

# WEELEY VILLAGE HALL

England & Wales · Charity number 246146

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1966-01-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Weeley Village Hall  
Old Clacton Road  
Weeley  
Clacton-On-Sea  
Essex  
CO16 9LW

**Phone** 07977557431

**Email** [bookings@weeleyvillagehall.co.uk](mailto:bookings@weeleyvillagehall.co.uk)

**Website** [www.weeleyvillagehall.co.uk](http://www.weeleyvillagehall.co.uk)

## Activities

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**Objects:** (1) THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF WEELEY (HEREINAFTER CALL "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS. (2) THE LAND WITH THE BUILDINGS THEREON SPECIFIED IN THE SAID SCHEDULE SHALL BE HELD UPON TRUST FOR THE PURPOSES OF A VILLAGE HALL AS AFORESAID.

**Activities:** We have two halls to let, either on a regular or occasional basis, at reasonable rates. Each has a kitchen and good lighting. The larger one is suitable for sports, parties etc. The smaller one is carpeted, with chairs and tables and is suitable for meetings etc. Information from the Bookings Officer 07977 557431.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** PARISH OF WEELEY
- Essex

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£39,636	£39,059	-	-
2024-03-31	£49,210	£46,699	-	-
2023-03-31	£33,339	£30,204	-	-
2022-03-31	£28,378	£30,029	-	-
2021-03-31	£19,438	£16,566	-	-

## Trustees

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Name	Role	Appointed
<b>Christine Elizabeth Hamilton</b>	Chair	2012-11-01
Barbara Matola		2023-08-23
Carol Holt-Bushell		2023-08-23
Colin John McGucken		2023-08-23
Kevin Millar		2023-04-26
Sharon Roberts		2022-06-23

**WEELEY VILLAGE HALL**

England & Wales - Charity number 246146

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2024		31	03	2025

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Old Clacton Road	
Weeley	
Clacton-On-Sea	
Postcode	CO16 9LW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Hamilton	Chair & Secretary		
2	David Hillman	Treasurer	To 22/05/2024	
3	Sharon Robetts	Vice Chair		
4	Kevin Millar	Treasurer		
5	Maureen Stock		To 22/05/2024	
6	Carol Holt-Bushell			
7	Angela Whittaker		To 21/08/2024	
8	Brian Whittaker		To 21/08/2024	
9	Colin McGucken			
10	Barbara Matola			
11				
12				
13				
14				
15				
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Benjamin Lown	Rural Community Council of Essex

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution dated 13/03/1987

How the charity is constituted  
(eg. trust, association, company)

Scheme of the Charity Commissioners

Trustee selection methods  
(eg. appointed by, elected by)

Representative members and elected members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Weeley without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has two halls which are available for hire by both individuals and associations etc. The large hall has a hard floor and is suitable for sports activities. The small hall has a carpeted floor and is suitable for meetings etc.

There are many regular activities taking place at the hall and these include:

- Keep fit classes
- Yoga and Pilates classes
- Children's dance classes
- Indoor bowling clubs
- Dog training
- Weeley Women's Institute
- Weeley Residents Association activities including knitting, walking football, bingo, quizzes etc.
- Percussion Workshop
- Clairvoyant nights
- Camera Club
- Purple Feather Mind Body Soul Fair
- Weeley Parish Council meetings
- Polling Station when required

In addition the hall is often hired by individuals for events including, wedding receptions, birthday parties, anniversaries, children's parties and sympathy receptions. It is also hired by businesses for meetings and training sessions including health education.

The Trustees agreed that Weeley Village Hall does meet the public benefit test as stipulated by the Charity Commission.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the Year the hall invested in a new more efficient boiler to help with the rising costs of energy. The hall has replaced noise reduction panels. Additionally, the hall has been fully painted. The hall continued to thrive as a community hub.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy seeks to maintain reserves in the range £21,000 to £26,000 to cover unforeseen major repairs of £15,000 to £20,000 and normal operating expenditure for 3 months of £6,000. Reserves at the end of the year were £23,706.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Kevin Millar	Christine Hamilton
Full name(s)	Kevin Millar	Christine Hamilton
Position (eg Secretary, Chair, etc)	Treasurer	Chair & Secretary
Date	28/05/2025	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Weeley Village Hall 246146

## Receipts and payments accounts

CC16a

For the period from	4/1/2024	To	3/31/2025
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hire Charges	38,463	-	-	38,463	38,187
Compensation for Damage	75	-	-	75	-
ECC GIF Grant (Solar Porject)	-	-	-	-	10,000
Fund raising	-	-	-	-	10
Cost recharged	-	-	-	-	364
Income from solar generation	294	-	-	294	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>38,832</b>	<b>-</b>	<b>-</b>	<b>38,832</b>	<b>48,561</b>
<b>A2 Asset and investment sales, (see table).</b>					
Sale of Assets	91	-	-	91	-
Interest received	713	-	-	713	649
<b>Sub total</b>	<b>804</b>	<b>-</b>	<b>-</b>	<b>804</b>	<b>649</b>
<b>Total receipts</b>	<b>39,636</b>	<b>-</b>	<b>-</b>	<b>39,636</b>	<b>49,210</b>
<b>A3 Payments</b>					
Council tax	190	-	-	190	179
Utilities	3,311	-	-	3,311	3,140
Wages	18,036	-	-	18,036	15,965
Maintenance	4,861	-	-	4,861	4,728
Domestic supplies	1,544	-	-	1,544	1,379
Insurance	1,494	-	-	1,494	1,028
Performing rights	429	-	-	429	337
Administration	2,114	-	-	2,114	1,433
Advertising	110	-	-	110	110
	-	-	-	-	-
<b>Sub total</b>	<b>32,089</b>	<b>-</b>	<b>-</b>	<b>32,089</b>	<b>28,299</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Solar Panel Project	-	-	-	-	18,400
Refurbishments	6,970	-	-	6,970	-
<b>Sub total</b>	<b>6,970</b>	<b>-</b>	<b>-</b>	<b>6,970</b>	<b>18,400</b>
<b>Total payments</b>	<b>39,059</b>	<b>-</b>	<b>-</b>	<b>39,059</b>	<b>46,699</b>
<b>Net of receipts/(payments)</b>	<b>577</b>	<b>-</b>	<b>-</b>	<b>577</b>	<b>2,511</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>23,129</b>	<b>-</b>	<b>-</b>	<b>23,129</b>	<b>20,618</b>
<b>Cash funds this year end</b>	<b>23,706</b>	<b>-</b>	<b>-</b>	<b>23,706</b>	<b>23,129</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	-	-	-
	HSBC current account	8,586	-	-
	COIF account	15,120	-	-
	<b>Total cash funds</b>	<b>23,706</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	to nearest £	to nearest £	to nearest £
	Unpaid hire charges	1,842	-	-
	Unpaid recharges to WPC	620	-	-
	CCLA Bank interest	56	-	-
	Gas & Electricity in Credit	18	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land and buildings	Unrestricted	-	1,343,000
	Furniture, fixtures and fittings	unrestricted	-	21,729
	(As per insurance valuation)		-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
	Hire deposits and advance payments	Unrestricted	1,949	
	Independent examination	Unrestricted	120	
	Gas, Electricity and Water	Unrestricted	1,200	
	HSBC bank charges	Unrestricted	7	
	PAYE	Unrestricted	170	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	C Hamilton	CHRISTINE HAMILTON	5/28/2025	
	CHB	CAROL HOLT-BUSHELL	5/28/2025	

## **Independent Examiner's Report to the Trustees of Weeley Village Hall (Registered Charity number 246146)**

I report to the trustees on my examination of the accounts of Weeley Village Hall for the year ended 31<sup>st</sup> March 2025.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Benjamin Lown, BSc (Hons) Accounting and Finance  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
16 May 2025

**WEELEY VILLAGE HALL**

England & Wales - Charity number 246146

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

## Section A Reference and administration details

**Charity name** Weeley Village Hall

**Other names charity is known by** -

**Registered charity number (if any)** 246146

**Charity's principal address**

Old Clacton Road
Weeley
Clacton-On-Sea
<b>Postcode</b> CO16 9LW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Hamilton	Chair & Secretary		
2	David Hillman	Treasurer		
3	Rita Bailey		To 02/11/2023	
4	Maureen James		To 02/11/2023	Weeley Women's Institute
5	Maureen Stock			
6	Michael Brown		To 04/06/2023	St. Andrews SMBC
7	Sharon Roberts	Vice Chair		
8	Kevin Millar		From 26/04/2023	
9	Colin McGucken		From 23/08/2023	
10	Barbara Matola		From 23/08/2023	
11	Angela Whittaker		From 23/08/2023	
12	Carol Holt-Bushell		From 23/08/2023	
13	Jason Firth		From 23/08/2023 To 27/09/2023	
14	Derek Ward		From 23/08/2023 To 27/12/2023	
15				
16				
17				
18				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner	Jan Stobart	Rural Community Council of Essex

**Name of chief executive or names of senior staff members (Optional information)**

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution dated 13/03/1987
How the charity is constituted (eg. trust, association, company)	Scheme of the Charity Commissioners
Trustee selection methods (eg. appointed by, elected by)	Representative members and elected members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Weeley without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has two halls which are available for hire by both individuals and associations etc. The large hall has a hard floor and is suitable for sports activities. The small hall has a carpeted floor and is suitable for meetings etc.

There are many regular activities taking place at the hall and these include:

- Keep fit classes
- Yoga and Pilates classes
- Children's dance classes
- Indoor bowling clubs
- Dog training
- Weeley Women's Institute
- Weeley Residents Association activities including crafts, knitting, walking football, bingo, quizzes etc.
- Percussion Workshop
- Clairvoyant nights
- Camera Club
- Purple Feather Mind Body Soul Fair
- Weeley Parish Council meetings
- Polling Station when required

In addition the hall is often hired by individuals for events including, wedding receptions, birthday parties, anniversaries, children's parties and sympathy receptions. It is also hired by businesses for meetings and training sessions including health education.

The Trustees agreed that Weeley Village Hall does meet the public benefit test as stipulated by the Charity Commission.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

[Empty box for optional information]

**Summary of the main achievements of the charity during the year**

Hire charges had not been increased since 2013 and due to increasing costs the Trustees found it necessary to increase rates by 12% from 1<sup>st</sup> September 2023.

During the Year the hall invested in a system of solar panels and batteries to mitigate the rising cost of energy. The hall is grateful to Essex County Council for contributing a grant of £10,000 towards this project. Additionally the hall invested in a replacement electrical distribution board and additional chairs and tables.

During the Year the hall has recruited several new Trustees.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy seeks to maintain reserves in the range £21,000 to £26,000 to cover unforeseen major repairs of £15,000 to £20,000 and normal operating expenditure for 3 months of £6,000. Reserves at the end of the year were £23,128.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F


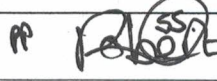
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Hillman	Christine Hamilton
Position (eg Secretary, Chair, etc)	Treasurer	Chair & Secretary

Date

22/05/24



WEELEY VILLAGE HALL 246146

**Receipts and payments accounts**

**CC16a**

For the period from 01/04/2023 To 31/03/2024

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire charges	38,187	-	-	38,187	32,660
Compensation for damage	-	-	-	-	150
Costs recharged to PC	364	-	-	364	289
Interest received	649	-	-	649	240
Fund raising	10	-	-	10	-
ECC GIF Grant (Solar Project)	-	10,000	-	10,000	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>39,210</b>	<b>10,000</b>	<b>-</b>	<b>49,210</b>	<b>33,339</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,210</b>	<b>10,000</b>	<b>-</b>	<b>49,210</b>	<b>33,339</b>
<b>A3 Payments</b>					
Council tax	179	-	-	179	338
Utilities	3,140	-	-	3,140	3,481
Wages	15,965	-	-	15,965	14,695
Maintenance & Projects	13,128	10,000	-	23,128	7,980
Domestic supplies	1,379	-	-	1,379	935
Insurance	1,028	-	-	1,028	1,006
Performing rights	337	-	-	337	475
Administration	1,433	-	-	1,433	1,194
Advertising	110	-	-	110	100
<b>Sub total</b>	<b>36,699</b>	<b>10,000</b>	<b>-</b>	<b>46,699</b>	<b>30,204</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,699</b>	<b>10,000</b>	<b>-</b>	<b>46,699</b>	<b>30,204</b>
<b>Net of receipts/(payments)</b>	<b>2,511</b>	<b>-</b>	<b>-</b>	<b>2,511</b>	<b>3,135</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>20,618</b>	<b>-</b>	<b>-</b>	<b>20,618</b>	<b>17,483</b>
<b>Cash funds this year end</b>	<b>23,129</b>	<b>-</b>	<b>-</b>	<b>23,129</b>	<b>20,618</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	200	-	-
	HSBC current account	8,523	-	-
	COIF account	14,406	-	-
	<b>Total cash funds</b>	<b>23,129</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Unpaid hire charges	2,154	-	-
	Unpaid recharges to WPC	91	-	-
	CCLA Bank interest	62	-	-
	Gas & Electricity in credit	599	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land and buildings	Unrestricted	-	1,343,000
	Furniture, fixtures and fittings	Unrestricted	-	21,729
	(As per insurance valuation)		-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Hire deposits and advance payments	Unrestricted	1,863	-
	Independent examination	Unrestricted	114	-
	Gas, Electricity & Water	Unrestricted	311	-
	HSBC bank charges	Unrestricted	13	-
	PAYE	Unrestricted	126	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID HILLMAN	22/05/24
	Sharon Roberts	22/05/24

Notes: Wages of £8,784 were paid to the Bookings Officer, Mrs P Hillman, who is the spouse of the Treasurer.

## **Independent Examiner's Report to the Trustees of Weeley Village Hall (Registered Charity number 246146)**

I report to the trustees on my examination of the accounts of Weeley Village Hall for the year ended 31<sup>st</sup> March 2024.

### **Responsibilities and basis of report**


As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
10<sup>th</sup> May 2024

**WEELEY VILLAGE HALL**

England & Wales - Charity number 246146

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Hamilton	Chair & Secretary		
2	David Hillman	Treasurer		
3	Rita Bailey			
4	Maureen James			Weeley Women's Institute
5	Maureen Stock			
6	Michael Brown	Vice Chair		St. Andrews SMBC
7	Sharon Roberts		From 23/06/2022	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Jan Stobart	Rural Community Council of Essex

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 13/03/1987
How the charity is constituted (eg. trust, association, company)	Scheme of the Charity Commissioners
Trustee selection methods (eg. appointed by, elected by)	Representative members and elected members

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Weeley without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has two halls which are available for hire by both individuals and associations etc. The large hall has a hard floor and is suitable for sports activities. The small hall has a carpeted floor and is suitable for meetings etc.

There are many regular activities taking place at the hall and these include:

- Keep fit classes
- Yoga and Pilates classes
- Children's dance classes
- Children's basketball
- Indoor bowling clubs
- Dog training
- Weeley Women's Institute
- Weeley Residents Association activities including crafts, knitting, walking football, bingo, quizzes etc.
- Choir
- Percussion Workshop
- Clairvoyant nights
- Camera Club
- Purple Feather Mind Body Soul Fair
- Weeley Parish Council meetings
- Polling Station when required

In addition the hall is often hired by individuals for events including, wedding receptions, birthday parties, anniversaries, children's parties and sympathy receptions. It is also hired by businesses for meetings and training sessions including health education.

The Trustees agreed that Weeley Village Hall does meet the public benefit test as stipulated by the Charity Commission.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Activities at the hall have expanded post pandemic and it hosts a very wide range of activities.

Charge rates were unchanged.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy seeks to maintain reserves in the range £15,000 to £20,000 to cover unforeseen major repairs of £10,000 to £15,000 and normal operating expenditure for 3 months of £5,000. Reserves at the end of the year were £20,611.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F



## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Hillman	Christine Hamilton
Position (eg Secretary, Chair, etc)	Treasurer	Chair & Secretary

Date

24/05/23



WEELEY VILLAGE HALL	246146
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## Receipts and payments accounts

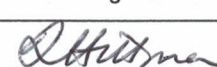
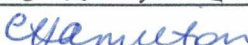
**CC16a**

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire charges	32,660	-	-	32,660	19,783
Compensation for damage	150	-	-	150	7
Costs recharged to PC	289	-	-	289	97
Interest received	240	-	-	240	6
Fund raising	-	-	-	-	10
Government RHL Grant	-	-	-	-	7,553
Government CJRS Grant	-	-	-	-	842
Sale of assets	-	-	-	-	80
<b>Sub total (Gross income for AR)</b>	<b>33,339</b>	<b>-</b>	<b>-</b>	<b>33,339</b>	<b>28,378</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,339</b>	<b>-</b>	<b>-</b>	<b>33,339</b>	<b>28,378</b>
<b>A3 Payments</b>					
Council tax	338	-	-	338	172
Utilities	3,481	-	-	3,481	2,620
Wages	14,695	-	-	14,695	14,132
Maintenance	7,980	-	-	7,980	9,250
Domestic supplies	935	-	-	935	877
Insurance	1,006	-	-	1,006	959
Performing rights	475	-	-	475	816
Administration	1,194	-	-	1,194	1,103
Advertising	100	-	-	100	100
<b>Sub total</b>	<b>30,204</b>	<b>-</b>	<b>-</b>	<b>30,204</b>	<b>30,029</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>30,204</b>	<b>-</b>	<b>-</b>	<b>30,204</b>	<b>30,029</b>
<b>Net of receipts/(payments)</b>	<b>3,135</b>	<b>-</b>	<b>-</b>	<b>3,135</b>	<b>- 1,651</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>17,483</b>	<b>-</b>	<b>-</b>	<b>17,483</b>	<b>19,134</b>
<b>Cash funds this year end</b>	<b>20,618</b>	<b>-</b>	<b>-</b>	<b>20,618</b>	<b>17,483</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	-	-	-
	HSBC current account	6,861	-	-
	COIF account	13,757	-	-
	<b>Total cash funds</b>	<b>20,618</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	Unpaid hire charges	1,940	-	-
	Unpaid recharges to WPC	91	-	-
	CCLA Bank interest	45	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Land and buildings	Unrestricted	-	965,232
	Furniture, fixtures and fittings	Unrestricted	-	21,729
	(As per insurance valuation)		-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Hire deposits and advance payments	Unrestricted	2,065	-
	Independent examination	Unrestricted	108	-
	Gas, Electricity & Water	Unrestricted	559	-
	HSBC bank charges	Unrestricted	9	-
	PAYE	Unrestricted	115	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	DAVID HILLMAN CHRISTINE HAMILTON	24/05/23 24/5/23	

Notes: Wages of £8,268 were paid to the Bookings Officer, Mrs P Hillman, who is the spouse of the Treasurer.

## **Independent Examiner's Report to the Trustees of Weeley Village Hall (Registered Charity number 246146)**

I report to the trustees on my examination of the accounts of Weeley Village Hall for the year ended 31<sup>st</sup> March 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
9<sup>th</sup> May 2023

**WEELEY VILLAGE HALL**

England & Wales - Charity number 246146

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	04	2021		31	03	2022

## Section A Reference and administration details

**Charity name** Weeley Village Hall

**Other names charity is known by** -

**Registered charity number (if any)** 246146

**Charity's principal address**

Old Clacton Road  
 Weeley  
 Clacton-On-Sea  
**Postcode** CO16 9LW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christine Hamilton	Chair & Secretary		
2	David Hillman	Treasurer		
3	Rita Bailey			
4	Maureen James			Weeley Women's Institute
5	Maureen Stock			
6	Michael Brown	Vice Chair		St. Andrews SMBC
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Jan Stobart	Rural Community Council of Essex

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution dated 13/03/1987

How the charity is constituted  
(eg. trust, association, company)

Scheme of the charity Commissioners

Trustee selection methods  
(eg. appointed by, elected by)

Representative members and elected members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the Charity shall be the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Weeley without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The charity has two halls which are available for hire by both individuals and associations etc. The large hall has a hard floor and is suitable for sports activities. The small hall has a carpeted floor and is suitable for meetings etc.

There are many regular activities taking place at the hall and these include:

- Keep fit classes
- Yoga classes
- Children's dance classes
- Indoor bowling clubs
- Dog training
- Weeley Women's Institute
- Weeley Residents Association activities
- Choir
- Clairvoyant nights
- Line dancing
- Purple Feather Mind Body Soul Fair
- Weeley Parish Council meetings
- Polling Station when required

In addition the hall is often hired by individuals for events including, wedding receptions, birthday parties, anniversaries, children's parties and sympathy receptions. It is also hired by businesses for meetings and training sessions.

The Trustees agreed that Weeley Village Hall does meet the public benefit test as stipulated by the Charity Commission.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Activities at the hall were curtailed in the first few months of the Year due to the pandemic. Total rental income recovered significantly, as compared to the previous Year, but was still 30% lower than the pre-pandemic level. The reduction in income was partly offset by lower costs. The hall received a Retail Hospitality and Leisure Grant and also benefited from the Coronavirus Job retention Scheme.

Charge rates were unchanged.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy seeks to maintain reserves in the range £15,000 to £20,000 to cover unforeseen major repairs of £10,000 to £15,000 and normal operating expenditure for 3 months of £5,000. Reserves at the end of the year were £17,483.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

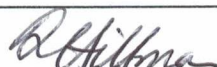
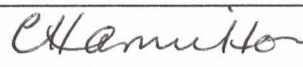
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Hillman	Christine Hamilton
Position (eg Secretary, Chair, etc)	Treasurer	Chair & Secretary

Date

19/05/22



WEELEY VILLAGE HALL 246146

## Receipts and payments accounts

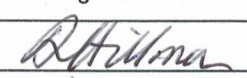
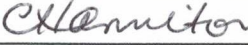
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For the period from 01/04/2021 To 31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire charges	19,783	-	-	19,783	4,470
Compensation for damage	7	-	-	7	-
Costs recharged to PC	97	-	-	97	99
Interest received	6	-	-	6	16
Fund raising	10	-	-	10	25
Government RHL Grant	7,553	-	-	7,553	10,000
Government CJRS Grant	-	842	-	842	4,828
Sale of assets	80	-	-	80	-
<b>Sub total (Gross income for AR)</b>	<b>27,536</b>	<b>842</b>	<b>-</b>	<b>28,378</b>	<b>19,438</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,536</b>	<b>842</b>	<b>-</b>	<b>28,378</b>	<b>19,438</b>
<b>A3 Payments</b>					
Council tax	172	-	-	172	-
Utilities	2,620	-	-	2,620	2,478
Wages	13,290	842	-	14,132	10,367
Maintenance	9,250	-	-	9,250	1,679
Domestic supplies	877	-	-	877	241
Insurance	959	-	-	959	944
Performing rights	816	-	-	816	-
Administration	1,103	-	-	1,103	757
Advertising	100	-	-	100	100
<b>Sub total</b>	<b>29,187</b>	<b>842</b>	<b>-</b>	<b>30,029</b>	<b>16,566</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,187</b>	<b>842</b>	<b>-</b>	<b>30,029</b>	<b>16,566</b>
<b>Net of receipts/(payments)</b>	<b>- 1,651</b>	<b>-</b>	<b>-</b>	<b>1,651</b>	<b>2,872</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>19,134</b>	<b>-</b>	<b>-</b>	<b>19,134</b>	<b>16,262</b>
<b>Cash funds this year end</b>	<b>17,483</b>	<b>-</b>	<b>-</b>	<b>17,483</b>	<b>19,134</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in hand	-	-	-
	HSBC current account	3,965	-	-
	COIF account	13,518	-	-
	<b>Total cash funds</b>	<b>17,483</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unpaid hire charges	2,150	-	-
	Unpaid electricity charge	24	-	-
	HMRC N.I. Overpayment	202	-	-
	CCLA Bank interest	5	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land and buildings	Unrestricted	-	857,984
	Furniture, fixtures and fittings	Unrestricted	-	17,523
	(As per insurance valuation)		-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Hire deposits and advance payments	Unrestricted	1,308	-
	Independent examination	Unrestricted	102	-
	Gas, Electricity (estimated) & Water	Unrestricted	904	-
	Water	Unrestricted	324	-
	HSBC bank charges	Unrestricted	11	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		D. HILLMAN	19/05/22	
		C. HAMILTON	19/5/22	

Notes: Wages of £7,775 were paid to the Bookings Officer, Mrs P Hillman, who is the spouse of the Treasurer.

## **Independent Examiner's Report to the Trustees of Weeley Village Hall (Registered Charity number 246146)**

I report to the trustees on my examination of the accounts of Weeley Village Hall for the year ended 31<sup>st</sup> March 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J Stobart FCCA  
RCCE House, Threshelfords Business Park, Inworth Road, Feering CO5 9SE  
5<sup>th</sup> June 2022