

HERTSMERE MENCAP

England & Wales · Charity number 243871

Details

Other names	ELSTREE, BOREHAMWOOD & RADLETT MENCAP, ELSTREE, BOREHAMWOOD & RADLETT MENCAP SOCIETY, ELSTREE, BOREHAMWOOD AND RADLETT MENCAP, ELSTREE, BOREHAMWOOD AND RADLETT SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS
Status	Registered
Legal form	Other
Registered	1965-09-03
Register	View on the Charity Commission register

Contact

Address	27 Hartfield Avenue Elstree Borehamwood WD6 3JB
Phone	07785772600
Email	info@hertsmeremencap.org.uk
Website	www.hertsmeremencap.org.uk

Activities

Objects: (A) TO SUPPORT PEOPLE WITH A LEARNING DISABILITY IN THIS AREA IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDENTS AND CARERS; AND(B) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR DAY OR LEISURE ACTIVITIES FOR PEOPLE WITH A LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THE QUALITY OF THEIR LIVES. "LEARNING DISABILITY" MEANS ANY INTELLECTUAL DISABILITY AND ANY ASSOCIATED CONDITION HOWEVER CAUSED AND WHETHER MILD, MODERATE OR SEVERE.

Activities: The support for individuals with a learning disability, their parents and carers, whether through the provision of care, advocacy, treatment or education; campaigning for greater awareness and better provision of services; service delivery in a range of areas including leisure, respite care, residential care, education and employment

Classification

- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£183,257	£166,738	-	-
2024-03-31	£173,345	£165,580	-	-
2023-03-31	£126,600	£115,805	-	-
2022-03-31	£179,955	£118,336	-	-
2021-03-31	£93,395	£87,717	-	-

Trustees

Name	Role	Appointed
PAUL MOSER	Chair	2011-07-13
David Diamond		2023-01-18
Edmund Grower		2018-10-08
Krishna Chandak		2020-01-07
Nicholas Simon Moser		2025-09-08
Tony Walton		2018-10-08

HERTSMERE MENCAP

England & Wales - Charity number 243871

Accounts

Annual Report

April 2024 – March 2025



Adult Activities

Adult activities continue to go from strength to strength. Sessions run every day; Arts & Crafts, Move to the Beat, Coffee Morning, Drama, Dance Aerobics, evening session (Jubilee Club) social club and Youth Club.

All sessions run on a weekly basis.

Thursday's Drama moved from Allum Hall to Fairway Hall in June, at a later time for an hour. All our activities are now at same venue. Drama will be coming to an end in April, and we will be trialling a weekly bingo session in its place, with the view of introducing seasonal drama workshops in the future.

Attendance has increased across all activities, accommodating up to 20 members for most sessions.

Our Friday dance troupe performed at Tesco in June (for Learning Disability Week) and at Christmas.

The second Wednesday of the month after Coffee morning, we take 14-20 members, along with their support workers (that need) for a Lunch Out. We rotate with Fish & Chips, Toby Carvery and Chinese Buffet.



Learning Disability Forum



We hosted four Learning Disability Forum's on behalf of Hertsmere:

June 2024 – Coping with bereavement and grief

Sept 2024 – Positive Behaviour Support

Dec 2024 – Social Services

March 2025- The importance of Sleep and strategies to help

Other talks at Coffee Morning included:

Sky Studios returned in June for an update. They have agreed to host a private screening of 'Wicked' for our members next year.

Fire Safety- talk at Coffee Morning in January 2025

We welcomed speakers from White Watch | Borehamwood Fire Station | Hertsmere, Welwyn & Hatfield

Sky Studios presentation, Laughter Therapy, Purple folder update and Drama workshop

Trips 2024

Daytime session trips included a visit to Southend on Sea in July and a visit to the Pantomime in December



Christmas Adult Party December 2024

We had a great turnout, with over 100 people at our Christmas Party.

Will Smith and family provided a wonderful disco and we enjoyed the new addition of a photo booth! As usual the buffet was enjoyed by all.



Christmas Card Competition

We ran a Christmas Card competition for our members, with KellMatt to sponsoring 200 printed cards, that had been designed by our members.

Awards

The Elisabeth Spector Award for Volunteering was presented to Stephan Syme for his dedication to Hertsmere Mencap

The Roy Pursey Award for a member's contribution to the Society was presented at the Christmas party to Steven Hill for his contribution at coffee morning, the kindness he shows to our members and the help he gives to staff and volunteers.



Awards 2024

2024 saw Vicky Wallis receive the Leading Light award at the Annual Rumble Awards, organised by Pioneer Approaches saw. Once again, our member Neil Hoskin hosted the event.

Several members took part in Rotary North London's Disability Games in October 2024, winning several medals



Members

Since March 2024 we saw over 30 new members join Hertsmere Mencap, this is a record number for us.

The 2024 Learning Disability Week theme was "Do you hear me?" and focused on being seen, heard and valued. In keeping with the theme, our HM roving reporters returned with Simon Orwin and Stuart Brown expertly undertaking interviews with people connected to Hertsmere Mencap.

We continue to provide vital support to our members — including help with benefits and healthcare, form-filling, advice, signposting, advocacy, and crisis support. This work is critical to preventing escalation, reducing reliance on statutory services, and ensuring our members live safe, healthy, connected lives. We are seeing a greater demand for support from our members.

Volunteers



We continue to receive a lot of interest in volunteering and have recruited 20 new volunteers between April 2024 and March 2025, including an HR Volunteer, two Volunteer Bookkeepers and a Volunteer minibus driver. Each one of our dedicated volunteers plays a huge role in the success of our activities as well behind the scenes and we are very thankful for their support.

Our volunteers continue to support us through our daily activities, driving our minibus, administration and IT support. A special thanks to Linda Davidson who took over sending out birthday cards to each of our members.

Our volunteers are finding us through Caritas Volunteer Service, Communities 1st, GoVolHerts, JVN, word of mouth and through Facebook. We are extremely fortunate to have a cohort of over 40 volunteers.

We celebrated Volunteer Week 2024 with a memorable video featuring personal messages from our members and staff.

We are very lucky to have the continued support of members undertaking volunteer roles and we thank you all very much for your help. Keep up the good work!

Staff & Volunteers Training

We continue to offer our staff, volunteers and member volunteers the opportunity to undertake training through HCC. Courses include Introduction to Learning Disabilities, First Aid Awareness, Epilepsy Awareness and Safeguarding. 17 courses were attended.

In November, our Designated Safeguarding Leads for Adults & Children attended HCPA's Designed Safeguarding Lead course.

We continue to offer all new volunteers and staff training opportunities.

In January 2025, we ran two mandatory refreshers sessions on Safeguarding & Code of Conduct for all staff and volunteers.

Communications

We continue to ensure members, support workers and prospective members are able to reach out to us. Our easily accessible website is regularly updated, and our Facebook and Instagram pages are updated daily.

We have 854 Facebook followers and 307 Instagram followers to date

Hertsmere Mencap staff are always available to answer new enquiries and guide prospective members towards joining. We take time to ensure all prospective members understand our unique and special offerings.

We continue to send out a lively monthly newsletter to around 1000 people featuring photos and news from the month.

Networking

We continue to build relationships with HCC Adult Disability team, meeting quarterly.

Hertsmere Mencap was represented at:

- Viatris (global healthcare company) – Volunteer Week event in June building awareness of our volunteering opportunities
- Herts Specialist Learning Disabilities Service Provider Forum in June in conjunction with Learning Disability Week
- Bedfordshire and Hertfordshire Disability Employment Adviser Lead and Disability Employment Adviser Conference in September to launch Hertsmere Mencap's Employment Training programme
- GoVoltsHerts Virtual Volunteer Fair in January where our Head of Communications invited Alex, one of our long standing volunteers to join. Alex gave a passionate and heartfelt account of volunteering at Hertsmere Mencap.

Hertsmere Mencap's Employment Training Programme

In January 2024, we began building an Employment Training course to prepare our members for employment. The course aims to equip learners with the skills and confidence to join the workplace. The course will last 9 weeks with a maximum of 6 learners per course.

Key Topics: Introduction to the workplace, Understanding work types and environments, Developing essential job skills (communication, teamwork), Practical job search skills (CV writing, interview prep) as well as Support during employment.

We piloted the course with 4 learners who graduated in March 2025 and have secured employment at The Venue Leisure Club and potentially 2 learners will be running a film club via Macintyre Charity.

We recruited Pamela Gradel in November as our Employment Support Advisor to run the 9 week training programme, along with recruiting learners and approaching employers to source suitable employment for the learners on completion of the course.

With huge thanks to the team who helped to bring this project to fruition and a huge thanks to our guinea pigs (Aaron, Elise, Courtney, Stuart, Jake & Nathan) who enabled us to pilot the program.

Children's Activities

Children's Holiday Club



- The Tender to continue being an SBLO provider through HCC, was awarded to Hertsmere Mencap Holiday Club in April 2024.
- No Easter Holiday Club 2024 due to senior staff changes.
- Following the success of the pilot, Club 15 – 19 took place in May half term 2024, with 12 CYP attending. Club 15-19 is staffed through HC staff. The CYP do not require 1:1 support and all are independent.
- Activities included Arts and crafts, table tennis, table football, badminton, Wii gaming console, cooking, quizzes, games, and a trip to the Reel cinema in Borehamwood, followed by lunch and activities at The Library 96 Shenley Road.
- Very positive feedback through parent evaluations.
- HC children and their parents enjoyed a free visit to Meadow Park Funfair in June 2024.

Children's Activities

Children's Holiday Club

- HC children and their parents enjoyed a free visit to Meadow Park Funfair in June 2024.
- To date, we have fulfilled 90% of our contracted funding through HCC.
- Additional funding has been proposed and accepted through HCC to cover Christmas 2024, and Club 15-19 activities up to 31 March 2025.
- HCC funding proposal for 2024/25 to be completed when prompted in the next few weeks.
- We were awarded HCC funding proposal for Holiday Club and Club 15-19 activities for 2025/2026.

Children's Activities

Children's Holiday Club



- Summer Holiday Club 2024 was relaunched with a cohort of 20 plus new staff, existing families, and new families.
- 34 CYP accessed the scheme, and it was a huge success.
- Venue remained the same, St Teresa's School Borehamwood.
- A slimmed down scheme with duration 12 days over a 3-week period, with an addition of cementing much needed communications between parents and Holiday Club. Parents were able to bring their children into the main hall, meet staff, and have a look around. The purpose of this to forge strong relationships and transparency, and to showcase the environment.
- Staff training was provided by Hertfordshire Community NHS Trust and was free of charge.
- All staff were trained in managing Epilepsy and promoting positive behaviour for children who have SEND.
- Annual visit from HCC was very positive.
- Parent and staff feedback also positive, and on the back of that, we will be offering a longer scheme in 2024, in line with 2023
- . Christmas 2024 HC activities include a trip to the Panto on 30 December, and our annual Christmas party.
- Planning for Easter Holiday Club 2025 is underway, with a record number of 16 Children booked to attend each day, including 10 new families.
- 10 new Holiday Club staff recruited for Easter 2025.

Children's Activities

Children's Holiday Club



Children's Activities

Networking, Club 15-19 and Youth Club



- Networking opportunities included being present on a panel in conjunction with Aldenham parish Council and Radlett Lodge School, to organise regular coffee mornings at the Radlett Centre for parents whose children have SEND, offering support and guidance, and signposting to Hertsmere Mencap to raise awareness of the activities available. I have also begun to network with local schools to further support parents and children who are unaware of what we do, and the support we can offer.
- Club 15-19 took place over February half term 2025, with 17 CYP attending over 3 days. Many of the children will be turning 20 before the next planned sessions taking place over May half term 2025. A robust awareness plan has begun to spread awareness through HCC, local secondary schools, colleges, and local Mencap organisations (Watford and St Albans), who are not currently offering an SBLO half term club for this age group.
- Hertsmere Mencap Youth Club has grown from strength to strength. Currently 20-25 youth attending a robust and exciting session that's been planned. Every 3 months the group go on a trip, including a visit to Toby Carvery, Topgolf and Bowling twice. On average between 14-20 members attend the trips. To meet the demand, we are currently rolling out a recruitment strategy to onboard new Youth Club volunteers. Adam Pratten-Stone and Susannah Shackleton hosted the youth club all the way through till July, when they did a handover with Chris Charrot, the new Youth Club session leader.

- **Under 11's Activities**



Inclusive Stay & Play

- Children with SEND (under 10 years), along with their parents attended our monthly Inclusive Stay & Play at a local Borehamwood church hall.
- Various age-appropriate activities are available for the children to enjoy and is was a joint venture with the already established Up! Community, who funded the sessions.
- On average 12 children along with their parents attend, and the sessions were run by a session leader from Hertsmere Mencap, and volunteers.
- The sessions continued through to March 2025, until Up! Community decided to close the sessions due to relocation.

SEN Soft Play

- Our SEN Soft Play sessions in Potters Bar ran through 2024 and came to an end in November.
- On average 20-25 children attended and run by Hertsmere Mencap staff, and volunteers.

SEN Inclusive Climbing

- There was a need for a weekend session for children of secondary school age, parallel to our SEN Soft Play session in the same space, with the same staff/volunteers. We had up to 7 children attend, but unfortunately it became financially unviable to continue. We ran from July – September 2024

Financial Report

April 2024 – March 2025



April 2024 - March 2025 Financial Review

The Trustees believe the charity is operating on a sound financial basis. It had an income in the financial year of £183,257 an increase over the previous year of 6%. Expenditure for the year was £166,738, an increase of less than 1%. The Trustees therefore report a surplus for the year of £16,519 against £12,387 in the previous year.

Contract & Grant Income

We received a total of £120,538 from Hertfordshire County Council, Hertsmere Borough Council and Elstree & Borehamwood Town Council and from a number of charitable organisations.

Golf Day and other fundraising income

Our 2024 Golf Day was again our major fundraising event of the year and showed a net income of £18,219.

We received £31,010 from donations and other fundraising through the year.

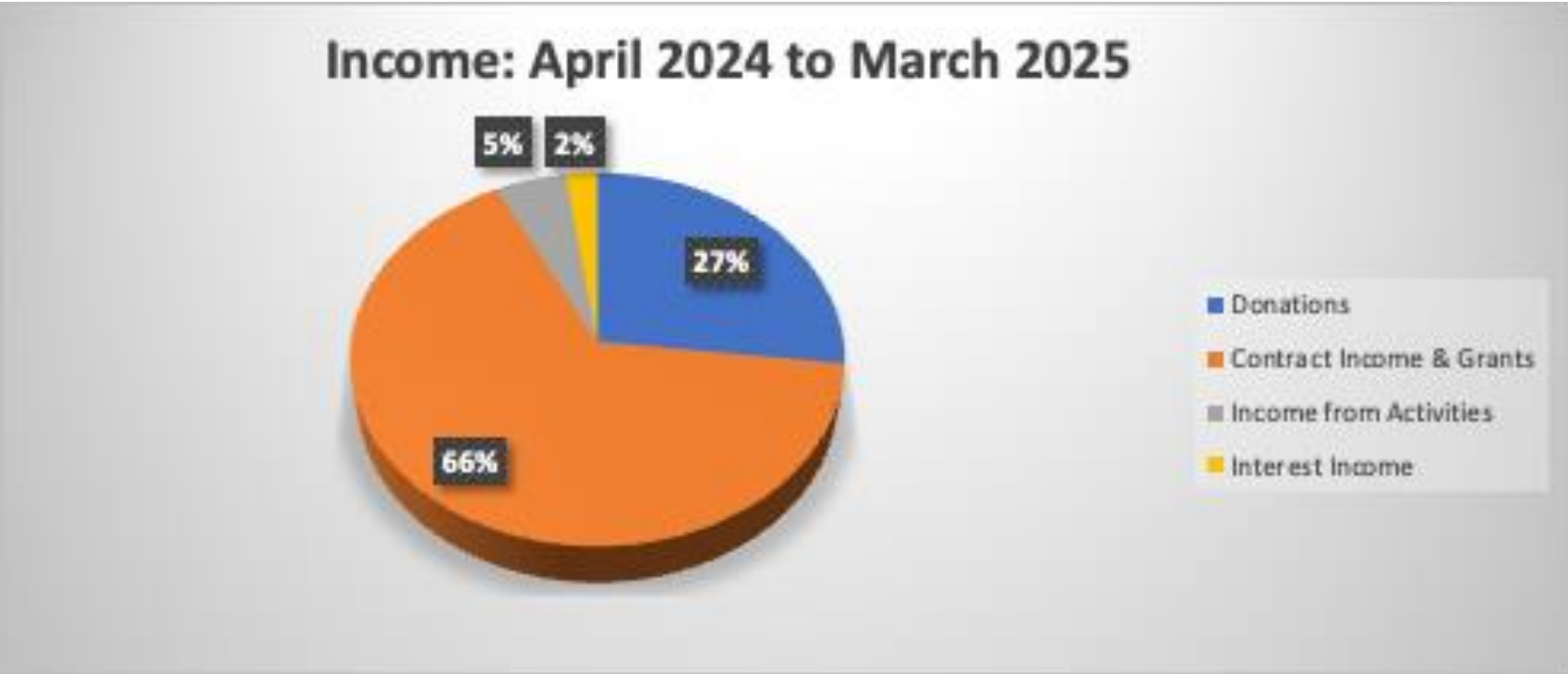
Reserves Policy

The reserves that we have set aside provide financial stability and the means for the development and continuation of our principal activities. We intend to maintain our reserves at a level which is equivalent to at least six months expenditure of our running costs and £85,000 towards a property development reserve.

For the year ended 31 March 2025 - INCOME

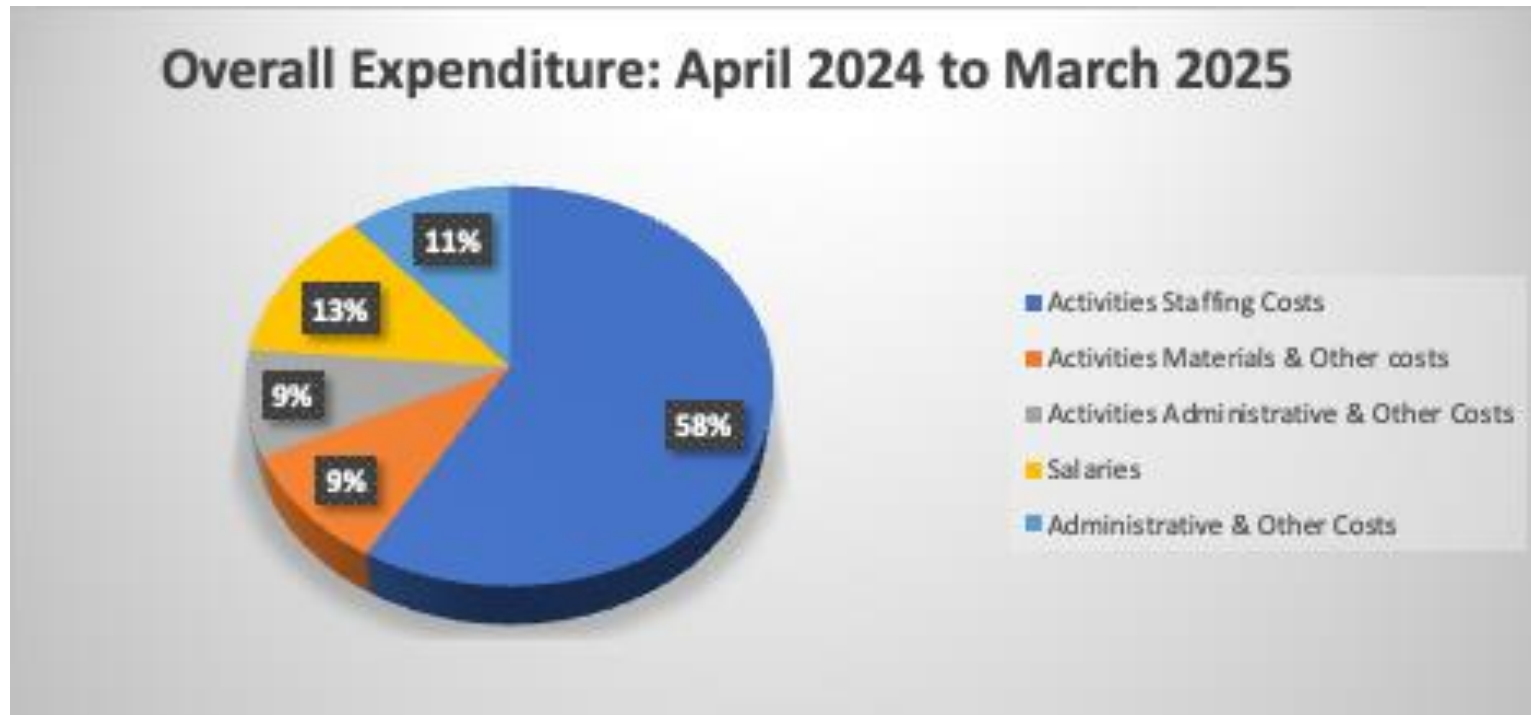


Account	April 2024 to March 2025	
Income	Description	Amount
Fundraising	Donations	49,229.17
Grants and Other Income	Contract Income & Grants	120,537.67
Grants and Other Income	Income from Activities	9,353.83
Grants and Other Income	Interest Income	4,136.05
		183,256.72



For the year ended 31 March 2025 - EXPENDITURE

Account	April 2024 to March 2025	
Expenditure	Description	Amount
Activities Costs	Activities Staffing Costs	97,257.56
Activities Costs	Activities Materials & Other costs	15,789.57
Activities Costs	Activities Administrative & Other Costs	14,350.76
Administrative & Fundraising Costs	Salaries	20,871.61
Administrative & Fundraising Costs	Administrative & Other Costs	18,468.62
		166,738.12



Financial Report

April 2024 – March 2025

Signed:



Paul Moser, Chairman

16 January 2026





HEALTHSMEPP MENCAP No (if any) 13377

Receipts and payments accounts

CC16a

For the period from 01-Apr-24 To 31-Mar-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	30,000	88,064		118,064	106,699
Fund raising activities	23,499			23,499	16,931
Donations	13,303			13,303	4,637
Golf day	24,255			24,255	41,839
Interest on deposits	4,136			4,136	3,238
				-	-
Sub total (Gross income for AR)	95,193	88,064	-	183,257	173,344
A2 Asset and investment sales					
Other		-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	95,193	88,064	-	183,257	173,344
A3 Payments					
Charitable activities & grant expenditure	3,114	122,574		125,688	114,054
Management & administration	41,050			41,050	51,526
				-	
				-	
				-	
				-	
				-	
Sub total	44,164	122,574	-	166,738	165,580
A4 Asset and investment purchases, (see table)					
				-	
				-	
Sub total	-	-	-	-	-
Total payments	44,164	122,574	-	166,738	165,580
Net of receipts/(payments)	51,029	(34,510)	-	16,519	7,764
A5 Transfers between funds	(29,331)	29,331		-	
A6 Cash funds last year end	190,348	5,179		195,526	187,762
Cash funds this year end	212,046	(0)	-	212,045	195,526

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	213,602		
	Term deposit			
	Other receivables balance	180		
	Total cash funds	213,782	-	-

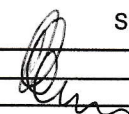
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Minibus	Unrestricted	-	1,821
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Other creditors	Unrestricted	3,558	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAUL MOSER	16/1/2026



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Hertsmere Mencap

**On accounts for the year
ended**

31 March 2025	Charity no (if any)	243871
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Set out on pages

reference to main charity number of other trust

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/01/2026

Name:

Robert Errington

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

22 Barnet Gate Lane
Arkley
EN5 2AB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HERTSMERE MENCAP

England & Wales - Charity number 243871

Accounts



Annual Report

April 2023 - March 2024

Adult Activities

Our activities have been going from strength to strength over the last few years. We introduced a weekly Move to the Beat session in May 2023 **run by Sian Kenrick which has proven extremely popular and very well attended**

We continue to successfully run Arts & Crafts, Coffee Morning, Drama, Dance Aerobics, Evening (Jubilee Club) social club and Youth Club **sessions on a weekly basis**

We celebrated the King's Coronation with a party at Jubilee Club **and various Coronation themed activities at our daytime sessions**

June, saw our Dance troupe performed at Tesco

Continue to use Fairway Hall & Allum Hall (WD6) to run our sessions.

Youth Club

Our Youth Club continued **with Alyson Gnessen and several volunteers** till mid-March 24. **Adam Pratten-Stone and Susannah Shackleton took it over for the last week of March 2024.**

Every 3 months we went on a trip; we visited Glow in One, Wicked in Theatre, Toby Carvery & Topgolf. On average between 10-15 members attended. **Each session continues to be supported by a session leader and by dedicated volunteers**

Lunch Out

Wednesday 16th August, we started our monthly Lunch Out sessions at the local Weatherspoon's Pub

Around 16 members attend (along with support workers)



Members took part in: Radlett Rotary Funday in May along with volunteers, and the Rotary North London's Disability Games in October 2023, winning several medals



To celebrate Learning Disability Week 2023 Karen Clissold, Jason Gunn and Courtney Burke became Hertsmere Mencap Reporters and expertly interview people who are connected to the Society

LD Forum

We hosted three Learning Disability Forum's on behalf of Hertsmere:

June 2023 – Online Bullying

Sept 2023 – Healthy Eating

Dec 2023 – Safety on our Streets

March 2024- An Introduction to Citizens Advice Hertsmere

Other talks at Coffee Morning

We ran a Building Positive Relationship's talk at Coffee Morning in July **welcoming speakers from the Learning Disability Nursing Team with a Relationship Counsellor and a Hate Crimes Officer**

Sky Studios presentation 12th April 2023

Laughter Therapy Jan 24th 2024

Purple folder update

Drama workshop

Trips

Daytime session trips included a magical visit to Harry Potter World in July and a visit to the Pantomime in December



Christmas Adult Party December 2023:

We had a great turnout (nearly 100 people) at our Hertsmere Mencap Christmas Party, held as always in the big hall in Allum Hall. **Will Smith and family provided a wonderful disco and the food was enjoyed by all. Our thanks go to all the volunteers who helped make the party such a success.**



New members:

In the year to 31 March 2024, we welcomed 23 new members to our daytime activities and averaged around 12-20 members per session.

Awards

The Elisabeth Spector Award for Volunteering was presented to Steve Chesterman for his dedication to Hertsmere Mencap

The Roy Pursey Award for a member's contribution to the Society was presented at the Christmas party to Courtney Burke for her growing confidence and contribution at daytime activities



2023 Annual Rumble Awards, organized by Pioneer Approaches saw Derek Drown receive two awards; the Kind-hearted Special Soul Braveheart award as well as being honoured with the overall Special award winner.

Simon Ingram received the Dedicated Healthy Motivator award and Neil Hoskin, a past Rumble Award winner was asked to present the awards.



In October 2023 Neil Hoskin became a Royal Mencap Trustee.

Mencap's Employment Training Programme

In January 2024, we began building an Employment Training course to prepare our members for employment. The course aims to equip learners with the skills and confidence to join the workplace and will begin piloting the course in the summer of 2024.

Children's Activities

We welcomed Susannah Shackleton to the team in August 2023 as our new Children & Youth Coordinator. Susannah oversees all Hertsmere Mencap Children and Youth activities.

Holiday Club

The Easter Holiday Club 2023 scheme ran from 4th -12th April, over 5 days. We accommodated 23 children in total. **We were able to accommodate a max of 13 children a day and had a pool of 19 members of staff.**

A very successful recruitment campaign was implemented prior to Summer Holiday Club 2023, which resulted in recruiting 12 new staff members, enabling us to accommodate more children. **On some days we were at full capacity of 16 children, and 22 staff. In total, we accommodated 36 children with 35 staff members and 3 volunteers over 20 days, with between 6-14 children each day. 3 of our Volunteers for 2023 were HM members!**

On 11th June we had a fun day at the Meadow Park fair with around 35 children and their siblings enjoying free rides.

Holiday Club 15 – 19 (February half term)

Club 15-19 is a new Holiday Club venture for children and young people aged 15-19 with a learning disability. **A pilot scheme was planned in February half term to gauge interest and to inform proposed funding from HCC to be included in the Tender.**

The pilot scheme was a success, with positive feedback from CYP and their parents. Staffing was provided by senior Holiday Club staff, and a robust and age-appropriate environment was planned to include gaming, arts and crafts, cooking, ball games, quizzes, badminton, table tennis, football and more.

We had 12 attendees for the pilot.

Christmas 2023

Our yearly trip to the Panto and the Christmas party was held for Holiday Club children.

The Panto forms part of the SBLO funding through HCC, and for 2023, we had 14 children attending.

The Christmas party was very popular with over 30 Holiday Club children, plus siblings and parents.

We fulfilled 79% of our 2023/24 contract with HCC, which is a very positive outcome.



Under 11's Activities

Inclusive Stay & Play

Saturday 11th November, we started our monthly Inclusive Stay & Play Children (under 10 years), along with their parents attend at a local Borehamwood church hall

Various age appropriate Activities are available for the children to enjoy

It is a joint venture with the already established Up! Community, who fund the sessions

On average 12 children along with their parents attend

Susannah Shackleton and Adam Pratten-Stone host alongside with a founder member and volunteers from Up! Community

SEN Soft Play

Saturday 27th January we started our monthly SEN Soft Play. Potters Bar Councillors funded our sessions at the Furzefield Centre and, on average 30 children attended.

Adam Pratten-Stone and Hayley Bentley hosted the event

We had 3 regular helpers to support the children in the Play Frame

Volunteers

We continue to receive a lot of interest in volunteering with Hertsmere Mencap and have recruited 16 new volunteers this year. **Each one of our dedicated volunteers plays a huge role in the success of our activities as well behind the scenes and we are very thankful for their support.**

Those volunteers support us in a range of ways through our daily activities, driving our minibus, administration and IT support.

Our volunteers are finding us through Caritas Volunteer Service, Communities 1st, GoVolHerts, JVN, word of mouth and through Facebook. We are extremely fortunate to have a cohort of over 40 volunteers.

We celebrated 2023 Volunteer Week by sending each of our dedicated volunteers a special keepsake poem to say thank you.

New volunteers were offered training in First Aid, Epilepsy and Introduction to Learning Disabilities courses, which were taken up. Most volunteers looked to do it in period from April 2024 onwards.



Communication & Networking

We continue to ensure members, support workers and prospective members are able to reach out to us. Our easily accessible website is regularly updated and our Facebook and Instagram pages are updated daily.

Hertsmere Mencap staff are always available to answer new enquiries and guide prospective members towards joining. **We take time to ensure all prospective members understand our unique and special offerings.**

We continue to send out a lively monthly newsletter to around 900 people featuring photos and news from the month.

Represented Hertsmere Mencap at:

Elstree & Borehamwood Town Council AGM – March 2023

Aldenham parish coffee morning in February.

We continue to build relationships with HCC Social Services team, meeting quarterly.

Paul Moser
Chairman



April 2023 - March 2024

Financial review

The Trustees believe the charity is operating on a sound financial basis. It had an income in the financial year of £173,345 an increase over the previous year of 41%. Expenditure for the year was £165,580, an increase of 30%. The Trustees therefore report a surplus for the year of £7,764 against £10,795 in the previous year.

Contract & Grant Income

We received a total of £106,699 from Hertfordshire County Council, Hertsmere Borough Council and Elstree & Borehamwood Town Council and from a number of charitable organisations.

Golf Day and other fundraising income

Our 2023 Golf Day was again our major fundraising event of the year and showed a net income of £41,839.

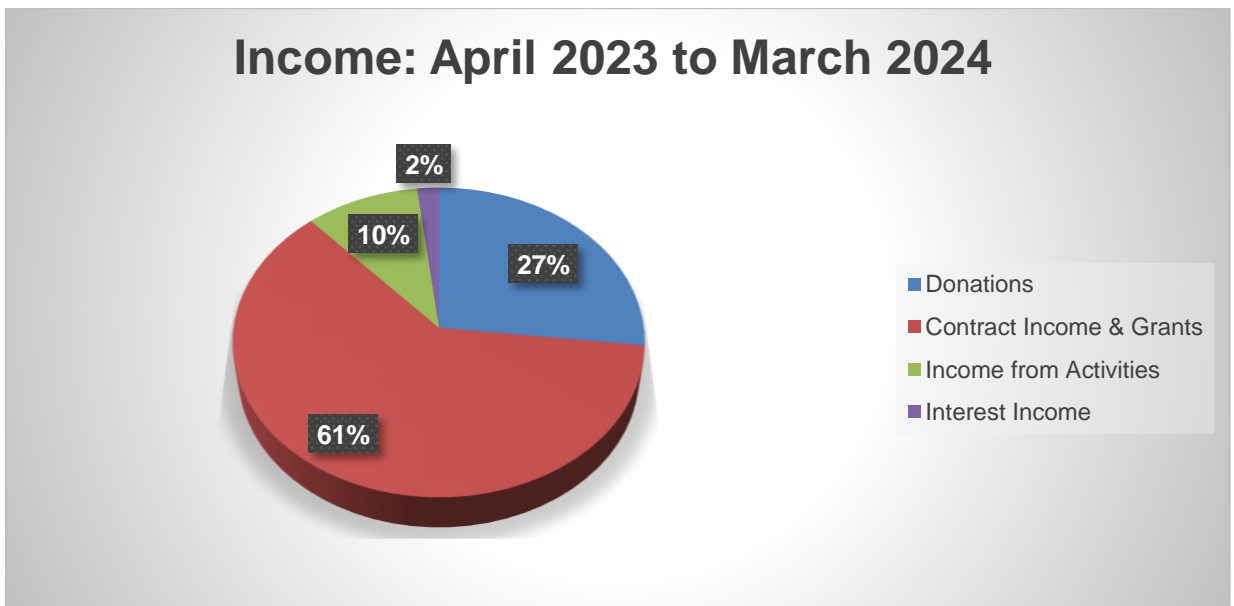
We received donations through the year of £4,637, including online donations.

Reserves Policy

The reserves that we have set aside provide financial stability and the means for the development and continuation of our principal activities. We intend to maintain our reserves at a level which is equivalent to at least six months expenditure of our running costs and £85,000 towards a property development reserve.

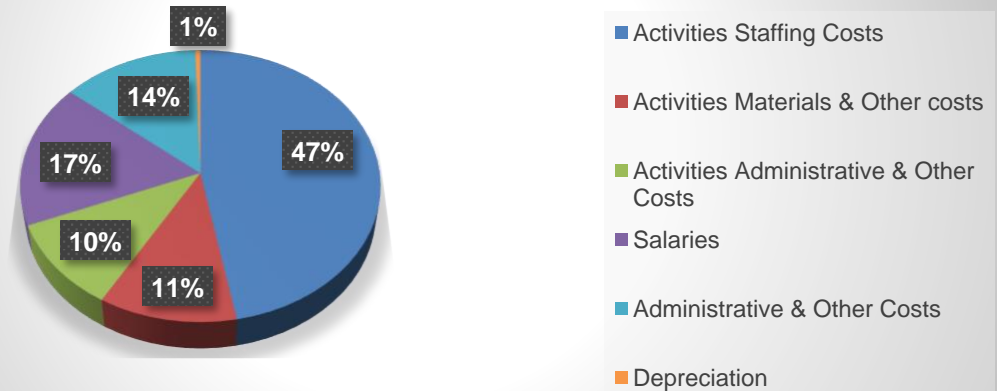
Krishna Chandak
Treasurer

April 2023 to March 2024			
Income	Description	Amount	%
Fundraising	Donations	46,476	27%
Grants and Other Income	Contract Income & Grants	106,698	61%
Grants and Other Income	Income from Activities	16,932	10%
Grants and Other Income	Interest Income	3,238	2%
		173,345	



April 2023 to March 2024			
Expenditure	Description	Amount	%
Activities Costs	Activities Staffing Costs	77,896	47%
Activities Costs	Activities Materials & Other costs	18,826	11%
Activities Costs	Activities Administrative & Other Costs	17,332	10%
Administrative & Fundraising Costs	Salaries	28,364	17%
Administrative & Fundraising Costs	Administrative & Other Costs	22,353	14%
Administrative & Fundraising Costs	Depreciation	809	1%
		165,580.00	

Overall Expenditure: April 2023 to March 2024





WERTSMERE NENCAP No (if any)
43871

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-23	To	Period end date 31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	25,650	81,049		106,699	75,028
Fund raising activities	16,931			16,931	7,065
Donations	4,637			4,637	2,984
Golf day	41,839			41,839	40,570
Interest on deposits	3,238			3,238	953
				-	-
Sub total (Gross income for AR)	92,296	81,049	-	173,345	126,600
A2 Asset and investment sales					
Other		-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	92,296	81,049	-	173,345	126,600
A3 Payments					
Charitable activities & grant expenditure	2,317	111,737		114,054	55,458
Management & administration	40,247	11,279		51,526	60,347
				-	
				-	
				-	
				-	
				-	
Sub total	42,564	123,016	-	165,580	115,805
A4 Asset and investment purchases, (see table)					
				-	
				-	
Sub total	-	-	-	-	-
Total payments	42,564	123,016	-	165,580	115,805
Net of receipts/(payments)	49,732	(41,967)	-	7,764	10,795
A5 Transfers between funds				-	
A6 Cash funds last year end	140,616	47,146		187,762	176,967
Cash funds this year end	190,348	5,179		195,526	187,762

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	192,148	5,179	
	Term deposit			
	Other debtors balance			
	Total cash funds	192,148	5,179	-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Minibus	Unrestricted	-	2,428
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Other creditors	Unrestricted	4,228	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name PAUL MOSER	Date of approval 27/1/2025
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Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Hertsmere Mencap

On accounts for the year ended

31 March 2024

Charity no (if any)

243871

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

27/01/25

Name:

Robert Errington

Relevant professional qualification(s) or body (if any):

FCA

Address:

22 Barnet Gate Lane
Arkley
EN5 2AB

HERTSMERE MENCAP

England & Wales - Charity number 243871

Accounts

The Trustees present their Annual Report and Financial Statements for the year ended 31 March 2023

Our Activities

Our activities have continued without interruption following the lockdowns of previous periods. The highlights of the year were:

- We introduced a weekly, evening Youth Club in January 2023 to address the lack of provision for this age group in Hertfordshire.



- We continued to run Arts & Crafts, a Coffee Morning, Dance Aerobics
- We re-introduced weekly Drama sessions from June 2022



- The Jubilee Club ran weekly adult social club sessions.
- There was an average of 80 unique attendees each month, a 15% increase on the previous year. They were supported by more than 20 volunteers.
- Members took part in the Rotary North London's Disability Games in October 2022, winning several medals.



- We spot lit 7 members to support Learning Disability Week in June 2022



- We held our Christmas Party for 2022 in December – as well as having held our 2021 Christmas Party in April 2022
- We held a Jubilee Club Jubilee Coronation Party in May 2022
- We hosted three Learning Disability Forums on behalf of Hertsmere:
 - Sept 2022 - Looking after your health (HCC Adult Health Team)
 - Dec 2022 – Cyber Crime & Fraud (Herts Police)
 - March 2023 – An Introduction to Mindfulness (Langdon UK)
- Our minibus was driven by a rota of volunteer drivers on a regular basis, taking members to our Jubilee Club and the Magpie Club in St Albans; it was also used for outings, both for the adult and children’s clubs.
- A volunteer, Pat Brown, continues to send all our members birthday cards.

Member Advice & Support

We continue to provide advice and support for our members, including help with benefits and dealing with finances. We play a vital role in working with the Adult Disability Team to deal with members issues.

Awards

The Elisabeth Spector Award for Volunteering was presented - at our 2022 Christmas party - to Lynne Daly who works behind the scenes on our accounts.

The Roy Pursey Award for a member's contribution to the Society was presented at the same event to Simon Ingram for his kind nature, always wanting to help others and always with a smile on his face.

We were very pleased to nominate Jason Gunn for the May 2022 Annual Rumble Awards, organized by Pioneer Approaches. Jason received the Brave Heart Award and a special award was given to Neil Hoskin for his continued support and contribution to the Rumble Award.



Volunteers

We continue to build our network of dedicated volunteers and have recruited 13 new ones this year. Volunteers support us in a range of ways including supporting members at our daily activities sessions, as minibus drivers, in our administration and administering and maintaining our IT. We are extremely fortunate to have a cohort of 40 volunteers, without whom the Society would not function.

To celebrate Volunteer Week 2022, our Arts & Crafts members crafted keepsake flowers for each volunteer.





We held a Volunteer Party in September 2022 to express our appreciation of their work.

Communication and IT

With support from CITA (Charity for IT Association), we were allocated an IT expert on a pro bono basis to migrate our IT across to Microsoft Office 365. This has considerably assisted in our ability to share information and be more productive.

We refreshed Hertsmere Mencap website in April 2022, developing a more user friendly and easier to navigate site with more photographs, quotes from members and volunteers and a new "Meet the Team" section.

Financial review

The Trustees believe the charity is operating on a sound financial basis. It had an income in the financial year of £126,600 a decrease over the previous year of 30%. Expenditure for the year was £115,805, a decrease of 3%. The Trustees therefore report a surplus for the year of £10,795, against a surplus of £61,619 in the previous year. The grant income for the previous year had been considerably increased by the Covid period.

Contract & Grant Income

- We received public bodies grants, from Hertfordshire County Council, Hertsmere Borough Council and Elstree & Borehamwood Town Council for a total of £53,465
- We received Charitable Organisation grants, from the Hertfordshire Community Foundation and the Harlow Health Centre Trust for a total of £21,563

Golf Day and other fundraising income

- Our 2022 Golf Day was again our major fundraising event of the year and showed a net profit of £33,827
- We received donations of £2,984 including online donations
- We continue to receive monthly amounts from the Hertsmere Community Lottery

Reserves Policy

The reserves that we have set aside provide financial stability and the means for the development and continuation of our principal activities. We intend to maintain our reserves at a level which is equivalent to at least six months expenditure of our running costs and £85,000 towards a property development reserve.



Trustees

One new trustee, David Diamond was appointed during the year. The Trustees, who are also the directors for the purpose of company law and who served during the year and up to the date of signature of the financial statements are:

Paul Moser, Chair
Anthony Walton, Vice-Chair
Krishna Chandak, Treasurer
Edmund Grower
Susan Moser
David Diamond

The Board of Trustees has the power to appoint and remove trustees on a majority basis, with the chairman P Moser having the deciding vote, where necessary.

None of the trustees has any beneficial interest in the organisation.
The charity is organised so that trustees meet regularly to manage its affairs .

Paul Moser
Chairman



Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	75,028	-	75,028	113,662
Fundraising activities	7,065	-	-	7,065	5,918
Donations	2,984	-	-	2,984	4,951
Golf Day	40,570	-	-	40,570	52,612
Interest	953	-	-	953	13
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	51,572	75,028	-	126,600	177,156
A2 Asset and investment sales, (see table).					
Other income, sale of minibus	-	-	-	-	2,800
	-	-	-	-	-
Sub total	-	-	-	-	2,800
Total receipts	51,572	75,028	-	126,600	179,956
A3 Payments					
Charitable activities and grant expenditure	4,023	51,435	-	55,458	50,306
Management and Administration	48,705	11,642	-	60,347	68,029
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	52,728	63,077	-	115,805	118,335
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52,728	63,077	-	115,805	118,335
Net of receipts/(payments)	- 1,156	11,951	-	10,795	61,621
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	141,772	35,195	-	176,967	115,346
Cash funds this year end	140,616	47,146	-	187,762	176,967

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		140,616	47,146	-
		-	-	-
		-	-	-
	Total cash funds	140,616	47,146	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Minibus	unrestricted	-	3,237
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Other creditors	unrestricted	4,659	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Paul Moser		31/01/2024



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Hertsmere Mencap

On accounts for the year ended

31 March 2023

Charity no (if any)

243871

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31 January 2024

Name:

Robert Errington

Relevant professional qualification(s) or body (if any):

FCA

Address:

22 Barnet Gate Lane

Arkley

EN5 2AB

HERTSMERE MENCAP

England & Wales - Charity number 243871

Accounts



The Trustees present their Annual Report and Financial Statements for the year ended 31 March 2022

Our vision is for people with a learning disability living in Hertsmere to be valued equally, listened to and included.

Our mission is to improve the quality of life for people in Hertsmere with a learning disability and their families by:

- Providing confidential advice and practical support on issues ranging from welfare and housing to friendships and wellbeing
- Offering stimulating daily activities to help improve confidence, learn new skills and make friends
- Reaching out and supporting people who feel isolated and reluctant to ask for help

Our values

- We are Inclusive. People with a learning disability are at the heart of everything we do
- We are Trustworthy. When we promise something, we don't let people down
- We are Caring. We treat everyone with respect and kindness.
- We are Positive. We encourage everyone to take the best from life and all that it offers.

The Trustees are aware of their duty under s.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the activities of the charity are for the public benefit.

This report consists of an overview of what was happening over the last financial year. If you see something that you are particularly interested in and would like to find out more, then please let us know and we will be happy to share further details with you.

The August 2021 edition of our monthly Newsletter was dedicated to Teresa Gray, who very sadly passed away early in that month. She is sorely missed by us all - to this date.

Activities

- started end April '21, we were still in lockdown
- Arts & Crafts sessions, a Dance Aerobics class and the Coffee Morning
- Jubilee Club
- Restricted numbers due to regulations
- All at Fairway Hall
- Healthy Eating ran October to March
- Holiday Club Easter and Summer scheme at St Teresa's School
- Awards to Jason Gunn, Norbert Walters, Gavin Kennedy and Nicola Cryer
- Volunteers vital to running organisation

Our activities, when we started the year in April 2021, we were still in lockdown but everyone was delighted that we could restart them at the end of April 2021.

ARTS AND CRAFTS – RESTARTED APRIL 2021



They could now all be held at **Fairway Hall** - the elegant Elstree & Borehamwood Town Council building - which was important, giving us the continuity of holding all our activities at that time in one venue and, with many thanks to the staff at Fairway Hall, access to a small room to store most of our daily equipment.

Needless to say, there were still **restrictions** in place around PPE and we were requested by the hall to restrict the number of attendees to a maximum of 6 including staff and volunteers. This was an example of how difficult it was for everyone to manoeuvre amongst the conflicting regulations in the pandemic. Clearly that wouldn't work for us and it was agreed we would not be in breach of regulations relating to learning disabled adults to start with 15 people. Of course, people were seated and all those that were able to wore masks. Yet

members were delighted to be back, no longer in isolation, struggling with Zoom.

Day Activities - **Arts & Crafts, Coffee Morning and Dance Aerobics** - and the Jubilee Club were able to continue almost without interruption throughout the year, giving everyone the sense of getting back to normality.

Jubilee Club



Coffee Morning



Dance Aerobics



However, when the Omicron variant hit the UK, just a few days before our long-awaited Christmas Party, the Government advised “Only socialise when necessary” and we had to postpone it – it was eventually held in April '22.



In October 2021, we started our weekly **Healthy Eating** workshop. It ran till the end of March 2022 and included making vegetable soup, sour dough bread, falafel with a side of tziziki, healthy sausage rolls, muffins and much, much more. At the end of the sessions, they served themselves with what they'd been cooking that morning. It was a great success.



In the last few months of the year to 31 March 2022, we had an average of **70** unique attendees each month.

The first face-to-face Hertsmere Learning Disability **Forum** post lockdown took place 13 October with the topic “How to Budget and Manage your Money” and Forums have been repeated every quarter since then.



Playscheme (to be known from now as the Holiday Club)

Despite all the Covid restrictions, the children’s **Holiday Club** ran both at Easter 2021 and in the summer and both were very successful, with new children in each scheme and very dedicated staff and volunteers. They also had a fun day at the Meadow Park fair with around 40 children and their families enjoying free rides.



Awards

The Elisabeth Spector Award for Volunteering was presented - at our belated Xmas Party in April '22 - to Norbert Walter who had put an enormous amount of work and effort into running the IT training, both face-to-face and then online.



The Roy Pursey Award for a member's contribution to the Society was presented at the same event to Jason Gunn for his cheerful disposition, genuine interest in everyone at Hertsmere Mencap and his kindness.

We were very pleased to nominate two of our members for the Annual Rumble Awards in May 2021, organized by Pioneer Approaches. The Brave Heart Award was presented to Gavin Kennedy and Nicola Cryer was awarded the Good Spirit Award.



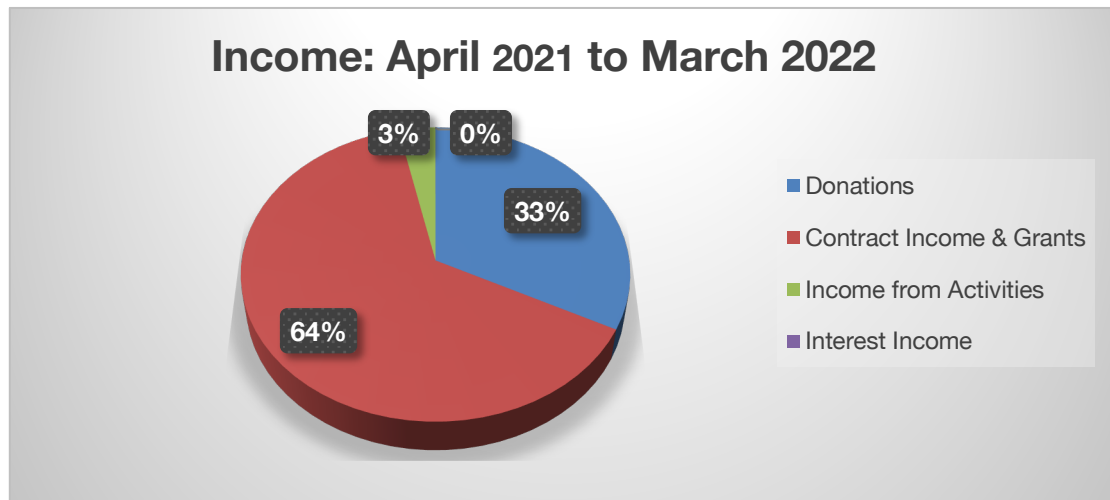
Volunteers

We were again extremely fortunate to recruit a number of new volunteers to work with our members at the Activities. The Friendship Phone Call continued in some cases and we Society is most grateful to all our volunteers for their time, friendship and commitment. We had, by the end of last financial year, a regular cohort of 30 volunteers. These included minibus drivers, bookkeeping, administration and committee members.

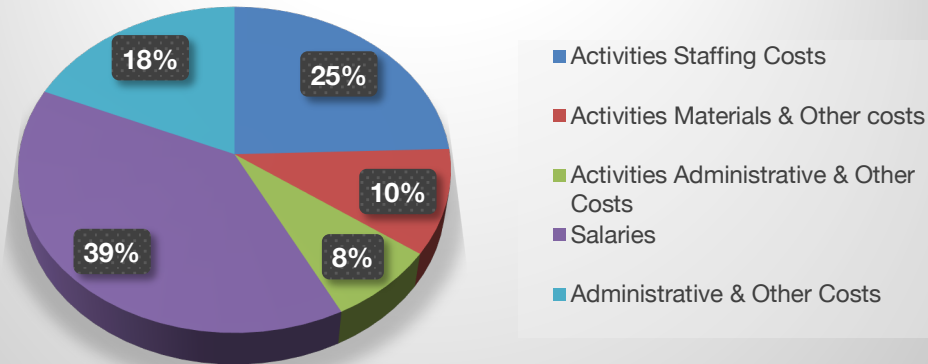
Financial Review

The Trustees believe the charity is operating on a sound financial basis. It had an income in the financial year of £179,955, which was an increase over the previous year of 93%. Expenditure was £118,336, an increase of 35%. The Trustees therefore report a surplus for the year of £61,619, against a surplus of £5,678 in the previous year.

Fundraising and Grant Income



Overall Expenditure: April 2021 to March 2022



The Golf Day, our major annual fundraising event, could not take place in September 2020 and we were delighted it could take place in September 2021 and was a resounding success, raising £45,620. We are very fortunate to have received one significant sponsorship for the Golf Day and we held a hugely successful auction, raising over £7,000, the prizes including a two-week villa stay in the Caribbean and a Safari in Kenya, both being donated by their respective owners.



Lottery: we were chosen, after a vetting procedure, to be one of a small number of charities to be beneficiaries of the new Hertsmere Community Lottery; buying the tickets through our page results in 50% of the ticket price being donated to us.

Grants: in addition, the following grants were received:

Postcode Place Trust: £19,850, which funded a contribution to our staff salaries, purchase of laptops and the cost of a website refresh.

Hertsmere Borough Council Community Grant: £39,931, which funded a contribution to our costs of providing Activities. The remaining unspent £16,032 at 31 March 2022 was spent in the first quarter of the 2022/23 financial year.



Hertfordshire Community Foundation Community Opportunities & Day Activities Grants Programme: £16,363 contribution to our costs of providing Activities. This was the first tranche of a two-year grant towards our costs running up to March 2024. These funds were spent in the 2022/23 financial year.

Hertfordshire County Council: £32,323 for the provision of Community Short Breaks to run our children's Holiday Club.

Restricted Funds the following grants were Restricted at 31 March 2022:

1. Hertfordshire Community Foundation, Community Opportunities & Day Activities grant, £16,363
2. Hertfordshire Community Foundation Workforce Training grant , £2,800
3. Hertsmere Borough Council , Staff and Activity Costs grant, £16,032

Reserves Policy

The reserves that we have set aside provide financial stability and the means for the development and continuation of our principal activities. We intend to maintain our reserves at a level which is at least equivalent to six months expenditure of our running costs and £85,000 towards a property development reserve.

Trustees

The Trustees, who are also the directors for the purpose of company law and who served during the year and up to the date of signature of the financial statements are:

P Moser, Chair
T Walton, Vice-Chair
K Chandak, Treasurer
E Grower
S Moser

The Board of Trustees has the power to appoint and remove trustees on a majority basis, with the chairman P Moser having the deciding vote, where necessary.

None of the trustees has any beneficial interest in the organisation.

The charity is organised so that trustees meet regularly to manage its affairs and oversee other sub-committees, which deal with day-to-day issues.

Paul Moser
Chairman



HERTSMERE MENCAP No (if any)
243871

CC16a

Receipts and payments accounts

For the period from 01-Apr-21 To 31-Mar-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	34,718	78,944		113,662	74,640
Fund raising activities	5,918			5,918	1,617
Donations	4,951			4,951	17,107
Golf day	52,612			52,612	-
Interest on deposits	13			13	31
				-	-
Sub total (Gross income for AR)	98,211	78,944	-	177,155	93,395
A2 Asset and investment sales					
Other income - sale of old minibus	2,800	-	-	2,800	-
	-	-	-	-	-
Sub total	2,800	-	-	2,800	-
Total receipts	101,011	78,944	-	179,955	93,395
A3 Payments					
Charitable activities & grant expenditure	50,403	7,255		57,658	42,942
Cost of activities	15,883	34,424		50,307	37,376
Management & administration	1,376	8,995		10,372	7,399
				-	
				-	
				-	
				-	
				-	
Sub total	67,662	50,674	-	118,336	87,717
A4 Asset and investment purchases, (see table)					
				-	
				-	
Sub total	-	-	-	-	-
Total payments	67,662	50,674	-	118,336	87,717
Net of receipts/(payments)	33,350	28,270	-	61,619	5,678
A5 Transfers between funds				-	
A6 Cash funds last year end	108,423	6,925		115,348	109,670
Cash funds this year end	141,773	35,195		176,967	115,348

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	167,572	35,195	
	Term deposit			
	Other debtors balance			
	Total cash funds	167,572	35,195	-

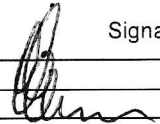
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Minibus	Unrestricted	-	4,316
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Deferred income - sponsorship in advance	Unrestricted	25,000	
	Other creditors	Unrestricted	5,115	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name PAUL MOSOR	Date of approval 24/1/2023
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name **Hertsmere Mencap**

On accounts for the year
ended

31 March 2022

Charity no
(if any)

243871

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

R.N. Errington FCA

Date:

24/01/23

Name:

R.N.Errington FCA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

22 Barnet Gate Lane

Arkley Village

EN5 2AB

HERTSMERE MENCAP

England & Wales - Charity number 243871

Accounts



The Trustees present their Annual Report and Financial Statements for the year ended 31 March 2021

Our mission is to improve the quality of life for people in Hertsmere with a learning disability and their families by:

- Providing confidential advice and practical support on issues ranging from welfare and housing to friendships and wellbeing
- Offering stimulating daily activities to help improve confidence, learn new skills and make friends
- Reaching out and supporting people who feel isolated and reluctant to ask for help

Our vision

- is for people with a learning disability living in Hertsmere to be valued equally, listened to and included.

Our values

- We are Inclusive. People with a learning disability are at the heart of everything we do
- We are Trustworthy. When we promise something, we don't let people down
- We are Caring. We treat everyone with respect and kindness.
- We are Positive. We encourage everyone to take the best from life and all that it offers.



The Trustees are aware of their duty under s.17 of the Charities Act 2011 to have due regard to the Public Benefit Guidance published by the Charity Commission. As such, the Trustees ensure that the activities of the charity are for the public benefit.

This report consists of an overview of what was happening over the last financial year. If you see something that you are particularly interested in and would like to find out more, then please let us know and we will be happy to share further details with you.

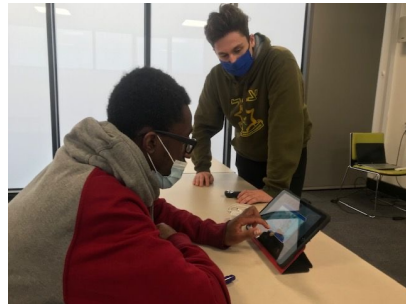


Dear Supporter,

The pandemic took hold right at the beginning of the last financial year and the world of our members was turned upside-down.

We had, of course, to close down all our face-to-face activities and moved quickly to new ways of working and engaging with each other. Zoom became the order of the day; perfect for committee meetings, it could not truly replace our activity sessions or our Jubilee Club.

To avoid isolation, we embarked upon running a Let's Get Digital group, volunteers giving invaluable advice and a considerable amount of input.



We obtained funding to supply members with tablets and internet connectivity and, most importantly, we trained them in how to use their device, connect to the web, use Zoom and use applications that they were interested in. We put dance aerobics on Zoom and even Arts & Crafts – our sessional leader going round delivering the necessary materials for the sessions.

Volunteers

We were extremely fortunate to recruit a number of new volunteers to start a “Friendship Phone call” scheme to help steer our members away from loneliness and isolation during that difficult time where everyone was missing their daily social interactions.

The scheme involved a volunteer contacting one of our members on a weekly basis for a friendly chat and also to make sure they were ok and had everything they needed, for example shopping and medicine. We were very grateful to all our volunteers - old and new - for their invaluable help with this initiative.

In addition, we sent several Activity Packs out to both Noah’s Ark children and our adult members, designed to keep them motivated and occupied. Staff and volunteers were able to have a chat (at a safe distance!) with some parents/carers, which was really welcomed by them. And, before Christmas, Santa Claus was busy going round to group homes with his super – and beautifully wrapped - gifts!





We were delighted to be able to restart limited in-person adult activities - Dance, Arts & Crafts and the Jubilee Club in the beginning of October; this was with strict social distancing and most people wore masks. But with the next virus wave very soon afterwards, it was disappointing for everyone to have to close them down again.

Outings and the Panto for Noah's Ark were also not possible. Needless to say, we were not able to hold our Annual Xmas Party, a disappointment to so many members who look forward the whole year to this big event. We couldn't restart in-person activities again until the end of April, by which time the majority of our members had received at least their first vaccination.

It was indeed a difficult year for everyone; many members relied on us for support and advice throughout the year and our Mission, Vision and Values were exemplified



After 5 years with Hertsmere Mencap, we were very sorry to learn that our Head of Communications, Lucy Sitton, would be leaving us at the end of February. We were, however, pleased to announce that her role was being taken over by Karen Snyder who started on 22 February.

Throughout the year, we had not advertised for a new Activities Coordinator but we employed Andre Heymoz - who had himself been a volunteer for Hertsmere Mencap – in a new Head of Support role; he joined us in April 2021.

We were very sad to report during last year that Rose Langley, mother of our member Aaron, and wife of Michael passed away right at the beginning of the pandemic. We were also very sad to learn that Ivan Kennedy, father to Gavin and husband to Susan passed away.

More recently, of course, we were all so sad that Teresa Gray passed away – she was a shining light in our close group of members

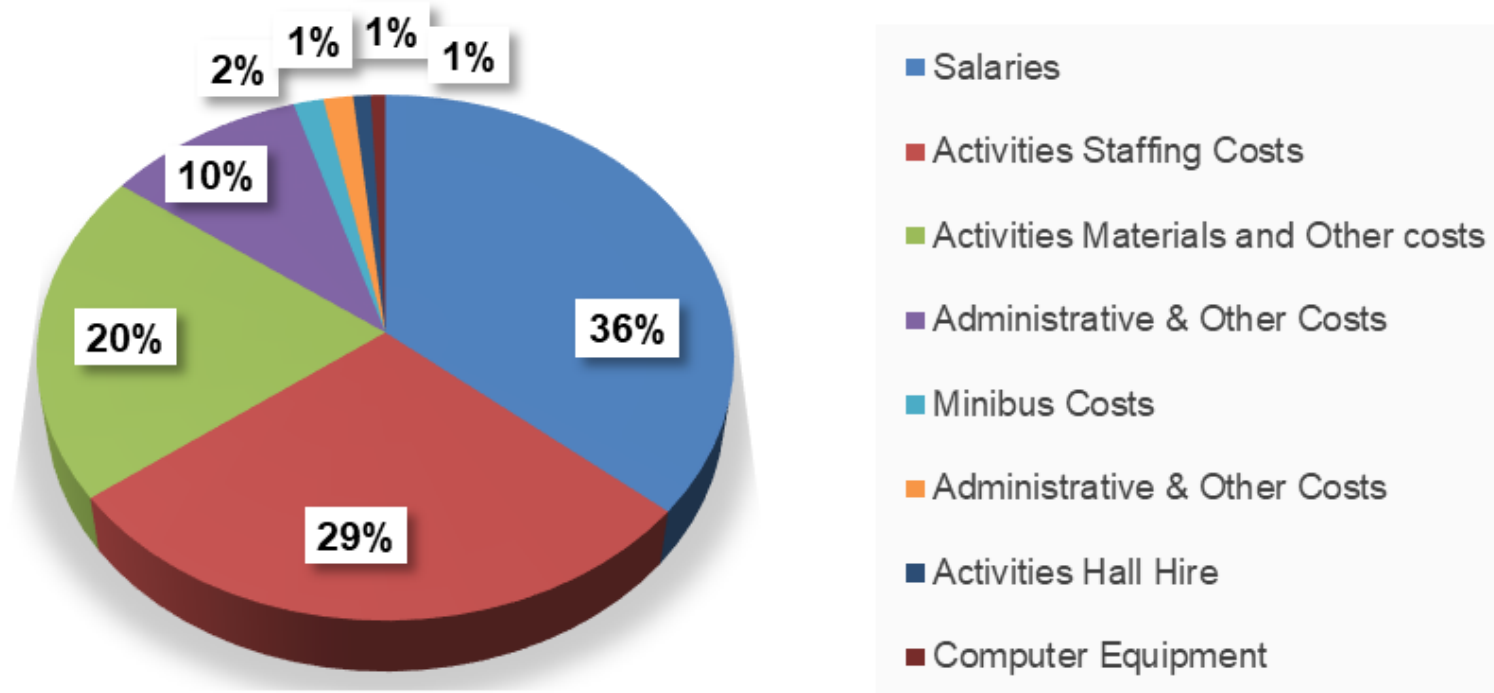


Financial Review

The Trustees believe the charity is operating on a sound financial basis. It had an income in the financial year of £93,395 which was a decrease from the previous year of £125,350. Expenditure was also lower at £87,717 against the previous year's £107,682. The Trustees therefore report a surplus for the year of £5,678, compared with a surplus of £17,668 in the previous year.

Given the Covid pandemic, these figures have been skewed by a) the absence of fundraising income against previous years, b) the increase in grants received and, c) a decrease in both the income from activities and, conversely, the costs of running our activities which were, of course, locked down for a substantial period of the year. Costs of materials and other costs at £14,312 reflects our sending out activity packs to both adult and children members

Overall Expenditure: April 2020 to March 2021





Fundraising and Grant Income

We were unable to hold a Golf Day in the year to 31 March 2021, nor any other fundraising events. We were, however, fortunate to receive donations of £17,107.

In addition, the following grants (those over £1,000) were received:

£1,286 in April 2020 from the Hertfordshire Community Foundation for laptops for use by our administrative staff and volunteers.

£15,000 in May 2020 from the Clothworkers Foundation towards the cost of a new minibus. We agreed to enter into a joint venture with Roundabout Transport, a charitable organisation that rents out minibuses to other charities in Hertfordshire and have, on a 50/50 basis, purchased a new minibus. Our 50% share of the cost was £20,754 which is reflected in the balance sheet. The minibus was delivered to us in April 2021.

£4,975 in August 2020 from the Hertfordshire Community Foundation to fund iPads and other equipment to supply and train our members who were otherwise, during lockdown, unable to contact their friends and family or join our activities which we were holding on Zoom for much of the period.



Fundraising and Grant Income

£9,994 in September 2020 from the National Lottery Coronavirus Community Support Fund to support our Activities and Support service. *(used for staff and volunteer costs, IT equipment, sessional materials and sessional leaders ???).*

£3,800 in November 2020 from Sports England to support activities post lockdown, including hall hire, sessional staff and marketing costs.

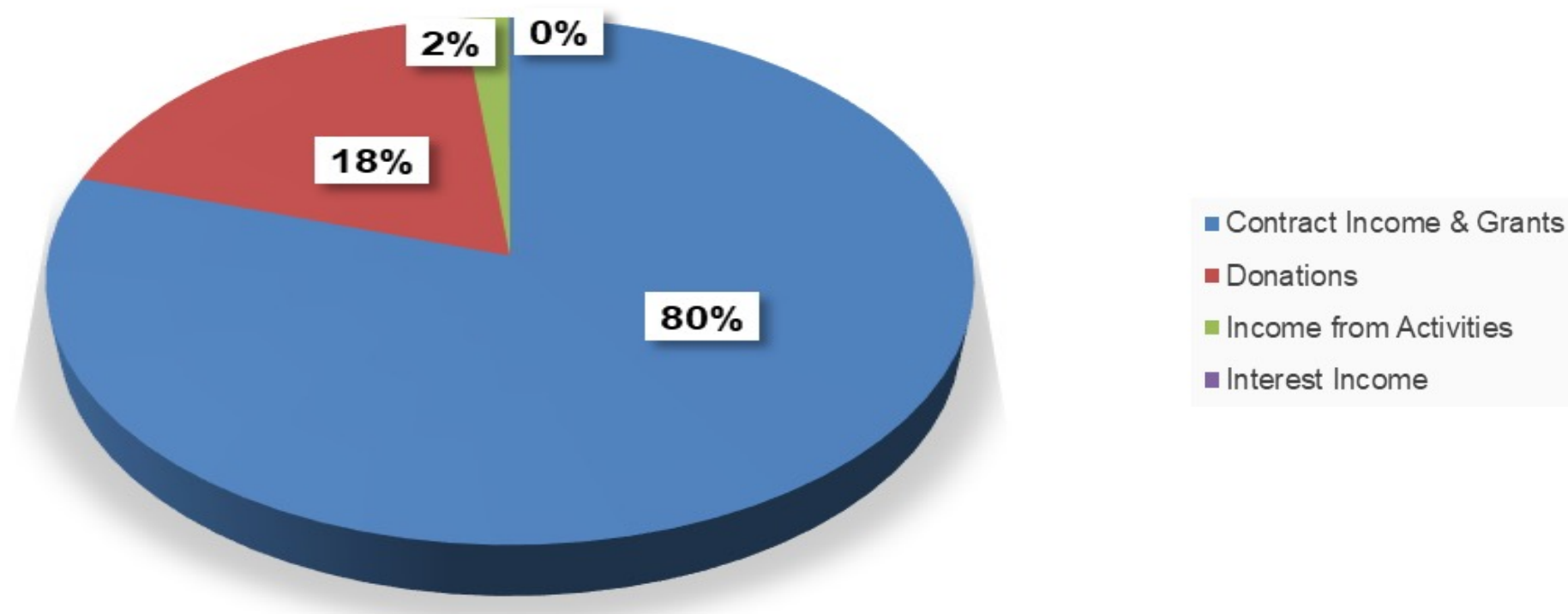
£2,500 in November 2020 from Hertsmere Borough Council to support our sending out Xmas packs to our members.

£3,500 in February 2021 from Sports England to support our Healthy Eating project; due to Covid, we embarked on this project earlier in October 2021

£2,000 in February 2021 from the Good Things Foundation (via Royal Mencap Society) to support our Let's Get Digital project which funded tablets and other equipment to supply and train our members.

£29,385 (in three tranches over the year) for The Provision of Community Short Breaks" framework agreement from Hertfordshire County Council, by our Noah's Ark Playscheme.

Income: April 2020 to March 2021





Noah's Ark

Easter scheme was very successful accommodating 25 children over 5 days, including 5 new children. Covid restrictions meant a reduced number of children on a daily basis and also strict Covid-safety procedures.

We had lots of in-house activities including fabric painting and an Easter egg hunt.

We received a generous donation from one of our families whose daughter celebrated her Bat Mitzvah and requested donations to NA as gifts.

In June we had a fun day at the Meadow Park fair with around 40 children and their families enjoying free rides.

The summer Playscheme accommodated a total of 40 children over 17 days, including 9 new children, with 24 staff and 3 volunteers.



Noah's Ark

The staff at Noah's Ark worked incredibly hard to deliver a successful playscheme during an extremely challenging environment. Despite Covid restrictions lifting, we continued to uphold a strict risk assessment policy, in order to keep both our children and the staff as safe as possible.

However, unfortunately we were forced to cancel 4 days of scheme since some of our staff came into contact with Covid. Nevertheless, we still managed to deliver 13 fun-filled days with many activities, including a big trip to Thames Valley and a visit to an ice cream farm. A big thank you to Chris for driving the minibus on both days.

We held 2 days of staff training including a formal Safeguarding training which was invaluable and well received.

Parents were extremely grateful for the respite and we have had some very positive feedback:

Our Xmas party is planned for the 19th December at the Library.

We are planning 2 activity days during the Christmas break including a sports/swimming day and a trip to the Panto.



Reserves Policy

The reserves that we have set aside provide financial stability and the means for the development and continuation of our principal activities.

We intend to maintain our reserves at a level which is at least equivalent to 12 months expenditure for our Playscheme, 6 months expenditure for our general activities and £25,000 towards funds for property costs.



Trustees

The Trustees, who are also the directors for the purpose of company law and who served during the year and up to the date of signature of the financial statements are:

P Moser, Chair, T Walton, Vice-Chair, K Chandak, Treasurer, E Grower and S Moser

The Board of Trustees has the power to appoint and remove trustees on a majority basis, with the chairman P Moser having the deciding vote, where necessary.

None of the trustees has any beneficial interest in the organisation.

The charity is organised so that trustees meet regularly to manage its affairs and oversee other sub-committees, which deal with day-to-day issues.

A handwritten signature in black ink, appearing to read "Paul Moser", is positioned above the name.

Paul Moser, Chairman



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Hertsmere Mencap

No (if any)
243871

CC16a

Receipts and payments accounts

For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	1,500	73,140	-	74,640	46,992
Fund raising activities	1,617	-	-	1,617	49,124
Charitable activities	-	-	-	-	12,460
Donations	17,107	-	-	17,107	16,736
Subscriptions	-	-	-	-	-
Interest on deposits	31	-	-	31	38
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,255	73,140	-	93,395	125,350
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,255	73,140	-	93,395	125,350
A3 Payments					
Charitable activities & grant expenditure	15,811	27,131	-	42,942	39,869
Cost of activities	3,201	34,174	-	37,375	59,025
Management & administration	2,489	4,910	-	7,399	8,788
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	21,502	66,215	-	87,717	107,682
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,502	66,215	-	87,717	107,682
Net of receipts/(payments)	- 1,247	6,925	-	5,678	17,668
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	109,760	-	-	109,760	92,002
Cash funds this year end	108,513	6,925	-	115,438	109,670

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	116,412	-	-
	Term Deposit	-	-	-
	Other debtors balance	-	-	-
	Total cash funds	116,412	-	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Debtors/ (Creditors)	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	5,474
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Unrestricted	1,064	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
		
	Paul Moser	06/12/2021



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: **Hertsmere Mencap**

On accounts for the year ended

31 March 2021

Charity no (if any)

243871

Set out on pages

(Remember to include the page numbers of anything added)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

6 December 2021

Name:

R.N.Errington FCA

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

22 Barnet Gate Lane

Arkley Village

EN5 2AB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.