

**BIRTHDAY HOUSE TRUST**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5 APRIL 2023**

# **BIRTHDAY HOUSE TRUST**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023**

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# **BIRTHDAY HOUSE TRUST**

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2023**

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The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 5 April 2023. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### **Objectives and activities**

The Trustees may pay or apply the unrestricted capital and income of the Charity to or for such charitable institutions or purposes as the Trustees in their absolute discretion think fit.

The objective of the Trust is the provision of Sheltered Accommodation at Easebourne, Midhurst, West Sussex, known as Birthday House. In furtherance of the Trustees' charitable activities, the Trustees' let their property known as Rotherfield Sports Ground to Rotherfield Sports Association for use as a playing field at a nominal rent.

The Trustees carry out these objectives by regularly considering appeals from other charities and making policy and funding decisions.

### **Public Benefit**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 and have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the donations policy for the year. The benefit that arises is the provision of funding to organisations that demonstrate charitable purpose.

### **Achievements and performance**

During the year the Trustees made grants totalling £394,341 [2022: £70,974] in furtherance of their objectives and continue to make grants to charitable organisations both on a one-off and recurring basis. The larger grants awarded during the year are stated in the notes to the financial statements.

The Trustees are pleased with the progress made in the financial year ended 5 April 2023 and look forward to expanding their work with many other charities in the years to come.

### **Financial review**

The Trustees received £94,035 in investment income in the current year [2022: £75,684] and the Trustees have achieved their intention of spending the income on charitable activities.

Net outgoing resources for the year were £449,607 [2022: outgoing £159,402]. In addition the Trust realised a gain on investments of £166,431 [2022: gain £53,006] and made an unrealised loss of £634,240 [2022: gain £421,462]. The net outgoing movement on funds was £917,416 [2022: incoming £315,066].

### **Investment policy**

The Trustees have instructed the Investment Manager that the portfolio is to be invested to produce a suitable mixture of income in order that the level of grants may be maintained and capital growth to secure the future of the Charity over the coming years. The Trustees are confident that the future income stream is secure.

The investment policy is monitored by regular investment reports and meetings with the Investment Manager. A breakdown of the investments held during the financial year ended 5 April 2023 can be seen on page 8.

### **Risk Management**

The major risks to which the Charity is exposed have been identified and steps taken to mitigate those risks.

The main risk to the Charity concerns the investments held. The Trustees have mitigated this risk by engaging Cazenove Capital to manage the investments and monitor the portfolio and financial risks to the Charity. The Trustees regularly review the valuation of investments and the income stream generated.

The Trustees have satisfied themselves that the trust is a going concern and has adequate resources to continue in operational existence for the foreseeable future. The charitable activities are funded by the investment portfolio and although Covid-19 did have a negative impact on this, the portfolio has recovered with sufficient value to support continued grant making.

# **BIRTHDAY HOUSE TRUST**

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2023**

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### **Reserves policy**

It is the intention of the Trustees to sustain the unrestricted funds at a level which will provide sufficient funds for the level of grants paid and to cover the Charity's management and administration costs.

At the Balance Sheet date the unrestricted reserves amounted to £9,016,091.

### **Future Plans**

The Trustees do not envisage any material change to the operation of the Charity in the long-term and the investments will continue to be managed on a similar basis as they are now. Notwithstanding this, the Trustees remain flexible in terms of the type of organisations they support.

### **Structure, governance and management**

The Trust has charitable status and was set up by Third Viscount Cowdray by Deed dated 31 March 1966.

The management of the Charity is vested in the Trustees and they actively review the perceived major risks which the Charity faces and the Trustees are satisfied that the systems are in place to mitigate those risks.

The Trustees have received appropriate briefing on their responsibilities under the law relating to charities and their duty to ensure that their charitable activities are for the public benefit. The appointment of new trustees is vested in the Trustees in place at the time of the appointment. The selection of future trustees will have regard to the skills, knowledge and experience needed for the effective administration of the Charity. Induction and, training for trustees is provided where relevant.

### **Reference and administrative information**

A registered charity, registered with the Charity Commissioners for England and Wales as number 248028.

Principal Office:

4th Floor, 7 Swallow Street

London

W1B 4DE

The Trustees are Dickinson Trust Limited and Rathbones Trust Company Limited.

The Directors of Dickinson Trust Limited are:

The Hon H M T Gibson (Chairman)

The Viscount Cowdray

The Hon C A Pearson

The Hon P N Gibson

The Hon B C Gurdon

Mr J R E Smith

Mr R C P Troughton

Mrs S J Burrell

Mr S J Atkinson

Mrs F A Rice

Mrs N T Eagle (Retired 8 June 2022)

Mr M P Harris

Mr K Wright

## **BIRTHDAY HOUSE TRUST**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2023**

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The Directors of Rathbones Trust Company Limited are:

Mr R P Stockton (Chairman)

Mr B R Newbigging (Managing Director)

Miss L J Cousins

Mr T F Smith

Mr A Richmond

Mr J Hurrell

Mr S Bilbao (Resigned 5 April 2023)

Ms K J Toth (Resigned 1 January 2023)

Mr T Harris (Appointed 6 June 2022)

Mrs K Roberts (Appointed 1 January 2023)

Solicitors:

Currey & Co LLP

33 Queen Anne Street

London

W1G 9HY

Independent Examiner:

James Angus Burnett ACA

Martin and Company Audit Limited

25 St Thomas Street

Winchester

Hampshire

SO23 9HJ

Banker:

Royal Bank of Scotland

119 - 121 Victoria Street

London

SW1E 6RA

Banker:

Schroder & Co

1 London Wall Place

London

EC2Y 5AU

Investment Manager:

Cazenove Capital

1 London Wall Place

London

EC2Y 5AU

## **BIRTHDAY HOUSE TRUST**

### **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5 APRIL 2023**

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#### **Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable regulations). Under that law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records which are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 17/01/2024 and signed on their behalf by:

**Dickinson Trust Limited**



**Director**

**Rathbones Trust Company Limited**



**Director**

## BIRTHDAY HOUSE TRUST

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 5 APRIL 2023

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 5 April 2023 which are set out on pages -14 .

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Angus Burnett ACA  
Martin and Company Audit Limited  
25 St Thomas Street  
Winchester  
Hampshire  
SO23 9HJ

Date: 31<sup>st</sup> January 2024

# BIRTHDAY HOUSE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 5 APRIL 2023

	Note	2023 Unrestricted funds £	2023 Total funds £	2022 Prior year total funds £
<b>Income from:</b>				
Charitable activities	4	61,119	61,119	49,124
Investments	5	94,035	94,035	75,684
<b>Total</b>		<u>155,154</u>	<u>155,154</u>	<u>124,808</u>
<b>Expenditure on:</b>				
Raising funds	6	3,751	3,751	3,860
Charitable activities	7	601,010	601,010	280,350
<b>Total</b>		<u>604,761</u>	<u>604,761</u>	<u>284,210</u>
<b>Net income/(expenditure)</b>		(449,607)	(449,607)	(159,402)
Gains/(losses) on investment assets	11	(467,809)	(467,809)	474,468
<b>Net movement in funds</b>		(917,416)	(917,416)	315,066
<b>Reconciliation of funds:</b>				
Total funds brought forward	17	9,933,507	9,933,507	9,618,441
<b>Total funds carried forward</b>		<u>9,016,091</u>	<u>9,016,091</u>	<u>9,933,507</u>



# BIRTHDAY HOUSE TRUST

## BALANCE SHEET AS AT 5 APRIL 2023

	Note	2023 Total funds £	2022 Prior year funds £
<b>Fixed Assets:</b>			
Tangible assets	12	153,774	153,774
Investments	11	8,640,196	9,565,868
<b>Total Fixed Assets</b>		8,793,970	9,719,642
<b>Current Assets:</b>			
Debtors	13	2,135	1,734
Cash at bank	14	269,142	247,134
<b>Total Current Assets</b>		271,277	248,868
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	15	(49,156)	(35,003)
<b>Net Current Assets or Liabilities</b>		222,121	213,865
<b>Total Net Assets or Liabilities</b>		9,016,091	9,933,507
<b>The Funds of the Charity:</b>			
Unrestricted funds	17	9,016,091	9,933,507
<b>Total Charity Funds</b>		9,016,091	9,933,507

Approved by the Trustees on 17/01/2024 and signed on their behalf by:

Dickinson Trust Limited



Director

Rathbones Trust Company Limited



Director

# BIRTHDAY HOUSE TRUST

## SCHEDULE OF INVESTMENTS AND INCOME FOR THE YEAR ENDED 5 APRIL 2023

	Holding 06 April 2022	Market Value 06 April 2022 £	Additions Cost £	Disposals Proceeds £	Profit (Loss) £	Holding 05 April 2023	Book Value 05 April 2023 £	Market Value 05 April 2023 £	Percentage of total	Gross Income £
Gryphon East River Fund	39,620.00	9,499,687		407,862.41	166,430.54	37,841.00	5,135,482.54	8,623,207	99.80 %	89,785.10
Jpmorgan GBP Liquidity E	50,000.000	50,000		50,000.00						1,057.34
Schroder Private Equity Funds II Cls A Shares Euro	8,973.70	16,181				8,973.70	3,064.88	16,989	0.20 %	
		9,565,868		457,862.41	166,430.54		5,138,547.42	8,640,196	100.00 %	90,842.44
TOTAL:		9,565,868		457,862.41	166,430.54		5,138,547.42	8,640,196	100.00 %	90,842.44

# **BIRTHDAY HOUSE TRUST**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023**

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### **1 Statutory Information**

Birthday House Trust is a registered charity. The registered number and principal office address can be found in the Report of the Trustees'.

### **2 Accounting Policies**

#### **a) Basis of financial statements preparation**

The financial statements of the charity, which is a public benefit entity, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been removed.

The Trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### **b) Nature of funds**

All funds held are unrestricted and the Trustees are free to use them in accordance with the charitable objects.

#### **c) Fixed asset investments**

Investments are stated at market value at the Balance Sheet date. Overseas investments are translated into sterling at the rates ruling at the year end. The Statement of Financial Activities (SOFA) includes the net gains and losses on revaluation and disposals throughout the year.

#### **d) Income**

Income is recognised in the SOFA once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **e) Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

#### **f) Charitable grants**

Grants payable are recognised in the SOFA when they are approved by the Trustees and the recipient has been informed of the amount to be paid.

# BIRTHDAY HOUSE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

### g) Foreign currencies

Transactions denominated in a foreign currency are translated into sterling at the rate of exchange ruling at the date of the transaction. At the Balance Sheet date monetary assets and liabilities denominated in a foreign currency are translated at the rate ruling at that date. All exchange differences are dealt with in the SOFA.

### h) Irrecoverable VAT

Irrecoverable VAT is written off to the same expense category in which the actual expenditure was incurred.

### 3 Remuneration of Trustees

In the financial year to 5 April 2023 the Trustees did not receive any remuneration or have their expenses reimbursed by the Charity. Dickinson Trust Limited charged administration expenses of £34,622 [2022: £32,244].

4	Income from charitable activities		2023	2022
			£	£
	Rental income Rotherfield Sports Ground		1,250	1,250
	Rental income Birthday House		59,869	47,874
			<u>61,119</u>	<u>49,124</u>
5	Investment income		2023	2022
			£	£
	Income from investments		90,842	75,670
	Deposit interest		3,193	14
			<u>94,035</u>	<u>75,684</u>
6	Expenditure on raising funds		2023	2022
			£	£
	Investment management fees		3,751	3,860
			<u>3,751</u>	<u>3,860</u>
7	Charitable activities		2023	2022
			Total	Total
			£	£
	Charitable expenditure	Direct costs (see note 8) £	Support costs (see note 9) £	
		394,341	206,669	601,010
		<u>394,341</u>	<u>206,669</u>	<u>801,680</u>

# BIRTHDAY HOUSE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

### 8 Direct costs

The Charity undertook no direct charitable activities but awarded grants to a number of institutions in furtherance of its charitable objectives. These are as follows:

	£
Cowdray Dwellings Trust	300,000
Cowdray Heritage Property	50,000
Greenpeace	10,000
Ibiza Preservation Fund	5,000
	<u>365,000</u>
Other grants (equal to or individually less than £5,000)	29,341
	<u>394,341</u>
<b>Total for the year</b>	<b>394,341</b>

### Analysis of grants made

	Grants to institutions £	Grants to individuals £	Total £
Prevention or relief of poverty	300,000	-	300,000
Advancement of religion	3,000	-	3,000
Advancement of health or the saving of lives	500	-	500
Advancement of citizenship or community development	750	-	750
Advancement of the arts, culture, heritage or science	51,000	-	51,000
Advancement of environmental protection or improvement	15,000	-	15,000
Relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage	-	20,591	20,591
Advancement of animal welfare	2,500	-	2,500
Promotion of the efficiency of the armed forces of the Crown, the police, fire and rescue services, or ambulance services	1,000	-	1,000
	<u>373,750</u>	<u>20,591</u>	<u>394,341</u>

### 9 Support costs

	2023 £	2022 £
Administration expenses	34,622	32,244
Legal expenses	-	1,140
Bank charges	1	1
Rathbone Trust Company Limited fees	4,200	4,200
Legal Entity Identification number fee	-	74
Portfolio Stewardship fees	4,883	5,206
Property expenses	162,963	166,511
	<u>206,669</u>	<u>209,376</u>

During the year administration expenses of £34,622 were charged by Dickinson Trust Limited (trustee). The amount of £800 plus VAT was charged by Harriet Sergeant of Martin and Company Audit Limited for her Independent Examination of these Financial Statements.

# BIRTHDAY HOUSE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

### 10 Staff costs

There are no employees so consequently no staff costs have been incurred.

11 Fixed asset investments	2023	2022
	£	£
Market value brought forward	9,565,868	9,201,595
Less disposal proceeds	(457,863)	(110,195)
Net gains/(losses) on investments	(467,809)	474,468
Market value carried forward	8,640,196	9,565,868
<b>Geographical analysis</b>	<b>2023</b>	<b>2022</b>
	£	£
United Kingdom investments	8,623,207	9,499,687
Overseas investments	16,989	16,181
	8,640,196	9,565,868

The investments were revalued each year up to 5 April 1999. Therefore, there is no historic cost figure available. The book value of the investments at 5 April 2023 was £5,138,547.

Net gains/(losses) on investments includes realised gains for the year of £166,431 [2022: gain £53,006] and unrealised losses on revaluation to market value of £634,240 [2022: gain £421,462].

12 Tangible assets	2023	2022
	Total	Total
	£	£
Birthday House	92,946	92,946
Rotherfield Sports Ground	60,828	60,828
	153,774	153,774
<b>13 Debtors</b>	<b>2023</b>	<b>2022</b>
	£	£
Rental income due	625	-
Prepayments	1,510	534
Administration expenses	-	1,200
	2,135	1,734

# BIRTHDAY HOUSE TRUST

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023

<b>14</b>	<b>Cash at bank</b>		<b>2023</b>	<b>2022</b>
			£	£
	Royal Bank of Scotland		8,013	6,820
	Schroder & Co		252,607	226,460
	National Westminster Bank		8,522	13,854
			<u>269,142</u>	<u>247,134</u>
<b>15</b>	<b>Creditors: Amounts falling due within one year</b>		<b>2023</b>	<b>2022</b>
			£	£
	Administration expenses		674	-
	Payments due to charities		15,000	15,000
	Accruals		15,580	4,501
	Cowdray Estate building works		3,161	13,777
	Payments due to pensioners		9,858	-
	Rent deposits		-	1,725
	Portfolio Stewardship fees		4,883	-
			<u>49,156</u>	<u>35,003</u>
<b>16</b>	<b>Commitments made</b>	<b>Annual value</b>	<b>Number</b>	<b>Total</b>
		£	of years	£
	No conditions attached:			
	Science Museum	15,000	1	15,000
				<u>15,000</u>
<b>17</b>	<b>Movement in funds</b>		<b>2023</b>	<b>2022</b>
			£	£
	Unrestricted funds:			
	Balance brought forward		9,933,507	9,618,441
	Net movement in funds		(917,416)	315,066
			<u>9,016,091</u>	<u>9,933,507</u>
	Balance carried forward			
	Net movement in funds included in the above are as follows:			
		<b>Income</b>	<b>Outgoings</b>	<b>Gains and losses</b>
		£	£	£
	Unrestricted Funds	<u>155,154</u>	<u>(604,761)</u>	<u>(467,809)</u>
				<u>(917,416)</u>

## **BIRTHDAY HOUSE TRUST**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2023**

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#### **18 Related Party Transactions**

A donation of £300,000 was made to Cowdray Dwellings Trust. The Dickinson Trust Limited (trustee) and Rathbones Trust Company Limited (trustee) are the Trustees of the Cowdray Dwellings Trust.

Donations of £50,000 were made to Cowdray Heritage Trust. Viscount Cowdray (trustee of Cowdray Heritage Trust) is a director of Dickinson Trust Limited (trustee) and Mr B R Newbigging (trustee of Cowdray Heritage Trust) is a director of Rathbones Trust Company Limited (trustee).

The day to day management of rental properties is undertaken by Cowdray Estate on an arm's length basis. The management fee charged in the year was £18,000. The Cowdray Estate charged repairs and maintenance costs of £47,351 in the year of which £3,161 was outstanding at 5 April 2023.

Rathbones Trust Company Limited (trustee) charged fees of £4,200 (2022 £4,200).

During the year the Trustees consider incurred fees of £4,883 [2022: £5,206] from Millbank Financial Services Limited ('MFS') for their Portfolio Stewardship service. The Hon H M T Gibson, The Hon C A Pearson and Mr M P Harris (Directors of The Dickinson Trust Limited) are Directors of MFS. It should also be noted that a sibling of The Hon H M T Gibson and the mother of Mr R C P Troughton (Director of The Dickinson Trust Limited) are also Directors of MFS, namely The Hon W K Gibson and Mrs S H Troughton respectively.