



CCA Trustees' Annual Report

From **OCTOBER 2019** Period start date To **SEPTEMBER 2020** Period end date

Charity name: Churchdown Community Association

Charity registration number: 246910

This report recognises two periods in the reported year, **Period 1** start date **October 2019**, finish date **March 2020**, when the performance and activities of the charity were unconstrained and **Period 2**, start date **March 2020**, finish date **September 2020** when the performance and activities of the charity were severely disrupted by lockdown and restrictive measures introduced by the Government.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote the benefit of the inhabitants of Churchdown and the neighbourhood (hereinafter called "the area of benefit") without distinction of sex or political, religious or other opinions by Associating Voluntary Organisations or inhabitants, in a common effort to advance and provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.</p> <p>To establish a Community Centre (hereinafter called "the Centre") and to manage and maintain such a centre for activities provided by the Association and its Constituent bodies in furtherance of the above objectives.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The following shows how the public benefit is achieved. See also Section labelled "Achievements and Performance"</p> <p>The Association has five sections, Panthers Youth Football Team, three Art Groups, a Wine Circle and a Bridge Club.</p>

		<p>In addition, there are a number of local regular affiliated groups, including long-established groups such as the Male Voice Choir, Lacemakers, Patchwork and Quilters, Brownies, Guides, Age Concern, Tea Dances, Local History Society, Churchdown Players, the Gloucestershire Short Mat Bowls Association, , U3A, and the Ukulele Group.</p> <p>Support is provided to several charitable groups helping the disadvantaged or recovering from illness. Organisations which hire the Centre on an ad hoc basis are charged a commercial hire rate according to their nature and the size of their business. More details are provided below in Section labelled "Achievements and Performance"</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees confirm that in making decisions and in the management of the Association and the Community Centre that they have complied fully with the objectives of the Constitution and also with the duty of Section 4 of the 2006 Act with regard to public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Association does not have a grant making policy
Policy on social investment including program related investment	Para 1.38	The Association does not have a policy on social investment including program related investment
Contribution made by volunteers	Para 1.38	The Association relies heavily upon volunteers to make up any sub committees and to run the Sections and Affiliated Groups of the Association. The Entertainments Committee has 5 Association volunteers who arrange community entertainments in the Centre

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Examples of public benefit through usage of the facilities by business partners are in the areas of :-</p> <p>Period 1</p> <p>Health Physical health through exercise including Yoga, Pilates, Line Dancing, Tai Chi, Active Strength and Balance, Where the Heart Is, Affected by Cancer.</p> <p>Mental health through NHS courses "Let's Talk, "Stress and Anxiety", "Mindfulness" and "Low Mood".</p> <p>Youth services</p> <p>Brownies and Guides including Xmas Fair for Churchdown Girl Guiding</p> <p>Senior citizen services</p> <p>Fortnightly lunches by Age Concern</p> <p>Speakers addressing a range of topics at meetings held by U3A, and Churchdown Wine Club. Having been launched by the CCA, the Churchdown U3A is now in its fifth year.</p> <p>Public Entertainments</p> <p>Concerts by Churchdown Male Voice Choir.</p> <p>Gigs held by the Ukulele band</p> <p>Churchdown Choral Society, Plays put on by Churchdown Players</p> <p>Events arranged by Entertainments Committee</p> <p>Chris The Hombre, a sell out resulting in a sizable donation to the Association</p> <p>Art and Crafts</p> <p>Public exhibitions by Churchdown Art Group and Patchwork and Quilters</p> <p>Period 2</p> <p>During the first lockdown in March 2020, the Community Centre was effectively mothballed. The Charity Trustees were successful in obtaining grants from the Local Authority, and to participate in the Government furlough scheme.</p> <p>When the first lockdown was eased, the Trustees put in place procedures and practices, including special hire conditions, to ensure that the Community Centre met and retained Covid secure status and met all relevant Government guidelines.</p> <p>Some activity was able to restart, principally those organised by business partners for classes in Physical Health through exercise including Yoga, Pilates, Line Dancing, Tai Chi, Active</p>

		<p>Strength and Balance, Where the Heart Is, and Affected by Cancer.</p> <p>Most of the Section and Affiliated groups however, were not able to restart mainly due to a reluctance of elderly group members to meet under the Community Centre Covid secure special hire conditions, 2 metre spacial separation rule.</p> <p>Youth services, Senior Citizen's services, public entertainments, Arts and Crafts also did not restart.</p> <p>With the introduction of more severe Government rules in the latter part of 2020, more disruption to the Centre usage occurred, culminating in the lockdown in January 2021, when the Community Centre was mothballed again</p> <p>Other achievements</p> <p>Infrastructure</p> <p>Period 1</p> <p>Continued to maintain Association premises as attractive facilities to rent</p> <p>Period 2</p> <p>During the first lockdown, the Trustees agreed to carry out a significant change in the facilities offered by the centre, by improving the toilet provision, improved access to the Centre and improving the natural light and ventilation of an underused area of the Centre.</p> <p>Financial performance</p> <p>Periods 1 and 2</p> <p>The Trustees managed and planned in a responsible manner, the CCA finances, so as to carry out improvement works to bring areas of the Centre up to date. The Trustees continued to monitor the investment fund as reserve.</p> <p>The Trustees continued to monitor monthly Profit and Loss, comparing actual data with forecast.</p> <p>Although the trading environment during Period 2 was extremely challenging, an acceptable year-end financial position was achieved, culminating in satisfactory externally examined Annual Accounts.</p> <p>Staff</p> <p>Periods 1 and 2</p> <p>After a review of office work patterns, and retirement of 2 part time office personnel, Trustees established a new single person office role, with Office function expanded to allow a degree of back-up to the Centre Manager role</p>
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		<p>Trustees</p> <p>Periods 1 and 2</p> <p>The successful Management role by Officers of the Association ensured the Centre operated legally and with sound Governance. The Trustees added a safeguarding policy to the Community Association Governance Code.</p> <p>The Charity recruited one new trustee.</p> <p>Trustees met regularly throughout the year and maintained good attendance at Trustee meetings, including using digital techniques during the lockdown and restricted periods.</p> <p>New Adjacent Surgery</p> <p>Continued successful relationship with new adjacent Surgery with participation in the Surgery Community Connection project</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See section above
Performance of fundraising activities against objectives set	Para 1.41	See section above

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	With Trustees careful financial management, despite the costs of a substantial additional building improvements , a small profit was reported for the 2019/2020 year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Trustees confirmed the strategic reserve as a provision to cover unforeseen events, e.g. the requirement for major building repairs or, during a difficult and unforeseen financial year, the ability to keep the Centre open for 12 months.
Amount of reserves held	Para 1.22	The Investment Reserve was maintained at approximately £70k

Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Trustees derived the Association's principal source of funds through income streams from renting the Association facilities, as well as donations, grants and minor funds from holding public concerts and dances.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Defined in the CCA Governance code, policy P4.07 The investment objective is to achieve a total return of income and / or capital growth over the medium to long term which is in excess of the returns available from cash deposits - while following a Low to Medium Risk investment policy within a defined asset allocation strategy

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trustees began the legal work required to transfer the Association from unincorporated status to Charitable Incorporated Organisation (CIO) status, but this was put on hold during Period 2 of the reporting year

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	When first elected, Trustees are familiarised with the Churchdown Community Association Constitution and Governance code, plus the Charity Commission guidance CC3, "The essential trustee",
Relationship with any related parties	Para 1.51	The Association maintains regular contact with Churchdown Parish Council through a non-

		voting representative from the Council, who attends non-confidential trustee meetings.
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Reference and Administrative details

Charity name	Churchdown Community Association
Other name the charity uses	
Registered charity number	246910
Charity's principal address	Churchdown Community Centre Parton Road, Churchdown, Gloucester, GL3 2JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Richard Smith	Hon. Chairman		Churchdown Association member
2	Mr Nick Dring	Hon. Vice Chairman	Stood down as vice chairman 27/04/20	Ditto
3	Mrs Jane Attwood	Hon. Treasurer		Ditto
4	Dr Roger Price	Hon Secretary		Ditto
5	Mr Richard Colley			Ditto
6	Mrs. J.C Duffus		From 02/01/20	
7	Mrs Mary Jordan		Resigned 31/12/19	Ditto
8	Mrs Susan Loveridge		Appointed vice chairman 27/04/20	Ditto
9	Dr Roger Streatfield			Ditto
10	Mrs Mon Wake			Ditto

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable

Additional information

Type of adviser	Name	Address
Banking	HSBC Bank plc	Gloucester Branch, The Cross, Gloucester GL1 2AP
Banking	Lloyds	Eastgate Street (309348) Branch Gloucester
Solicitors	Tayntons Solicitors	8-12 Clarence Street Gloucester GL1 1DZ
Independent examiner	Mitchells Chartered Accountants	41 Rodney Road, Cheltenham, GL59 1 H

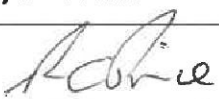
Name of chief executive or names of senior staff members (Optional information)

Centre Manager, Mr. James Robinson

Declarations

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees

Signature(s)		
Full name(s)	Roger Charles Price	
Position (eg Secretary, Chairman, etc)	Secretary	
Date	26 January 2021	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

REGISTERED CHARITY NUMBER: 246910

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2020
FOR
CHURCHDOWN COMMUNITY ASSOCIATION

Mitchell Glanville Limited
41 Rodney Road
Cheltenham
Gloucestershire
GL50 1HX

CHURCHDOWN COMMUNITY ASSOCIATION

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FOR THE YEAR ENDED 30 September 2020

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CHURCHDOWN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 September 2020**

The trustees present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

246910

Principal address

Churchdown Community Centre
Parton Road
Churchdown
Gloucester
Gloucestershire
GL3 2JH

Trustees

R Smith
M Wake
Ms J Attwood
Dr R Streatfield
R Colley
Dr R Price
N Dring
S Loveridge
M Jordan (resigned 31.12.19)
J C Duffus (appointed 2.1.20)

Independent Examiner

Mitchell Glanville Limited
41 Rodney Road
Cheltenham
Gloucestershire
GL50 1HX

Approved by order of the board of trustees on 26 January 2021 and signed on its behalf by:



R Smith - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHURCHDOWN COMMUNITY ASSOCIATION**

Independent examiner's report to the trustees of Churchdown Community Association

I report to the charity trustees on my examination of the accounts of Churchdown Community Association (the Trust) for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs A J Evans FCCA
The Association of Chartered Certified Accountants
Mitchell Glanville Limited
41 Rodney Road
Cheltenham
Gloucestershire
GL50 1HX

26 January 2021

CHURCHDOWN COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		92,677	-	92,677	116,255
Investment income	2	(3,642)	-	(3,642)	4,749
Total		89,035	-	89,035	121,004
 EXPENDITURE ON					
Raising funds		98,396	-	98,396	117,211
NET INCOME/(EXPENDITURE)		(9,361)	-	(9,361)	3,793
 RECONCILIATION OF FUNDS					
Total funds brought forward		1,261,153	1,152	1,262,305	1,258,512
TOTAL FUNDS CARRIED FORWARD		1,251,792	1,152	1,252,944	1,262,305


The notes form part of these financial statements

CHURCHDOWN COMMUNITY ASSOCIATION

BALANCE SHEET
30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	6	1,140,452	-	1,140,452	1,089,955
Investments	7	70,781	-	70,781	74,607
		<u>1,211,233</u>	<u>-</u>	<u>1,211,233</u>	<u>1,164,562</u>
CURRENT ASSETS					
Debtors	8	15,614	-	15,614	18,589
Cash at bank and in hand		61,898	1,152	63,050	88,526
		<u>77,512</u>	<u>1,152</u>	<u>78,664</u>	<u>107,115</u>
CREDITORS					
Amounts falling due within one year	9	(7,953)	-	(7,953)	(9,372)
NET CURRENT ASSETS		<u>69,559</u>	<u>1,152</u>	<u>70,711</u>	<u>97,743</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,280,792	1,152	1,281,944	1,262,305
CREDITORS					
Amounts falling due after more than one year	10	(29,000)	-	(29,000)	-
NET ASSETS		<u>1,251,792</u>	<u>1,152</u>	<u>1,252,944</u>	<u>1,262,305</u>
FUNDS	12				
Unrestricted funds				1,251,792	1,261,153
Restricted funds				1,152	1,152
TOTAL FUNDS				<u>1,252,944</u>	<u>1,262,305</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26 January 2021 and were signed on its behalf by:



R Smith - Trustee



J Attwood - Trustee

The notes form part of these financial statements

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 30 September 2020**

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2020	2019
	£	£
Other fixed asset invest - FII	(3,826)	4,607
Interest receivable - trading	184	142
	<u>(3,642)</u>	<u>4,749</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

TRUSTEES' EXPENSES

During the year expenses were paid to trustees of £249 (2019- £138).

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Employees	<u>8</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	116,255	-	116,255
Investment income	<u>4,749</u>	<u>-</u>	<u>4,749</u>
Total	121,004	-	121,004
 EXPENDITURE ON			
Raising funds	<u>117,211</u>	<u>-</u>	<u>117,211</u>
 NET INCOME	3,793	-	3,793
 RECONCILIATION OF FUNDS			
Total funds brought forward	1,257,360	1,152	1,258,512
 TOTAL FUNDS CARRIED FORWARD	<u>1,261,153</u>	<u>1,152</u>	<u>1,262,305</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

6. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 October 2019	1,073,704	202,573	1,276,277
Additions	43,323	14,533	57,856
At 30 September 2020	<u>1,117,027</u>	<u>217,106</u>	<u>1,334,133</u>
DEPRECIATION			
At 1 October 2019	-	186,322	186,322
Charge for year	-	7,359	7,359
At 30 September 2020	<u>-</u>	<u>193,681</u>	<u>193,681</u>
NET BOOK VALUE			
At 30 September 2020	<u>1,117,027</u>	<u>23,425</u>	<u>1,140,452</u>
At 30 September 2019	<u>1,073,704</u>	<u>16,251</u>	<u>1,089,955</u>

7. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 October 2019	74,607
Revaluations	(3,826)
At 30 September 2020	<u>70,781</u>
NET BOOK VALUE	
At 30 September 2020	<u>70,781</u>
At 30 September 2019	<u>74,607</u>

There were no investment assets outside the UK.

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	4,518	12,828
Other debtors	7,645	2,200
Prepayments and accrued income	3,451	3,561
	<u>15,614</u>	<u>18,589</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	591	944
Taxation and social security	753	3,327
Other creditors	6,609	5,101
	<u>7,953</u>	<u>9,372</u>

10. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Bank loans (see note 11)	<u>29,000</u>	<u>-</u>

11. LOANS

An analysis of the maturity of loans is given below:

	2020	2019
	£	£
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>29,000</u>	<u>-</u>

12. MOVEMENT IN FUNDS

	At 1/10/19 £	Net movement in funds £	At 30/9/20 £
Unrestricted funds			
General fund	1,261,153	(9,361)	1,251,792
Restricted funds			
Chair Fund	1,152	-	1,152
TOTAL FUNDS	<u>1,262,305</u>	<u>(9,361)</u>	<u>1,252,944</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	89,035	(98,396)	(9,361)
TOTAL FUNDS	<u>89,035</u>	<u>(98,396)</u>	<u>(9,361)</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/10/18 £	Net movement in funds £	At 30/9/19 £
Unrestricted funds			
General fund	1,257,360	3,793	1,261,153
Restricted funds			
Chair Fund	1,152	-	1,152
TOTAL FUNDS	<u>1,258,512</u>	<u>3,793</u>	<u>1,262,305</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	121,004	(117,211)	3,793
TOTAL FUNDS	<u>121,004</u>	<u>(117,211)</u>	<u>3,793</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/10/18 £	Net movement in funds £	At 30/9/20 £
Unrestricted funds			
General fund	1,257,360	(5,568)	1,251,792
Restricted funds			
Chair Fund	1,152	-	1,152
TOTAL FUNDS	<u>1,258,512</u>	<u>(5,568)</u>	<u>1,252,944</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	210,039	(215,607)	(5,568)
TOTAL FUNDS	<u>210,039</u>	<u>(215,607)</u>	<u>(5,568)</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

13. RELATED PARTY DISCLOSURES

Churchdown Community Association is affiliated to The Community Centre Social Club (Churchdown) Ltd. During the year ended 30 September 20, a profit of £5445 made by the Community Centre Social Club (Churchdown) Ltd was covenanted to Churchdown Community Association. As of 30 September 2020, the balance owed to Churchdown Community Association was £7,645

CHURCHDOWN COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 September 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	5,139	6,006
Covenanted Profits from CCASC	5,445	285
Government Grant	24,548	-
Membership fees	1,452	1,852
Hall Bookings and Rent	43,133	82,306
Skittle alley	207	-
Rental income	12,750	25,506
Miscellaneous income	3	300
	<hr/>	<hr/>
	92,677	116,255
Investment income		
Other fixed asset invest - FII	(3,826)	4,607
Interest receivable - trading	184	142
	<hr/>	<hr/>
	(3,642)	4,749
Total incoming resources	<hr/>	<hr/>
	89,035	121,004
 EXPENDITURE		
Raising donations and legacies		
Wages	43,016	52,580
Pensions	368	234
Rates and water	3,765	2,955
Insurance	3,063	2,962
Light and heat	10,693	14,062
Telephone	1,796	1,590
Sundries	101	7
Office administration costs	4,090	3,921
Cleaning and laundry	3,124	4,179
Performing Rights Society	1,016	749
Repairs and maintenance	1,127	5,124
Grounds maintenance & rent	945	2,943
Travelling	3	138
Premises expenses	11,027	16,386
Fixtures and fittings depreciation	7,359	5,300
	<hr/>	<hr/>
	91,493	113,130
Other trading activities		
Bad debts	43	200
Support costs		
Management		
Professional fees	3,319	793
Finance		
Bank charges	1,029	770
Governance costs		
Accountancy and legal fees	2,512	2,318

This page does not form part of the statutory financial statements

CHURCHDOWN COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 September 2020

	2020 £	2019 £
Total resources expended	98,396	117,211
Net (expenditure)/income	<u>(9,361)</u>	<u>3,793</u>

This page does not form part of the statutory financial statements

REGISTERED CHARITY NUMBER: 246910

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2020
FOR
CHURCHDOWN COMMUNITY ASSOCIATION

Mitchell Glanville Limited
41 Rodney Road
Cheltenham
Gloucestershire
GL50 1HX

CHURCHDOWN COMMUNITY ASSOCIATION

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 September 2020

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CHURCHDOWN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 September 2020**

The trustees present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

246910

Principal address

Churchdown Community Centre
Parton Road
Churchdown
Gloucester
Gloucestershire
GL3 2JH

Trustees

R Smith
M Wake
Ms J Attwood
Dr R Streatfield
R Colley
Dr R Price
N Dring
S Loveridge
M Jordan (resigned 31.12.19)
J C Duffus (appointed 2.1.20)

Independent Examiner

Mitchell Glanville Limited
41 Rodney Road
Cheltenham
Gloucestershire
GL50 1HX

Approved by order of the board of trustees on 26 January 2021 and signed on its behalf by:



R Smith - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHURCHDOWN COMMUNITY ASSOCIATION**

Independent examiner's report to the trustees of Churchdown Community Association

I report to the charity trustees on my examination of the accounts of Churchdown Community Association (the Trust) for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs A J Evans FCCA
The Association of Chartered Certified Accountants
Mitchell Glanville Limited
41 Rodney Road
Cheltenham
Gloucestershire
GL50 1HX

26 January 2021

CHURCHDOWN COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		92,677	-	92,677	116,255
Investment income	2	(3,642)	-	(3,642)	4,749
Total		89,035	-	89,035	121,004
EXPENDITURE ON					
Raising funds		98,396	-	98,396	117,211
NET INCOME/(EXPENDITURE)		(9,361)	-	(9,361)	3,793
RECONCILIATION OF FUNDS					
Total funds brought forward		1,261,153	1,152	1,262,305	1,258,512
TOTAL FUNDS CARRIED FORWARD		1,251,792	1,152	1,252,944	1,262,305

The notes form part of these financial statements

CHURCHDOWN COMMUNITY ASSOCIATION

BALANCE SHEET 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	6	1,140,452	-	1,140,452	1,089,955
Investments	7	70,781	-	70,781	74,607
		<u>1,211,233</u>	<u>-</u>	<u>1,211,233</u>	<u>1,164,562</u>
CURRENT ASSETS					
Debtors	8	15,614	-	15,614	18,589
Cash at bank and in hand		61,898	1,152	63,050	88,526
		<u>77,512</u>	<u>1,152</u>	<u>78,664</u>	<u>107,115</u>
CREDITORS					
Amounts falling due within one year	9	(7,953)	-	(7,953)	(9,372)
NET CURRENT ASSETS		<u>69,559</u>	<u>1,152</u>	<u>70,711</u>	<u>97,743</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,280,792	1,152	1,281,944	1,262,305
CREDITORS					
Amounts falling due after more than one year	10	(29,000)	-	(29,000)	-
NET ASSETS		<u>1,251,792</u>	<u>1,152</u>	<u>1,252,944</u>	<u>1,262,305</u>
FUNDS	12				
Unrestricted funds				1,251,792	1,261,153
Restricted funds				1,152	1,152
TOTAL FUNDS				<u>1,252,944</u>	<u>1,262,305</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 26 January 2021 and were signed on its behalf by:



R Smith - Trustee



J Attwood - Trustee

The notes form part of these financial statements

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 30 September 2020**

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2020	2019
	£	£
Other fixed asset invest - FII	(3,826)	4,607
Interest receivable - trading	184	142
	<u>(3,642)</u>	<u>4,749</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

TRUSTEES' EXPENSES

During the year expenses were paid to trustees of £249 (2019- £138).

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Employees	<u>8</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	116,255	-	116,255
Investment income	<u>4,749</u>	<u>-</u>	<u>4,749</u>
Total	121,004	-	121,004
 EXPENDITURE ON			
Raising funds	<u>117,211</u>	<u>-</u>	<u>117,211</u>
 NET INCOME	3,793	-	3,793
 RECONCILIATION OF FUNDS			
Total funds brought forward	1,257,360	1,152	1,258,512
 TOTAL FUNDS CARRIED FORWARD	<u>1,261,153</u>	<u>1,152</u>	<u>1,262,305</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 30 September 2020**

6. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 October 2019	1,073,704	202,573	1,276,277
Additions	43,323	14,533	57,856
At 30 September 2020	1,117,027	217,106	1,334,133
DEPRECIATION			
At 1 October 2019	-	186,322	186,322
Charge for year	-	7,359	7,359
At 30 September 2020	-	193,681	193,681
NET BOOK VALUE			
At 30 September 2020	1,117,027	23,425	1,140,452
At 30 September 2019	1,073,704	16,251	1,089,955

7. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 October 2019	74,607
Revaluations	(3,826)
At 30 September 2020	70,781
NET BOOK VALUE	
At 30 September 2020	70,781
At 30 September 2019	74,607

There were no investment assets outside the UK.

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	4,518	12,828
Other debtors	7,645	2,200
Prepayments and accrued income	3,451	3,561
	15,614	18,589

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	591	944
Taxation and social security	753	3,327
Other creditors	6,609	5,101
	<u>7,953</u>	<u>9,372</u>

10. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Bank loans (see note 11)	<u>29,000</u>	<u>-</u>

11. LOANS

An analysis of the maturity of loans is given below:

	2020	2019
	£	£
Amounts falling between one and two years:		
Bank loans - 1-2 years	<u>29,000</u>	<u>-</u>

12. MOVEMENT IN FUNDS

	At 1/10/19 £	Net movement in funds £	At 30/9/20 £
Unrestricted funds			
General fund	1,261,153	(9,361)	1,251,792
Restricted funds			
Chair Fund	1,152	-	1,152
TOTAL FUNDS	<u>1,262,305</u>	<u>(9,361)</u>	<u>1,252,944</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	89,035	(98,396)	(9,361)
TOTAL FUNDS	<u>89,035</u>	<u>(98,396)</u>	<u>(9,361)</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/10/18 £	Net movement in funds £	At 30/9/19 £
Unrestricted funds			
General fund	1,257,360	3,793	1,261,153
Restricted funds			
Chair Fund	1,152	-	1,152
TOTAL FUNDS	<u>1,258,512</u>	<u>3,793</u>	<u>1,262,305</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	121,004	(117,211)	3,793
TOTAL FUNDS	<u>121,004</u>	<u>(117,211)</u>	<u>3,793</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/10/18 £	Net movement in funds £	At 30/9/20 £
Unrestricted funds			
General fund	1,257,360	(5,568)	1,251,792
Restricted funds			
Chair Fund	1,152	-	1,152
TOTAL FUNDS	<u>1,258,512</u>	<u>(5,568)</u>	<u>1,252,944</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	210,039	(215,607)	(5,568)
TOTAL FUNDS	<u>210,039</u>	<u>(215,607)</u>	<u>(5,568)</u>

CHURCHDOWN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 September 2020

13. RELATED PARTY DISCLOSURES

Churchdown Community Association is affiliated to The Community Centre Social Club (Churchdown) Ltd. During the year ended 30 September 20, a profit of £5445 made by the Community Centre Social Club (Churchdown) Ltd was covenanted to Churchdown Community Association. As of 30 September 2020, the balance owed to Churchdown Community Association was £7,645

CHURCHDOWN COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 September 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	5,139	6,006
Covenanted Profits from CCASC	5,445	285
Government Grant	24,548	-
Membership fees	1,452	1,852
Hall Bookings and Rent	43,133	82,306
Skittle alley	207	-
Rental income	12,750	25,506
Miscellaneous income	3	300
	<hr/>	<hr/>
	92,677	116,255
Investment income		
Other fixed asset invest - FII	(3,826)	4,607
Interest receivable - trading	184	142
	<hr/>	<hr/>
	(3,642)	4,749
Total incoming resources	<hr/>	<hr/>
	89,035	121,004
 EXPENDITURE		
Raising donations and legacies		
Wages	43,016	52,580
Pensions	368	234
Rates and water	3,765	2,955
Insurance	3,063	2,962
Light and heat	10,693	14,062
Telephone	1,796	1,590
Sundries	101	7
Office administration costs	4,090	3,921
Cleaning and laundry	3,124	4,179
Performing Rights Society	1,016	749
Repairs and maintenance	1,127	5,124
Grounds maintenance & rent	945	2,943
Travelling	3	138
Premises expenses	11,027	16,386
Fixtures and fittings depreciation	7,359	5,300
	<hr/>	<hr/>
	91,493	113,130
Other trading activities		
Bad debts	43	200
Support costs		
Management		
Professional fees	3,319	793
Finance		
Bank charges	1,029	770
Governance costs		
Accountancy and legal fees	2,512	2,318

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CHURCHDOWN COMMUNITY ASSOCIATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 September 2020

	2020 £	2019 £
Total resources expended	98,396	117,211
Net (expenditure)/income	<u>(9,361)</u>	<u>3,793</u>

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