

PORTSWOOD CHURCH

TRUSTEES REPORT AND ACCOUNTS

FOR YEAR ENDED 31ST MARCH, 2021

PORTSWOOD CHURCH
Portswood Road, Southampton SO17 2FY
Charity Registered Number 248769

Trustees: D. Gill
P. Lambros
P. Crozier
C. Joyce
K. Murray
M. Matthews

Bankers:
CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, Kent ME19 4JQ

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31st MARCH 2021

Governing Document:

The Charity was registered on 27th July, 1966 under a Deed of Trust dated 20th May, 1966 to administer the property owned by Portswood Church which was established under a Conveyance dated 17th December, 1928.

Objects of the Charity:

The objects of the Charity are to hold and administer property for the benefit of the congregation of Portswood Church to enable the premises to be used for teaching the doctrines and carrying out the practices set out in the schedule to the Deed of Trust dated 20th May, 1928.

Portswood Church:

The work of the Church is overseen by a body of Elders and Pastors. Some of the Elders are also Trustees, but none of the Pastors are Trustees. There were no changes in Elders or Pastors in the year.

The number of members has remained fairly steady throughout the year and the work of the Church has continued with the help of a considerable number of voluntary workers. A wide range of activities cater for all ages in fulfilling the objectives of the Church.

Objectives and Activities:

The Elders and Trustees are committed to enabling as many people as possible to worship at the Church and to become part of the Church community. The Charity Commission's general guidance on public benefit and specific guidance on the advancement of religion has been considered. The Elders and Trustees believe that the Church's core values and associated activities both encourage as many people to worship at the Church as possible and also facilitate the Church's efforts to meet a wide range of community needs:

Centrality of Christ & Bible based teaching – due to the impact of Covid services were considerably impacted and moved online until government rules on meeting together were relaxed. The Sunday morning service nevertheless remained an opportunity for the whole Church family to come together virtually to worship. Materials were made available to families to cater for the different ages of our youth. Home groups were run at various times during the week for small groups of Church members and provide an opportunity for bible study and prayer on a smaller scale – these were also online. The provision of other services such as Alpha courses for those who are interested in exploring the Christian faith and discipleship courses for those who have recently come to faith were largely paused.

Worldwide mission – there continues to be a strong interest in missionary work with the Church supporting mission partners throughout the world as well as within the UK. During the year gifts were sent towards the support of mission partners representing a number of missionary organisations. Regular updates on mission partners are provided to Church members through a variety of media. Mission partners of the Church visit as regularly as possible to share with the fellowship and to receive encouragement and prayer.

Care of one another - helping those in need is another important demonstration of our faith and the Church's mission in the local and wider community and this was especially important due to the challenges posed by Covid which caused anxiety, isolation and illness. Church based activities such as a parent and toddler group, community café, English classes and 'Open Door' drop in sessions were all paused until government rules on meeting together were relaxed. As many vulnerable people were cared for through socially distanced visits, or telephone and video calls. Volunteers provided shopping services, assistance with medical needs and other acts of care.

Dependence on God in prayer – outside of regular services the Church was frequently open for people to pray either individually or in groups. Monthly prayer meetings continued to be held on a weekday evening and provide an opportunity for everyone to come to Church and pray together instead of meeting in home groups. Once or twice a year we set aside a "week of prayer" where we encouraged church members to come together to pray for the church and the local community.

Covid-19:

The impact of the Covid-19 crisis was considerable. The Church responded promptly to government guidance and in accordingly was closed to the congregation and to visitors for much of the year. Some of the Church's activities such as services continued albeit online, but many other activities were of necessity paused during this difficult time.

Inter-Church Co-operation:

Portswood Church continues to be involved with other evangelical churches in the Southampton area, particularly through membership of the Southampton Christian Network. Portswood Church is also a member of Partnership, an affiliation of similar churches throughout the United Kingdom, and the Evangelical Alliance.

Financial Review:

The majority of the Church's income is received by regular donations from members of the fellowship. The income of the Church was in line with the prior year. The largest items of expenditure continue to be staff salaries and the contribution towards the support of mission partners. The Church's financial position is in line with the stated policy.

Risk Assessment:

The Trustees meet quarterly to review and discuss the operations of the Church and its financial position. During the year the Trustees continued to review and update the policies and procedures put in place to govern the activities of the Church. The Trustees perform checks on a rolling basis to confirm the satisfactory operation of key policies and procedures. The Church's formal Risk Assessment is included in the above reviews and the Risk Assessment findings are addressed on an ongoing basis.

Signed on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'Philip Crozier', written in a cursive style.

Philip Crozier
Trustee

PORTSWOOD CHURCH

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORTSWOOD CHURCH ON ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2021

I report on the accounts of Portswood Church for the year ended 31st March, 2021, which are set out on pages 5 to 10.

Respective responsibilities of Trustees and Examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 2 April 2022

Name: S Fisher

Address: 74 Toynbee Road, Eastleigh, SO50 9DN

PORTSWOOD CHURCH

FOR YEAR ENDED 31st MARCH, 2021

Incoming Resources

Offerings and Regular Giving
Income Tax recovered
Use of Premises
Other Income

Total Incoming Resources

Resources expended

Salaries and Expenses
Gifts
Church Activities
Church Expenses
Repairs & Maintenance
Depreciation

Total Resources expended

Net Incoming Resources before Transfers

Transfers between Funds

Net Movement in Funds

Total Funds brought forward

Total Funds carried forward

| Unrestricted Income Funds | Restricted Income Funds | | | Total Funds | 2020 |
|------------------------------|-------------------------|---------------------------------|---------------------------|-------------|-----------|
| General Fund | Specified Funds | Portswood Church Property | Total Restricted Funds | | |
| 144,191 | 20 | | 20 | 144,211 | 169,475 |
| 21,629 | | | - | 21,629 | 25,102 |
| 5,971 | | | - | 5,971 | 17,408 |
| 3,825 | | | - | 3,825 | 5,464 |
| 175,615 | 20 | - | 20 | 175,635 | 217,449 |
| 114,853 | | | - | 114,853 | 118,682 |
| 36,740 | 1,052 | | 1,052 | 37,792 | 37,991 |
| 6,444 | | | - | 6,444 | 15,988 |
| 29,232 | | | - | 29,232 | 28,517 |
| 6,769 | | | - | 6,769 | 7,956 |
| 7,160 | | 36,938 | 36,938 | 44,098 | 45,118 |
| 201,198 | 1,052 | 36,938 | 37,990 | 239,188 | 254,251 |
| (25,583) | (1,032) | (36,938) | (37,970) | (63,553) | (36,802) |
| - | - | | - | - | - |
| (25,583) | (1,032) | (36,938) | (37,970) | (63,553) | (36,802) |
| 158,942 | 2,818 | 1,565,286 | 1,568,104 | 1,727,046 | 1,763,848 |
| 133,359 | 1,786 | 1,528,348 | 1,530,134 | 1,663,493 | 1,727,046 |

PORTSWOOD CHURCH

BALANCE SHEET

AS AT 31st MARCH, 2021

| | <u>2021</u> | <u>2020</u> |
|---|-------------------------|-------------------------|
| Fixed Assets | | |
| Portswood Church | 1,528,349 | 1,565,287 |
| Furniture & Equipment | 16,370 | 23,275 |
| Total Fixed Assets | <u>1,544,719</u> | <u>1,588,562</u> |
| Current Assets | | |
| Sundry Debtors | 89,859 | 80,447 |
| Cash at Bank | | |
| Current accounts | 26,972 | 56,118 |
| COIF Charity Deposit | 1,943 | 1,919 |
| | <u>28,915</u> | <u>58,037</u> |
| Total Current Assets | <u>118,774</u> | <u>138,484</u> |
| Creditors: amounts falling due within one year | | |
| Sundry Creditors | - | - |
| Total Current Liabilities | <u>-</u> | <u>-</u> |
| Net Current Assets | 118,774 | 138,484 |
| Total Assets less Current Liabilities | <u><u>1,663,493</u></u> | <u><u>1,727,046</u></u> |
| Income Funds | | |
| Restricted Income Funds | | |
| Specified Funds | 1,786 | 2,818 |
| Portswood Church | 1,528,348 | 1,565,286 |
| | <u>1,530,134</u> | <u>1,568,104</u> |
| Unrestricted Funds | | |
| Portswood General Fund | 133,359 | 158,942 |
| | <u>133,359</u> | <u>158,942</u> |
| Total Funds | <u><u>1,663,493</u></u> | <u><u>1,727,046</u></u> |

PORTSWOOD CHURCH
BALANCE SHEET BREAKDOWN

AS AT 31st MARCH, 2021

| | Unrestricted Funds | Restricted Income Funds | Total this year |
|---|-----------------------|-------------------------------|--------------------|
| Fixed Assets | | | |
| Portswood Church building | - | 1,528,349 | 1,528,349 |
| Furniture & Equipment | 16,370 | - | 16,370 |
| Total Fixed Assets | <u>16,370</u> | <u>1,528,349</u> | <u>1,544,719</u> |
| Current Assets | | | |
| Sundry Debtors | 89,859 | - | 89,859 |
| Cash at Bank | 27,129 | 1,786 | 28,915 |
| Total Current Assets | <u>116,988</u> | <u>1,786</u> | <u>118,774</u> |
| Creditors: amounts falling due within one year | | | |
| Sundry Creditors | - | - | - |
| Total Current Liabilities | <u>-</u> | <u>-</u> | <u>-</u> |
| Net Current Assets | 116,988 | 1,786 | 118,774 |
| Total Assets less Current Liabilities | <u>133,358</u> | <u>1,530,135</u> | <u>1,663,493</u> |
| As at 31st March, 2020 | <u>158,941</u> | <u>1,568,105</u> | <u>1,727,046</u> |

PORTSWOOD CHURCH

ACCOUNTS FOR THE YEAR ENDED 31st MARCH, 2021

NOTES TO THE ACCOUNTS

1. Accounting Policies:

Basis of Accounting: These accounts are prepared on an accruals basis in accordance with the Charities Act 2011 and with FRS 102.

The Charity is a public benefit entity

Incoming Resources:

Donations, legacies and similar incoming resources: These are included in the Statement of Financial Activities (SOFA) on receipt.

Tax reclaims on donations and gifts: These are included on the SOFA in the same financial year as the gift to which they relate.

Ad-hoc Gifts: Ad-hoc gifts received for third party organisations or persons and not part of the Church's regular or announced giving are not included as income but are recorded in the Balance Sheet only.

Expenditure and Liabilities:

Liability recognition: General liabilities are recognised as soon as there is a legal and constructive obligation committing the Charity to the expenditure. The Church supports mission partners involved in work in the UK and overseas. Where a particular mission partner has been supported by the Church for a number of years, these arrangements are not considered to be constructive obligations such that future years' support is accounted for in these accounts as a liability. Whilst the support has no final end date, the Church Elders, on behalf of the Trustees, assess mission partner funding on an annual basis and are confident that the mission partners would not view their support as an open ended obligation on the part of the Church.

Assets:

Tangible fixed assets for the use of the Charity: These are capitalised if they are to be used for more than one year and are over £200 in value. They are valued at cost and are depreciated on a straight line basis.

Reserves Policy: The general fund includes a reserve of between three and six months of operating expenses to ensure that the Trustees are able to respond to unexpected changes in incoming resources and expenditure.

Going concern: The Trustees have considered the financial position and future activities of the Charity and consider that the Charity has sufficient resources to continue as a going concern for a period of at least 12 months from the date of these accounts. The Trustees have reached this conclusion as the Charity has no liabilities or borrowings, sufficient cash reserves and regular income to enable the Charity to continue in operations for the foreseeable future.

2. Taxation:

Portswood Church is a registered Charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

3. Expenditure:

Details of expenditure are shown in the Statement of Financial Activities.

4. Grants Made:

All gifts were to individuals or organisations for religious purposes in the UK or overseas in furtherance of the charity's objects. Grants in excess of £1,000 were as follows:

| | <u>2021</u> | <u>2020</u> |
|----------------------------|---------------|---------------|
| Africa Inland Mission | 6,000 | 5,648 |
| Angela Farmer | 4,340 | 2,635 |
| Navigators | 14,400 | 14,383 |
| NHS UK | 1,502 | - |
| STEP UK | - | 1,506 |
| WEC International | 6,000 | 5,648 |
| Wycliffe Bible Translators | 6,000 | 5,917 |
| Young Life | - | <u>1,000</u> |
| | <u>37,792</u> | <u>36,737</u> |

5. Paid Employees:

At the end of the year the Charity had no full-time employees (2020 - 1) and seven part-time employees (2020 - 5). The total emoluments inclusive of PAYE and national insurance amount to £108,003 (2017 - £109,758). No employee received emoluments in excess of £60,000 in the year (2020: none).

6. Related parties:

No Trustee has received any remuneration from the Charity nor has any Trustee had a material interest in any transaction. There were no related party transactions in the period (2020: none).

7. Tangible Fixed Assets:

| | <u>Freehold Land and Buildings</u> | <u>Furniture & Equipment</u> |
|---------------------------------|---|--------------------------------------|
| Cost: | | |
| At 1 st April, 2020 | 1,846,895 | 137,569 |
| Additions | - | 255 |
| At 31 st March, 2021 | <u>1,846,895</u> | <u>137,825</u> |
| Accumulated Depreciation: | | |
| At 1 st April, 2020 | 281,608 | 114,295 |
| Charge for year | <u>36,938</u> | <u>7,160</u> |
| At 31 st March, 2021 | <u>318,546</u> | <u>121,455</u> |
| Net Book Value: | | |
| At 31 st March, 2021 | <u>1,528,349</u> | <u>16,370</u> |
| At 1 st April, 2020 | 1,565,287 | 23,275 |
| Depreciation: | | |
| Freehold land and buildings | 2% per annum on a straight line basis. | |
| Furniture and fittings | 10% per annum on a straight line basis. | |
| Equipment | 20% per annum on a straight line basis. | |

8. Debtors:

Debtors represent accrued income tax recoveries of £89,859 (2019: £80,447).

9. Movement of the Major Funds:

Details of movements are shown on the Statement of Financial Activities.

10. Pensions:

The Charity operates a defined contribution scheme. There was no pension liability at 31 March 2021 (2020: £nil).

11. Guarantees and Debts:

The Trustees confirm that at 31 March 2021 there were no outstanding guarantees to third parties or any debts secured on the Charity's assets.