

BVHT AGM 5th December 2024 7pm

Chair Report

I would like to welcome you all & thank you for attending the BVHT Annual AGM

What a busy 2024 we have had as a committee!!

Following the 2023 AGM we held our first meeting, It would seem in terms of positions nothing changed, I continued as Chair, Adrian doubled up as Treasurer & Secretary, Celia – Booking Secretary & Mike – Maintenance

Our committee is made up of 5 elected members – Karen Slocombe, Adrian Amiri, Celia Crees, Sally Clarke, Mike Humeniuk

The rest of the committee is our user groups who are Parish Council – Jayne Cox, Horti – Mark Hampton, Toddlers - Kelly Biss, Film Society – Sue Mcahill, Lunch Club – Antonina Robinson, PCC – Tim Chater

The BVHT committee have met regularly to plan events for the community, we also continued to open the Fulford Bar on Saturday evening however sadly this dwindled in terms of support as locals returned to the pub

The Fulford Bar & Jubilee Hall Bar continue to offer a fully stocked bar for a range of events this helps keep a regular income to our accounts. Mostly covered by volunteers from committee. With the loss of Saturday night opening, the committee have been running monthly Foodie Nights limiting numbers to around 20-25 This was met with full support & has been a massive help in boosting funds, Its also a great social evening with delicious food.

We select our events aiming to cover the 1st 6 months holding the ever popular quiz nights, Bingo, Cheese & Wine which was a huge success special Thanks to Mark W & Mark H

I have also arranged 2 Pottery Painting sessions in the 1st & 2nd part of the year, the latter one we had 59 attending. Both proved very popular & well attended, Sheena Henderson from Treetops donated the fee for Paints & Firing of Pottery to the Hall funds & we offered refreshments on the day.

We rely massively on our events bringing in regular income through all our fundraising efforts this helps towards ever increasing overheads. Sadly on the evening of October 6th the BVHT had damage to 3 panes of glass in the Old School Windows, this led us to contacting Roman Glass of Frome to have the windows boarded up until works could commence, we incurred further costs as due to the age of the panes and putty used this had to be tested for traces of lead, once identified Roman Glass could commence repair, we were invoiced for these works which totalled £312 this did not include a repaint of windows. The youth involved donated £50 towards the damage and a letter of apology. No further action was taken.

As the years move on we need to carefully look at ways to protect the buildings, we are mindful of the age of the buildings & we are seeing signs of disrepair around the windows in particular also the JH kitchen is now looking very tired & this is a key feature to any future bookings. As we move forward into a new year, we will have to look at prioritising remedial works to ensure the buildings are here for the future of the village.

I would like to Thank the committee for the countless hours you all give, In particular Adrian who is very savvy with the purse strings & all his secretarial skills. Celia for her countless hours back and forth showing potential hirers & lastly Mike for another year of overseeing maintenance issues, from broken loos to light bulbs to name a few. Sadly we have received an email from Mike notifying us of his

intention to step down from committee as Maintenance, I know I speak on behalf of all committee and would like to Thank Mike for his dedication to the buildings, we hope you will continue to support us as we move forward. Know doubt we will still be needing some advice from you!!

Lastly this year Toddlers finally closed the doors at the end of term in July, this has been a huge loss and very sad that times seem to have changed within our community, Kelly has been doing a Stirling job trying to engage with new mums and encourage them to come along. But to no avail and no support as her children moved onto Upton Noble school it was time for her to hand over, this has proved to be unsuccessful, Kelly your enthusiasm never falters, you have been a stalwart supporting us at BVHT, even though you are busy with your own Village Hall, although you don't reside within Batcombe your efforts have not gone unnoticed, so we Thank you immensely.

Electing of Committee

The Village Hall Representatives are confirmed as remaining as

PC – Jayne Cox

Film – Sue Macahil

Lunch Club – Antonina Robinson

PCC – Tim Chater

Horti – Mark Hampton

We now need to establish if those elected would like to remain as a trustee?

Is there anyone present who would like to be elected to committee?

Currently standing are – Karen, Adrian, Celia, Sally & Kelly we have 2 spaces available to elect onto committee, Is there anyone present who would like to stand as an elected trustee?

Treasurer's Report

Batcombe Village Hall Trust

For the Financial Year Ending 18th September 2024

Introduction

I am pleased to present the Treasurer's Report for Batcombe Village Hall Trust for the financial year ending 18th September 2024. This report provides an overview of the Trust's financial performance, highlights key income sources and expenditures, and outlines plans to address current challenges and ensure its future sustainability.

Financial Summary

Overall Deficit:

The year concluded with a deficit of **£1,200** as expenditure exceeded income.

Total Income:

The Hall generated a total income of **£42,900** (this includes Intra-bank transactions so not real income) which included:

- **Hall Rentals:** £7,800
- **Fundraising, Bar, and Food Sales (incl cash takings):** £15,900
- **100 Club Bank Account:** £7,200

- **Interbank Transactions:** £10,600 (closure of Shawbrook Account and transfer to CAF bank account).
- **Donations:** £900

Total Expenditure:

Expenditure for the year amounted to **£44,100** (this includes Intra-bank transactions so not real income) including:

- **Maintenance and Repairs:** £4,200
- **Utilities and Insurance:** £12,000
- **Bar Restocking and Food:** £6,500
- **Operational Costs:** £4,000
- **100 Club Account Expenditure:** £6,500
- **Closure of Shawbrook Account:** £10,600 (N.B. YE23 estimated at £10.8k)

Key Highlights

1. Income Streams:

- **Hall rentals** generated £7,800 reflecting steady usage by the community.
- **Fundraising events, bar, and food sales** (incl Cash) contributed £15,900 demonstrating the need for strong community support.
- **The 100+ Club** account added £7,200 providing a valuable contribution to the Hall's finances. This includes £3k of cash deposited and then transferred to Main Account owing to

paying-in slip issue.

- **Shawbrook Account Closure:** £10,600 transferring funds to the CAF Main Account.
- **Donations:** £900 (£670 Heritage Room electricity contribution and £200 charitable donation).

2. Key Expenditures:

- **Utilities and Insurance:** £12,000 covering essential services and insurance protections for the hall.

(Gas £2.5k, Electricity £6.1k, Water £0.2k, Insurance & Licences £3.2k)

- **Bar Restocking and Food Costs:** £6,500 reflecting investment in supplies for fundraising and events.
- **Maintenance and Repairs:** £3,200 ensuring the hall remains safe, welcoming, and well-maintained.
(JH floor maintenance £1k, Broken Window and asbestos check £0.6k, Bar pump £0.3k, roof repair £0.3k, electrical work £0.5k, dishwasher repair £0.3k and decorating £0.3k).
- **Operational Costs:** £3,800 covering day-to-day expenses necessary to keep the hall functioning smoothly.
(Grass cutting £1.5k, cleaning £1k, waste £1.3k).
- **Refunds on deposits/Bank Charges:** £1,200
- **100+ Club Winnings:** £6,500 reflecting ongoing benefit for this initiative. This includes £3k of cash deposited and then transferred to Main Account owing to paying-in slip issue.

- **Shawbrook Account Closure:** £10,600 which involved transferring funds to the CAF Main Account.

Challenges

1. Financial Shortfall:

- The Halls faced a shortfall of **£1,500** primarily due to a reduction in events that generate income.

2. Balancing Costs and Revenue:

- Bar restocking and food costs contribute to the expenditure, emphasizing the need for continued fundraising efforts to maintain profitability.

Future Plans

To address these challenges and ensure financial stability, we aim to:

1. Boost Income:

- Host additional fundraising events and explore ways to increase Hall bookings and Community involvement.
- Encourage continued participation in initiatives like the 100+ Club.

2. Seek External Support:

- Apply for grants and funding to support essential projects and operational costs.

3. Improve Cost Efficiency:

- Review expenditure regularly and explore cost-saving measures, such as bulk purchasing for bar and food supplies or investing in energy-efficient systems.

Closing Statement

On behalf of Batcombe Village Hall Trust, I would like to thank the Committee Members, volunteers, and the local community for their ongoing support and contributions. With continued effort and careful financial management, we can ensure that the Halls remain a vital and sustainable resource for the entire community.

Adrian Amiri

Treasurer, Batcombe Village Hall Trust

BVHT Full Year 2023 - 2024

Data in £ 000's		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Full Year 000's
Main Account	TOTAL INCOME	£6.8	£15.6	£7.6	£5.5	£35.5
100+ Club Account		£0.6	£0.4	£2.7	£3.5	£7.2
Gold Account		£0.0	£0.0	£0.0	£0.0	£0.2
Shawbrook Account		£0.0	£0.0	£0.0	£0.0	£0.0
TOTAL Income		£7.5	£16.0	£10.3	£9.1	£42.9

Data in £ 000's		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Full Year 000's
Main Account	TOTAL EXPENSES	£7.7	£9.0	£4.2	£6.1	£27.0
100+ Club Account		£1.3	£0.6	£1.1	£3.5	£6.5
Gold Account		£0.0	£0.0	£0.0	£0.0	£0.0
Shawbrook Account closure		£0.0	£10.6	£0.0	£0.0	£10.6
TOTAL Expenses		£9.1	£20.1	£5.2	£9.7	£44.1

Data in £ 000's		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Full Year 000's
Last year estimation of Shawbrook Account						-£0.30
Total Surplus(+ve) or Deficit (-ve)		-£1.6	-£4.1	£5.1	-£0.6	-£1.2
Total Surplus(+ve) or Deficit (-ve)		-£1.6	-£4.1	£5.1	-£0.6	-£1.5

Data in £ 000's		2023-2024 This Year	2022-2023 Last Year	Difference (+ve is good!)	Comments
Notable movements INCOME (+ve is good!)					
Bar/Food		£10.9	£22.8	-£11.8	last year Coronation and increased number of Events
Inter Bank Transfer/Deposits		£10.6	£0.0	£10.6	Shawbrook old account closed £10.6k
Wedding Hire		£2.3	£5.9	-£3.6	Decrease in number of Weddings
Donations/Cash/Refunds/Grants		£6.1	£7.4	-£1.3	Last year PM donation £1.4k, Rugby Shirt £0.3k, Lottery £1k & EDF rebate £3k.
Clubs		£2.0	£2.6	-£0.6	Decrease Club activities
Private Hire		£3.2	£5.0	-£1.8	General reduction
Room Hire		£0.4	£1.0	-£0.6	General reduction
100+ Club Account		£7.2	£4.7	£2.6	£3k of this is cash deposit transferred to CAF Main Account (as no paying-in slip)
Gold Account		£0.2	£0.1	£0.1	Minor movement
TOTAL		£42.8	£49.4	-£6.5	

Data in £ 000's		2023-2024 This Year	2022-2023 Last Year	Difference (+ve is bad!)	Comments
Notable movements EXPENSES (+ve is bad!)					
Gas**		£2.5	£3.7	-£1.2	Last year we had a few months on Variable rate now reduced.
Bar/Food		£6.5	£14.9	-£8.3	Weddings/Bar stock, decreases in events.
Grass Cutting/Wndw cleaning***		£1.8	£1.6	£0.2	Minor movement
Cleaning***		£1.0	£1.2	-£0.2	Antonina now taken over from Kerry
Electricity**		£6.1	£4.4	£1.7	New contract with associated increase
Licences**		£2.2	£2.3	-£0.2	Minor movement
Equip/Hire/Décor		£0.3	£2.9	-£2.6	last year Cutlery/crockery, cupboard, new chairs and Rugby shirts
Fire/PAT/Boiler/PPE test**		£1.0	£1.3	-£0.3	Minor movement
Repairs (major & minor)*		£2.9	£4.4	-£1.5	last year Boiler Fix £1.7k, lights/Dshwshr/Heater/General fix £2.3k
Refunds/Bank Charges		£1.2	£0.8	£0.4	More deposits this year for Weddings/events
Admin/Auditor Expenses		£0.0	£0.4	-£0.4	Last year "Admin" transfer of 100club monies paid into incorrect account
Water**		£0.2	£0.3	-£0.1	Minor movement
Waste***		£1.3	£1.2	£0.1	Minor movement
100+ Club Account		£6.5	£4.2	£2.3	£3k of this is cash deposit transferred to CAF Main Account (as no paying-in slip)
Shawbrook Account Transfer (& closure)		£10.6	£0.0	£10.6	Transfer to CAF Main Account
TOTAL		£44.0	£43.6	£0.5	

Batcombe Village Hall Trust Booking Clerk's Report 2024

Following on from the last AGM in November 2023, a range of our regular bookings continued to run successfully and they are: Badminton on Thursdays, the Tuesday and Thursday Yoga sessions with Anouchka and the Hub on Fridays. The Heritage room has been open most Saturdays including a display in the main school room last November. Luncheon Club continues to take place on Wednesdays on a monthly basis, as do the Parish Council meetings. And there have also been occasional meetings of the Friends of Batcombe, the PCC, the Deanery, the Anthroposophical Society and the fete committee. The toddler group ran on Tuesdays until July but unfortunately they have had to stop due to dwindling numbers. Sustainable Batcombe held some meetings earlier in the year until they also had to stop. We do however now welcome the arrival of Walking Football on Monday evenings. Other new additions are yoga with Fiona on Thursday afternoons and monthly soundbaths with Ella in the Old School.

We have continued to accommodate The Film Society once a month on Fridays from Autumn 2023 through to April 2024 and they presented a good range of entertaining and thought-provoking films.

We are also pleased to have continued to hold the regular annual events and these were: The Remembrance Day drinks reception in the Old School on 12th November, the children's' Christmas party on the 17th of December, the Horticultural society plant swap on 5th May and the horticultural show on the 3rd of August.

We have held some very successful social events for the village beginning with the Christmas card sale last November and a Christmas meal in early December and the Christmas Social on the 23rd December. There was also a series of quiz evenings with food last Winter as well as bingo nights in November 23 and September 24.

We have also held two pottery painting events which have proved very popular.

Our two main music events were the Gin & Jazz night in May and very recently our local band Hopeville played for us. Both occasions provided excellent music with delicious food, and great fun dancing to Hopeville. Two other very enjoyable events were the Harvest supper, arranged jointly between the BVHT and PCC and the gourmet cheese and wine tasting; both of which were sell-out events.

We continued to run the Fulford bar every Saturday night until July but then stopped due to unpredictable attendance. However we are still opening the bar occasionally for foodie nights and these have been very popular with some delicious meals presented.

In terms of privately run events, throughout the year there have been numerous birthday parties, ranging from ages 4 to 80 years old! There were four wakes and we had a wedding in July. Lilly held a lovely brunch morning in August and raised a good sum for charity. There have also been some very interesting talks held by the Friends of Batcombe covering rewilding, farming, the Israel-Palestine conflict and witchfinders. There has also been a defibrillator course, a meeting held by Prime Parkinson and the old school has been used as an election polling station on two occasions. And the annual Somerset arts weeks took place as usual in the old school at the end of September to early October.

In addition to the use made of the two halls for events, there have been several occasions where we have hired out equipment such as tables, chairs, crockery etc for private use and this has brought in some welcome extra funds.

So, overall, we have had a great range of events which we plan to continue through next year. And we very much appreciate everyone's support in both attending these functions as well as volunteering to help with the work involved.

BATCOMBE VILLAGE HALL TRUST

STATEMENT OF ASSETS and LIABILITIES as at 18th September 2024

	General Fund	Reserve Funds	Fixed Rate account	TOTALS						
				2024	2023	2022	2021	2020	2019	2018
MONETARY ASSETS										
General	19,678			19,678 ✓	10,686 ✓	8,061	13,532	9,294	2,799	3,076
100 Club		4,731 ✓		4,731 ✓	4,034 ✓	3,543	13,017	10,444	8,059	5,376
Gold Own Funds		2,312		2,312 ✓	2,258	2,141	7,133	7,132	7,122	4,116
Gold Other Funds		4,639		4,639 ✓	4,526	4,526	4,526			
Fixed rate ** (estimated)				0	10,762	10,551	10,541	10,395	10,261	10,101
At Banks	19,678	11,682	-	31,361 ✓	32,266	28,821	48,748	37,265	28,241	22,670
Cash in Hand (Bar)	2,162			2,162 ✓	2,764	193	442	888	64	747
Cash Assets	21,841	11,682	-	33,523	35,030	29,014	49,190	38,152	28,304	23,416
Bar Stock Value	2,836			2,836 ✓	2,839	3,054	1,514	951	1,363	1,040
									-75	-87
Assets	24,676	11,682	-	36,359	37,869	32,067	50,705	39,104	29,593	24,369
Creditors										
Debtors										
Liabilities										
True Assets @ 18/9/2023	24,676	11,682	-	36,359	37,869	32,067	50,705	39,104	29,593	24,369
				-£1,509.96						

Fixed Assets - Land, Buildings and Contents of Hall and School

Certificate of Examination

The information given in these accounts has been drawn from the financial books and documents of the Batcombe Village Hall Trust for the year ending 18th September 2024, and certified by the Independent Examiner as an accurate presentation.

Independent Examiner

Mrs Tanya Gillard

Treasurer

Adrian Amiri

Adrian Amiri

Chair

K Slocombe

Mrs K Slocombe



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BOTCOMBE VILLAGE HALL TRUST

On accounts for the year
ended

18109124

Charity no
(if any)

246300

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete ☒ if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Tania Gillard

Date: 2012/24

Name: Tania Gillard

Relevant professional qualification(s) or body (if any):

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Address:

119 MARSTON LANE
FROME
SOMERSET, BA11 4DN.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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