

THE RELIGIOUS OF CHRISTIAN INSTRUCTION

England & Wales · Charity number 243995

Details

Status Registered

Legal form Trust

Registered 1964-08-09

Register [View on the Charity Commission register](#)

Contact

Address St Antony's Convent
5-6 West Terrace
Westbury
Sherborne
DT9 3ER

Phone 02079695657

Activities

Objects: FOR SUCH CHARITABLE PURPOSES WHICH ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORK CARRIED ON IN ENGLAND AND WALES BY THE SOCIETY AS THE TRUSTEES WITH THE APPROVAL OF THE SUPERIOR SHALL THINK FIT.

Activities: The Institute has continued to fulfil its principal aims through the education and formation of religious sisters, by teaching, pastoral and other work at the two schools in Effingham and by care and pastoral work in the parishes of Sherborne and Effingham and elsewhere.

Classification

- **How:** Provides Services
- **What:** Education/training, Religious Activities
- **Who:** Children/young People, Other Defined Groups

Geography

- **Area of benefit:** ENGLAND AND WALES
- Belgium
- Dorset
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£134,005	£169,384	-	-
2024-08-31	£106,119	£179,116	-	-
2023-08-31	£137,687	£197,925	-	-
2022-08-31	£132,547	£138,525	-	-
2021-08-31	£116,043	£159,929	-	-
2020-08-31	£119,409	£88,604	-	-

Trustees

Name	Role	Appointed
SISTER JOSEPHINE O'FLAHERTY		
Sister Eulalia Maria Wanderley De Lima		2026-03-31
Sister Rose Solange Fatuma		2025-10-30

Accounts

**INSTITUTE OF THE
RELIGIOUS OF CHRISTIAN INSTRUCTION
(Registered Charity Number: 243995)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

HaysMac LLP
Chartered Accountants
Registered Auditors
London

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

(Registered Charity Numbers: 243995)

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2024

LEGAL AND ADMINISTRATIVE DETAILS

PRINCIPAL OFFICE

St. Antony's Convent
6 West Terrace
Sherborne
Dorset
DT9 3ER

TRUSTEES

Brigid Mary Kennedy (Sister Brede)
Beatrice Mary O'Flaherty (Sister Josephine)
Christine Mary Browne (Sister Pauline) (Deceased 13 August 2025)
Paul Austin (Resigned 17 January 2025)

SUPERIOR

Sister Josephine O'Flaherty

SOLICITORS

Tozers
Broadwalk House
Southernhay West
Exeter
EX1 1UA

INDEPENDENT EXAMINER

Adam Halsey FCA
HaysMac LLP
Chartered Accountants
10 Queen Street Place
London EC4R 1AG

PRINCIPAL BANKERS

Lloyds Bank plc, Southampton

INVESTMENT ADVISERS

Rathbones
Quilter Cheviot
Oakglen

INSURANCE BROKERS

Gallagher
8 Albany Park
Cabot Lane
Poole
Dorset BH17 7AZ

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT

The Trustees present their Report and Accounts for the year ended 31 August 2024. The financial statements comply with the current statutory requirements, the Trust Deed and with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Details of the trustees who have served in the year and the principal advisors to the charity are set out on page 2.

The Institute of the Religious of Christian Instruction is an unincorporated charitable association established by a Trust Deed made on 11th May 1965 by M L J Mairlot, G N Phillips and H E Felstead. The Deed, as amended by a Scheme dated 15 November 1999, declared trusts: *"for such charitable purposes as shall advance the religious and other charitable work of the Province as the trustees with the approval of the Superior shall from time to time think fit but if at any time the Province shall cease to exist or the said Institute shall cease to carry on religious or other charitable work in England or Wales then for such other lawful charitable purposes connected with the advancement of the Roman Catholic Religion as the trustees shall determine"*. The Province is defined in the Trust Deed, as amended, to mean *"the English Region of the voluntary association or community of women known as the Institute of the Religious of Christian Instruction and now established in England at St Antony's Convent, Sherborne"*.

For the purposes of both Trust Deeds, the Superior is vested the power of appointing and removing trustees.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in determining the activities undertaken by the Charity.

The Superior administers certain funds on behalf of the Institute as a whole. Each year, in accordance with the Institute's own Rules and Constitutions she submits to the Council a formal account of her administration of those funds. In addition, she is accountable to the Trustees at their regular meetings. Over and above the central administration of its English Region, the Institute's work has been carried out through the Convent at Sherborne (Dorset).

The Institute ran St Teresa's (Senior) School Effingham Hill and St Teresa's Preparatory School, with the help of a governing body constituted under an Instrument of Government adopted on 21 November 1994 until 1 September 2002 when the Trustees handed over the two Schools to a new charity, St Teresa's School Effingham Trust, in furtherance of their educational work. The Trustees now have no direct role in the schools' management and following the sale of the freehold reversion the charity now has no financial involvement in the School.

OBJECTS AND ACTIVITIES

Historically, the Institute has fulfilled its principal aims through the education and formation of religious Sisters, by teaching, pastoral and other work at the two schools at Effingham and Leweston, by care and pastoral work in parishes, and by its other charitable works, as well as by the provision of bursaries for Catholic education. More recently the Institute has achieved its objectives by facilitating such charitable causes in a non-direct way including the provision of grants, although the Sisters continue to work in the parish in a voluntary capacity. The Institute continues to support Leweston School by way of a loan.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

FINANCIAL REVIEW

The Statement of Financial Activities shows a deficit of £72,997 (2023: £60,238) before investment gains and losses.

The Institute continues to review its finances and needs in order to match future income with expenditure having regard to the increasing number of retired Sisters and until recently its involvement in the Schools at Effingham. No commitments or guarantees have been given in this or any other respect.

At the year end the charity's total funds including functional property stood at £3,469,559. This comprises tangible fixed assets with a net book value of £451,038 consisting entirely of assets which are required for the continuing work of the charity. A further £150,000 represents loans to St Antony's - Leweston School Trust to assist with its purchase of the freehold properties from the Institute. The remaining £2,868,521, comprising cash and investments less committed funds, is held to fund the day-to-day activities of the charity and to provide funds for the continuing support of the members of the Institute.

The Institute continues to review its spending plans and needs and makes every effort to manage its existing assets as efficiently as possible in order to generate the income necessary to achieve the charity's aims, including provision for Sisters in retirement. The Trustees are satisfied that the overall position is sound, but are conscious that their resources are limited in the face of future needs.

RESERVES POLICY

Having reviewed their available funds and income against immediate and foreseeable needs, the Trustees are satisfied that their reserves are not excessive. No specific actuarial projection has been made, but the Trustees have taken note of work done by other religious orders to identify future costs.

A designated Retirement Fund has been established from the sale proceeds of the former convent schools at Sherborne and Leweston, with a current balance of £1.5m. This sum will be kept under review and further additions or deductions made according to need, providing that the Sisters' continuing work is not impaired. This Fund is essential to provide for the increasing numbers of retired sisters (all of whom have given their lives towards furthering the Institute's charitable work) and the cost of nursing care when fewer sisters are able to earn an income. Given their age profile, it is believed that this new Retirement Fund will barely be sufficient to meet these needs.

A designated Tangible Fixed Asset Fund has also been established, representing the net book value of the charity's property used for the support and ministry of sisters and especially for education. Such funds are not therefore readily realisable to meet future contingencies. To complement this fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

A designated fund has also been set up to represent the value of the loan to St Antony's School, Leweston.

All these funds are considered essential if the important and often unpaid work carried on by the remaining active sisters is to continue in the long term, both in the Schools and in other pastoral work.

INVESTMENT POWERS AND POLICY

The Trustees have the statutory trustee investment powers and any additional powers given to them by the donors of any donated trust funds. The 15 November 1999 Charity Commission Scheme has been superseded by the Trustee Act 2000, permitting the Trustees to where appropriate take advantage of, and have regard to the requirements of, the provisions of the Act to enable a broad-based portfolio to be efficiently administered in the interests of the charity.

The Trustees have also adopted an investment policy which is ethically sound and appropriate to the charity's needs, particularly with a view to securing capital growth to meet rising income needs in future years. They have resolved to hold substantial liquid funds for the time being, partly because of concerns over stock market performance, although the intention is to invest for the future as outlined elsewhere in this Report.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

CONNECTED CHARITIES

There are no related parties or connected charities associated with the charity, although it continues to work closely with Leweston School Trust, St Teresa's School Effingham Trust and with the Roman Catholic Dioceses of Arundel & Brighton and Plymouth or their local representatives.

FUNDRAISING, VOLUNTARY HELP AND DONATIONS

The charity does not currently engage in fund-raising activities as such with members of the public. It does to some extent depend on voluntary donations and the occasional legacy to sustain its work. No material donations in kind or intangible income were received during the year. The charity does not, to any material extent, depend on volunteers for the provision of its pastoral work.

INTERNAL CONTROLS AND PROCEDURES

Little cash is held, and donations and other receipts are invariably by cheque, as is most expenditure. Internal controls of cash, donations and expenditure are therefore considered adequate.

The charity has not historically made grants other than occasional bursaries for pupils of its former schools. The trustees have formalised their grant making policies ensuring that all grants meet Charity Commission guidelines.

RISK ASSESSMENT

The Trustees have continued to give consideration to any major risks facing the charity and what steps, if any, should be taken to mitigate those risks. They have concluded that the greater risk to the charity now is the lack of novices or postulants under training for the religious life and the consequent fall in the number of sisters able to carry out its remaining charitable work and to care for those who need nursing or other assistance.

Despite those concerns, the recent restructuring of its activities has enabled the Institute to face the financial future with greater confidence. In the short to medium term the Trustees are satisfied that all the charity's obligations can be met as they occur. Adoption of the above Reserves Policy is intended to ensure that the Institute will continue to be able to fulfil such obligations.

FUTURE PLANS

The Trustees will continue its charitable activities in 2024/2025 similarly to those performed in the 2023/2024 financial year.

The Trustees continue to support the schools in Effingham and Leweston.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the charity (Accounts and Reports) Regulations 2008 and with the Trust Deed dated 11 May 1965. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of the Trustees of the Institute of the Religious of Christian Instruction

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

Date: 28 October 2025

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

I report to the Trustees on my examination of the accounts of The Institute of the Religious of Christian Instruction for the year ended 31 August 2024 which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Halsey FCA
HaysMac LLP,
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Date: 28 October 2025

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	Unrestricted Funds 2024 £	Unrestricted Funds 2023 £
INCOME FROM:			
Donations and legacies:			
Covenanted pensions and Sisters' income and stipends		37,001	35,966
Investments – listed investments	2	52,329	85,411
Rent and lease		16,789	16,310
Total income		<u>106,119</u>	<u>137,687</u>
EXPENDITURE ON:			
<i>Raising funds</i>			
Investment management	3	10,276	19,394
<i>Charitable Activities</i>			
Support of members and their mission	3	168,840	178,531
Total expenditure		<u>179,116</u>	<u>197,925</u>
NET (EXPENDITURE) BEFORE GAINS AND LOSSES ON INVESTMENTS		(72,997)	(60,238)
INVESTMENT GAINS AND LOSSES:			
Realised		21,929	(4,336)
Unrealised	6	229,648	(114,824)
NET MOVEMENT IN FUNDS		<u>178,580</u>	<u>(179,398)</u>
RECONCILIATION OF FUNDS			
Funds brought forward		<u>3,290,979</u>	<u>3,470,377</u>
Funds carried forward	11	<u><u>£3,469,559</u></u>	<u><u>£3,290,979</u></u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

BALANCE SHEET

AS AT 31 AUGUST 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible fixed assets	5	451,038	456,153
Investments	6	2,420,799	2,799,527
		<u>2,871,837</u>	<u>3,255,680</u>
LOANS			
	7	<u>569,660</u>	<u>30,000</u>
CURRENT ASSETS			
Debtors	8	-	6,606
Cash and bank balances		45,642	11,414
		<u>615,302</u>	<u>48,020</u>
CREDITORS: Amounts falling due within one year	9	(17,580)	(12,721)
NET CURRENT ASSETS		<u>597,722</u>	<u>35,299</u>
		<u>£3,469,559</u>	<u>£3,290,979</u>
FUNDS OF THE CHARITY			
Unrestricted funds			
General funds	11(a)	1,312,766	1,129,071
Designated funds	11(b)	2,156,793	2,161,908
		<u>£3,469,559</u>	<u>£3,290,979</u>

The financial statements were approved and authorised for issue by the Board of the Trustees on 28 October 2025 and were signed below on its behalf by:

Beatrice Mary O’Flaherty (Sister Josephine)
Superior

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2024

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 August 2019, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance is deferred until the criteria for income recognition are met.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2024

1. ACCOUNTING POLICIES (continued)

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds comprise fees paid in respect of fund management advice in relation to the charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes the costs of running the charity's communities as well as all other costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the year end.

Covenanted salaries and pensions are received under deeds of covenant from members of the Society and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Tangible Fixed Assets

Expenditure on tangible assets since 1 September 1997 in respect of the convents, has been capitalised. Expenditure prior to those dates was written off. Properties owned at 1 September 1997 have been included at a trustees' estimate of value. Subsequent acquisitions or improvements are capitalised at cost.

Improvements to land and buildings and purchase of other assets costing more than £2,000 are capitalised. Depreciation is now provided on all tangible fixed assets at rates calculated to write off each asset evenly over its expected useful life as follows:

Land	- Not depreciated
Freehold buildings	- 100 years (from 1 September 1997)
Plant and equipment	- Between 3 and 15 years
Building improvements	- 15 and 50 years
Motor vehicles	- 4 years

Investments

Quoted investments are valued at fair value on the balance sheet date.

Realised and unrealised gains or losses are reflected in the Statement of Financial Activities in the year in which they occur.

Cash Flow Statement

As a small charity, the trustees have not prepared a Cash Flow Statement.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2024

1. ACCOUNTING POLICIES (continued)

Financial Instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

2. BANK INTEREST AND DIVIDENDS

	2024 £	2023 £
Bank deposit interest	4,859	2,402
Dividends from listed investments	47,470	83,009
	<u>£52,329</u>	<u>£85,411</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

3. EXPENDITURE - 2024

	Staff Costs £	Other £	Depreciation £	Total 2024 £	Total 2023 £
Charitable Activities					
Support of members and their mission					
Provincial and Communities					
- Community and living costs	-	81,650	-	81,650	74,541
- Other costs	-	21,053	17,257	38,310	36,917
- Grants and donations	-	-	-	-	-
	-	102,703	17,257	119,960	111,458
Governance					
- Audit and accountancy	-	10,169	-	10,169	21,580
- Legal and professional	-	38,711	-	38,711	41,893
	-	48,880	-	48,880	67,073
Investment management fees (see below)	-	10,276	-	10,276	19,394
Total expenditure	£-	£161,859	£17,257	£179,116	£197,925

EXPENDITURE - 2023

	Staff Costs £	Other £	Depreciation £	Total 2023 £
Charitable Activities				
Support of members and their mission				
Provincial and Communities				
- Community and living costs	-	74,451	-	74,541
- Other costs	-	21,032	15,885	36,917
- Grants and donations	-	-	-	-
	-	95,573	15,885	111,458
Governance				
- Audit and accountancy	-	25,180	-	25,180
- Legal and professional	-	41,893	-	41,893
	-	67,073	-	67,073
Investment management charges	-	19,394	-	19,394
Total expenditure	£ -	£182,040	£15,885	£197,925

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2024

3. EXPENDITURE (continued)

	2024 £	2023 £
Included in expenditure:		
Independent examiner's fees	5,000	5,000
Amounts totalling £2,888 (2023: £2,914) were paid to Paul Austin, a trustee for professional investment advice and assistance. No amounts were owed or owing at the year-end.		

4. TRANSACTIONS WITH RELIGIOUS TRUSTEES

The religious trustees of the Charity are also members of the Society and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Society within the Region. The living costs of the trustees are therefore borne by the Charity but the trustees receive no additional benefit by virtue of their office.

5. TANGIBLE FIXED ASSETS

	Property improvements £	Freehold land and buildings £	Motor vehicles £	Furniture & equipment £	Total £
COST					
At 1 September 2023	202,056	400,000	8,959	15,430	626,445
Additions	2,892	-	9,250	-	12,142
Disposal	-	-	(8,959)	-	(8,959)
At 31 August 2024	204,948	400,000	9,250	15,430	629,628
DEPRECIATION					
At 1 September 2023	45,062	104,000	8,959	12,271	170,292
Charge for the year	10,247	4,000	1,156	1,854	17,257
Acc Dep on Disposal	-	-	(8,959)	-	(8,959)
At 31 August 2024	55,310	108,000	1,156	14,125	178,590
NET BOOK VALUE					
At 31 August 2024	£149,638	£292,000	£8,094	£1,305	£451,038
At 31 August 2023	£156,994	£296,000	£-	£3,159	£456,153

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2024

6. FIXED ASSETS INVESTMENTS

	2024 £	2023 £
Fair value at 1 September	2,799,527	2,709,771
Less net disposals	(697,251)	(35,323)
Net gains/(losses) on revaluation	251,577	(119,161)
	<u>2,353,853</u>	<u>2,555,287</u>
Fair value at 31 August	2,353,853	2,555,287
Cash held for reinvestment	66,946	244,240
	<u>£2,420,799</u>	<u>£2,799,527</u>
Historical cost at 31 August	<u>£2,331,236</u>	<u>£2,331,236</u>

7. LOANS

After the sale of the freehold of St Antony's Leweston School on 1 October 2000 and another property on 30 November 2004 to St Antony's – Leweston School Trust loans were granted.

Following a variation of legal charges dated 30 March 2010 the loans and accrued interest were consolidated and will be interest free and repayable by annual instalments of £50,000 commencing 30 September 2010.

	2024 £	2023 £
Repayable within one year	539,660	-
Repayable after more than one year	30,000	30,000
	<u>£569,660</u>	<u>£30,000</u>

During the year, no repayment was received and the loan remains at £30,000.

During the year, funds were transferred to Belgium to support with the construction of the school in Africa.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2024

8. DEBTORS	2024 £	2023 £
Other debtors and prepayments	£-	£6,606
	<u> </u>	<u> </u>
9. CREDITORS: Amounts falling due within one year	2024 £	2023 £
Other creditors, accruals and deferred income	£17,580	£12,721
	<u> </u>	<u> </u>

10. STATEMENT OF FUNDS – 2024

	Balance at 1 September 2023 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2024 £
Designated funds:					
Tangible fixed assets fund	456,153	-	(17,257)	12,142	451,038
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Designated funds	2,161,908	-	(17,257)	12,142	2,156,793
General reserves	1,129,071	106,119	(161,859)	239,435	1,312,766
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	£3,290,979	£106,119	£(179,116)	£251,577	£3,469,559
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

STATEMENT OF FUNDS – 2023

	Balance at 1 September 2022 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2023 £
Designated funds:					
Tangible fixed assets fund	390,624	-	(15,885)	81,414	456,153
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Designated funds	2,096,379	-	(15,885)	81,414	2,161,908
General reserves	1,373,998	137,687	(182,040)	(200,574)	1,129,071
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	£3,470,377	£137,687	£(197,925)	£(119,160)	£3,290,979
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2024

11. STATEMENT OF FUNDS (continued)

(a) General Fund

The general reserve represents the free funds of the charity.

(b) Designated Funds

The trustees have designated funds out of the unrestricted funds for specific purposes as follows:

Tangible fixed asset fund

The Charity holds a number of properties required to fulfil its charitable objectives. These properties are unrestricted assets, however they cannot be realised without undermining the Charity's work and the trustees therefore consider it appropriate to reflect the investment in fixed assets by means of a designated fund. Transfers are made to and from the fund to reflect increases/decreases in the net book value of fixed assets.

Retirement fund

A fund has been designated to provide for the charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the age profile of the Congregation's membership has indicated that a fund of at least £1.5m is required to finance the Charity's commitment to provide care for its elderly members. Further details are included in the Trustees' Report under "Reserves Policy".

Maintenance Fund

To complement the fixed assets fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

Schools Fund

A designated fund has been set up to represent the value of the loan to St Anthony's School, Leweston (see note 7).

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS -2024

	Designated Funds			General Funds	Total
	Tangible fixed assets £	Retirement £	Other £	£	£
Fund balances at 31 August 2024 are represented by:					
Tangible fixed assets	451,038	-	-	-	451,038
Investments	-	1,500,000	-	920,799	2,420,799
Loan to St. Antony's Leweston School	-	-	29,850	-	29,850
Loan to Belgium	-	-	-	539,810	539,810
Current assets	-	-	175,755	(130,113)	45,642
Current liabilities	-	-	-	(17,580)	(17,580)
	<u>£451,038</u>	<u>£1,500,000</u>	<u>£205,605</u>	<u>£1,312,916</u>	<u>£3,469,559</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2024

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS - 2023

ASSETS BETWEEN FUNDS	Designated Funds			General funds	Total
	Tangible fixed assets	Retirement	Other		
	£	£	£	£	£
Fund balances at 31 August 2022 are represented by:					
Tangible fixed assets	456,153	-	-	-	456,153
Investments	-	1,500,000	-	1,299,527	2,799,527
Loan to St. Antony's Leweston School	-	-	30,000	-	30,000
Current assets	-	-	175,755	(157,735)	18,020
Current liabilities	-	-	-	(12,721)	(12,721)
	<u>£456,153</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,129,071</u>	<u>£3,290,979</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES

FOR THE YEAR ENDED 31 AUGUST 2024

	Total	
	2024	2023
	£	£
INCOME		
Rent	16,789	16,310
Pensions and attendance allowance	37,001	35,966
Dividends and interest	52,329	85,411
Donations		-
TOTAL INCOME	106,119	137,687
EXPENDITURE		
Investment fees	10,276	19,394
Property costs	14,275	12,309
Living costs	18,968	16,066
Community	62,682	58,475
Administration	72,915	89,242
Exceptional donations	-	2,439
TOTAL EXPENDITURE	179,116	197,925
NET (EXPENDITURE)	(72,997)	(60,238)
(Losses)/gains on investment assets		
- Realised	21,929	(4,336)
- Unrealised	229,648	(114,824)
NET MOVEMENT IN FUNDS	£178,580	£(179,398)

**INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION,
INCOME AND EXPENDITURE NOTES
FOR THE YEAR ENDED 31 AUGUST 2024**

	2024 £	Total 2023 £
EXPENDITURE		
<u>Property cost</u>		
Light and heat	9,618	7,561
House	376	1,073
Grounds	246	654
Rates	4,035	3,021
	<u>£14,275</u>	<u>£12,309</u>
<u>Living costs</u>		
Food and household	7,122	12,115
Medical (doctor, dentist, optician)	4,287	3,951
Sundries and courses	7,559	-
	<u>£18,968</u>	<u>£16,066</u>
<u>Community</u>		
Travel and petrol	10,865	10,460
Donations	358	2,761
Retreats	-	-
Cook/cleaner	50,640	45,254
Other	819	-
	<u>£62,682</u>	<u>£58,475</u>
<u>Administration</u>		
Office equipment, post and telephone	4,390	3,576
Insurance and licences	2,342	2,509
Accountancy	10,169	25,180
Legal and professional	38,711	41,893
Bank charges	46	29
Foreign Exchange	-	(12)
Depreciation	17,257	15,886
	<u>£72,915</u>	<u>£89,061</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES (continued)

FOR THE YEAR ENDED 31 AUGUST 2024

	Total	
	2024	2023
	£	£
<u>Exceptional Expenditure</u>		
Undertaker and Stonemason	-	2,438
	£-	£2,438
Investment management charges	£10,276	£19,394

Accounts

**INSTITUTE OF THE
RELIGIOUS OF CHRISTIAN INSTRUCTION
(Registered Charity Number: 243995)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

Haysmacintyre LLP
Chartered Accountants
Registered Auditors
London

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

(Registered Charity Numbers: 243995)

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2023

LEGAL AND ADMINISTRATIVE DETAILS

PRINCIPAL OFFICE

St. Antony's Convent
6 West Terrace
Sherborne
Dorset
DT9 3ER

TRUSTEES

Brigid Mary Kennedy (Sister Brede)
Beatrice Mary O'Flaherty (Sister Josephine)
Christine Mary Browne (Sister Pauline)
Paul Austin

SUPERIOR

Sister Josephine O'Flaherty

SOLICITORS

Tozers
Broadwalk House
Southernhay West
Exeter
EX1 1UA

INDEPENDENT EXAMINER

Adam Halsey FCA
Haysmacintyre LLP
Chartered Accountants
10 Queen Street Place
London EC4R 1AG

PRINCIPAL BANKERS

Lloyds Bank plc, Southampton

INVESTMENT ADVISERS

Rathbones
Quilter Cheviot

INSURANCE BROKERS

Gallagher
8 Albany Park
Cabot Lane
Poole
Dorset BH17 7AZ

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT

The Trustees present their Report and Accounts for the year ended 31 August 2023. The financial statements comply with the current statutory requirements, the Trust Deed and with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Details of the trustees who have served in the year and the principal advisors to the charity are set out on page 1.

The Institute of the Religious of Christian Instruction is an unincorporated charitable association established by a Trust Deed made on 11th May 1965 by M L J Mairlot, G N Phillips and H E Felstead. The Deed, as amended by a Scheme dated 15 November 1999, declared trusts: *"for such charitable purposes as shall advance the religious and other charitable work of the Province as the trustees with the approval of the Superior shall from time to time think fit but if at any time the Province shall cease to exist or the said Institute shall cease to carry on religious or other charitable work in England or Wales then for such other lawful charitable purposes connected with the advancement of the Roman Catholic Religion as the trustees shall determine"*. The Province is defined in the Trust Deed, as amended, to mean *"the English Region of the voluntary association or community of women known as the Institute of the Religious of Christian Instruction and now established in England at St Antony's Convent, Sherborne"*.

For the purposes of both Trust Deeds, the Superior is vested the power of appointing and removing trustees.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in determining the activities undertaken by the Charity.

The Superior administers certain funds on behalf of the Institute as a whole. Each year, in accordance with the Institute's own Rules and Constitutions she submits to the Council a formal account of her administration of those funds. In addition, she is accountable to the Trustees at their regular meetings. Over and above the central administration of its English Region, the Institute's work has been carried out through the Convent at Sherborne (Dorset).

The Institute ran St Teresa's (Senior) School Effingham Hill and St Teresa's Preparatory School, with the help of a governing body constituted under an Instrument of Government adopted on 21 November 1994 until 1 September 2002 when the Trustees handed over the two Schools to a new charity, St Teresa's School Effingham Trust, in furtherance of their educational work. The Trustees now have no direct role in the schools' management and following the sale of the freehold reversion the charity now has no financial involvement in the School.

OBJECTS AND ACTIVITIES

Historically, the Institute has fulfilled its principal aims through the education and formation of religious Sisters, by teaching, pastoral and other work at the two schools at Effingham and Leweston, by care and pastoral work in parishes, and by its other charitable works, as well as by the provision of bursaries for Catholic education. More recently the Institute has achieved its objectives by facilitating such charitable causes in a non-direct way including the provision of grants, although the Sisters continue to work in the parish in a voluntary capacity. The Institute continues to support Leweston School by way of a loan.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

FINANCIAL REVIEW

The Statement of Financial Activities shows a deficit of £60,238 (2022: £5,978) before investment gains and losses.

The Institute continues to review its finances and needs in order to match future income with expenditure having regard to the increasing number of retired Sisters and until recently its involvement in the Schools at Effingham. No commitments or guarantees have been given in this or any other respect.

At the year end the charity's total funds including functional property stood at £3,290,979. This comprises tangible fixed assets with a net book value of £456,153 consisting entirely of assets which are required for the continuing work of the charity. A further £150,000 represents loans to St Antony's - Leweston School Trust to assist with its purchase of the freehold properties from the Institute. The remaining £2,684,826, comprising cash and investments less committed funds, is held to fund the day-to-day activities of the charity and to provide funds for the continuing support of the members of the Institute.

The Institute continues to review its spending plans and needs and makes every effort to manage its existing assets as efficiently as possible in order to generate the income necessary to achieve the charity's aims, including provision for Sisters in retirement. The Trustees are satisfied that the overall position is sound, but are conscious that their resources are limited in the face of future needs.

RESERVES POLICY

Having reviewed their available funds and income against immediate and foreseeable needs, the Trustees are satisfied that their reserves are not excessive. No specific actuarial projection has been made, but the Trustees have taken note of work done by other religious orders to identify future costs.

A designated Retirement Fund has been established from the sale proceeds of the former convent schools at Sherborne and Leweston, with a current balance of £1.5m. This sum will be kept under review and further additions or deductions made according to need, providing that the Sisters' continuing work is not impaired. This Fund is essential to provide for the increasing numbers of retired sisters (all of whom have given their lives towards furthering the Institute's charitable work) and the cost of nursing care when fewer sisters are able to earn an income. Given their age profile, it is believed that this new Retirement Fund will barely be sufficient to meet these needs.

A designated Tangible Fixed Asset Fund has also been established, representing the net book value of the charity's property used for the support and ministry of sisters and especially for education. Such funds are not therefore readily realisable to meet future contingencies. To complement this fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

A designated fund has also been set up to represent the value of the loan to St Antony's School, Leweston.

All these funds are considered essential if the important and often unpaid work carried on by the remaining active sisters is to continue in the long term, both in the Schools and in other pastoral work.

INVESTMENT POWERS AND POLICY

The Trustees have the statutory trustee investment powers and any additional powers given to them by the donors of any donated trust funds. The 15 November 1999 Charity Commission Scheme has been superseded by the Trustee Act 2000, permitting the Trustees to where appropriate take advantage of, and have regard to the requirements of, the provisions of the Act to enable a broad-based portfolio to be efficiently administered in the interests of the charity.

The Trustees have also adopted an investment policy which is ethically sound and appropriate to the charity's needs, particularly with a view to securing capital growth to meet rising income needs in future years. They have resolved to hold substantial liquid funds for the time being, partly because of concerns over stock market performance, although the intention is to invest for the future as outlined elsewhere in this Report.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

CONNECTED CHARITIES

There are no related parties or connected charities associated with the charity, although it continues to work closely with Leweston School Trust, St Teresa's School Effingham Trust and with the Roman Catholic Dioceses of Arundel & Brighton and Plymouth or their local representatives.

FUNDRAISING, VOLUNTARY HELP AND DONATIONS

The charity does not currently engage in fund-raising activities as such with members of the public. It does to some extent depend on voluntary donations and the occasional legacy to sustain its work. No material donations in kind or intangible income were received during the year. The charity does not, to any material extent, depend on volunteers for the provision of its pastoral work.

INTERNAL CONTROLS AND PROCEDURES

Little cash is held, and donations and other receipts are invariably by cheque, as is most expenditure. Internal controls of cash, donations and expenditure are therefore considered adequate.

The charity has not historically made grants other than occasional bursaries for pupils of its former schools. The trustees have formalised their grant making policies ensuring that all grants meet Charity Commission guidelines.

RISK ASSESSMENT

The Trustees have continued to give consideration to any major risks facing the charity and what steps, if any, should be taken to mitigate those risks. They have concluded that the greater risk to the charity now is the lack of novices or postulants under training for the religious life and the consequent fall in the number of sisters able to carry out its remaining charitable work and to care for those who need nursing or other assistance.

Despite those concerns, the recent restructuring of its activities has enabled the Institute to face the financial future with greater confidence. In the short to medium term the Trustees are satisfied that all the charity's obligations can be met as they occur. Adoption of the above Reserves Policy is intended to ensure that the Institute will continue to be able to fulfil such obligations.

FUTURE PLANS

The Trustees will continue its charitable activities in 2023/2024 similarly to those performed in the 2022/2023 financial year.

The Trustees continue to support the schools in Effingham and Leweston.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the charity (Accounts and Reports) Regulations 2008 and with the Trust Deed dated 11 May 1965. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of the Trustees of the Institute of the Religious of Christian Instruction.

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

Date: 23 April 2024

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

I report to the Trustees on my examination of the accounts of The Institute of the Religious of Christian Instruction for the year ended 31 August 2023 which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Halsey FCA
Haysmacintyre LLP,
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Date: 23 April 2024

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted Funds 2023 £	Unrestricted Funds 2022 £
INCOME FROM:			
Donations and legacies:			
Covenanted pensions and Sisters' income and stipends		35,966	29,156
Investments – listed investments	2	85,411	86,947
Rents		16,310	16,444
Total income		137,687	132,547
EXPENDITURE ON:			
<i>Raising funds</i>			
Investment management	3	19,394	21,215
<i>Charitable Activities</i>			
Support of members and their mission	3	178,531	117,310
Total expenditure		197,925	138,525
NET (EXPENDITURE) BEFORE LOSSES ON INVESTMENTS		(60,238)	(5,978)
INVESTMENT GAINS AND LOSSES:			
Realised		(4,336)	(77,705)
Unrealised	6	(114,824)	(305,035)
NET MOVEMENT IN FUNDS		(179,398)	(388,718)
RECONCILIATION OF FUNDS			
Funds brought forward		3,470,377	3,859,095
Funds carried forward	11	£3,290,979	£3,470,377

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible fixed assets	5	456,153	390,624
Investments	6	2,799,527	2,929,360
		<u>3,255,680</u>	<u>3,319,984</u>
LOANS	7	<u>30,000</u>	<u>30,000</u>
CURRENT ASSETS			
Debtors	8	6,606	8,525
Cash and bank balances		<u>11,414</u>	<u>124,669</u>
		18,020	163,194
CREDITORS: Amounts falling due within one year	9	<u>(12,721)</u>	<u>(12,801)</u>
NET CURRENT ASSETS		<u>5,299</u>	<u>150,393</u>
		<u>£3,290,979</u>	<u>£3,470,377</u>
FUNDS OF THE CHARITY			
Unrestricted funds			
General funds	11(a)	1,129,071	1,373,998
Designated funds	11(b)	2,161,908	2,096,379
		<u>£3,290,979</u>	<u>£3,470,377</u>

The financial statements were approved and authorised for issue by the Board of the Trustees on 23 April 2024 and were signed below on its behalf by:

Beatrice Mary O’Flaherty (Sister Josephine)
Superior

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 August 2019, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance is deferred until the criteria for income recognition are met.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES (continued)

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds comprise fees paid in respect of fund management advice in relation to the charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes the costs of running the charity's communities as well as all other costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the year end.

Covenanted salaries and pensions are received under deeds of covenant from members of the Society and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Tangible Fixed Assets

Expenditure on tangible assets since 1 September 1997 in respect of the convents, has been capitalised. Expenditure prior to those dates was written off. Properties owned at 1 September 1997 have been included at a trustees' estimate of value. Subsequent acquisitions or improvements are capitalised at cost.

Improvements to land and buildings and purchase of other assets costing more than £2,000 are capitalised. Depreciation is now provided on all tangible fixed assets at rates calculated to write off each asset evenly over its expected useful life as follows:

Land	- Not depreciated
Freehold buildings	- 100 years (from 1 September 1997)
Plant and equipment	- Between 3 and 15 years
Building improvements	- 15 and 50 years
Motor vehicles	- 4 years

Investments

Quoted investments are valued at fair value on the balance sheet date.

Realised and unrealised gains or losses are reflected in the Statement of Financial Activities in the year in which they occur.

Cash Flow Statement

As a small charity, the trustees have not prepared a Cash Flow Statement.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES (continued)

Financial Instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

2. BANK INTEREST AND DIVIDENDS

	2023 £	2022 £
Bank deposit interest	2,402	2,261
Dividends from listed investments	83,009	84,686
	<u>£85,411</u>	<u>£86,947</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

3. EXPENDITURE - 2023

	Staff Costs £	Other £	Depreciation £	Total 2023 £	Total 2022 £
Charitable Activities					
Support of members and their mission					
Provincial and Communities					
- Community and living costs	-	74,541	-	74,541	71,666
- Other costs	-	21,032	15,885	36,917	27,801
- Grants and donations	-	-	-	-	-
	-	95,573	15,885	111,458	99,467
Governance					
- Audit and accountancy	-	25,180	-	25,180	15,769
- Legal and professional	-	41,893	-	41,893	2,074
	-	67,073	-	67,073	17,843
Investment management fees (see below)	-	19,394	-	19,394	21,215
Total expenditure	£-	£182,040	£15,885	£197,925	£138,525

EXPENDITURE - 2022

	Staff Costs £	Other £	Depreciation £	Total 2022 £
Charitable Activities				
Support of members and their mission				
Provincial and Communities				
- Community and living costs	-	71,666	-	71,666
- Other costs	-	16,365	11,436	27,801
- Grants and donations	-	-	-	-
	-	88,031	11,436	99,467
Governance				
- Audit and accountancy	-	15,769	-	15,769
- Legal and professional	-	2,074	-	2,074
	-	17,843	-	17,843
Investment management charges	-	21,215	-	21,215
Total expenditure	£ -	£127,089	£11,436	£138,525

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

3. EXPENDITURE (continued)

	2023 £	2022 £
Included in expenditure:		
Independent examiner's fees	5,000	5,000
Amounts totalling £2,914 (2022: £2,074) were paid to Paul Austin, a trustee for professional investment advice and assistance. No amounts were owed or owing at the year-end.		

4. TRANSACTIONS WITH RELIGIOUS TRUSTEES

The religious trustees of the Charity are also members of the Society and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Society within the Region. The living costs of the trustees are therefore borne by the Charity but the trustees receive no additional benefit by virtue of their office.

5. TANGIBLE FIXED ASSETS

	Property improvements £	Freehold land and buildings £	Motor vehicles £	Furniture & equipment £	Total £
COST					
At 1 September 2022	121,244	400,000	8,959	14,827	545,030
Additions	80,812	-	-	603	81,415
At 31 August 2023	202,056	400,000	8,959	15,430	626,445
DEPRECIATION					
At 1 September 2022	34,959	100,000	8,959	10,488	154,406
Charge for the year	10,103	4,000	-	1,783	15,886
At 31 August 2023	45,062	104,000	8,959	12,271	170,292
NET BOOK VALUE					
At 31 August 2023	£156,994	£296,000	£-	£3,159	£456,153
At 31 August 2022	£86,285	£300,000	£-	£4,339	£390,624

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

6. FIXED ASSETS INVESTMENTS

	2023 £	2022 £
Fair value at 1 September 2022	2,709,771	3,177,566
Acquisitions at cost	256,320	540,864
Less disposals	(291,643)	(625,919)
Net loss on revaluation at 31 August 2023	(119,161)	(382,740)
	<u>2,555,287</u>	<u>2,709,771</u>
Fair value at 31 August 2023	2,555,287	2,709,771
Cash held for reinvestment	244,240	219,589
	<u>£2,799,527</u>	<u>£2,929,360</u>
Historical cost at 31 August 2023	<u>£2,331,236</u>	<u>£2,338,042</u>
Represented by:		
Investments in the UK, listed on the London Stock Exchange		
UK Government stock	226,119	50,890
Fixed interest	101,632	26,123
Equities	1,504,220	740,894
Open ended investment companies, unit trusts and investment companies	707,298	1,866,994
Commodities	16,017	24,870
Cash	244,241	219,589
	<u>£2,799,527</u>	<u>£2,929,360</u>

7. LOANS

After the sale of the freehold of St Antony's Leweston School on 1 October 2000 and another property on 30 November 2004 to St Antony's – Leweston School Trust loans were granted.

Following a variation of legal charges dated 30 March 2010 the loans and accrued interest were consolidated and will be interest free and repayable by annual instalments of £50,000 commencing 30 September 2010.

	2023 £	2022 £
Repayable within one year	-	-
Repayable after more than one year	30,000	30,000
	<u>£30,000</u>	<u>£30,000</u>

During the year, no repayment was received and the loan remains at £30,000.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

8. DEBTORS	2023 £	2022 £
Other debtors and prepayments	<u>£6,606</u>	<u>£8,525</u>

9. CREDITORS: Amounts falling due within one year	2023 £	2022 £
Other creditors, accruals and deferred income	<u>£12,721</u>	<u>£12,801</u>

10. STATEMENT OF FUNDS – 2023

	Balance at 1 September 2022 £	Income £	Expenditure £	Transfers & Investment losses £	Balance at 31 August 2023 £
Designated funds:					
Tangible fixed assets fund	390,624	-	(15,885)	81,414	456,153
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
Total Designated funds	<u>2,096,379</u>	<u>-</u>	<u>(15,885)</u>	<u>81,414</u>	<u>2,161,908</u>
General reserves	<u>1,373,998</u>	<u>137,687</u>	<u>(182,040)</u>	<u>(200,574)</u>	<u>1,129,071</u>
	<u>£3,470,377</u>	<u>£137,687</u>	<u>£(197,925)</u>	<u>£(119,160)</u>	<u>£3,290,979</u>

STATEMENT OF FUNDS – 2022

	Balance at 1 September 2021 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2022 £
Designated funds:					
Tangible fixed assets fund	392,051	-	(11,436)	10,009	390,624
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
Total Designated funds	<u>2,097,806</u>	<u>-</u>	<u>(11,436)</u>	<u>10,009</u>	<u>2,096,379</u>
General reserves	<u>1,761,289</u>	<u>132,547</u>	<u>(127,089)</u>	<u>(392,749)</u>	<u>1,373,998</u>
	<u>£3,859,095</u>	<u>£132,547</u>	<u>£(138,525)</u>	<u>£(382,740)</u>	<u>£3,470,377</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

11. STATEMENT OF FUNDS (continued)

(a) General Fund

The general reserve represents the free funds of the charity.

(b) Designated Funds

The trustees have designated funds out of the unrestricted funds for specific purposes as follows:

Tangible fixed asset fund

The Charity holds a number of properties required to fulfil its charitable objectives. These properties are unrestricted assets, however they cannot be realised without undermining the Charity's work and the trustees therefore consider it appropriate to reflect the investment in fixed assets by means of a designated fund. Transfers are made to and from the fund to reflect increases/decreases in the net book value of fixed assets.

Retirement fund

A fund has been designated to provide for the charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the age profile of the Congregation's membership has indicated that a fund of at least £1.5m is required to finance the Charity's commitment to provide care for its elderly members. Further details are included in the Trustees' Report under "Reserves Policy".

Mission Fund

During the year, with the potential sale of the freehold interest in the Effingham Schools site in mind, meetings were held between senior council members of the congregation and the trustees to hear and discuss the international priorities and strategies. Having now determined that funds can be allocated for international mission work and still leave the charity with sufficient residual reserves, the trustees have designated £725,000 into a mission fund. A formal grant application will be considered by the trustees and decisions made based on the suitability and consistency with the charity's core objectives. During the year the balance of the fund was paid to Congo Missions.

Maintenance Fund

To complement the fixed assets fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

Schools Fund

A designated fund has been set up to represent the value of the loan to St Anthony's School, Leweston (see note 7).

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS -2023

	Designated Funds			General Funds	Total
	Tangible fixed assets £	Retirement £	Other £	£	£
Fund balances at 31 August 2023 are represented by:					
Tangible fixed assets	456,153	-	-	-	456,153
Investments	-	1,500,000	-	1,299,527	2,799,527
Loan to St. Antony's Leweston School	-	-	30,000	-	30,000
Current assets	-	-	175,755	(157,735)	18,020
Current liabilities	-	-	-	(12,721)	(12,721)
	<u>£456,153</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,129,071</u>	<u>£3,290,979</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS - 2022

ASSETS BETWEEN FUNDS	Designated Funds			General funds	Total
	Tangible fixed assets	Retirement	Other		
	£	£	£	£	£
Fund balances at 31 August 2022 are represented by:					
Tangible fixed assets	390,624	-	-	-	390,624
Investments	-	1,500,000	-	1,429,360	2,929,360
Loan to St. Antony's Leweston School	-	-	30,000	-	30,000
Current assets	-	-	175,755	(42,561)	133,194
Current liabilities	-	-	-	(12,801)	(12,801)
	<u>£390,624</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,373,998</u>	<u>£3,470,377</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES

FOR THE YEAR ENDED 31 AUGUST 2023

	Total	
	2023	2022
	£	£
INCOME		
Rent	16,310	16,244
Pensions and attendance allowance	35,966	29,356
Dividends and interest	85,411	86,947
TOTAL INCOME	137,687	132,547
EXPENDITURE		
Investment fees	19,394	21,215
Property costs	12,309	10,232
Living costs	16,066	41,454
Community	58,475	30,212
Administration	89,242	35,412
Exceptional donations	2,439	-
TOTAL EXPENDITURE	197,925	138,525
NET (EXPENDITURE)	(60,238)	(5,978)
(Losses) on investment assets		
- Realised	(4,336)	(77,705)
- Unrealised	(114,824)	(305,035)
NET MOVEMENT IN FUNDS	£(179,398)	£(388,718)

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION,
INCOME AND EXPENDITURE NOTES
FOR THE YEAR ENDED 31 AUGUST 2023

	2023 £	Total 2022 £
EXPENDITURE		
<u>Property cost</u>		
Light and heat	7,561	5,052
House	1,073	1,300
Grounds	654	267
Rates	3,021	3,613
	<u>£12,309</u>	<u>£10,232</u>
<u>Living costs</u>		
Food and household	12,115	7,727
Medical (doctor, dentist, optician)	3,951	13,727
Nursing homes fees	-	20,000
	<u>£16,066</u>	<u>£41,454</u>
<u>Community</u>		
Travel and petrol	10,460	4,869
Donations	2,761	2,725
Retreats	-	130
Cook/cleaner	45,254	22,488
	<u>£58,475</u>	<u>£30,212</u>
<u>Administration</u>		
Office equipment, post and telephone	3,576	4,061
Insurance and licences	2,509	2,644
Accountancy	25,180	15,769
Legal and professional	41,893	2,074
Bank charges	29	65
Foreign Exchange	(12)	(637)
Depreciation	15,886	11,436
	<u>£89,061</u>	<u>£35,412</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES (continued)

FOR THE YEAR ENDED 31 AUGUST 2023

	2023	Total	2022
	£		£
<u>Exceptional Expenditure</u>			
Undertaker and Stonemason	2,438		-
	<u>£2,438</u>		<u>£-</u>
	<u><u>£19,394</u></u>		<u><u>£21,215</u></u>
Investment management charges			

Accounts

**INSTITUTE OF THE
RELIGIOUS OF CHRISTIAN INSTRUCTION
(Registered Charity Number: 243995)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

Haysmacintyre LLP
Chartered Accountants
Registered Auditors
London

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

(Registered Charity Numbers: 243995)

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

LEGAL AND ADMINISTRATIVE DETAILS

PRINCIPAL OFFICE

St. Antony's Convent
6 West Terrace
Sherborne
Dorset
DT9 3ER

TRUSTEES

Brigid Mary Kennedy (Sister Brede)
Beatrice Mary O'Flaherty (Sister Josephine)
Christine Mary Browne (Sister Pauline)
Paul Austin

SUPERIOR

Sister Josephine O'Flaherty

SOLICITORS

Tozers
Broadwalk House
Southernhay West
Exeter
EX1 1UA

INDEPENDENT EXAMINER

Adam Halsey FCA
Haysmacintyre LLP
Chartered Accountants
10 Queen Street Place
London EC4R 1AG

PRINCIPAL BANKERS

Lloyds Bank plc, Southampton

INVESTMENT ADVISERS

Rathbones
Quilter Cheviot

INSURANCE BROKERS

Gallagher
8 Albany Park
Cabot Lane
Poole
Dorset BH17 7AZ

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT

The Trustees present their Report and Accounts for the year ended 31 August 2022. The financial statements comply with the current statutory requirements, the Trust Deed and with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Details of the trustees who have served in the year and the principal advisors to the charity are set out on page 1.

The Institute of the Religious of Christian Instruction is an unincorporated charitable association established by a Trust Deed made on 11th May 1965 by M L J Mairlot, G N Phillips and H E Felstead. The Deed, as amended by a Scheme dated 15 November 1999, declared trusts: *"for such charitable purposes as shall advance the religious and other charitable work of the Province as the trustees with the approval of the Superior shall from time to time think fit but if at any time the Province shall cease to exist or the said Institute shall cease to carry on religious or other charitable work in England or Wales then for such other lawful charitable purposes connected with the advancement of the Roman Catholic Religion as the trustees shall determine"*. The Province is defined in the Trust Deed, as amended, to mean *"the English Region of the voluntary association or community of women known as the Institute of the Religious of Christian Instruction and now established in England at St Antony's Convent, Sherborne"*.

For the purposes of both Trust Deeds, the Superior is vested the power of appointing and removing trustees.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in determining the activities undertaken by the Charity.

The Superior administers certain funds on behalf of the Institute as a whole. Each year, in accordance with the Institute's own Rules and Constitutions she submits to the Council a formal account of her administration of those funds. In addition, she is accountable to the Trustees at their regular meetings. Over and above the central administration of its English Region, the Institute's work has been carried out through the Convent at Sherborne (Dorset).

The Institute ran St Teresa's (Senior) School Effingham Hill and St Teresa's Preparatory School, with the help of a governing body constituted under an Instrument of Government adopted on 21 November 1994 until 1 September 2002 when the Trustees handed over the two Schools to a new charity, St Teresa's School Effingham Trust, in furtherance of their educational work. The Trustees now have no direct role in the schools' management and following the sale of the freehold reversion the charity now has no financial involvement in the School.

OBJECTS AND ACTIVITIES

Historically, the Institute has fulfilled its principal aims through the education and formation of religious Sisters, by teaching, pastoral and other work at the two schools at Effingham and Leweston, by care and pastoral work in parishes, and by its other charitable works, as well as by the provision of bursaries for Catholic education. More recently the Institute has achieved its objectives by facilitating such charitable causes in a non-direct way including the provision of grants, although the Sisters continue to work in the parish in a voluntary capacity. The Institute continues to support Leweston School by way of a loan.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

FINANCIAL REVIEW

The Statement of Financial Activities shows a deficit of £5,978 (2021: £43,887) before investment gains and losses.

The Institute continues to review its finances and needs in order to match future income with expenditure having regard to the increasing number of retired Sisters and until recently its involvement in the Schools at Effingham. No commitments or guarantees have been given in this or any other respect.

At the year end the charity's total funds including functional property stood at £3,470,377. This comprises tangible fixed assets with a net book value of £390,624 consisting entirely of assets which are required for the continuing work of the charity. A further £30,000 represents loans to St Antony's - Leweston School Trust to assist with its purchase of the freehold properties from the Institute. The remaining £3,049,753, comprising cash and investments less committed funds, is held to fund the day-to-day activities of the charity and to provide funds for the continuing support of the members of the Institute.

The Institute continues to review its spending plans and needs and makes every effort to manage its existing assets as efficiently as possible in order to generate the income necessary to achieve the charity's aims, including provision for Sisters in retirement. The Trustees are satisfied that the overall position is sound, but are conscious that their resources are limited in the face of future needs.

RESERVES POLICY

Having reviewed their available funds and income against immediate and foreseeable needs, the Trustees are satisfied that their reserves are not excessive. No specific actuarial projection has been made, but the Trustees have taken note of work done by other religious orders to identify future costs.

A designated Retirement Fund has been established from the sale proceeds of the former convent schools at Sherborne and Leweston, with an initial balance of £1m. It was agreed in previous years to increase this balance to £1.5m. This sum will be kept under review and further additions or deductions made according to need, providing that the Sisters' continuing work is not impaired. This Fund is essential to provide for the increasing numbers of retired sisters (all of whom have given their lives towards furthering the Institute's charitable work) and the cost of nursing care when fewer sisters are able to earn an income. Given their age profile, it is believed that this new Retirement Fund will barely be sufficient to meet these needs.

A designated Tangible Fixed Asset Fund has also been established, representing the net book value of the charity's property used for the support and ministry of sisters and especially for education. Such funds are not therefore readily realisable to meet future contingencies. To complement this fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

A designated fund has also been set up to represent the value of the loan to St Antony's School, Leweston.

All these funds are considered essential if the important and often unpaid work carried on by the remaining active sisters is to continue in the long term, both in the Schools and in other pastoral work.

INVESTMENT POWERS AND POLICY

The Trustees have the statutory trustee investment powers and any additional powers given to them by the donors of any donated trust funds. The 15 November 1999 Charity Commission Scheme has been superseded by the Trustee Act 2000, permitting the Trustees to where appropriate take advantage of, and have regard to the requirements of, the provisions of the Act to enable a broad-based portfolio to be efficiently administered in the interests of the charity.

The Trustees have also adopted an investment policy which is ethically sound and appropriate to the charity's needs, particularly with a view to securing capital growth to meet rising income needs in future years. They have resolved to hold substantial liquid funds for the time being, partly because of concerns over stock market performance, although the intention is to invest for the future as outlined elsewhere in this Report.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

CONNECTED CHARITIES

There are no related parties or connected charities associated with the charity, although it continues to work closely with Leweston School Trust, St Teresa's School Effingham Trust and with the Roman Catholic Dioceses of Arundel & Brighton and Plymouth or their local representatives.

FUNDRAISING, VOLUNTARY HELP AND DONATIONS

The charity does not currently engage in fund-raising activities as such with members of the public. It does to some extent depend on voluntary donations and the occasional legacy to sustain its work. No material donations in kind or intangible income were received during the year. The charity does not, to any material extent, depend on volunteers for the provision of its pastoral work.

INTERNAL CONTROLS AND PROCEDURES

Little cash is held, and donations and other receipts are invariably by cheque, as is most expenditure. Internal controls of cash, donations and expenditure are therefore considered adequate.

The charity has not historically made grants other than occasional bursaries for pupils of its former schools. The trustees have formalised their grant making policies ensuring that all grants meet Charity Commission guidelines.

RISK ASSESSMENT

The Trustees have continued to give consideration to any major risks facing the charity and what steps, if any, should be taken to mitigate those risks. They have concluded that the greater risk to the charity now is the lack of novices or postulants under training for the religious life and the consequent fall in the number of sisters able to carry out its remaining charitable work and to care for those who need nursing or other assistance.

Despite those concerns, the recent restructuring of its activities has enabled the Institute to face the financial future with greater confidence. In the short to medium term the Trustees are satisfied that all the charity's obligations can be met as they occur. Adoption of the above Reserves Policy is intended to ensure that the Institute will continue to be able to fulfil such obligations.

FUTURE PLANS

The Trustees will continue its charitable activities in 2022/2023 similarly to those performed in the 2021/2022 financial year.

The Trustees continue to support the schools in Effingham and Leweston.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the charity (Accounts and Reports) Regulations 2008 and with the Trust Deed dated 11 May 1965. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of the Trustees of the Institute of the Religious of Christian Instruction

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

Date: 31 May 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

I report to the Trustees on my examination of the accounts of The Institute of the Religious of Christian Instruction for the year ended 31 August 2022 which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Halsey FCA
Haysmacintyre LLP,
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Date: 31 May 2023

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	Unrestricted Funds 2022 £	Unrestricted Funds 2021 £
INCOME FROM:			
Donations and legacies:			
Covenanted pensions and Sisters' income and stipends		29,156	25,603
Investments – listed investments	2	86,947	74,395
Rent and lease		16,444	16,045
Total income		<u>132,547</u>	<u>116,043</u>
EXPENDITURE ON:			
<i>Raising funds</i>			
Investment management	3	21,215	20,328
<i>Charitable Activities</i>			
Support of members and their mission	3	117,310	139,601
Total expenditure		<u>138,525</u>	<u>159,929</u>
NET (EXPENDITURE) BEFORE GAINS AND LOSSES ON INVESTMENTS		(5,978)	(43,886)
INVESTMENT GAINS AND LOSSES:			
Realised		(77,705)	28,403
Unrealised	6	(305,035)	488,859
NET MOVEMENT IN FUNDS		<u>(388,718)</u>	<u>473,376</u>
RECONCILIATION OF FUNDS			
Funds brought forward		3,859,095	3,385,719
Funds carried forward	11	<u><u>£3,470,377</u></u>	<u><u>£3,859,095</u></u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

BALANCE SHEET

AS AT 31 AUGUST 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible fixed assets	5	390,624	392,051
Investments	6	2,929,360	3,340,177
		<u>3,319,984</u>	<u>3,732,229</u>
LOANS	7	<u>30,000</u>	<u>100,000</u>
CURRENT ASSETS			
Debtors	8	8,525	8,004
Cash and bank balances		124,669	31,743
		<u>163,194</u>	<u>39,747</u>
CREDITORS: Amounts falling due within one year	9	<u>(12,801)</u>	<u>(12,881)</u>
NET CURRENT ASSETS		<u>150,393</u>	<u>126,866</u>
		<u>£3,470,377</u>	<u>£3,859,095</u>
FUNDS OF THE CHARITY			
Unrestricted funds			
General funds	11(a)	1,373,998	1,761,289
Designated funds	11(b)	2,096,379	2,097,806
		<u>£3,470,377</u>	<u>£3,859,095</u>

The financial statements were approved and authorised for issue by the Board of the Trustees on 31 May 2023 and were signed below on its behalf by:

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 August 2019, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance is deferred until the criteria for income recognition are met.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES (continued)

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds comprise fees paid in respect of fund management advice in relation to the charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes the costs of running the charity's communities as well as all other costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the year end.

Covenanted salaries and pensions are received under deeds of covenant from members of the Society and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Tangible Fixed Assets

Expenditure on tangible assets since 1 September 1997 in respect of the convents, has been capitalised. Expenditure prior to those dates was written off. Properties owned at 1 September 1997 have been included at a trustees' estimate of value. Subsequent acquisitions or improvements are capitalised at cost.

Improvements to land and buildings and purchase of other assets costing more than £2,000 are capitalised. Depreciation is now provided on all tangible fixed assets at rates calculated to write off each asset evenly over its expected useful life as follows:

Land	- Not depreciated
Freehold buildings	- 100 years (from 1 September 1997)
Plant and equipment	- Between 3 and 15 years
Building improvements	- 15 and 50 years
Motor vehicles	- 4 years

Investments

Quoted investments are valued at fair value on the balance sheet date.

Realised and unrealised gains or losses are reflected in the Statement of Financial Activities in the year in which they occur.

Cash Flow Statement

As a small charity, the trustees have not prepared a Cash Flow Statement.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES (continued)

Financial Instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

2. BANK INTEREST AND DIVIDENDS

	2022 £	2021 £
Bank deposit interest	2,261	1,505
Dividends from listed investments	84,686	72,890
	<u>£86,947</u>	<u>£74,395</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

3. EXPENDITURE - 2022

	Staff Costs £	Other £	Depreciation £	Total 2022 £	Total 2021 £
Charitable Activities					
Support of members and their mission					
Provincial and Communities					
- Community and living costs	-	71,666	-	71,666	54,496
- Other costs	-	16,365	11,436	27,801	25,314
- Grants and donations	-	-	-	-	50,000
	-	88,031	11,436	99,467	129,810
Governance					
- Audit and accountancy	-	15,769	-	15,769	8,491
- Legal and professional	-	2,074	-	2,074	1,300
	-	17,843	-	17,843	9,791
Investment management fees (see below)	-	21,215	-	21,215	20,328
Total expenditure	£-	£127,089	£11,436	£138,525	£159,929

EXPENDITURE - 2021

	Staff Costs £	Other £	Depreciation £	Total 2021 £
Charitable Activities				
Support of members and their mission				
Provincial and Communities				
- Community and living costs	-	54,496	-	54,496
- Other costs	-	14,623	10,691	14,623
- Grants and donations	-	50,000	-	50,000
	-	119,119	10,691	129,810
Governance				
- Audit and accountancy	-	8,491	-	8,491
- Legal and professional	-	1,300	-	1,300
	-	9,791	-	9,791
Investment management charges	-	20,328	-	20,328
Total expenditure	£ -	£149,238	£10,691	£159,929

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

3. EXPENDITURE (continued)

	2022 £	2021 £
Included in expenditure:		
Independent examiner's fees	5,000	4,800

Amounts totalling £2,074 (2021: £1,300) were paid to Paul Austin, a trustee for professional investment advice and assistance. No amounts were owed or owing at the year-end.

4. TRANSACTIONS WITH RELIGIOUS TRUSTEES

The religious trustees of the Charity are also members of the Society and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Society within the Region. The living costs of the trustees are therefore borne by the Charity but the trustees receive no additional benefit by virtue of their office.

5. TANGIBLE FIXED ASSETS

	Property improvements £	Freehold land and buildings £	Motor vehicles £	Furniture & equipment £	Total £
COST					
At 1 September 2021	111,360	400,000	8,959	14,702	535,021
Additions	9,884	-	-	125	10,009
At 31 August 2022	121,244	400,000	8,959	14,827	545,030
DEPRECIATION					
At 1 September 2021	28,897	96,000	8,959	9,114	142,970
Charge for the year	6,062	4,000	-	1,374	11,436
At 31 August 2022	34,959	100,000	8,959	10,488	154,406
NET BOOK VALUE					
At 31 August 2022	£86,285	£300,000	£-	£4,339	£390,624
At 31 August 2021	£82,463	£304,000	£-	£5,588	£392,051

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

6. FIXED ASSETS INVESTMENTS

	2022 £	2021 £
Fair value at 1 September 2021	3,177,566	2,654,118
Acquisitions at cost	540,864	678,423
Less disposals	(625,919)	(672,238)
Net gains on revaluation at 31 August 2022	(382,740)	517,263
	<u>2,709,771</u>	<u>3,177,566</u>
Fair value at 31 August 2022	2,709,771	3,177,566
Cash held for reinvestment	219,589	162,612
	<u>£2,929,360</u>	<u>£3,340,178</u>
Historical cost at 31 August 2022	<u>£2,338,042</u>	<u>£2,411,911</u>
Represented by:		
Investments in the UK, listed on the London Stock Exchange		
UK Government stock	50,890	55,348
Fixed interest	26,123	30,240
Equities	740,894	949,230
Open ended investment companies, unit trusts and investment companies	1,866,994	2,117,568
Commodities	24,870	25,180
Cash	219,589	162,612
	<u>£2,929,360</u>	<u>£3,340,178</u>

7. LOANS

After the sale of the freehold of St Antony's Leweston School on 1 October 2000 and another property on 30 November 2004 to St Antony's – Leweston School Trust loans were granted.

Following a variation of legal charges dated 30 March 2010 the loans and accrued interest were consolidated and will be interest free and repayable by annual instalments of £50,000 commencing 30 September 2010.

	2022 £	2021 £
Repayable within one year	-	-
Repayable after more than one year	30,000	100,000
	<u>£30,000</u>	<u>£100,000</u>

During the year, a repayment of £70,000 was received thereby reducing the loan to £30,000.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

8. DEBTORS	2022 £	2021 £
Other debtors and prepayments	<u>£8,525</u>	<u>£8,004</u>
9. CREDITORS: Amounts falling due within one year	2022 £	2021 £
Other creditors, accruals and deferred income	<u>£12,801</u>	<u>£12,881</u>

10. STATEMENT OF FUNDS – 2022

	Balance at 1 September 2021 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2022 £
Designated funds:					
Tangible fixed assets fund	392,051	-	(11,436)	10,009	390,624
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
Total Designated funds	<u>2,097,806</u>	<u>-</u>	<u>(11,436)</u>	<u>10,009</u>	<u>2,096,379</u>
General reserves	<u>1,761,289</u>	<u>132,547</u>	<u>(127,089)</u>	<u>(392,749)</u>	<u>1,373,998</u>
	<u>£3,859,095</u>	<u>£132,547</u>	<u>£(138,525)</u>	<u>£(382,740)</u>	<u>£3,470,377</u>

STATEMENT OF FUNDS – 2021

	Balance at 1 September 2020 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2021 £
Designated funds:					
Tangible fixed assets fund	395,076	-	(10,691)	7,666	392,051
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
Total Designated funds	<u>2,100,831</u>	<u>-</u>	<u>(10,691)</u>	<u>7,666</u>	<u>2,097,806</u>
General reserves	<u>1,284,888</u>	<u>116,123</u>	<u>(149,238)</u>	<u>509,516</u>	<u>1,761,289</u>
	<u>£3,385,719</u>	<u>£116,123</u>	<u>£(159,929)</u>	<u>£517,182</u>	<u>£3,859,095</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

11. STATEMENT OF FUNDS (continued)

(a) General Fund

The general reserve represents the free funds of the charity.

(b) Designated Funds

The trustees have designated funds out of the unrestricted funds for specific purposes as follows:

Tangible fixed asset fund

The Charity holds a number of properties required to fulfil its charitable objectives. These properties are unrestricted assets, however they cannot be realised without undermining the Charity's work and the trustees therefore consider it appropriate to reflect the investment in fixed assets by means of a designated fund. Transfers are made to and from the fund to reflect increases/decreases in the net book value of fixed assets.

Retirement fund

A fund has been designated to provide for the charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the age profile of the Congregation's membership has indicated that a fund of at least £1.5m is required to finance the Charity's commitment to provide care for its elderly members. Further details are included in the Trustees' Report under "Reserves Policy".

Mission Fund

During the year, with the potential sale of the freehold interest in the Effingham Schools site in mind, meetings were held between senior council members of the congregation and the trustees to hear and discuss the international priorities and strategies. Having now determined that funds can be allocated for international mission work and still leave the charity with sufficient residual reserves, the trustees have designated £725,000 into a mission fund. A formal grant application will be considered by the trustees and decisions made based on the suitability and consistency with the charity's core objectives. During the year the balance of the fund was paid to Congo Missions.

Maintenance Fund

To complement the fixed assets fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

Schools Fund

A designated fund has been set up to represent the value of the loan to St Anthony's School, Leweston (see note 7).

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS -2022

	Designated Funds			General Funds	Total
	Tangible fixed assets £	Retirement £	Other £	£	£
Fund balances at 31 August 2022 are represented by:					
Tangible fixed assets	390,624	-	-	-	390,624
Investments	-	1,500,000	-	1,429,360	2,929,360
Loan to St. Antony's Leweston School	-	-	30,000	-	30,000
Current assets	-	-	175,755	(42,561)	133,194
Current liabilities	-	-	-	(12,801)	(12,801)
	<u>£390,624</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,373,998</u>	<u>£3,470,377</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS - 2021

ASSETS BETWEEN FUNDS	Designated Funds			General funds	Total
	Tangible fixed assets	Retirement	Other		
	£	£	£	£	£
Fund balances at 31 August 2021 are represented by:					
Tangible fixed assets	392,051	-	-	-	392,051
Investments	-	1,500,000	-	1,840,178	3,340,178
Loan to St. Antony's Leweston School	-	-	100,000	-	100,000
Current assets	-	-	105,755	(66,008)	39,747
Current liabilities	-	-	-	(12,881)	(12,881)
	<u>£392,051</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,761,289</u>	<u>£3,859,095</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES

FOR THE YEAR ENDED 31 AUGUST 2022

	Total	
	2022	2021
	£	£
INCOME		
Rent	16,244	16,045
Pensions and attendance allowance	29,356	25,603
Dividends and interest	86,947	74,395
Donations	-	-
TOTAL INCOME	132,547	116,043
EXPENDITURE		
Investment fees	21,215	20,328
Property costs	10,232	8,087
Living costs	41,454	39,293
Community	30,212	15,203
Administration	35,412	27,018
Exceptional donations	-	50,000
TOTAL EXPENDITURE	138,525	159,929
NET (EXPENDITURE)	(5,978)	(43,886)
(Losses)/gains on investment assets		
- Realised	(77,705)	28,043
- Unrealised	(305,035)	488,859
NET MOVEMENT IN FUNDS	£(388,718)	£473,376

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION,
INCOME AND EXPENDITURE NOTES
FOR THE YEAR ENDED 31 AUGUST 2022

	2022	Total	2021
	£		£
EXPENDITURE			
<u>Property cost</u>			
Light and heat	5,052		4,424
House	1,300		1,067
Grounds	267		47
Rates	3,613		2,549
	<u>£10,232</u>		<u>£8,087</u>
<u>Living costs</u>			
Food and household	7,727		6,882
Medical (doctor, dentist, optician)	13,727		10,657
Nursing homes fees	20,000		21,754
	<u>£41,454</u>		<u>£39,293</u>
<u>Community</u>			
Travel and petrol	4,869		2,893
Donations	2,725		5,825
Retreats	130		200
Cook/cleaner	22,488		6,285
Other	-		-
	<u>£30,212</u>		<u>£15,023</u>
<u>Administration</u>			
Office equipment, post and telephone	4,061		4,197
Insurance and licences	2,644		2,310
Accountancy	15,769		8,491
Legal and professional	2,074		1,300
Bank charges	65		29
Foreign Exchange	(637)		-
Depreciation	11,436		10,691
	<u>£35,412</u>		<u>£26,692</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES (continued)

FOR THE YEAR ENDED 31 AUGUST 2022

	2022	Total	2021
	£		£
<u>Exceptional Expenditure</u>			
Donation	-		50,000
	<u>£-</u>		<u>£50,000</u>
	<u><u>£-</u></u>		<u><u>£50,000</u></u>
 Investment management charges	 £21,215		 £20,238
	<u><u>£21,215</u></u>		<u><u>£20,238</u></u>

Accounts

**INSTITUTE OF THE
RELIGIOUS OF CHRISTIAN INSTRUCTION
(Registered Charity Number: 243995)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

Haysmacintyre LLP
Chartered Accountants
Registered Auditors
London

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

(Registered Charity Numbers: 243995)

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2021

LEGAL AND ADMINISTRATIVE DETAILS

PRINCIPAL OFFICE

St. Antony's Convent
6 West Terrace
Sherborne
Dorset
DT9 3ER

TRUSTEES

Brigid Mary Kennedy (Sister Brede)
Beatrice Mary O'Flaherty (Sister Josephine)
Christine Mary Browne (Sister Pauline)
Paul Austin

SUPERIOR

Sister Josephine O'Flaherty

SOLICITORS

Tozers
Broadwalk House
Southernhay West
Exeter
EX1 1UA

INDEPENDENT EXAMINER

Adam Halsey FCA
Haysmacintyre LLP
Chartered Accountants
10 Queen Street Place
London EC4R 1AG

PRINCIPAL BANKERS

Lloyds Bank plc, Southampton

INVESTMENT ADVISERS

Rathbones
Quilter Cheviot

INSURANCE BROKERS

Gallagher
8 Albany Park
Cabot Lane
Poole
Dorset BH17 7AZ

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT

The Trustees present their Report and Accounts for the year ended 31 August 2021. The financial statements comply with the current statutory requirements, the Trust Deed and with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Details of the trustees who have served in the year and the principal advisors to the charity are set out on page 1.

The Institute of the Religious of Christian Instruction is an unincorporated charitable association established by a Trust Deed made on 11th May 1965 by M L J Mairlot, G N Phillips and H E Felstead. The Deed, as amended by a Scheme dated 15 November 1999, declared trusts: *"for such charitable purposes as shall advance the religious and other charitable work of the Province as the trustees with the approval of the Superior shall from time to time think fit but if at any time the Province shall cease to exist or the said Institute shall cease to carry on religious or other charitable work in England or Wales then for such other lawful charitable purposes connected with the advancement of the Roman Catholic Religion as the trustees shall determine"*. The Province is defined in the Trust Deed, as amended, to mean *"the English Region of the voluntary association or community of women known as the Institute of the Religious of Christian Instruction and now established in England at St Antony's Convent, Sherborne"*.

For the purposes of both Trust Deeds, the Superior is vested the power of appointing and removing trustees.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in determining the activities undertaken by the Charity.

The Superior administers certain funds on behalf of the Institute as a whole. Each year, in accordance with the Institute's own Rules and Constitutions she submits to the Council a formal account of her administration of those funds. In addition, she is accountable to the Trustees at their regular meetings. Over and above the central administration of its English Region, the Institute's work has been carried out through the Convent at Sherborne (Dorset).

The Institute ran St Teresa's (Senior) School Effingham Hill and St Teresa's Preparatory School, with the help of a governing body constituted under an Instrument of Government adopted on 21 November 1994 until 1 September 2002 when the Trustees handed over the two Schools to a new charity, St Teresa's School Effingham Trust, in furtherance of their educational work. The Trustees now have no direct role in the schools' management and following the sale of the freehold reversion the charity now has no financial involvement in the School.

OBJECTS AND ACTIVITIES

Historically, the Institute has fulfilled its principal aims through the education and formation of religious Sisters, by teaching, pastoral and other work at the two schools at Effingham and Leweston, by care and pastoral work in parishes, and by its other charitable works, as well as by the provision of bursaries for Catholic education. More recently the Institute has achieved its objectives by facilitating such charitable causes in a non-direct way including the provision of grants, although the Sisters continue to work in the parish in a voluntary capacity. The Institute continues to support Leweston School by way of a loan.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

FINANCIAL REVIEW

The Statement of Financial Activities shows a loss of £43,886 (2020: £30,805) before investment gains and losses.

The Institute continues to review its finances and needs in order to match future income with expenditure having regard to the increasing number of retired Sisters and until recently its involvement in the Schools at Effingham. No commitments or guarantees have been given in this or any other respect.

At the year end the charity's total funds including functional property stood at £3,859,095. This comprises tangible fixed assets with a net book value of £392,051 consisting entirely of assets which are required for the continuing work of the charity. A further £100,000 represents loans to St Antony's - Leweston School Trust to assist with its purchase of the freehold properties from the Institute. The remaining £3,367,044, comprising cash and investments less committed funds, is held to fund the day-to-day activities of the charity and to provide funds for the continuing support of the members of the Institute.

The Institute continues to review its spending plans and needs and makes every effort to manage its existing assets as efficiently as possible in order to generate the income necessary to achieve the charity's aims, including provision for Sisters in retirement. The Trustees are satisfied that the overall position is sound, but are conscious that their resources are limited in the face of future needs.

RESERVES POLICY

Having reviewed their available funds and income against immediate and foreseeable needs, the Trustees are satisfied that their reserves are not excessive. No specific actuarial projection has been made, but the Trustees have taken note of work done by other religious orders to identify future costs.

A designated Retirement Fund has been established from the sale proceeds of the former convent schools at Sherborne and Leweston, with an initial balance of £1m. It was agreed in previous years to increase this balance to £1.5m. This sum will be kept under review and further additions or deductions made according to need, providing that the Sisters' continuing work is not impaired. This Fund is essential to provide for the increasing numbers of retired sisters (all of whom have given their lives towards furthering the Institute's charitable work) and the cost of nursing care when fewer sisters are able to earn an income. Given their age profile, it is believed that this new Retirement Fund will barely be sufficient to meet these needs.

A designated Tangible Fixed Asset Fund has also been established, representing the net book value of the charity's property used for the support and ministry of sisters and especially for education. Such funds are not therefore readily realisable to meet future contingencies. To complement this fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

A designated fund has also been set up to represent the value of the loan to St Antony's School, Leweston.

All these funds are considered essential if the important and often unpaid work carried on by the remaining active sisters is to continue in the long term, both in the Schools and in other pastoral work.

INVESTMENT POWERS AND POLICY

The Trustees have the statutory trustee investment powers and any additional powers given to them by the donors of any donated trust funds. The 15 November 1999 Charity Commission Scheme has been superseded by the Trustee Act 2000, permitting the Trustees to where appropriate take advantage of, and have regard to the requirements of, the provisions of the Act to enable a broad-based portfolio to be efficiently administered in the interests of the charity.

The Trustees have also adopted an investment policy which is ethically sound and appropriate to the charity's needs, particularly with a view to securing capital growth to meet rising income needs in future years. They have resolved to hold substantial liquid funds for the time being, partly because of concerns over stock market performance, although the intention is to invest for the future as outlined elsewhere in this Report.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

CONNECTED CHARITIES

There are no related parties or connected charities associated with the charity, although it continues to work closely with Leweston School Trust, St Teresa's School Effingham Trust and with the Roman Catholic Dioceses of Arundel & Brighton and Plymouth or their local representatives.

FUNDRAISING, VOLUNTARY HELP AND DONATIONS

The charity does not currently engage in fund-raising activities as such with members of the public. It does to some extent depend on voluntary donations and the occasional legacy to sustain its work. No material donations in kind or intangible income were received during the year. The charity does not, to any material extent, depend on volunteers for the provision of its pastoral work.

INTERNAL CONTROLS AND PROCEDURES

Little cash is held, and donations and other receipts are invariably by cheque, as is most expenditure. Internal controls of cash, donations and expenditure are therefore considered adequate.

The charity has not historically made grants other than occasional bursaries for pupils of its former schools. The trustees have formalised their grant making policies ensuring that all grants meet Charity Commission guidelines.

RISK ASSESSMENT

The Trustees have continued to give consideration to any major risks facing the charity and what steps, if any, should be taken to mitigate those risks. They have concluded that the greater risk to the charity now is the lack of novices or postulants under training for the religious life and the consequent fall in the number of sisters able to carry out its remaining charitable work and to care for those who need nursing or other assistance.

Despite those concerns, the recent restructuring of its activities has enabled the Institute to face the financial future with greater confidence. In the short to medium term the Trustees are satisfied that all the charity's obligations can be met as they occur. Adoption of the above Reserves Policy is intended to ensure that the Institute will continue to be able to fulfil such obligations.

FUTURE PLANS

The Trustees will continue its charitable activities in 2021/2022 similarly to those performed in the 2020/21 financial year.

The Trustees continue to support the schools in Effingham and Leweston.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the charity (Accounts and Reports) Regulations 2008 and with the Trust Deed dated 11 May 1965. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of the Trustees of the Institute of the Religious of Christian Instruction

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

29 June 2022

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

I report to the Trustees on my examination of the accounts of The Institute of the Religious of Christian Instruction for the year ended 31 August 2021 which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Halsey FCA
Haysmacintyre LLP,
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Date: 29 June 2022

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
INCOME FROM:			
Donations and legacies:			
Covenanted pensions and Sisters' income and stipends		25,603	19,121
Legacies and donations		-	-
Investments – listed investments	2	74,395	83,553
Rent and lease		16,045	16,735
Total income		<u>116,043</u>	<u>119,409</u>
EXPENDITURE ON:			
<i>Raising funds</i>			
Investment management	3	20,328	18,760
<i>Charitable Activities</i>			
Support of members and their mission	3	139,601	69,844
Total expenditure		<u>159,929</u>	<u>88,604</u>
NET (EXPENDITURE) / INCOME BEFORE GAINS AND LOSSES ON INVESTMENTS		(43,886)	30,805
INVESTMENT GAINS AND LOSSES:			
Realised		28,403	(46,452)
Unrealised	6	488,859	26,712
NET MOVEMENT IN FUNDS		<u>473,376</u>	<u>11,065</u>
RECONCILIATION OF FUNDS			
Funds brought forward		<u>3,385,719</u>	<u>3,374,654</u>
Funds carried forward	10	<u><u>£3,859,095</u></u>	<u><u>£3,385,719</u></u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

BALANCE SHEET

AS AT 31 AUGUST 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	5	392,051	395,076
Investments	6	3,340,178	2,822,247
		<u>3,732,229</u>	<u>3,217,323</u>
LOANS	7	<u>100,000</u>	<u>150,000</u>
CURRENT ASSETS			
Debtors	8	8,004	7,204
Cash and bank balances		31,743	24,153
		<u>39,747</u>	<u>31,357</u>
CREDITORS: Amounts falling due within one year	9	<u>(12,881)</u>	<u>(12,961)</u>
NET CURRENT ASSETS		<u>126,866</u>	<u>168,396</u>
		<u>£3,859,095</u>	<u>£3,385,719</u>
FUNDS OF THE CHARITY			
Unrestricted funds			
General funds	10(a)	1,761,289	1,284,888
Designated funds	10(b)	2,097,806	2,100,831
		<u>£3,859,095</u>	<u>£3,385,719</u>

The financial statements were approved and authorised for issue by the Board of the Trustees on 29 June 2022 and were signed below on its behalf by:

Beatrice Mary O’Flaherty (Sister Josephine)
Superior

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 August 2019, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance is deferred until the criteria for income recognition are met.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES (continued)

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds comprise fees paid in respect of fund management advice in relation to the charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes the costs of running the charity's communities as well as all other costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the year end.

Covenanted salaries and pensions are received under deeds of covenant from members of the Society and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Tangible Fixed Assets

Expenditure on tangible assets since 1 September 1997 in respect of the convents, has been capitalised. Expenditure prior to those dates was written off. Properties owned at 1 September 1997 have been included at a trustees' estimate of value. Subsequent acquisitions or improvements are capitalised at cost.

Improvements to land and buildings and purchase of other assets costing more than £2,000 are capitalised. Depreciation is now provided on all tangible fixed assets at rates calculated to write off each asset evenly over its expected useful life as follows:

Land	- Not depreciated
Freehold buildings	- 100 years (from 1 September 1997)
Plant and equipment	- Between 3 and 15 years
Building improvements	- 15 and 50 years
Motor vehicles	- 4 years

Investments

Quoted investments are valued at fair value on the balance sheet date.

Realised and unrealised gains or losses are reflected in the Statement of Financial Activities in the year in which they occur.

Cash Flow Statement

As a small charity, the trustees have not prepared a Cash Flow Statement.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

1. ACCOUNTING POLICIES (continued)

Financial Instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

2. BANK INTEREST AND DIVIDENDS

	2021 £	2020 £
Bank deposit interest	1,505	1,540
Dividends from listed investments	72,890	82,013
	<u>£74,395</u>	<u>£83,553</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

3. EXPENDITURE - 2021

	Staff Costs £	Other £	Depreciation £	Total 2021 £	Total 2020 £
Charitable Activities					
Support of members and their mission					
Provincial and Communities					
- Community and living costs	-	54,496		54,496	35,303
- Other costs	-	14,623	10,691	25,314	23,487
- Grants and donations	-	50,000	-	50,000	-
	-	119,119	10,691	129,810	58,790
Governance					
- Audit and accountancy	-	8,491	-	8,491	8,880
- Legal and professional	-	1,300	-	1,300	2,174
	-	9,791	-	9,791	11,054
Investment management fees	-	20,328	-	20,328	18,760
Total expenditure	£-	£149,238	£10,691	£159,929	£88,604

EXPENDITURE - 2020

	Staff Costs £	Other £	Depreciation £	Total 2020 £
Charitable Activities				
Support of members and their mission				
Provincial and Communities				
- Community and living costs	-	35,303	-	35,303
- Other costs	-	13,381	10,106	23,487
- Grants and donations	-	-	-	-
	-	48,684	10,106	58,790
Governance				
- Audit and accountancy	-	8,880	-	8,880
- Legal and professional	-	2,174	-	2,174
	-	11,054	-	11,054
Investment management charges	-	18,760	-	18,760
Total expenditure	£ -	£78,498	£10,106	£88,604

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

3. EXPENDITURE (continued)

	2021	2020
	£	£
Included in expenditure:		
Independent examiner's fees	4,800	4,800
Amounts totalling £1,300 (2020: £2,174) were paid to Paul Austin, a trustee for professional investment advice and assistance. No amounts were owed or owing at the year-end.		

4. TRANSACTIONS WITH RELIGIOUS TRUSTEES

The religious trustees of the Charity are also members of the Society and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Society within the Region. The living costs of the trustees are therefore borne by the Charity but the trustees receive no additional benefit by virtue of their office.

5. TANGIBLE FIXED ASSETS

	Property improvements	Freehold land and buildings	Motor vehicles	Furniture & equipment	Total
	£	£	£	£	£
COST					
At 1 September 2020	105,510	400,000	8,959	12,886	527,355
Additions	5,850	-	-	1,816	7,666
At 31 August 2021	111,360	400,000	8,959	14,702	535,021
DEPRECIATION					
At 1 September 2020	23,329	92,000	8,959	7,991	132,279
Charge for the year	5,568	4,000	-	1,123	10,691
At 31 August 2021	28,897	96,000	8,959	9,114	142,970
NET BOOK VALUE					
At 31 August 2021	£82,463	£304,000	£-	£5,588	£392,051
At 31 August 2020	£82,180	£304,000	£-	£4,896	£395,076

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

6. FIXED ASSETS INVESTMENTS

	2020 £	2019 £
Fair value at 1 September 2020	2,654,118	2,628,022
Acquisitions at cost	678,423	858,177
Less disposals	(672,238)	(858,790)
Net gains on revaluation at 31 August 2021	517,263	26,712
	<u>3,177,566</u>	<u>2,654,118</u>
Fair value at 31 August 2021	3,177,566	2,654,118
Cash held for reinvestment	162,612	168,129
	<u>£3,340,178</u>	<u>£2,822,247</u>
Historical cost at 31 August 2021	<u>£2,411,911</u>	<u>£2,291,331</u>
Represented by:		
Investments in the UK, listed on the London Stock Exchange		
UK Government stock	55,348	55,254
Fixed interest	30,240	55,726
Equities	949,230	810,011
Open ended investment companies, unit trusts and investment companies	2,117,568	1,708,174
Commodities	25,180	24,953
Cash	162,612	168,129
	<u>£3,340,178</u>	<u>£2,822,247</u>

7. LOANS

After the sale of the freehold of St Antony's Leweston School on 1 October 2000 and another property on 30 November 2004 to St Antony's – Leweston School Trust loans were granted.

Following a variation of legal charges dated 30 March 2010 the loans and accrued interest were consolidated and will be interest free and repayable by annual instalments of £50,000 commencing 30 September 2010.

	2021 £	2020 £
Repayable within one year	-	-
Repayable after more than one year	100,000	150,000
	<u>£100,000</u>	<u>£150,000</u>

During the year, a repayment of £50,000 was received thereby reducing the loan to £100,000.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

8. DEBTORS	2021 £	2020 £
Other debtors and prepayments	<u>£8,004</u>	<u>£7,204</u>
9. CREDITORS: Amounts falling due within one year	2021 £	2020 £
Other creditors, accruals and deferred income	<u>£12,881</u>	<u>£12,961</u>

10.. STATEMENT OF FUNDS – 2021

	Balance at 1 September 2020 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2021 £
Designated funds:					
Tangible fixed assets fund	395,076	-	(10,691)	7,666	392,051
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
Total Designated funds	<u>2,100,831</u>	<u>-</u>	<u>(10,692)</u>	<u>7,666</u>	<u>2,097,806</u>
General reserves	1,284,888	116,123	(149,238)	509,516	1,761,289
	<u>£3,385,719</u>	<u>£116,123</u>	<u>£(159,929)</u>	<u>£517,182</u>	<u>£3,859,095</u>

STATEMENT OF FUNDS – 2020

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers & Investment Gains/(losses) £	Balance at 31 August 2020 £
Designated funds:					
Tangible fixed assets fund	396,782	-	(10,106)	8,400	395,076
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
Total Designated funds	<u>2,102,537</u>	<u>-</u>	<u>(10,106)</u>	<u>8,400</u>	<u>2,100,831</u>
General reserves	1,272,117	119,409	(78,498)	(28,140)	1,284,888
	<u>£3,374,654</u>	<u>£119,409</u>	<u>£(88,604)</u>	<u>£(19,740)</u>	<u>£3,385,719</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

10. STATEMENT OF FUNDS (continued)

(a) General Fund

The general reserve represents the free funds of the charity.

(b) Designated Funds

The trustees have designated funds out of the unrestricted funds for specific purposes as follows:

Tangible fixed asset fund

The Charity holds a number of properties required to fulfil its charitable objectives. These properties are unrestricted assets, however they cannot be realised without undermining the Charity's work and the trustees therefore consider it appropriate to reflect the investment in fixed assets by means of a designated fund. Transfers are made to and from the fund to reflect increases/decreases in the net book value of fixed assets.

Retirement fund

A fund has been designated to provide for the charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the age profile of the Congregation's membership has indicated that a fund of at least £1.5m is required to finance the Charity's commitment to provide care for its elderly members. Further details are included in the Trustees' Report under "Reserves Policy".

Mission Fund

During the year, with the potential sale of the freehold interest in the Effingham Schools site in mind, meetings were held between senior council members of the congregation and the trustees to hear and discuss the international priorities and strategies. Having now determined that funds can be allocated for international mission work and still leave the charity with sufficient residual reserves, the trustees have designated £725,000 into a mission fund. A formal grant application will be considered by the trustees and decisions made based on the suitability and consistency with the charity's core objectives. During the year the balance of the fund was paid to Congo Missions.

Maintenance Fund

To complement the fixed assets fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

Schools Fund

A designated fund has been set up to represent the value of the loan to St Anthony's School, Leweston (see note 7).

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS -2021

	Designated Funds			General Funds	Total
	Tangible fixed assets	Retirement	Other	Funds	
	£	£	£	£	£
Fund balances at 31 August 2020 are represented by:					
Tangible fixed assets	392,051	-	-	-	392,051
Investments	-	1,500,000	-	1,840,178	3,340,178
Loan to St. Antony's Leweston School	-	-	100,000	-	100,000
Current assets	-	-	105,755	(66,008)	39,747
Current liabilities	-	-	-	(12,881)	(12,881)
	<u>£392,051</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,761,289</u>	<u>£3,859,095</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS - 2020

ASSETS BETWEEN FUNDS	Designated Funds			General funds	Total
	Tangible fixed assets	Retirement	Other		
	£	£	£	£	£
Fund balances at 31 August 2020 are represented by:					
Tangible fixed assets	395,076	-	-	-	395,076
Investments	-	1,500,000	-	1,322,247	2,822,247
Loan to St. Antony's Leweston School	-	-	150,000	-	150,000
Current assets	-	-	55,755	(24,398)	31,357
Current liabilities	-	-	-	(12,961)	(12,961)
	<u>£395,076</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,284,888</u>	<u>£3,385,719</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES

FOR THE YEAR ENDED 31 AUGUST 2021

	Total	
	2021	2020
	£	£
INCOME		
Rent	16,045	16,753
Pensions and attendance allowance	25,603	19,121
Dividends and interest	74,395	83,553
Donations	-	-
TOTAL INCOME	116,043	119,409
EXPENDITURE		
Investment fees	20,328	18,760
Property costs	8,087	7,664
Living costs	39,293	26,652
Community	15,203	8,651
Administration	27,018	26,877
Exceptional donations	50,000	-
TOTAL EXPENDITURE	159,929	88,604
NET (EXPENDITURE) /INCOME	(43,886)	30,805
Gains/(Losses) on investment assets		
- Realised	28,403	(46,452)
- Unrealised	488,859	26,712
NET MOVEMENT IN FUNDS	£473,376	£11,065

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION,
INCOME AND EXPENDITURE NOTES
FOR THE YEAR ENDED 31 AUGUST 2021

	2021	Total	2020
	£		£
EXPENDITURE			
<u>Property cost</u>			
Light and heat	4,424		4,416
House	1,067		65
Grounds	47		753
Rates	2,549		2,430
	<u>£8,087</u>		<u>£7,664</u>
<u>Living costs</u>			
Food and household	6,882		71,87
Medical (doctor, dentist, optician)	10,657		5,065
Nursing homes fees	21,754		14,400
	<u>£39,293</u>		<u>£26,652</u>
<u>Community</u>			
Travel and petrol	2,893		2,992
Donations	5,825		130
Retreats	200		541
Cook/cleaner	6,285		4,848
Other	-		140
	<u>£15,203</u>		<u>£8,651</u>
<u>Administration</u>			
Office equipment, post and telephone	4,197		4,006
Insurance and licences	2,310		1,652
Accountancy	8,491		8,880
Legal and professional	1,300		2,174
Bank charges	29		59
Depreciation	10,691		10,106
	<u>£27,018</u>		<u>£26,877</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES (continued)

FOR THE YEAR ENDED 31 AUGUST 2021

	2021	Total	2020
	£		£
<u>Exceptional Expenditure</u>			
Donation	50,000		-
	<u>£50,000</u>		<u>£-</u>
	<u><u>£20,238</u></u>		<u><u>£18,760</u></u>
Investment management charges			

Accounts

**INSTITUTE OF THE
RELIGIOUS OF CHRISTIAN INSTRUCTION
(Registered Charity Number: 243995)
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

Haysmacintyre LLP
Chartered Accountants
Registered Auditors
London

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

(Registered Charity Numbers: 243995)

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2020

LEGAL AND ADMINISTRATIVE DETAILS

PRINCIPAL OFFICE

St. Antony's Convent
6 West Terrace
Sherborne
Dorset
DT9 3ER

TRUSTEES

Beatrice Mary O'Flaherty (Sister Josephine)
Brigid Mary Kennedy (Sister Brede)
Christine Mary Browne (Sister Pauline)
Susan Heller (Sister Carmel)
Paul Austin

SUPERIOR

Sister Josephine O'Flaherty

SOLICITORS

Tozers
Broadwalk House
Southernhay West
Exeter
EX1 1UA

INDEPENDENT EXAMINER

Adam Halsey FCA
Haysmacintyre LLP
Chartered Accountants
10 Queen Street Place
London EC4R 1AG

PRINCIPAL BANKERS

Lloyds Bank plc, Bristol

INVESTMENT ADVISERS

Quilter Cheviot
Rathbones

INSURANCE BROKERS

Gallagher
8 Albany Park
Cabot Lane
Poole
Dorset BH17 7AZ

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT

The Trustees present their Report and Accounts for the year ended 31 August 2020. The financial statements comply with the current statutory requirements, the Trust Deed and with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Details of the trustees who have served in the year and the principal advisors to the charity are set out on page 1.

The Institute of the Religious of Christian Instruction is an unincorporated charitable association established by a Trust Deed made on 11th May 1965 by M L J Mairlot, G N Phillips and H E Felstead. The Deed, as amended by a Scheme dated 15 November 1999, declared trusts: *"for such charitable purposes as shall advance the religious and other charitable work of the Province as the trustees with the approval of the Superior shall from time to time think fit but if at any time the Province shall cease to exist or the said Institute shall cease to carry on religious or other charitable work in England or Wales then for such other lawful charitable purposes connected with the advancement of the Roman Catholic Religion as the trustees shall determine"*. The Province is defined in the Trust Deed, as amended, to mean *"the English Region of the voluntary association or community of women known as the Institute of the Religious of Christian Instruction and now established in England at St Antony's Convent, Sherborne"*.

For the purposes of both Trust Deeds, the Superior is vested the power of appointing and removing trustees.

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit in determining the activities undertaken by the Charity.

The Superior administers certain funds on behalf of the Institute as a whole. Each year, in accordance with the Institute's own Rules and Constitutions she submits to the Council a formal account of her administration of those funds. In addition, she is accountable to the Trustees at their regular meetings. Over and above the central administration of its English Region, the Institute's work has been carried out through the Convent at Sherborne (Dorset).

The Institute ran St Teresa's (Senior) School Effingham Hill and St Teresa's Preparatory School, with the help of a governing body constituted under an Instrument of Government adopted on 21 November 1994 until 1 September 2002 when the Trustees handed over the two Schools to a new charity, St Teresa's School Effingham Trust, in furtherance of their educational work. The Trustees now have no direct role in the schools' management and following the sale of the freehold reversion the charity now has no financial involvement in the School.

OBJECTS AND ACTIVITIES

Historically, the Institute has fulfilled its principal aims through the education and formation of religious Sisters, by teaching, pastoral and other work at the two schools at Effingham and Leweston, by care and pastoral work in parishes, and by its other charitable works, as well as by the provision of bursaries for Catholic education. More recently the Institute has achieved its objectives by facilitating such charitable causes in a non-direct way including the provision of grants, although the Sisters continue to work in the parish in a voluntary capacity. The Institute continues to support Leweston School by way of a loan.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

FINANCIAL REVIEW

The Statement of Financial Activities shows a surplus of £30,805 (2019: £18,492) before investment gains and losses.

The Institute continues to review its finances and needs in order to match future income with expenditure having regard to the increasing number of retired Sisters and until recently its involvement in the Schools at Effingham. No commitments or guarantees have been given in this or any other respect.

At the year end the charity's total funds including functional property stood at £3,385,719. This comprises tangible fixed assets with a net book value of £395,076 consisting entirely of assets which are required for the continuing work of the charity. A further £150,000 represents loans to St Antony's - Leweston School Trust to assist with its purchase of the freehold properties from the Institute. The remaining £2,790,643, comprising cash and investments less committed funds, is held to fund the day-to-day activities of the charity and to provide funds for the continuing support of the members of the Institute.

The Institute continues to review its spending plans and needs and makes every effort to manage its existing assets as efficiently as possible in order to generate the income necessary to achieve the charity's aims, including provision for Sisters in retirement. The Trustees are satisfied that the overall position is sound, but are conscious that their resources are limited in the face of future needs.

RESERVES POLICY

Having reviewed their available funds and income against immediate and foreseeable needs, the Trustees are satisfied that their reserves are not excessive. No specific actuarial projection has been made, but the Trustees have taken note of work done by other religious orders to identify future costs.

A designated Retirement Fund has been established from the sale proceeds of the former convent schools at Sherborne and Leweston, with an initial balance of £1m. It was agreed in previous years to increase this balance to £1.5m. This sum will be kept under review and further additions or deductions made according to need, providing that the Sisters' continuing work is not impaired. This Fund is essential to provide for the increasing numbers of retired sisters (all of whom have given their lives towards furthering the Institute's charitable work) and the cost of nursing care when fewer sisters are able to earn an income. Given their age profile, it is believed that this new Retirement Fund will barely be sufficient to meet these needs.

A designated Tangible Fixed Asset Fund has also been established, representing the net book value of the charity's property used for the support and ministry of sisters and especially for education. Such funds are not therefore readily realisable to meet future contingencies. To complement this fund, acknowledging the likely future costs attributable to the property, a maintenance fund has been established.

A designated fund has also been set up to represent the value of the loan to St Antony's School, Leweston.

All these funds are considered essential if the important and often unpaid work carried on by the remaining active sisters is to continue in the long term, both in the Schools and in other pastoral work.

INVESTMENT POWERS AND POLICY

The Trustees have the statutory trustee investment powers and any additional powers given to them by the donors of any donated trust funds. The 15 November 1999 Charity Commission Scheme has been superseded by the Trustee Act 2000, permitting the Trustees to where appropriate take advantage of, and have regard to the requirements of, the provisions of the Act to enable a broad-based portfolio to be efficiently administered in the interests of the charity.

The Trustees have also adopted an investment policy which is ethically sound and appropriate to the charity's needs, particularly with a view to securing capital growth to meet rising income needs in future years. They have resolved to hold substantial liquid funds for the time being, partly because of concerns over stock market performance, although the intention is to invest for the future as outlined elsewhere in this Report.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

CONNECTED CHARITIES

There are no related parties or connected charities associated with the charity, although it continues to work closely with Leweston School Trust, and with the Roman Catholic Diocese of Plymouth or their local representatives.

FUNDRAISING, VOLUNTARY HELP AND DONATIONS

The charity does not currently engage in fund-raising activities as such with members of the public. It does to some extent depend on voluntary donations and the occasional legacy to sustain its work. No material donations in kind or intangible income were received during the year. The charity does not, to any material extent, depend on volunteers for the provision of its pastoral work.

INTERNAL CONTROLS AND PROCEDURES

Little cash is held, and donations and other receipts are invariably by cheque, as is most expenditure. Internal controls of cash, donations and expenditure are therefore considered adequate.

The charity has not historically made grants other than occasional bursaries for pupils of its former schools. The trustees have formalised their grant making policies ensuring that all grants meet Charity Commission guidelines.

RISK ASSESSMENT

The Trustees have continued to give consideration to any major risks facing the charity and what steps, if any, should be taken to mitigate those risks. They have concluded that the greater risk to the charity now is the lack of novices or postulants under training for the religious life and the consequent fall in the number of sisters able to carry out its remaining charitable work and to care for those who need nursing or other assistance.

Despite those concerns, the recent restructuring of its activities has enabled the Institute to face the financial future with greater confidence. In the short to medium term the Trustees are satisfied that all the charity's obligations can be met as they occur. Adoption of the above Reserves Policy is intended to ensure that the Institute will continue to be able to fulfil such obligations.

FUTURE PLANS

The Trustees will continue its charitable activities in 2020/2021 similarly to those performed in the 2019/20 financial year.

The Trustees continue to support Leweston School.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT (continued)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the charity (Accounts and Reports) Regulations 2008 and with the Trust Deed dated 11 May 1965. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For and on behalf of the Trustees of the Institute of the Religious of Christian Instruction by:

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

Date: 30 September 2021

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

I report to the Trustees on my examination of the accounts of The Institute of the Religious of Christian Instruction for the year ended 31 August 2020 which are set out on pages 8 to 21.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The trustees are satisfied that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and have chosen instead to have an independent examination.

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Adam Halsey FCA
Haysmacintyre LLP,
Chartered Accountants
10 Queen Street Place
London
EC4R 1AG

Date: 30 September 2021

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted Funds 2020 £	Unrestricted Funds 2019 £
INCOME FROM:			
Donations and legacies:			
Covenanted pensions and Sisters' income and stipends		19,121	18,542
Investments – listed investments	2	83,553	82,965
Rent and lease		16,735	20,682
Total income		<u>119,409</u>	<u>122,189</u>
EXPENDITURE ON:			
<i>Raising funds</i>			
Investment management	3	18,760	18,663
<i>Charitable Activities</i>			
Support of members and their mission	3	69,844	85,034
Total expenditure		<u>88,604</u>	<u>103,697</u>
NET INCOME BEFORE GAINS AND LOSSES ON INVESTMENTS		30,805	18,492
INVESTMENT GAINS AND LOSSES:			
Realised		(46,452)	(29,151)
Unrealised	6	26,712	57,643
NET MOVEMENT IN FUNDS		<u>11,065</u>	<u>46,984</u>
RECONCILIATION OF FUNDS			
Funds brought forward		<u>3,374,654</u>	<u>3,327,670</u>
Funds carried forward	11	<u><u>£3,385,719</u></u>	<u><u>£3,374,654</u></u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

BALANCE SHEET

AS AT 31 AUGUST 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible fixed assets	5	395,076	396,782
Investments	6	2,822,247	2,819,315
		<u>3,217,323</u>	<u>3,216,097</u>
LOANS	7	<u>150,000</u>	<u>150,000</u>
CURRENT ASSETS			
Debtors	8	7,204	6,963
Cash and bank balances		24,153	10,475
		<u>31,357</u>	<u>17,438</u>
CREDITORS: Amounts falling due within one year	9	<u>(12,961)</u>	<u>(8,881)</u>
NET CURRENT ASSETS		<u>168,396</u>	<u>8,557</u>
		<u>£3,385,719</u>	<u>£3,374,654</u>
FUNDS OF THE CHARITY			
Unrestricted funds			
General funds	11(a)	1,284,888	1,272,117
Designated funds	11(b)	2,100,831	2,102,537
		<u>£3,385,719</u>	<u>£3,374,654</u>

The financial statements were approved and authorised for issue by the Board of the Trustees on 30 September 2021 and were signed below on its behalf by:

Beatrice Mary O'Flaherty (Sister Josephine)
Superior

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. It also requires management to exercise judgment in applying the Charity's accounting policies. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ended 31 August 2021, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance is deferred until the criteria for income recognition are met.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES (continued)

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on raising funds comprise fees paid in respect of fund management advice in relation to the charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes the costs of running the charity's communities as well as all other costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the year end.

Covenanted salaries and pensions are received under deeds of covenant from members of the Society and are stated inclusive of income tax but net of any deductions for social security payments and contributions to occupational pension schemes.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Tangible Fixed Assets

Expenditure on tangible assets since 1 September 1997 in respect of the convents, has been capitalised. Expenditure prior to those dates was written off. Properties owned at 1 September 1997 have been included at a trustees' estimate of value. Subsequent acquisitions or improvements are capitalised at cost.

Improvements to land and buildings and purchase of other assets costing more than £2,000 are capitalised. Depreciation is now provided on all tangible fixed assets at rates calculated to write off each asset evenly over its expected useful life as follows:

Land	- Not depreciated
Freehold buildings	- 100 years (from 1 September 1997)
Plant and equipment	- Between 3 and 15 years
Building improvements	- 15 and 50 years
Motor vehicles	- 4 years

Investments

Quoted investments are valued at fair value on the balance sheet date.

Realised and unrealised gains or losses are reflected in the Statement of Financial Activities in the year in which they occur.

Cash Flow Statement

As a small charity, the trustees have not prepared a Cash Flow Statement.

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2020

1. ACCOUNTING POLICIES (continued)

Financial Instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

2. BANK INTEREST AND DIVIDENDS

	2020 £	2019 £
Bank deposit interest	1,540	728
Dividends from listed investments	82,013	82,237
	<u>£83,553</u>	<u>£82,965</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

3. EXPENDITURE - 2020

	Staff Costs £	Other £	Depreciation £	Total 2020 £	Total 2019 £
Charitable Activities					
Support of members and their mission					
Provincial and Communities					
- Community and living costs	-	35,303		35,303	37,319
- Other costs	-	13,381	10,106	23,487	31,388
- Grants and donations	-	-	-	-	-
	-	48,684	10,106	58,790	68,707
Governance					
- Audit and accountancy	-	8,880	-	8,880	10,320
- Legal and professional	-	2,174	-	2,174	6,008
	-	11,054	-	11,054	16,328
Investment management fees (see below)	-	18,760	-	18,760	18,663
Total expenditure	£-	£78,498	£10,106	£88,604	£103,698

In previous years, investment management fees were charged as commission on additions and disposals of shares. In this financial year, the basis of calculation was changed so that quarterly charges are made instead of commission. The amount charged on this basis in 2017 was £10,169 which would have made total fees charged in that year as £12,990 on an equivalent basis.

EXPENDITURE - 2019

	Staff Costs £	Other £	Depreciation £	Total 2019 £
Charitable Activities				
Support of members and their mission				
Provincial and Communities				
- Community and living costs	-	37,319	-	37,319
- Other costs	-	22,246	9,142	31,388
- Grants and donations	-	-	-	-
	-	59,565	9,142	68,707
Governance				
- Audit and accountancy	-	10,320	-	10,320
- Legal and professional	-	6,008	-	6,008
	-	16,328	-	16,328
Investment management charges	-	18,663	-	18,663
Total expenditure	£ -	£94,556	£9,142	£103,698

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

3. EXPENDITURE (continued)

	2020 £	2019 £
Included in expenditure:		
Auditor's remuneration		
- Audit	4,800	4,600
- Other amounts payable to the Auditor	4,080	5,720

Amounts totalling £2,174 (2019: £2,584) were paid to Paul Austin, a trustee for professional investment advice and assistance. No amounts were owed or owing at the year-end.

4. TRANSACTIONS WITH RELIGIOUS TRUSTEES

The religious trustees of the Charity are also members of the Society and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Society within the Region. The living costs of the trustees are therefore borne by the Charity but the trustees receive no additional benefit by virtue of their office.

5. TANGIBLE FIXED ASSETS

	Property improvements £	Freehold land and buildings £	Motor vehicles £	Furniture & equipment £	Total £
COST					
At 1 September 2019	102,836	400,000	8,959	7,160	518,955
Additions	2,673	-	-	5,727	8,400
At 31 August 2020	105,509	400,000	8,959	12,887	527,355
DEPRECIATION					
At 1 September 2019	18,054	88,000	8,959	7,160	122,173
Charge for the year	5,275	4,000	-	831	10,106
At 31 August 2020	23,329	88,000	8,959	7,991	132,279
NET BOOK VALUE					
At 31 August 2020	£82,180	£308,000	£-	£4,896	£395,076
At 31 August 2019	£84,782	£312,000	£-	£-	£396,782

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

6. FIXED ASSET INVESTMENTS

	2020 £	2019 £
Fair value at 1 September 2019	2,628,022	2,546,509
Acquisitions at cost	858,177	373,308
Less disposals	(858,790)	(349,439)
Net gains on revaluation at 31 August 2020	26,712	57,644
	<u>2,654,117</u>	<u>2,628,022</u>
Fair value at 31 August 2020	2,654,117	2,628,022
Cash held for reinvestment	168,130	191,292
	<u>£2,822,247</u>	<u>£2,819,314</u>
Historical cost at 31 August 2020	<u>£2,291,331</u>	<u>£2,128,907</u>
Represented by:		
Investments in the UK, listed on the London Stock Exchange		
UK Government stock	55,254	56,164
Fixed interest	55,726	57,791
Equities	810,011	1,132,437
Open ended investment companies, unit trusts and investment companies	1,708,174	1,366,096
Commodities	24,953	15,534
Cash	168,129	191,292
	<u>£2,822,247</u>	<u>£2,819,314</u>

7. LOANS

After the sale of the freehold of St Antony's Leweston School on 1 October 2000 and another property on 30 November 2004 to St Antony's – Leweston School Trust loans were granted.

Following a variation of legal charges dated 30 March 2010 the loans and accrued interest were consolidated and will be interest free and repayable in instalments.

	2020 £	2019 £
Repayable within one year	-	-
Repayable after more than one year	150,000	150,000
	<u>£150,000</u>	<u>£150,000</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

8. DEBTORS	2020	2019
	£	£
Other debtors and prepayments	£7,204	£6,963
	<u>£7,204</u>	<u>£6,963</u>
9. CREDITORS: Amounts falling due within one year	2020	2019
	£	£
Other creditors, accruals and deferred income	£12,961	£8,881
	<u>£12,961</u>	<u>£8,881</u>
10. CAPITAL COMMITMENTS	2019	2018
	£	£
Contracted for but not provided in the financial statements	£	£ -
	<u>£</u>	<u>£ -</u>

11. STATEMENT OF FUNDS – 2020

	Balance at 1 September 2019	Income	Expenditure	Transfers & Investment Gains/(losses)	Balance at 31 August 2020
	£	£	£	£	£
Designated funds:					
Tangible fixed assets fund	396,782	-	(10,106)	8,400	395,076
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
	<u>2,102,537</u>	<u>-</u>	<u>(10,106)</u>	<u>8,400</u>	<u>2,100,831</u>
Total Designated funds	2,102,537	-	(10,106)	8,400	2,100,831
General reserves	1,272,117	119,409	(78,498)	(28,140)	1,284,888
	<u>£3,374,654</u>	<u>£119,409</u>	<u>£(88,604)</u>	<u>£(19,740)</u>	<u>£3,385,719</u>

STATEMENT OF FUNDS – 2019

	Balance at 1 September 2018	Income	Expenditure	Transfers & Investment Gains/(losses)	Balance at 31 August 2019
	£	£	£	£	£
Designated funds:					
Tangible fixed assets fund	378,614	-	(9,142)	27,310	396,782
Retirement fund	1,500,000	-	-	-	1,500,000
Property maintenance	55,755	-	-	-	55,755
Schools fund	150,000	-	-	-	150,000
	<u>2,084,369</u>	<u>-</u>	<u>(9,142)</u>	<u>27,310</u>	<u>2,102,537</u>
Total Designated funds	2,084,369	-	(9,142)	27,310	2,102,537
General reserves	1,243,301	122,189	(94,555)	1,182	1,272,117
	<u>£3,327,670</u>	<u>£122,189</u>	<u>£(103,697)</u>	<u>£28,492</u>	<u>£3,374,654</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

11. STATEMENT OF FUNDS (continued)

(a) General Fund

The general reserve represents the free funds of the charity.

(b) Designated Funds

The trustees have designated funds out of the unrestricted funds for specific purposes as follows:

Tangible fixed asset fund

The Charity holds a number of properties required to fulfil its charitable objectives. These properties are unrestricted assets, however they cannot be realised without undermining the Charity's work and the trustees therefore consider it appropriate to reflect the investment in fixed assets by means of a designated fund. Transfers are made to and from the fund to reflect increases/decreases in the net book value of fixed assets.

Retirement fund

A fund has been designated to provide for the charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the age profile of the Congregation's membership has indicated that a fund of at least £1.5m is required to finance the Charity's commitment to provide care for its elderly members. Further details are included in the Trustees' Report under "Reserves Policy".

Property Maintenance Fund

To complement the fixed assets fund, acknowledging the likely future costs attributable to the property, a property maintenance fund has been established.

Schools Fund

A designated fund has been set up to represent the value of the loan to St Anthony's School, Leweston (see note 7).

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS -2020

	Designated Funds			General Funds	Total
	Tangible fixed assets	Retirement	Other	Funds	
	£	£	£	£	£
Fund balances at 31 August 2020 are represented by:					
Tangible fixed assets	395,076	-	-	-	395,076
Investments	-	1,500,000	-	1,322,247	2,822,247
Loan to St. Antony's Leweston School	-	-	150,000	-	150,000
Current assets	-	-	55,755	(24,398)	31,357
Current liabilities	-	-	-	(12,961)	(12,961)
	<u>£395,076</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,284,888</u>	<u>£3,385,719</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS - 2019

ASSETS BETWEEN FUNDS	Designated Funds			General funds	Total
	Tangible fixed assets	Retirement	Other		
	£	£	£	£	£
Fund balances at 31 August 2018 are represented by:					
Tangible fixed assets	396,782	-	-	-	396,782
Investments	-	1,500,000	-	1,319,315	2,819,315
Loan to St. Antony's Leweston School	-	-	150,000	-	150,000
Current assets	-	-	55,755	(38,317)	17,438
Current liabilities	-	-	-	(8,881)	(8,881)
	<u>£396,782</u>	<u>£1,500,000</u>	<u>£205,755</u>	<u>£1,272,117</u>	<u>£3,374,654</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES

FOR THE YEAR ENDED 31 AUGUST 2020

	Total	
	2020	2019
	£	£
INCOME		
Rent	16,735	20,682
Pensions and attendance allowance	19,121	18,542
Dividends and interest	83,553	82,965
TOTAL INCOME	119,409	122,189
EXPENDITURE		
Investment fees	18,760	18,663
Property costs	7,664	10,187
Living costs	26,652	23,229
Community	8,651	14,090
Administration	26,877	31,985
Exceptional donations	-	5,548
TOTAL EXPENDITURE	88,604	103,697
NET INCOME	30,805	18,492
Gains/(Losses) on investment assets		
- Realised	(46,452)	(29,151)
- Unrealised	26,712	57,644
NET MOVEMENT IN FUNDS	£11,065	£46,984

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION,

INCOME AND EXPENDITURE NOTES

FOR THE YEAR ENDED 31 AUGUST 2020

	2020 £	Total 2019 £
EXPENDITURE		
<u>Property cost</u>		
Light and heat	4,416	4,833
House	65	1,061
Grounds	753	2,448
Rates	2,430	1,839
	<u>£7,664</u>	<u>£10,182</u>
<u>Living costs</u>		
Food and household	7,187	5,428
Books, newspapers & subscriptions	-	10
Medical (doctor, dentist, optician)	5,065	3,095
Nursing homes fees	14,400	14,696
	<u>£26,652</u>	<u>£23,229</u>
<u>Community</u>		
Community expenses	-	1,456
Travel and petrol	2,992	5,262
Donations	130	306
Retreats	541	1,502
Cook/cleaner	4,848	5,371
Other	140	193
	<u>£8,651</u>	<u>£14,090</u>
<u>Administration</u>		
Office equipment, post and telephone	4,006	4,236
Insurance and licences	1,652	2,192
Accountancy	8,880	10,320
Legal and professional	2,174	6,009
Bank charges	59	87
Depreciation	10,106	9,142
	<u>£26,877</u>	<u>£31,985</u>

INSTITUTE OF THE RELIGIOUS OF CHRISTIAN INSTRUCTION

INCOME AND EXPENDITURE NOTES (continued)

FOR THE YEAR ENDED 31 AUGUST 2020

	2020	Total	2019
	£		£
<u>Exceptional Expenditure</u>			
Undertaker and stonemason	-		5,548
	£-		5,548
Investment management charges	£18,760		£18,663