

FRIENDS OF LEWES VICTORIA HOSPITAL

England & Wales · Charity number 247336

Details

Other names THE LEAGUE OF FRIENDS OF LEWES VICTORIA HOSPITAL

Status Registered

Legal form Other

Registered 1966-04-27

Register [View on the Charity Commission register](#)

Contact

Address 1 Cranedown
Lewes
BN7 3NA

Phone 01273 474153

Email info@folvh.org

Website www.folvh.org

Activities

Objects: TO MOBILISE ENCOURAGE FOSTER AND MAINTAIN THE INTEREST OF THE PUBLIC IN THE PATIENTS AND STAFF AND SUPPORT THE WORK OF THE LEWES VICTORIA HOSPITAL , AND LOCAL HEALTHCARE PROVIDERS THAT SUPPORT IT, BY MEANS OF VOLUNTARY SERVICE. (FOR FURTHER DETAILS SEE RULE 3 OF CONSTITUTION).

Activities: To collect funds to provide items to supplement the resources of the hospital's services

Classification

- **How:** Makes Grants To Organisations
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** THE HOSPITAL.
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£111,470	£107,755	-	-
2024-03-31	£88,221	£164,837	-	-
2023-03-31	£71,369	£1,031	-	-
2022-03-31	£168,540	£159,799	-	-
2021-03-31	£46,493	£36,302	-	-

Trustees

Name	Role	Appointed
Lesley Anne Walton	Chair	2023-04-24
Camilla Ferguson		2015-01-28
Christopher Richard Kneale		2014-04-10
Colin Parry Lloyd		2024-09-25
Dr Richard Anthony Ross		2013-04-24
Jane Elizabeth Sallis		2024-03-18
Julie Kim Barnett		2024-07-18
SIMON JAMES BUCHANAN BAILLIE-HAMILTON		
Sarah Caroline Pearson		2022-07-14

FRIENDS OF LEWES VICTORIA HOSPITAL

England & Wales - Charity number 247336

Accounts

Charity Registration No. 247336

FRIENDS OF LEWES VICTORIA HOSPITAL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025



One Bell Lane
Lewes
East Sussex
BN7 1JU

FRIENDS OF LEWES VICTORIA HOSPITAL

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FRIENDS OF LEWES VICTORIA HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr S J B Baillie-Hamilton Dr R Ross Mr C Kneale Ms C Ferguson Mrs D Freestone Mrs S Pearson Mrs L Walton Mrs J Sallis Mr C Lloyd Ms J Barnett	(Appointed 25 September 2024) (Appointed 18 July 2024)
Charity number	247336	
Principal address	Nevill Road Lewes East Sussex BN7 1PE	
Independent examiner	TC Group One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc Leicester Leicestershire LE87 2BB	
Investment advisors	Charles Stanley & Co Ltd 14 Hyde Gardens Eastbourne East Sussex BN21 4PR	

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal objectives as defined in the Constitution of the charity are:-

- a) To mobilise, encourage, foster and maintain the interest of the public in the patients and staff and support the work of the Lewes Victoria Hospital by means of voluntary service.
- b) To maintain the relations and association which exist between voluntary bodies and the Lewes Victoria Hospital and to provide opportunity for such voluntary bodies to continue their activities for the benefit of the Lewes Victoria Hospital.
- c) To provide funds for the purpose of supplementing in such manner as the Friends of Lewes Victoria Hospital think fit the resources of the hospital and local healthcare providers that support it.
- d) To recruit and assist in the recruitment of voluntary workers in and for the hospital.

Funds are raised from fundraising events, collecting boxes located in the area, by donations by cash, via BACS, cheque or standing order and via the Friends of Lewes Victoria Hospital (FOLVH) website which provides facilities to donate online. A contactless card donation unit has been installed at the Urgent Treatment Centre and additional ways of making it easier for donors to make donations continue to be explored. FOLVH also benefits from legacies and donations made by patients at the Victoria Hospital and by their relatives.

Where the availability of NHS funds allows, major projects and purchases are financed jointly with the controlling NHS Trust.

FOLVH operates a policy whereby it does not finance any item or project which would commit the charity to an ongoing funding requirement since there is no guarantee of future income to cover such costs. These are considered to fall under the heading of 'revenue' expenditure and are considered to be the responsibility of the controlling NHS Trust. They would include such items as ongoing maintenance contracts for equipment purchased and the employment of staff.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

During the year FOLVH paid for

Replacement DEXA bone density scanner - £68,950
Christmas hampers for staff - £1,034
Operating theatre lights and camera - £29,209
Air conditioning for patient treatment room - £5,513
Call bells for Intermediate Care Unit - £1,408
Ferrara Treatment chair - £7,893
Air conditioning for Outpatients' room - £5,205

FOLVH has also committed to fund:

Topcon OCD Machine for ophthalmic clinic - £29,216
Riser/Recliner chairs - £4,450
Operating Trolleys x 2 - £18,228
PCN testing device - £6,600
Plume Extraction System - £4,386
Ultrasound machine - £49,790
BOWA Electrical Surgical Unit - £12,718
Feasibility study for the provision of a Dementia Centre within Lewes - £80,000
Intermediate Care Unit Nursing Station renovations - £33,780
Intermediate Care Unit Staff Room redecoration and furniture - £7,720

Financial review

Reserves policy

With the exception of the Beatrice Braban endowment, the net assets of the Charity are held as unrestricted funds other than a proportion which may, at the discretion of the Trustees, be held in a period investment. The Trustees recognise that the policy should reflect the ongoing and long-term nature of the charity and, as such, have carried out a review of the likely costs of running the charity. Following this review, the Trustees consider that investments should be held at a level to ensure that they would have adequate income to maintain the running of the charity.

The Trustees are actively working with the management of Lewes Victoria Hospital and with the Trusts contracted to run services at Lewes Victoria to establish the utilisation of unrestricted funds over and above the requirement that is necessary to maintain the running of the charity

Investment Policy

Principal Objective

The principal investment objective of the FOLVH is to maintain a balance between income and capital growth of funds bequeathed or donated and to ensure funds are readily available to meet projects which it decides to support. The income requirement should not erode the potential to maintain or increase the capital value in real terms.

Investment Management

The investment portfolio is managed on a fully discretionary basis by Charles Stanley & Co Limited (Charles Stanley) who act as the Trustees nominee. An investment risk assessment has been undertaken in conjunction with Charles Stanley which has concluded that a Medium/Low risk approach should be followed. Funds are held within a broad portfolio of investments and cash deposits in order to spread risk and allow a quick response to market changes. An investment manager from Charles Stanley attends meetings of the Finance Committee to review the investment portfolio and risks, present investment management reports and provide valuations. Trustees have instigated a review of investment performance against external benchmarks and are proposing to appoint an independent financial advisor to assess whether FOLVH should change its investment strategy.

Beatrice May Braban Endowment

Funds are applied for the benefit of the hospital in accordance with the Will of Beatrice Braban, which requires the capital sum to be invested and only the income used for the benefit of the hospital. Investments are managed as part of the charity's overall investment portfolio but ring fenced and kept separate. The value of the investments and the income arising from them are separately reported.

Decision Making and Implementation

The Finance and Risk Committee (comprising the Chair, Treasurer and two other members of the Executive Committee) meets twice a year to review how investments are managed within the overall framework of the investment policy, in conjunction with the investment manager from Charles Stanley. The financial position of the charity is reviewed at each Executive Committee meeting.

General

At least £500,000 in investments or cash which can be realised on giving no greater than 3 months' notice without significant penalty is maintained.

Ethical Restrictions

Investments in companies with significant involvement with the tobacco, gambling or arms industries are avoided wherever possible.

Reporting

Charles Stanley provides online facilities to allow the Treasurer to view details of the investment portfolio, its value, dividends paid and management charges incurred. Statements of account, valuations and other reports are sent regularly to the Treasurer throughout the year. Trustees receive quarterly investment performance reports. Investment statements and reports as required for examination of the annual accounts and the Annual Report are also provided.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Risk Management

Trustees collectively manage risks through the Executive Committee and in accordance with the Risk Management Policy. A register of risks is maintained and Trustees actively review the major risks which the charity faces at each Finance and Risk Committee and Executive Committee meeting. If required, outside professional experts are engaged to advise how mitigation of risks that fall beyond the knowledge and experience of Trustees should be managed. The Trustees have also examined other operational and business risks faced by FOLVH and confirm that they have established risk management systems to mitigate significant risks.

Trustees consider that maintaining the level of the free reserves, professional management of its investment portfolio combined with quarterly reviews of financial performance will provide sufficient resources in the event of adverse conditions.

Plans for future periods

NHS Sussex was established in 2022 as an Integrated Care Board (ICB). The ICB is responsible for improving the way the NHS plan and pay for local services, and better support local health and care organisations to give people the care they need. NHS Sussex forms part of Sussex Health and Care, a new Integrated Care System that aims to help:

- Support people to live for longer in good health.
- Make sure our disadvantaged communities get the care they need.
- Improve people's experience of using services.
- Better support health and care staff.
- Make better use of resources available.

The ICB is responsible for commissioning all Community Care services in our area and the delivery of services at the Lewes Victoria Hospital is currently provided by The Sussex Community Foundation NHS Trust (SCFT), University Hospitals Sussex NHS Trust (UHS), Sussex Partnership Foundation Trust (SPFT) and East Sussex Healthcare NHS Trust (ESHT). NHS Property Services Ltd own the premises and are responsible for maintaining them.

All NHS Trusts continue to face a challenging financial climate and the role of FOLVH in providing funds for improving facilities, services and equipment at the hospital remains vital.

FOLVH will continue to maintain close links with the SCFT, UHS, SPFT, ESHT and all other Service Providers at the Victoria Hospital and Lewes Victoria Hospital personnel in order to determine priorities for the expenditure of the charity's funds. The overall aim will however continue to be to help the Victoria Hospital to remain flexible in its ability to provide the most effective, efficient and up to date treatment/service for the local population as possible.

Following the 21 June 2022 amendment to the Objects of the charity, approved by the Charity Commission, funding has been extended to projects promoted by local healthcare providers that support the hospital and funding of further community projects is being explored.

With the increasing demands on the healthcare service and the cost of living impact, it is essential for Trustees to review their approach and ensure they continue to provide support to improve the health of our community. A three year strategy has been developed and approved by Trustees. The Strategy sets out how FOLVH will adapt from a Charity that has operated within a largely stable NHS service environment staffed by a local clinical Community, to a more of a transient 'Health Hub' NHS services model. The Strategy aims to continue to deliver the purpose set out in the Constitution by carrying out the following:

1. Adapt to raise funds in a more competitive fundraising environment
2. Adapt how we collaborate with NHS Trusts based on the move to more business like large centralised organisations
3. Increase the visibility of the benefits of the hospital including the role of FOLVH in the local community
4. Expand our support to wider care services that aim to prevent poor health or improve health outcomes including a new direction of a wider spectrum of health and social care
5. Adapt our policies to meet the new direction of the Charity in line with Charity Commission guidelines
6. Support the Trustees and Volunteers to meet the new challenges

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management

The trustees act under the 'Objects and Rules' of the League of Friends adopted 7 March 1966 as amended 29 May 1997, 27 May 1998 and 25 May 2016, 21 October 2021, 21 June 2022 and 18 July 2024.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr S J B Baillie-Hamilton

J Clark (Resigned 18 July 2024)

Dr R Ross

Mr C Kneale

Ms C Ferguson

Mrs J A McClelland (Resigned 18 July 2024)

Mrs D Freestone

Mrs S Pearson

Mrs L Walton

Mrs J Sallis

Mr C Lloyd (Appointed 25 September 2024)

Ms J Barnett (Appointed 18 July 2024)

The Trustees are the members for the time being of the Executive Committee of FOLVH. The Chair is appointed initially for a term of 5 years, which may be extended for a further term of 5 years or on an annual basis at an Annual General Meeting. The Treasurer of the FOLVH is elected at an Annual General Meeting and is a member of the Committee, which fixes the period of their appointment. The Committee may at any time remove the Treasurer from office and appoint some other person in their place.

Upon election, a new Trustee is sent a copy of the Charity Commission's publication "The Essential Trustee, What you need to know" which explains their duties as a Trustee. They also receive a copy of the charity's Annual Report and Financial Statements, the Financial Policy, the Investment Policy, Risk Management Policy and Serious Incident Reporting Policy, together with a verbal introduction to the workings and objectives of the FOLVH. A tour of the Victoria Hospital is organised by arrangement with the Hospital management to meet the staff and to ensure familiarity with the facilities, the current and anticipated pattern of health care provision at the hospital and any known needs with which FOLVH may be able to assist.

The Treasurer presents an interim financial investment statement, financial analysis and commentary to the quarterly Executive Committee meetings where any applications from the hospital management for funding are considered. Decisions are confirmed in writing.

Additionally at the meetings, the Trustees agree the broad strategy and areas of activity for FOLVH. Specific consideration is given to the current financial status of FOLVH, risk management, fund raising activities, organisational matters, and any perceived changes in the pattern of need or giving and to matters relating to the NHS structure and/or service provision which may impact on the activities of FOLVH or calls on its funds.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

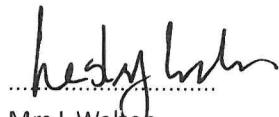
FOR THE YEAR ENDED 31 MARCH 2025

A Finance and Risk sub-committee is appointed by the Trustees to assist the Treasurer in reviewing the risks to investments, the level of cash funds and, following consultation with the charity's investment advisers, proposing to the Trustees recommendations for any change in the overall investment strategy.

FOLVH has implemented an Investment Policy, a Financial Policy, a Risk Management Policy and a Serious Incident Reporting Policy, which set out the internal financial and management controls for the charity. Each policy is subject to review on a regular basis.

FOLVH is a member of the National Association of Leagues of Friends.

The trustees' report was approved by the Board of Trustees.



Mrs L Walton

Trustee

Date: 31/3/2025

FRIENDS OF LEWES VICTORIA HOSPITAL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRIENDS OF LEWES VICTORIA HOSPITAL

I report to the trustees on my examination of the financial statements of Friends of Lewes Victoria Hospital (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

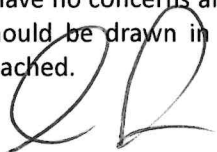
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Nicholas Rawson FCA
TC Group

One Bell Lane
Lewes
East Sussex
BN7 1JU

Dated: 21st July 2025

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	2	24,156	-	24,156	9,993	-	9,993
Other trading activities	3	13,233	-	13,233	8,193	-	8,193
Investments	4	74,081	-	74,081	70,035	-	70,035
Total income		<u>111,470</u>	<u>-</u>	<u>111,470</u>	<u>88,221</u>	<u>-</u>	<u>88,221</u>
Expenditure on:							
Raising funds	5	15,545	-	15,545	13,505	-	13,505
Charitable activities	6	92,210	-	92,210	151,332	-	151,332
Total expenditure		<u>107,755</u>	<u>-</u>	<u>107,755</u>	<u>164,837</u>	<u>-</u>	<u>164,837</u>
Net gains/(losses) on investments	9	<u>(38,367)</u>	<u>(8,633)</u>	<u>(47,000)</u>	<u>43,212</u>	<u>9,364</u>	<u>52,576</u>
Net expenditure and movement in funds		<u>(34,652)</u>	<u>(8,633)</u>	<u>(43,285)</u>	<u>(33,404)</u>	<u>9,364</u>	<u>(24,040)</u>
Reconciliation of funds:							
Fund balances at 1 April 2024		<u>1,867,768</u>	<u>249,864</u>	<u>2,117,632</u>	<u>1,901,172</u>	<u>240,500</u>	<u>2,141,672</u>
Fund balances at 31 March 2025		<u>1,833,116</u>	<u>241,231</u>	<u>2,074,347</u>	<u>1,867,768</u>	<u>249,864</u>	<u>2,117,632</u>

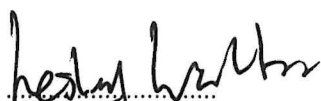
FRIENDS OF LEWES VICTORIA HOSPITAL

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Investments	11		1,603,802		1,661,545
Current assets					
Debtors	12	5,049		3,368	
Cash at bank and in hand		604,277		622,108	
		609,326		625,476	
Creditors: amounts falling due within one year	13				
		(138,781)		(169,389)	
Net current assets			470,545		456,087
Total assets less current liabilities			2,074,347		2,117,632
The funds of the charity					
Endowment funds	14		241,231		249,864
Unrestricted funds			1,833,116		1,867,768
			2,074,347		2,117,632

The financial statements were approved by the trustees on 3/7/2025



Mrs L Walton

Trustee

1 Accounting policies

Charity information

The charity is a registered charity constituted under the "Objects and Rules" of the League of Friends adopted 7 March 1966, as amended.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to entities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Expenditure

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The charity is not registered for vat and accordingly expenditure is shown gross of vat.

Costs of generating funds - The cost of generating funds consists of investment manager's fees.

Charitable activities - Charitable activities include expenditure associated with the objects of the charity and also include support costs relating to these activities.

Governance costs - Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount repaid net of any discounts due.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	9,381	9,993
Legacies	14,775	-
	<u>24,156</u>	<u>9,993</u>

3 Income from other trading activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising events	13,233	8,193
	<u>13,233</u>	<u>8,193</u>

4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income from listed investments	49,489	49,612
Interest receivable	24,592	20,423
	<u>74,081</u>	<u>70,035</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

5 Raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
<u>Fundraising and publicity</u>		
Other fundraising costs	5,394	1,519
	<hr/>	<hr/>
Investment management costs	10,151	11,986
	<hr/>	<hr/>
	15,545	13,505
	<hr/> <hr/>	<hr/> <hr/>

6 Charitable activities

	2025 £	2024 £
Services and equipment funded at Lewes Victoria Hospital	88,476	147,897
Insurance	725	690
Printing, postage and stationery	801	705
	<hr/>	<hr/>
	90,002	149,292
	<hr/>	<hr/>
Share of governance costs	2,208	2,040
	<hr/>	<hr/>
	92,210	151,332
	<hr/> <hr/>	<hr/> <hr/>

Governance costs includes payments to the independent examiner of £2,208 (2024 £2,040)

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. (2024 - £nil).

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

9 Gains and losses on investments

	Unrestricted funds 2025 £	Endowment funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
Gains/(losses) arising on:						
Revaluation of investments	(32,000)	(7,084)	(39,084)	48,406	10,264	58,670
Sale of investments	(6,367)	(1,549)	(7,916)	(5,194)	(900)	(6,094)
	(38,367)	(8,633)	(47,000)	43,212	9,364	52,576

10 Taxation

The charity is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

11 Fixed asset investments

	Listed investments £	Cash in portfolio £	Total £
Cost or valuation			
At 1 April 2024	1,645,675	15,870	1,661,545
Additions	136,800	-	136,800
Valuation changes	(39,083)	-	(39,083)
Movement in cash balance	-	48,141	48,141
Disposals	(203,601)	-	(203,601)
	<u>1,539,791</u>	<u>64,011</u>	<u>1,603,802</u>
Carrying amount			
At 31 March 2025	<u>1,539,791</u>	<u>64,011</u>	<u>1,603,802</u>
At 31 March 2024	<u>1,645,675</u>	<u>15,870</u>	<u>1,661,545</u>

12 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Other debtors	5,049	3,368
	<u>5,049</u>	<u>3,368</u>

13 Creditors: amounts falling due within one year

	2025 £	2024 £
Other creditors	136,573	167,349
Accruals and deferred income	2,208	2,040
	<u>138,781</u>	<u>169,389</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

14 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 April 2024	Gains and losses	At 31 March 2025
	£	£	£
Permanent endowments			
	249,864	(8,633)	241,231
	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 April 2023	Gains and losses	At 31 March 2024
	£	£	£
Permanent endowments			
Beatrice May Braban Endowment	240,500	9,364	249,864
	<u> </u>	<u> </u>	<u> </u>

The endowment fund is a legacy from Beatrice May Braban. Income from the investment will be used for general purposes, but the investment will be ring fenced and kept separate from other investments.

15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Gains and losses	At 31 March 2025
	£	£	£	£	£
General funds	1,867,768	111,470	(107,755)	(38,367)	1,833,116
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:	At 1 April 2023	Incoming resources	Resources expended	Gains and losses	At 31 March 2024
	£	£	£	£	£
General funds	1,901,172	88,221	(164,837)	43,212	1,867,768
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Analysis of net assets between funds

	Unrestricted funds 2025 £	Endowment funds 2025 £	Total 2025 £
At 31 March 2025:			
Investments	1,603,802	-	1,603,802
Current assets/(liabilities)	229,314	241,231	470,545
	<u>1,833,116</u>	<u>241,231</u>	<u>2,074,347</u>
	<u><u>1,833,116</u></u>	<u><u>241,231</u></u>	<u><u>2,074,347</u></u>
	Unrestricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
At 31 March 2024:			
Investments	1,661,545	-	1,661,545
Current assets/(liabilities)	206,223	249,864	456,087
	<u>1,867,768</u>	<u>249,864</u>	<u>2,117,632</u>
	<u><u>1,867,768</u></u>	<u><u>249,864</u></u>	<u><u>2,117,632</u></u>

17 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

Document Activity Report

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FRIENDS OF LEWES VICTORIA HOSPITAL

England & Wales - Charity number 247336

Accounts

Charity registration number 247336

**FRIENDS OF LEWES VICTORIA HOSPITAL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

FRIENDS OF LEWES VICTORIA HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr S J B Baillie-Hamilton Ms J Clark Dr R Ross Mr C Kneale Ms C Ferguson Mrs J A McClelland Mrs D Freestone Mrs S Pearson Mrs L Walton Mrs J Sallis	(Appointed 24 April 2023) (Appointed 18 March 2024)
Charity number	247336	
Principal address	Nevill Road Lewes East Sussex BN7 1PE	
Independent examiner	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc Leicester Leicestershire LE87 2BB	
Investment advisors	Charles Stanley & Co Ltd 14 Hyde Gardens Eastbourne East Sussex BN21 4PR	

FRIENDS OF LEWES VICTORIA HOSPITAL

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FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal objectives as defined in the Constitution of the charity are:-

- a) To mobilise, encourage, foster and maintain the interest of the public in the patients and staff and support the work of the Lewes Victoria Hospital by means of voluntary service.
- b) To maintain the relations and association which exist between voluntary bodies and the Lewes Victoria Hospital and to provide opportunity for such voluntary bodies to continue their activities for the benefit of the Lewes Victoria Hospital.
- c) To provide funds for the purpose of supplementing in such manner as the Friends of Lewes Victoria Hospital think fit the resources of the hospital and local healthcare providers that support it.
- d) To recruit and assist in the recruitment of voluntary workers in and for the hospital.

Funds are raised from fundraising events, collecting boxes located in the area, by donations by cash, via BACS, cheque or standing order and via the Friends of Lewes Victoria Hospital (FOLVH) website which provides facilities to donate online. A contactless card donation unit has been installed at the Urgent Treatment Centre and additional ways of making it easier for donors to make donations continue to be explored. FOLVH also benefits from legacies and donations made by patients at the Victoria Hospital and by their relatives.

Where the availability of NHS funds allows, major projects and purchases are financed jointly with the controlling NHS Trust.

FOLVH operates a policy whereby it does not finance any item or project which would commit the charity to an ongoing funding requirement since there is no guarantee of future income to cover such costs. These are considered to fall under the heading of 'revenue' expenditure and are considered to be the responsibility of the controlling NHS Trust. They would include such items as ongoing maintenance contracts for equipment purchased and the employment of staff.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

During the year FOLVH paid for

Intermediate Care Unit replacement conservatory and landscaping - £96,779
Outpatient and Theatre Waiting Room chairs £5,340
Garden furniture - £708
Bedside cabinets - £8,231
Paintings in Hospital rental - £3,024
Staff Christmas Hampers - £701

FOLVH has also committed to fund:

Topcon OCD Machine for ophthalmic clinic - £29,216
Riser/Recliner chairs - £4,450
Operating Trolleys x 2 - £18,228
Replacement DXA scanner - £68,950
Operating theatre lights and camera - £29,209
PCN testing device - £6,600

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

Reserves policy

With the exception of the Beatrice Braban endowment, the net assets of the Charity are held as unrestricted funds other than a proportion which may, at the discretion of the Trustees, be held in a period investment. The Trustees recognise that the policy should reflect the ongoing and long-term nature of the charity and, as such, have carried out a review of the likely costs of running the charity. Following this review, the Trustees consider that investments should be held at a level to ensure that they would have adequate income to maintain the running of the charity.

The Trustees are actively working with the management of Lewes Victoria Hospital and with the Trusts contracted to run services at Lewes Victoria to establish the utilisation of unrestricted funds over and above the requirement that is necessary to maintain the running of the charity

Investment Policy

Principal Objective

The principal investment objective of the FOLVH is to maintain a balance between income and capital growth of funds bequeathed or donated and to ensure funds are readily available to meet projects which it decides to support. The income requirement should not erode the potential to maintain or increase the capital value in real terms.

Investment Management

The investment portfolio is managed on a fully discretionary basis by Charles Stanley & Co Limited (Charles Stanley) who act as the Trustees nominee. An investment risk assessment has been undertaken in conjunction with Charles Stanley which has concluded that a Medium/Low risk approach should be followed. Funds are held within a broad portfolio of investments and cash deposits in order to spread risk and allow a quick response to market changes. An investment manager from Charles Stanley attends meetings of the Finance Committee to review the investment portfolio and risks, present investment management reports and provide valuations.

Beatrice May Braban Endowment

Funds are applied for the benefit of the hospital in accordance with the Will of Beatrice Braban, which requires the capital sum to be invested and only the income used for the benefit of the hospital. Investments are managed as part of the charity's overall investment portfolio but ring fenced and kept separate. The value of the investments and the income arising from them are separately reported.

Decision Making and Implementation

The Finance and Risk Committee (comprising the Chair, Treasurer and two other members of the Executive Committee) meets twice a year to review how investments are managed within the overall framework of the investment policy, in conjunction with the investment manager from Charles Stanley. The financial position of the charity is reviewed at each Executive Committee meeting.

General

At least £500,000 in investments or cash which can be realised on giving no greater than 3 months' notice without significant penalty is maintained.

Ethical Restrictions

Investments in companies with significant involvement with the tobacco, gambling or arms industries are avoided wherever possible.

Reporting

Charles Stanley provides online facilities to allow the Treasurer to view details of the investment portfolio, its value, dividends paid and management charges incurred. Statements of account, valuations and other reports are sent regularly to the Treasurer throughout the year. Trustees receive quarterly investment performance reports. Investment statements and reports as required for examination of the annual accounts and the Annual Report are also provided.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Risk Management

Trustees collectively manage risks through the Executive Committee and in accordance with the Risk Management Policy. A register of risks is maintained and Trustees actively review the major risks which the charity faces at each Finance and Risk Committee and Executive Committee meeting. If required, outside professional experts are engaged to advise how mitigation of risks that fall beyond the knowledge and experience of Trustees should be managed. The Trustees have also examined other operational and business risks faced by FOLVH and confirm that they have established risk management systems to mitigate significant risks.

Trustees consider that maintaining the level of the free reserves, professional management of its investment portfolio combined with quarterly reviews of financial performance will provide sufficient resources in the event of adverse conditions.

Plans for future periods

NHS Sussex was established in 2022 as an Integrated Care Board (ICB). The ICB is responsible for improving the way the NHS plan and pay for local services, and better support local health and care organisations to give people the care they need. NHS Sussex forms part of Sussex Health and Care, a new Integrated Care System that aims to help:

- Support people to live for longer in good health.
- Make sure our disadvantaged communities get the care they need.
- Improve people's experience of using services.
- Better support health and care staff.
- Make better use of resources available.

The ICB is responsible for commissioning all Community Care services in our area and the delivery of services at the Lewes Victoria Hospital is currently provided by The Sussex Community NHS Trust (SCT), University Hospitals Sussex NHS Trust (USH) and East Sussex Healthcare NHS Trust (ESHT). NHS Property Services Ltd own the premises and are responsible for maintaining them.

All NHS Trusts continue to face a challenging financial climate and the role of FOLVH in providing funds for improving facilities, services and equipment at the hospital remains vital.

FOLVH will continue to maintain close links with the SCT, USH, ESHT and all other Service Providers at the Victoria Hospital and Lewes Victoria Hospital personnel in order to determine priorities for the expenditure of the charity's funds. The overall aim will however continue to be to help the Victoria Hospital to remain flexible in its ability to provide the most effective, efficient and up to date treatment/service for the local population as possible.

Following the 21 June 2022 amendment to the Objects of the charity, approved by the Charity Commission, funding has been extended to projects promoted by local healthcare providers that support the hospital and funding of further community projects is being explored.

With the increasing demands on the healthcare service and the cost of living impact, it is essential for Trustees to review their approach and ensure they continue to provide support to improve the health of our community. A three year strategy has been developed and approved by Trustees. The Strategy sets out how FOLVH will adapt from a Charity that has operated within a largely stable NHS service environment staffed by a local clinical Community, to a more of a transient 'Health Hub' NHS services model. The Strategy aims to continue to deliver the purpose set out in the Constitution by carrying out the following:

1. Adapt to raise funds in a more competitive fundraising environment
2. Adapt how we collaborate with NHS Trusts based on the move to more business like large centralised organisations
3. Increase the visibility of the benefits of the hospital including the role of FOLVH in the local community
4. Expand our support to wider care services that aim to prevent poor health or improve health outcomes including a new direction of a wider spectrum of health and social care
5. Adapt our policies to meet the new direction of the Charity in line with Charity Commission guidelines
6. Support the Trustees and Volunteers to meet the new challenges

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees' report was approved by the Board of Trustees.

Hesley Walton

Mrs L Walton
Trustee

Date: *18-7-24*

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

The trustees act under the 'Objects and Rules' of the League of Friends adopted 7 March 1966 as amended 29 May 1997, 27 May 1998 and 25 May 2016, 21 October 2021 and 21 June 2022.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs P Richards	(Resigned 19 July 2023)
Mr S J B Baillie-Hamilton	
Ms J Clark	
Dr R Ross	
Mr C Kneale	
Ms C Ferguson	
Mrs J A McClelland	
Mrs D Freestone	
Mrs S Pearson	
Mrs L Walton	(Appointed 24 April 2023)
Mrs J Sallis	(Appointed 18 March 2024)

The Trustees are the members for the time being of the Executive Committee of FOLVH. The Chair is appointed initially for a term of 5 years, which may be extended for a further term of 5 years or on an annual basis at an Annual General Meeting. The Treasurer of the FOLVH is elected at an Annual General Meeting and is a member of the Committee, which fixes the period of their appointment. The Committee may at any time remove the Treasurer from office and appoint some other person in their place.

Upon election, a new Trustee is sent a copy of the Charity Commission's publication "The Essential Trustee, What you need to know" which explains their duties as a Trustee. They also receive a copy of the charity's Annual Report and Financial Statements, the Financial Policy, the Investment Policy, Risk Management Policy and Serious Incident Reporting Policy, together with a verbal introduction to the workings and objectives of the FOLVH. A tour of the Victoria Hospital is organised by arrangement with the Hospital management to meet the staff and to ensure familiarity with the facilities, the current and anticipated pattern of health care provision at the hospital and any known needs with which FOLVH may be able to assist.

The Treasurer presents an interim financial investment statement, financial analysis and commentary to the quarterly Executive Committee meetings where any applications from the hospital management for funding are considered. Decisions are confirmed in writing.

Additionally at the meetings, the Trustees agree the broad strategy and areas of activity for FOLVH. Specific consideration is given to the current financial status of FOLVH, risk management, fund raising activities, organisational matters, and any perceived changes in the pattern of need or giving and to matters relating to the NHS structure and/or service provision which may impact on the activities of FOLVH or calls on its funds.

A Finance and Risk sub-committee is appointed by the Trustees to assist the Treasurer in reviewing the risks to investments, the level of cash funds and, following consultation with the charity's investment advisers, proposing to the Trustees recommendations for any change in the overall investment strategy.

FOLVH has implemented an Investment Policy, a Financial Policy, a Risk Management Policy and a Serious Incident Reporting Policy, which set out the internal financial and management controls for the charity. Each policy is subject to review on a regular basis.

FOLVH is a member of the National Association of Leagues of Friends.

FRIENDS OF LEWES VICTORIA HOSPITAL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRIENDS OF LEWES VICTORIA HOSPITAL

I report to the trustees on my examination of the financial statements of Friends of Lewes Victoria Hospital (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

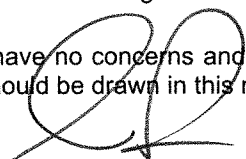
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Nicholas Rawson FCA
Knill James LLP

One Bell Lane
Lewes
East Sussex
BN7 1JU

Dated: 2nd July 2024

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds		Total	Unrestricted funds		Total
		2024	Endowment funds 2024	2024	2023	Endowment funds 2023	2023
	Notes	£	£	£	£	£	£
Income from:							
Donations and legacies	2	9,993	-	9,993	21,172	-	21,172
Other trading activities	3	8,193	-	8,193	1,646	-	1,646
Investments	4	70,035	-	70,035	48,551	-	48,551
Total income		<u>88,221</u>	<u>-</u>	<u>88,221</u>	<u>71,369</u>	<u>-</u>	<u>71,369</u>
Expenditure on:							
Raising funds	5	13,505	-	13,505	13,732	-	13,732
Charitable activities	6	151,332	-	151,332	(12,701)	-	(12,701)
Total expenditure		<u>164,837</u>	<u>-</u>	<u>164,837</u>	<u>1,031</u>	<u>-</u>	<u>1,031</u>
Net gains/(losses) on investments	9	43,212	9,364	52,576	(103,447)	(20,589)	(124,036)
Net income/(expenditure) and movement in funds		<u>(33,404)</u>	<u>9,364</u>	<u>(24,040)</u>	<u>(33,109)</u>	<u>(20,589)</u>	<u>(53,698)</u>
Reconciliation of funds:							
Fund balances at 1 April 2023		1,901,172	240,500	2,141,672	1,934,281	261,089	2,195,370
Fund balances at 31 March 2024		<u>1,867,768</u>	<u>249,864</u>	<u>2,117,632</u>	<u>1,901,172</u>	<u>240,500</u>	<u>2,141,672</u>

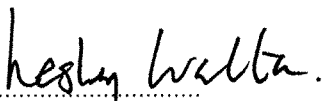
FRIENDS OF LEWES VICTORIA HOSPITAL

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Investments	11		1,661,545		1,614,412
Current assets					
Debtors	12	3,368		2,154	
Cash at bank and in hand		622,108		661,323	
		<u>625,476</u>		<u>663,477</u>	
Creditors: amounts falling due within one year	13	<u>(169,389)</u>		<u>(136,217)</u>	
Net current assets			456,087		527,260
Total assets less current liabilities			<u>2,117,632</u>		<u>2,141,672</u>
The funds of the charity					
Endowment funds	14		249,864		240,500
Unrestricted funds			1,867,768		1,901,172
			<u>2,117,632</u>		<u>2,141,672</u>

The financial statements were approved by the trustees on 18.7.24


Mrs L Walton
Trustee

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The charity is a registered charity constituted under the "Objects and Rules" of the League of Friends adopted 7 March 1966, as amended.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to entities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Expenditure

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The charity is not registered for vat and accordingly expenditure is shown gross of vat.

Costs of generating funds - The cost of generating funds consists of investment manager's fees.

Charitable activities - Charitable activities include expenditure associated with the objects of the charity and also include support costs relating to these activities.

Governance costs - Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount repaid net of any discounts due.

1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	9,993	7,886
Legacies receivable	-	13,286
	<u>9,993</u>	<u>21,172</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

3 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	8,193	1,646

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income from listed investments	49,612	35,039
Interest receivable	20,423	13,512
	<u>70,035</u>	<u>48,551</u>

5 Raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<u>Fundraising and publicity</u>		
Other fundraising costs	1,519	3,624
Investment management costs	11,986	10,108
	<u>13,505</u>	<u>13,732</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

6 Charitable activities

	2024 £	2023 £
Services and equipment funded at Lewes Victoria Hospital	147,897	(15,779)
Insurance	690	645
Printing, postage and stationery	705	469
	<u>149,292</u>	<u>(14,665)</u>
Share of governance costs	2,040	1,964
	<u>151,332</u>	<u>(12,701)</u>

Governance costs includes payments to the independent examiner of £2,040 (2023 £1,890)

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. (2023 - £nil).

8 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Total	<u>-</u>	<u>-</u>

There were no employees whose annual remuneration was more than £60,000.

9 Gains and losses on investments

	Unrestricted Endowment funds funds		Total	Unrestricted Endowment funds funds		Total
	2024	2024	2024	2023	2023	2023
Gains/(losses) arising on:	£	£	£	£	£	£
Revaluation of investments	48,406	10,264	58,670	(76,107)	(15,141)	(91,248)
Sale of investments	(5,194)	(900)	(6,094)	(27,340)	(5,448)	(32,788)
	<u>43,212</u>	<u>9,364</u>	<u>52,576</u>	<u>(103,447)</u>	<u>(20,589)</u>	<u>(124,036)</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

10 Taxation

The charity is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

11 Fixed asset investments

	Listed investments £	Cash in portfolio £	Total £
Cost or valuation			
At 1 April 2023	1,585,816	28,596	1,614,412
Additions	249,338	-	249,338
Valuation changes	58,670	-	58,670
Movement in cash balance	-	(12,726)	(12,726)
Disposals	(248,149)	-	(248,149)
	<hr/>	<hr/>	<hr/>
At 31 March 2024	1,645,675	15,870	1,661,545
	<hr/>	<hr/>	<hr/>
Carrying amount			
At 31 March 2024	1,645,675	15,870	1,661,545
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2023	1,585,816	28,596	1,614,412
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

12 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Other debtors	3,368	1,464
Prepayments and accrued income	-	690
	<hr/>	<hr/>
	3,368	2,154
	<hr/> <hr/>	<hr/> <hr/>

13 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	167,349	134,327
Accruals and deferred income	2,040	1,890
	<hr/>	<hr/>
	169,389	136,217
	<hr/> <hr/>	<hr/> <hr/>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 April 2023 £	Gains and losses £	At 31 March 2024 £
Permanent endowments			
Beatrice May Braban Endowment	240,500	9,364	249,864
	<u> </u>	<u> </u>	<u> </u>
Previous year:			
	At 1 April 2022 £	Gains and losses £	At 31 March 2023 £
Permanent endowments			
Beatrice May Braban Endowment	261,089	(20,589)	240,500
	<u> </u>	<u> </u>	<u> </u>

The endowment fund is a legacy from Beatrice May Braban. Income from the investment will be used for general purposes, but the investment will be ring fenced and kept separate from other investments.

15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Gains and losses £	At 31 March 2024 £
General funds	1,901,172	88,221	(164,837)	43,212	1,867,768
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Previous year:					
	At 1 April 2022 £	Incoming resources £	Resources expended £	Gains and losses £	At 31 March 2023 £
General funds	1,934,281	71,369	(1,031)	(103,447)	1,901,172
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

16 Analysis of net assets between funds

	Unrestricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
At 31 March 2024:			
Investments	1,661,545	-	1,661,545
Current assets/(liabilities)	206,223	249,864	456,087
	<u>1,867,768</u>	<u>249,864</u>	<u>2,117,632</u>
	Unrestricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
At 31 March 2023:			
Investments	1,614,412	-	1,614,412
Current assets/(liabilities)	286,760	240,500	527,260
	<u>1,901,172</u>	<u>240,500</u>	<u>2,141,672</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

FRIENDS OF LEWES VICTORIA HOSPITAL

England & Wales - Charity number 247336

Accounts

Charity registration number 247336

**FRIENDS OF LEWES VICTORIA HOSPITAL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

FRIENDS OF LEWES VICTORIA HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs P Richards Mr S J B Baillie-Hamilton Ms J Clark Dr R Ross Mr C Kneale Ms C Ferguson Mrs J A McClelland Mrs D Freestone Mrs S Pearson Mrs L Walton	(Appointed 14 July 2022) (Appointed 14 July 2022) (Appointed 24 April 2023)
Charity number	247336	
Principal address	Nevill Road Lewes East Sussex BN7 1PE	
Independent examiner	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU	
Bankers	Barclays Bank Plc Leicester Leicestershire LE87 2BB	
Investment advisors	Charles Stanley & Co Ltd 14 Hyde Gardens Eastbourne East Sussex BN21 4PR	

FRIENDS OF LEWES VICTORIA HOSPITAL

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FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal objectives as defined in the Constitution of the charity are:-

- a) To mobilise, encourage, foster and maintain the interest of the public in the patients and staff and support the work of the Lewes Victoria Hospital by means of voluntary service.
- b) To maintain the relations and association which exist between voluntary bodies and the Lewes Victoria Hospital and to provide opportunity for such voluntary bodies to continue their activities for the benefit of the Lewes Victoria Hospital.
- c) To provide funds for the purpose of supplementing in such manner as the Friends of Lewes Victoria Hospital think fit the resources of the hospital.
- d) To recruit and assist in the recruitment of voluntary workers in and for the hospital.

Funds are raised from fundraising events, collecting boxes located in the area, by donations by cash, via BACS, cheque or standing order and via the Friends of Lewes Victoria Hospital (FOLVH) website which provides facilities to donate online. A contactless card donation unit has been installed at the Urgent Treatment Centre and additional ways of making it easier for donors to make donations continue to be explored. FOLVH also benefits from legacies and donations made by patients at the Victoria Hospital and by their relatives.

Where the availability of NHS funds allows, major projects and purchases are financed jointly with the controlling NHS Trust.

FOLVH operates a policy whereby it does not finance any item or project which would commit the charity to an ongoing funding requirement since there is no guarantee of future income to cover such costs. These are considered to fall under the heading of 'revenue' expenditure and are considered to be the responsibility of the controlling NHS Trust. They would include such items as ongoing maintenance contracts for equipment purchased and the employment of staff.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

During the year FOLVH paid for

Physiotherapy gym equipment - £1,087
Outpatient bladder scanner- £7,025
Dementia Reminiscence Therapy Interactive Activities - £4,500
Staff Christmas Hampers - £676

FOLVH has also committed to fund:

Intermediate Care Unit replacement conservatory - £96,779 (Originally budgeted at £136,458)
Laborie UDS Machine for urine analysis - £29,216
Replacement waiting room chairs - £6,819

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

Reserves policy

With the exception of the Beatrice Braban endowment, the net assets of the Charity are held as unrestricted funds other than a proportion which may, at the discretion of the Trustees, be held in a period investment. The Trustees recognise that the policy should reflect the ongoing and long-term nature of the charity and, as such, have carried out a review of the likely costs of running the charity. Following this review, the Trustees consider that investments should be held at a level to ensure that they would have adequate income to maintain the running of the charity.

The Trustees are actively working with the management of Lewes Victoria Hospital and with the Trusts contracted to run services at Lewes Victoria to establish the utilisation of unrestricted funds over and above the requirement that is necessary to maintain the running of the charity

Investment Policy

Principal Objective

The principal investment objective of the FOLVH is to maintain a balance between income and capital growth of funds bequeathed or donated and to ensure funds are readily available to meet projects which it decides to support. The income requirement should not erode the potential to maintain or increase the capital value in real terms.

Investment Management

The investment portfolio is managed on a fully discretionary basis by Charles Stanley & Co Limited (Charles Stanley) who act as the Trustees nominee. An investment risk assessment has been undertaken in conjunction with Charles Stanley which has concluded that a Medium/Low risk approach should be followed. Funds are held within a broad portfolio of investments and cash deposits in order to spread risk and allow a quick response to market changes. An investment manager from Charles Stanley attends meetings of the Finance Committee to review the investment portfolio and risks, present investment management reports and provide valuations.

Beatrice May Braban Endowment

Funds are applied for the benefit of the hospital in accordance with the Will of Beatrice Braban, which requires the capital sum to be invested and only the income used for the benefit of the hospital. Investments are managed as part of the charity's overall investment portfolio but ring fenced and kept separate. The value of the investments and the income arising from them are separately reported.

Decision Making and Implementation

The Finance and Risk Committee (comprising the Chair, Treasurer and two other members of the Executive Committee) meets twice a year to review how investments are managed within the overall framework of the investment policy, in conjunction with the investment manager from Charles Stanley. The financial position of the charity is reviewed at each Executive Committee meeting.

General

At least £500,000 in investments or cash which can be realised on giving no greater than 3 months' notice without significant penalty is maintained.

Ethical Restrictions

Investments in companies with significant involvement with the tobacco, gambling or arms industries are avoided wherever possible.

Reporting

Charles Stanley provides online facilities to allow the Treasurer to view details of the investment portfolio, its value, dividends paid and management charges incurred. Statements of account, valuations and other reports are sent regularly to the Treasurer throughout the year. Trustees receive quarterly investment performance reports. Investment statements and reports as required for examination of the annual accounts and the Annual Report are also provided.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Risk Management

Trustees collectively manage risks through the Executive Committee and in accordance with the Risk Management Policy. A register of risks is maintained and Trustees actively review the major risks which the charity faces at each Finance and Risk Committee and Executive Committee meeting. If required, outside professional experts are engaged to advise how mitigation of risks that fall beyond the knowledge and experience of Trustees should be managed. The Trustees have also examined other operational and business risks faced by FOLVH and confirm that they have established risk management systems to mitigate significant risks.

Trustees consider that maintaining the level of the free reserves, professional management of its investment portfolio combined with quarterly reviews of financial performance will provide sufficient resources in the event of adverse conditions.

Plans for future periods

East Sussex Clinical Commissioning Group (CCG) closed in July 2022 and their functions transferred to NHS Sussex - a new NHS organisation, known as an Integrated Care Board (ICB). This new organisation will help improve the way the NHS plan and pay for local services, and better support local health and care organisations to give people the care they need. NHS Sussex forms part of Sussex Health and Care, a new Integrated Care System that aims to help:

- Support people to live for longer in good health.
- Make sure our disadvantaged communities get the care they need.
- Improve people's experience of using services.
- Better support health and care staff.
- Make better use of resources available.

The ICB is responsible for commissioning all Community Care services in our area and the delivery of services at the Lewes Victoria Hospital is currently provided by The Sussex Community NHS Trust (SCT), Brighton and Sussex University Hospitals NHS Trust (BSUH) and East Sussex Healthcare NHS Trust (ESHT). NHS Property Services Ltd own the premises and are responsible for maintaining them.

All NHS Trusts continue to face a challenging financial climate and the role of FOLVH in providing funds for improving facilities, services and equipment at the hospital remains vital. Infection control measures implemented during the Covid-19 pandemic continue to reduce the scope of services offered at the hospital and the number of new projects.

FOLVH will continue to maintain close links with the CCG, SCT, BSUH, ESHT and all other Service Providers at the Victoria Hospital and Lewes Victoria Hospital personnel in order to determine priorities for the expenditure of the charity's funds. The overall aim will however continue to be to help the Victoria Hospital to remain flexible in its ability to provide the most effective, efficient and up to date treatment/service for the local population as possible.

The Urgent Treatment Centre at the hospital is run in partnership with local GPs, which offers the opportunity to widen the scope of projects the charity might fund. Trustees have amended the Objects of the charity and the 21 June 2022 amendment approved by the Charity Commission now allows the funding of projects promoted by local healthcare providers that support the hospital to be considered.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Structure, governance and management

The trustees act under the 'Objects and Rules' of the League of Friends adopted 7 March 1966 as amended 29 May 1997, 27 May 1998 and 25 May 2016, 21 October 2021 and 21 June 2022.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs P Richards

Mr S J B Baillie-Hamilton

Mr N McWalter

(Resigned 14 July 2022)

Ms J Clark

Dr R Ross

Mr C Kneale

Ms C Ferguson

Mrs J A McClelland

Mrs D Freestone

(Appointed 14 July 2022)

Mrs S Pearson

(Appointed 14 July 2022)

Mrs L Walton

(Appointed 24 April 2023)

The Trustees are the members for the time being of the Executive Committee of FOLVH. The Chair is appointed initially for a term of 5 years, which may be extended for a further term of 5 years or on an annual basis at an Annual General Meeting. The Treasurer of the FOLVH is elected at an Annual General Meeting and is a member of the Committee, which fixes the period of their appointment. The Committee may at any time remove the Treasurer from office and appoint some other person in their place.

Upon election, a new Trustee is sent a copy of the Charity Commission's publication "The Essential Trustee, What you need to know" which explains their duties as a Trustee. They also receive a copy of the charity's Annual Report and Financial Statements, the Financial Policy, the Investment Policy and Risk Management Policy, together with a verbal introduction to the workings and objectives of the FOLVH. A tour of the Victoria Hospital is organised by arrangement with the Hospital management to meet the staff and to ensure familiarity with the facilities, the current and anticipated pattern of health care provision at the hospital and any known needs with which FOLVH may be able to assist.

The Treasurer presents an interim financial investment statement, financial analysis and commentary to the quarterly Executive Committee meetings where any applications from the hospital management for funding are considered. Decisions are confirmed in writing.

Additionally at the meetings, the Trustees agree the broad strategy and areas of activity for FOLVH. Specific consideration is given to the current financial status of FOLVH, risk management, fund raising activities, organisational matters, and any perceived changes in the pattern of need or giving and to matters relating to the NHS structure and/or service provision which may impact on the activities of FOLVH or calls on its funds.

A Finance and Risk sub-committee is appointed by the Trustees to assist the Treasurer in reviewing the risks to investments, the level of cash funds and, following consultation with the charity's investment advisers, proposing to the Trustees recommendations for any change in the overall investment strategy.

FOLVH has implemented an Investment Policy, a Financial Policy and a Risk Management Policy, which set out the internal financial and management controls for the charity. Each policy is subject to review on a regular basis.

FOLVH is a member of the National Association of Leagues of Friends.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees' report was approved by the Board of Trustees.

J.M. Clark

Ms J Clark

Trustee

Date: *19th July 2023*

FRIENDS OF LEWES VICTORIA HOSPITAL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRIENDS OF LEWES VICTORIA HOSPITAL

I report to the trustees on my examination of the financial statements of Friends of Lewes Victoria Hospital (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Knill James LLP

Knill James LLP

One Bell Lane
Lewes
East Sussex
BN7 1JU

Dated: *24 July 2023*

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

Current financial year

	Notes	Unrestricted funds 2023 £	Endowment funds 2023 £	Total 2023 £	Total 2022 £
Income from:					
Donations and legacies	2	21,172	-	21,172	131,500
Activities for generating funds	3	1,646	-	1,646	1,274
Investments	4	48,551	-	48,551	35,766
Total income		<u>71,369</u>	<u>-</u>	<u>71,369</u>	<u>168,540</u>
Expenditure on:					
Raising funds	5	13,732	-	13,732	12,059
Charitable activities	6	(12,701)	-	(12,701)	147,740
Total expenditure		<u>1,031</u>	<u>-</u>	<u>1,031</u>	<u>159,799</u>
Net gains/(losses) on investments	9	(103,447)	(20,589)	(124,036)	43,730
Net movement in funds		<u>(33,109)</u>	<u>(20,589)</u>	<u>(53,698)</u>	<u>52,471</u>
Fund balances at 1 April 2022		<u>1,934,281</u>	<u>261,089</u>	<u>2,195,370</u>	<u>2,142,899</u>
Fund balances at 31 March 2023		<u><u>1,901,172</u></u>	<u><u>240,500</u></u>	<u><u>2,141,672</u></u>	<u><u>2,195,370</u></u>

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

		Unrestricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
	Notes			
<u>Income from:</u>				
Donations and legacies	2	131,500	-	131,500
Activities for generating funds	3	1,274	-	1,274
Investments	4	35,766	-	35,766
Total income		168,540	-	168,540
<u>Expenditure on:</u>				
Raising funds	5	12,059	-	12,059
Charitable activities	6	147,740	-	147,740
Total expenditure		159,799	-	159,799
Net gains/(losses) on investments	9	21,679	22,051	43,730
Net movement in funds		30,420	22,051	52,471
Fund balances at 1 April 2021		1,903,861	239,038	2,142,899
Fund balances at 31 March 2022		1,934,281	261,089	2,195,370

FRIENDS OF LEWES VICTORIA HOSPITAL

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Investments	11		1,614,412		1,744,905
Current assets					
Debtors	12	2,154		107,136	
Cash at bank and in hand		661,323		508,438	
		<u>663,477</u>		<u>615,574</u>	
Creditors: amounts falling due within one year	13	<u>(136,217)</u>		<u>(165,109)</u>	
Net current assets			<u>527,260</u>		<u>450,465</u>
Total assets less current liabilities			<u><u>2,141,672</u></u>		<u><u>2,195,370</u></u>
Capital funds					
Endowment funds	14		240,500		261,089
Income funds					
Unrestricted funds			<u>1,901,172</u>		<u>1,934,281</u>
			<u><u>2,141,672</u></u>		<u><u>2,195,370</u></u>

The financial statements were approved by the Trustees on 19/7/23

J. M. Clark

Ms J Clark
Trustee

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

The charity is a registered charity constituted under the "Objects and Rules" of the League of Friends adopted 7 March 1966, as amended.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to entities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Expenditure

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The charity is not registered for vat and accordingly expenditure is shown gross of vat.

Costs of generating funds - The cost of generating funds consists of investment manager's fees.

Charitable activities - Charitable activities include expenditure associated with the objects of the charity and also include support costs relating to these activities.

Governance costs - Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount repaid net of any discounts due.

1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	7,886	20,500
Legacies receivable	13,286	111,000
	<u>21,172</u>	<u>131,500</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Activities for generating funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising events	1,646	1,274

4 Investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Income from listed investments	35,039	29,565
Interest receivable	13,512	6,201
	<u>48,551</u>	<u>35,766</u>

5 Raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<u>Fundraising and publicity</u>		
Other fundraising costs	3,624	1,395
Investment management costs	10,108	10,664
	<u>13,732</u>	<u>12,059</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Charitable activities

	2023 £	2022 £
Services and equipment funded at Lewes Victoria Hospital	(15,779)	144,431
Insurance	645	614
Printing, postage and stationery	469	979
	<u>(14,665)</u>	<u>146,024</u>
Share of governance costs	1,964	1,716
	<u>(12,701)</u>	<u>147,740</u>

Governance costs includes payments to the independent examiner of £1,890 (2022 £1,716)

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. (2022 - £nil).

8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Total	<u>-</u>	<u>-</u>

There were no employees whose annual remuneration was more than £60,000.

9 Net gains/(losses) on investments

	Unrestricted funds 2023 £	Endowment funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Endowment funds 2022 £	Total 2022 £
Revaluation of investments	(76,107)	(15,141)	(91,248)	25,339	21,737	47,076
Gain/(loss) on sale of investments	(27,340)	(5,448)	(32,788)	(3,660)	314	(3,346)
	<u>(103,447)</u>	<u>(20,589)</u>	<u>(124,036)</u>	<u>21,679</u>	<u>22,051</u>	<u>43,730</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Taxation

The charity is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

11 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2022	1,648,279	96,626	1,744,905
Additions	301,856	-	301,856
Valuation changes	(91,248)	-	(91,248)
Movement in cash balance	-	(68,030)	(68,030)
Disposals	(273,071)	-	(273,071)
	<u>1,585,816</u>	<u>28,596</u>	<u>1,614,412</u>
Carrying amount			
At 31 March 2023	<u>1,585,816</u>	<u>28,596</u>	<u>1,614,412</u>
At 31 March 2022	<u>1,648,279</u>	<u>96,626</u>	<u>1,744,905</u>

12 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Other debtors	1,464	106,492
Prepayments and accrued income	690	644
	<u>2,154</u>	<u>107,136</u>

13 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors	134,327	163,393
Accruals and deferred income	1,890	1,716
	<u>136,217</u>	<u>165,109</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

14 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 April 2021 £	Investments gains/losses £	Balance at 1 April 2022 £	Investments gains/losses £	Balance at 31 March 2023 £
Permanent endowments					
Beatrice May Braban Endowment	239,038	22,051	261,089	(20,589)	240,500
	<u>239,038</u>	<u>22,051</u>	<u>261,089</u>	<u>(20,589)</u>	<u>240,500</u>

The endowment fund is a legacy from Beatrice May Braban. Income from the investment will be used for general purposes, but the investment will be ring fenced and kept separate from other investments.

15 Analysis of net assets between funds

	Unrestricted funds 2023 £	Endowment funds 2023 £	Total Unrestricted funds 2023 £	Endowment funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:					
Investments	1,614,412	-	1,614,412	1,744,905	1,744,905
Current assets/(liabilities)	286,760	240,500	527,260	189,376	450,465
	<u>1,901,172</u>	<u>240,500</u>	<u>2,141,672</u>	<u>261,089</u>	<u>2,195,370</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

FRIENDS OF LEWES VICTORIA HOSPITAL

England & Wales - Charity number 247336

Accounts

Charity registration number 247336

**FRIENDS OF LEWES VICTORIA HOSPITAL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

FRIENDS OF LEWES VICTORIA HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs P Richards Mr S J B Baillie-Hamilton Mr N McWalter Ms J Clark Dr R Ross Mr C Kneale Ms C Ferguson Mrs J A McClelland
Charity number	247336
Principal address	Nevill Road Lewes East Sussex BN7 1PE
Independent examiner	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU
Bankers	Barclays Bank Plc Leicester Leicestershire LE87 2BB
Investment advisors	Charles Stanley & Co Ltd 14 Hyde Gardens Eastbourne East Sussex BN21 4PR

FRIENDS OF LEWES VICTORIA HOSPITAL

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FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal objectives as defined in the Constitution of the charity are:-

- a) To mobilise, encourage, foster and maintain the interest of the public in the patients and staff and support the work of the Lewes Victoria Hospital by means of voluntary service.
- b) To maintain the relations and association which exist between voluntary bodies and the Lewes Victoria Hospital and to provide opportunity for such voluntary bodies to continue their activities for the benefit of the Lewes Victoria Hospital.
- c) To provide funds for the purpose of supplementing in such manner as the Friends of Lewes Victoria Hospital think fit the resources of the hospital.
- d) To recruit and assist in the recruitment of voluntary workers in and for the hospital.

Funds are raised from fundraising events, collecting boxes located in the area, by donations by cash, cheque or standing order and via the Friends of Lewes Victoria Hospital (FOLVH) website which provides facilities to donate online via Just Giving and PayPal. A pilot contactless card donation unit has been installed at the Urgent Treatment Centre and further contactless donation facilities are being explored. FOLVH also benefits from legacies and donations made by patients at the Victoria Hospital and by their relatives.

Where the availability of NHS funds allows, major projects and purchases are financed jointly with the controlling NHS Trust.

FOLVH operates a policy whereby it does not finance any item or project which would commit the charity to an ongoing funding requirement since there is no guarantee of future income to cover such costs. These are considered to fall under the heading of 'revenue' expenditure and are considered to be the responsibility of the controlling NHS Trust. They would include such items as ongoing maintenance contracts for equipment purchased and the employment of staff.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

During the year FOLVH paid for

Paintings in Hospitals - £2,640
26 TVs for patient rooms in the Intermediate Care Unit - £4,989
Refrigerator for Outpatient staff kitchen - £109
MSK Physio Gym Equipment - £1,683
LCU Sorrento chair and safety trolley - £2,955
Memorial tree in memory of the late Lesley Eggleston (Matron) - £107
Staff Christmas Hampers - £733

FOLVH has also committed to fund:

Day Surgery Unit blanket warmer - £4,800
Bedside cabinets - £15,110
Outpatient bladder scanner- £7,025
Intermediate Care Unit replacement conservatory - £136,458

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Financial review

Reserves policy

With the exception of the Beatrice Braban endowment, the net assets of the Charity are held as unrestricted funds other than a proportion which may, at the discretion of the Trustees, be held in a period investment. The Trustees recognise that the policy should reflect the ongoing and long-term nature of the charity and, as such, have carried out a review of the likely costs of running the charity. Following this review, the Trustees consider that investments should be held at a level to ensure that they would have adequate income to maintain the running of the charity.

The Trustees are actively working with the management of Lewes Victoria Hospital, with the Trusts contracted to run services at Lewes Victoria Hospital and with its controlling Clinical Commissioning Group to establish the utilisation of unrestricted funds over and above the requirement that is necessary to maintain the running of the charity

Investment Policy

Principal Objective

The principal investment objective of the FOLVH is to maintain a balance between income and capital growth of funds bequeathed or donated and to ensure funds are readily available to meet projects which it decides to support. The income requirement should not erode the potential to maintain or increase the capital value in real terms.

Investment Management

The investment portfolio is managed on a fully discretionary basis by Charles Stanley & Co Limited (Charles Stanley) who act as the Trustees nominee. An investment risk assessment has been undertaken in conjunction with Charles Stanley which has concluded that a Medium/Low risk approach should be followed. Funds are held within a broad portfolio of investments and cash deposits in order to spread risk and allow a quick response to market changes. An investment manager from Charles Stanley attends meetings of the Finance Committee to review the investment portfolio and risks, present investment management reports and provide valuations.

Beatrice May Braban Endowment

Funds are applied for the benefit of the hospital in accordance with the Will of Beatrice Braban, which requires the capital sum to be invested and only the income used for the benefit of the hospital. Investments are managed as part of the charity's overall investment portfolio but ring fenced and kept separate. The value of the investments and the income arising from them are separately reported.

Decision Making and Implementation

The Finance and Risk Committee (comprising the Chair, Treasurer and two other members of the Executive Committee) meets twice a year to review how investments are managed within the overall framework of the investment policy, in conjunction with the investment manager from Charles Stanley. The financial position of the charity is reviewed at each Executive Committee meeting.

General

At least £500,000 in investments or cash which can be realised on giving no greater than 3 months' notice without significant penalty is maintained.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Ethical Restrictions

Investments in companies with significant involvement with the tobacco, gambling or arms industries are avoided wherever possible.

Reporting

Charles Stanley provides online facilities to allow the Treasurer to view details of the investment portfolio, its value, dividends paid and management charges incurred. Statements of account, valuations and other reports are sent regularly to the Treasurer throughout the year. Trustees receive quarterly investment performance reports. Investment statements and reports as required for examination of the annual accounts and the Annual Report are also provided.

Risk Management

Trustees collectively manage risks through the Executive Committee and in accordance with the Risk Management Policy. A register of risks is maintained and Trustees actively review the major risks which the charity faces at each Finance and Risk Committee and Executive Committee meeting. If required, outside professional experts are engaged to advise how mitigation of risks that fall beyond the knowledge and experience of Trustees should be managed. The Trustees have also examined other operational and business risks faced by FOLVH and confirm that they have established risk management systems to mitigate significant risks.

Trustees consider that maintaining the level of the free reserves, professional management of its investment portfolio combined with quarterly reviews of financial performance will provide sufficient resources in the event of adverse conditions.

Plans for future periods

The High Weald Lewes and Havens Clinical Commissioning Group (CCG) was incorporated into the newly formed East Sussex CCG in April 2020, which aims to improve how NHS services are planned, paid for and monitored across local health and care services across Sussex. The CCG is responsible for commissioning all Community Care services in our area and their plans for integrated care services should enhance the importance of local Community Hospitals. The delivery of services at the Lewes Victoria Hospital is currently provided by The Sussex Community NHS Trust (SCT), Brighton and Sussex University Hospitals NHS Trust (BSUH) and East Sussex Healthcare NHS Trust (ESHT). NHS Property Services Ltd own the premises and are responsible for maintaining them. All departments are extremely busy and many are working to capacity.

All NHS Trusts continue to face a challenging financial climate and the role of FOLVH in providing funds for improving facilities, services and equipment at the hospital remains vital. Infection control measures implemented during the Covid-19 pandemic has reduced the scope of services offered at the hospital and the number of new projects.

FOLVH will continue to maintain close links with the CCG, SCT, BSUH, ESHT and all other Service Providers at the Victoria Hospital and Lewes Victoria Hospital personnel in order to determine priorities for the expenditure of the charity's funds. The overall aim will however continue to be to help the Victoria Hospital to remain flexible in its ability to provide the most effective, efficient and up to date treatment/service for the local population as possible.

The Urgent Treatment Centre at the hospital is run in partnership with local GPs, which offers the opportunity to widen the scope of projects the charity might fund. Trustees are currently working to amend the Objects of the charity to allow them to consider funding projects promoted by local healthcare providers that support the hospital.

Structure, governance and management

The trustees act under the 'Objects and Rules' of the League of Friends adopted 7 March 1966 as amended 29 May 1997, 27 May 1998 and 25 May 2016.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs P Richards

Mr S J B Baillie-Hamilton

Ms D Kent

(Resigned 21 October 2021)

Mr N McWalter

Ms J Clark

Dr R Ross

Mr C Kneale

Ms C Ferguson

Mrs J A McClelland

The Trustees are the members for the time being of the Executive Committee of FOLVH. The Chair is appointed initially for a term of 5 years, which may be extended for a further term of 5 years or on an annual basis at an Annual General Meeting. The Treasurer of the FOLVH is elected at an Annual General Meeting and is a member of the Committee, which fixes the period of their appointment. The Committee may at any time remove the Treasurer from office and appoint some other person in their place.

Upon election, a new Trustee is sent a copy of the Charity Commission's publication "The Essential Trustee, What you need to know" which explains their duties as a Trustee. They also receive a copy of the charity's Annual Report and Financial Statements, the Financial Policy, the Investment Policy and Risk Management Policy, together with a verbal introduction to the workings and objectives of the FOLVH. A tour of the Victoria Hospital is organised by arrangement with the Hospital management to meet the staff and to ensure familiarity with the facilities, the current and anticipated pattern of health care provision at the hospital and any known needs with which FOLVH may be able to assist.

The Treasurer presents an interim financial investment statement, financial analysis and commentary to the quarterly Executive Committee meetings where any applications from the hospital management for funding are considered. Decisions are confirmed in writing.

Additionally at the meetings, the Trustees agree the broad strategy and areas of activity for FOLVH. Specific consideration is given to the current financial status of FOLVH, risk management, fund raising activities, organisational matters, and any perceived changes in the pattern of need or giving and to matters relating to the NHS structure and/or service provision which may impact on the activities of FOLVH or calls on its funds.

A Finance and Risk sub-committee is appointed by the Trustees to assist the Treasurer in reviewing the risks to investments, the level of cash funds and, following consultation with the charity's investment advisers, proposing to the Trustees recommendations for any change in the overall investment strategy.

FOLVH has implemented an Investment Policy, a Financial Policy and a Risk Management Policy, which set out the internal financial and management controls for the charity. Each policy is subject to review on a regular basis.

FOLVH is a member of the National Association of Leagues of Friends.

The trustees' report was approved by the Board of Trustees.



Ms J Clark

Trustee

Date: 14.07.22

FRIENDS OF LEWES VICTORIA HOSPITAL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRIENDS OF LEWES VICTORIA HOSPITAL

I report to the trustees on my examination of the financial statements of Friends of Lewes Victoria Hospital (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

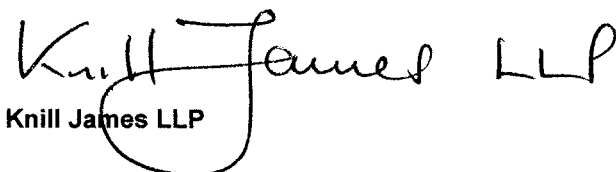
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


Knill James LLP

One Bell Lane
Lewes
East Sussex
BN7 1JU

Dated:

19th July 2022

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds	Endowment funds	Total	Total
	Notes	2022	2022	2022	2021
		£	£	£	£
<u>Income from:</u>					
Donations and legacies	2	131,500	-	131,500	8,717
Activities for generating funds	3	1,274	-	1,274	3,105
Investments	4	35,766	-	35,766	34,671
Total income		168,540	-	168,540	46,493
<u>Expenditure on:</u>					
Raising funds	5	12,059	-	12,059	12,950
Charitable activities	6	147,740	-	147,740	23,352
Total expenditure		159,799	-	159,799	36,302
Net gains/(losses) on investments	9	21,679	22,051	43,730	249,767
Net movement in funds		30,420	22,051	52,471	259,958
Fund balances at 1 April 2021		1,903,861	239,038	2,142,899	1,882,941
Fund balances at 31 March 2022		1,934,281	261,089	2,195,370	2,142,899

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

	Notes	Unrestricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Income from:				
Donations and legacies	2	8,717	-	8,717
Activities for generating funds	3	3,105	-	3,105
Investments	4	34,671	-	34,671
Total income		46,493	-	46,493
Expenditure on:				
Raising funds	5	12,950	-	12,950
Charitable activities	6	23,352	-	23,352
Total expenditure		36,302	-	36,302
Net gains/(losses) on investments	9	246,305	3,462	249,767
Net movement in funds		256,496	3,462	259,958
Fund balances at 1 April 2020		1,647,365	235,576	1,882,941
Fund balances at 31 March 2021		1,903,861	239,038	2,142,899

FRIENDS OF LEWES VICTORIA HOSPITAL

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Investments	11		1,744,905		1,711,920
Current assets					
Debtors	13	107,136		2,549	
Cash at bank and in hand		508,438		462,171	
		<u>615,574</u>		<u>464,720</u>	
Creditors: amounts falling due within one year	14	(165,109)		(33,741)	
Net current assets			450,465		430,979
Total assets less current liabilities			<u>2,195,370</u>		<u>2,142,899</u>
Capital funds					
Endowment funds	15		261,089		239,038
Income funds					
Unrestricted funds			1,934,281		1,903,861
			<u>2,195,370</u>		<u>2,142,899</u>

The financial statements were approved by the Trustees on 14.07.22

J.M. Clark

Ms J Clark
Trustee

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

The charity is a registered charity constituted under the "Objects and Rules" of the League of Friends adopted 7 March 1966, as amended.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to entities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Expenditure

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The charity is not registered for vat and accordingly expenditure is shown gross of vat.

Costs of generating funds - The cost of generating funds consists of investment manager's fees.

Charitable activities - Charitable activities include expenditure associated with the objects of the charity and also include support costs relating to these activities.

Governance costs - Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount repaid net of any discounts due.

1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Donations and legacies

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Donations and gifts	20,500	8,529
Legacies receivable	111,000	188
	<hr/>	<hr/>
	131,500	8,717
	<hr/> <hr/>	<hr/> <hr/>

3 Activities for generating funds

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Fundraising events	1,274	3,105
	<hr/> <hr/>	<hr/> <hr/>

4 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Income from listed investments	29,565	26,699
Interest receivable	6,201	7,972
	<hr/>	<hr/>
	35,766	34,671
	<hr/> <hr/>	<hr/> <hr/>

5 Raising funds

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Fundraising and publicity</u>		
Other fundraising costs	1,395	2,962
	<hr/>	<hr/>
Investment management costs	10,664	9,988
	<hr/>	<hr/>
	12,059	12,950
	<hr/> <hr/>	<hr/> <hr/>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	2022 £	2021 £
Services and equipment funded at Lewes Victoria Hospital	144,431	20,246
Insurance	614	585
Printing, postage and stationery	979	961
	<u>146,024</u>	<u>21,792</u>
Share of governance costs)	1,716	1,560
	<u>147,740</u>	<u>23,352</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. (2021 - £nil).

8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

9 Net gains/(losses) on investments

	Unrestricted funds 2022 £	Endowment funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Endowment funds 2021 £	Total 2021 £
Revaluation of investments	25,339	21,737	47,076	215,963	(4,079)	211,884
Gain/(loss) on sale of investments	(3,660)	314	(3,346)	30,342	7,541	37,883
	<u>21,679</u>	<u>22,051</u>	<u>43,730</u>	<u>246,305</u>	<u>3,462</u>	<u>249,767</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

10 Taxation

The charity is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

11 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2021	1,656,861	55,059	1,711,920
Additions	210,025	-	210,025
Valuation changes	46,726	-	46,726
Movement in cash balance	-	41,567	41,567
Disposals	(265,333)	-	(265,333)
At 31 March 2022	<u>1,648,279</u>	<u>96,626</u>	<u>1,744,905</u>
Carrying amount			
At 31 March 2022	<u>1,648,279</u>	<u>96,626</u>	<u>1,744,905</u>
At 31 March 2021	<u>1,656,861</u>	<u>55,059</u>	<u>1,711,920</u>

12 Financial instruments

	2022 £	2021 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	<u>1,648,279</u>	<u>1,656,861</u>

13 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Other debtors	106,492	2,549
Prepayments and accrued income	644	-
	<u>107,136</u>	<u>2,549</u>

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	163,393	32,181
Accruals and deferred income	1,716	1,560
	<u>165,109</u>	<u>33,741</u>

FRIENDS OF LEWES VICTORIA HOSPITAL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

15 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 April 2020 £	Movement in funds			Balance at 1 April 2021 £	Incoming resources £	Movement in funds			Balance at 31 March 2022 £	
		Incoming resources £	Resources expended £	Transfers £			Investments gains/losses £	Resources expended £	Transfers £		Investments gains/losses £
Permanent endowments											
Beatrice May Braban Endowment	235,576	-	-	-	239,038	-	-	-	-	22,051	261,089
	235,576	-	-	-	239,038	-	-	-	-	22,051	261,089

The endowment fund is a legacy from Beatrice May Braban. Income from the investment will be used for general purposes, but the investment will be ring fenced and kept separate from other investments.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Analysis of net assets between funds

	Unrestricted funds	Endowment funds	Total	Unrestricted funds	Endowment funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Investments	1,744,905	-	1,744,905	1,711,920	-	1,711,920
Current assets/ (liabilities)	189,376	261,089	450,465	191,941	239,038	430,979
	<u>1,934,281</u>	<u>261,089</u>	<u>2,195,370</u>	<u>1,903,861</u>	<u>239,038</u>	<u>2,142,899</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

FRIENDS OF LEWES VICTORIA HOSPITAL

England & Wales - Charity number 247336

Accounts

Charity Registration No. 247336

**FRIENDS OF LEWES VICTORIA HOSPITAL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

FRIENDS OF LEWES VICTORIA HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs P Richards Mr S J B Baillie-Hamilton Ms D Kent Mr N McWalter Ms J Clark Dr R Ross Mr C Kneale Ms C Ferguson Mrs J A McClelland
Charity number	247336
Principal address	Nevill Road Lewes East Sussex BN7 1PE
Independent examiner	Knill James LLP One Bell Lane Lewes East Sussex BN7 1JU
Bankers	Barclays Bank Plc The Old Bank High Street Lewes East Sussex BN7 2JP
Investment advisors	Charles Stanley & Co Ltd 14 Hyde Gardens Eastbourne East Sussex BN21 4PR

FRIENDS OF LEWES VICTORIA HOSPITAL

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FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal objectives as defined in the Constitution of the charity are:-

- a) To mobilise, encourage, foster and maintain the interest of the public in the patients and staff and support the work of the Lewes Victoria Hospital by means of voluntary service.
- b) To maintain the relations and association which exist between voluntary bodies and the Lewes Victoria Hospital and to provide opportunity for such voluntary bodies to continue their activities for the benefit of the Lewes Victoria Hospital.
- c) To provide funds for the purpose of supplementing in such manner as the Friends of Lewes Victoria Hospital think fit the resources of the hospital.
- d) To recruit and assist in the recruitment of voluntary workers in and for the hospital.

Funds are raised from fundraising events, collecting boxes located in the area, by donations by cash, cheque or standing order and via the Friends of Lewes Victoria Hospital (FOLVH) website which provides facilities to donate via Just Giving and Virgin Money. To mitigate the impact of Covid-19 lockdown restrictions at the hospital, contactless donation and improved online donation facilities were implemented this year. FOLVH also benefits from legacies and donations made by patients at the Victoria Hospital and by their relatives.

Where the availability of NHS funds allows, major projects and purchases are financed jointly with the controlling NHS Trust.

FOLVH operates a policy whereby it does not finance any item or project which would commit the charity to an ongoing funding requirement since there is no guarantee of future income to cover such costs. These are considered to fall under the heading of 'revenue' expenditure and are considered to be the responsibility of the controlling NHS Trust. They would include such items as ongoing maintenance contracts for equipment purchased and the employment of staff.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

During the year FOLVH paid for

Upgrade the Minor Injuries Unit to an Urgent Treatment Centre - £331,000 (approx. half of the capital cost)

Staff Christmas hampers - £697

Paintings in Hospitals - £108

FOLVH has also committed to fund:

Day Surgery Unit blanket warmer - £4,800

Hysteroscope and Cystoscope - £8,000 (50% of the total cost)

BOC Cryogun - £800

Mini-lift with slings - £2,300

Bedside cabinets - £15,100

EKG machine - £1,240 (50% of the total cost)

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

Reserves Policy

With the exception of the Beatrice Braban endowment, the net assets of the Charity are held as unrestricted funds other than a proportion which may, at the discretion of the Trustees, be held in a period investment. The Trustees recognise that the policy should reflect the ongoing and long-term nature of the charity and, as such, have carried out a review of the likely costs of running the charity. Following this review, the Trustees consider that investments should be held at a level to ensure that they would have adequate income to maintain the running of the charity.

The Trustees are actively working with the management of Lewes Victoria Hospital, with the Trusts contracted to run services at Lewes Victoria Hospital and with its controlling Clinical Commissioning Group to establish the utilisation of unrestricted funds over and above the requirement that is necessary to maintain the running of the charity

Investment Policy

Principal Objective

The principal investment objective of the FOLVH is to maintain a balance between income and capital growth of funds bequeathed or donated and to ensure funds are readily available to meet projects which it decides to support. The income requirement should not erode the potential to maintain or increase the capital value in real terms.

Investment Management

The investment portfolio is managed on a fully discretionary basis by Charles Stanley & Co Limited (Charles Stanley) who act as the Trustees nominee. An investment risk assessment has been undertaken in conjunction with Charles Stanley which has concluded that a Medium/Low risk approach should be followed. Funds are held within a broad portfolio of investments and cash deposits in order to spread risk and allow a quick response to market changes. An investment manager from Charles Stanley attends meetings of the Finance Committee to review the investment portfolio and risks, present investment management reports and provide valuations.

Beatrice May Braban Endowment

Funds are applied for the benefit of the hospital in accordance with the Will of Beatrice Braban, which requires the capital sum to be invested and only the income used for the benefit of the hospital. Investments are managed as part of the charity's overall investment portfolio but ring fenced and kept separate. The value of the investments and the income arising from them are separately reported.

General

At least £500,000 in investments or cash which can be realised on giving no greater than 3 months' notice without significant penalty is maintained.

Ethical Restrictions

Investments in companies with significant involvement with the tobacco, gambling or arms industries are avoided wherever possible.

Reporting

Charles Stanley provide online facilities to allow the Treasurer to view details of the investment portfolio, its value, dividends paid and management charges incurred. Statements of account, valuations and other reports are sent regularly to the Treasurer throughout the year. Investment statements and reports as required for examination of the annual accounts and the Annual Report are also provided.

Decision Making and Implementation

The Finance Committee (comprising the Chair, Treasurer and two other members of the Executive Committee) meets twice a year to review how investments are managed within the overall framework of the investment policy, in conjunction with the investment manager from Charles Stanley. Trustees receive quarterly investment performance reports from Charles Stanley. The financial position of the charity is reviewed at each Executive Committee meeting.

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Risk Management

Trustees collectively manage risks through the Executive Committee and in accordance with the Risk Management Policy. A register of risks is maintained and Trustees actively review the major risks which the charity faces at each Finance Committee and Executive Committee meeting. Outside professional experts are engaged to advise how mitigation of risks that fall beyond the knowledge and experience of Trustees should be managed. The Trustees have also examined other operational and business risks faced by FOLVH and confirm that they have established risk management systems to mitigate significant risks.

Trustees consider that maintaining the level of the free reserves, professional management of its investment portfolio combined with quarterly reviews of financial performance will provide sufficient resources in the event of adverse conditions.

Plans for future periods

The High Weald, Lewes and Havens Clinical Commissioning Group (CCG) is responsible for commissioning all Community Care services in our area. Their stated policy is to utilise local Community Hospitals to the maximum. The delivery of services at the Lewes Victoria Hospital is currently provided by The Sussex Community NHS Trust (SCT), Brighton and Sussex University Hospitals NHS Trust (BSUH) and East Sussex Healthcare NHS Trust (ESHT). NHS Property Services Ltd own the premises and are responsible for maintaining them. All departments are extremely busy and many are working to capacity.

All NHS Trusts continue to face a challenging financial climate and the role of FOLVH in providing funds for improving facilities, services and equipment at the hospital remains vital. Infection control measures implemented during the Covid-19 pandemic has reduced the scope of services offered at the hospital and the number of new projects.

FOLVH will continue to maintain close links with the CCG, SCT, BSUH, ESHT and all other Service Providers at the Victoria Hospital and Lewes Victoria Hospital personnel in order to determine priorities for the expenditure of the charity's funds. The overall aim will however continue to be to help the Victoria Hospital to remain flexible in its ability to provide the most effective, efficient and up to date treatment/service for the local population as possible.

The Urgent Treatment Centre at the hospital is run in partnership with local GPs, which offers the opportunity to widen the scope of projects the charity might fund. Trustees propose that the Objects of the charity should be amended to allow them to consider funding projects promoted by local healthcare providers that support the hospital.

Structure, governance and management

The trustees act under the 'Objects and Rules' of the League of Friends adopted 7 March 1966 as amended 29 May 1997, 27 May 1998 and 25 May 2016.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs P Richards
Mr S J B Baillie-Hamilton
Ms D Kent
Mr N McWalter
Ms J Clark
Dr R Ross
Mr C Kneale
Ms C Ferguson
Dr C Darley
Mrs J A McClelland

(Resigned 15 October 2020)

FRIENDS OF LEWES VICTORIA HOSPITAL

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are the members for the time being of the Executive Committee of FOLVH. The Chair is appointed initially for a term of 5 years, which may be extended for a further term of 5 years or on an annual basis at an Annual General Meeting. The Treasurer of the FOLVH is elected at an Annual General Meeting and is a member of the Committee, which fixes the period of their appointment. The Committee may at any time remove the Treasurer from office and appoint some other person in their place.

Upon election, a new Trustee is sent a copy of the Charity Commission's publication "The Essential Trustee, What you need to know" which explains their duties as a Trustee. They also receive a copy of the charity's Annual Report and Financial Statements, the Financial Policy, the Investment Policy and Risk Management Policy, together with a verbal introduction to the workings and objectives of the FOLVH. A tour of the Victoria Hospital is organised by arrangement with the Hospital management to meet the staff and to ensure familiarity with the facilities, the current and anticipated pattern of health care provision at the hospital and any known needs with which FOLVH may be able to assist.

The Treasurer presents an interim financial investment statement, financial analysis and commentary to the quarterly Executive Committee meetings where any applications from the hospital management for funding are considered. Decisions are confirmed in writing.

Additionally at the meetings, the Trustees agree the broad strategy and areas of activity for FOLVH. Specific consideration is given to the current financial status of FOLVH, risk management, fund raising activities, organisational matters, and any perceived changes in the pattern of need or giving and to matters relating to the NHS structure and/or service provision which may impact on the activities of FOLVH or calls on its funds.

A Finance and Risk sub-committee is appointed by the Trustees to assist the Treasurer in reviewing the risks to investments, the level of cash funds and, following consultation with the charity's investment advisers, proposing to the Trustees recommendations for any change in the overall investment strategy.

FOLVH has implemented an Investment Policy, a Financial Policy and a Risk Management Policy, which set out the internal financial and management controls for the charity. Each policy is subject to review on a regular basis.

FOLVH is a member of the National Association of Leagues of Friends.

The trustees' report was approved by the Board of Trustees.



Ms J Clark

Trustee

Dated: ... 21.10.2021

FRIENDS OF LEWES VICTORIA HOSPITAL

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF FRIENDS OF LEWES VICTORIA HOSPITAL

I report to the trustees on my examination of the financial statements of Friends of Lewes Victoria Hospital (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Knill James LLP

Knill James LLP

Chartered Accountants
One Bell Lane
Lewes
East Sussex
BN7 1JU

Dated: *28 October 2021*

FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Endowment funds £	Total 2021 £	Total 2020 £
<u>Income from:</u>					
Donations and legacies	2	8,717	-	8,717	61,127
Activities for generating funds		3,105	-	3,105	3,438
Investments	3	34,671	-	34,671	64,592
Total income		46,493	-	46,493	129,157
<u>Expenditure on:</u>					
Raising funds	4	12,950	-	12,950	15,331
		12,950	-	12,950	15,331
Charitable activities	5	23,352	-	23,352	371,153
Total resources expended		36,302	-	36,302	386,484
Net loss/(gain) on investments	8	(246,305)	(3,462)	(249,767)	178,248
Net movement in funds		256,496	3,462	259,958	(435,575)
Fund balances at 1 April 2020		1,647,365	235,576	1,882,941	2,318,516
Fund balances at 31 March 2021		1,903,861	239,038	2,142,899	1,882,941


FRIENDS OF LEWES VICTORIA HOSPITAL

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Investments	10		1,711,920		1,473,689
Current assets					
Trade and other receivables	11	2,549		44,451	
Cash at bank and in hand		462,171		710,041	
		<u>464,720</u>		<u>754,492</u>	
Current liabilities	12	(33,741)		(345,240)	
Net current assets			430,979		409,252
Total assets less current liabilities			<u>2,142,899</u>		<u>1,882,941</u>
Capital funds					
Endowment funds	13		239,038		235,576
Income funds					
Unrestricted funds			1,903,861		1,647,365
			<u>2,142,899</u>		<u>1,882,941</u>

The financial statements were approved by the board of directors and authorised for issue on 21 October 2021 and are signed on its behalf by:



Ms J Clark
Trustee

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Company information

The charity is a registered charity constituted under the "Objects and Rules" of the League of Friends adopted 7 March 1966, as amended.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to entities applying FRS102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Their assessment included a review of the impact of Covid-19 on the short and medium term activities of the charity. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Revenue is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The charity is not registered for vat and accordingly expenditure is shown gross of vat.

Costs of generating funds - The cost of generating funds consists of investment manager's fees.

Charitable activities - Charitable activities include expenditure associated with the objects of the charity and also include support costs relating to these activities.

Governance costs - Governance costs include those costs incurred in the governance of the charity and are primarily associated with constitutional and statutory requirements.

1.6 Non-current investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Debtors

Debtors are recognised at the settlement amount after any discount offered. Prepayments are valued at the amount repaid net of any discounts due.

1.9 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Donations and legacies

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Donations and gifts	8,529	20,659
Legacies receivable	188	40,468
	<u>8,717</u>	<u>61,127</u>

3 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Income from listed investments	26,699	52,684
Interest receivable	7,972	11,908
	<u>34,671</u>	<u>64,592</u>

4 Raising funds

	2021 £	2020 £
<u>Fundraising and publicity</u>		
Other fundraising costs	2,962	3,413
Investment management costs	9,988	11,918
	<u>12,950</u>	<u>15,331</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Charitable activities

	2021 £	2020 £
Services and equipment funded at Lewes Victoria Hospital	20,246	368,554
Insurance	585	557
Printing, postage and stationery	961	524
	<u>21,792</u>	<u>369,635</u>
Share of governance costs	1,560	1,518
	<u>23,352</u>	<u>371,153</u>

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year. (2020 - £nil).

7 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	<u>-</u>	<u>-</u>

8 Net gains/(losses) on investments

	Unrestricted funds 2021 £	Endowment funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Endowment funds 2020 £	Total 2020 £
Revaluation of investments	215,963	(4,079)	211,884	(142,396)	(15,422)	(157,818)
Gain/(loss) on sale of investments	30,342	7,541	37,883	(27,343)	6,913	(20,430)
	<u>246,305</u>	<u>3,462</u>	<u>249,767</u>	<u>(169,739)</u>	<u>(8,509)</u>	<u>(178,248)</u>

9 Taxation

The charity is a registered charity and under section 505(1) of the Income and Corporation Taxes Act 1988 is exempt from taxation.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Fixed asset investments

	Listed investments £	Cash in portfolio £	Total £
Cost or valuation			
At 1 April 2020	1,289,821	183,868	1,473,689
Additions	759,947	-	759,947
Valuation changes	211,884	-	211,884
Movement in cash balance	-	(128,809)	(128,809)
Disposals	(604,791)	-	(604,791)
At 31 March 2021	<u>1,656,861</u>	<u>55,059</u>	<u>1,711,920</u>
Carrying amount			
At 31 March 2021	<u>1,656,861</u>	<u>55,059</u>	<u>1,711,920</u>
At 31 March 2020	<u>1,289,821</u>	<u>183,868</u>	<u>1,473,689</u>

11 Trade and other receivables

	2021 £	2020 £
Amounts falling due within one year:		
Other receivables	2,549	43,868
Prepayments and accrued income	-	583
	<u>2,549</u>	<u>44,451</u>

12 Current liabilities

	2021 £	2020 £
Other creditors	32,181	343,740
Accruals and deferred income	1,560	1,500
	<u>33,741</u>	<u>345,240</u>

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Endowment funds

Endowment funds represent assets which must be held permanently by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	Balance at 1 April 2019 £	Movement in funds				Balance at 1 April 2020 £	Movement in funds				Balance at 31 March 2021 £	
		Incoming resources £	Resources expended £	Transfers £	Investments gains/losses £		Incoming resources £	Resources expended £	Transfers £	Investments gains/losses £		
Permanent endowments												
Beatrice May Braban Endowment	244,085	-	-	-	(8,509)	235,576	-	-	-	3,462	239,038	
	244,085	-	-	-	(8,509)	235,576	-	-	-	3,462	239,038	

The endowment fund is a legacy from Beatrice May Braban. Income from the investment will be used for general purposes, but the investment will be ring fenced and kept separate from other investments.

FRIENDS OF LEWES VICTORIA HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

14 Analysis of net assets between funds

	Unrestricted funds	Endowment funds	Total	Unrestricted funds	Endowment funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 31 March 2021 are represented by:						
Investments	1,711,920	-	1,711,920	1,240,842	232,847	1,473,689
Current assets/ (liabilities)	191,941	239,038	430,979	384,436	24,816	409,252
	<u>1,903,861</u>	<u>239,038</u>	<u>2,142,899</u>	<u>1,625,278</u>	<u>257,663</u>	<u>1,882,941</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).