

The Trustees present their Annual Report and Financial Statements for the year ended 31 March 2023

Our Activities

Our activities have continued without interruption following the lockdowns of previous periods. The highlights of the year were:

- We introduced a weekly, evening Youth Club in January 2023 to address the lack of provision for this age group in Hertfordshire.



- We continued to run Arts & Crafts, a Coffee Morning, Dance Aerobics
- We re-introduced weekly Drama sessions from June 2022



- The Jubilee Club ran weekly adult social club sessions.
- There was an average of 80 unique attendees each month, a 15% increase on the previous year. They were supported by more than 20 volunteers.
- Members took part in the Rotary North London's Disability Games in October 2022, winning several medals.



- We spot lit 7 members to support Learning Disability Week in June 2022



- We held our Christmas Party for 2022 in December – as well as having held our 2021 Christmas Party in April 2022
- We held a Jubilee Club Jubilee Coronation Party in May 2022
- We hosted three Learning Disability Forums on behalf of Hertsmere:
 - Sept 2022 - Looking after your health (HCC Adult Health Team)
 - Dec 2022 – Cyber Crime & Fraud (Herts Police)
 - March 2023 – An Introduction to Mindfulness (Langdon UK)
- Our minibus was driven by a rota of volunteer drivers on a regular basis, taking members to our Jubilee Club and the Magpie Club in St Albans; it was also used for outings, both for the adult and children's clubs.
- A volunteer, Pat Brown, continues to send all our members birthday cards.

Member Advice & Support

We continue to provide advice and support for our members, including help with benefits and dealing with finances. We play a vital role in working with the Adult Disability Team to deal with members issues.

Awards

The Elisabeth Spector Award for Volunteering was presented - at our 2022 Christmas party - to Lynne Daly who works behind the scenes on our accounts.

The Roy Pursey Award for a member's contribution to the Society was presented at the same event to Simon Ingram for his kind nature, always wanting to help others and always with a smile on his face.

We were very pleased to nominate Jason Gunn for the May 2022 Annual Rumble Awards, organized by Pioneer Approaches. Jason received the Brave Heart Award and a special award was given to Neil Hoskin for his continued support and contribution to the Rumble Award.



Volunteers

We continue to build our network of dedicated volunteers and have recruited 13 new ones this year. Volunteers support us in a range of ways including supporting members at our daily activities sessions, as minibus drivers, in our administration and administering and maintaining our IT. We are extremely fortunate to have a cohort of 40 volunteers, without whom the Society would not function.

To celebrate Volunteer Week 2022, our Arts & Crafts members crafted keepsake flowers for each volunteer.





We held a Volunteer Party in September 2022 to express our appreciation of their work.

Communication and IT

With support from CITA (Charity for IT Association), we were allocated an IT expert on a pro bono basis to migrate our IT across to Microsoft Office 365. This has considerably assisted in our ability to share information and be more productive.

We refreshed Hertsmere Mencap website in April 2022, developing a more user friendly and easier to navigate site with more photographs, quotes from members and volunteers and a new "Meet the Team" section.

Financial review

The Trustees believe the charity is operating on a sound financial basis. It had an income in the financial year of £126,600 a decrease over the previous year of 30%. Expenditure for the year was £115,805, a decrease of 3%. The Trustees therefore report a surplus for the year of £10,795, against a surplus of £61,619 in the previous year. The grant income for the previous year had been considerably increased by the Covid period.

Contract & Grant Income

- We received public bodies grants, from Hertfordshire County Council, Hertsmere Borough Council and Elstree & Borehamwood Town Council for a total of £53,465
- We received Charitable Organisation grants, from the Hertfordshire Community Foundation and the Harlow Health Centre Trust for a total of £21,563

Golf Day and other fundraising income

- Our 2022 Golf Day was again our major fundraising event of the year and showed a net profit of £33,827
- We received donations of £2,984 including online donations
- We continue to receive monthly amounts from the Hertsmere Community Lottery

Reserves Policy

The reserves that we have set aside provide financial stability and the means for the development and continuation of our principal activities. We intend to maintain our reserves at a level which is equivalent to at least six months expenditure of our running costs and £85,000 towards a property development reserve.

Trustees

One new trustee, David Diamond was appointed during the year. The Trustees, who are also the directors for the purpose of company law and who served during the year and up to the date of signature of the financial statements are:

Paul Moser, Chair
Anthony Walton, Vice-Chair
Krishna Chandak, Treasurer
Edmund Grower
Susan Moser
David Diamond

The Board of Trustees has the power to appoint and remove trustees on a majority basis, with the chairman P Moser having the deciding vote, where necessary.

None of the trustees has any beneficial interest in the organisation.
The charity is organised so that trustees meet regularly to manage its affairs .

Paul Moser
Chairman



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hertsmere Mencap

243871

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	75,028	-	75,028	113,662
Fundraising activities	7,065	-	-	7,065	5,918
Donations	2,984	-	-	2,984	4,951
Golf Day	40,570	-	-	40,570	52,612
Interest	953	-	-	953	13
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	51,572	75,028	-	126,600	177,156
A2 Asset and investment sales, (see table).					
Other income, sale of minibus	-	-	-	-	2,800
	-	-	-	-	-
Sub total	-	-	-	-	2,800
Total receipts	51,572	75,028	-	126,600	179,956
A3 Payments					
Charitable activities and grant expenditure	4,023	51,435	-	55,458	50,306
Management and Administration	48,705	11,642	-	60,347	68,029
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	52,728	63,077	-	115,805	118,335
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52,728	63,077	-	115,805	118,335
Net of receipts/(payments)	- 1,156	11,951	-	10,795	61,621
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	141,772	35,195	-	176,967	115,346
Cash funds this year end	140,616	47,146	-	187,762	176,967

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		140,616	47,146	-
		-	-	-
		-	-	-
	Total cash funds	140,616	47,146	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Minibus	unrestricted	-	3,237
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Other creditors	unrestricted	4,659	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Paul Moser	31/01/2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hertsmere Mencap

On accounts for the year
ended

31 March 2023

Charity no
(if any) 243871

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 31 January 2024

Name:

Robert Errington

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

22 Barnet Gate Lane

Arkley

EN5 2AB

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.