

MEMORIAL HALL

England & Wales · Charity number 246245

Details

Other names WILLIAMS MEMORIAL HALL

Status Registered

Legal form Other

Registered 1966-02-04

Register [View on the Charity Commission register](#)

Contact

Address Williams Memorial Hall
Hawthorn Drive
coychurch
Bridgend
CF35 5ES

Phone 01656647216

Email clerk@coychurchlower-cc.gov.uk

Website www.memorialhallcoychurch.org.uk

Activities

Objects: BENEFIT OF THE INHABITANTS OF THE PARISH OF COYCHURCH.

Activities: Adult Education and Leisure groups, Keep fit, Zumba, Latin American Line Dance, Welsh Dance, Women's Institute, Gardening Societies, Karate, Brownies, Ballet, Coychurch Youth Club, Children's Parties, Concerts, Charity Events. Surgery for Welsh Assembly MPs and use as a Polling Station.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** COYCHURCH LOWER
- Bridgend

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£30,457	£30,141	-	-
2024-03-31	£19,849	£25,195	-	-
2023-03-31	£23,627	£32,477	-	-
2022-03-31	£15,475	£21,351	-	-
2021-03-31	£64,377	£51,453	-	-

Trustees

Name	Role	Appointed
COYCHURCH LOWER COMMUNITY COUNCIL		
Eugene Caparros		2022-05-06
Michael Vaughn Randall		2022-05-10

MEMORIAL HALL

England & Wales - Charity number 246245

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2024		31	03	2025

Section A Reference and administration details

Charity name: **MEMORIAL HALL COYCHURCH**

Other names charity is known by: **WILLIAMS MEMORIAL HALL**

Registered charity number (if any): **246245**

Charity's principal address: **22 Hawthorn Drive**
Coychurch
Bridgend
Postcode **CF35 5ES**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Coychurch Lower Community Council	Custodial and Managing Trustee		
2	Mr E Caparros	Chairman		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed (5 th June 1923) and Scheme (11 th December 1936)
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Public election of the community council

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The maintenance and provision of a venue for educational and social groups in the local area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees have had regard to the guidance issued by the Charity Commission on Public Benefit. The groups using the building contribute to the physical, mental, and social health of people of all ages from the local area.

The Hall is currently used by the following local groups:

Weekly/twice weekly -

Keep fit class, Zumba Dance Fit class, Yoga class, Ballroom Dance group, Karate club, Brownies troop, Ballet classes, Baby and Toddler sensory classes, and the Youth Club

Fortnightly -

Over-50s Coffee Morning, Age Connect Nails Service, Thursday Handcraft group

Monthly:

Women's Institute, Mothers' Union and 2 gardening societies.

The ad-hoc use of the building for children's parties remains strong.

The building is also used for the local polling station when required for local and national elections.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Williams Memorial Hall remains an important part of village life with over 450 attendees of all ages using the building in a full week.

New groups for Yoga and Handcrafts have started during 2024-25. The Yoga group meet weekly and the Handcrafts group meet fortnightly.

The charity has a "Friends of the Williams Memorial Hall" fundraising group which has put on various events through the year to supplement the Trust's funds. This year they have raised £2,381 for the building fund.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity aims to maintain sufficient cash reserves for 3-6 months running costs to meet fluctuations in receipts or payments and to provide a contingency fund to cover unscheduled maintenance/repairs.

Details of any funds materially in deficit

-

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Eugene Caparros	
Position (eg Secretary, Chair, etc)	Chair	
Date	9/9/2025	

Monthly Summary 2024-25

MEMORIAL HALL COYCHURCH TRUST

END OF YEAR ACCOUNTS 2024-25

MONTH	PAYMENTS	RECEIPTS	Payment Notes	Receipts Notes
Carried Forward:		£9,339.85		
APRIL	£3,551.09	£8,973.62		Inc. Office Rental
MAY	£1,815.04	£2,397.84		
JUNE	£2,207.56	£2,431.21		
JULY	£1,377.17	£3,112.36		
AUGUST	£2,406.70	£3,045.59		
SEPTEMBER	£1,574.18	£971.08		
OCTOBER	£4,198.96	£2,168.52	inc. car park wall repair	
NOVEMBER	£5,119.46	£1,546.14	inc. car park wall repair	
DECEMBER	£1,175.50	£789.90		
JANUARY	£2,215.01	£1,944.03		
FEBRUARY	£2,261.95	£943.79		
MARCH	£2,238.41	£2,133.07		

Totals: £30,141.03 £30,457.15

Trading Profit/Loss £316.12

Carry Forward: **£9,655.97**

Current Account Balance: £1,697.61

Savings Account Balance: £8,469.73

TOTAL: £10,167.34

less lottery fund -511.37

Available £9,655.97

Variance £0.00

Prepared By: M. E. Thomas
Hall Manager

Date: 1/9/2025

Signed: [Signature]
Chairman

Date: 9.9.2025

Memorial Hall Coychurch Trust

Prepared by: M E Thomas
Hall Manager

Date: 1 / 9 / 2025

Approved by: [Signature]
Chairman

Date: 9 / 9 / 2025

	Bank Reconciliation at 31/03/2025			
	Cash in Hand 01/04/2024			9,339.85
	ADD Receipts 01/04/2024 - 31/03/2025			30,457.15
	SUBTRACT Payments 01/04/2024 - 31/03/2025			30,141.03
A	Cash in Hand 31/03/2025 (per Cash Book)			9,655.97
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2025	0.00	
	Current Account	31/03/2025	1,697.61	
	Savings Account	31/03/2025	8,469.73	
				10,167.34
	Less Lottery ring fenced fund			511.37
				9,655.97
	Plus unrepresented receipts			
B	Adjusted Bank Balance			9,655.97
	A = B Checks out OK			



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Memorial Hall Coychurch Charitable Trust

**On accounts for the year
ended**

2024-2025

**Charity no
(if any)**

246245

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Handwritten signature]

Date:

29th January 2025

Name:

HELEN EMBLING

**Relevant professional
qualification(s) or body
(if any):**

A.C.I.B.

Address:

TY COCH THE COURT
COYCHURCH CF35 5EH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

MEMORIAL HALL

England & Wales - Charity number 246245

Accounts



Trustees' Annual Report for the period

Period start date

Period end date

From

06 April 2020

To

05 April 2021

Section A Reference and administration details

Charity name

MEMORIAL HALL COYCHURCH TRUST

Other names charity is known by

WILLIAMS MEMORIAL HALL

Registered charity number (if any)

246245

Charity's principal address

Williams Memorial Hall

Main Road

Coychurch

CF35 5HB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Coychurch Lower Community Council	Williams Memorial Hall, Coychurch		Elected body – Coychurch Lower Community Council
2	Mrs P John	Chair		
3	Mrs H Evans	Vice Chair		
4				
5				
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	DEED OF CONVEYANCE, 1922 SCHEMA ASSIGNING TRUSTEESHIP TO THE COYCHURCH LOWER PARISH COUNCIL (NOW COYCHURCH LOWER COMMUNITY COUNCIL), 1936
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	COMMUNITY COUNCIL BODY CORPORATE by public election

Additional governance issues (Optional Information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Coychurch Lower Community Council's Financial Policy and procedures are followed to ensure financial governance and annual external audits are undertaken.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Williams Memorial Hall in Coychurch in whatever way the Trustee feels fit to the benefit of the local community.

This involves:

- 1.) Maintenance of the building to the appropriate standard to facilitate its use by the local community and groups with members from the wider area.
- 2.) Fundraising to ensure sufficient funds for the purchase of replacement / new equipment when needed.
- 3.) Encouraging groups which have positive impacts on people's wellbeing to use the facility and the setting of affordable rates for social groups and businesses.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The purpose of the Williams Memorial Hall is to provide a safe and comfortable environment for groups to meet at an affordable price. The Trust aims to facilitate as wide a variety of activities as possible, on a not for profit basis.

To achieve this the Trustee has had regard to the Charity Commission guidance on public benefit.

The Trust has well established relationships with groups who hire all of parts of the building for:

- Children's groups (Brownies, Lego Club, Karate Classes, Mother and Toddler group, Children's dance group)
- Adult fitness groups (Zumba, Aerobics, Pilates)
- Interest groups (Gardening Society, Sugarcraft Club, Mothers' Union, Women's Institute)
- Health and wellbeing groups (Princess of Wales Hospital exercise group, Age Connect nail cutting service, Over-50 Coffee Morning group to combat isolation and loneliness).

The building also hosts the Coychurch Lower Community Council meeting, providing space for residents to attend.

Additional details of objectives and activities (Optional Information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Empty box for optional information.

Summary of the main achievements of the charity during the year

The building has been closed for 8 months of 2020/21 due to Coronavirus restrictions issued by the Welsh Government and then the requirements to install Covid safety equipment, signage and procedures.

There were 142 bookings in the 4 months (6th September 2020 – 28th December 2020) that the building was open. These were made by 17 different groups. Revenue from Hall/Room hire was £7,898

We were only able to hold one small fundraising event due to various Covid related restrictions. This event raised £485.

This year we benefited from the Charity Support Grant from the Welsh Government during lockdowns.

We were awarded a Development Grant by the National Lottery of £32,292 in 2020 and even though the building was not open we were able to progress the development of our plans for the renovation of the building. We now have architectural drawings, surveys, planning permission and building regulations consent in place.

Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funds – hall/room/office space hiring

Secondary source of funds - Fundraising social events: concerts, craft fayres, etc.

During 2020-21 - Welsh Government Covid-19 grants

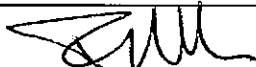

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PENELOPE ANN JOHN	HELEN JANE EVANS
Position (eg Secretary, Chair, etc)	CHAIR	VICE CHAIR.
Date	22 / 6 / 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
MEMORIAL HALL COYCHURCH TRUST

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/20	To	Period end date 31/03/21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall hire	7,808	-	-	7,808	16,243
Fundraising	575	-	-	575	7,407
Government Covid Support Grants	24,000	-	-	24,000	-
Bank Interest	2	-	-	2	3
National Lottery Fund (Hall renovation)	-	31,992	-	31,992	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,385	31,992	-	64,377	23,653
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,385	31,992	-	64,377	23,653
A3 Payments					
General	17,272	-	-	17,272	17,649
Salary	2,700	-	-	2,700	2,640
Memorial Hall Renovation Project - TNL Development Grant	-	31,481	-	31,481	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	19,972	31,481	-	51,453	20,289
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,972	31,481	-	51,453	20,289
Net of receipts/(payments)	12,413	511	-	12,924	3,364
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,998	-	-	16,998	-
Cash funds this year end	29,411	511	-	29,922	3,364

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Bank account	22,507	511	-
	Savings Bank account	6,904	-	-
		-	-	-
	Total cash funds	29,411	511	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

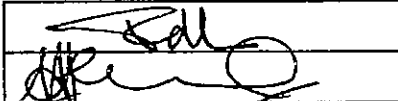
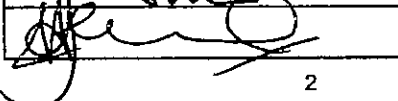
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	?		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None outstanding		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PENELOPE ANN JOHN	22/6/21
	HELEN JANE EVANS	22/6/21

Mrs. M. Thomas
Treasurer,
Trustees, Memorial Hall Coychurch
Council Offices,
Main Road,
COYCHURCH,
Bridgend CF35 5HB

34, Bryn Rhedyn,
PENCOED,
CF35 6TL

28th. December 2021

Dear Madam,

AUDIT OF ACCOUNTS 2020 - 2021.

After a due audit of the documents relating to the financial management of The Memorial Hall, Coychurch, I am able to certify that those accounts are correct.

Thank you for your co-operation.

Yours sincerely,



Norman J. Davies.