	-	-
The Provisional Walsh Trust	-	2,500	(2,500)	-	-	-	-	-	-
The Peter Kershaw Trust	-	2,000	(2,000)	-	-	-	-	-	-
HM Government/National Lottery Community Fund - Building Stronger Communities	-	-	-	-	-	54,768	(54,768)	-	-
National Lottery Community Fund - ReAct	-	21,215	(7,421)	-	13,794	41,218	(17,555)	-	37,457
	61,935	67,165	(61,126)	-	67,974	117,454	(93,879)	(3,500)	88,049

Analysis of restricted project grants

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

16 STATEMENT OF FUNDS (continued)

Transfers 2020/21

A transfer to the designated fund for investment in fixed assets has been made equal to the additions in the year.

The programme fund was re-designated in the year to support costs in 21/22.

A transfer has been made designated to meet the ongoing costs of COVID recovery.

A transfer has been made from the general funds to the designated capital project fund to ensure that taken together with the restricted capital funds sufficient monies are available to meet the costs of the capital project.

	Reclassified	Rebuild Reserves	Investment in fixed assets	New Designations	Total
	£	£	£	£	£
General fund	3,500	80,000	(72,120)	(130,000)	(118,620)
Designated - invested in Fixed assets	-	-	263,227	-	263,227
Designated - capital project	-	-	-	-	-
Designated fund - Covid recovery	-	-	-	130,000	130,000
ACE CRF1	-	(80,000)	-	-	(80,000)
Learning and participation	(3,500)	-	-	-	(3,500)
Capital Project Grants & donations	-	-	(191,107)	-	(191,107)
	-	-	-	-	-

Transfers 2020/20

Transfers were made to reflect the surrender of the leasehold interest in the theatre for £500k, the investment in fixed assets and revenue support from capital funding for business interruption at a level designed to maintain free reserve at their March 2020 level.

	Disposal theatre lease	Investment in fixed assets	Revenue support	Total
	£	£	£	£
General fund	-	(10,561)	118,073	107,512
Designated - invested in Fixed assets	(27,017)	10,561	-	(16,456)
Designated - capital project	277,550	-	-	277,550
BMBC - feasibility	222,450	-	-	222,450
Capital Project Grants & donations	-	-	(118,073)	(118,073)
Refurbishment 2013	(472,983)	-	-	(472,983)
	-	-	-	-

Restricted funds

ACE CRF1	To meet the ongoing costs of the pandemic, both capital and revenue.
Garfield Weston Foundation	To meet the ongoing costs of the pandemic, both capital and revenue.
Capital grants & donations	Towards the costs of the refurbishment and equipping of the theatre
IGEN Trust	Towards the Academy project
Bolton CVS - Health and Wellbeing	Towards community health and wellbeing
National Lottery Community Fund - ReAct	Towards work with over 50s.

It is expected that all the above funds will be utilised in the 21/22.

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Company fund balances at March 31 2021

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	288,073	-	288,073
Net current assets	565,061	622,556	1,026,700	2,214,317
	<u>565,061</u>	<u>910,629</u>	<u>1,026,700</u>	<u>2,502,390</u>

Company fund balances at March 31 2020

are represented by:-

	Unrestricted funds		Restricted	Total
	General	Designated	Funds	
	£	£	£	£
Fixed assets	-	52,915	-	52,915
Net current assets	443,925	475,593	608,659	1,528,177
Creditors due in more than one year	-	-	-	-
	<u>443,925</u>	<u>528,508</u>	<u>608,659</u>	<u>1,581,092</u>

Free Reserves:

	2021	2020
	£	£
Net current assets	<u>565,061</u>	<u>443,925</u>

18 CONSTITUTION

The Company is limited by guarantee and does not have a share capital. In the event of the Company being wound up the members are committed to contributing £1 each.

19 TAXATION

The company is a registered charity and is entitled to claim annual exemption from UK corporation tax under sections 466 to 477 of the Corporation Tax Act 2010.

20 CAPITAL COMMITMENTS

The company had no capital commitments at the year end (2020 - none).

OCTAGON THEATRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31 2021

21 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASHFLOW FROM OPERATING ACTIVITIES

	Group	Group	Charity	Charity
	2021	2020	2021	2020
	£	£	£	£
Net income/(expenditure)	974,133	(43,423)	921,298	(69,917)
Add back depreciation	31,082	41,091	28,069	37,547
Add back impairment loss	-	-	-	-
Deduct interest income shown in investing activities	(2,001)	(7,910)	(2,001)	(7,910)
Deduct profit/add back losses on disposals of FA	16,488	8,351	-	8,351
Decrease/(increase) in stock	131	1,147	-	-
Decrease/(increase) in debtors	(187,592)	262,203	(122,473)	286,873
Increase/(decrease) in creditors	41,182	(2,060)	50,623	(2,700)
Net cash generated from/(used in) operating activities	873,423	259,399	875,516	252,244

22 MOVEMENT IN NET DEBT

Group	at 31/3/20	cashflows	New finance leases	other non cash	as 31/3/21
	£	£	£	£	£
Cash and cash equivalents					
Cash at bank and in hand	1,446,341	609,093	-	-	2,055,434
Debt					
Finance lease obligations	(3,104)	3,104	-	-	-
Cash and cash equivalents net of debt	<u>1,443,237</u>				<u>2,055,434</u>
Charity					
Cash and cash equivalents					
Cash at bank and in hand	1,434,008	611,186	-	-	2,045,194
Debt					
Finance lease obligations	(3,104)	3,104	-	-	-
Cash and cash equivalents net of debt	<u>1,430,904</u>				<u>2,045,194</u>

There were no: acquisitions or disposals of subsidiaries; foreign exchange movements; or market value changes in the period.

23 LEASE COMMITMENTS

a Operating leases

The charity and group had no commitments under non cancellable operating leases in either year. It continued to occupy the Wellsprings premises at a peppercorn (if required) but for storage rather than as offices. It continued to occupy the Market Place premises a peppercorn (if required) rent, but with the closure of the cafe and the suspension of other activities just for storage during the year until just before the year end. These were continued during the year because of the pandemic.

The benefit of these arrangements is reflected in the accounts as support in kind.

b Finance leases

The charity and group had the following future minimum commitments under finance leases:

Not later than one year	3,214	5,929	3,214	5,929
Later than one year and not later than five years	-	3,212	-	3,212
	3,214	9,141	3,214	9,141
Less interest charges	(110)	(852)	(110)	(852)
Per creditors notes	3,104	8,289	3,104	8,289

24 RELATED PARTY TRANSACTIONS

Details of the grant support from organisations who nominated directors and other organisations with which the charity works closely is shown in the statement of funds note.

Details of the trading between the charity and its subsidiaries is shown in the notes to the SoFA.

Unrestricted donations received from trustees amounted to £220 (2020 - £1,921). There are no other related party transactions that are required to be disclosed.

25 CONTINGENT LIABILITIES

Capital grants

In previous years the charity has received funding from Arts Council England (ACE) for the redevelopment of the theatre from ACE National Lottery funding and jointly from ACE and Bolton MBC for the improvement of the lighting and sound system. The assets created are subject to ACE normal terms and conditions and property assets cannot be disposed of at any time or equipment within ten years without ACE prior written consent, and any proceeds of sale may be repayable in proportion to the funding received.

These liabilities are not expected to crystallise and therefore the grant, relating to capital items, has been taken to a restricted reserve and related depreciation is being charged against the fund each year. However, as all the other restrictions have been met the grant has been released to unrestricted funds.