



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2024		31	03	2025

Section A Reference and administration details

Charity name	MEMORIAL HALL COYCHURCH
Other names charity is known by	WILLIAMS MEMORIAL HALL
Registered charity number (if any)	246245
Charity's principal address	22 Hawthorn Drive
	Coychurch
	Bridgend
	Postcode CF35 5ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Coychurch Lower Community Council	Custodial and Managing Trustee		
2	Mr E Caparros	Chairman		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed (5 th June 1923) and Scheme (11 th December 1936)
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Public election of the community council

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The maintenance and provision of a venue for educational and social groups in the local area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees have had regard to the guidance issued by the Charity Commission on Public Benefit. The groups using the building contribute to the physical, mental, and social health of people of all ages from the local area.

The Hall is currently used by the following local groups:

Weekly/twice weekly -
Keep fit class, Zumba Dance Fit class, Yoga class, Ballroom Dance group, Karate club, Brownies troop, Ballet classes, Baby and Toddler sensory classes, and the Youth Club

Fortnightly -
Over-50s Coffee Morning, Age Connect Nails Service, Thursday Handcraft group

Monthly:
Women's Institute, Mothers' Union and 2 gardening societies.

The ad-hoc use of the building for children's parties remains strong.

The building is also used for the local polling station when required for local and national elections.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Williams Memorial Hall remains an important part of village life with over 450 attendees of all ages using the building in a full week.

New groups for Yoga and Handcrafts have started during 2024-25. The Yoga group meet weekly and the Handcrafts group meet fortnightly.

The charity has a “Friends of the Williams Memorial Hall” fundraising group which has put on various events through the year to supplement the Trust’s funds. This year they have raised £2,381 for the building fund.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain sufficient cash reserves for 3-6 months running costs to meet fluctuations in receipts or payments and to provide a contingency fund to cover unscheduled maintenance/repairs.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eugene Caparros	
Position (eg Secretary, Chair, etc)	Chair	
Date	9/9/2025	

MEMORIAL HALL COYCHURCH TRUST

END OF YEAR ACCOUNTS 2024-25

MONTH	PAYMENTS	RECEIPTS	Payment Notes	Receipts Notes
Carried Forward:		£9,339.85		
APRIL	£3,551.09	£8,973.62		Inc. Office Rental
MAY	£1,815.04	£2,397.84		
JUNE	£2,207.56	£2,431.21		
JULY	£1,377.17	£3,112.36		
AUGUST	£2,406.70	£3,045.59		
SEPTEMBER	£1,574.18	£971.08		
OCTOBER	£4,198.96	£2,168.52	inc. car park wall repair	
NOVEMBER	£5,119.46	£1,546.14	inc. car park wall repair	
DECEMBER	£1,175.50	£789.90		
JANUARY	£2,215.01	£1,944.03		
FEBRUARY	£2,261.95	£943.79		
MARCH	£2,238.41	£2,133.07		
Totals:	£30,141.03	£30,457.15		
Trading Profit/Loss		£316.12		
Carry Forward:		£9,655.97		
Current Account Balance:		£1,697.61		
Savings Account Balance:		£8,469.73		
TOTAL:		£10,167.34		
less lottery fund		-511.37		
Available		£9,655.97		
Variance		£0.00		

Prepared By: M. E. Thomas Date: 1/9/2025
Hall Manager

Signed: [Signature] Date: 9.9.2025
Chairman

Memorial Hall Coychurch Trust

Prepared by: M E Thomas
Hall Manager

Date: 1 / 9 / 2025

Approved by: [Signature]
Chairman

Date: 9 / 9 / 2025

	Bank Reconciliation at 31/03/2025		
	Cash in Hand 01/04/2024		9,339.85
	ADD Receipts 01/04/2024 - 31/03/2025		30,457.15
	SUBTRACT Payments 01/04/2024 - 31/03/2025		30,141.03
A	Cash in Hand 31/03/2025 (per Cash Book)		9,655.97
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2025	0.00	
	Current Account 31/03/2025	1,697.61	
	Savings Account 31/03/2025	8,469.73	
			10,167.34
	Less Lottery ring fenced fund		511.37
			9,655.97
	Plus unpresented receipts		
B	Adjusted Bank Balance		9,655.97
	A = B Checks out OK		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Memorial Hall Coychurch Charitable Trust

On accounts for the year
ended

2024-2025

Charity no
(if any)

246245

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29th January
2026

Name:

HELEN EMBLING

Relevant professional
qualification(s) or body
(if any):

A.C.I.B.

Address:

TY COCH THE COURT
COYCHURCH CF35 5EH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A