



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> April 2020**  
Period end date

Period start date To **31<sup>st</sup> March 2021**

Charity name: **The holly Tree Club**

Charity registration number: **244503**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The object of the Club shall be to promote the welfare of the aged – physically disabled – in any manner, which may be deemed by law to be charitable, within the Parish of Deddington.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>1. To hold regular Coffee mornings for the members of the Club. 2. To organise and promote outings for members of the club 3. To hold events for Club members such as film shows and other social events 4. To let the Hall to hirers from the local community to provide community benefit and to support the maintenance of the hall</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have due regard to the guidance issued by the Charity Commission on Public benefit</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This report covers the period from April 2020 to October 2021 as the Holly Tree AGM was delayed until lockdown permitted the meeting to be safely held at the hall.</p> <p>It's been a difficult last 18 months with lockdown and living with Covid 19. We have been unable to have meetings and many have suffered greatly due to enforced social isolation, so its really good to be able to start getting out again. But the time the hall had to be closed was put to good use and we were able to renovate in that time though, so a productive use of time. Phase 1 renovations have been successful, though not without some problems along the way. We have employed a Renovation Protection Policy to ensure that the hall remains in good order and a place where people are happy to meet, which includes taking a week or two every</p>



		<p>summer, when the bookings are at the slowest and people are on holiday, to have a managed programme of repairs and renewals to keep the hall in good order. We hope to be able to start outings again soon, Diana will let members know when something is organised. We are also looking at having a Christmas lunch this year, more details shortly. We hope to restart films too when Age Uk are able to support this again meanwhile we are looking into the practicalities and costs of us having our own PRS &amp; PPL license to show our own films in the future, should Age UK not have funding to restart. We are hoping to start a monthly lunch club in association with Deddington Day Care, otherwise known as the Thursday Club, which we hope you will welcome. David will explain more detail about this later in the meeting. Phase 2 fundraising and subsequent will be progressing over the coming year which Stella inform you of shortly too. The committee have been busy despite lock down, working on hall renovations, compliance, upgrading our policies and procedures. Following feedback form the survey earlier in the year, we are pleased to offer weekly</p>
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		<p>coffee mornings which are well attended and as long as they continue to be, we will continue to hold those weekly in the future. There will be no membership subscription increase in 2022, it will continue to be £6/per annum for the year, payable in January. The Committee have decided to separate the advertising for the 'Holly Tree Club' from the 'Holly Tree Hall' activities, so in future, the piece in the Deddington News will refer just to Coffee Club activities, and we will market the Hall for hire as a separate entity, so enable wider appeal and engage more directly with potential hirers. I'd like to thank the committee for all their hard work over the last year, it has been challenging. We have an exciting year ahead of us, much work to do and many bridges to cross, but we have a great team behind us and are committed to achieve our ambitions. Rev'd Annie Goldthorp</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
	Para 1.41	



Performance of fundraising activities against objectives set		
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The funds of the organisation are adequate to fulfil all anticipated financial outgoings and to maintain its charitable obligations</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>There is currently no specific reserve funds; however there are adequate funds held to support the current improvement programme</b>
Amount of reserves held	Para 1.22	<b>Zero in specific reserves; end of year balance, adjusted for assets &amp; liabilities for the ongoing improvements programme is approximately £30,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Once the current improvement programme is complete, all anticipated expenditure is covered by routine income and at least a year's outgoings is kept.</b>
Details of fund materially in deficit	Para 1.24	<b>No funds are in deficit</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No future uncertainties</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Income for normal running expenses is primarily from letting of the Hall. Fundraising is ongoing in order to fund the second phase of improvements; this phase will not be undertaken until adequate funding is in place.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Club Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Charitable Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are selected from interested persons/volunteers from the Deddington Community, members of the Holly Tree Club and from the Deddington parish Council and approved at committee meetings of the Holy Tree Hall</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	The Holly Tree
Other name the charity uses	
Registered charity number	244503
Charity's principal address	The Holly Tree Hall Horsefair Deddington OX15 0SH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Ann Goldthorp	Chair		
2	Deddington Parish Council			
3	Stella O'Neill	Secretary		
4	Clive Snashall	Treasurer	From 05/10/2020	
5	Jennifer Snashall		From 06/07/2020	
6	David Rogers			
7	Diana Marshall			
8	Julia Cork			
9	Hugh Blythe			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity




[illegible]



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANN LESLEY GOLDTHORPE	Stella May O'Neill
Position (eg Secretary, Chair, etc)	 CHAIR	Secretary
Date	25/01/2022	

# THE HOLLY TREE CLUB

## Income and Expenditure Accounts for the period 1 April 2020 to 31 March 2021

	TOTALS	2019/20
<b>Funds @ 1:4:20</b>		
Barclays Community Account	7,567.15	5,726.13
Business Premium Account	17,667.85	22,631.00
Cash in Hand	94.25	50.00
<b>TOTAL</b>	<b>25,329.25</b>	<b>28,407.13</b>
<b>INCOME</b>		
Rents received	3,584.37	7,979.20
Outings, subs, films, refreshments	-	1,346.11
Covid Grants	10,707.83	
General Grants	10,000.00	
Donations	107.00	262.70
Sundry	157.22	-
Development	70,588.61	-
Bank Interest	8.91	36.85
<b>TOTAL</b>	<b>95,153.94</b>	<b>9,624.86</b>
<b>EXPENDITURE</b>		
Domestic	41.42	166.03
Cleaning	384.27	580.00
Maintenance	228.60	243.60
Parking Area resurfacing		1,740.00
Gardening & Tree Work	888.00	242.00
Utilities	2,552.06	1,865.68
Insurance	583.56	578.12
Rates	-	88.06
Outings	-	579.50
Admin	69.31	162.35
Sundry	15.00	15.00
Development	75,736.68	6,442.40
<b>TOTAL</b>	<b>80,498.90</b>	<b>12,702.74</b>
Surplus/(Deficit)	14,655.04	(3,077.88)
Funds at 31:3:21	39,984.29	25,329.25
<b>Represented by</b>		
Barclays Community Account	6,688.88	7,567.15
Business Premium Account	33,193.16	17,667.85
Cash in Hand	102.25	94.25
<b>TOTAL</b>	<b>39,984.29</b>	<b>25,329.25</b>



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Banbury  
Oxon OX15 0NX

☎ 01869 337213

25 September 2021

The Committee  
The Holly Tree Club

I have completed my independent examination of The Holly Tree Club records along accepted auditing lines and standards, which includes an investigation of evidence relevant to the amounts and disclosure in the accounts. I performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement.

In my opinion, and to the best of my knowledge and belief, the accounts show a true and fair view of the financial transactions of The Holly Tree Club records for the year ended 31<sup>st</sup> March 2021.

I have not seen the petty cash so am unable to verify this figure.

Yours faithfully



Chris Twomey  
A.C.I.B.